
**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
MEETING**

Minutes September 20, 2023

*This meeting was held at the Brookens Administrative Center
1776 E. Washington St., Urbana, IL 61802
and with remote access via Zoom.*

9:00 a.m.

MEMBERS PRESENT: Susan Fowler, Anne Robin, Vicki Niswander, Georgiana Schuster

MEMBERS EXCUSED: Kim Fisher

STAFF PRESENT: Kim Bowdry, Leon Bryson, Lynn Canfield, Shandra Summerville, Stephanie Howard-Gallo, Chris Wilson

OTHERS PRESENT: Sarah Perry, Kelli Martin, Danielle Matthews, Jami Olsen, Annette Becherer, Laura Bennett, Patty Walters, DSC; Mel Liong, PACE; Becca Obuchowski, Hannah Sheets, Community Choices; Annie Bruno, Arc of Illinois; Jessica McCann, RPC; Leah Taylor, Champaign County Board; Ryan LaCosse, Best Buddies in Central IL; Stephanie Sloane, Dana Eldreth, Family Resiliency Center; Keysa Haley, GROW; Jason Brooks, U of I Nursing

CALL TO ORDER:

CCDDB President Vicki Niswander called the meeting to order at 9:09 a.m.

ROLL CALL:

Roll call was taken and a quorum was present.

APPROVAL OF AGENDA:

An agenda was available for review and approved by a unanimous vote.

CCDDB and CCMHB SCHEDULES/TIMELINES:

Updated copies of CCDDB and CCMHB meeting schedules and CCDDB allocation timelines were included in the packet.

ACRONYMS and GLOSSARY:

A list of commonly used acronyms was included for information.

CITIZEN INPUT/PUBLIC PARTICIPATION:

None.

PRESIDENT’S COMMENTS:

Ms. Niswander expressed her thanks to the advocates who attended and participated in last month’s meeting.

EXECUTIVE DIRECTOR’S COMMENTS:

Director Canfield welcomed Dr. Susan Fowler to the CCDDB. Dr. Fowler shared her background with the CCMHB as a former board member and her experiences with developmental disability services.

APPROVAL OF MINUTES:

Minutes from the 7/19/2023 board meeting and 8/16/2023 joint study session with the CCMHB were included in the packet.

MOTION: Dr. Robin moved to approve the minutes from the 7/19/23 CCDDB meeting and the 8/16/2023 study session. Ms. Schuster seconded the motion. A roll call vote was taken. The motion passed.

VENDOR INVOICE LIST:

The Vendor Invoice List was included in the Board packet.

MOTION: Dr. Robin moved to accept the Vendor Invoice List as presented in the packet. Dr. Fowler seconded the motion. A roll call vote was taken and the motion passed unanimously.

STAFF REPORTS:

Staff reports were included in the packet from Kim Bowdry, Stephanie Howard-Gallo, Shandra Summerville, and Chris Wilson.

NEW BUSINESS:

CCDDB Allocation Priorities and Decision Support Criteria:

A briefing memorandum was included in the packet. Draft funding allocation priorities and decision support criteria were presented for review and comment. Board members spent time discussing the document.

I/DD Special Initiatives Fund Allocation Priorities:

A briefing memorandum was included in the packet. Draft funding allocation priorities and decision support criteria were presented for review and comment.

PY24 Allocation Charts:

Charts describing total PY24 allocations were included in the board packet for information only.

OLD BUSINESS:

Revised 2024 Budgets:

A Decision Memorandum offered revisions to 2024 budgets. The CCDDB budget, background details, and budget documents were enclosed in the Board packet.

MOTION: Dr. Robin moved to approve the draft 2024 CCDDB Budget with anticipated revenues of \$5,245,817 and expenditures of \$5,245,817. Ms. Schuster seconded the motion. A roll call vote was taken and the motion passed unanimously.

Evaluation Capacity Building Project:

Dana Eldreth and Stephanie Sloan from the University of Illinois Family Resiliency Center provided an update on the project.

Expo Update:

Information was included in the packet. The Expo will be held October 28, 2023 at Market Place Mall from 11 am to 4 pm.

Program Service Reports:

Fourth Quarter PY23 Program Service Reports were included in the Board packet for information.

Program Claims:

PY23 Service Claims Data Charts were included in the Board packet for information.

211 Quarterly Update:

An update from PATH on 211 call activity was included in the packet for information.

Successes and Agency Information:

Updates were provided by Patty Walters from DSC, Becca Obuchowski from Community Choices and Mel Liong from PACE.

County Board Input:

Ms. Leah Taylor from the Champaign County Board had nothing to report this month.

CCMHB Input:

The CCMHB will meet this evening.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 10:04 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes are in draft form and are subject to CCDDDB approval.*