
***CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB) MEETING***

Minutes March 20, 2024

*This meeting was held at the Brookens Administrative Center
1776 E. Washington St., Urbana, IL 61802
and with remote access via Zoom.*

9:00 a.m.

MEMBERS PRESENT: Kim Fisher, Susan Fowler, Vicki Niswander, Anne Robin,
Georgiana Schuster

STAFF PRESENT: Kim Bowdry, Lynn Canfield, Shandra Summerville, Stephanie
Howard-Gallo, Chris Wilson

OTHERS PRESENT: Annette Becherer, Laura Bennett, Sarah Perry, Danielle Matthews,
Patty Walters, Kelli Martin, Nicole Smith, DSC; Becca
Obuchowski, Hannah Sheets, Community Choices; Angela Yost,
CCRPC; Michelle Ingram, Bill Kubaitis, Mel Liong, Paula Vanier,
PACE; Dana Eldreth, Evaluation Capacity Building Project; Brenda
Eakins, Keysa Haley, GROW in Illinois

CALL TO ORDER:

CCDDB President Vicki Niswander called the meeting to order at 9:07 a.m.

ROLL CALL:

Roll call was taken, and a quorum was present.

APPROVAL OF AGENDA:

An agenda was available for review and approved by a unanimous vote.

CCDDB and CCMHB SCHEDULES/TIMELINES:

Updated copies of CCDDB and CCMHB meeting schedules and CCDDB allocation timeline
were included in the packet.

ACRONYMS and GLOSSARY:

A list of commonly used acronyms was included for information.

CITIZEN INPUT/PUBLIC PARTICIPATION:

None.

PRESIDENT’S COMMENTS:

Vicki Niswander reviewed the application process.

EXECUTIVE DIRECTOR’S COMMENTS:

Director Canfield discussed the importance of the work of the CCDDDB and past funding challenges.

APPROVAL OF MINUTES:

Minutes from the 2/21/2024 board meeting were included in the packet.

MOTION: Dr. Robin moved to approve the minutes from the 2/21/24 CCDDDB meeting. Ms. Schuster seconded the motion. A voice vote was taken. The motion passed.

VENDOR INVOICE LIST:

The Vendor Invoice List was included in the Board packet.

MOTION: Dr. Robin moved to accept the Vendor Invoice List as presented in the packet. Dr. Fisher seconded the motion. A voice vote was taken, and the motion passed unanimously.

STAFF REPORTS:

A staff report from Director Canfield was included in the packet. Other reports were deferred due to review of funding requests.

NEW BUSINESS:

PY2025 Funding Requests:

A list of agency requests was included in the Board packet. Board members discussed the process and the timeline for reviewing funding requests.

PY2023 I/DD Service Activity Data:

A memo summarizing individual level claims data reported for PY23 I/DD contracts was included in the packet. Dr. Fowler asked for a description of the Connections program at DSC, which was provided by DSC staff who were present.

OLD BUSINESS:

Evaluation Capacity Building Project:

Dana Eldreth provided a verbal update on the project.

Expo Update:

Director Canfield provided a brief update on sponsorship.

SUCCESSSES AND AGENCY INFORMATION:

Updates were provided by Patty Walters and Annette Becherer from DSC; Mel Liong and Paula Vanier from PACE; and Becca Obuchowski from Community Choices.

COUNTY BOARD INPUT:

None.

CCMHB INPUT:

The CCMHB will meet this evening with similar agenda items.

BOARD ANNOUNCEMENTS AND INPUT:

None.

REVIEW OF CLOSED SESSION MINUTES:

MOTION: Dr. Fowler moved to accept the February 19, 2020, February 26, 2020, and February 23, 2022 closed session minutes as presented, to continue maintaining them as closed, and to destroy the recordings of the meetings.

ADJOURNMENT:

The meeting adjourned at 10:04 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo,
CCMHB/CCDDB Operations and Compliance Specialist

**Minutes were approved at the 4/17/24 CCDDB meeting.*