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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY  
(CCDDB)  
MEETING**

*Minutes July 20, 2022*

*This meeting was held with representation at the Brookens Administrative Center  
and with remote access via Zoom.*

**9:00 a.m.**

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**MEMBERS PRESENT:** Anne Robin, Deb Ruesch, Georgiana Schuster, Kim Wolowiec-Fisher, Vicki Niswander

**STAFF PRESENT:** Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, Shandra Summerville

**OTHERS PRESENT:** Annette Becherer, Vickie Tolf, Nicole Smith, Heather Levingston, Danielle Matthews, Laura Bennett, DSC, Mel Liong, PACE; Angela Yost, Regional Planning Commission; Katie Difanis, Carle Health; Brenda Eakins, GROW

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**CALL TO ORDER:**

Dr. Robin called the meeting to order at 9:00 a.m. Executive Director Canfield was present at the Brookens Administrative Center as per the Open Meetings Act.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**ZOOM INSTRUCTIONS:**

Instructions were included in the packet.

**APPROVAL OF AGENDA:**

The agenda was in the packet for review and approved.

**CITIZEN INPUT/PUBLIC PARTICIPATION:**

None.

**PRESIDENT’S COMMENTS:**

Dr. Robin reviewed the agenda and welcomed Ms. Vicki Niswander to the CCDDDB.

**EXECUTIVE DIRECTOR’S COMMENTS:**

Director Canfield made some brief comments regarding the agenda items. She also introduced Ms. Vicki Niswander to the CCDDDB.

**APPROVAL OF MINUTES:**

Minutes from the 6/23/2022 board meeting were included in the packet.

**MOTION: Dr. Fisher moved to approve the minutes from the June 23, 2022 meeting. Ms. Ruesch seconded the motion. A roll call vote was taken. Ms. Niswander abstained from the vote. The motion passed.**

**VENDOR INVOICE LIST:**

The Vendor Invoice List was included in the Board packet.

**MOTION: Ms. Schuster moved to accept the Vendor Invoice List as presented in the packet. Ms. Niswander seconded the motion. A roll call vote was taken and the motion passed unanimously.**

**NEW BUSINESS:**

The CCDDDB By-Laws were included in the Board packet for information only.

**Election of Officers:**

**MOTION: Ms. Ruesch moved for Dr. Anne Robin to remain the President and Ms. Georgiana Schuster to remain Secretary of the CCDDDB. Ms. Schuster seconded the motion. A roll call vote was taken and the motion passed unanimously.**

**Setting the Stage for FY2023 and PY2024:**

A Briefing Memorandum was included in the packet. The memo provided an overview of planning activities.

**Summaries of PY2023 Funded Programs:**

Summaries of funded programs were included in the packet for information only.

**2023 CILA Fund Priorities and Timeline:**

A Briefing Memorandum was included in the packet for information only.

**Successes and Other Agency Information:**

Updates were provided by agency representatives.

**OLD BUSINESS:****CCDDB and CCMHB Schedules and CCDDB Timelines:**

Updated copies of CCDDB and CCMHB meeting schedules and CCDDB allocation timelines were included in the packet. It was decided to cancel the August 2022 CCDDB meeting.

**Acronyms and Glossary:**

A list of commonly used acronyms was included for information.

**CCMHB Input:**

The CCMHB will meet this evening.

**Staff Reports:**

Staff Reports from Kim Bowdry, Leon Bryson, Stephanie Howard- Gallo, and Chris Wilson were included in the Board packet.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 9:44 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

*\*Minutes were approved at the 9/21/22 CCDDB meeting.*