
**CHAMPAIGN COUNTY
MENTAL HEALTH BOARD
REGULAR MEETING**

Minutes—March 17, 2021

This meeting was held remotely and at the Brookens Administrative Center, Urbana, IL

5:45 p.m.

MEMBERS PRESENT: Susan Fowler, Joseph Omo-Osagie, Elaine Palencia, Julian Rappaport, Jane Sprandel, Jon Paul Youakim

MEMBERS EXCUSED: Kyle Patterson

STAFF PRESENT: Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, Shandra Summerville, Chris Wilson

OTHERS PRESENT: Laura Lindsey, Courage Connection; Patty Walters, Josh Cornwell, DSC; Hannah Sheets, Uniting Pride; James Kilgore, Marlon Livingston, First Followers; Tracy Dace, DREAAM; Janice Mitchell, Urbana Neighborhood Connections of champaign County (UNCC); Elise Belknap, Head Start

CALL TO ORDER:

Mr. Joe Omo-Osagie called the meeting to order at 5:45 p.m. Executive Director Canfield was present at the Brookens Administrative Center as per the Open Meetings Act.

ROLL CALL:

Roll call was taken and a quorum was present.

CITIZEN INPUT / PUBLIC PARTICIPATION:

None.

APPROVAL OF AGENDA:

The agenda was in the packet for review. The agenda was approved unanimously by a roll call vote.

PRESIDENT'S COMMENTS:

Mr. Joe Omo-Osagie made some brief comments. Mr. Leon Bryson was introduced as the new Associate Director for the CCMHB. Mr. Bryson reviewed his professional background.

EXECUTIVE DIRECTOR'S COMMENTS:

Director Lynn Canfield reviewed the agenda.

NEW BUSINESS:

Election of Officers:

MOTION: Dr. Rappaport moved to elect Joe Omo-Osagie as President of the CCMHB. Dr. Fowler seconded the motion. There were no other nominations. A roll call vote was taken and the motion passed unanimously.

MOTION: Ms. Sprandel moved to elect Dr. Jon Paul Youakim as Vice-President/Secretary of the CCMHB. Dr. Fowler seconded the motion. There were no other nominations. A roll call vote was taken and the motion passed unanimously.

CCMHB By-Laws:

The CCMHB By-Laws were included in the packet. They were last amended in 2017. Ms. Canfield reviewed potential changes and improvements that could be made to the By-Laws. There was a general Board discussion on potential revisions. A revised draft will be presented to the Board at a later date.

CCMHB FY2020 Annual Report:

The Draft FY2020 Annual Report was included in the Board packet. Ms. Canfield asked the Board to defer action because some of the information in the financial section had changed since the document was put in the packet. A final draft of the Annual Report will be presented to the Board for action at a later date. Ms. Palencia requested an error be fixed in the content of the Utilization Summary for Cunningham Children's Home on Page 28 of the packet.

CCMHB Review of Needs and 2010-2019 Data:

The packet contained a final report prepared by Dr. Garthe and Fall 2020 Social Work Research Methods students, incorporating community needs assessment reports and aggregated CCMHB data for a nine-year period. The document was presented for information only.

First Followers Application:

A copy of a letter to the CCMHB from First Followers was included in the packet. The agency requests an exception to the application deadline, which they missed. Marlon Mitchell spoke to

the Board members and answered questions from them. Ms. Canfield requested a 2nd Notice of Funding Availability (NOFA) be published to the public, for legal reasons.

MOTION: Ms. Sprandel moved to open the CCMHB funding application process 21 days from when a Notice of Funding Availability (NOFA) can be posted, for any public agency to apply, for a 7 day period. Ms. Palencia seconded the motion. A roll call vote was taken and the motion passed unanimously.

Application Review Process:

A spreadsheet listing agency requests for PY22 was included in the Board packet.

AGENCY INFORMATION:

Josh Cornwell, the new Chief Financial Officer (CFO) to DSC was introduced to the CCMHB.

OLD BUSINESS:

CILA Facilities Project Update:

As follow up to the January 20 and February 17 discussion, a Briefing Memo was included in the packet for information only.

Contract Amendment Report:

A Briefing Memorandum on contract amendments was included in the Board packet.

Schedules & Allocation Process Timeline:

Updated copies of CCMHB and CCDDDB meeting schedules and CCMHB allocation timeline were included in the packet. The March study session was canceled.

CCDDDB Information:

The CCDDDB met earlier in the day. The CCDDDB meeting had similar agenda items as the CCMHB.

Approval of CCMHB Minutes:

Minutes from the February 17, 2021 meeting and the February 24, 2021 study session were included in the Board packet.

MOTION: Ms. Palencia moved to approve the CCMHB minutes from February 17, 2021 and February 24, 2021. Dr. Youakim seconded the motion. A roll call vote was taken. The motion passed.

Staff Reports

There were no staff reports this month.

Board to Board Reports:

Dr. Rappaport attended a CIT meeting.

Expenditure List:

A copy of the Expenditure List was included in the packet. Dr. Youakim asked for additional information on News Gazette expenses, which were clarified by staff.

MOTION: Dr. Fowler moved to accept the Expenditure List as presented. Ms. Palencia seconded the motion. A roll call vote was taken and the motion passed unanimously.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 7:10 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo
CCMHB/CCDDB Staff

*Minutes were approved at the 4/21/21 CCMHB meeting.