



CHAMPAIGN COUNTY MENTAL HEALTH BOARD

CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

Champaign County Mental Health Board (CCMHB)

WEDNESDAY, JUNE 20, 2012

Brookens Administrative Building
Lyle Shields Meeting Room
1776 E. Washington St., Urbana, IL

4:30 p.m.

1. Call to Order - Dr. Deborah Townsend, President
2. Roll Call
3. Citizen Input
4. CCDDDB Information
5. Approval of CCMHB Minutes
 - A. 5/23/12 Board meeting*
Minutes are included in the packet. Action is requested.
6. President's Comments
7. Executive Director's Comments
8. Staff Reports
Staff Reports from Mark Driscoll, Lynn Canfield, and Tracy Parsons are included in the Board packet.
9. Board to Board Reports
10. Agency Information
11. Financial information
 - A. Acceptance of Claims*

12. New Business

- A. FY 2013 Allocation Decision Addendum*
A Decision Memo is included in the packet. Action is requested.
- B. CCMHB FY2013 Budget*
A Decision Memo on the CCMHB Fiscal Year 2013 Budget is included in the packet. Action is requested.
- C. Anti-Stigma Alliance*
A Decision Memo on the plan for an event in 2013 is included in the packet. Action is requested.

13. Old Business

- A. CCMHB-CCDDB Intergovernmental Agency Agreement*
The Intergovernmental Agency Agreement between the CCDDB and the CCMHB is included in the packet. Action is requested.
- B. Disabilities Resource Expo Update
A report from Barb Bressner is included in the packet.

14. Board Announcements

15. Adjournment

**Board action*

Champaign County Mental Health Board (CCMHB)
and
Champaign County Developmental Disabilities Board (CCDDB)

Study Session

Wednesday, June 20, 2012

Brookens Administrative Building
Lyle Shields Meeting Room
1776 E. Washington St., Urbana, IL

The Study Session will begin 10 minutes after the CCMHB adjourns their meeting.

1. Call to Order
2. Topic – “The 10 X 10 Campaign”
The Boards will conduct a self-directed discussion on the report “The 10 X 10 Campaign: A National Wellness Action Plan to Improve Life Expectancy by 10 years in 10 years for People with Mental Illness” from the 2007 National Wellness Summit for People with Mental Illness.
3. Adjournment

**CHAMPAIGN COUNTY MENTAL HEALTH BOARD
MONTHLY BOARD MEETING**

Minutes—May 23, 2012

*Brookens Administrative Building
Lyle Shields Room
1776 E. Washington St.
Urbana, IL*

4:30 p.m.

MEMBERS PRESENT: Jan Anderson, Aillinn Dannave, Bill Gleason, Ernie Gullerud, Deloris Henry, Thom Moore, Deborah Townsend

MEMBERS EXCUSED: Mary Ann Midden, Mike McClellan

STAFF PRESENT: Peter Tracy, Executive Director; Lynn Canfield, Nancy Crawford, Mark Driscoll, Stephanie Howard-Gallo, Tracy Parsons

OTHERS PRESENT: Juli Kartel, Sheila Ferguson, Sue Wittman, Community Elements; Laura Bennett, Annette Becherer, Patty Walters, Danielle Matthews, Felicia Gooler, Dale Morrissey, Developmental Services Center (DSC); Shandra Summerville, ACCESS Initiative; Bruce Suardini, Lisa Snyder, Gail Rainey, Prairie Center Health Systems (PCHS); Katie Sissors, John Sullivan, Center for Women in Transition (CWT); Mary Vita Rosemarino, Mahomet Area Youth Club (MAYC); Jennifer Knapp, Barb Buoy, Community Choices; Stephanie Record, Crisis Nursery (CN); Mike Williams, Children's Advocacy Center (CAC); Megan Paceley, The UP Center; Deborah Hlavna, East Central Illinois Refugee Mutual Assistance Center (ECIRMAC); Darlene Kloeppe, Regional Planning Commission (RPC); Andy Kulczycki, Community Service Center of Northern Champaign County (CSCNCC); Kim Fairley, Best Interest of Children (BIOC); Cassandra Woolfolk, Center for Youth and Family Services (CYFS); Karla Peterson, Frances Nelson Health Center (FNHC); Sheryl Bautch, Family Service (FS)

CALL TO ORDER:

Dr. Townsend, Board President, called the meeting to order at 4:30 p.m.

ROLL CALL:

Roll call was taken and a quorum was present.

ADDITIONS TO AGENDA:

None.

CITIZEN INPUT:

None

CCDDB INFORMATION:

The CCDDB met earlier in the day and made funding decisions for FY13.

APPROVAL OF MINUTES:

Minutes from the April 17, 2012 Board meeting were included in the packet for review.

MOTION: Dr. Moore moved to approve the minutes from the April 17, 2012 Board meeting. Ms. Dannave seconded the motion. A vote was taken and the motion passed unanimously.

PRESIDENT’S COMMENTS:

None.

EXECUTIVE DIRECTOR’S COMMENTS:

Mr. Tracy requested Agenda Item 12.B. “CCMHB Levy Referendum” be removed from the agenda.

STAFF REPORTS:

Staff reports from Mr. Driscoll, Ms. Canfield and Mr. Parsons were included in the Board packet.

BOARD TO BOARD:

None.

AGENCY INFORMATION:

None.

FINANCIAL INFORMATION:

Approval of Claims:

A copy of the expenditure approval list was included in the Board packet for review.

MOTION: Ms. Dannave moved to accept the claims report as presented in the Board packet. Mr. Gleason seconded the motion. The motion passed unanimously.

NEW BUSINESS:

FY 2012 Allocation Decision:

A Decision Memorandum was included in the Board packet. The memorandum was to offer staff recommendations for FY13 (July 1, 2012 through June 30, 2013) funding allocations for the consideration of the Champaign County Mental Health Board (CCMHB). These recommendations were predicated on a thorough evaluation of applications using decision support criteria approved by the CCMHB in November 2011.

Final funding decision authority rests with the CCMHB and their sole discretion and judgment concerning the most appropriate and efficacious use of available dollars based on assessment of community needs, best value, alignment with decision support criteria, pricing and affordability and reasonable distribution of funds across disability areas.

The staff recommendations were organized into five “Tiers” in order to delineate the connection between our recommendations and decision support criteria and source of funding (i.e. revenue). The tiers are also used to organize applications in order of priority based on decision support criteria match up and a variety of other factors outlined in this memorandum. For additional information concerning specific applications, please refer to the Application Program Summaries presented at the April 2012 CCMHB Meeting.

Tier One – High Priority and Criteria Alignment

Community Elements – Parenting with Love and Limits (PLL)	\$283,550
Community Elements – Adult Recovery – CJ and Specialty Courts	\$150,860
Community Elements – Crisis, Access, Benefits, Engagement	\$188,985
Community Elements – Early Childhood MH and Development	\$114,500
Community Elements – Integrated Behavioral Health Services	\$48,000
Community Elements – Psychiatric Services	\$41,200
Crisis Nursery – Beyond Blue Champaign County	\$70,000
CHIC – Frances Nelson Health Center – Mental Health Services	\$148,774
Family Service of Champaign County – Counseling	\$50,000
Prairie Center Health Systems – Drug Court	\$173,250
Prairie Center Health Systems – Mental Health Court	\$10,000

Prairie Center Health Systems – Parenting with Love and Limits (PLL)	\$283,550
Prairie Center Health Systems – Youth Services	\$105,000

Tier Two – Memoranda of Understanding and County Government Alignment

Champaign County Children’s Advocacy Center (CAC)	\$37,080
Community Choices – Self Determination Support	\$25,000
CC Regional Planning Commission – Court Diversion-AI Intake (Quarter Cent)	\$161,000
Developmental Services Center – Developmental Training/Employment	\$304,697
Developmental Services Center – Family Development Center	\$218,700

Tier Three – Moderate Priority and Criteria Alignment

Community Elements – TIMES Center Screening SA/MI	\$48,000
Community Service Center Northern Champaign County – First Call for Help	\$82,474
Center for Women in Transition – A Woman’s Place	\$66,948
Center for Youth and Family Solutions – Family Counseling	\$8,000
East Central Illinois Refugee Mutual Assistance Center	\$13,000
Family Service of Champaign County – First Call for Help	\$60,540
Family Service of Champaign County – Self Help Center	\$28,928
Family Service of Champaign County – Senior Counseling/Advocacy	\$142,337
Prairie Center Health Systems – Prevention	\$56,550
Rape Advocacy, Counseling, and Education Services – Counseling & Crisis Serv.	\$18,600
The UP Center of Champaign County – Youth and Volunteers	\$14,600

Tier Five – Exceeds Allocation Parameters

CC Regional Planning Commission – No Limits for Mental Health Consumers	\$69,277
Community Elements – Life Skills	\$27,105
Don Moyer Boys and Girls Club – JUMP (Quarter Cent)	\$70,000

MOTION: Ms. Dannave moved to approve CCMHB funding as recommended for Tier One as presented in the memorandum. Dr. Moore seconded the motion. A roll call vote was taken and the motion passed unanimously.

MOTION: Ms. Anderson moved to approve CCMHB funding as recommended for Tier Two as presented in the memorandum. Ms. Dannave seconded the motion. A roll call vote was taken and the motion passed unanimously.

MOTION: Dr. Gullerud moved to approve CCMHB funding as recommended for Tier Three as presented in the memorandum. Mr. Gleason seconded the motion. A roll call vote was taken and the motion passed unanimously.

MOTION: Dr. Gullerud moved to deny CCMHB, SAMHSA/IDHS and Quarter Cent funding for all items delineated in Tier Five as presented in the memorandum. Dr. Henry seconded the motion. A roll call vote was taken and the motion passed unanimously.

MOTION: Dr. Henry moved to authorize the executive director to conduct and complete contract negotiations as specified in the memorandum. Ms. Dannave seconded the motion. A roll call vote was taken and the motion passed unanimously.

MOTION: Dr. Moore moved to authorize the executive director to implement contract maximum reductions as described in the “Special Notification Concerning FY13 Awards” section of the memorandum. Mr. Gleason seconded the motion. A roll call vote was taken and the motion passed unanimously.

CCDDB-CCMHB Memorandum of Understanding (MOU):

A draft of an updated Memorandum of Understanding between the CCDDB and the CCMHB was included in the Board packet for review.

Overview of Ligas v. Hamos:

A copy of the PowerPoint presentation made by Tony Records, Monitor of the Ligas Implementation Plan was included in the Board packet.

The 10 by 10 Campaign:

Copies of the National Wellness Summit Report were distributed to the Board. Dr. Gullerud requested a study session be held in June to discuss the report.

OLD BUSINESS:

Cultural and Linguistic Competence Plans Review:

Ms. Shandra Summerville’s comments on submitted plans were included in the Board packet for information only.

Disabilities Expo Update:

A report from Ms. Barbara Bressner was included in the Board packet.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The business meeting adjourned at 5:50 p.m.

Respectfully

Submitted by: _____ Approved by: _____

Stephanie Howard-Gallo
CCMHB/CCDDB Staff

Deborah Townsend
CCMHB President

Date: _____

Date: _____

**Minute are in draft form and subject to CCMHB approval.*

Lynn Canfield, Associate Director for Developmental Disabilities Staff Report –June 20, 2012

FY12 Quarterly Reports and Program Monitoring Visits: The remaining FY12 third quarter agency reports, along with those for which revisions had been requested, were received and processed. FY12 fourth quarter reports and Annual Performance Measure reports are due on August 31, 2012. The quarterly report section of the online system has been opened in order for agencies to submit reports anytime up to that date.

In late May, Stephanie Howard-Gallo and I conducted site visits of the Developmental Services Center's Client/Family Support Services, Individual and Family Support, Clinical, and Developmental Training/Employment Services programs. In order to include files representative of the various services supported by the DT/ES contracts, we spent an afternoon and the following morning in review and discussion. Additional detail about consumer wages and wage calculation has been provided, and training on their use is offered for mid-July. During my conversation with staff in the C/FSS program, I learned about the agency's overhaul of all person-centered planning documents, including a new Risk Assessment, and how these changes look in the Individual Service Plans; our review of consumer files included several such updated plans. Forms and procedures unique to each of the IFS and Clinical programs were demonstrated during the respective site visits; all consultant contracts and licenses related to the latter contract were provided for our files. We will meet with the director of the Autism Society of Illinois and the coordinator of CU Autism Network on June 15 for annual review of the program and are scheduling the remaining FY12 visits for late June and early July.

FY13 Agency Contracts: Mark Driscoll, Stephanie Howard-Gallo, and I prepared and distributed FY13 agency contracts for signature, except where negotiation is not complete. Many special provisions from FY12 continue to FY13. Emails went out shortly after the allocation decisions were approved, detailing for each agency what is expected now. We completed contract negotiation with Community Choices regarding the Community Living Program and will meet with Community Elements regarding the Coordination of Services – DD/MI contract. The online system is open, and all relevant program and financial forms set in Pending status for agencies to make changes as described in their award letters/emails or contract negotiations. On June 12, I participated in a training related to ACCESS contracts and subsequently worked with Mark Driscoll and the online system developer to clone FY12 forms into FY13 without causing harm to other revisions in progress. The deadline for submission of revised forms and return of signed contracts is June 15. Agencies requiring more time due to contract amendments or incomplete or failed negotiation have been given extensions of June 22 and June 30.

The Mental Health Agencies Council met on May 22. Peter Tracy reviewed the allocation decision process. Tracy Parsons had been involved in Youth Violence meetings earlier in the day, talked about Children's Mental Health Awareness Week, and announced the (then) upcoming Wrap process training by Karl and Kathy Dennis. Juli Kartel recommended the book, "The Boy Who Was Raised as a Dog."

Darlene Kloepfel announced the opportunity for a SAMHSA grant for Peer Court, for which the deadline was two weeks away; this would feature the principles of trauma-informed SOC that we're learning from the ACCESS grant.

Other Activity: Peter Tracy and I continue to correspond and meet with Dr. George Ordal regarding nutrition and behavioral health. He has recommended a book called "The Perfect Health Diet" but shared caution regarding oxalates, which can be found in high concentration in some of our 'healthiest' dietary choices (spinach, e.g.) and appear to be related to kidney stones and other serious ailments. When I'm feeling brave, I run these ideas and articles past physicians, personal trainers, and other interested persons, with varying results. I attended the second Micro-Urban Transformational Leadership event hosted by the Chancellor and Mayors on May 24 and a meeting of the Community Response Group on May 25. In early June, Mark and I met with United Way staff in preparation for a quarterly Local Funders Group meeting, rescheduled to June 19; discussion included planning for FY13 and beyond. I have not found updated information regarding the Implementation of the Ligas Consent Decree and possible local impact, and this month's PUNS report (from DHS DDD website) appears to duplicate data reported in May.

Unmet DD Service Needs in Champaign County: From the DHS Division of Developmental Disabilities website, PUNS reports sorted for Champaign County, we have noted:

2/1/11:	194 residents with emergency need; of 269 in crisis, 116 recent or coming HS graduates.
4/5/11:	198 with emergency need; of 274 in crisis, 120 recent or coming grads.
5/12/11:	195 with emergency need; of 272 in crisis, 121 are recent or coming grads.
6/9/11:	194 with emergency need; of 268 in crisis, 120 are recent or coming grads
10/4/11:	201 with emergency need; of 278 in crisis, 123 are recent or coming grads.
12/5/11:	196 with emergency need; of 274 in crisis, 122 are recent or coming grads.
1/9/12:	no change from 12/5/11 report.
5/7/12:	222 with emergency need; of 289 in crisis, 127 are recent or coming grads.
6/4/12:	no change from 5/7/11 report.

The majority of existing supports are in Education, with Speech and Occupational Therapy following. Desired supports include Personal Support, Transportation, Occupational Therapy, Support for in-center activities, Support to work in community, Behavioral Supports, Speech Therapy, 24 hour Residential, Other Transportation, Respite, Physical Therapy, Intermittent Residential, and Assistive Technology.



PUNS Data By County and Selection Detail

June 04, 2012

County: Champaign

Reason for PUNS or PUNS Update

New	152
Annual Update	91
Change of category (Emergency, Planning, or Critical)	15
Change of service needs (more or less) - unchanged category (Emergency, Planning, or Critical)	4
Person is fully served or is not requesting any supports within the next five (5) years	143
Moved to another state, close PUNS	5
Person withdraws, close PUNS	16
Deceased	2
Other, supports still needed	2
Other, close PUNS	28

EMERGENCY NEED(Person needs in-home or day supports immediately)

1. Individual needs immediate support to stay in their own home/family home (short term - 90 days or less); e.g., hospitalization of care giver or temporary illness of an individual living in their own home.	9
2. Individual needs immediate support to stay in their own home/family home or maintain their employment situation (long term); e.g., due to the person's serious health or behavioral issues.	20
3. Care giver needs immediate support to keep their family member at home (short term - 90 days or less); e.g., family member recuperating from illness and needs short term enhanced supports.	4
4. Care giver needs immediate support to keep their family member at home (long term); e.g., care giver is permanently disabled or is terminally ill and needs long term enhanced supports immediately to keep their family member at home.	10

EMERGENCY NEED(Person needs out-of-home supports immediately)

1. Care giver is unable or unwilling to continue providing care (e.g., person has been abandoned).	29
2. Death of the care giver with no other supports available.	4
3. Person has been committed by the court or is at risk of incarceration.	2
4. Person is living in a setting where there is suspicion of abuse or neglect.	4
5. Person is in an exceedingly expensive or inappropriate placement and immediately needs a new place to live (for example, an acute care hospital, a mental health placement, a homeless shelter, etc.).	7
6. Other crisis, Specify:	133

CRITICAL NEED(Person needs supports within one year)

1. Individual or care giver will need support within the next year in order for the individual to continue living in their current situation.	29
2. Person has a care giver (age 60+) and will need supports within the next year.	7
3. Person has an ill care giver who will be unable to continue providing care within the next year.	3
4. Person has behavior(s) that warrant additional supports to live in their own home or family home.	26
5. Individual personal care needs cannot be met by current care givers or the person's health has deteriorated.	7
6. There has been a death or other family crisis, requiring additional supports.	4
7. Person has a care giver who would be unable to work if services are not provided.	18
8. Person or care giver needs an alternative living arrangement.	12
9. Person has graduated or left school in the past 10 years, or will be graduating in the next 3 years.	127
10. Person is living in an inappropriate place, awaiting a proper place (can manage for the short term; e.g., persons aging out of children's residential services).	2
11. Person moved from another state where they were receiving residential, day and/or in-home supports.	7
12. The state has plans to assist the person in moving within the next year (from a state-operated or private Intermediate Care Facility for People with Developmental Disabilities, nursing home or state hospital).	1
13. Person is losing eligibility for Department of Children and Family Services supports in the next year.	5
14. Person is losing eligibility for Early Periodic Screening, Diagnosis and Treatment supports in the next year.	3
15. Person is losing eligibility for Intermediate Care Facility for People with Developmental Disabilities supports in the next year.	1
16. Person is losing eligibility for Medically Fragile/Technology Dependant Children's Waiver supports in the next year.	1
17. Person is residing in an out-of-home residential setting and is losing funding from the public school system.	1



PUNS Data By County and Selection Detail

June 04, 2012

20. Person wants to leave current setting within the next year.	5
21. Person needs services within the next year for some other reason, specify:	30

PLANNING FOR NEED(Person's needs for service is more than a year away but less than 5 years away, or the care giver is older than 60 years)

1. Person is not currently in need of services, but will need service if something happens to the care giver.	70
2. Person lives in a large setting, and person/family has expressed a desire to move (or the state plans to move the person).	1
3. Person is dissatisfied with current residential services and wishes to move to a different residential setting.	1
4. Person wishes to move to a different geographic location in Illinois.	2
5. Person currently lives in out-of-home residential setting and wishes to live in own home.	1
6. Person currently lives in out-of-home residential setting and wishes to return to parents' home and parents concur.	2
8. Person or care giver needs increased supports.	45
9. Person is losing eligibility for Department of Children and Family Services supports within 1-5 years.	2
14. Other, Explain:	16

EXISTING SUPPORTS AND SERVICES

Respite Supports (24 Hour)	20
Respite Supports (<24 hour)	20
Behavioral Supports (includes behavioral intervention, therapy and counseling)	94
Physical Therapy	64
Occupational Therapy	115
Speech Therapy	143
Education	182
Assistive Technology	32
Homemaker/Chore Services	3
Adaptions to Home or Vehicle	4
Personal Support under a Home-Based Program, Which Could Be Funded By Developmental Disabilities, Division of Rehabilitation Services or Department on Aging (can include habilitation, personal care, respite, retirement supports, budgeting, etc.)	6
Medical Equipment/Supplies	10
Nursing Services in the Home, Provided Intermittently	2
Other Individual Supports	19

TRANSPORTATION

Transportation (include trip/mileage reimbursement)	123
Other Transportation Service	51
Senior Adult Day Services	2
Developmental Training	72
"Regular Work"/Sheltered Employment	79
Supported Employment	41
Vocational and Educational Programs Funded By the Division of Rehabilitation Services	13
Other Day Supports (e.g. volunteering, community experience)	9

RESIDENTIAL SUPPORTS

Community Integrated Living Arrangement (CILA)/Family	4
Community Integrated Living Arrangement (CILA)/Intermittent	4
Community Integrated Living Arrangement (CILA)/Host Family	1
Community Integrated Living Arrangement (CILA)/24 Hour	31
Intermediate Care Facilities for People with Developmental Disabilities (ICF/DD) 16 or Fewer People	8
Intermediate Care Facilities for People with Developmental Disabilities (ICF/DD) 17 or More People	1
Skilled Nursing Facility/Pediatrics (SNF/PED)	3
Supported Living Arrangement	2
Shelter Care/Board Home	1
Children's Residential Services	6



PUNS Data By County and Selection Detail

June 04, 2012

Child Care Institutions (Including Residential Schools)	5
Other Residential Support (including homeless shelters)	8
SUPPORTS NEEDED	
Personal Support (includes habilitation, personal care and intermittent respite services)	229
Respite Supports (24 hours or greater)	86
Behavioral Supports (includes behavioral intervention, therapy and counseling)	140
Physical Therapy	83
Occupational Therapy	164
Speech Therapy	138
Assistive Technology	68
Adaptations to Home or Vehicle	29
Nursing Services in the Home, Provided Intermittently	6
Other Individual Supports	42
TRANSPORTATION NEEDED	
Transportation (include trip/mileage reimbursement)	228
Other Transportation Service	93
VOCATIONAL OR OTHER STRUCTURED ACTIVITIES	
Support to work at home (e.g., self employment or earning at home)	6
Support to work in the community	157
Support to engage in work/activities in a disability setting	158
RESIDENTIAL SUPPORTS NEEDED	
Out-of-home residential services with less than 24-hour supports	75
Out-of-home residential services with 24-hour supports	113

Mark Driscoll

Associate Director for Mental Health & Substance Abuse Services

Staff Report – June 20, 2012 Board Meeting

Summary of Activity

FY 2013 Contracts: Contracts for all 31 programs approved for funding at the May Board meeting have been issued with the notice of award letters. Immediately following action by the Board, agencies were sent an e-mail notifying them of the process for executing contracts and expectations for submission of revised plans or if any negotiation is required how that will be accomplished. For agencies where some negotiation was required a separate e-mail was also sent with additional guidance.

While Lynn Canfield drafted all CCDDDB contracts and CCMHB developmental disability provider contracts, I was responsible for all remaining CCMHB contracts. To manage the process, I created a spreadsheet to track contract requirements and status. The spreadsheet notes which contracts are signature only (amount awarded matches request), which require revisions to financial forms or if contract negotiation is necessary, and then for all contracts whether special provisions are to be included in the contract boilerplate. Special provisions may be unique to a given program such as the Crisis Nursery Beyond Blue program, or by class of program such as the PLL or First Call for Help contracts. All agencies are expected to complete revisions to forms as necessary and return signed contracts to the CCMHB by June 15th.

Nancy Crawford, Lynn Canfield, and I attended the ACCESS Initiative meeting on financial report requirements. The meeting included a presentation by Ms. Crawford on completing financial forms, and Lynn and I provided an overview of the on-line system.

And at the Local Funder's Group meeting Lynn and I shared the funding decisions made by the CCMHB and CCDDDB as did staff from United Way and City of Urbana.

FY 2012 Contract Amendments: As the current contract year comes to a close, Community Elements and Prairie Center have both expressed an interest in amending current contracts to use excess revenue to meet a non-recurring program expense such as staff training. The redirection of funds to other programs in the agency under contract with CCMHB may also be requested. The Prairie Center Youth Services contract did not hire staff until late in the first quarter creating excess revenue. Prairie Center is interested in using these funds to have staff trained in the evidence based Seven Challenges model for youth substance abuse treatment. Community Elements continues to have excess revenue associated with the Non-Medicaid Initiative contract. Community Elements is interested in having staff trained on the Washington University IMPACT model and/or execute the contract with the Virginia Theatre for the Anti-Stigma Alliance 2013 event. Negotiation is pending formal request for the amendments by the agencies.

Program Monitoring Activity: With contracts out to the agencies, I am returning to monitoring programs. Half of the current contracts I manage were monitored prior to the May meeting. Site visit reports still need to be completed on some of those programs but will be completed soon. The remaining programs are being scheduled for site visits and I hope to have them completed before the end of June or early July.

**ACCESS Initiative MONTHLY REPORT
MAY**

Service Delivery

- Completed Hiring Process
- 30% of Staff Males (Recommendation from Site Visit)
- Expanded Intake Staff Positions
- Karl and Kathy Dennis Provided Wraparound Training to New Staff
- Expanding Intake Sites and Options

Federal Update

Bethany Miller, Federal liaison for SAMHSA will be transitioning to another division. Her last day will be June 30, 2012. Hiring of new liaison should be completed by August. Tracy has thanked Bethany for her support and professionalism.

System of Care

SOC Conference will take place July 23-29 in Orlando Florida. ACCESS will be taking a team of 15 staff, providers, youth, and families.

ACCESS Initiative Staff Update

Month of: May 2012 **Staff Name:** Regina Crider **Infrastructure Area(s):** Family Engagement

Family Advisory Board
Reconstruction
Working Group

Actions/Decisions:

- Invite others to participate in FAB Reconstruction Working Group
- Share CMHAW flyers with others
- A commitment was made to do outreach for P3

Task(s):

- Share contact list & script with FAB members for outreach.

May 3, 2012

Family Advisory Board
Reconstruction
Working Group

Actions/Decisions:

- Develop a committee for YAB & FAB to work together on projects.
- MH and MN will participate in committee meetings until the FAB Working Group completes the task at hand (re-establishing the FAB). Committee's submit agendas and minutes to FAB monthly.
- FAB members will submit agenda items prior to meetings.
- Set up a committee to do new member orientation made up of people who are already existing members of FAB.
- FAB members will be recruited from P3 because they already have some basic commitment and demonstrate involvement with systems.

Task(s):

- FAB members signed up for various tasks to perform at P3 meeting.
- FAB members will get a list of people to call to remind them of May 22nd (P3 meeting)

May 17, 2012

- Gather information about how other boards are structured to pick and pull from
- Collect Committee and Working Group Minutes from Administrative Team

Social Marketing

Jonte Rollins

May 6, 2012

Preparation for presentation at Crosspoint.

Summit of Family Organizations

Family Run Organizations

May 7, 2012

Identify priorities and next steps, in coordination and networking so that family voice and the principle of Family-Driven Care is integrated into the statewide SOC expansion in Illinois

Meeting

Kim Williams

May 8, 2012

Discussed the importance of having a Family Run Organization, CMHAW, FAB and Cooperative Agreement

Shifting Gears Provider/Family Training

Illinois United for Youth

May 9-10, 2012

Training

Presentation at Crosspoint

SASS Workers

May 10, 2012

Presentation to SASS workers about the P3Network

Meeting

Ratisha Carter

May 17, 2012

Discussed establishing a FAB & YAB Committee

Meeting

Jill Johnson – TA for PBIS

May 18, 2012

Discussed ways to work together and collaborate our efforts around PBIS and the P3Network

Focus Group

Providers and parents

May 22, 2012

Focus Group Facilitated by: Mark S. Aber, Ph.D., in the Department of Psychology from the University of Illinois at Urbana-Champaign. Discuss the current Childhood Mental Health System of Care - what works, what doesn't work and what needs to change

ICMHP Conference Call

ICMHP Presenter's

May 23, 2012

Discussed how we will present our session at the ICMHP 2nd Annual Conference

GOAL 1: Building a sustainable and replicable service delivery system and infrastructure

Activity/Strategy 6: Coordinating Council/ Governance Development

FAB members are now taking an active role in the CC by presenting about the activities and decisions made by the FAB.

May: See Working Group comments

Activity/Strategy 7: Workforce Development

LFC has begun working with Darlene McGary – exploring workforce development options and opportunities available to parents through the ACCESS and the statewide initiative.

May: No further progress made

Goal 2: Increasing access to trauma- and justice-informed services and supports that reflect SOC values and principles

NA

Goal 3: Increasing youth, family, and community leadership and engagement across all levels

Activity/Strategy 1: Training for Families/Caregivers

LFC working with Illinois United for Youth (IUY) – SOC

May: LFC attended or participated in IUY event -

	<p>expansion grant. Learning about expansion efforts, opportunities for families/caregivers to receive training and certification.</p>	<ul style="list-style-type: none"> • Summit of Family Organizations • Shifting Gears Provider/Family Training • Focus Group
	<p>Identifying and developing relationships with other organizations who serve parents.</p>	<p>May: Met with Jill Johnson, Crosspoint</p>
	<p>P3Network</p>	<p>May: P3Network group held May 22nd</p>
	<p>LFC participating in monthly Parent Empowerment Call.</p>	<p>May: did not participate in call</p>
	<p>Developing a plan to introduce the state of Illinois Certified Family Partnership Professional training.</p>	<p>May: no progress made</p>
<p>Activity/Strategy 2: Youth – Training Topics</p>	<p>Developing a FAB/YAB committee. Focus on joint activities the FAB/YAB members can do together.</p>	<p>May: FAB approved FAB/YAB Committee. Presented to AICC. Will meet with Ratisha Carter to develop next steps.</p>

GOAL 4: Extending the capacity of organizations, agencies, informal supports and systems

NA

GOAL 5: Promoting authentic cross system/ collaboration and communication

<p>Develop partnerships and collaborations with family/parent organizations to increase the visibility of the ACCESS Initiative</p>	<p>Meet with 2-3 organizations a month</p>	<p>May: Jill Johnson (PBIS); Crosspoint</p>
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GOAL 6: Expanding the community’s capacity to understand mental health

NA

GOAL 7: Encouraging rigorous evaluation



Activity/Strategy 1: Continuous Quality Improvement

P3Network - surveying parents experiences, thoughts, concerns etc.

May: Lisa Brown from Evaluation is assisting the FEEL Team with developing, administering and reporting information collected from surveys

Ratisha Carter, Youth Engagement Specialist for ACCESS Initiative

Monthly Report-May 2012

Youth MOVE Summer Leadership Academy 2012

We have planned a Youth MOVE Summer Leadership Academy that focuses on various topics that youth may find helpful as well as useful to their daily lives. The training will be interactive, fun, engaging, and youth-guided. This event is designed by youth to help other youth feel better about themselves, address some of the issues and barriers that divide them, and enhance their leadership skills. This training is created to be empowering, educational, and emotional.

SUMMER YOUTH LEADERSHIP ACADEMY SCHEDULE

Part I-JUNE 11TH-29TH

(Monday-Friday 1-5pm at New Hope Church of God in Christ)

Week #1 (June 11th – 15th)

June 11th – Introductions/Why are you here/Youth Involvement in Systems of Care

June 12th – Developmental Assets/Positive Youth Development

June 13th – Understanding the Leader in You

June 14th – Systems of Care 101: Understanding the Youth's role in Systems of Care

June 15th - Systems of Care 101: Understanding the Youth's role in Systems of Care (Continued)

Week #2 (June 18th – 22nd)

June 18th – Cultural and Linguistic Competency/Stigma busting

June 19th – Cultural and Linguistic Competency/Stigma busting (Continued)

June 20th – Community Power/Anti-Oppression

June 21st – Know your Resources

June 22nd – Know Your Resources Scavenger Hunt (Continued)

Week #3 (June 25th – 29th)

June 25th – Advocacy/Effective Communication

June 26th – Governance and Decision Making/ Professionalism

June 27th – Conflict resolution hosted by the Unit 4 Schools at Stratton Gym

June 28th – Etiquette/Netiquette

June 29th – Picking a topic for action- Changing our Community

Part II-July 2TH-20TH

(Monday-Friday 1-5pm at New Hope Church of God in Christ)

The agendas for the following three weeks will be created by the youth. Our goal is have the youth determine:

- What changes they would like to see in the community
- What messages are important (i.e., mental health, bullying, anything dealing with various systems, etc.)
- Ideas for youth-friendly and family-friendly events
- Ideas for focus group topics (Collecting important data)

Part III- TRiO Student Support Services

July 30th-Aug 3rd

TRiO is hosting a free college tour, cultural enrichment tour, workshops focusing on academics, career workshops, and ACT preparation.

At this point they should have a better understanding of how a System of Care functions and why we are here. Youth can now begin creating projects that puts everything that they learned into practice. Youth will also begin to participate on committees and working groups to gain the experience. All of the requirements for the Coordinating Council should be met through the training. There will be an election for the Youth Advisory Board at the end.

Total Youth Participating: 25

Enrolled Youth in ACCESS Services: 16

Sibling of a Youth in ACCESS Services: 3

DMBGC M3 Program: 6

We partnered with Champaign Schools for the training. We will teach their 8th and 9th graders a few times throughout their program. We will also provide snacks for two weeks. Our youth will join Champaign School's Conflict Resolution event on June 27th.

Youth MOVE Champaign County

The 2nd Annual Youth MOVE Illinois Retreat was held in Mokena, IL May 4th-May 6th. Four youth from the Youth Advisory Board participated. The agenda included:

- Guest Speaker Judy Ashby from Life Savers, a peer-support, suicide, and crisis prevention training for high school and college youth
- Illinois Expansion Grant Focus Group (Youth only)- Facilitated by Mark Aber
- Youth MOVE Illinois Strategic Planning
- Children's Mental Health Awareness
- A Bon fire with discussions about topics youth feel are important
- Hiking and a lot more fun activities

Children's Mental Health Awareness Week

Youth were present throughout Children's Mental Health Awareness Week. The Youth Advisory Board took on the task of creating a Youth Awareness Showcase. The event was our largest attended event ever. There were about 250 guests. The purpose of the show was to have youth perform a song, spoken word, dance, poem, or rap that deals with a list of topics (i.e., mental health, peer pressure, self-esteem, resilience, healthy relationships, violence, bullying, and more). Youth had the opportunity to participate in an open-mic session at the end. There was a live Twitter feed projected on a screen during the show as well as media backgrounds and messages for each performance. We focused on creating an event that was educational and fun. Hot 105.5 hosted the event. This was a partnership with Community Elements. We look forward to having this event annually.

ACCESS Initiative Staff Update

Month of: May/June

Staff Name: Shandra Summerville

Infrastructure Area(s): Cultural and Linguistic Competence

I. Committee/Working Group Activity

A. Strategic Meetings

- ✓ *Community Conversation Planning meeting with IBARJ. The focus will be community healing and the efforts that have been completed in the community.*
- ✓ *Meeting with Regina Crider about upcoming Healing Conference*
- ✓ *Integrating Policy Into Family Organizations*
- ✓ *Meeting with Black Pastors to discuss a plan of action for increasing awareness about the stigma of Mental Illness.*

B. Community Presentations

- ✓ **Ebert Fest Panel Discussion Moderator for Anti-Stigma Alliance Film**
- ✓ **Children's Mental Health Awareness Activities**
- ✓ **NAMI Panel Discussion about how Faith-Based Organizations involve persons with mental health.**

II. Community Coalitions/Committees/Working Groups

- ✓ **Children's Mental Health Awareness Meeting**
- ✓ **Social Marketing and Communications Committee**
- ✓ **Social Media Team-**
- ✓ *Human Services Council of Champaign County Monthly Meeting*
- ✓ **Technical Assistance Committee and Working Group**
- ✓ **Restorative Justice Community Conversation Planning**

III. Social Media Team

Please listen to 1580AM WBCP on Wednesdays at 2:00pm for ACCESS Live and Fridays for Family to Family at 4:00pm. The purpose of the radio show is to build the community awareness about mental health and system of care values. On Wednesday the focus is more on providers and community stakeholders, and Friday the focus is discussing ways that families can be more supportive of their young people that have mental health challenges.

Please like ACCESS Initiative on Facebook and Follow us on Twitter and Linked IN

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

6/07/12

PAGE 1

VENDOR NO	VENDOR NAME	TRN DTE	B N CD	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 090 MENTAL HEALTH											
*** DEPT NO. 053 MENTAL HEALTH BOARD											
25	CHAMPAIGN COUNTY TREASURER	6/04/12	02 VR	53- 207		470508	6/07/12	090-053-533.50-00	RENT-GENERAL CORP FACILITY/OFFICE RENTALS	JUN OFFICE RENT VENDOR TOTAL	2,066.52 2,066.52 *
41	CHAMPAIGN COUNTY TREASURER	5/25/12	01 VR	620- 91		470262	5/31/12	090-053-513.06-00	HEALTH INSUR FND 620 EMPLOYEE HEALTH/LIFE INS	MAY HI,LI & HRA VENDOR TOTAL	2,817.09 2,817.09 *
88	CHAMPAIGN COUNTY TREASURER	5/16/12	04 VR	88- 36		469517	5/17/12	090-053-513.02-00	I.M.R.F. FUND 088 IMRF - EMPLOYER COST	IMRF 5/4 P/R	1,282.80
		5/25/12	01 VR	88- 41		470265	5/31/12	090-053-513.02-00	IMRF - EMPLOYER COST	IMRF 5/18 P/R VENDOR TOTAL	1,282.46 2,565.26 *
161	CHAMPAIGN COUNTY TREASURER	6/04/12	02 VR	53- 228		470520	6/07/12	090-053-533.92-00	REG PLAN COMM FND075 CONTRIBUTIONS & GRANTS	MAY/JUN SENIOR SERV VENDOR TOTAL	4,336.00 4,336.00 *
176	CHAMPAIGN COUNTY TREASURER	5/16/12	04 VR	119- 31		469521	5/17/12	090-053-513.04-00	SELF-FUND INS FND476 WORKERS' COMPENSATION	INSWRK COMP 4/5,20,27P VENDOR TOTAL	133.20 133.20 *
179	CHAMPAIGN COUNTY TREASURER	6/04/12	02 VR	53- 209		470522	6/07/12	090-053-533.92-00	CHLD ADVC CTR FND679 CONTRIBUTIONS & GRANTS	MAY/JUN CHILD ADVOC VENDOR TOTAL	6,180.00 6,180.00 *
188	CHAMPAIGN COUNTY TREASURER	5/16/12	04 VR	188- 57		469523	5/17/12	090-053-513.01-00	SOCIAL SECUR FUND188 SOCIAL SECURITY-EMPLOYER	FICA 5/4 P/R	974.50
		5/25/12	01 VR	188- 62		470270	5/31/12	090-053-513.01-00	SOCIAL SECURITY-EMPLOYER	FICA 5/18 P/R VENDOR TOTAL	974.27 1,948.77 *

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

6/07/12

PAGE 2

VENDOR NO	VENDOR NAME	TRN DTE	B N CD	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 090 MENTAL HEALTH											
572	ABSOPURE WATER										
		5/14/12	02 VR	53- 197		469525	5/17/12	090-053-533.51-00	EQUIPMENT RENTALS	805308-53438338 4/3	9.00
										VENDOR TOTAL	9.00 *
7982	BEST INTEREST OF CHILDREN, INC.										
		6/04/12	02 VR	53- 219		470537	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN INTKE SPCLS	5,000.00
		6/04/12	02 VR	53- 219		470537	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN WRAP FLEX	6,670.00
		6/04/12	02 VR	53- 219		470537	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN COMMNTY HOM	17,836.00
		6/04/12	02 VR	53- 219		470537	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN FAM ENGAGE	20,000.00
		6/04/12	02 VR	53- 219		470537	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN CLINCL COOR	5,000.00
										VENDOR TOTAL	54,506.00 *
13375	CENTER FOR WOMEN IN TRANSITION										
		6/04/12	02 VR	53- 208		470545	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY WOMEN IN TRANSI	5,579.00
		6/04/12	02 VR	53- 208		470545	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	JUN WOMEN IN TRANSI	5,579.00
										VENDOR TOTAL	11,158.00 *
14527	CHAMPAIGN CENTER PARTNERSHIP								SUITE 400		
		5/14/12	02 VR	53- 193		469547	5/17/12	090-053-533.89-00	PUBLIC RELATIONS	BANNER EBERTFEST 5/	687.50
										VENDOR TOTAL	687.50 *
18052	COMCAST CABLE - MENTAL HEALTH ACCT								AC#8771403010088314		
		5/16/12	03 VR	53- 198		469556	5/17/12	090-053-533.29-00	COMPUTER/INF TCH SERVICES	8771403010088314 5/	84.90
										VENDOR TOTAL	84.90 *
18203	COMMUNITY CHOICE, INC										
		6/04/12	02 VR	53- 229		470560	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN SELF-DTRMNT	3,750.00
										VENDOR TOTAL	3,750.00 *
18209	COMMUNITY ELEMENTS										
		5/14/12	02 VR	53- 195		469558	5/17/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	APR TIMES CENTER	3,322.24
		6/04/12	02 VR	53- 210		470561	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	JUN CRISIS ACC BENE	31,495.00

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

6/07/12

PAGE 3

VENDOR NO	VENDOR NAME	TRN DTE	B N CD	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 090 MENTAL HEALTH											
		6/04/12	02 VR	53- 210		470561	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN ADULT RECOV	25,150.00
		6/04/12	02 VR	53- 210		470561	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	JUN EARLY CHILDHOOD	19,080.00
		6/04/12	02 VR	53- 210		470561	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	JUN PSYCH SERVICES	6,870.00
		6/04/12	02 VR	53- 210		470561	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	JUN NON MEDICAID MH	5,022.00
		6/04/12	02 VR	53- 220		470561	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN PLL FRNT EN	38,223.00
										VENDOR TOTAL	129,162.24 *
18230	COMMUNITY SERVICE CENTER OF NORTHERN CHAMPAIGN COUNTY										
		6/04/12	02 VR	53- 211		470562	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN 1ST CALL	13,744.00
										VENDOR TOTAL	13,744.00 *
19346	CRISIS NURSERY										
		6/04/12	02 VR	53- 212		470563	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN BEYOND BLUE	11,670.00
										VENDOR TOTAL	11,670.00 *
22300	DEVELOPMENTAL SERVICES CENTER OF CHAMPAIGN COUNTY INC										
		6/04/12	02 VR	53- 213		470565	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN FAM DEVELOP	35,295.00
		6/04/12	02 VR	53- 213		470565	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN DEVELP TRAI	49,257.00
										VENDOR TOTAL	84,552.00 *
22730	DON MOYER BOYS & GIRLS CLUB										
		6/04/12	02 VR	53- 221		470566	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN SMART MOVES	6,670.00
										VENDOR TOTAL	6,670.00 *
24215	EAST CNTRL IL REFUGEE MUTUAL ASSIST CTR										
		6/04/12	02 VR	53- 214		470570	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN REFUGEE SUP	2,000.00
										VENDOR TOTAL	2,000.00 *
26000	FAMILY SERVICE OF CHAMPAIGN COUNTY GRANTS										
		5/14/12	02 VR	53- 196		469576	5/17/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	APR COUNSELING	4,167.00
		6/04/12	02 VR	53- 215		470574	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN 1ST CALL	10,090.00
		6/04/12	02 VR	53- 215		470574	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN SELF HLP CT	4,738.00

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

6/07/12

PAGE 4

VENDOR NO	VENDOR NAME	TRN DTE	B N CD	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 090 MENTAL HEALTH											
		6/04/12	02 VR	53- 215		470574	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN SENIOR CNSL	23,727.00
										VENDOR TOTAL	42,722.00 *
27922	FRANCES NELSON HEALTH CENTER								MENTAL HLTH GRANTS		
		6/04/12	02 VR	53- 216		470579	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN COUNSELING	24,794.00
										VENDOR TOTAL	24,794.00 *
44570	MAHOMET AREA YOUTH CLUB								601 EAST FRANKLIN		
		6/04/12	02 VR	53- 222		470602	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN TEEN SUCCEE	2,970.00
										VENDOR TOTAL	2,970.00 *
47428	MEYER CAPEL LAW OFFICE, P.C.										
		5/30/12	01 VR	53- 199		470375	5/31/12	090-053-533.07-00	PROFESSIONAL SERVICES	INV 135662 4/13	199.50
										VENDOR TOTAL	199.50 *
47690	MINUTEMAN PRESS								SUITE B		
		5/14/12	02 VR	53- 194		469620	5/17/12	090-053-533.89-00	PUBLIC RELATIONS	INV 24215 4/23	687.88
										VENDOR TOTAL	687.88 *
56750	PRAIRIE CENTER HEALTH SYSTEMS								GRANTS		
		6/04/12	02 VR	53- 217		470614	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN DRUG COURT	27,500.00
		6/04/12	02 VR	53- 217		470614	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN YOUTH SERVS	16,666.00
		6/04/12	02 VR	53- 217		470614	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN PREVENTION	10,426.00
		6/04/12	02 VR	53- 223		470614	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN PLL EXT'D CR	38,222.00
										VENDOR TOTAL	92,814.00 *
59434	RAPE, ADVOCACY, COUNSELING & EDUC SRVCS										
		6/04/12	02 VR	53- 218		470618	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN RAPE ADV/CN	2,525.00
										VENDOR TOTAL	2,525.00 *
67290	SOAR PROGRAMS										
		6/04/12	02 VR	53- 224		470624	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN SOAR YTH PR	2,970.00
										VENDOR TOTAL	2,970.00 *

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

6/07/12

PAGE 5

VENDOR NO	VENDOR NAME	TRN DTE	B N CD	TR	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 090 MENTAL HEALTH												
67867	SPOC LLC	5/30/12	04	VR	28-	92	470400	5/31/12	090-053-533.33-00	D/B/A CHAMPAIGN TEL TELEPHONE SERVICE	INV 1087120 5/16 VENDOR TOTAL	34.06 34.06 *
71626	TALKS YOUTH DEVELOPMENT INC NFP	6/04/12	02	VR	53-	227	470630	6/07/12	090-053-533.92-00	TALKS MENTORING CONTRIBUTIONS & GRANTS	MAY/JUN MEN OF WISD VENDOR TOTAL	10,703.00 10,703.00 *
76921	UNIVERSITY OF ILLINOIS -PSYCHOLOGICAL SERVICES	6/04/12	02	VR	53-	225	470637	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN RSTRATV CRC	6,141.00
		6/04/12	02	VR	53-	225	470637	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN GIRLS ADVCC	5,830.00
											VENDOR TOTAL	11,971.00 *
78120	URBANA NEIGHBORHOOD CONNECTION CENTER	6/04/12	02	VR	53-	226	470639	6/07/12	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN COMM STUDY VENDOR TOTAL	3,770.00 3,770.00 *
78550	VERIZON WIRELESS-MENTAL HEALTH BOARD	6/04/12	02	VR	53-	203	470640	6/07/12	090-053-533.29-00	AC 386356887-00001 COMPUTER/INF TCH SERVICES	386356887-01 5/20	84.68
		6/04/12	02	VR	53-	203	470640	6/07/12	090-053-533.33-00	TELEPHONE SERVICE	386356887-01 5/20	109.02
											VENDOR TOTAL	193.70 *
78873	VISA CARDMEMBER SERVICES	6/04/12	02	VR	53-	204	470649	6/07/12	090-053-533.95-00	CONFERENCES & TRAINING	7790 HLTN HOTEL 4/2	541.12
		6/04/12	02	VR	53-	204	470649	6/07/12	090-053-533.95-00	CONFERENCES & TRAINING	7790 DNVLL AREA 5/2	125.00
		6/04/12	02	VR	53-	204	470649	6/07/12	090-053-533.89-00	PUBLIC RELATIONS	7790 SCHNUCK'S 4/23	85.61
		6/04/12	02	VR	53-	204	470649	6/07/12	090-053-533.89-00	PUBLIC RELATIONS	7790 ORENTL TRDNG5/	180.25
		6/04/12	02	VR	53-	204	470649	6/07/12	090-053-522.06-00	POSTAGE, UPS, FED EXPRESS	7790 FED EX 5/11	20.95
		6/04/12	02	VR	53-	204	470649	6/07/12	090-053-533.84-00	BUSINESS MEALS/EXPENSES	7790 PANCKE 4/23	70.83
		6/04/12	02	VR	53-	204	470649	6/07/12	090-053-533.84-00	BUSINESS MEALS/EXPENSES	7790 PANCKE 4/26	25.16
		6/04/12	02	VR	53-	204	470649	6/07/12	090-053-533.84-00	BUSINESS MEALS/EXPENSES	7790 PANCKE 5/9	20.95
		6/04/12	02	VR	53-	204	470649	6/07/12	090-053-533.84-00	BUSINESS MEALS/EXPENSES	7790 PANCKE 5/18	36.03
											VENDOR TOTAL	1,105.90 *

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

6/07/12

PAGE 6

VENDOR NO	VENDOR NAME	TRN DTE	B N CD	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 090 MENTAL HEALTH											
81610	XEROX CORPORATION	5/25/12	03 VR	53- 200		470438	5/31/12	090-053-533.85-00	PHOTOCOPY SERVICES	INV 119142587 5/3	292.69
										VENDOR TOTAL	292.69 *
602880	BRESSNER, BARBARA J.	6/04/12	02 VR	53- 206		470666	6/07/12	090-053-533.07-00	PROFESSIONAL SERVICES	JUN CONSULTING FEE	2,625.00
										VENDOR TOTAL	2,625.00 *
619548	HOWARD-GALLO, STEPHANIE	6/04/12	02 VR	53- 202		470677	6/07/12	090-053-533.12-00	JOB-REQUIRED TRAVEL EXP	105 MILE 4/3-5/25	58.28
										VENDOR TOTAL	58.28 *
644010	TRACY, PETER	5/25/12	03 VR	53- 201		470500	5/31/12	090-053-533.95-00	CONFERENCES & TRAINING	180 MILE 4/18-19 SP	99.90
		5/25/12	03 VR	53- 201		470500	5/31/12	090-053-533.95-00	CONFERENCES & TRAINING	PARKING 4/19 SPRGFL	5.00
		5/25/12	03 VR	53- 201		470500	5/31/12	090-053-533.84-00	BUSINESS MEALS/EXPENSES	MTG-D.TOWNSEND 4/13	31.64
		5/25/12	03 VR	53- 201		470500	5/31/12	090-053-533.84-00	BUSINESS MEALS/EXPENSES	MTG-H.JORDAN 4/13	21.66
		5/25/12	03 VR	53- 201		470500	5/31/12	090-053-533.95-00	CONFERENCES & TRAINING	CCDDB MTG FOOD 4/17	12.90
										VENDOR TOTAL	171.10 *
									MENTAL HEALTH BOARD	DEPARTMENT TOTAL	538,647.59 *
									MENTAL HEALTH	FUND TOTAL	538,647.59 *

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

6/07/12

PAGE 7

VENDOR NO	VENDOR NAME	TRN DTE	B N CD	TR NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 106 PUBL SAFETY SALES TAX FND											
*** DEPT NO. 237 DELINQ PREVENTION GRANTS											
161	CHAMPAIGN COUNTY TREASURER							REG PLAN COMM FND075			
		6/04/12	02 VR	106-	22	470520	6/07/12	106-237-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN COURT DIVRS	23,552.00
										VENDOR TOTAL	23,552.00 *
22730	DON MOYER BOYS & GIRLS CLUB										
		6/04/12	02 VR	106-	23	470566	6/07/12	106-237-533.92-00	CONTRIBUTIONS & GRANTS	MAY/JUN A1 JUMP PRG	11,666.00
										VENDOR TOTAL	11,666.00 *
									DELINQ PREVENTION GRANTS	DEPARTMENT TOTAL	35,218.00 *
									PUBL SAFETY SALES TAX FND	FUND TOTAL	35,218.00 *

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

6/07/12

PAGE 10

VENDOR NO	VENDOR NAME	TRN DTE	B N CD	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 641 ACCESS INITIATIVE GRANT											
*** DEPT NO. 053 MENTAL HEALTH BOARD											
25	CHAMPAIGN COUNTY TREASURER	6/04/12	02 VR	641- 97		470508	6/07/12	641-053-533.50-00	RENT-GENERAL CORP FACILITY/OFFICE RENTALS	JUN OFFICE RENT VENDOR TOTAL	1,645.62 1,645.62 *
41	CHAMPAIGN COUNTY TREASURER	5/25/12	01 VR	620- 91		470262	5/31/12	641-053-513.06-00	HEALTH INSUR FND 620 EMPLOYEE HEALTH/LIFE INS	MAY HI,LI & HRA VENDOR TOTAL	1,696.80 1,696.80 *
88	CHAMPAIGN COUNTY TREASURER	5/16/12	04 VR	88- 36		469517	5/17/12	641-053-513.02-00	I.M.R.F. FUND 088 IMRF - EMPLOYER COST	IMRF 5/4 P/R	633.48
		5/25/12	01 VR	88- 41		470265	5/31/12	641-053-513.02-00	IMRF - EMPLOYER COST	IMRF 5/18 P/R VENDOR TOTAL	630.51 1,263.99 *
176	CHAMPAIGN COUNTY TREASURER	5/16/12	04 VR	119- 31		469521	5/17/12	641-053-513.04-00	SELF-FUND INS FND476 WORKERS' COMPENSATION	INSWRK COMP 4/5,20,27P VENDOR TOTAL	65.15 65.15 *
188	CHAMPAIGN COUNTY TREASURER	5/16/12	04 VR	188- 57		469523	5/17/12	641-053-513.01-00	SOCIAL SECUR FUND188 SOCIAL SECURITY-EMPLOYER	FICA 5/4 P/R	481.24
		5/25/12	01 VR	188- 62		470270	5/31/12	641-053-513.01-00	SOCIAL SECURITY-EMPLOYER	FICA 5/18 P/R VENDOR TOTAL	478.99 960.23 *
572	ABSOPURE WATER	5/14/12	02 VR	641- 82		469525	5/17/12	641-053-522.02-00	OFFICE SUPPLIES	927471-82363136 4/2	26.90
		5/14/12	02 VR	641- 82		469525	5/17/12	641-053-533.51-00	EQUIPMENT RENTALS	927471-53443471 4/3 VENDOR TOTAL	9.00 35.90 *
7982	BEST INTEREST OF CHILDREN, INC.	6/04/12	02 VR	641- 95		470537	6/07/12	641-053-533.92-00	CONTRIBUTIONS & GRANTS	JUN YOUTH MOVE VENDOR TOTAL	4,539.00 4,539.00 *

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

6/07/12

PAGE 11

VENDOR NO	VENDOR NAME	TRN B DTE	TR N CD	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 641 ACCESS INITIATIVE GRANT											
18053	COMCAST CABLE - ACCESS INITIATIVE ACCT							AC#8771403010217756			
		5/14/12	02 VR 641-	84		469557	5/17/12	641-053-533.29-00	COMPUTER/INF TCH SERVICES	87714030102177564/2	81.90
										VENDOR TOTAL	81.90 *
18209	COMMUNITY ELEMENTS										
		6/04/12	02 VR 641-	96		470561	6/07/12	641-053-533.92-00	CONTRIBUTIONS & GRANTS	JUN SCHOOL BASED	6,875.00
										VENDOR TOTAL	6,875.00 *
22730	DON MOYER BOYS & GIRLS CLUB										
		6/04/12	02 VR 641-	98		470566	6/07/12	641-053-533.92-00	CONTRIBUTIONS & GRANTS	JUN PEER PARTNERS	45,566.00
		6/04/12	02 VR 641-	98		470566	6/07/12	641-053-533.92-00	CONTRIBUTIONS & GRANTS	JUN FAM SUP PRTRNS	10,402.00
										VENDOR TOTAL	55,968.00 *
26724	FIREOWL CONSULTING SERVICES								ATTN: E. PERRACHIONE		
		5/18/12	02 VR 641-	89		469904	5/25/12	641-053-533.07-00	PROFESSIONAL SERVICES	AI5/12 4/26 A641-11	480.00
										VENDOR TOTAL	480.00 *
30418	GREEN TRANSPORTATION SERVICE LLC										
		5/14/12	02 VR 641-	83		469586	5/17/12	641-053-533.07-00	PROFESSIONAL SERVICES	YAB TRNSPRT 1/3-4/2	208.80
										VENDOR TOTAL	208.80 *
32008	HASLER, INC.										
		5/14/12	02 VR 641-	88		469587	5/17/12	641-053-533.51-00	EQUIPMENT RENTALS	15617249 4/30	140.85
										VENDOR TOTAL	140.85 *
34819	HUMAN SERVICES COUNCIL OF CHAMPAIGN CO										
		5/18/12	02 VR 641-	91		469911	5/25/12	641-053-533.93-00	DUES AND LICENSES	1 YR MEMBERSHIP 6/1	25.00
										VENDOR TOTAL	25.00 *
47428	MEYER CAPEL LAW OFFICE, P.C.										
		5/14/12	02 VR 641-	87		469619	5/17/12	641-053-533.07-00	PROFESSIONAL SERVICES	INV 135151 5/3 MAR	360.00
		5/30/12	01 VR 641-	93		470375	5/31/12	641-053-533.07-00	PROFESSIONAL SERVICES	INV 135663 5/18	980.00
										VENDOR TOTAL	1,340.00 *

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

6/07/12

PAGE 12

VENDOR NO	VENDOR NAME	TRN DTE	B N CD	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 641 ACCESS INITIATIVE GRANT											
58118	QUILL CORPORATION										
		5/14/12	02 VR 641-	81		469640	5/17/12	641-053-522.02-00	OFFICE SUPPLIES	INV 2669250 4/23	98.10
		5/14/12	02 VR 641-	81		469640	5/17/12	641-053-522.04-00	COPIER SUPPLIES	INV 2669250 4/23	51.22
										VENDOR TOTAL	149.32 *
63561	SEABOAT INC										
		5/14/12	02 VR 641-	86		469649	5/17/12	641-053-533.84-00	BUSINESS MEALS/EXPENSES	COORD COUNCIL 4/26	216.65
										VENDOR TOTAL	216.65 *
67867	SPOC LLC								D/B/A CHAMPAIGN TEL		
		5/30/12	04 VR 28-	92		470400	5/31/12	641-053-533.33-00	TELEPHONE SERVICE	INV 1087120 5/16	31.69
										VENDOR TOTAL	31.69 *
78552	VERIZON WIRELESS-MNTL HLTH BD/ACCESS INT AC 286369166-00001										
		5/18/12	02 VR 641-	90		469981	5/25/12	641-053-533.33-00	TELEPHONE SERVICE	AC 286369166-01 5/2	571.20
		5/18/12	02 VR 641-	90		469981	5/25/12	641-053-533.29-00	COMPUTER/INF TCH SERVICES	SAC 286369166-01 5/2	92.16
		5/18/12	02 VR 641-	90		469981	5/25/12	641-053-534.37-00	FINANCE CHARGES,BANK FEES	SAC 286369166-01 5/2	9.92
										VENDOR TOTAL	673.28 *
78873	VISA CARDMEMBER SERVICES										
		5/18/12	02 VR 641-	92		469988	5/25/12	641-053-533.84-00	BUSINESS MEALS/EXPENSES	1939 4/5 PANERA BRD	109.94
		5/18/12	02 VR 641-	92		469988	5/25/12	641-053-533.84-00	BUSINESS MEALS/EXPENSES	1939 4/5 WAL MART	96.15
		5/18/12	02 VR 641-	92		469988	5/25/12	641-053-533.84-00	BUSINESS MEALS/EXPENSES	1939 4/5 WAL MART	70.00
		5/18/12	02 VR 641-	92		469988	5/25/12	641-053-533.29-00	COMPUTER/INF TCH SERVICES	1939 4/13 CONCENTRI	11.95
		5/18/12	02 VR 641-	92		469988	5/25/12	641-053-533.84-00	BUSINESS MEALS/EXPENSES	1939 4/17 OLIVE GRD	150.79
		5/18/12	02 VR 641-	92		469988	5/25/12	641-053-534.37-00	FINANCE CHARGES,BANK FEES	1939 5/1 FIN CHARGE	50.54
		5/18/12	02 VR 641-	92		469988	5/25/12	641-053-533.89-00	PUBLIC RELATIONS	1939 4/12 PARK DIST	347.50-
										VENDOR TOTAL	141.87 *
81610	XEROX CORPORATION										
		5/14/12	02 VR 641-	85		469683	5/17/12	641-053-533.85-00	PHOTOCOPY SERVICES	INV 061357184 5/1	728.27
										VENDOR TOTAL	728.27 *

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

6/07/12

PAGE 13

VENDOR NO	VENDOR NAME	TRN DTE	B N CD	TR	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 641 ACCESS INITIATIVE GRANT												
633858	MYLES-BROOKS, PEGGY								ACCESS INITIATIVE			
		6/06/12	02 VR	641-	94		470685	6/07/12	641-053-533.12-00	JOB-REQUIRED TRAVEL EXP	114 MILE 2/13-5/14	63.27
											VENDOR TOTAL	63.27 *
										MENTAL HEALTH BOARD	DEPARTMENT TOTAL	77,330.59 *
										ACCESS INITIATIVE GRANT	FUND TOTAL	77,330.59 *

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

6/07/12

PAGE 14

VENDOR NO	VENDOR NAME	TRN DTE	B N CD	TR	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 685 DRUG COURTS PROGRAM												
*** DEPT NO. 053 MENTAL HEALTH BOARD												
56750	PRAIRIE CENTER HEALTH SYSTEMS								GRANTS			
	5/16/12	03	VR	685-	5		469635	5/17/12	685-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR DRUG CRT PRG	4,765.91
											VENDOR TOTAL	4,765.91 *
										MENTAL HEALTH BOARD	DEPARTMENT TOTAL	4,765.91 *
										DRUG COURTS PROGRAM	FUND TOTAL	4,765.91 *
											REPORT TOTAL *****	1,216,858.09 *



CHAMPAIGN COUNTY MENTAL HEALTH BOARD

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY**

DECISION MEMORANDUM: ADDENDUM

DATE: June 20, 2012
TO: Members, Champaign County Mental Health Board
FROM: Peter Tracy
SUBJECT: STAFF RECOMMENDATIONS FOR FY13 FUNDING

On May 23, 2012, the Champaign County Mental Health Board (CCMHB) approved awards for the allocation of funding for FY13 (July 1, 2012 through June 30, 2013). I inadvertently neglected to include the staff recommendation to award \$26,000 to the Champaign County Regional Planning Commission (CCRPC) to co-fund the Court Diversion application.

The Court Diversion application proposed budget of \$192,700 was to be supported by a combination of Quarter Cent for Public Safety funds and CCMHB funds. The total program budget was proposed to be \$246,981. CCRPC had proposed to redirect \$26,000 of CCMHB dollars from their Senior Services program to the Court Diversion program.

The Quarter Cent for Public Safety (QC) Administrative Team met in April to review QC applications and prepare recommendations to the CCMHB. At that time it was recommended that \$161,000 be awarded from QC funds to support the CCRPC Court Diversion contract. This recommendation is reflected in the May 23, 2012 Decision Memorandum, but the \$26,000 from CCMHB funds was not included.

DECISION SECTION

Motion to add \$26,000 of CCMHB funds for the FY13 contract with CCRPC for the Court Diversion program.

_____ Approved

_____ Denied

_____ Modified

_____ Additional information is needed



CHAMPAIGN COUNTY MENTAL HEALTH BOARD

CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

DECISION MEMORANDUM

DATE: June 20, 2012
TO: Members, Champaign County Mental Health Board (CCMHB)
FROM: Peter Tracy, Executive Director
SUBJECT: FY13 Champaign County Budget Submission

Recommended Action: The purpose of this memorandum is to seek approval of the preliminary budgets managed by the Champaign County Mental Health Board (CCMHB) for County Fiscal Year 2013 (December 1, 2012 through November 30, 2013).

Issue: All Champaign County Departments are required to submit their proposed operating budgets to the Champaign County Administrator in July and the Champaign County Board in August for review, comment, and disposition. In November, final budgets for county departments are formally approved by the Champaign County Board.

Programs: The attached documents include the following proposed FY13 budgets managed by the Champaign County Mental Health Board:

- Champaign County Mental Health Board
- ACCESS Initiative
- Quarter Cent for Public Safety
- Champaign County Drug Court

Proposed budget for the Champaign County Developmental Disabilities Board is included for information only.

Fiscal/Budget Impact: Approval of these budgets by the CCMHB and the Champaign County Board will allow us to conduct business and meet our contracted obligations as specified in the FY13 allocation decisions made by the CCMHB in May 2012.

Decision Section: Motion to approve the attached budget documents for County Fiscal Year 2013 for the Champaign County Mental Health Board, ACCESS Initiative, Quarter Cent for Public Safety Fund, and Champaign County Drug Court.

_____ Approved
_____ Denied
_____ Modified
_____ Additional Information Needed

CCMHB Budget Worksheet - FY13		MHB		MHB	
Proposed Budget				PROPOSED	
Line Item	Description	FY12 BUDGET		FY13 BUDGET	
Revenue		as of 5/31/12		6/11/2012	
311.24	Property Taxes, Current	3,751,272	>1.5%	3,807,541	
313.24	Back Property Taxes	500		500	
314.10	Mobile Home Tax	4,000		4,000	
315.10	Payment in Lieu of Taxes	700		700	
336.23	DD Revenue	292,402		315,547	
361.10	Investment Interest	1,250		1,100	
363.10	Gifts & Donations	10,000		10,000	
	TOTAL	4,060,124		4,139,388	
Line Item	Description				
Expenditures				368,922	
511.02	Appointed Official	120,946		124,693	
511.03	Reg FTE	167,360		173,277	
511.24	Joint Staff	67,832		70,952	
513.01	FICA	27,627		28,223	
513.02	IMRF	36,366		37,999	
513.04	W-Comp	1,589		1,845	
513.05	Unemployment	2,680		3,560	
513.06	H/L Insurance	37,500		39,350	
		461,900		479,898	
522.01	Printing	1,000		1,000	
522.02	Office Supplies	3,000		3,250	
522.03	Books/Periodicals	500		500	
522.04	Copier Supplies	500		1,000	
522.06	Postage/UPS/Fed X	5,000		4,250	
522.44	Equip Under \$1,000	5,000		5,000	
		15,000		15,000	
533.07	Professional Fees	197,925		225,000	
533.12	Travel	4,000		4,000	
533.20	Insurance	5,000		5,000	
533.29	Computer Services	3,425		4,385	
533.33	Telephone	1,925		1,925	
533.42	Equipment Maintenance	750		750	
533.50	Office Rental	24,575		25,542	
533.51	Equipment Rental	650		650	
533.70	Legal Notices/Ads	150		150	
533.72	Dept Operating Expense	200		200	
533.84	Business Meals/Expense	1,500		1,500	
533.85	Photocopy Services	3,540		3,540	
533.89	Public Relations	50,000		55,000	
533.92	Contributions/Grants	3,242,984		3,262,848	
533.93	Dues/Licenses	26,500		26,500	
533.95	Conferences/Training	15,000		22,500	
		3,578,124		3,639,490	
534.37	Finance Charges Bank Fees	100			
544.33	Furnishings/Equipment	5,000		5,000	
	TOTAL	4,060,124		4,139,388	
	Revenue over Expenses	-		(0)	

ACCESS - BUDGET PROJECTIONS DEC 1, 2011 - NOV 30, 2015				FY13 PROJECTED	
Line Item #	Description	Year 3	ACTUAL BUDGET	ACCESS FY13	
		ACCESS FY12	ACCESS FY12 5/31/2012		
REVENUE					
331.94	MH Services for Children NON-FEDERAL MATCH	1,502,531	1,569,225	s/be 1,478,424	1,478,424
361.10	Investment Interest				
363.10	Gifts & Donations				
369.10	Miscellaneous Revenue				
	TOTAL REVENUE	1,502,531	1,569,225		1,478,424
EXPENDITURES					
Line Item #	Description				
511.03	Regular FTE	350,410	175,250		89,134
511.24	Shared Staff	13,463	13,498		14,138
	Total Salaries/Wages	363,873	188,748		103,272
513.01	FICA 7.65%	28,219	14,435		7,900
513.02	IMRF	37,145	19,001		10,637
513.04	Workman's Compensation	1,623	1,623		516
513.05	Unemployment	3,752	2,959		750
513.06	H/L Insurance	54,600	24,700		8,000
	Total Fringe Benefits	125,339	62,718		27,803
		489,212	251,466	Total Personnel	131,075
522.01	Printing	6,000	6,000		2,500
522.02	Office Supplies	9,000	9,000		5,000
522.03	Books/Manuals/Subscriptions	750	750		500
522.04	Copier Supplies	1,500	1,500		1,500
522.06	Postage/UPS/Fed X	3,500	3,500		1,000
522.44	Equipment Under \$1,000	10,000	10,000		10,000
		30,750	30,750		20,500
533.01	Accounting Fees	5,000	6,000		6,000
533.07	Professional Fees	40,000	71,300		75,000
533.12	Travel	7,500	7,500		4,000
533.18	Non-Employee Training	30,000	30,000		25,000
533.20	Property/Liability Insurance	3,500	5,000		4,750
533.29	Computer Services	1,500	1,500		1,500
533.33	Telephone	12,600	12,600		9,000
533.42	Equipment Maintenance	1,000	1,000		1,000
533.50	Office Rental	19,500	19,500		9,945
533.51	Equipment Rental	690	690		708
533.70	Legal Notices/Ads	1,000	1,000		500
533.84	Business Meals/Expense	35,000	35,000		35,000
533.85	Photocopy Services	15,000	15,000		15,000
533.89	Public Relations	15,000	15,000		15,000
533.92	Contributions/Grants	719,529	1,422,275	Includes Carry-Over	1,081,546
533.93	Dues	2,500	2,500		2,500
533.95	Conferences/Training	65,000	65,000		35,000
		974,319	1,710,865		1,321,449
534.37	Finance Chgs/Bank Fees	750	750		400
534.69	Parent Activities	2,500	2,500		-
534.81	General Liability Claims		1,200		
		3,250	4,450		400
544.33	Furnishings/Equipment	5,000	5,000		5,000
	Total Expenses	1,502,531	2,002,531		1,478,424
	Revenue Over Expenditures	-	(433,306)		(0)
	Budget reflects Budget Transfer and Amendment for Carry-Over of \$500,000				
					1,478,424

ACCESS - BUDGET PROJECTIONS DEC 1, 2011 - NOV 30, 2015					FY13 PROJECTED
Line Item #	Description	Year 3	ACTUAL BUDGET		ACCESS FY13
		ACCESS FY12	ACCESS FY12	5/31/2012	
REVENUE					
331.94	MH Services for Children NON-FEDERAL MATCH	1,502,531	1,569,225	s/be 1,478,424	1,478,424
361.10	Investment Interest				
363.10	Gifts & Donations				
369.10	Miscellaneous Revenue				
	TOTAL REVENUE	1,502,531	1,569,225		1,478,424
EXPENDITURES					
Line Item #	Description				
511.03	Regular FTE	350,410	175,250		89,134
511.24	Shared Staff	13,463	13,498		14,138
	Total Salaries/Wages	363,873	188,748		103,272
513.01	FICA 7.65%	28,219	14,435		7,900
513.02	IMRF	37,145	19,001		10,637
513.04	Workman's Compensation	1,623	1,623		516
513.05	Unemployment	3,752	2,959		750
513.06	H/L Insurance	54,600	24,700		8,000
	Total Fringe Benefits	125,339	62,718		27,803
		489,212	251,466	Total Personnel	131,075
522.01	Printing	6,000	6,000		2,500
522.02	Office Supplies	9,000	9,000		5,000
522.03	Books/Manuals/Subscriptions	750	750		500
522.04	Copier Supplies	1,500	1,500		1,500
522.06	Postage/UPS/Fed X	3,500	3,500		1,000
522.44	Equipment Under \$1,000	10,000	10,000		10,000
		30,750	30,750		20,500
533.01	Accounting Fees	5,000	6,000		6,000
533.07	Professional Fees	40,000	71,300		75,000
533.12	Travel	7,500	7,500		4,000
533.18	Non-Employee Training	30,000	30,000		25,000
533.20	Property/Liability Insurance	3,500	5,000		4,750
533.29	Computer Services	1,500	1,500		1,500
533.33	Telephone	12,600	12,600		9,000
533.42	Equipment Maintenance	1,000	1,000		1,000
533.50	Office Rental	19,500	19,500		9,945
533.51	Equipment Rental	690	690		708
533.70	Legal Notices/Ads	1,000	1,000		500
533.84	Business Meals/Expense	35,000	35,000		35,000
533.85	Photocopy Services	15,000	15,000		15,000
533.89	Public Relations	15,000	15,000		15,000
533.92	Contributions/Grants	719,529	1,422,275	Includes Carry-Over	1,081,546
533.93	Dues	2,500	2,500		2,500
533.95	Conferences/Training	65,000	65,000		35,000
		974,319	1,710,865		1,321,449
534.37	Finance Chgs/Bank Fees	750	750		400
534.69	Parent Activities	2,500	2,500		-
534.81	General Liability Claims		1,200		
		3,250	4,450		400
544.33	Furnishings/Equipment	5,000	5,000		5,000
	Total Expenses	1,502,531	2,002,531		1,478,424
	Revenue Over Expenditures	-	(433,306)		(0)
	Budget reflects Budget Transfer and Amendment for Carry-Over of \$500,000				
					1,478,424

CCDDDB PROPOSED BUDGET - FY13				
		DDB FY12		DDB FY13
				Proposed
Line Item	Description	Budget		Budget
Revenue			99%	3,691,324
311.19	Property Taxes, Current	3,673,507	1.5%>	3,728,610
313.24	Back Property Taxes			500
314.10	Mobile Home Tax			1,000
315.10	Payment in Lieu of Taxes			1,000
361.10	Investment Interest	4,000		500
	TOTAL	3,677,507		3,731,610
			w/99%	3,694,324
Line Item	Description			
Expenditures				
533.07	Professional Fees	292,575		315,547
533.88	Capital Grants			
533.89	Public Relations			
533.92	Contributions/Grants	3,380,932		3,416,063
		3,673,507		3,731,610
	Revenue over Expenses	4,000		-
	Adjusted Revenue=99%	3,636,772		3,694,324
	Difference	(36,735)		(37,286)
6/13/12 - nkc				

Delinquency Prevention Grant - County FY13 BUDGET

Budget Projections

Line Item	Description	FY12 Budget	Proposed FY13 Budget
REVENUE			
369.90	Other Misc. Revenue	-	
371.06	Public Safety Tax Fund Revenue	203,116	209,209
	Total Revenue	203,116	209,209
533.07	Professional Services	-	
533.92	Contributions & Grants	203,116	209,209
	Total Expenditures	203,116	209,209
<i>JJPD Budget FY13 - nkc - 5/30/12</i>			

Proposed BUDGET		COUNTY FY13	
Drug Courts Program Grant 685-053			
		Budget County FY12	Proposed Budget County FY13
REVENUE			
685-053-331.78	Federal Grants Justice Drug Courts Program	100,000	100,000
685-053-341.10	Court Fees & Charges	20,000	20,000
685-053-361.10	Investment Interest	35	25
685-053-363.10	Gifts and Donations	1,500	1,000
	TOTAL	121,535	121,025
EXPENDITURES			
685-053-522.06	Postage	66	-
685-053-533.92	Contributions & Grants (FFS)	121,469	121,025
		121,535	121,025
<i>Drug Court Budget/Financials 2013 5/30/12 nkc</i>			



CHAMPAIGN COUNTY MENTAL HEALTH BOARD

CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

DECISION MEMORANDUM

DATE: June 20, 2012
TO: Members, Champaign County Mental Health Board (CCMHB)
FROM: Peter Tracy, Executive Director
SUBJECT: Anti-Stigma Community Event – Roger Ebert’s Film Festival 2013

Recommended Action: The purpose of this memorandum is to seek approval for the Executive Director to commit to working with the Champaign County Anti-Stigma Alliance to sponsor an anti-stigma film at the 2013 Roger Ebert’s Film Festival along with a free screening of an anti-stigma film at the Virginia Theatre immediately following the conclusion of, or during, the festival.

Issue: The Roger Ebert’s Film Festival and free community screening are the centerpiece of our anti-stigma efforts in Champaign County. Our status as a primary sponsor has grown over the years, reaping increased exposure, special attention from Roger and Chaz Ebert, and collaboration with new local alliance members.

Programs: Mental Health, Developmental Disabilities, and Substance Abuse social marketing and anti-stigma community events.

Fiscal/Budget Impact: The total cost of the event/sponsorship is approximately \$15,000. We continue to offset costs with contributions from members and ticket sales, totaling \$6,750 in FY2012.

Decision Section: Motion to approve up to \$15,000 as the CCMHB share, contingent on approval of \$15,000 by the CCDDDB to fund an equal share. FY12 excess revenue options should be utilized first if available.

_____ Approved
_____ Denied
_____ Modified
_____ Additional Information Needed



CHAMPAIGN COUNTY MENTAL HEALTH BOARD

CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

DECISION MEMORANDUM

DATE: June 20, 2012
TO: Members, Champaign County Mental Health Board (CCMHB)
FROM: Peter Tracy, Executive Director
SUBJECT: Intergovernmental Agreement with the Champaign County Developmental Disabilities Board (CCDDB)

Recommended Action: The purpose of this memorandum is to recommend approval of the attached draft Intergovernmental Agreement between the Champaign County Developmental Disabilities Board (CCDDB) and the Champaign County Mental Health Board (CCMHB). This agreement will supersede all previous memoranda of understandings between the CCDDB and the CCMHB.

Issue: The current Memorandum of Understanding between the CCDDB and CCMHB was developed shortly following the successful referendum which created the CCDDB. Many of the original provisions of the agreement were focused on start-up and implementation. A new and updated agreement is needed to adequately define the relationship between the CCDDB and the CCMHB.

Programs: Champaign County Developmental Disabilities Board and Champaign County Mental Health Board.

Fiscal/Budget Impact: The fiscal and budget implications are specified in the draft Intergovernmental Agreement

Decision Section: Motion to approve the attached Intergovernmental Agreement with the Champaign County Developmental Disabilities Board, contingent on the approval of the CCDDB.

_____ Approved
_____ Denied
_____ Modified
_____ Additional Information Needed

DRAFT

INTERGOVERNMENTAL AGREEMENT

THIS INTERGOVERNMENTAL AGREEMENT is entered into this ____ day of _____, 2012 by and between the **Champaign County Mental Health Board** (hereinafter the "Mental Health Board") and the **Champaign County Board for the Care and Treatment of Persons with a Developmental Disability** (hereinafter the "Developmental Disabilities Board"). The parties hereby enter into this INTERGOVERNMENTAL AGREEMENT to delineate respective roles, responsibilities, and financial obligations associated with the shared administrative structure that shall be responsible for the staffing and operation of the Mental Health Board and the Developmental Disabilities Board. Both parties understand and agree as follows:

WITNESSETH

WHEREAS, the Mental Health Board has a statutory responsibility (Illinois Community Mental Health Act, 405 ILCS 20 / Section 0.1 et.seq.) to plan, fund, monitor, and evaluate mental health, substance abuse, and developmental disability services in Champaign County;

WHEREAS, the Developmental Disabilities Board has a statutory authority (County Care for Persons with Developmental Disabilities Act, 55 ILCS 105 / Section 0.01 et. seq.) to fund services and facilities for the care and treatment of persons with a developmental disability.

WHEREAS, the Mental Health Board and Developmental Disabilities Board have overlapping responsibilities pertaining to planning, funding, monitoring and evaluating developmental disability programs and services in Champaign County.

WHEREAS, the members of the Mental Health Board and the Developmental Disabilities Board are appointed by the Chair of the Champaign County Board and as such have committed to share the same administrative structure to maximize the funding available for direct mental health and developmental disabilities programs and services.

WHEREAS, the Parties agree sharing an administrative structure will reduce administrative costs, maximize available funding for direct services and assure an integrated planning process for developmental disabilities and behavioral health programs and services.

NOW, THEREFORE, it is the agreement of the parties that this INTERGOVERNMENTAL AGREEMENT is entered into in order to assure an efficient, ongoing, cooperative effort that will benefit people with disabilities in Champaign County.

The Parties Agree to the Following Procedure for the Retention of an Executive Director:

1. The chief administrative employee shall serve in a dual (i.e., shared) capacity as Executive Director of the Mental Health Board, as well as, Executive Director of the Developmental Disabilities Board.
2. The terms and conditions of the Executive Director's employment shall be delineated in an employment contract with both the Developmental Disabilities Board and the Mental Health Board as Parties to the agreement.
3. Each Board shall complete a separate annual performance evaluation of the Executive Director. If either Board rates the Executive Director as "less than satisfactory," a Joint Personnel Committee comprised two (2) officers of the Mental Health Board and two (2) members of the Developmental Disabilities Board shall be convened to assess the situation and formulate recommendations. A recommendation of termination by the Joint Personnel Committee shall require ratification by both Boards by majority vote.
4. Process for selection of a new shared executive director: At such time as it becomes necessary to fill the shared position of Executive Director for the Mental Health Board and the Developmental Disabilities Board, the search and decision process shall include the following steps and processes.
 - a. The Mental Health Board and the Developmental Disabilities Board shall develop and agree upon selection criteria for the shared Executive Director position.
 - b. The Joint Personnel Committee (JPC) shall be convened and assigned responsibility for managing the search and selection process for the shared Executive Director using the aforementioned job description and selection criteria.
 - c. The JPC may elect to assume responsibility for direct management of all aspects of the search process including advertising for the position, screening of applications, selections of candidates to be interviewed and recommended to the CCMHB and CCDDDB for final approval.
 - d. Ultimately, the first and second (alternate) choices for the shared Executive Director position will be determined by majority vote of the JPC.
 - e. If within 45-days the JPC is unable to identify the first choice candidate by majority vote, the Champaign County Administrator shall be consulted and briefed on the search and selection process to date. Following this, the JPC and the Champaign County Administrator shall vote to determine the chosen candidate.

The Parties Agree to the Following Financial Commitments:

5. There shall be ongoing communication between the Mental Health Board and the Developmental Disabilities Board. On at least a quarterly basis, the shared Executive Director shall meet with the Presidents of the Mental Health Board and the Developmental Disabilities Board to review the status of the provision of administrative services, to discuss coordination of funding for developmental disabilities services, to coordinate regarding anti-stigma projects and activities, and to address any other items pertinent to the operations of either Board.
6. The Mental Health Board shall provide funding for developmental disabilities services using the FY12 amount of \$529,852 as a base with annual increases or decreases predicated on the percentage of increase or decrease in the levy fund in subsequent years.
7. The organization of Champaign County Government makes it cumbersome for administrative costs to be paid by both the Mental Health Board and the Developmental Disabilities Board. To simplify matters, all administrative costs shall be paid through the Mental Health Board fund/account. The Developmental Disabilities Board will transfer their share of administrative costs to the Mental Health Board for this purpose.
8. The current split for administrative costs is 42.15% for the Developmental Disabilities Board share with the remainder paid by the Mental Health Board. This percentage is based on a time study of staff effort to determine the salary cost split between the Boards. Subsequent time studies and appropriate cost sharing adjustments shall be determined through the regular meetings between the Presidents of the Mental Health Board and the Developmental Disabilities Board.

Miscellaneous Provisions:

9. Nothing contained herein serves to limit, alter, or amend either party's duties, rights, or responsibilities as set out in applicable State statutes, law or regulations.
10. This agreement can be amended at anytime based on needs identified at the quarterly Presidents Meeting, but shall not be terminated without the written approval of the Champaign County Board Chair.

Governing Law:

11. This Agreement shall be interpreted, construed and governed by the laws of the State of Illinois.

Entirety of Agreement:

12. This Agreement embodies all representations, obligations, agreements and conditions in relation to the subject matters hereof, and no representations, obligations, understandings, or agreements, oral or otherwise, in relation thereto exist between the parties except as expressly set forth herein and incorporated herein by reference. This Agreement constitutes the entire agreement between the Mental Health Board and the Developmental Disabilities Board on the subject matters hereof and supersedes and replaces any and all other understandings, obligations, representations and agreements, whether written or oral, express or implied, between or by the Mental Health Board and the Developmental Disabilities Board. This Agreement may be amended or terminated only by an instrument in writing duly executed by the parties hereto.

IN WITNESS WHEREOF, the Parties have caused this INTERGOVERNMENTAL AGREEMENT to be executed by their authorized representatives on the ____ day of _____, 2012.

For the Champaign County Board for the Care and Treatment of Persons with a Developmental Disability:

For the Champaign County Mental Health Board

Reaching Out For Answers: Disability Resource Expo
Board Report
June, 2012

The 6th annual "Reaching Out For Answers: Disability Resource Expo" will be held on Saturday, October 13, 2012 at Lincoln Square Village in Urbana.

The Expo Steering Committee met on May 16 at Provena Covenant Hospital to continue planning for the 2012 Expo. Urbana Police Chief Patrick Connolly spoke about the various police departments' interest in being a part of the Expo, and programs/services they wish to share with the public at this event. The next Steering Committee will be July 11 at Provena.

The Exhibitor Sub-committee met again on May 23. Each member reported back on contacts they had made with potential exhibitors, so that information could be updated to our exhibitor contact list. Nancy Crawford and Barb Bressner will be attending the "Abilities Conference" in Schaumburg on June 30 and July 1, where they hope to gain new contacts for our potential exhibitor list. The Exhibitor Committee looked at several options for engaging Expo attendees in activities of the Expo. Dawn Schaefer shared that a company she's involved with have agreed to donate several adaptive games to use and give away as prizes at the Expo. A Save-The-Date flyer was e-mailed to all previous exhibitors. Several have already responded back with their intent to participate again this year.

The Marketing/Sponsorship Committee met on May 24 to begin their awesome task of identifying potential sponsors for the 2012 Expo. Bill Conlin has updated a database for previous donors and potential donors, using contacts for the latter from this years' Business Expo.

Paula Vanier and Barb Bressner set up a booth at the Health Alliance sponsored Senior Health & Fitness Fair at Lincoln Square on May 30. A drawing was held for a Meijer gift card, and will serve as a means to send reminder postcards for the Expo to seniors who participated in this event. Barb had an opportunity at this event to do a live interview with Jim Turpin from WDWS, where she shared information about the Expo.

Respectfully submitted

Barb Bressner
Consultant