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**CHAMPAIGN COUNTY MENTAL HEALTH BOARD  
MONTHLY BOARD MEETING**

*Minutes –September 6, 2005*

*Illinois Terminal Building  
45 East University Avenue  
Second Floor Conference Room  
Champaign, IL*

*7:00 p.m.*

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**MEMBERS PRESENT:** Janet Anderson, Aillinn Dannave, Mike McClellan, Mary Ann Midden, Deborah Townsend, Thom Moore

**MEMBERS EXCUSED:** Ernest Gullerud, Kathryn Hatfield, Gina Jackson

**STAFF PRESENT:** Peter Tracy, Executive Director; William Conlin, Mark Driscoll

**STAFF EXCUSED:** Nancy Crawford, Stephanie Howard-Gallo

**OTHERS PRESENT:** Julie Kartel, Mental Health Center (MHC); Jerry White, Champaign County Advocacy and Mentoring Resources (CCAMR); Sue Wittman, Prairie Center Health Systems (PCHS); Carol Diener, Psychological Services Center (PSC); Andrea Goldberg, Frances Nelson Health Center (FNHC); Donald Berliner, Medford Design; Kim Scott, Best Interest of Children (BIOC)

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**CALL TO ORDER:**

Ms. Midden, Board Vice-President, called the meeting to order at 7:05 p.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**ADDITIONS TO AGENDA:**

Champaign County's response to the Hurricane Katrina disaster was added as an agenda item.

**CITIZEN INPUT:**

None.

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY (CCDDB) INPUT:**

The CCDDB met today, September 6, 2005 at 8:00 a.m.

**APPROVAL OF MINUTES:**

Minutes from the July 5, 2005 Board meeting were included in the packet for review.

**MOTION: Dr. Townsend moved to approve the minutes from the July 5, 2005 Board meeting. Ms. Anderson seconded the motion and it passed unanimously.**

**PRESIDENT'S REPORT:**

Ms. Midden indicated she would like more information regarding Champaign County's disaster preparedness.

**EXECUTIVE DIRECTOR'S REPORT:**

Mr. Tracy's full report was included in the packet for review. Mr. Tracy elaborated on the recent changes in Project 18.

**STAFF REPORTS:**

Reports from Mr. Conlin and Mr. Driscoll were included in the Board packet.

**BOARD TO BOARD:**

Dr. Townsend attended a Mental Health Center (MHC) Board meeting.

**AGENCY INFORMATION:**

None.

**FINANCIAL REPORT:**

**Fund Balance:**

The fund balance as of 7/31/05--\$925,540.

**Acceptance of Claims:**

The claims report was included in the Board packet.

**MOTION: Dr. Townsend moved to accept the claims report as presented. Dr. Moore seconded the motion. A voice vote was taken and the motion passed.**

**NEW BUSINESS:****Prairie Center Health Systems (PCHS) Lapsed Funds Request:**

A Decision Memorandum was included in the Board packet. PCHS is requesting \$20,160 in lapsed funds from the FY 2005 Family Counselor Initiative (FCI) contract be reallocated to the FY 2006 Family Counselor Initiative. A formal request from PCHS was included in the Board packet.

PCHS has asked for a contract amendment to the FY 2005 and FY 2006 FCI contracts to carry forward the unexpended balance. Since the FY 2005 contract has expired, a reallocation of the lapsed funds would be required. Agencies in the past have requested lapsed funds be reallocated and have been denied. However, mitigating factors including equitable distribution, have led to a staff recommendation that the PCHS request be approved. Discussion ensued. Board members discussed agencies in the past being denied similar requests and the need for the Board to remain committed to our policies.

**MOTION: Ms. Anderson moved the CCMHB allocate \$20,160 in unspent funds from PCHS Family Counselor Initiative FY 2005 contract to the PCHS Family Counselor Initiative FY 2006 contract. Mr. McClellan seconded the motion. The following members voted aye: McClellan. The following members voted nay: Anderson, Dannave, Midden, Moore, Townsend. The motion failed.**

**Illinois Mental Health Transformation Project RFP:**

An informational Briefing Memorandum was included in the Board packet. The Department of Human Services (DHS) has released the Illinois Mental Health Transformation Project: Local Pilots RFP. Staff is working with a number of other local agencies to prepare an application. The CCMHB is expected to be an applicant. Grant amounts will range from \$75,000 to \$95,000. The application will be due on September 16<sup>th</sup>, 2005.

**Draft Three Year Plan with FY 2006 Objectives:**

A draft of the three year plan with FY 2006 Objectives was included in the Board packet for review and comment. The plan will be presented for action at the November 1, 2005 Board meeting.

**Proposed Allocation Process for 2006:**

A Briefing Memorandum that included a proposed allocation process for program year 2007 was submitted for review and comment. Mr. Driscoll reviewed the document with Board members. Proposed amendments to the CCMHB Funding Guidelines will be presented for Board action at a later date.

**CCMHB Meeting Schedule Update:**

An updated meeting schedule was included in the Board packet for review and comment.

**Champaign County Disaster Response:**

Mr. Tracy and Julie Kartel from the Mental Health Center (MHC) updated Board members on recent disaster relief efforts in the community.

The Champaign County Disaster Preparedness Plan will be distributed to Board members.

**OLD BUSINESS:**

None.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 8:35 p.m.

Respectfully

Submitted by: \_\_\_\_\_ Approved by: \_\_\_\_\_  
Stephanie Howard-Gallo Dr. Ernest Gullerud  
CCMHB Staff CCMHB President

Date: \_\_\_\_\_ Date: \_\_\_\_\_

*\*Minutes were approved at the 10/4/05 Board meeting.*