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**CHAMPAIGN COUNTY  
MENTAL HEALTH BOARD (CCMHB)  
REGULAR MEETING**

*Minutes—November 15, 2023*

*This meeting was held at the Brookens Administrative Center  
1776 East Washington St., Urbana, IL 61802  
And with remote access via Zoom.*

*5:45 p.m.*

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**MEMBERS PRESENT:** Matt Hausman, Daphne Maurer, Elaine Palencia, Jane Sprandel, Molly McLay, Joe Omo-Osagie, Jon Paul Youakim, Lisa Liggins-Chambers, Jennifer Straub

**MEMBERS EXCUSED:** n/a

**STAFF PRESENT:** Kim Bowdry, Leon Bryson, Lynn Canfield, Shandra Summerville, Chris Wilson

**OTHERS PRESENT:** Tracy Parsons, City of Champaign; Amy Brown, Don Moyer Boys and Girls Club; Jacinda Dariotis, Family Resiliency Center; Laurie Britt, Champaign County Regional Planning Commission (CCRPC); Brenda Eakins, Kerrie Hacker, Keysa Haley, GROW in IL; Nicole Frydman, UP Center; Laura Lindsey, Courage Connection; Ann Percy, Cunningham Children’s Home; Nelson Novak, Terrapin Station Sober Living; Melissa Pappas, Rosecrance of Central Illinois; Cindy Crawford, Community Service Center of Northern Champaign County (CSCNCC); Melissa Courtwright, CU at Home; Patty Walters, DSC.

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**CALL TO ORDER:**

CCMHB President Dr. Jon Paul Youakim called the meeting to order at 5:48 p.m.

**ROLL CALL:**

Roll call was taken, and a quorum was present in person. Members present voted to approve virtual participation by Molly McLay and Jane Sprandel, both unable to attend in person for reasons consisted with bylaws and statute.

**APPROVAL OF AGENDA:**

An agenda was available for review and approved by a unanimous vote. (Motion made by Ms. Straub and seconded by Mr. Hausman.)

**CCDDB and CCMHB SCHEDULES:**

Updated copies of CCDDB and CCMHB meeting schedules and CCMHB allocation timeline were included in the packet. Board members agreed that the tentative meeting for December 20, 2023 should be cancelled.

**ACRONYMS and GLOSSARY:**

A list of commonly used acronyms was included for information.

**CITIZEN INPUT / PUBLIC PARTICIPATION:**

None.

**PRESIDENT'S COMMENTS:**

Dr. Youakim encouraged those present to stay social and healthy this winter.

**EXECUTIVE DIRECTOR'S COMMENTS:**

Director Canfield deferred to Matt Hausman, who announced he will not seek reappointment for a term beginning January 1, 2024, and to Shandra Summerville, who commented on the recent Federal of Families National Conference and pertinent issues.

**APPROVAL OF CCMHB MINUTES:**

Minutes from the 10/18/2023 board meeting were included in the packet.

**MOTION: Mr. Omo Osagie moved to approve the minutes from the 10/18/23 MHB meeting. Ms. Palencia seconded the motion. A voice vote was taken. The motion passed unanimously.**

**VENDOR INVOICE LISTS:**

Vendor Invoice Lists were included in the Board packet.

**MOTION: Dr. Youakim moved to approve the Vendor Invoice Lists. Mr. Omo-Osagie seconded the motion. A voice vote was taken, and the motion passed unanimously.**

**STAFF REPORTS:**

Staff reports were included in the packet from Kim Bowdry, Leon Bryson, Stephanie Howard-Gallo, and Chris Wilson.

**NEW BUSINESS:**

**PY23 Community Coalition Summer Youth Initiatives:**

Tracy Parsons, of the Champaign County Community Coalition, and Amy Brown, CEO of Don Moyer Boys and Girls Club, present on summer programs funded by the MHB in 2023. The presentation was followed by Board member comments and questions/answers.

**DRAFT of Revised Funding Requirements and Guidelines**

Draft CCMHB Requirements and Guidelines for Allocation of Funds were available in the packet, with proposed revisions highlighted. The Board reviewed contributions by board and staff members, agencies, and board attorney and discussed possible impacts and the differences between audits, reviews, and compilations.

**MOTION: Dr. Youakim moved to approve the Revised CCMHB Requirements and Guidelines for Allocation of Funds Ms. Palencia seconded the motion. A roll call vote was taken, and the motion passed unanimously.**

**Request to Transfer from Fund Balance**

A Decision Memorandum requested transfer from CCMHB fund balance to Contributions and Grants, to meet 2023 obligations in the event the remaining 2023 revenues are not deposited prior to payments or fall short of anticipated amounts.

**MOTION: Dr. Youakim moved to approve the request to transfer \$326,162.60 from CCMHB fund balance to 2023 Contributions and Grants. Dr. Liggins-Chambers seconded the motion. A roll call vote was taken, and the motion passed.**

## **OLD BUSINESS:**

### **CCMHB Three Year Plan with Objectives for 2024:**

A draft of the plan with revised objectives for 2024 was included for review and approval, along with a Decision Memorandum describing input toward the final draft.

**MOTION: Ms. Straub moved to approve the proposed Three-Year Plan for Fiscal Years 2022 – 2024 with Fiscal Year 2024 Objectives. Mr. Hausman seconded the motion. A voice vote was taken, and the motion passed.**

### **CCMHB PY25 Allocation Priorities:**

For board review and approval, a final draft of PY2025 Allocation Priorities and Decision Criteria for the CCMHB Fund was presented in the packet.

**MOTION: Mr. Hausman moved to approve the CCMHB Program Year 2025 Allocation Priorities and Decision Support Criteria as described in this memorandum. Dr. Youakim seconded the motion. A voice vote was taken, and the motion passed.**

### **IDDSI PY25 Allocation Priorities:**

For board review and approval, a final draft of PY2025 Allocation Priorities and Decision Criteria for the I/DD Special Initiatives Fund was presented in the packet.

**MOTION: Dr. Youakim moved to approve the I/DD Special Initiatives Program Year 2025 Allocation Priorities and Decision Support Criteria as described in this memorandum. Ms. Palencia seconded the motion. A voice vote was taken, and the motion passed unanimously.**

### **Input on Priorities:**

Comments from the public regarding priorities were included in the packet.

### **Evaluation Capacity Building Project:**

Dr. Jacinda Dariotis from the University of Illinois Family Resiliency Center provided a written report for the packet and oral update, answering board questions.

### **Expo Update:**

Cost information to date was included in the packet.

### **PY2024 Q1 Program Service Reports:**

Funded agency first quarter service activity reports were included in the packet for information.

### **211 Quarterly Update for Champaign County:**

The packet included an update on Champaign County 211 call activity reported by PATH for the period of July 1 to October 31.

**SUCSESSES AND OTHER AGENCY INPUT:**

None.

**BOARD TO BOARD REPORTS:**

None.

**COUNTY BOARD INPUT:**

Ms. Straub reported that the County Board has had to make tough decisions on their 2024 budgets.

**CCDDB INPUT:**

The CCDDB met earlier in the day, also approved the I/DD Special Initiatives, and will meet on December 20.

**BOARD ANNOUNCEMENTS AND INPUT:**

Ms. McLay acknowledged that the agencies and board staff are having and will have more difficult conversations as PY2023 financial issues are settled.

**ADJOURNMENT:**

The meeting adjourned at 7:34 p.m.

Respectfully submitted by: Lynn Canfield  
CCMHB/CCDDB Executive Director

*\*Approved by the CCMHB on January 17, 2024*