



## CHAMPAIGN COUNTY MENTAL HEALTH BOARD

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### CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

*REMEMBER this meeting is being audio recorded. Please speak clearly into the microphone during the meeting.*

#### Champaign County Mental Health Board (CCMHB)

**WEDNESDAY, May 23, 2018**

Brookens Administrative Center, Lyle Shields Room

1776 E. Washington St. Urbana, IL

**5:30 p.m.**

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1. Call to Order - Dr. Fowler, President
2. Roll Call
3. Citizen Input/Public Participation  
*The CCMHB reserves the authority to limit individual public participation to five minutes and limit total time to 20 minutes.*
4. Approval of Agenda\*
5. President's Comments
6. New Business
  - A. PY19 Allocation Decisions\* (Pages 3-14)  
*A Decision Memorandum and allocation spreadsheet is included in the packet. Action is requested. A copy of the CCDDB allocation spreadsheet is included for information only.*
7. Agency Information  
*The CCMHB reserves the authority to limit individual agency participation to five minutes and limit total time to 20 minutes.*
8. Old Business
  - B. Schedules & Allocation Process Timeline (Pages 15-18)  
*Updated copies of meeting schedules and allocation timeline are included in the packet.*

9. CCDDDB Information
  10. Approval of CCMHB Minutes (**Pages 19-23**)\*  
*4/18/18 and 4/25/28 minutes are included. Action is requested.*
  11. Executive Director's Comments
  12. Staff Reports (**Pages 24-31**)  
*Staff reports from Mark Driscoll, Kim Bowdry, Shandra Summerville, and Stephanie Howard-Gallo are included.*
  13. Consultant Report (**Page 32**)  
*A report from Jim Mayer and Barbara Bressner is included.*
  14. Board to Board Reports
  15. Financial Information (**Pages 33-37**)\*  
*The Expenditure Approval List is included in the packet. Action is requested.*
  16. Board Announcements
  17. Adjournment
- \*Board action***



CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

DECISION MEMORANDUM

DATE: May 23, 2018
TO: Members, Champaign County Mental Health Board
FROM: Lynn Canfield, Mark Driscoll
SUBJECT: STAFF RECOMMENDATIONS FOR PY19 FUNDING

Purpose:

For the consideration of the Champaign County Mental Health Board (CCMHB), this memorandum presents staff recommendations for funding for the Program Year (PY) 2019 contract year (July 1, 2018 through June 30, 2019.) Decision authority rests with the CCMHB and their sole discretion and judgment concerning the most appropriate use of available dollars based on assessment of community needs, best value, alignment with decision support criteria, pricing and affordability, and reasonable distribution of funds across disability areas.

Statutory Authority:

The Champaign County Mental Health Board (CCMHB) policies on funding are predicated on the requirements of the Illinois Community Mental Health Act (405 ILCS 20 / Section 0.1 et. seq.) All funds are allocated within the intent of the controlling act as codified in the laws of the State of Illinois. The recommendations included in this memorandum are based on our assessment of how closely applications align with statutory mandates, CCMHB funding policies, approved decision support criteria and priorities, and Board discussion. Best and Final Offers may be sought as part of the negotiation process for authorized PY19 contracts. The CCMHB reserves the right to refrain from making an award when such action is deemed to be in the best interest of the county.

Background and Policy Considerations:

A portion of funding allocation decisions for PY19 is driven by the Intergovernmental Agreement with the Champaign County Developmental Disabilities Board (CCDDDB), Memoranda of Understanding, collaborations, and previous actions taken by the CCMHB which commit funding for specific purposes predicated by established Board priorities. These are incorporated in the final allocation recommendations:

- Criminal Justice and Behavioral Health (including adult jail diversion efforts, juvenile justice, and victim supports).

To better serve adults with serious and persistent mental illness and/or substance use disorder and involvement in the criminal justice system, proposals offer a range of services, including case managers in the Champaign County jail and community, peer support, access to treatment for Drug Court clients, Moral Reconciliation Therapy (MRT) and anger management group therapy, crisis line and crisis team, and assistance with enrollment in health insurance and other benefits.

Youth who are involved with the juvenile justice system have been served through Parenting with Love and Limits (PLL) and the Youth Assessment Center, selected by the

Quarter Cent Administrative Team to address the service needs of youth with behavioral health and juvenile justice/law enforcement involvement, along with their families. The CCMHB contracts with the Savannah Family Institute (\$129,500) for use of the evidence based PLL model, bi-weekly clinical supervision ensuring model fidelity, and quarterly program performance review and outcome evaluation. PLL services are provided by Rosecrance Central Illinois, with fully dedicated clinicians and a case manager, all of whom are approved and trained by the Savannah Family Institute. The Youth Assessment Center is primarily supported by the County's Quarter Cent for Juvenile Justice fund.

The CCMHB has a longstanding commitment to the three programs offering support to victims of crime: Champaign County Children's Advocacy Center; Courage Connection; and Rape Advocacy Counseling and Education Services.

Recommendations for PY19 funding are a mix of new and continuing services and supports for populations having contact with the criminal justice system.

In addition to the applications submitted under this priority, staff requests the Board consider approval of an amount not to exceed \$150,000 over a three year term, to be used to meet the 20% matching funds required for a Department of Justice-Bureau of Justice Assistance "Justice and Mental Health Collaboration Program" (JMHCP) Implementation and Expansion grant application. The Department of Justice-Bureau of Justice Assistance (BJA) requires a non-federal match of 20% of the total project. Funds committed by the Board would meet this obligation. The term of the federal award for an Implementation and Expansion grant is three years. The maximum project cost is \$750,000 with federal funds at \$600,000 and local match at \$150,000 over the three-year period. The final application amount is to be determined, and additional details will be provided as available.

Similar match commitments for JMHCP applications have been made in past years. The Board provided the match for the JMHCP planning grant awarded in 2015, and matching funds were approved for the JMHCP Implementation grant application submitted last year, though not funded.

The competitive grant announcement was released in late April with proposals due May 29, 2018, can be found at: <https://www.bja.gov/funding/JMHCP18.pdf>, and supports cross-system collaboration to improve responses and outcomes for individuals with mental illness (MI) or co-occurring mental illness and substance abuse (CMISA) who come into contact with the justice system. Champaign County Regional Planning Commission is expected to be the applicant, with Rosecrance Central Illinois the subrecipient.

The execution of the CCMHB contract and release of matching funds would be contingent upon the award and subsequent approval of the final project budget by BJA. The CCMHB contract would be issued to the applicant or subrecipient and match funds paid from CCMHB Contributions & Grants, with use of funds restricted to those allowable for federal funds and accessed only as federal funds are drawn down. Initial term of the contract would have an end date of June 30, 2019 with extensions by amendment.

- Innovative Practices and Access to Community Based Behavioral Health Services  
This builds on a priority established last year to promote new initiatives and support continued access and availability of services to the broader community. An increased focus on wellness and recovery is embodied in the priority. Applications considered under this proposal are a mix of existing programs and new proposals supporting access to care, prevention, peer support, and employment and housing supports.
- Champaign Community Coalition.  
This collaborative effort includes leadership from Champaign County, the City of Urbana, the City of Champaign, the University of Illinois, Champaign Public Schools, Urbana Public Schools, the States' Attorney, Champaign Chief of Police, Urbana Chief of Police, University of Illinois Chief of Police, Champaign County Sheriff, Champaign Urbana Public Health, United Way, Urbana Park District, Champaign Park District, the Champaign County Developmental Disabilities Board, and the Champaign County Mental Health Board. Formed to serve as the System of Care for Champaign County, the Coalition was a major component of the ACCESS Initiative Sustainability Plan, to which the Board approved \$535,000 to support the System of Care and to sustain youth-guided, family-driven, justice and trauma informed services and programs. Subsequently, the Champaign Community Coalition researched and established the CU Fresh Start Initiative to address gun violence and the impact of trauma on children and youth exposed to violence. For consideration by the Board is the Fresh Start application for \$79,310 from Rosecrance Central Illinois, recommended for funding in this memorandum.
- Intergovernmental Agreement and Commitment to I/DD Services and Supports.  
The Intergovernmental Agreement (IGA) with the CCDDDB requires integrated planning concerning Intellectual and Developmental Disabilities (I/DD) allocation decisions and also includes a specific CCMHB set-aside commitment that for the PY19 contract year totals \$635,835. In addition to the annual allocation decisions, there is an ongoing commitment of \$50,000 to the Community Integrated Living Arrangement (CILA) Expansion. This annual obligation satisfies our loan agreement with PNC Bank for purchase of CILA homes in Champaign County. The CILA Expansion has enabled the purchase, improvement, and maintenance of small group homes in the community, consistent with the terms of the Ligas Consent Decree and Olmstead decision of the Americans with Disabilities Act.

### **PY19 Decision Priorities and Decision Support Criteria**

The priorities reflect aspirations for: a balance of strategies, from prevention, wellness, and recovery supports, to effective treatments and crisis intervention; and equitable access across ages, races, and neighborhoods. Stakeholder input has pointed to the need for improved coordination and clarity about services.

#### **Priority – Behavioral Health Supports for People with Justice System Involvement**

The CCMHB continues its commitment to people with serious mental illness and/or substance use disorder who have involvement with the criminal justice system. Local government, law enforcement, community-based providers, and other stakeholders collaborate on these shared and growing concerns, especially where incarceration could be avoided or shortened by improved

access to treatments that work, redirecting people with complex conditions to effective supports and services and keeping them engaged. A two-year collaborative effort resulted in recommendations which include strengthening the community-based behavioral health support system (see Innovative Practices priority below), though not necessarily through a 24 hour ‘crisis center.’

In PY19, the CCMHB will support programs addressing the needs of people with justice involvement, including *victims of violence*, *youth* at risk of or subsequent to juvenile justice involvement, and *adults* at risk of incarceration or in re-entry. Program focus may range from decreasing the risk-of-involvement to support for re-entry, and services should be delivered by appropriate behavioral health professionals:

- benefits enrollment, increasing people’s access to services, including Medicaid;
- coordination and ‘warm hand-off’ from jail to community or detox to community;
- peer mentoring and support;
- intensive case management;
- access to psychiatric services and other health services;
- juvenile justice diversion services (see System of Care priority below), evidence-based or innovative, including counseling for youth and families;
- other juvenile delinquency prevention/intervention
- counseling and crisis support specific to victims/survivors of violence or abuse;
- enhanced crisis response;
- access to medical detox and crisis stabilization;
- support for specialty courts.

#### Priority – Innovative Practices and Access to Community Based Behavioral Health Services

The Behavioral Health/Justice Involvement priority points to the fragile nature of the current community-based behavioral health system. If it is not shored up, we can expect jails, emergency departments, homeless shelters, churches, and public buildings to continue as the default system. Each year, we comment on the fiscal and legislative uncertainties of the State of Illinois, the shortcomings of Medicaid and Managed Care, and the unknown impact of evolving or interrupted federal programs. The promised community-based behavioral health system, like other elements of the ‘safety net’, was never fully implemented and has been steadily eroded, especially through the last decade. Local funding has not grown enough to rescue the system or supplant other funding. While advocating and hoping for relief, whether through an 1115 waiver (a version of which has been approved, for implementation July 1, 2018) or enforcement of mental health/substance use disorder parity rules, we can: *improve access to services* which are billable to public or private insurance; identify non-billable services and *narrow the gaps* in the behavioral health system; *pilot innovative approaches* to improve outcomes for people.

Examples:

- wellness and recovery supports;
- peer mentoring and peer support networks;
- intensive or specialized case management;
- supports/services for people using emergency shelters;
- benefits counseling and navigation;
- employment and other community living supports;
- caregiver supports;

- self-advocacy, as the most effective supports result from self-determination, where people control their service plans.

Priority – System of Care for Children, Youth, Families

The CCMHB has focused on youth with serious emotional disturbance and multi-system involvement since 2001. Evidence-based practices were implemented to reduce recidivism among those with juvenile justice involvement. A System of Care was cultivated and is now sustained by the CCMHB, the Champaign Community Coalition, and other organizations, with a commitment to trauma-informed, youth-guided, family-driven, and culturally and linguistically competent youth serving systems. The CCMHB has also funded programs for very young children, including early identification, intervention, and prevention. Some are evidence-based and some innovative. Prevention services for children and youth can maximize their academic and social/emotional success; providers and interested parties have collaborated through the Birth to Six Council and the CU Cradle to Career Kindergarten Readiness Group, and many are also connected to the Champaign Community Coalition. There is growing recognition of the importance of Adverse Childhood Experiences (ACEs) and the social determinants of health. Trauma-informed systems mitigate the impact of trauma, including exposure to violence. A strong System of Care benefits individuals and families and can have a high return on investment, driving economic development for the community. Components include:

- *Programs consistent with the work of the Champaign Community Coalition.* Representatives of local government, funders, education, park districts, law enforcement, juvenile justice, behavioral health, families, neighborhoods, faith-based organizations, public health, and others collaborate on planning and improving the System of Care;
- *Juvenile justice diversion services* (see Behavioral Health/Justice Involvement priority) for young people with serious emotional disturbance and multiple system involvement, whether evidence-based or innovative, to improve outcomes for those youth and their families;
- *Family and youth organizations*, acknowledging the critical role of peer support, coordination, and planning of the system;
- *Early identification, prevention, and intervention services for children from birth through high school*, including those which keep children excited about learning.

Priority - Collaboration with the Champaign County Developmental Disabilities Board

The Intergovernmental Agreement between the CCMHB and the Champaign County Developmental Disabilities Board (CCDDB) defines the PY19 allocation for developmental disabilities programs and an expectation for integrated planning by the Boards. Applications should explain how services – across levels of intensity of support - are as self-determined and integrated as possible, consistent with the Home and Community Based Services regulations, provisions of the Workforce Innovation and Opportunity Act, and Department of Justice ADA Olmstead findings. Most funded services for people with ID/DD are tracked through a new system to clarify utilization. In the most self-determined, integrated system, with various types of support:

- people control their day, what they do and where, and with whom they interact;
- people build connections to their community as they choose, for work, play, learning, and other, in places other community members use and at the same times they use them;
- people create and use networks of support consisting of friends, family, community members with similar interests, and allies they choose;

- people advocate for themselves, make informed choices, control their service plans, and pursue their own aims.

Nationally only 11% of people with ID/DD rely on agency service providers. The majority of care comes from family, friends, and community. Parent and self-advocate support networks are critical to the system of supports, contribute clarity about service preferences, and raise community awareness. The disAbility Resource Expo is an established community awareness/networking project of the CCMHB and CCDDDB; applications to coordinate, implement, and evaluate the event will be considered.

### **Overarching Priorities:**

#### **Underserved Populations and Countywide Access**

Programs should promote access for underserved populations identified in the Surgeon General's Report on Mental Health: Culture, Race, and Ethnicity. A Cultural and Linguistic Competence Plan is required of each applicant agency, and the online system holds a template aligned with requirements of Illinois Department of Human Services. The template has been modified for PY2019 so that an agency may include activities consistent with the National Standards for Culturally and Linguistically Appropriate Services in Health and Health Care (CLAS Standards.) Applications should address earlier, more accurate identification in underrepresented populations, as well as reduction of racial disparities in the utilization of services. Members of underserved populations and people living in rural areas should have the opportunity to use quality services.

#### **Inclusion and Anti-Stigma**

Applications supporting efforts to reduce the stigma associated with behavioral health disorders and disabilities will be prioritized. Stigma limits people's participation in their communities, inhibits economic self-sufficiency, and increases personal vulnerability. It may even be a cause of decreased State and federal support for effective treatments. The personal cost of stigma is mirrored by the cost to our communities. Young adults at colleges and universities find themselves in crisis not only because of pressure to perform in school but also fear of being exposed as having a behavioral health condition. The CCMHB is interested in creative approaches to increasing community awareness and access, promoting inclusion and respect, and challenging negative attitudes and discriminatory practices.

#### **Outcomes**

Each application's program plan narrative will identify measures of access for people seeking to participate in the program and outcomes which will result from this participation. Because defining and measuring valuable outcomes is challenging, the Board has engaged with the University of Illinois at Urbana Champaign's Department of Psychology for guidance and training on 'theory of change' logic modeling, development of an 'outcome bank', and a template for organizations to use in reporting. Organizations which are required to report on particular outcomes to other funders may consider including those outcomes, if relevant, in the application for CCMHB funding.

#### **Coordinated System**

Without a central location for all services and all providers, and given the known limitations of online resource guides, applications should address awareness of other possible resources for



people and how they might be linked. Examples include collaboration with other providers and stakeholders (schools, support groups, hospitals, advocates, etc.) and a commitment to updating information about the program in any resource directories.

#### Budget and Program Connectedness

Applications will include a completed Budget Narrative section, explaining the relationship between anticipated costs and program components. Clarity about what the board is buying will include detail about the relevance of all expenses, including indirect costs. Per the Board's approved Funding Guidelines, calculation and rationale should be explicit, supporting the relationship between indirect costs and the value of the proposed program. Programs which offer services billable to Medicaid should identify non-billable activities and the associated costs to be charged to the CCMHB. While CCMHB funds should not pay for service activities or supports billable to another payor, the Board has an interest in programs taking advantage of multiple resources in order to secure long-term sustainability.

#### Realignment of Existing PY18 Contracts to Address Priorities

The CCMHB reserves the right to reduce or eliminate incumbent programs and services in order to support the PY19 priorities listed in this memorandum.

#### Secondary Decision Support and Priority Criteria:

The process items included in this section will be used as discriminating factors that influence final allocation decision recommendations. The CCMHB uses an online system for agencies applying for funding. An agency must complete the one-time registration process, including an organization eligibility questionnaire, before receiving access to the online application forms.

1. Approach/Methods/Innovation: Cite the relevant recommended, promising, evidence-based, or evidence-informed practice and address fidelity to the model under which services are to be delivered. In the absence of such an approach to meet defined community need, clearly describe the innovative approach, including method of evaluation, to be considered.
2. Staff Credentials: Highlight staff credentials and/or specialized training.
3. Resource Leveraging: While leveraging is strictly interpreted as local match for other grant funding, describe all approaches which amplify CCMHB resources: state, federal, and other local funding; volunteer or student support; community collaborations. If CCMHB funds are to be used to meet a match requirement, the funder requiring local match must be referenced and the amount required identified in the Budget Narrative.

#### Process Considerations:

The criteria described in this memorandum are to be used as guidance by the Board in assessing applications for funding. They are not the sole considerations in final funding decisions. Other considerations include the judgment of the Board and staff, evidence of the provider's ability to implement the services proposed, the soundness of the proposed methodology, application quality, and the administrative and fiscal capacity of the agency. Further, to be eligible to receive CCMHB funds, applications must reflect the Board's stated goals, objectives, operating principles, and public policy positions; downloadable versions of these Board documents are available on the public page of the online application system. Final decisions rest with the

CCMHB and their judgment concerning the most appropriate and effective use of the fund, based on assessment of community needs, equitable distribution across disability areas, and alignment with decision support criteria.

The CCMHB allocation of funding is a complex task and not a request for proposals (RFP). Applicants are not responding to a common set of specifications but rather are seeking funding to address a wide variety of service and support needs for people who have mental health conditions, substance use disorders, and/or intellectual/developmental disabilities. The nature and scope of applications may vary widely and may include prevention and early intervention models. As a result, a numerical rating/selection methodology is not relevant or feasible. Our focus is on what constitutes a best value to the community, in the service of its most vulnerable members, and is therefore based on a combination of cost and non-cost factors, reflecting an integrated assessment of the relative merits of applications using criteria and priorities approved by the CCMHB. In the event that applications are not sufficiently responsive to the criteria and priorities described in this memorandum, the CCMHB may choose to set aside funding to support RFPs with prescriptive specifications to address the priorities.

### **Contract Negotiation Considerations**

Many recommendations in the decision section of this memorandum are provisional, with funding contingent on the completion of successful contract negotiation, revision, and/or inclusion of special provisions. This can include significant modification of the budget, program plan, and personnel matrix in order to align a contract more closely with CCMHB planning, budget, and policy specifications. If selected for contract negotiations, the applicant may be required to prepare and submit additional information prior to final contract execution, in order to reach terms for the provision of services that are agreeable to both parties. Failure to submit required information shall result in cancellation of the contract award.

### **Special Notification Concerning PY19 Awards**

**The recommendations in this decision memorandum are based on revenue estimates which will not be finalized until the CCMHB budget is approved by the Champaign County Board in November 2018. For this reason, all PY19 CCMHB contracts shall be subject to possible reductions in contract maximums necessary to compensate for any CCMHB revenue shortfall. These reductions shall be documented by contract amendment at the discretion of the CCMHB executive director with every effort made to maintain the viability and integrity of prioritized contracts. The PY19 contract boilerplate shall also include the following provision:**

***Obligations of the Board will cease immediately without penalty or further payment being required if in any fiscal year the tax that is levied, collected and paid into the "Community Mental Health Fund" is judged by the CCMHB executive director not to be sufficient for payment as delineated in the terms and conditions under this Contract.***

### **Decision Section**

Approved CCMHB funding has gone from \$3,189,290 in PY12 to \$3,822,642 in PY18. For two years, increased funding for allocations has resulted from greater than anticipated revenues plus reduction in CCMHB administrative costs. Other unusual circumstances, including possible state

property tax freeze and final decision on the hospital tax issue, could impact the CCMHB's revenues. Projections will be reevaluated and adjusted in response to these as well as to any property tax adjustments resulting from changing economic conditions. The recommendations presented here are based on a current, early projection of 2019 revenues. Total amount of recommended awards for PY19 is \$4,201,929 an increase of \$379,287 over the amount awarded for PY18.

The staff recommendations are organized by priority as a means of facilitating discussion and moving forward with decisions based on CCMHB commitments, set-asides, and priorities. Proposals are listed based on the priority selected by the applicant. These have been re-ordered for ease of interpretation across several board documents and are not organized by importance or amounts of funding. The final grouping references applications not recommended for full funding due to fiscal constraints, low alignment with priorities, or technical barriers/other consideration.

The Champaign County Mental Health Board received 36 applications related to mental health and substance use disorder services and supports. These requests total **\$3,757,160**. A breakout of amounts by priority finds:

Behavioral Health Supports for People with Justice Involvement	\$ 895,927
Innovative Practices and Access to Community Based...	\$ 712,246
System of Care for Children, Youth, Families	\$1,522,498
Other/Renewal	\$ 626,489

Another 20 applications for funding for ID/DD supports and services were submitted for consideration by the CCMHB and the Champaign County Developmental Disabilities Board (CCDDB). These requests total **\$3,959,752** and have been evaluated by the CCDDB and staff. Based on current estimates of 2019 tax revenue, the CCMHB's obligation to ID/DD services, including CILA expansion, is \$685,885. Recommendations are described under the CCMHB Intellectual and Developmental Disabilities (Collaboration with the CCDDB) priority. If the projection of property tax revenue increases, the board might consider increasing its annual payment to the CILA fund by an amount based on additional increase to the levy extension.

**Behavioral Health Supports for People with Justice System Involvement**

		<b><u>SUBTOTAL \$857,377</u></b>
CCRPC – Community Services	Justice Diversion Program	\$ 65,074
CCRPC – Community Services	Youth Assessment Center (YAC)*	\$ 76,350
Family Service	Counseling	\$ 25,000
First Followers	Peer Mentoring for Re-entry	\$ 70,000
Rosecrance Central Illinois	Criminal Justice PSC	\$338,643
Rosecrance Central Illinois	Fresh Start*	\$ 79,310
Rosecrance Central Illinois	Specialty Courts	\$203,000

\*Champaign Community Coalition

**Innovative Practices and Access to Community Based Behavioral Health Services**

		<b><u>SUBTOTAL \$703,599</u></b>
CSCNCC	Resource Connection	\$ 66,596

Cunningham Children's Home	Independent Living Opportunities^	\$ 90,000
Family Service	Self-Help Center	\$ 28,928
Family Service	Senior Counseling & Advocacy	\$142,337
GROW in Illinois	Peer-Support	\$ 20,000
Promise Healthcare	Promise Healthcare Wellness	\$ 58,000
Rattle the Stars	Youth Suicide Prevention Education^	\$ 54,500
Rosecrance Central Illinois	Recovery Home^	\$200,000
UCP- Land of Lincoln	Vocational Training and Support	\$ 43,238

^Special Initiative/mid-year report required

**System of Care for Children, Youth, Families** **SUBTOTAL \$1,335,789**

Champaign Co. CAC	Children's Advocacy Center	\$ 47,754
CCRPC Head Start/Early Head Start	Early Childhood Mental Health Services^	\$ 90,120
Champaign Urbana Area Project	CU Neighborhood Champions*	\$ 50,000
Champaign Urbana Area Project	TRUCE*	\$ 50,000
Courage Connection	Courage Connection	\$127,000
DREAM House	DREAM*	\$ 80,000
Don Moyer Boys and Girls Club	C-U CHANGE*	\$100,000
Don Moyer Boys and Girls Club	Community Coalition Summer Initiatives*	\$107,000
Don Moyer Boys and Girls Club	Youth and Family Services*	\$160,000
Mahomet Area Youth Club	BLAST*	\$ 15,000
Mahomet Area Youth Club	MAYC Members Matter!*	\$ 18,000
Rosecrance Central Illinois	Parenting w Love & Limits	\$392,992
<i>(convert contract from grant to fee for service)</i>		
Rosecrance Central Illinois	Prevention Services	\$ 60,000
The UP Center of Champaign Co.	Children, Youth, & Families Program	\$ 18,423
Urbana Neighborhood Connections	Community Study Center*	\$ 19,500

\*Champaign Community Coalition (10 proposals)

^Special Initiative/mid-year report required (4 proposals)

**Other/Renewal** **SUBTOTAL \$619,279**

Crisis Nursery	Beyond Blue Champaign County	\$ 75,000
ECIRMAC (Refugee Center)	Family Support & Strengthening	\$ 48,239
Promise Healthcare	Mental Health Services with Promise	\$222,000
RACES	Sexual Violence Prevention Educ.	\$ 18,600
Rosecrance Central Illinois	Crisis, Access, & Benefits	\$255,440
<i>(includes CCHCC subcontract in the amount of \$51,840)</i>		

**Collaboration with the CCDDDB (for I/DD programs)** **SUBTOTAL \$685,885**

CILA Expansion	CCMHB Commitment (previous approval)	\$ 50,000
Champaign Co. Head Start	Social Emotional Disabilities Services	\$ 73,605
DSC	Family Development Center	\$562,280

**TOTAL PY19 FUNDING RECOMMENDED - \$4,201,929**

**Exceeds Allocation Parameters**

Intellectual and Developmental Disabilities applications not included above are subject to integrated planning with the Champaign County Developmental Disabilities Board (CCDDB). The requests not recommended for funding by the CCMHB total \$3,323,867 and will be considered for funding by the CCDDB at their May 23<sup>rd</sup> meeting.

All other applications are recommended for funding, although some at lower than requested levels and some subject to contract negotiation. The difference between requested and recommended levels is \$241,116.

Programs recommended for an amount lower than that requested include:

- Champaign County Children’s Advocacy Center
- CCRPC Community Services - Youth Assessment Center
- CCRPC Head Start Early Childhood Mental Health Services
- CU Area Project – CU Neighborhood Champions
- CU Area Project - TRUCE
- DREAAM House - DREAAM
- First Followers – Peer Mentoring for Re-entry
- \*Rosecrance Central Illinois - Crisis, Access, & Benefits
- \*Rosecrance Central Illinois - Prevention Services
- \*UCP Land of Lincoln - Vocational Training and Support

*\* Agencies for which the total PY19 recommendations are lower than total agency PY18 funding.*

**DECISION SECTION**

Motion to approve CCMHB funding as recommended for **Behavioral Health Supports for People with Justice System Involvement** subject to the caveats as presented in this memorandum:

- \_\_\_\_\_ Approved
- \_\_\_\_\_ Denied
- \_\_\_\_\_ Modified
- \_\_\_\_\_ Additional Information Needed

Motion to approve CCMHB funding as recommended for **Innovative Practices and Access to Community Based Behavioral Health Services** subject to the caveats as presented in this memorandum:

- \_\_\_\_\_ Approved
- \_\_\_\_\_ Denied
- \_\_\_\_\_ Modified
- \_\_\_\_\_ Additional Information needed

Motion to approve CCMHB funding as recommended for **System of Care for Children, Youth, Families** subject to the caveats as presented in this memorandum:

- \_\_\_\_\_ Approved
- \_\_\_\_\_ Denied
- \_\_\_\_\_ Modified
- \_\_\_\_\_ Additional Information needed

Motion to approve CCMHB funding as recommended for **Other/Renewal** subject to the caveats as presented in this memorandum:

\_\_\_\_\_ Approved  
\_\_\_\_\_ Denied  
\_\_\_\_\_ Modified  
\_\_\_\_\_ Additional Information needed

Motion to approve CCMHB funding as recommended for **Collaboration with the CCDDDB (for Intellectual and Developmental Disabilities)** subject to the caveats as presented in this memorandum:

\_\_\_\_\_ Approved  
\_\_\_\_\_ Denied  
\_\_\_\_\_ Modified  
\_\_\_\_\_ Additional Information needed

Motion to authorize the executive director to conduct **Contract Negotiations** as specified in this memorandum:

\_\_\_\_\_ Approved  
\_\_\_\_\_ Denied  
\_\_\_\_\_ Modified  
\_\_\_\_\_ Additional Information needed

Motion to authorize the executive director to implement contract maximum reductions as described in the **Special Notification Concerning PY19 Awards** section of this memorandum:

\_\_\_\_\_ Approved  
\_\_\_\_\_ Denied  
\_\_\_\_\_ Modified  
\_\_\_\_\_ Additional Information needed

Motion to approve an allocation, not to exceed \$150,000 over the term of the federal award, as the 20% matching funds required for the **Champaign County JMHCP Implementation and Expansion** grant application to the Department of Justice-Bureau of Justice Assistance, with release of CCMHB funds contingent upon award of the JMHCP grant and approval of the final project budget by the Department of Justice.

\_\_\_\_\_ Approved  
\_\_\_\_\_ Denied  
\_\_\_\_\_ Modified  
\_\_\_\_\_ Additional Information Needed

Motion to authorize the Executive Director to present the Board with proposals for contract amendment(s) to increase specific PY19 award amount(s), in the event more revenue is available than currently projected for FY2019, with detail on services appropriate to the contract/program.

\_\_\_\_\_ Approved  
\_\_\_\_\_ Denied  
\_\_\_\_\_ Modified  
\_\_\_\_\_ Additional Information Needed



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**CCMHB 2018 Meeting Schedule**

First Wednesday after the third Monday of each month--5:30 p.m.  
Brookens Administrative Center  
Lyle Shields Room  
1776 E. Washington St., Urbana, IL (unless noted otherwise)

*May 23, 2018*

*June 27, 2018*

*July 18, 2018*

*September 19, 2018*

*September 26, 2018 – study session*

*October 17, 2018*

*October 24, 2018 – study session*

*November 14, 2018*

*November 28, 2018 – joint study session with the CCDDDB*

*December 19, 2018 – tentative*

*\*This schedule is subject to change due to unforeseen circumstances. Please call the CCMHB-CCDDDB office to confirm all meetings.*

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**DRAFT**

**July 2018 to June 2019 Meeting Schedule with Subject and Allocation Timeline**

The schedule provides dates and subject matter of meetings of the Champaign County Mental Health Board through June 2019. The subjects are not exclusive to any given meeting, as other matters requiring Board review or action may also be addressed or may replace the subject listed. Study sessions may be scheduled with potential dates listed; topics will be based on issues raised at meetings, brought by staff, or in conjunction with the Champaign County Developmental Disabilities Board. Included with meeting dates are tentative dates for steps in the funding allocation process for Program Year 2020 (July 1, 2019 – June 30, 2020) and deadlines related to current (PY2019) agency contracts.

7/18/18	<b>Regular Board Meeting</b>
8/24/18	<i>Agency PY2018 Fourth Quarter and Year End Reports Due</i>
9/19/18	<b>Regular Board Meeting</b> Draft Three Year Plan 2018-2020 with FY19 Objectives <u>U of I Program Evaluation Presentation</u>
9/26/18	<b>Study Session</b>
10/17/18	<b>Regular Board Meeting</b> Draft Program Year 2020 (PY20) Allocation Criteria Community Coalition Summer Initiatives Report
10/24/18	<b>Study Session</b>
10/26/18	<i>Agency PY2019 First Quarter Reports Due</i>
10/31/18	<i>Agency Independent Audits Due</i>
11/14/18	<b>Regular Board Meeting</b> Approve Three Year Plan with One Year Objectives Allocation Decision Support – PY20 Allocation Criteria
11/28/18	Study Session
12/12/18	<i>Public Notice to be published on or before this date, giving at least 21-day notice of application period.</i>
12/19/18	<b>Regular Board Meeting (tentative)</b>
01/04/19	<i>CCMHB/CCDDDB Online System opens for Agency Registration and Applications for PY20 Funding.</i>
1/23/19	<b>Regular Board Meeting</b> Election of Officers



	Review of Liaison Guidelines and County Code of Ethics
1/25/19	<i>Agency PY2019 Second Quarter Reports Due</i>
1/30/19	<b>Study Session</b>
2/8/19	<i>Agency deadline for submission of applications for PY2020 funding. Online system will not accept forms after 4:30PM.</i>
2/12/19	<i>List of Requests for PY2020 Funding assembled</i>
2/20/19	<b>Regular Board Meeting</b> Assignment of Board Members to Review Proposals
2/27/19	<b>Study Session</b>
3/20/19	<b>Regular Board Meeting</b> 2018 Annual Report
3/27/19	<b>Study Session</b>
4/10/19	<i>Program summaries released to Board, copies posted online with CCMHB April 17, 2019 meeting agenda</i>
4/17/19	<b>Regular Board Meeting</b> Program Summaries Review and Discussion
4/24/19	<b>Study Session</b> Program Summaries Review and Discussion
4/26/19	<i>Agency PY2019 Third Quarter Reports Due</i>
5/8/19	<i>Allocation recommendations released to Board, copies posted online with CCMHB May 15, 2018 meeting agenda</i>
5/15/19	<b>Study Session</b> Allocation Recommendations
5/22/19	<b>Regular Board Meeting</b> Allocation Decisions Authorize Contracts for PY2020
5/23/19-6/5/19	<i>Contract Negotiations</i>
6/19/19	<b>Regular Board Meeting</b> Approve FY2020 Draft Budget
6/27/19	<i>PY2020 Contracts completed/First Payment Authorized</i>



## CCDDB 2018 Meeting Schedule

### Board Meetings

8:00AM except where noted

Brookens Administrative Building, Lyle Shields Room  
1776 East Washington Street, Urbana, IL

May 23, 2018

June 27, 2018

July 25, 2018 – Dimit Conference Room

September 19, 2018

October 24, 2018

November 14, 2018

November 28, 2018 – tentative study session

December 19, 2018

*This schedule is subject to change due to unforeseen circumstances.  
Please call the CCMHB/CCDDB office to confirm all meetings.*

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**CHAMPAIGN COUNTY MENTAL HEALTH BOARD  
BOARD MEETING**

*Minutes—April 18, 2018*

*Brookens Administrative Center  
John Dimit Room  
1776 E. Washington St  
Urbana, IL*

**DRAFT**

*5:30 p.m.*

**MEMBERS PRESENT:** Susan Fowler, Judi O'Connor, Thom Moore, Joe Omo-Osagie, Elaine Palencia, Anne Robin, Julian Rappaport, Margaret White

**MEMBERS EXCUSED:** Kyle Patterson

**STAFF PRESENT:** Lynn Canfield, Mark Driscoll, Stephanie Howard-Gallo

**OTHERS PRESENT:** Gail Raney, Juli Kartel, Ranya Hasan, Monica Cherry, Chris Gleason, Rosecrance; Elizabeth Anderson, Courage Connection; James Kilgore, First Followers; Becca Obuchowski, Community Choices; Angie Adams-Martin, Cunningham Children's Home; Lisa Benson, Jonathon Westfield, CCRPC; Jennifer Hixson, Anh Ha Ho, ECIRMAC; Tracy parsons, City of Champaign; Nancy Greenwalt, Promise Healthcare; Darlene Kloeppe, Citizen; Kim Bryan, Rattle the Stars; Stephanie Record, Crisis Nursery (CN); Andy Kulczycki, Community Service Center of Northern Champaign County (CSCNCC); Rosanna McLain, Alice Kirby, Family Service (FS); Adelaide Aime, RACES; Jenny Niebrigge, United Cerebral Palsy (UCP)

**CALL TO ORDER:**

Dr. Fowler called the meeting to order at 5:30 p.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**DRAFT**

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**CITIZEN INPUT / PUBLIC PARTICIPATION:**

None.

**APPROVAL OF AGENDA:**

The agenda was approved.

**PRESIDENT'S COMMENTS:**

None.

**NEW BUSINESS:**

**FY19 Program Summaries:**

Program summaries and reviews of the agencies Cultural and Linguistic Competence (CLC) Plans were included in the packets for review and comment. Primary and secondary reviewers of the CCMHB provided a brief summary of the programs and any questions posed will be given to the agency that provided the application. Questions will be provided to the agencies in writing and they will have until May 4, 2018 to respond.

**Resolution for George Roth Memorial:**

A copy of a resolution in remembrance of George Roth was included in the Board packet.

**OLD BUSINESS:**

**Schedules and Allocation Process Timeline:**

An updated copy of the meeting schedule and allocation timeline was included in the Board packet for information only.

**CCDDB INFO:**

None.

**APPROVAL OF MINUTES:**

Minutes from the March 21, 2018 meeting were included in the Board packet for approval.

**MOTION: Dr. Moore made a motion to approve the minutes from the March 21, 2018 meeting. Ms. Palencia seconded the motion. A voice vote was taken and the motion passed.**

**STAFF REPORTS:**

A financial report from Mr. Wilson was included in the Board packet for review.

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**CONSULTANT'S REPORT:**

A report from Ms. Barb Bressner was included in the Board packet for review.

**BOARD TO BOARD:**

Ms. White attended a GROW in IL Board meeting.

**FINANCIAL INFORMATION:**

**MOTION:** Dr. Robin moved to approve the claims report as presented in the packet. Dr. Rappaport seconded the motion. A voice vote was taken and the motion passed. The claims report was approved.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 7:50 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo  
CCMHB/CCDDB Staff

\*Minutes are in draft form and are subject to CCMHB approval.

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**CHAMPAIGN COUNTY MENTAL HEALTH BOARD  
STUDY SESSION**

*Minutes—April 25, 2018*

*Brookens Administrative Center  
Lyle Shields Room  
1776 E. Washington St  
Urbana, IL*

**DRAFT**

*5:30 p.m.*

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**MEMBERS PRESENT:** Susan Fowler, Judi O'Connor, Joe Omo-Osagie, Thom Moore, Elaine Palencia, Kyle Patterson, Anne Robin, Julian Rappaport, Margaret White

**STAFF PRESENT:** Lynn Canfield, Mark Driscoll, Stephanie Howard-Gallo, Shandra Summerville

**OTHERS PRESENT:** Regina Crider, The Alliance; Sam Banks, Don Moyer Boys and Girls Club (DMBGC); William Blanchard, Nathan Alexander, Jasmine Routon, Rachel Muir, Jacob Goffnett, UP Center; Chad Hoffman, Mahomet Area Youth Club (MAYC); Katrina Wilchery, Unit 4; Patricia Avery, Karen Simms Robinson, CU Area Project (CUAP); Catherine Grey, Gail Raney, Rosecrance; Elizabeth Andersen, Isak Griffiths, Courage Connection; Lisa Benson, Jonathan Westfield, Regional Planning Commission (RPC); Charlene Guldbrandsen, Chris Stohr, GROW in Illinois; Tracy Dace, DREAAM House; Elise Belknap, Head Start; Kari May, Children's Advocacy Center (CAC);

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**CALL TO ORDER:**

Dr. Fowler called the meeting to order at 5:30 p.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**CITIZEN INPUT / PUBLIC PARTICIPATION:**

None.

**DRAFT**

**APPROVAL OF AGENDA:**

The agenda was approved.

**PRESIDENT’S COMMENTS:**

Dr. Fowler reviewed the application process.

**STUDY SESSION:** Board Review of System of Care for Children, Youth, and Families Priority--Board review and discussion of Cultural and Linguistic Competence (CLC) Plans and Program Summaries for applications submitted under the System of Care for Children, Youth, and Families priority. Primary and secondary reviewers of the CCMHB provided a brief summary of the programs and any questions posed will be given to the agency that provided the application. Questions will be provided to the agencies in writing and they will have until May 4, 2018 to respond.

The following programs were reviewed:

- Champaign Co. Children’s Advocacy Center -Children's Advocacy Center
- CCRPC Head Start/Early Head Start - Early Childhood Mental Health Svcs (NEW)
- Champaign Urbana Area Project - CU Neighborhood Champions
- Champaign Urbana Area Project - TRUCE
- Courage Connection - Courage Connection
- DREAAM House - DREAAM
- Don Moyer Boys and Girls Club - C-U CHANGE
- Don Moyer Boys and Girls Club - Community Coalition Summer Initiatives
- Don Moyer Boys and Girls Club - Youth and Family Services
- Mahomet Area Youth Club - Bulldogs Learning & Succeeding Together
- Mahomet Area Youth Club - MAYC Members Matter!
- Rosecrance Central Illinois - Parenting with Love & Limits
- Rosecrance Central Illinois - Prevention Services
- The UP Center of Champaign Co. - Children, Youth, & Families Program
- Urbana Neighborhood Connections - Community Study Center

**BOARD ANNOUNCEMENTS:**

None

**ADJOURNMENT:**

The meeting adjourned at 7:25 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo  
CCMHB/CCDDB Staff

*\*Minutes are in draft form and are subject to CCMHB approval.*

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**Mark Driscoll**  
**Associate Director for Mental Health & Substance Abuse Services**

**Staff Report – May 23, 2018 Board Meeting**

**Summary of Activity**

PY19 Allocation Process: Managing the allocation process has been the primary focus over the last several months. With program summaries completed and presented at the April CCMHB meetings, attention turned to compiling agency responses to questions raised during the review process. As part of a collaborative effort, time was also spent on developing the draft Decision Memorandum and funding recommendations. Looking past the May Board meeting, preparations have started on contracts with review of the existing boilerplate and what special provisions may be necessary for select contracts.

CCMHB Third Quarter Reports: Program reports for third quarter FY18 contracts were due by the last Friday in April. Reports are under review. When necessary, clarification or minor changes is requested. In general, only a small number of reports require any changes. Two programs requested and were granted extensions to file the third quarter report.

Criminal Justice - Mental Health: The Champaign County Reentry Council continues meet on a monthly basis. At the May meeting, one of the topics discussed was the Department of Justice-Bureau of Justice Assistance “Justice and Mental Health Collaboration Program (JMHC)” competitive grant announcement released the previous week. As a follow-up to the council discussion, Lynn Canfield and I attended a planning meeting a few days later to discuss the application requirements. A concept paper outlining the scope of services and evaluation goals that came out of the meeting is attached. The Sheriff’s Office has contracted with a consultant to write the application. Due date is May 29, 2018 requiring a very short turnaround time for the application. While the budget is being developed and final request amount is to be determined, a 20% match is required. A proposal by staff for the CCMHB to provide the match is included in the Allocation Decision Memorandum for the Board’s consideration.

Other criminal justice related activity includes attending PROMPT Task Force meetings. The Task Force is led by C-U PHD and covers eleven counties in east central Illinois. The goal is prevention of opioid overdose deaths through efforts to increase awareness of the issue, and provide training, access and distribution of Naloxone (Narcan) to first responders and those at-risk. Doses of the Narcan nasal spray are provided at no cost to those completing the training. During county updates at the May meeting, it was announced that the Champaign County Jail is the first jail in the task force region to allow training to occur in the facility. Those trained while in the jail receive a Narcan Medical Kit upon release. Training has also been provided to some drug court clients and is occurring on a regular basis at the Rosecrance Hill Street residential treatment facility.

At the Crisis Intervention Team Steering Committee meeting reports and updates were provided by the various partners. An abbreviated quarterly report on CIT contacts was presented. This completes the first year of data collection using the uniform CIT contact form in Champaign County by the five largest police departments. There were 489 reported contacts for the February through April period. For the twelve-month period the total reported contacts were 1,925. In that this was the first year the form was being used it is possible not all contacts had a CIT form

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completed. Of the 489 symptomatic contacts reported in the last quarter (February-April, 2018), less 5% resulted in arrest. This percentage may be underreported and is being reviewed. At the meeting, Lynn requested a year-end report be made available and is expected to be presented at the July CIT SC meeting.

Continuum of Care/Council of Service Providers to the Homeless: The Continuum held the point in time survey the last Thursday in January as required by the Department of Housing and Urbana Development. The survey involves a “street count” of persons who are homeless as well as those housed in emergency shelters or other transitional housing programs. Final results were reported by the Regional Planning Commission at the May Continuum meeting and compared 2018 results to the last four surveys.

YEAR	SHELTERED ES	SHELTERED TH	UNSHELTERED	TOTAL HOMELESS
2014	14	179	12	205
2015	10	143	10	163
2016	21	149	18	188
2017	57	86	17	160
2018	109	70	9	188

ES= Emergency Shelter  
 TH= Transitional Housing

United Way Community Impact Committee: United Way has completed its allocation process. They have awarded \$1.3 million to 38 different programs. United Way received almost \$2.3 million in requests making the process very competitive and requiring some very difficult decisions. Successful applicants will receive the amount of the annual award for the next two years. Additional funds raised by United Way that are designated for specific agency programs or allocated to special initiatives like the C-U Men’s Emergency Shelter are separate from these competitive application awards.

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**2018 JMHCP Implementation Grant  
Concept Summary  
DRAFT 5-9-2018**

From October, 2015 to September 2017, Champaign County, Illinois engaged in a collaborative process to identify systemic gaps and plan for the development of resources for persons with mental illness or co-occurring mental health and substance use disorders who come into contact with law enforcement and the county jail. Working definitions of mental illness, substance use disorders, and recidivism, were established to assist in data collection and analysis. A comprehensive sequential intercept mapping process was conducted to identify system strengths, resources, and gaps. Recommendations include:

1. Implementation of risk-needs-responsivity screening at the earliest point possible to inform decisions throughout the system.
2. Enhancement of initial law enforcement response with provision of a co-responder model
3. Improve system data to inform the development of diversion resources such as a community behavioral health assessment center.

We propose to address these system needs, and build on existing strengths, by establishing a Behavioral Health Response Team located with three law enforcement entities in the County, the City of Champaign, the City of Urbana, and the County Sheriff. In order to enhance linkages to existing community resources and provide appropriate clinical oversight, team members will be employees of Rosecrance Central Illinois, the largest provider of mental health and addictions treatment services in the County. The team will consist of a 1 FTE Mental Health Professional or Social Worker to function as Team Leader and 2 FTE Case Managers. To support data collection and reporting, while maintaining client confidentiality, .25 FTE of administrative support will be provided.

The team will be available to respond face-to face, or by telephone, with Crisis Intervention Team officers on calls with situations involving mental health concerns. The team's schedule will reflect the days and times of most frequent calls for CIT response. The team will assist officers in responding to the immediate crisis and seek to engage clients in services using Motivational Interviewing techniques. Clients who engage in services will receive a risk-needs-responsivity screening and linkage to existing community resources for identified needs including counseling, housing and financial assistance, employment resources, healthcare, access to benefits etc. The Behavioral Health Response Team will maintain a caseload of up to 50 individuals determined to be at high risk of recidivism with significant needs. Service plans will guide case management services which will make use of all available community resources including psychiatry and medication-assisted opioid treatment.

Anticipated individual outcomes include increased engagement and utilization of community-based resources. Anticipated system level outcomes include; a reduction in law enforcement calls to respond to frequent utilizers, a reduction in inappropriate petitions for involuntary admission, increased collaboration between law enforcement and behavioral health providers, increased access to community services for CIT Officers, and enhanced data and information regarding system performance to inform future program development.



**Kim Bowdry, Associate Director for Intellectual & Developmental Disabilities**  
**Staff Report – May 2018**

**CCDDB Reporting:** FY18 Third Quarter reports were due on April 27, 2018. The third Quarter provided a great snapshot of the services that people are getting through CCDDB funded programs. This board packet includes a breakdown of services by hour and by service activity.

**Site Visits:** In March, I participated in a site visit at the UP Center of Champaign County with Mark Driscoll, Associate Director and Chris Wilson, Financial Manager. Later in March, I completed a site visit for CTF-Nursing with Stephanie Howard-Gallo, Operations and Compliance Coordinator. In April, I conducted a site visit with CTF-Advocacy Center.

**DisABILITY Resource Expo:** I attended Expo Steering Committee Meetings on March 6<sup>th</sup> and March 20<sup>th</sup>. The Expo was held on April 7<sup>th</sup> and was very well attended by the public. Books from two AIR authors were purchased and given away as prizes this year, both were very well-received. Washcloths crocheted by two other AIR artists were also purchased and used as prizes.

Expo supplies were moved out of the storage space at PNC. CCDDB/CCMHB staff secured a storage space within the Brookens building, which allows for temperature controlled storage, as well as easy access to the supplies.

The 2019 DisABILITY Resource Expo is scheduled for March 30, 2019 at the Vineyard Church.

**Program Summaries:** CCDDB program summaries were completed on all funding applications and submitted in the April board packet. Questions received after the April 25, 2018 CCDDB meeting were compiled and sent to agencies for response. Agency responses can be found in this board packet.

**Community Learning Lab School of Social Work Students:** Students from the School of Social Work gave their presentation on April 26, 2018 on developing an employment training program for people with Intellectual and Developmental Disabilities.

**NACBHDD:** I participated in monthly I/DD committee calls.

**ACMHAI:** I participated in monthly I/DD committee calls.

**TPC:** I participated in two meetings of the TPC, on March 9<sup>th</sup> and May 11<sup>th</sup>.

**MHDDAC:** I participated in the monthly meetings of the Mental Health and Developmental Disability Agencies Council in March, April, and May.

**SOAR:** I participated in A SOAR Planning Workshop, a Fast Tracking Support for Disabled Residents.

**Other activities:** I participated in the Doors to Wellbeing Peer Specialist Monthly Webinar Series. I participated in a Web Seminar, "The Case for Palliative Care for People with IDD and Dementia." I attended the Ebertfest Challenging Stigma panel. I viewed Bottom Dollars, a Rooted in Rights original documentary. I also participated in an Arc of Illinois Webinar, "Supporting Siblings Throughout Life."

**PUNS Selection & Reports:** DHS-DDD selected sixteen Champaign County people from the PUNS database in April. Seven of those people have completed the PAS process and are currently receiving services. The remaining people continue to work with the ISC to complete the PAS process.

## March-May 2018 Monthly Staff Report

Shandra Summerville , Cultural and Linguistic Competence Coordinator

### Agency Cultural and Linguistic Competence(CLC) Technical Assistance, Monitoring, Support and Training for CCMHB/DDB Funded Agencies

**Promise Healthcare-** Staff members reached out about FY19 CLC Plan Instructions.

**Community Choices-** I conducted CLC Training for the Board of Directors for Community Choices. The Training was on Effective Collaboration as a board.

**Community Services Center of Northern Champaign County-** Annual CLC Training was held on March 15 for the board members and staff. There has been a lot of turnover on the Board of Directors, so it was requested that there was a CLC 101 Refresher.

**Grow Illinois –** The first CLC Training for Grow Illinois was on March 23, 2018. I provided an overview of the requirements and we talked about the historical perspective of CLC for the CCMHB.

### CLC Coordinator Direct Service Activities

**2019 CLC Plans Review-** I reviewed and summarized 28 CLC Plans and read 42 Program applications. I realize there were 62 program applications that were submitted for funding. During my review of the CLC Plans, I looked for connection of the CLC Plan to the funding application to see if there was a parallel connection of CLC Values within the program plans. I learned that most of the program applications align with the value of cultural competence. I noticed there was a disconnect in some applications that will be addressed with technical assistance and monitoring. Some of the applications did not follow the updated template and will be addressed during contract negotiations.

**Learning Series: Peer Navigators Support People with Serious Mental Illness-** This is a series of webinars that are hosted by, the Substance Abuse and Mental Health Services Administration (SAMHSA's) Bringing Recovery Supports to Scale Technical Assistance Center Strategy (BRSS TACS).

**Session One:** Thursday, March 1, 2018, 12:30–1:30 p.m. ET --*Health Disparities of People from Latino and African American Communities Living with Serious Mental Illness*

**Session Two:** Thursday, March 8, 2018, 12:30–1:30 p.m. ET--*Principles and Practices of Peer Navigators*

**Session Three:** Thursday, March 15, 2018, 12:30–1:30 p.m. ET--*Implementation of Peer Navigator Program*

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## **Georgetown Leadership Academy: Increasing Cultural Diversity and Cultural and Linguistic Competence in Networks Supporting Individuals with Intellectual and Developmental Disabilities**

I attended this conference in Santa Fe, New Mexico April 30-May 4. This was an opportunity for me to meet other people in the country that provide leadership in the area of ID/DD and talk about the opportunities and challenges of advancing the value of cultural diversity and cultural competence. I learned there were over 200 applicants and I was selected out of 35 people that attended the Leadership Academy. This is a year long project that I will provide support, guidance, and coaching on ways to continue to advance the value of cultural competence in Champaign County.

### **ACMHA**

I participated in the Children's Behavioral Health Committee call. There was discussion about utilizing the CANS as an assessment tool and how it will be implemented across the state. I also provided information about the Children's Mental Health Awareness Activities in Champaign County.

### **Anti-Stigma Activites/Community Collaborations and Partnerships**

**University of Illinois African-American Community Healing Storytelling Project-** The IRB was completed in March and we began having focus groups to learn about how violence impacts the African American community and what Community Healing would look like. We have over 20 people participate in the various focus groups. I helped with logistics and co-facilitated for one focus group on April 26<sup>th</sup>.

Digital Story-telling workshop is the next event that will actually capture the stories of people in the community that did not mind sharing their story through video. There will be a community event to share the results of the data that will held in September.

**YWCA/Welcome Center-** YWCA Women in Leadership Program has completed the first training Module for the Cultural Competence Training for the volunteers of the New American Welcome Center. This will be an on-going project that will add additional training modules so that other people in Champaign County will benefit from the training.

**Disability Resource Expo Committee-**Thank you for a successful event. Thanks to Becca Obuchowski for overseeing the Volunteer Coordination for the day of the event.

**AIR- Alliance for Inclusion and Respect-** Ebertfest was held April 18-22. On April 21<sup>st</sup> we had 20 artists that displayed their art work and books to festival goers. Our sponsored film was "Daughters of the Dust." We focused this year on family resilience in marginalized communities. There was a panel discussion lead by Eric Pearson, a Professor from the University of San Diego.

Joseph Omo-Osagie, Karen Simms, and Barb Bressner represented the Alliance for Inclusion and Respect of Champaign County. Attached are some of the photos below:



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**Stephanie Howard-Gallo**

**Operations and Compliance Coordinator Staff Report –  
May 2018 Board Meeting**

**SUMMARY OF ACTIVITY:**

**Third Quarter Reporting:**

Third Quarter financial and program reports were due at the end of April. Most agencies report on time. Champaign Urbana Area Project (CUAP) asked for and was granted an extension to complete their reports. Several agencies were asked to revise and/or correct their reports. No letters of non-compliance were sent out for the 3rd quarter.

**Anti-Stigma Event/Ebertfest Art Show:**

A tent filled with artists (approximately 20 or so) sold their work (soaps, original paintings, books, garden art, greeting cards, T shirts, jewelry) at the art show outside of Ebertfest on Saturday, April 21. Fortunately, we had beautiful weather that day and the artists were able to spill out into the sun. We were at capacity this year. Foot traffic in and out of the tent was steady throughout the day and artists were really pleased with the turnout.

**Site Visits:**

I participated in a site visit on February 8<sup>th</sup> (along with Kim Bowdry and Chris Wilson) for C-U Able, held at the YMCA in Champaign. We verified first quarter reporting and talked about how the program was doing. In March, Kim Bowdry and I conducted a CTF Nursing site visit.

**Association of Community Mental Health Authorities of Illinois (ACMHAI):**

In April, I attended the ACMHAI strategic planning meeting in Lynn Canfield's place that was held in Utica, IL. The meeting was a two-day event. Members discussed what they wanted the focus of the organization to be in the future. They discussed the potential growth of the organization and its strengths and weaknesses as an organization. It was an interesting exercise in hearing out everyone's opinions and coming to a consensus on where to go from here.

**Other:**

- Preparing meeting materials for CCMHB/CCDDB regular meetings and study sessions/presentations.
- Composing minutes for the meetings.
- Preparing program summaries for DSN and CU Able.
- Contributing to revisions on the FY19 contract boilerplate.
- Attended steering committee meetings leading up to the disAbility Expo and worked at "tear down" after the event on Saturday, April 7th.

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disABILITY Resource Expo: Reaching Out For Answers  
Board Report  
April, 2018

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The 11<sup>th</sup> Annual disABILITY Resource Expo took place on April 7, with wrap-up activities completed in early May.

Barb and Jim met with event staff from The Vineyard on April 30 to discuss our recent event and the potential to hold future Expos at their venue. The Vineyard was quite happy with having the Expo there, as were we. Therefore, we are very pleased to report that the 12th Annual Expo will be held at The Vineyard Church in Urbana on **Saturday, March 30, 2019**. We have looked at some added space at The Vineyard, which will better enable us to accommodate the needs of our large number of exhibitors, and will provide a nicely equipped area for our children's activities. We have received a quote from The Vineyard, and will be getting a contract put into place soon. The quote is a bit higher than 2018, but includes the added space and acknowledges their need to pay overtime for some of their staff due to the size of our event.

Steering Committee members gathered for their annual "Celebration/Debriefing" on May 8. This get-together allowed us to celebrate another highly successful Expo. We, also, used this time to review our participant and exhibitor evaluations, talk about specific areas of the Expo, and take into consideration any changes we may want to make for the 2019 Expo. Pre-event volunteer training, increased number of ASL interpreters, entertainment, and ideas for increasing the number of participant evaluations were just a few of the topics addressed.

Due to problems with our set-up for the 2016 Expo, we were provided services from Signature Events (tables, chairs, pipe & drape services) out of Springfield at no cost this year. We were quite pleased overall with the services they provided this year, and plan to develop a contract for their services again in 2019. Barb discussed our wishes with their representative, and we have been given a quote at the same cost as in 2016. We will be completing a contract with them soon.

We will be merging information from the 2018 Expo with our existing directory. Additions and updates will be completed this summer. We will, also, add those organizations who were on a waiting list for this year's Expo, and were unable to be accommodated.

We wish to extend our sincere thanks to the Champaign County Mental Health and Developmental Disabilities Boards, Board staff, Expo Steering Committee, volunteers, and sponsors for their wonderful support of this important event for Champaign County and East Central Illinois.

Respectfully submitted  
Barb Bressner & Jim Mayer  
Consultants

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CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

5/04/18

PAGE 1

VENDOR NO	VENDOR NAME	TRN B TR DTE N CD	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
***	FUND NO. 090	MENTAL HEALTH								
***	DEPT NO. 053	MENTAL HEALTH BOARD								
25	CHAMPAIGN COUNTY TREASURER									
	5/01/18 05 VR 53- 179				575489	5/04/18	090-053-533.50-00	FACILITY/OFFICE RENTALS	MAY OFFICE RENT	1,775.97
									VENDOR TOTAL	1,775.97 *
41	CHAMPAIGN COUNTY TREASURER									
	4/26/18 04 VR 620- 63				575117	4/30/18	090-053-513.06-00	EMPLOYEE HEALTH/LIFE INS	APR HI, LI & ADMIN	3,850.30
									VENDOR TOTAL	3,850.30 *
88	CHAMPAIGN COUNTY TREASURER									
	4/24/18 01 VR 88- 19				575121	4/30/18	090-053-513.02-00	IMRF - EMPLOYER COST	IMRF 3/29 P/R	1,282.49
	4/24/18 01 VR 88- 21				575121	4/30/18	090-053-513.02-00	IMRF - EMPLOYER COST	IMRF 4/13 P/R	1,223.56
									VENDOR TOTAL	2,506.05 *
176	CHAMPAIGN COUNTY TREASURER									
	4/27/18 01 VR 119- 21				575127	4/30/18	090-053-513.04-00	WORKERS' COMPENSATION	INSWK COMP 3/2,16,29 P	256.80
	5/01/18 04 VR 118- 42				575495	5/04/18	090-053-513.05-00	UNEMPLOYMENT INSURANCE	2018 UNEMPL TAX Q1	1,458.44
									VENDOR TOTAL	1,715.24 *
188	CHAMPAIGN COUNTY TREASURER									
	4/24/18 01 VR 188- 33				575129	4/30/18	090-053-513.01-00	SOCIAL SECURITY-EMPLOYER FICA	FICA 3/29 P/R	1,190.65
	4/24/18 01 VR 188- 37				575129	4/30/18	090-053-513.01-00	SOCIAL SECURITY-EMPLOYER FICA	FICA 4/13 P/R	1,135.94
									VENDOR TOTAL	2,326.59 *
4990	ASSN OF COMMUNITY MENTAL HLTH	AUTH OF IL % BRIAN EAGAN								
	4/10/18 01 VR 53- 154				574584	4/12/18	090-053-533.93-00	DUES AND LICENSES	INV 1003 2/28	8,000.00
									VENDOR TOTAL	8,000.00 *
18430	CONSOLIDATED COMMUNICATIONS									
	4/25/18 02 VR 28- 33				575174	4/30/18	090-053-533.33-00	TELEPHONE SERVICE	AC 99790003460 4/1	27.73
									VENDOR TOTAL	27.73 *

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*** FUND NO. 090 MENTAL HEALTH											
24095	EMK CONSULTING LLC										
	5/02/18	01	VR	53- 171		575519	5/04/18	090-053-533.07-00	PROFESSIONAL SERVICES	INV 237 4/12	2,447.73
	5/02/18	01	VR	53- 171		575519	5/04/18	090-053-533.07-00	PROFESSIONAL SERVICES	INV 223 3/18	1,500.00
	5/02/18	01	VR	53- 171		575519	5/04/18	090-053-533.07-00	PROFESSIONAL SERVICES	INV 231 3/18	2,144.00
										VENDOR TOTAL	6,091.73 *
24652	EINSTEIN BROS BAGELS										
	5/01/18	05	VR	53- 173		575521	5/04/18	090-053-533.89-00	PUBLIC RELATIONS	INV 1 4/7	54.22
										VENDOR TOTAL	54.22 *
25190	JOJO GIRL										
	5/01/18	05	VR	53- 174		575542	5/04/18	090-053-533.89-00	PUBLIC RELATIONS	INV 4072018 4/18	200.00
										VENDOR TOTAL	200.00 *
45445	MARTIN ONE SOURCE										
	4/18/18	02	VR	53- 155		574833	4/20/18	090-053-533.89-00	PUBLIC RELATIONS	INV Q20182051 4/6	1,556.02
	4/18/18	02	VR	53- 155		574833	4/20/18	090-053-533.89-00	PUBLIC RELATIONS	INV Q20182159 4/6	90.00
										VENDOR TOTAL	1,646.02 *
47690	MINUTEMAN PRESS										
	4/26/18	04	VR	53- 161		575235	4/30/18	090-053-533.89-00	PUBLIC RELATIONS	INV 49113 4/5	166.00
	4/26/18	04	VR	53- 170		575235	4/30/18	090-053-533.89-00	PUBLIC RELATIONS	INV 49211 4/13	1,256.44
										VENDOR TOTAL	1,422.44 *
51600	NEWS GAZETTE										
	4/26/18	04	VR	53- 163		2634	4/30/18	090-053-533.89-00	PUBLIC RELATIONS	65730 AD1377248 3/2	286.00
	4/26/18	04	VR	53- 163		2634	4/30/18	090-053-533.89-00	PUBLIC RELATIONS	65730 AD1377248 3/2	143.00
	4/26/18	04	VR	53- 163		2634	4/30/18	090-053-533.89-00	PUBLIC RELATIONS	65730 AD1377248 3/3	71.50
										VENDOR TOTAL	500.50 *
54650	PEPSI COLA CHAMPAIGN-URBANA BOTTLING										
	4/26/18	04	VR	53- 160		575244	4/30/18	090-053-522.02-00	OFFICE SUPPLIES	INV 81105339 4/2	18.60

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***	FUND NO. 090	MENTAL HEALTH									
4/26/18	04 VR	53-	160	575244	4/30/18	090-053-522.02-00	OFFICE SUPPLIES	INV 81105512	4/16	18.60	
								VENDOR TOTAL		37.20 *	
58118	QUILL CORPORATION										
4/10/18	01 VR	53-	153	574657	4/12/18	090-053-522.02-00	OFFICE SUPPLIES	INV 5924836	3/28	268.29	
4/10/18	01 VR	53-	153	574657	4/12/18	090-053-522.02-00	OFFICE SUPPLIES	INV 5946263	3/29	23.76	
4/10/18	01 VR	53-	153	574657	4/12/18	090-053-522.02-00	OFFICE SUPPLIES	INV 5961504	3/29	44.04	
4/10/18	01 VR	53-	153	574657	4/12/18	090-053-533.89-00	PUBLIC RELATIONS	INV 5961504	3/29	9.57	
5/01/18	05 VR	53-	175	575565	5/04/18	090-053-522.02-00	OFFICE SUPPLIES	INV 6384155	4/16	69.67	
								VENDOR TOTAL		415.33 *	
69540	STEVIE JAY BROADCASTING										
4/18/18	02 VR	53-	156	574871	4/20/18	090-053-533.89-00	PUBLIC RELATIONS	1913000190000	3/31	2,000.00	
								VENDOR TOTAL		2,000.00 *	
78868	VINEYARD CHURCH										
4/18/18	02 VR	53-	157	574891	4/20/18	090-053-533.89-00	PUBLIC RELATIONS	RENT 4/7 EXPO		2,320.00	
								VENDOR TOTAL		2,320.00 *	
78888	VISA CARDMEMBER SERVICE - MENTAL HEALTH										
4/17/18	04 VR	53-	159	574898	4/20/18	090-053-533.95-00	CONFERENCES & TRAINING	3930 COSMO CLUB	3/8	970.05	
4/17/18	04 VR	53-	159	574898	4/20/18	090-053-533.89-00	PUBLIC RELATIONS	3930 AMAZON	3/26	89.99	
4/17/18	04 VR	53-	159	574898	4/20/18	090-053-522.02-00	OFFICE SUPPLIES	3930 AMAZON	3/26	63.95	
4/17/18	04 VR	53-	159	574898	4/20/18	090-053-522.44-00	EQUIPMENT LESS THAN \$5000	3930 ADOBE	3/28	179.88	
4/17/18	04 VR	53-	159	574898	4/20/18	090-053-533.89-00	PUBLIC RELATIONS	3930 SCHNUCKS	4/5	19.38	
4/17/18	04 VR	53-	159	574898	4/20/18	090-053-533.29-00	COMPUTER/INF TCH SERVICES	3930 GODADDY	4/5	15.17	
4/17/18	04 VR	53-	159	574898	4/20/18	090-053-522.02-00	OFFICE SUPPLIES	3930 HARBOR FRT	3/1	10.48	
4/17/18	04 VR	53-	159	574898	4/20/18	090-053-533.89-00	PUBLIC RELATIONS	3930 WALMART	3/27	185.45	
4/17/18	04 VR	53-	159	574898	4/20/18	090-053-533.89-00	PUBLIC RELATIONS	3930 WALMART	3/27	22.24	
								VENDOR TOTAL		1,556.59 *	
78977	WDWS/WHMS/WKIO RADIO										
4/26/18	04 VR	53-	162	575294	4/30/18	090-053-533.89-00	PUBLIC RELATIONS	2821000240000	3/31	150.00	
								VENDOR TOTAL		150.00 *	

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81610	XEROX CORPORATION	5/01/18	05 VR 53-	176	575587	5/04/18	090-053-533.85-00	PHOTOCOPIY SERVICES	INV 153871992 4/5		285.89
									VENDOR TOTAL		285.89 *
600432	ANDERSON, EDDIE	4/26/18	04 VR 53-	164	575304	4/30/18	090-053-533.89-00	PUBLIC RELATIONS	5.5 HR EXPO ASST 4/		72.88
									VENDOR TOTAL		72.88 *
601535	BERG, BUNNY	4/26/18	04 VR 53-	166	575311	4/30/18	090-053-533.89-00	PUBLIC RELATIONS	6HR INTERPRET 4/7		240.00
									VENDOR TOTAL		240.00 *
602880	BRESSNER, BARBARA J.	5/01/18	05 VR 53-	177	575602	5/04/18	090-053-533.07-00	PROFESSIONAL SERVICES	MAY PROFESSIONAL FE		2,260.00
619548	HOWARD-GALLO, STEPHANIE	5/01/18	05 VR 53-	172	575637	5/04/18	090-053-533.12-00	JOB-REQUIRED TRAVEL EXP	68 MILE 3/6-4/23		37.06
		5/01/18	05 VR 53-	172	575637	5/04/18	090-053-533.95-00	CONFERENCES & TRAINING	248 MILE 4/5-6		135.16
		5/01/18	05 VR 53-	172	575637	5/04/18	090-053-533.95-00	CONFERENCES & TRAINING	HOUSEKEEPING TIP 4/		5.00
									VENDOR TOTAL		177.22 *
623120	JOHNSON, NAOMI	4/26/18	04 VR 53-	165	575343	4/30/18	090-053-533.89-00	PUBLIC RELATIONS	5.25HR EXPO ASST 4/		69.56
									VENDOR TOTAL		69.56 *
630360	MAYER, JAMES	5/01/18	05 VR 53-	178	575655	5/04/18	090-053-533.07-00	PROFESSIONAL SERVICES	MAY PROFESSIONAL FE		906.00
									VENDOR TOTAL		906.00 *
636807	PRITCHARD, BARBARA	4/26/18	04 VR 53-	169	575365	4/30/18	090-053-533.89-00	PUBLIC RELATIONS	BUS TICKET 4/6-7		62.00

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640750	SMITH, CHARLES JOSEPH	4/26/18	04	VR	53- 169	575365	4/30/18	090-053-533.89-00	PUBLIC RELATIONS	LODG 4/6 SMITH		56.49
										VENDOR TOTAL		118.49 *
640750	SMITH, CHARLES JOSEPH	4/26/18	04	VR	53- 158	575372	4/30/18	090-053-533.89-00	PUBLIC RELATIONS	EXPO MUSIC 4/7		200.00
										VENDOR TOTAL		200.00 *
642420	SWIFT, J.E.	4/26/18	04	VR	53- 168	575376	4/30/18	090-053-533.89-00	PUBLIC RELATIONS	5.5 INTERPRET 4/7		192.50
										VENDOR TOTAL		192.50 *
646700	WINGARD, RACHEL	4/26/18	04	VR	53- 167	575381	4/30/18	090-053-533.89-00	PUBLIC RELATIONS	INV 714 4/7		302.50
										VENDOR TOTAL		302.50 *
									MENTAL HEALTH BOARD	DEPARTMENT TOTAL		41,420.95 *
									MENTAL HEALTH	FUND TOTAL		41,420.95 *

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