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**CHAMPAIGN COUNTY MENTAL HEALTH BOARD  
MONTHLY BOARD MEETING**

*Minutes –October 4, 2005*

*Illinois Terminal Building  
45 East University Avenue  
Second Floor Conference Room  
Champaign, IL*

*7:00 p.m.*

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**MEMBERS PRESENT:** Ernest Gullerud, Janet Anderson, Kathryn Hatfield, Mike McClellan, Thom Moore

**MEMBERS EXCUSED:** Aillinn Dannave, Gina Jackson, Mary Ann Midden, Deborah Townsend

**STAFF PRESENT:** Peter Tracy, Executive Director; William Conlin, Mark Driscoll, Stephanie Howard-Gallo

**STAFF EXCUSED:** Nancy Crawford

**OTHERS PRESENT:** Julie Kartel, Sandy Lewis, Gene Bundy, Sheila Ferguson, John Sullivan, Mental Health Center (MHC); Elaine Shpungin, Psychological Services Center (PSC); Kim Scott, Best Interest of Children (BIOC); Bette Chapman, Felicia Gooler, Dale Morrissey, Laura Bennett, Carole Powers, Developmental Services Center (DSC); Angela Adams Martin, Catholic Charities, Burnell Dixon, Citizen; Liz Galli, Champaign County Operation Snowball (CCOS)

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**CALL TO ORDER:**

Dr. Gullerud, Board President, called the meeting to order at 7:02 p.m.

**ROLL CALL:**

Roll call was taken and a quorum was not yet present.

**ADDITIONS TO AGENDA:**

None.

**CITIZEN INPUT:**

None.

**SPECIAL RECOGNITION:**

Ms. Sandy Lewis was recognized for her years of service and dedication as CEO of the Mental Health Center of Champaign County. She was presented with a plaque from CCMHB members and staff.

**CONTRACT PERFORMANCE REVIEWS:**

The purpose of the contract hearings is to review the status of all CCMHB contracts with providers. Program summaries for each of the agency's programs were included in the Board packet.

**Mental Health Center of Champaign County (MHC):**

Ms. Julie Kartel, Mr. John Sullivan, and Ms. Janice Connelly represented the Mental Health Center of Champaign County (MHC) and presented CCMHB members with a PowerPoint presentation of MHC activities. Information was provided regarding implementation and progress on programs funded by the CCMHB. Collaborative relationships were discussed. Program enhancements for FY 06 and cultural competency plan updates were reviewed.

**Developmental Services Center (DSC):**

Dale Morrissey, Laura Bennett, Felicia Gooler, Bette Chapman, and Carole Powers represented Developmental Services Center (DSC). Information was provided regarding implementation and progress on programs that are currently funded by the CCMHB. The implementation of the Champaign County Board for Care and Treatment of Persons with a Developmental Disability (CCDDB) contracts was discussed.

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY (CCDDB) INPUT:**

Minutes from the June 7, 2005 Board meeting were included in the Board packet for information only.

**APPROVAL OF MINUTES:**

Minutes from the September 6, 2005 Board meeting were included in the packet for review.

**MOTION: Ms. Hatfield moved to approve the minutes from the July 5, 2005 Board meeting. Dr. Moore seconded the motion and it passed unanimously.**

**PRESIDENT'S REPORT:**

None.

**EXECUTIVE DIRECTOR'S REPORT:**

Mr. Tracy's full report was included in the packet for review.

**STAFF REPORTS:**

Reports from Mr. Conlin and Mr. Driscoll were included in the Board packet.

**BOARD TO BOARD:**

Deferred.

**AGENCY INFORMATION:**

None.

**FINANCIAL REPORT:**

**Fund Balance:**

The fund balance as of 8/30/05--\$1,160,316.

**Acceptance of Claims:**

The claims report was included in the Board packet.

**MOTION: Mr. McClellan moved to accept the claims report as presented. Ms. Hatfield seconded the motion. A voice vote was taken and the motion passed.**

**Third Quarter Budget Review:**

The Third Quarter Budget Review was included in the Board packet for information only.

**NEW BUSINESS:**

**Prairie Center Donated Funds Initiative Amendment:**

Deferred.

**Decision Support for FY07 Allocations:**

A Decision Memorandum was included in the Board packet. The purpose of the memorandum was to recommend and confirm service and program priorities for the CCMHB FY07 funding cycle. Mr. Tracy reviewed factors of the most interest and significance to the CCMHB in the award decision process. Board members reviewed and discussed the document.

**MOTION: Mr. McClellan moved to approve the FY07 Decision Support Criteria as described in the Agenda Item 15.B. Decision Memorandum. Ms. Hatfield seconded the motion. A voice vote was taken and the motion passed unanimously.**

**Jail Diversion Update:**

“Jail Diversion” will be the topic of the October 19, 2005 Committee of the Whole (COW) study session.

**Nursing Home Facility—Community Applications:**

Community applications are being accepted and several CCMHB funded agencies have expressed an interest in applying.

**Psychological Services Center—Contract Amendment:**

Deferred.

**OLD BUSINESS:**

**Executive Director Contract Amendment:**

An amendment to the Executive Director’s employment contract was distributed to Board members for consideration. The amendment changes the term of the contract and adds an automatic yearly wage increase on December 1 of each year. Board members reviewed and discussed the document. Minor wording adjustments were suggested by Board members.

**MOTION: Ms. Hatfield moved to accept the Executive Director’s employment contract amendment with the suggested grammatical changes. Mr. McClellan seconded the motion. A voice vote was taken and the motion passed unanimously.**

**SAMHSA Grant Update:**

McHenry County was awarded the SAMHSA grant.

**Department of Human Services (DHS) Transformation Application:**

Deferred.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 9:15 p.m.

Respectfully

Submitted by: \_\_\_\_\_ Approved by: \_\_\_\_\_

Stephanie Howard-Gallo  
CCMHB Staff

Dr. Ernest Gullerud  
CCMHB President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

*\*Minutes were approved at the 11/1/05 Board meeting.*