



CHAMPAIGN COUNTY MENTAL HEALTH BOARD

CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

*REMEMBER this meeting is being audio recorded. Please speak clearly
into the microphone during the meeting.*

Champaign County Mental Health Board (CCMHB)

WEDNESDAY, May 24, 2017

Brookens Administrative Center, Lyle Shields Room

1776 E. Washington St. Urbana, IL

5:30 p.m.

1. Call to Order - Elaine Palencia, Vice President
2. Roll Call
3. Citizen Input/Public Participation
*The CCMHB reserves the authority to limit individual
public participation to five minutes and limit total
time to 20 minutes.*
4. Approval of Agenda
5. CCDDDB Information
6. Approval of CCMHB Minutes* (Pages 3-6)
4/26/17 Minutes are included. Action is requested.
7. President's Comments
8. Executive Director's Comments
9. Staff Reports
Deferred.
10. Consultant Report
Deferred.
11. Board to Board Reports
12. Agency Information

The CCMHB reserves the authority to limit individual agency participation to five minutes and limit total time to 20 minutes.

13. Financial Information* (Pages 7-8)

A copy of the claims report is included in the packet. Action is requested.

14. New Business

A. FY 2018 Allocation Decisions* (Lynn Canfield) (Pages 9-21)

A Decision Memorandum and Tier Sheet is included in the packet. Action is requested. A copy of the CCDDB Tier Sheet is included for information only.

15. Old Business

A. Meeting Schedule (Lynn Canfield) (Page 22)

An updated copy of the meeting schedule and allocation timeline is included in the Board packet.

B. Agency Acronym List and Glossary (Mark Driscoll) (Pages 23-30)

List of agency and program name acronyms and glossary of terms is included in the Board packet.

16. Board Announcements

17. Adjournment

****Board action***

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**CHAMPAIGN COUNTY MENTAL HEALTH BOARD
BOARD MEETING**

Minutes—April 26, 2017

*Brookens Administrative Center
Lyle Shields Room
1776 E. Washington St
Urbana, IL*

5:30 p.m.

MEMBERS PRESENT: Susan Fowler, Judi O'Connor, Joe Omo-Osagie, Thom Moore, Elaine Palencia, Kyle Patterson, Julian Rappaport, Anne Robin

MEMBERS EXCUSED: Margaret White

STAFF PRESENT: Lynn Canfield, Mark Driscoll, Stephanie Howard-Gallo, Shandra Summerville

OTHERS PRESENT: Juli Kartel, Sheila Ferguson, David Welch, Monica Cherry, Ranya Hasan, Becky Griffith, Kathy Kessler, Rosecrance; Rebecca Woodard, Regional Planning Commission (RPC); Becca Obuchowski, Community Choices (CC); Gail Raney, Carl Harsharger, Carol Bradford, Prairie Center Health Systems (PCHS); Kari May, Children's Advocacy Center (CAC); Brian Tison, U of I Police; Dale Morrissey, Developmental Serves Center (DSC); Adelaide Aime, Jaya Kolisetty, RACES; Pattsi Petri, Champaign County Board; Andy Kulczycki, Community Services Center of Northern Champaign County (CSCNCC); S. Okrey Anderson, Jasmine Routon, Christopher Morris, Sara Alvis, The UP Center; Anh Ha Ho, ECIRMAC; Mary Weaver, Crystal Bailey, Chad Hoffman, Chris Forman, Mahomet Area Youth Club (MAYC); Jim Mayer, Rural Champaign County Special Education Cooperative (RCCSEC); Sam Banks, Charles Burrow, Don Moyer Boys and Girls Club (DMBGC); Angie Adams Martin, Cunningham Children's Home; Stephanie Record, Katie Adams, Crisis Nursery (CN); Beth Chato, League of Women Voters (LWV); Jenny Niebrugge, United Cerebral Palsy (UCP); Sheryl Bautch, Family Service (FS); Barb Bressner, Consultant; Marlon Mitchell, James Kilgore, First Followers (FF); Vkechinyelum Chioneso, Psychological Services Center (PSC); Karen Simms,

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CALL TO ORDER:

Dr. Fowler called the meeting to order at 5:33 p.m.

ROLL CALL:

Roll call was taken and a quorum was present.

CITIZEN INPUT / PUBLIC PARTICIPATION:

Nancy Greenwalt from Promise Healthcare announced a new psychiatrist has been hired and they are accepting new patients.

ADDITIONS TO AGENDA:

None.

CCDDB INFORMATION:

None.

APPROVAL OF MINUTES:

Minutes from the March 22, 2017 Board meeting were included in the Board packet for approval.

MOTION: Dr. Robin made a motion to approve the minutes from the March 22 22, 2017 Board meeting. Ms. O'Connor seconded the motion. A voice vote was taken and the motion passed.

PRESIDENT'S COMMENTS:

None.

EXECUTIVE DIRECTOR'S COMMENTS:

None.

STAFF REPORTS:

Reports were deferred.

CONSULTANT’S REPORT:

Deferred.

BOARD TO BOARD:

Deferred.

AGENCY INFORMATION:

None.

FINANCIAL INFORMATION:

A list of financial claims was included in the packet.

MOTION: Ms. O’Connor moved to accept the claims report as presented. Dr. Rappaport seconded the motion. A voice vote was taken and the motion unanimously passed.

NEW BUSINESS:

FY18 Program Summaries:

A Briefing Memorandum, a table of contents, copies of the draft program summaries, and reviews of the agencies Cultural Competency Plans was included in the Board packet for review. The summaries glean information and provide opinions concerning alignment with our stated priorities and defined decision support criteria. All applicants received an email with instructions on where to access copies of their program summary and were asked to notify the staff in writing if there are factual errors prior to completion of the FY18 award process.

Each program requesting funding was reviewed. Programs had previously been assigned to Board members to review as a primary reviewer or a secondary reviewer, along with staff. Board members took the lead in reviewing applications. During their review, Board members raised questions about specific applications. The Board requested written responses to the questions no later than 4:00 PM on Monday May 8, 2017. All responses received by the deadline will be shared with Board members in advance of the CCMHB study session scheduled for 5:30 PM on Wednesday May 17, 2017 in the Lyle Shields room at Brookens Administrative Center.

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OLD BUSINESS:

Meeting Schedule and Allocation Process Timeline:

An updated copy of the meeting schedule and allocation timeline was included in the Board packet for information only.

Agency Acronym List:

A list of agency name acronyms was included in the Board packet for information only.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 8:35 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo
CCMHB/CCDDB Staff

*Minutes are in draft form and are subject to CCMHB approval.



CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

5/05/17

PAGE 1

VENDOR NO	VENDOR NAME	TRN DTE	B N CD	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 090 MENTAL HEALTH											
*** DEPT NO. 053 MENTAL HEALTH BOARD											
25	CHAMPAIGN COUNTY TREASURER	5/02/17	01 VR	53- 152		559474	5/05/17	090-053-533.50-00	RENT-GENERAL CORP FACILITY/OFFICE RENTALS	MAY OFFICE RENT	1,739.64
										VENDOR TOTAL	1,739.64 *
41	CHAMPAIGN COUNTY TREASURER	4/25/17	05 VR	620- 59		559220	4/28/17	090-053-513.06-00	HEALTH INSUR FND 620 EMPLOYEE HEALTH/LIFE INS	APR HI & LI	2,981.60
										VENDOR TOTAL	2,981.60 *
88	CHAMPAIGN COUNTY TREASURER	4/11/17	02 VR	88- 19		557982	4/13/17	090-053-513.02-00	I.M.R.F. FUND 088 IMRF - EMPLOYER COST	IMRF 3/31 P/R	907.41
		4/21/17	02 VR	88- 21		559224	4/28/17	090-053-513.02-00	IMRF - EMPLOYER COST	IMRF 4/13 P/R	869.13
		5/03/17	05 VR	88- 24		559477	5/05/17	090-053-513.02-00	IMRF - EMPLOYER COST	IMRF 4/28 P/R	869.13
										VENDOR TOTAL	2,645.67 *
176	CHAMPAIGN COUNTY TREASURER	4/07/17	06 VR	119- 23		557988	4/13/17	090-053-513.04-00	SELF-FUND INS FND476 WORKERS' COMPENSATION	INSWKCP 3/3,10,17,31 P	177.18
		4/27/17	02 VR	118- 41		559226	4/28/17	090-053-513.05-00	UNEMPLOYMENT INSURANCE	2017 UNEMPL TAX Q1	1,234.00
										VENDOR TOTAL	1,411.18 *
188	CHAMPAIGN COUNTY TREASURER	4/11/17	02 VR	188- 33		557990	4/13/17	090-053-513.01-00	SOCIAL SECUR FUND188 SOCIAL SECURITY-EMPLOYER	FICA 3/31 P/R	821.51
		4/21/17	02 VR	188- 37		559228	4/28/17	090-053-513.01-00	SOCIAL SECURITY-EMPLOYER	FICA 4/13 P/R	786.85
		5/03/17	05 VR	188- 41		559483	5/05/17	090-053-513.01-00	SOCIAL SECURITY-EMPLOYER	FICA 4/28 P/R	786.84
										VENDOR TOTAL	2,395.20 *
544	AAIM EMPLOYERS ASSOCIATION	4/13/17	03 VR	53- 143		558417	4/21/17	090-053-533.07-00	PROFESSIONAL SERVICES	INV 24857 3/31	156.00
										VENDOR TOTAL	156.00 *
18052	COMCAST CABLE - MENTAL HEALTH ACCT	5/02/17	01 VR	53- 153		559511	5/05/17	090-053-533.29-00	AC# 8771403010773527 COMPUTER/INF TCH SERVICES	8771403010773527 AP	121.39
										VENDOR TOTAL	121.39 *



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CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

5/05/17

PAGE 2

VENDOR NO	VENDOR NAME	TRN DTE	B N CD	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 090 MENTAL HEALTH											
18430	CONSOLIDATED COMMUNICATIONS	5/02/17	01 VR	53- 154		559514	5/05/17	090-053-533.33-00	TELEPHONE SERVICE	INV 1124631 4/25	56.00
										VENDOR TOTAL	56.00 *
24095	EMK CONSULTING LLC	4/07/17	02 VR	53- 141		558059	4/13/17	090-053-533.07-00	PROFESSIONAL SERVICES	INV 157 3/31	1,487.50
		4/07/17	02 VR	53- 142		558059	4/13/17	090-053-533.07-00	PROFESSIONAL SERVICES	INV 156 3/30	347.18
										VENDOR TOTAL	1,834.68 *
26000	FAMILY SERVICE OF CHAMPAIGN COUNTY	5/01/17	05 VR	53- 147		559535	5/05/17	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR FAMILY COUNSEL	1,667.00
										VENDOR TOTAL	1,667.00 *
42890	LEAPFROG INC	5/01/17	05 VR	53- 148		559556	5/05/17	090-053-533.29-00	LEAP, LEAPFRAME, JUM COMPUTER/INF TCH SERVICES	INV 401718 4/12	258.00
										VENDOR TOTAL	258.00 *
78888	VISA CARDMEMBER SERVICE - MENTAL HEALTH	4/20/17	01 VR	53- 145		558543	4/21/17	090-053-533.29-00	COMPUTER/INF TCH SERVICES3930	GODADDY 4/3	72.85
		4/20/17	01 VR	53- 145		558543	4/21/17	090-053-533.29-00	COMPUTER/INF TCH SERVICES3930	GODADDY 4/4	287.82
		4/20/17	01 VR	53- 145		558543	4/21/17	090-053-522.44-00	EQUIPMENT LESS THAN \$50003930	ADOBE 3/27	191.12
										VENDOR TOTAL	551.79 *
602880	BRESSNER, BARBARA J.	5/02/17	01 VR	53- 150		559622	5/05/17	090-053-533.07-00	PROFESSIONAL SERVICES	MAY PROFESSIONAL FE	2,260.00
										VENDOR TOTAL	2,260.00 *
630360	MAYER, JAMES	5/02/17	01 VR	53- 151		559647	5/05/17	090-053-533.07-00	PROFESSIONAL SERVICES	MAY PROFESSIONAL FE	906.00
										VENDOR TOTAL	906.00 *
									MENTAL HEALTH BOARD	DEPARTMENT TOTAL	18,984.15 *
									MENTAL HEALTH	FUND TOTAL	18,984.15 *



DECISION MEMORANDUM

DATE: May 24, 2017
TO: Members, Champaign County Mental Health Board
FROM: Lynn Canfield, Executive Director
SUBJECT: STAFF RECOMMENDATIONS FOR FY18 FUNDING

Purpose:

To present for the consideration of the Champaign County Mental Health Board (CCMHB) staff funding recommendations for FY18 contract year (July 1, 2017 through June 30, 2018.) Final funding decision authority rests with the CCMHB and their sole discretion and judgment concerning the most appropriate use of available dollars based on assessment of community needs, best value, alignment with decision support criteria, pricing and affordability, and reasonable distribution of funds across disability areas.

Statutory Authority:

The Champaign County Mental Health Board (CCMHB) policies on funding are predicated on the requirements of the Illinois Community Mental Health Act (405 ILCS 20 / Section 0.1 et. seq.) All funds are allocated within the intent of the controlling act as codified in the laws of the State of Illinois. The recommendations included in this memorandum are based on our assessment of how closely applications align with statutory mandates, CCMHB funding policies, approved decision support criteria and priorities, and Board discussion. Best and Final Offers may be sought as part of the negotiation process for authorized FY18 contracts. The CCMHB reserves the right to refrain from making an award when such action is deemed to be in the best interest of the county.

Background and Policy Considerations:

A portion of funding allocation decisions for FY18 is driven by the Intergovernmental Agreement with the Champaign County Developmental Disabilities Board (CCDDB,) Memoranda of Understanding, collaborations, and previous actions taken by the CCMHB which commit funding for specific purposes predicated by established Board priorities. These are incorporated in the final allocation recommendations:

- Intergovernmental Agreement and Funding Commitment for I/DD services/supports.
The Intergovernmental Agreement (IGA) with the CCDDB requires integrated planning concerning Intellectual and Developmental Disabilities (I/DD) allocation decisions and also includes a specific CCMHB set-aside commitment that for the FY18 contract year totals \$607,924. In addition to the annual allocation decisions, there is an ongoing commitment of \$50,000 obligated to the Community Integrated Living Arrangement (CILA) Expansion.

The CCMHB is obligated to pay \$50,000 per year to satisfy our loan agreement with PNC Bank for purchase of CILA homes in Champaign County. Referred to as the CILA Expansion, it has enabled the purchase of homes for use as CILAs as a means of addressing the need for living arrangements consistent with the terms of the Ligas Consent Decree and Olmstead decision of the Americans with Disabilities Act.

- Champaign Community Coalition.

This collaborative effort includes leadership from Champaign County, the City of Urbana, the City of Champaign, the University of Illinois, Champaign Public Schools, Urbana Public Schools, the States' Attorney, Champaign Chief of Police, Urbana Chief of Police, University of Illinois Chief of Police, Champaign County Sheriff, Champaign Urbana Public Health, United Way, Urbana Park District, Champaign Park District, the Champaign County Developmental Disabilities Board, and the Champaign County Mental Health Board. Formed to serve as the System of Care for Champaign County, this effort was a major component of the ACCESS Initiative Sustainability Plan. As part of that plan, the Board approved a total of \$535,000 set-aside to support the System of Care embodied by the Champaign Community Coalition and to sustain youth-guided, family-driven, justice and trauma informed services and programs.

The Champaign Community Coalition researched and established the CU Fresh Start Initiative to address gun violence and the impact of trauma on children and youth exposed to violence. For consideration by the Board is the Fresh Start application for \$77,000 from Prairie Center Health Systems, recommended for funding in this memorandum.

- Criminal Justice and Behavioral Health (including adult jail diversion efforts, juvenile justice, and victim supports).

As has been past practice, staff has met with various stakeholders within the criminal justice system to review proposals related to adult behavioral health services linked to the criminal justice system and feedback on current contracts. The population-of-interest is people with histories of serious and persistent mental illnesses and/or substance use disorders combined with frequent intersects with the criminal justice system.

Approved by the Board at the February 22, 2017 meeting was the allocation of up to \$75,000 for use as matching funds for a Department of Justice "Justice and Mental Health Collaboration Program" grant application. Release of the matching funds is contingent upon an award by the Department of Justice (DoJ.) The application submitted in April 2017 requests \$209,590 from DoJ with CCMHB match of \$52,240 for a total project cost of \$262,010 over a two year period.

Investment by the Board in services targeting youth involved with the juvenile justice system is the focus of the two Parenting with Love and Limits (PLL) programs and the Youth Assessment Center. PLL is the evidence based treatment program selected by the Quarter Cent Administrative Team as the approach to be used in Champaign County to address the service needs of families and youth with behavioral health and juvenile justice/law enforcement involvement. The CCMHB contracts with the Savannah Institute (\$150,000) for use of the model, bi-weekly clinical supervision ensuring model fidelity,

and quarterly program performance review and outcome evaluation. Services are provided through contracts with Rosecrance for front-end services to youth having contact with law enforcement or in trouble at school, and with Prairie Center Health Systems for extended care services to youth with greater involvement with the juvenile justice system. Both of these contracts include fully dedicated clinicians and a case manager, all of whom are approved and trained by the Savannah Family Institute.

The CCMHB has had a longstanding commitment to the three programs providing services and other supports to victims of crime: Champaign County Children's Advocacy Center; Courage Connection; and Rape Advocacy Counseling and Education Services.

Recommendations for FY18 funding are a mix of new and continuing services and supports for populations having contact with the criminal justice system.

FY18 Decision Priorities and Decision Support Criteria

The focus established during a CCMHB retreat in October 2015 continues, with three primary priority areas identified for the fiscal year 2017, still relevant as State and Federal service delivery and payment systems evolve. A fourth priority area has been added, due to staff discussions and emerging opinion that, while Medicaid rules prohibit use of our funding for some important core services, there are innovations not currently billable to Medicaid which improve access to those core services. While the proposed 1115 waiver promises an integrated system of care, funding is not yet available from the State to cover supports such as intensive case management or peer mentoring. Local funding could provide an interim, short term source of support to establish this initial system of care.

Priority #1: Collaboration with the Champaign County Developmental Disabilities Board

The Intergovernmental Agreement between the CCMHB and the Champaign County Developmental Disabilities Board (CCDDDB) defines the FY18 allocation for developmental disabilities programs and an expectation for integrated planning by the Boards. Applications should explain how services are being transformed toward fullest integration, consistent with Center for Medicare and Medicaid Services (CMS) Home and Community Based Services regulations, Workforce Innovation and Opportunity Act provisions, the ambitions of Employment First, and recent Olmstead decisions. Applications should include measurable objectives, goals, and timelines. The CCMHB values programs that result in:

- people controlling what they do with their day, and how, where, and with whom they live and interact
- people building connections to their community as they choose, for work, play, learning, and other, in places other community members use and when they use them
- people creating networks of support for themselves, to include friends, family members, community members with similar interests, and allies they choose
- people advocating for themselves, making informed choices, and controlling their own service/support plans, with measurable outcomes they value

In addition, with the established ongoing success of the disAbility Resource Expo, applications to coordinate planning, implementation, and evaluation of the event will be considered.



Priority #2 – System of Care for Youth and Families

The CCMHB has focused on youth with serious emotional disturbance (SED) and multi-system involvement since 2001. Continuing the commitment to a sustainable system of care will include these initiatives:

- The Champaign Community Coalition (System of Care) brings together representatives of key systems, including local government, public and private funders, secondary and higher education, child welfare, park districts, juvenile justice, mental health and substance use disorder treatment providers, neighborhood and community leaders, representatives of the faith community, and other stakeholders. CCMHB efforts should align with this manifestation of our system of care.
- Development of optimal Cultural and Linguistic Competence by providers of service and other child- and youth-serving systems.
- Maintaining investment in juvenile justice diversion services for young people with serious emotional disturbance and multiple system involvement, assuring clinical efficacy and the attainment of desired outcomes.
- Coordination with Choices Coordinated Care Solutions behavioral health managed care plan to assure enrollment of all youth who require Wraparound services and supports and are eligible.
- Support of family and youth organizations to assure that all services are “family-driven” and “youth guided,” acknowledging the critical role of peer support
- Reducing the negative impacts of trauma on youth and families, especially those exposed to gun violence.

Priority #3 – Behavioral Health Supports for Adults with Justice System Involvement

The CCMHB continues its commitment to addressing the needs of adults with serious mental illnesses and/or substance use disorder who have involvement with the criminal justice system, at any intercept, and most particularly with the Champaign County Jail. Local government, law enforcement, community-based providers of service, and other stakeholders have invested much time and energy over the last two years to address shared and growing concerns, such as incarceration which could be prevented or shortened by improved access to treatments that work, redirecting those with complex conditions to effective supports and services, and keeping them engaged. Collaborations around these issues include the Crisis Intervention Training Steering Committee, Reentry Council, Champaign Community Coalition, and the Crisis Response Planning Committee. In FY18, the CCMHB will continue to support programs addressing the needs of this population.

- enhanced crisis response, through a co-responder system, intensive case management, or other diversion strategy
- expanded access to psychiatric services
- peer mentoring and support
- detoxification and psychiatric stabilization
- connections or ‘warm handoffs’ between jail and community and detox and community
- wellness programming
- specialty courts and related services
- support services at the jail
- Mental Health First Aid training for law enforcement and first responders

#4 – Innovative Practices to Support Access to Core Services

Many of the services and supports listed in the above priorities will also support the broader population's access to core services traditionally not funded by local behavioral health authorities. While not directly paying for treatment which can be billed to Medicaid or other payor, the CCMHB may invest in programs, supports, and services not currently billable, which help people locate and secure such services and advocate effectively for themselves. Examples are:

- Intensive or specialized case management associated with a core service or special population
- Peer supports and mentoring
- Benefits counseling and advocacy

Overarching Priorities:

Underserved Populations and Countywide Access

Programs should promote access for underserved populations identified in the Surgeon General's Report on Mental Health: Culture, Race, and Ethnicity and the consultation with Carl Bell, MD. A Cultural and Linguistic Competence Plan is required for the agency, and a template is provided which aligns with requirements of Illinois Department of Human Services. The agency's Cultural and Linguistic Competence Plan may include specific activities consistent with the National Standards for Culturally and Linguistically Appropriate Services in Health and Health Care (CLAS Standards.) Applications should focus on improved, earlier identification of I/DD in underrepresented populations, as well as on the reduction of racial and service disparities. Members of underserved minority populations and people living in rural areas of the county should have access to quality services.

Inclusion and Anti-Stigma Efforts

Applications supporting efforts to reduce the stigma associated with behavioral health disorders and disabilities will be prioritized. The CCMHB is interested in creative approaches toward the goals of increasing community awareness and access, promoting inclusion and respect, and challenging negative attitudes and discriminatory practices.

Budget and Program Connectedness

Applications that clearly explain the relationship between budgeted costs and program components receive additional consideration. "What is the Board buying?" is the salient question that must be answered in the proposal, and clarity is required. For example, programs offering multiple services, such as those that involve services funded by Medicaid, identifying non-Medicaid activities and associated costs and personnel within the program is necessary and should be addressed in the Budget Narrative.

Realignment of Existing FY17 Contracts to Address Priorities

The CCMHB reserves the right to reduce or eliminate incumbent programs and services in order to support the four FY18 priorities listed in this memorandum.

Secondary Decision Support and Priority Criteria

The process items included in this section will be used as important discriminating factors that influence final allocation decision recommendations. The CCMHB uses an online system for agencies interested in applying for funding. An agency must complete the one-time registration process, including an organization eligibility questionnaire before receiving access to the online application forms.

1. **Approach/Methods/Innovation:** All applications are required to cite evidence-informed, evidence-based, research-based, or promising practices and address fidelity to the model under which services are to be delivered. In the absence of such models/approaches to meet defined community need, applications demonstrating creative, innovative approaches, including method of evaluation, will be considered.
2. **Staff Credentials:** Applications are required to highlight staff credentials and specialized training.
3. **Resource Leveraging:** Consideration will be given to applications that involve additional grant funding, community support, volunteer initiatives, and other creative approaches that amplify resources. If Board funds are to be used to meet a match requirement, the funder requiring said match must be referenced and the amount required identified in the Budget Narrative.

Process Considerations

The criteria described in this memorandum are to be used as guidance by the Board in assessing applications for CCMHB funding. However, they are not the sole considerations in finalizing funding decisions. Other considerations include the judgment of the Board and its staff, evidence about the provider's ability to implement the services proposed, the soundness of the proposed methodology, and the administrative and fiscal capacity of the agency. Further, to be eligible to receive CCMHB funds, applications must reflect the Board's stated goals and objectives as well as operating principles and public policy positions taken by the Board. The final funding decisions rest with the CCMHB and their judgment concerning the most appropriate and efficacious use of available dollars based on assessment of community needs, equitable distribution across disability areas, and decision-support match up.

The CCMHB allocation of funding is a complex task predicated on many variables. This process is not a request for proposals (RFP.) Applicants are not responding to a common set of specifications but rather are seeking funding to address a wide variety of service and support needs for people who have mental illnesses, substance use disorders, or developmental disabilities. The nature and scope of applications will vary widely and will include treatment and early intervention models, and a numerical rating/selection methodology is not applicable or relevant to our particular circumstances. Our focus is on what constitutes a best value to our community, based on a combination of cost and non-cost factors, and will reflect an integrated assessment of the relative merits of applications using criteria and priorities approved by the CCMHB. In the event that applications are not sufficiently responsive to the criteria and priorities described in this memorandum, the CCMHB may choose to set aside funding to support RFPs with prescriptive specifications to address the priorities.

Contract Negotiation Considerations

Many recommendations in the decision section of this memorandum are provisional, with funding contingent on the completion of successful contract negotiation, revision, and/or inclusion of special provisions. This can include significant modification of the budget, program plan, and personnel matrix in order to align the contract more closely with CCMHB planning, budget and policy specifications. If selected for contract negotiations, the applicant may be required to prepare and submit additional information prior to final contract execution, in order to reach terms for the provision of services that are agreeable to both parties. Failure to submit required information shall result in cancellation of the award of a contract.

Special Notification Concerning FY18 Awards

The recommendations in this decision memorandum are based on revenue estimates which will not be finalized until the CCMHB budget is approved by the Champaign County Board in November 2017. For this reason all FY18 CCMHB contracts shall be subject to possible reductions in contract maximums necessary to compensate for any CCMHB revenue shortfall. These reductions shall be documented by contract amendment at the discretion of the CCMHB executive director with every effort made to maintain the viability and integrity of prioritized contracts. The FY18 contract boilerplate shall also include the following provision:

Obligations of the Board will cease immediately without penalty or further payment being required if in any fiscal year the tax that is levied, collected and paid into the "Community Mental Health Fund" is judged by the CCMHB executive director not to be sufficient for payment as delineated in the terms and conditions under this Contract.

Decision Section

Approved CCMHB funding has gone from \$3,189,290 in FY12 to \$3,709,799 in FY17. Last year, staff projected the amount to be approved in FY17 (i.e., the base) would increase by 1.5% each year for FY18. The actual amount recommended for FY18 is \$3,845,630, an increase of over 3.6%. The additional funds available for allocation result from a reduction in CCMHB administrative funds in addition to the anticipated increase in property tax levy. Just as this administrative cost savings is unique, other unusual circumstances, including a state property tax freeze and hospital tax settlement, could impact the CCMHB's tax revenues this year. Future projections will be reevaluated and adjusted as necessary in response to changing economic conditions which effect property tax levies.

The staff recommendations are organized into tiers as a means of facilitating discussion and moving forward with decisions predicated on CCMHB commitments, set-asides, and priorities. "Tier One" is reserved for our commitments for I/DD allocations as identified under Priority #1: Collaboration with the Champaign County Developmental Disabilities Board. "Tier Two" represents set-asides associated with Priority #2 – System of Care for Youth and Families. "Tier Three" is tied to commitments associated with the criminal justice system and includes Priority #3: Behavioral Health Services and Supports for Adults with a Behavioral Health and Criminal Justice Interface as well as victim services and juvenile justice system related interventions and supports. "Tier Four" are those programs aligned with Priority #4: Innovative Practices to Support

Access to Core Services and recommended for funding. “Tier Five” are programs and supports judged to be of moderate priority, comprising renewal of longstanding commitments, and recommended for funding. “Tier Six” are applications which are not recommended for funding due to Board priorities and fiscal constraints.

Note: Some programs recommended for funding are at FY17 levels due to funding constraints. The reduced funding level will be addressed during contract negotiations. All programs subject to contract negotiations or requiring revised program or financial plans will be notified through the award letter.

Tier One – Intellectual and Developmental Disabilities SUBTOTAL \$657,294

CILA Expansion - CCMHB Commitment	\$ 50,000#
Champaign County Head Start – Social Emotional Disabilities Services	\$ 55,645
Community Choices - Community Living	\$ 63,000
Community Choices - Self-Determination Support	\$ 96,000
Developmental Services Center – Individual and Family Support	\$392,649

indicates previous approval

Tier Two – System of Care for Youth and Families SUBTOTAL \$585,500

Champaign Urbana Area Project, CU Neighborhood Champions	\$ 20,000*
Community Foundation – DREAAM House	\$58,000*^
Don Moyer Boys and Girls Club – CU Change	\$100,000*
Don Moyer Boys and Girls Club, Coalition Summer Youth Initiatives	\$107,000*^
Don Moyer Boys and Girls Club - Youth and Family Services	\$160,000*
Mahomet Area Youth Club – BLAST	\$ 15,000*
Mahomet Area Youth Club – MAYC Members Matter!	\$ 12,000*
Prairie Center Health Systems, Youth Services <i>(contract continues as fee for service)</i>	\$ 75,000
UP Center of CC, Children, Youth, & Families Program	\$ 19,000
Urbana Neighborhood Connections Center - Community Study Center	\$ 19,500*

*Champaign Community Coalition

^Special Initiative/mid-year report required

Tier Three – Behavioral Health Services and Supports with a Criminal Justice Interface (Adult, Youth, and Victims) SUBTOTAL \$1,835,343

Adult Services (\$1,053,042)

CCRPC – Community Services, Justice System Diversion Services	\$ 62,755^
CCRPC – Community Services, DoJ Implementation Grant Match#	\$52,420#
Champaign Urbana Area Project, TRUCE	\$ 75,000*
First Followers – Peer Mentoring for Reentry <i>(allocates funds to support drop-in center and employer recruitment/anti-stigma)</i>	\$ 30,000

Prairie Center Health Systems – Criminal Justice Substance Use Treatment	\$ 10,600
Prairie Center Health Systems – Fresh Start	\$ 77,000*^
Prairie Center Health Systems – Specialty Courts	\$203,000
Rosecrance Champaign/Urbana, Co-Responder Team <i>(does not fund law enforcement related expenses and MHFA training)</i>	\$100,000^
Rosecrance Champaign/Urbana, Criminal Justice	\$266,580
Rosecrance Champaign/Urbana, Crisis, Access, & Benefits <i>(allocates funds requested for Crisis Line Coordinator, Benefits Case Manager, and CCHCC subcontract plus proportional amount of other program expenses and indirect staff)</i>	\$161,687
Rosecrance Champaign/Urbana, Transition Housing CJ <i>(contract will be converted from fee-for-service to grant)</i>	\$ 14,000

*Champaign Community Coalition
 ^Special Initiative/mid-year report required
 # indicates previous approval

Youth Services (\$659,673)

CCRPC-Community Services, Youth Assessment Center <i>(increases funding for support services staff targeted to youth and families; not to hire law enforcement trained staff)</i>	\$ 76,350^
Prairie Center Health Systems, PLL-Extended Care	\$300,660
Rosecrance Champaign/Urbana, PLL – Front End	\$282,663

Victims Services (\$122,628)

Champaign County Children’s Advocacy Center	\$ 37,080
Courage Connection	\$ 66,948
Rape Advocacy Counseling and Education Services, Counseling & Crisis	\$ 18,600

*Champaign Community Coalition
 ^Special Initiative/mid-year report required

Tier Four – Innovative Practices to Support Access to Core Services SUBTOTAL \$242,650

Family Service of Champaign County – Self-Help Center	\$ 28,428
Family Service of Champaign County – Senior Counseling & Advocacy	\$142,337
GROW in Illinois, Peer Support	\$ 20,000^
UCP Land of Lincoln, Vocational Training and Support	\$ 51,885^

^Special Initiative/mid-year report required

Tier Five – Other/Renewal - Moderate Priority and Criteria Alignment SUBTOTAL \$524,843

Community Service Center of North. Champaign Co., Resource Connection	\$ 66,596
Crisis Nursery, Beyond Blue-Champaign County	\$ 70,000
ECIRMAC, Family Support & Strengthening	\$ 25,000

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Family Service of Champaign County, Counseling <i>(contract will be converted from fee-for-service to grant)</i>	\$ 25,000
Prairie Center Health Systems, Prevention	\$ 58,247
Promise Healthcare, Mental Health Services with Promise	\$222,000
Promise Healthcare – Promise Healthcare Wellness & Justice	\$ 58,000

TOTAL FY18 FUNDING RECOMMENDED - \$3,845,630

(Amount includes the previously approved \$52,420 matching funds set-aside for Department of Justice JMHCP Implementation Grant and the previously approved \$50,000 annual commitment to the CILA Expansion.)

Tier Six – Exceeds Allocation Parameters

Intellectual and Developmental Disabilities applications not included in Tier One are subject to integrated planning with the Champaign County Developmental Disabilities Board (CCDDB).

All other applications, with four exceptions, are recommended for funding, although some are funded at lower than requested levels and some are subject to contract negotiation. Not recommended for funding are: Cunningham Children’s Home - The Resiliency Project, Rosecrance Champaign/Urbana - Anti-Stigma Education & Recovery Partners and Substance Use Services Program; and the Rural Champaign County Special Education Cooperative - DisAbility Resource Expo.

DECISION SECTION

Motion to approve CCMHB funding as recommended for Tier One, excluding the previously approved item:

- Approved
- Denied
- Modified
- Additional Information Needed

Motion to approve CCMHB funding as recommended for Tier Two:

- Approved
- Denied
- Modified
- Additional Information needed

Motion to approve CCMHB funding as recommended for Tier Three, excluding the previously approved item:

- Approved
- Denied
- Modified
- Additional Information needed

Motion to approve CCMHB funding as recommended for **Tier Four**:

- Approved
- Denied
- Modified
- Additional Information needed

Motion to approve CCMHB funding as recommended for **Tier Five**:

- Approved
- Denied
- Modified
- Additional Information needed

Motion to authorize the executive director to conduct contract negotiation as specified in this memorandum:

- Approved
- Denied
- Modified
- Additional Information needed

Motion to authorize the executive director to implement contract maximum reductions as described in the “Special Notification Concerning FY18 Awards” section of this memorandum:

- Approved
- Denied
- Modified
- Additional Information needed

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CCMHB FY2018 (7/1/17-6/30/18) Program Allocation Tier Sheet								DRAFT
Agency	Program	TIER I	TIER II	TIER III	TIER IV	TIER V	TIER VI	Recommendations
CILA Expansion	CILA Expansion#	\$50,000						\$50,000
Champaign Co. Children's Advocacy Center	Children's Advocacy Center			\$37,080				\$37,080
CCRPC - Community Services	Justice System Diversion Services			\$62,755				\$62,755
	Youth Assessment Center			\$76,350				\$76,350
CCRPC - Head Start	Social-Emotional Disabilities Services	\$55,645						\$55,645
Champaign Urbana Area Project	CU Neighborhood Champions		\$20,000					\$20,000
	TRUCE			\$75,000				\$75,000
Community Choices	Community Living	\$63,000						\$63,000
	Self-Determination Support	\$96,000						\$96,000
Community Foundation - DREAAM House	DREAAM House		\$58,000					\$58,000
Community Svc Center of Northern Champaign Co.	Resource Connection					\$66,596		\$66,596
Courage Connection	Courage Connection			\$66,948				\$66,948
Crisis Nursery	Beyond Blue-Champaign County					\$70,000		\$70,000
Cunningham Childrens Home	The Resiliency Project						\$99,946	
Developmental Services Center	Individual and Family Support	\$392,649						\$392,649
Don Moyer Boys and Girls Club (DMBGC)	C-U CHANGE		\$100,000					\$100,000
	Champ. Community Coalition Summer Initiatives		\$107,000					\$107,000
	Youth and Family Services		\$160,000					\$160,000
East Central IL Refugee Mutual Assistance Center	Family Support & Strengthening					\$25,000		\$25,000
Family Service of Champaign County	Counseling					\$25,000		\$25,000
	Self-Help Center				\$28,428			\$28,428
	Senior Counseling & Advocacy				\$142,337			\$142,337
FirstFollowers	Peer Mentoring for Re-entry			\$30,000				\$30,000
GROW in Illinois	Peer-Support				\$20,000			\$20,000
Mahomet Area Youth Club	Bulldogs Learning and Succeeding Together		\$15,000					\$15,000
	MAYC Members Matter!		\$12,000					\$12,000
Prairie Center Health Systems	Criminal Justice Substance Use Treatment			\$10,600				\$10,600
	Fresh Start			\$77,000				\$77,000
	Parenting with Love & Limits (Extended Care)			\$300,660				\$300,660
	Prevention					\$58,247		\$58,247
	Specialty Courts			\$203,000				\$203,000
	Youth Services		\$75,000					\$75,000
Promise Healthcare	Mental Health Services with Promise					\$222,000		\$222,000
	Promise Healthcare Wellness & Justice					\$58,000		\$58,000
RCCSEC	DisABILITY Expo						\$66,781	
Rape Advocacy, Counseling & Education Services	Counseling & Crisis Services			\$18,600				\$18,600
Roscrance CU	Anti-Stigma Education & Recovery Partn						\$62,351	
	Co-Responder Team (CRT)			\$100,000				\$100,000
	Criminal Justice			\$266,580				\$266,580
	Crisis, Access, & Benefits			\$161,687				\$161,687
	Parenting w/ Love & Limits (Front End)			\$282,663				\$282,663
	Substance Use Services Prgm						\$109,549	
	Transition Housing CJ			\$14,000				\$14,000
The UP Center of Champaign County	Children, Youth, & Families Program		\$19,000					\$19,000
United Cerebral Palsy Land of Lincoln	Vocational Training and Support				\$51,885			\$51,885
Urbana Neighborhood Connections	Community Study Center		\$19,500					\$19,500
CCRPC - Community Services	DoJ Implementation Grant Match#			\$52,420				\$52,420
	Total	\$657,294	\$585,500	\$1,835,343	\$242,650	\$524,843	\$338,627	\$3,845,630

ID/DD Program Funding Requests for FY2018

July 1, 2017 thru June 30, 2018

Agency	Program Name	PY17	PY17	PY18 combined requests	PY18 scenarios	
		DDB Award	MHB Award	DDB/MHB Requests	DDB Awards	MHB Awards
CCRPC - Community Services	Decision Support Person for CCDDDB	\$48,622		\$86,460.00	\$86,460.00	
CTF Illinois	CTF Illinois Advocacy Center	\$75,000		\$77,008.00	\$60,000.00	
	CTF Illinois Nursing	\$6,000		\$6,000.00	\$6,000.00	
CU Able	New CU Able Community Outreach	-		\$13,802.00	\$13,802.00	
Champaign County Down Syndrome Network	CC Down Syndrome Network	\$15,000		\$15,000.00	\$15,000.00	
Champaign County Head Start/Early Head Start	Social Emotional Disabilities Svcs		\$55,645	\$55,645.00		\$55,645.00
Community Choices, Inc.	Community Living	\$63,000		\$66,000.00		\$63,000
	Customized Employment		\$70,000	\$99,000.00	\$74,103.00	
	Self-Determination Support		\$70,000	\$96,000.00		96,000
Developmental Services Center	Apartment Services	\$417,341		\$429,865.00	\$417,341.00	
	Clinical Services	\$178,986		\$178,986.00	\$174,000.00	
	Multi Community Employment	\$229,484		\$361,370.00	\$361,370.00	
	Connections	\$87,550		\$90,000.00	\$85,000.00	
	Multi Employment First	\$80,000		\$82,400.00	\$80,000.00	
	Family Development Center	\$562,280		\$579,150.00	\$562,280.00	
	Individual & Family Support		\$387,428	\$399,055.00		\$392,649.00
	Multi Integrated/Site Based Services - Community 1st	\$905,441		\$807,605.00	\$799,090.00	
	Service Coordination	\$410,838		\$423,165.00	\$410,838.00	
Illinois Association of Microboards and Cooperatives	IAMC Building Inclusive Communities	\$64,278		\$65,700.00	\$52,750.00	
PACE	Opportunities for Independence	\$40,546		\$40,546.00	\$40,546.00	
*RCCSEC	"New" disABILITY Resource Expo	-		66781	-	-
Rosecrance C-U	Coordination of Services: DD/MI	\$32,903		\$34,126.00	\$34,126.00	
United Cerebral Palsy Land of Lincoln	Vocational Services	\$86,475		\$34,590.00	\$34,590.00	
<i>CILA (now subtracted from totals)</i>		<i>50000</i>	<i>50000</i>	<i>100000</i>	<i>50,000</i>	<i>50,000</i>
Total Requests (excludes CILA and Expo amounts)				\$4,041,473.00		
Total Available (excludes CILA and Expo amounts)				\$3,914,590.00	\$3,307,296	\$607,294
Total Awards (excludes CILA and Expo amounts)		\$3,303,744	\$583,073		\$3,307,296.00	607294
<i>N= New, M = Multi-year</i>		CUAN \$4,000				
Total ID/DD investments by both boards:		\$3,890,817 in FY17		\$3,914,590 in FY18		
		(excludes CILA/Expo)		diff = \$126,883		diff = \$99,382 diff = \$27,501

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15.A.

CCMHB 2017 Meeting Schedule

First Wednesday after the third Monday of each month--5:30 p.m.
Brookens Administrative Center
Lyle Shields Room
1776 E. Washington St., Urbana, IL (unless noted otherwise)

May 31, 2017
(Optional Board meeting)

~~June 21, 2017 - Cancelled~~

June 28, 2017
(Optional Board meeting)

July 19, 2017

September 20, 2017

October 18, 2017

November 15, 2017

December 13, 2017

**This schedule is subject to change due to unforeseen circumstances. Please call the CCMHB-CCDDB office to confirm all meetings.*

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15.B

Agency and Program acronyms

BLAST – Bulldogs Learning and Succeeding Together. A Mahomet Area Youth Club program.

CAC - Children's Advocacy Center

CC – Community Choices

CCDDB – Champaign County Developmental Disabilities Board

CCHS – Champaign County Head Start, a program of the Regional Planning Commission

CCMHB – Champaign County Mental Health Board

CCRPC – Champaign County Regional Planning Commission

CDS – Court Diversion Services, a program of the Regional Planning Commission.

CN - Crisis Nursery

CSCNCC - Community Service Center of Northern Champaign County, may also appear as CSC

Courage Connection – agency previously known as The Center for Women in Transition

DMBGC - Don Moyer Boys & Girls Club

DSC - Developmental Services Center

ECIRMAC – East Central Illinois Refugee Mutual Assistance Center

ECMHD - Early Childhood Mental Health and Development, a program of Rosecrance Champaign/Urbana

FDC – Family Development Center

FS - Family Service of Champaign County

FN - Frances Nelson previously known as Frances Nelson Health Center Health Center. Healthcare facility operated by Promise Healthcare

GAP – Girls Advocacy Program, a program component of the Psychological Service Center.

MAYC - Mahomet Area Youth Club

MRT – Moral Reconciliation Therapy, a systematic treatment strategy that seeks to decrease recidivism among juvenile and adult criminal offenders by increasing moral reasoning.

PEARLS - Program to Encourage Active Rewarding Lives

PCHS - Prairie Center Health Systems

PHC – Promise Healthcare

PSC - Psychological Services Center (University of Illinois)

RAC or ECIRMAC – East Central Illinois Refugee Mutual Assistance Center

RACES – Rape Advocacy, Counseling, and Education Services

RCU – Rosecrance Champaign/Urbana

RPC – Champaign County Regional Planning Commission

TIMES Center – Transitional Initiative Men’s Emergency Shelter Center, a program of Rosecrance Champaign/Urbana

UCP – United Cerebral Palsy

UNCC – Urbana Neighborhood Community Connections Center

UP Center – Uniting in Pride Center

UW – United Way of Champaign County

YAC – Youth Assessment Center. Screening and Assessment Center developed by the Champaign County Regional Planning Commission-Social Services Division with Quarter Cent funding.

Glossary of Other Terms and Acronyms

211 – Similar to 411 or 911. Provides telephone access to information and referral services.

ABA – Applied Behavioral Analysis. An intensive behavioral intervention targeted to autistic children and youth and others with associated behaviors.

ACA – Affordable Care Act

ACMHAI – Association of Community Mental Health Authorities of Illinois

APN – Advance Practice Nurse

ASAM – American Society of Addiction Medicine. May be referred to in regards to assessment and criteria for patient placement in level of treatment/care.

ASD – Autism Spectrum Disorder

ASQ – Ages and Stages Questionnaire. Screening tool used to evaluate a child's developmental and social emotional growth.

ATOD – Alcohol, Tobacco and Other Drugs

CADC – Certified Alcohol and Drugs Counselor, substance abuse professional providing clinical services that has met the certification requirements of the Illinois Alcoholism and Other Drug Abuse Professional Certification Association.

CANS – Child and Adolescent Needs and Strengths. The CANS is a multi-purpose tool developed to support decision making, including level of care, service planning, and monitoring of outcomes of services.

CBCL – Child Behavior Checklist.

CC – Champaign County

CCBoH – Champaign County Board of Health

C-GAF – Children's Global Assessment of Functioning

CILA – Community Integrated Living Arrangement

CLC – Cultural and Linguistic Competence

CQL – Council on Equality and Leadership

CSEs - Community Service Events. Is a category of service measurement on the Part II utilization form and the actual activity to be performed should also be described in the Part I Program Performance Measures-Utilization section of the application/program plan. It relates to the number of public events (including mass media and articles), consultations with community groups and/or caregivers, classroom presentations, and small group workshops to promote a program or educate the community. Activity (meetings) directly related to planning such events may also be counted here. Actual direct service to clientele is counted elsewhere.

CSPI – Childhood Severity of Psychiatric Illness. A mental health assessment instrument.

CY – Contract Year, runs from July to following June. For example CY08 is July 1, 2007 to June 30, 2008. (Also may be referred to as Program Year – PY). Most contract agency Fiscal Years are also from July 1 to June 30 and may be interpreted as such when referenced in a Program Summary e.g. FY07

CYFS – Center for Youth and Family Solutions (formerly Catholic Charities)

DASA – Division of Alcoholism and Substance Abuse in the Illinois Department of Human Services.

DCFS – Illinois Department of Children and Family Services.

Detox – abbreviated reference to detoxification. It is a general reference to drug and alcohol detoxification program or services, e.g. Detox Program.

DD – Developmental Disability

DFI – Donated Funds Initiative, source of matching funds for some CCMHB funded contracts. The Illinois Department of Human Services administers the DFI Program funded with federal Title XX Social Services Block Grant. The DFI is a “match” program meaning community based agencies must match the DFI funding with locally generated funds. The required local match is 25 percent of the total DFI award.

DHFS – Illinois Department of Healthcare and Family Services. Previously known as IDPA (Illinois Department of Public Aid)

DHS – Illinois Department of Human Services

DMHARS – Division of Mental Health and Addiction Recovery Services. This is the new division at the Department of Human Services that brings together the Division of Alcohol and Substance Abuse and the Division of Mental Health.

DSM – Diagnostic Statistical Manual.

DSP – Direct Support Professional

DT – Developmental Training

EI – Early Intervention

EPDS – Edinburgh Postnatal Depression Scale – Screening tool used to identify mothers with newborn children who may be at risk for prenatal depression.

EPSDT – Early Periodic Screening Diagnosis and Treatment. Intended to provide comprehensive and preventative health care services for children under age 21 who are enrolled in Medicaid.

ER – Emergency Room

FACES – Family Adaptability and Cohesion Evaluation Scale.

FFS – Fee For Service. Type of contract that uses performance based billings as the method of payment.

FOIA – Freedom of Information Act.

FQHC – Federally Qualified Health Center

FTE – Full Time Equivalent is the aggregated number of employees supported by the program. Can include employees providing direct services (Direct FTE) to clients and indirect employees such as supervisors or management (Indirect FTE).

FY – Fiscal Year, for the county runs from December to following November. Changing in 2015 to January through December.

GAF – Global Assessment of Functioning. A subjective rating scale used by clinicians to rate a client's level of social, occupational and psychological functioning. The scale included in the DSM-IV has been replaced in the DSM-V by another instrument.

GAIN-Q - Global Appraisal of Individual Needs-Quick. Is the most basic form of the assessment tool taking about 30 minutes to complete and consists of nine items that identify and estimate the severity of problems of the youth or adult.

GAIN Short Screen - Global Appraisal of Individual Needs, is made up of 20 items (four five-item subscales). The GAIN-SS subscales identify: internalizing disorders, externalizing disorders, substance use disorders, crime/violence.

HRSA – Health Resources and Services Administration. The agency is housed within the federal Department of Health and Human Resources and has responsibility for Federally Qualified Health Centers.

ICADV – Illinois Coalition Against Domestic Violence

ICASA – Illinois Coalition Against Sexual Assault

ICDVP - Illinois Certified Domestic Violence Professional

ICFDD – Intermediate Care Facility for the Developmentally Disabled

ICJA - Illinois Criminal Justice Authority

ID – Intellectual Disability

IDOC – Illinois Department of Corrections

I&R – Information and Referral

ISC – Independent Service Coordination

ISP – Individual Service Plan

ISSA – Independent Service & Support Advocacy

JDC – Juvenile Detention Center

JJ – Juvenile Justice

JJPD – Juvenile Justice Post Detention

LCPC – Licensed Clinical Professional Counselor

LCSW – Licensed Clinical Social Worker

LGBTQ – Lesbian, Gay, Bi-Sexual, Transgender, Queer

LPC – Licensed Professional Counselor

MAYSI – Massachusetts Youth Screening Instrument. All youth entering the JDC are screened with this tool.

MH – Mental Health.

MHP - Mental Health Professional. Rule 132 term. Typically refers to a bachelors level staff providing services under the supervision of a QMHP.

MIDD – A dual diagnosis of Mental Illness and Developmental Disability.

MISA – A dual diagnosis condition of Mental Illness and Substance Abuse

NTPC -- NON - Treatment Plan Clients – This is a new client engaged in a given quarter with case records but no treatment plan - includes: recipients of material assistance, non-responsive outreach cases, cases closed before a plan was written because the client did not want further service beyond first few contacts or cases assessed for another agency. It is a category of service measurement providing an actual number of those served in the prior program year and a projection for the coming program year on the Part II utilization form application/program plan and the actual activity to be performed should also be described in the Part I Program Performance Measures-Utilization section of the application. Similar to TPCs, they may be divided into two groups – Continuing NTPCs - clients without treatment plans served before the first day of July and actively receiving services within the first quarter of the new program year. The first quarter of the program year is the only quarter in which this data is reported. Essentially it is a case carried from one program year into the next. The other is New TPCs that is the number of new clients in a given quarter of the program year.

NREPP – National Registry of Evidence-based Programs and Practices maintained by Substance Abuse Mental Health Services Administration (SAMHSA)

OMA – Open Meetings Act.

PAS – Pre-Admission Screening

PCI – Parent Child Interaction groups.

PCP – Person Centered Planning

PLAY – Play and Language for Autistic Youngsters. PLAY is an early intervention approach that teaches parents ways to interact with their child who has autism that promotes developmental progress.

PLL – Parenting with Love and Limits. Evidenced based program providing group and family therapy targeting youth/families involved in juvenile justice system.

PTSD – Post-Traumatic Stress Disorder

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PUNS – Prioritization of Urgency of Need for Services. PUNS is a database implemented by the Illinois Department of Human Services to assist with planning and prioritization of services for individuals with disabilities based on level of need. An individuals' classification of need may be emergency, critical or planning.

PY – Program Year, runs from July to following June. For example PY08 is July 1, 2007 to June 30, 2008. (Also may be referred to as Contract Year – CY and is often the Agency Fiscal Year)

QCPS – Quarter Cent for Public Safety. The funding source for the Juvenile Justice Post Detention program applications. May also be referred to as Quarter Cent.

QIDP – Qualified Intellectual Disabilities Professional

QMHP – Qualified Mental Health Professional. Rule 132 term, that simply stated refers to a Master's level clinician with field experience that has been licensed.

SA – Substance Abuse

SAMHSA – Substance Abuse and Mental Health Services Administration, a division of the federal Department of Health and Human Services

SASS – Screening Assessment and Support Services is a state program that provides crisis intervention for children and youth on Medicaid or uninsured.

SBIRT – Screening, Brief Intervention, Referral to Treatment. SAMHSA defines SBIRT as a comprehensive, integrated, public health approach to the delivery of early intervention and treatment services for persons with substance use disorders, as well as those who are at risk of developing these disorders.

SCs - Service Contacts/Screening Contacts. This is the number of phone and face-to-face contacts with consumers who may or may not have open cases in the program. It can include information and referral contacts or initial screenings/assessments or crisis services. May sometimes be referred to as a service encounter (SE). It is a category of service measurement providing a picture of the volume of activity in the prior program year and a projection for the coming program year on the Part II utilization form of the application/program plan and the actual activity to be performed should also be described in the Part I Program Performance Measures-Utilization section of the application.

Seeking Safety - a present-focused treatment for clients with a history of trauma and substance abuse.

SEL – Social Emotional Learning

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SFI – Savannah Family Institute. Manages the Parenting with Love and Limits (PLL) model.

TALKS - TALKS Mentoring (Transferring A Little Knowledge Systematically)

TPCs - Treatment Plan Clients – This is the number of service recipients with case records and treatment plans. It is a category of service measurement providing an actual number of those served in the prior program year and a projection for the coming program year on the Part II utilization form of the application/program plan and the actual activity to be performed should also be described in the Part I Program Performance Measures-Utilization section of the application. Treatment Plan Clients may be divided into two groups – Continuing TPCs - clients with treatment plans written prior to the first day of July and actively receiving services within the first quarter of the new program year. The first quarter of the program year is the only quarter in which this data is reported. Essentially it is a case carried from one program year into the next. The other is New TPCs that is the number of new clients with treatment plans written in a given quarter of the program year.

WHODAS – World Health Organization Disability Assessment Schedule. It is a generic assessment instrument for health and disability and can be used across all diseases, including mental and addictive disorders. The instrument covers 6 domains: Cognition, Mobility; Self-care; Getting along; Life activities; and Participation. Replaces the Global Assessment of Functioning in the DSM-V.

WRAP – Wellness Recovery Action Plan, is a manualized group intervention for adults that guides participants through the process of identifying and understanding their personal wellness resources and then helps them develop an individualized plan to use these resources on a daily basis to manage their mental illness.