



Champaign County Developmental Disabilities Board (CCDDB) Meeting Agenda

Wednesday, February 23, 2022, 9:00AM

Shields-Carter Room, Brookens Administrative Building

1776 East Washington Street, Urbana, IL

<https://us02web.zoom.us/j/81559124557> 312-626-6799, Meeting ID: 815 5912 4557

Pursuant to the Governor's Executive Order establishing a pandemic disaster in the State of Illinois that covers the County of Champaign, and the CCDDB President's determination that holding this meeting in person is not prudent at this time due to health concerns with COVID-19 cases and hospitalizations reported in the county, this meeting will be held remotely via zoom. Public comment also will be taken remotely. The public may watch the meeting live through this link or view it later in archived recordings at <https://www.co.champaign.il.us/mhbddb/MeetingInfo.php>

Public Input: All are welcome to attend the Board's meetings, using the Zoom options or in person, to observe and to offer thoughts during the "Public Participation" period of the meeting. For support to participate during a meeting, let us know how we might help by emailing stephanie@ccmhb.org. If the time or format of the meeting are not convenient, you may still communicate with the Board by emailing stephanie@ccmhb.org any written comments you would like us to read to the Board during the meeting. Your feedback is appreciated but be aware that the time for each person's comments may be limited to 5 minutes.

1. Call to Order
2. Roll Call
3. Zoom Instructions - <https://us02web.zoom.us/j/81559124557> (page 3)
4. Approval of Agenda*
5. Citizen Input/Public Participation
The chairperson may limit public participation to five minutes per person.
6. Chairperson's Comments – Dr. Anne Robin
7. Executive Director's Comments – Lynn Canfield
8. Approval of CCDDB Board Meeting Minutes (pages 4-6)*
Minutes from the 1/19/2022 board meeting are included. Action is requested.
9. Expenditure List (page 7)*
An "Expenditure Approval List" is included. Action is requested, to accept the list and place it on file.
10. New Business
 - A. CCDDB Application Review Process (pages 8-13)
A briefing memo details the CCDDB Application Review process, including the timeline. A chart of all PY23 I/DD funding requests, list of all PY23 funding requests, and a suggested review checklist are attached for information only.
 - B. Champaign County ARPA Fiscal Recovery Funds (pages 14-20)

A briefing memo offers an update on ARPA Fiscal Recovery Funds with a focus on premium pay. Included are the 2021 project request form and current year report forms and an excerpt from Ed McManus' newsletter. No action is requested.

11. Successes and Other Agency Information

Funded program providers and self-advocates are invited to give oral reports on individuals' successes. At the chairperson's discretion, other agency information may be limited to five minutes per agency.

12. Old Business

A. Agency PY2022 2nd Quarter Service Data Charts (pages 21-34)

B. PY2022 2nd Quarter Service Activity Reports (pages 35-55)

2nd Quarter service hours and activities reports are included for information.

C. 211 Quarterly Reports (pages 56-68)

October through December 2021 reports for 211 calls for Champaign County are attached for information only.

D. CILA Update (pages 69-71)

A briefing memorandum is included for information only.

E. CCDDDB and CCMHB Schedules and CCDDDB Timeline (pages 72-75)

F. Acronyms and Glossary (pages 76-83)

A list of commonly used acronyms is included for information.

13. CCMHB Input

14. Staff Reports (pages 84-95)

Included for information only are reports from Kim Bowdry, Leon Bryson, Stephanie Howard-Gallo, Shandra Summerville, and Chris Wilson.

15. Board Announcements

16. Other Business – Closed Session and Review of Closed Session Minutes*

The Board may move to "move the Board to an executive session, exception 5 ILCS 120/2(c)(11) of the Open Meetings Act, to review status of minutes of prior closed session meetings, and that the following individuals remain present: members of the Champaign County Developmental Disabilities Board; Champaign County Assistant State's Attorneys Joel Fletcher and Matthew J. Sullard; CCDDDB Executive Director Canfield, and Operations and Compliance Coordinator Howard-Gallo." When the closed session discussion finishes, a motion to return to Open Session and roll call will be needed, followed by this recommended action: "motion to accept the closed session minutes as presented (or as revised) and to continue maintaining them as closed."

17. Adjournment

**Board action requested*

#3

Instructions for participating in Zoom Conference Bridge for CCDDB Meeting February 23, 2022 at 9:00 a.m.

You will need a computer with a microphone and speakers to join the Zoom Conference Bridge; if you want your face broadcast you will need a webcam.

Go to Join Zoom Meeting

<https://us02web.zoom.us/j/81559124557>

Meeting ID: 815 5912 4557

One tap mobile

+13126266799,,81559124557# US (Chicago)

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Dial by your location

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Meeting ID: 815 5912 4557

Find your local number: <https://us02web.zoom.us/u/kCrkmscope>

When the meeting opens, choose to join with or without video. (Joining without video doesn't impact your participation in the meeting, it just turns off YOUR video camera so your face is not seen. Joining without video will also use less bandwidth and will make the meeting experience smoother).

Join with computer audio.

Once you are in the meeting, click on "participants" at the bottom of the screen.

Once you've clicked on participants you should see a list of participants with an option to "Raise Hand" at the bottom of the participants screen. **If you wish to speak, click "raise hand" and the Chair will call on you to speak.**

If you are not a member of the CCDDB or a staff person, **please sign in by writing your name and any agency affiliation in the Chat area.** This, like the recording of the meeting itself, is a public document. There are agenda items for Public Participation and for Agency Input, and we will monitor the 'raised hands' during those times.

If you have called in, please speak up during these portions of the meeting if you would like to make a contribution. If you have called in and therefore do not have access to the chat, there will be an opportunity for you to share your 'sign-in' information. If your name is not displayed in the participant list, we might ask that you change it, especially if many people join the call.

Members of the public should not write questions or comments in the Chat area, unless otherwise prompted by the Board, who may choose to record questions and answers there.

#8

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
MEETING**

Minutes January 19, 2022

*This meeting was held with representation at the Brookens Administrative Center
and with remote access via Zoom.*

9:00 a.m.

MEMBERS PRESENT: Anne Robin, Georgiana Schuster, Kim Wolowiec-Fisher

MEMBERS EXCUSED: Deb Ruesch, Sue Suter

STAFF PRESENT: Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, Shandra Summerville

OTHERS PRESENT: Vickie Tolf, Sarah Perry, Annette Becherer, Heather Levingston, Josh Cornwell, Patty Walters, Greg Schroeder, Danielle Matthews, Laura Bennett, Kim Taylor, DSC; Becca Obuchowski, Hannah Sheets, Community Choices; Sherry Longcor, Mel Liong, PACE; Angela Yost, Regional Planning Commission; Sam Hall, DREAM

CALL TO ORDER:

Dr. Robin called the meeting to order at 9:13 a.m. Executive Director Canfield was present at the Brookens Administrative Center as per the Open Meetings Act.

ROLL CALL:

Roll call was taken and a quorum was present.

ZOOM INSTRUCTIONS:

Instructions were included in the packet.

APPROVAL OF AGENDA:

The agenda was in the packet for review. The closed session on the agenda will be deferred. The addenda item 10.A. regarding audit delays is no longer needed for action by the Board. The agenda was approved with the deferral of the closed session and elimination of the audit delay action unanimously by a roll call vote.

CITIZEN INPUT/PUBLIC PARTICIPATION:

None.

PRESIDENT’S COMMENTS:

Dr. Robin reviewed the agenda briefly. She thanked Sue Suter for her service to the board.

EXECUTIVE DIRECTOR’S COMMENTS:

Ms. Canfield spoke about the approval of the Illinois DSP wage increase. She also announced the CCDDDB application system was open.

APPROVAL OF MINUTES:

Minutes from the 12/15/2021 board meeting and study session were included in the packet.

MOTION: Ms. Fisher moved to approve the minutes from the December 15, 2021 meetings. Ms. Schuster seconded the motion. A voice vote was taken and the motion passed unanimously.

EXPENDITURE LIST:

The Expenditure List was included in the Board packet.

MOTION: Ms. Fisher moved to accept the Expenditure List as presented in the packet. Ms. Schuster seconded the motion. A roll call vote was taken and the motion passed unanimously.

NEW BUSINESS:

Audit Delays:

A Decision Memo detailing delays in the audit process was included in the packet. This agenda item is no longer needed and was removed from the agenda.

Successes and Other Agency Information:

Information was shared from Mel Liong from PACE; Becca Obuchowski from Community Choices; and Greg Schroeder and Annette Becherer from DSC.

Ms. Fisher asked the agencies about how COVID was affecting their programming.

OLD BUSINESS:

Update on Mini-Grant Project:

A Briefing Memorandum was included for information only, as overview of the project.

Funded Agency Programs:

Included for information was a tier sheet and chart of PY22 funded programs.

CILA Update:

Deferred due to very little change since last month.

CCDDB and CCMHB Schedules and CCDDB Timeline:

Meeting schedules were included in the Board packet.

Acronyms and Glossary:

A list of commonly used acronyms was included for information.

CCMHB Input:

The CCMHB will meet this evening with many of the same agenda items as the CCDDB.

Staff Reports:

Included in the board packet were reports from Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, and Shandra Summerville.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 10:05 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes are in draft form.*

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

2/09/22

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VENDOR NO	VENDOR NAME	TRN B TR	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
***	FUND NO. 108	DEVLPMNTL	DISABILITY FUND							
***	DEPT NO. 050	DEVLMMNTL	DISABILITY BOARD							
78888	VISA CARDMEMBER SERVICE - MENTAL HEALTH				AC#4798510049573930					
	1/28/22 90 VR 108- 101			628950	1/31/22	108-050-533.92-00	CONTRIBUTIONS & GRANTS	3930 WAIMART	12/17	47.80
	1/28/22 90 VR 108- 101			628950	1/31/22	108-050-533.92-00	CONTRIBUTIONS & GRANTS	3930 SLUMBRND	12/2	559.98
								VENDOR TOTAL		607.78 *
								DEVLMMNTL DISABILITY BOARD	DEPARTMENT TOTAL	607.78 *
								DEVLPMNTL DISABILITY FUND	FUND TOTAL	607.78 *
								REPORT TOTAL	*****	56,590.30 *

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#9

#10.A.



BRIEFING MEMORANDUM

DATE: February 23, 2022
TO: Members, Champaign County Developmental Disabilities Board
FROM: Lynn Canfield, Executive Director
SUBJECT: Application Review Process

Background:

With agency requests for PY2023 funding submitted on or before February 11, 2022, the review process begins. A list of applications, by agency and program, is attached. This list includes applications for I/DD services which may be funded by the Champaign County Mental Health Board (CCMHB), as the CCDDDB will review all I/DD requests and coordinate funding recommendations with the CCMHB later in the spring.

Board members and staff are able to view the full submitted applications online at <http://ccmhddbrds.org> using their unique login credentials and with or without assistance from the site's developer, Alex Campbell at afcambell9@msn.com. Printed copies of applications are available upon request. Staff reviews will result in a program summary for each application. Board discussion of applications are supported by the staff reviews and organized by priority. The timeline below, from our 'allocation process timeline' document, supports that practice. If a different approach is preferred or additional board meetings held, adjustments can be made.

Board questions or concerns may be directed to staff prior to meetings, and others may be posed during full Board discussion. Staff review of funding requests and preparation of funding recommendations are improved by board input on expectations of the process.

From the Allocation Process Timeline:

- April 13 is the deadline for staff program summaries to be made available to the board and public, posted online as part of the packet for the following week's meeting.

- April 20 is a regular meeting of the CCDDDB, with focus on Board review of agency applications, supported by staff program summaries. This meeting will include other business and action items.
- May 11 is the staff deadline for recommendations to the board about allocations for Program Year 2023. A draft decision memorandum will be included in the board packet for the following week's meeting, which will be posted online and mailed.
- May 18 is a regular meeting of the CCDDDB, at which the goal is to finalize decisions about allocation of funding for Program Year 2023. If an additional special meeting is required, it will be ideal to hold it during May.
- Following the final board decisions, staff have a goal of completing contract negotiations in early June to allow a few weeks for preparation of contracts, completion of any required revisions by agency staff, and full execution, so that July payments may be released in a timely fashion.

Expectations and Considerations for the Process:

Throughout the review and decision process, staff are available to talk with board members. It has been our experience that these conversations are helpful to our program summary process and recommendations. The above timeline is intended to support the Board's mission of allocating funds for the benefit of the community and may be modified to allow more or less time. While the timeline and some aspects of the process may be frustrating, we hope to improve the process, even under the continuing unusual circumstances.

- A template checklist for (optional) Board use is attached.
- When staff program summaries are presented, Board members may have questions for staff or for applicant agency representatives, to be answered as time allows. While Board member questions may be made in writing, any written responses must be brief and in direct response to the Board question.
- It will be helpful for agency representatives to attend specific meetings during which their applications are likely to be reviewed.

I/DD Program Funding Requests for PY2023

July 1, 2022 thru June 30, 2023

Agency	Program Name	Current Awards PY22		PY22		PY22		Requests PY23	
		DDB Award	DDB Amend	DDB	Amend	DDB/MHB	% change	Reviewer	
<i>Priority: Self-Advocacy</i>									
CU Autism Network	Community Outreach Programs	\$38,000	n/a					n/a	n/a
<i>Priority: Linkage and Coordination</i>									
CCRPC - Community Services	Decision Support PCP	\$311,489	n/a			\$388,271	25%		AR/GS
DSC	Service Coordination	\$435,858	n/a			\$468,000	7%		KF/AR
Rosecrance Central Illinois	Coordination of Services: DD/MI	\$35,150	\$8,787.50			n/a	n/a		n/a
<i>Priority: Home Life</i>									
Community Choices, Inc.	Inclusive Community Support (formerly Community Living)	\$201,000	\$155,381			\$203,000	1%		KF/DR
DSC	Community Living (formerly Apartment Services)	\$456,040	n/a			\$536,000	18%		AR/DR
<i>Priority: Personal Life and Resilience</i>									
DSC	Clinical Services	\$174,000	n/a			\$184,000	6%		DR/AR
DSC	Individual & Family Support	\$429,058	n/a			\$390,000	-9%		KF/GS
PACE	Consumer Control in Personal Support	\$24,267	n/a			\$27,367	13%		DR/KF
<i>Priority: Work Life</i>									
Community Choices, Inc.	Customized Employment	\$201,000	n/a			\$217,500	8%		GS/KF
DSC	Community Employment	\$361,370	n/a			\$435,000	20%		GS/KF
DSC/Community Choices	Employment First	\$80,000	n/a			\$85,000	6%		AR/DR
<i>Priority: Community Life and Relationships</i>									
Community Choices, Inc.	Self Determination Support	\$162,000	\$160,251			\$171,000	6%		DR/GS
DSC	Community First	\$847,659	n/a			\$847,658	22 amount		AR/GS
DSC	Connections	\$85,000	n/a			\$95,000	12%		DR/AR
<i>Priority: Strengthening the I/DD Workforce</i>									
DSC	Workforce Development and Retention	\$0	n/a			\$227,500			GS/AR
<i>Priority: Young Children and their Families (CCMHB focus)</i>									
DSC	Family Development		n/a			\$596,522	2 year cont		KF/DR
CC Head Start/Early Head Start	Early Childhood Mental Health Svs (MH & DD)		n/a			\$121,999	? MHB Requi		GS/KF
	PY22 total = \$326,369, PY23 request = \$347,235					\$718,521			
	TOTAL	\$3,841,891				\$4,560,412		\$4,871,818	
									total PY2023 requests = \$4,871,818 plus ?

Complete CCMHB and CCDDB AGENCY PROGRAM PY2023 APPLICATION LIST

Agency	Program	PY2022 Award	PY2022 Fundr	PY2023 Request	PY22 MHB Contract Extended PY23 term
CCRPC - Community Services	Decision Support for DD/Person Centered Planning	\$311,489	DOB	\$388,271	n/a
	Homeless Services System Coordination	\$51,906	MHB	\$54,281	n/a
	Justice Diversion Program	\$207,948	ARPA	\$0	n/a
	Youth Assessment Center	\$76,350	MHB	\$76,350	\$76,350
CU at Home	Shelter Case Management Program	\$0	MHB	\$256,700	n/a
CU Autism Network	Community Outreach Programs	\$38,000	DOB	\$0	n/a
CC Children's Advocacy Center	Children's Advocacy	\$56,425	MHB	\$56,425	\$56,425
CC Christian Health Center	Mental Health Care at CCCHC	\$33,000	MHB	\$33,000	\$33,000
CC Head Start/Early Head Start	Early Childhood Mental Health Services	\$326,369	MHB (w DD)	\$347,235	n/a
CC Health Care Consumers	CHW Outreach and Benefit Enrollment	\$80,274	MHB	\$80,274	\$80,274
	Justice Involved CHW Services & Benefits	\$77,394	MHB	\$77,394	\$77,394
	Disability Services	\$71,500	ARPA	\$71,500	n/a
Community Choices	Inclusive Community Support (was Community Living)	\$201,000	DOB	\$203,000	n/a
	Customized Employment	\$201,000	DOB	\$217,500	n/a
	Self-Determination Support	\$162,000	DOB	\$171,000	n/a
Community Svc Center of Northern CC	Resource Connection	\$68,609	MHB	\$68,609	\$68,609
Courage Connection	Courage Connection	\$127,000	MHB	\$127,000	n/a
Crisis Nursery	Beyond Blue-Champaign County	\$90,000	MHB	\$90,000	\$90,000
Cunningham Childrens Home	ECHO Housing and Employment Support	\$101,604	MHB	\$127,249	n/a
	Families Stronger Together	\$403,107	MHB	\$398,092	n/a
DREAAAM House	DREAAAM House	\$100,000	ARPA	\$100,000	n/a
DSC	Community Living (previously Apt Services)	\$456,040	DOB	\$536,000	n/a
	Clinical Services	\$174,000	DOB	\$184,000	n/a
	Community Employment	\$361,370	DOB	\$435,000	n/a
	Community First	\$847,659	DOB	\$847,658	n/a
	Connections	\$85,000	DOB	\$95,000	n/a
	Employment First	\$80,000	DOB	\$85,000	n/a
	Family Development Center	\$596,522	MHB (DD)	\$596,522	\$596,522
	Individual and Family Support	\$429,058	DOB	\$390,000	n/a
	Service Coordination	\$435,858	DOB	\$468,000	n/a
	Workforce Development and Retention	\$0		\$227,500	
Don Moyer Boys and Girls Club	C-U CHANGE	\$100,000	MHB	\$100,000	\$100,000
	CUNC	\$110,000	MHB	\$110,000	\$110,000
	Community Coalition Summer Initiatives	\$107,000	MHB	\$0	n/a
	Youth and Family Services	\$160,000	MHB	\$160,000	\$160,000
East Central IL Refugee Mutual Assistance Cente	Family Support & Strengthening	\$62,000	MHB	\$62,000	\$62,000
Family Service of Champaign County	Counseling	\$30,000	MHB	\$30,000	\$30,000
	Creative Social Connectivity for Seniors	\$0	MHB	\$25,000	
	Self-Help Center	\$28,430	MHB	\$28,930	\$28,930
	Senior Counseling & Advocacy	\$162,350	MHB	\$162,350	\$162,350

CCMHB AGENCY PROGRAM FY2023 APPLICATION LIST (page 2)		PY2022 Award	PY2022 Funder	PY2023 Request	PY22 MHB Contract Extended PY23 term
Agency	Program				
FirstFollowers	FirstSteps Community Reentry House	\$39,500	ARPA	\$39,500	n/a
	Peer Mentoring for Reentry	\$95,000	ARPA	\$95,000	n/a
GROW in Illinois	Peer-Support	\$77,239	MHB	\$129,583	n/a
Mahomet Area Youth Club	Builds Learning and Succeeding Together	\$15,000	MHB	\$15,000	\$15,000
	MAYC Members Matter!	\$21,905	MHB	\$21,905	\$21,905
PACE, Inc.	Consumer Control in Personal Support	\$24,267	DOB	\$27,367	n/a
Promise Healthcare	Mental Health Services with Promise	\$350,117	MHB	\$0	n/a
	Promise Healthcare Wellness	\$107,987	MHB	\$0	n/a
Rape Advocacy, Counseling & Education Services	Sexual Violence Prevention Education	\$63,000	MHB	\$63,000	\$63,000
Real Life Families	Family Coaching on the Go	\$0	MHB	\$53,167	
Rattle the Stars	Suicide Prevention Education	\$86,500	MHB	\$0	n/a
Rosecrance Central Illinois	Benefits Case Management NEW	\$0	MHB	\$80,595	
	Coordination of Services: DD/MI	\$35,150	DOB	\$0	n/a
	Criminal Justice PSC	\$304,350	MHB	\$320,000	n/a
	Crisis, Access, & Benefits	\$203,960	MHB	\$0	n/a
	Crisis Co-Response Team (CCRT) NEW	\$0	MHB	\$207,948	
	Fresh Start	\$85,409	MHB	\$0	
	Prevention	\$60,000	ARPA	\$60,000	n/a
	Recovery Home	\$200,000	MHB	\$100,000	n/a
	Specialty Courts	\$169,464	MHB	\$169,464	\$169,464
Terrapin Station Sober Living	Recovery Home	\$47,000	ARPA	\$61,000	n/a
The UP Center of Champaign County	Children, Youth, & Families Program	\$86,603	ARPA	\$86,603	\$86,603
The Well Experience	Well Family Care Program (was Family Services)	\$80,000	ARPA	\$100,000	n/a
THRIVING: Families	Project JDC	\$0	MHB	\$3,000	
	The Garden Hills Project	\$0	MHB	\$5,241	
	THRIVING: Community	\$0	MHB	\$3,730	
	THRIVING: CU	\$0	MHB	\$11,520	
Urbana Neighborhood Connections	Community Study Center	\$25,500	MHB	\$25,500	\$25,500
WIN Recovery	Recovery & Re-Entry	\$69,488	MHB	\$93,283	n/a
	Combined PY22 CCMHB & CCDD8 Total	\$9,257,701		\$9,259,246	\$2,113,326
	PY22 CCMHB Total Awards	\$5,415,810			
	PY22 CCDD8 Total Awards	\$3,841,891			
	<i>Total CCMHB PY22 MH/SA Awards</i>	<i>\$3,841,891</i>			<i>PY23 MH/SA Requests</i>
	<i>Total CCMHB PY22 /DD Awards</i>	<i>\$718,521</i>			<i>PY23 /DD Requests</i>
	<i>Total CCMHB and CCDD8 PY22 /DD Awards</i>	<i>\$4,560,412</i>		<i>\$4,871,818</i>	<i>PY23 /DD Requests</i>
				<i>(will add the DD portion of HS-EHS)</i>	

CCDDB Application Review Checklist

Minimal responsiveness:	Y/N	concerns/comments
Are services or supports directly related to I/DD?		
Does the application address how this program will improve the quality of life of those with I/DD?		
Does the application include evidence that other possible funding has been identified and explored and found not available or to have been maximized?		
Does the application demonstrate coordination with providers of similar or related services?		
Does the application include planning for continuation of services during pandemic or epidemic?		
Does the application build on successes with technology and virtual platforms, increasing training and access for direct staff and people served?		
Does the application provide too much information? Does the application provide enough information? Is the purpose of the funding request clearly stated?		

Priority Categories: check appropriate

- Self-Advocacy _____
- Linkage and Coordination _____
- Home Life _____
- Personal Life and Resilience _____
- Work Life _____
- Community Life and Relationships _____
- Strengthening the I/DD Workforce (*possible collaboration with the CCMHB*) _____
- Young Children and their Families (*collaboration with CCDDB*) _____

Overarching Considerations:	Y/N	concerns/comments
Does the program plan narrative reflect CLC work, to engage underserved populations?		
Does the agency address whether and how rural residents may use the program?		
Are inclusion, integration, and anti-stigma addressed?		
Does the proposal cite an evidence-based, evidence-informed, recommended, or promising practice/approach?		
Are staff qualifications, credentials, or specialized training identified?		
Are other resources leveraged by this proposal?		
Are measurable and meaningful outcomes included?		
Does the program use Person Centered Planning which allows people to control their day, build connections, create and use networks of support, and advocate for themselves?		
Is there a clear connection between budget and proposed program?		

#10.B.



**CHAMPAIGN COUNTY
DEVELOPMENTAL
DISABILITIES BOARD**
**CHAMPAIGN COUNTY
MENTAL HEALTH BOARD**

BRIEFING MEMORANDUM

DATE: February 23, 2022
TO: Champaign County Developmental Disabilities Board (CCDDB)
FROM: Lynn Canfield, Executive Director
SUBJECT: Champaign County ARPA Fiscal Recovery Funds

Background:

The American Rescue Plan Act (ARPA) was signed into law in March of 2021, providing \$65.1 billion in direct aid to counties. Interim final guidance issued in May identified appropriate uses of the fund. Champaign County set up processes for public input, heard many requests for their recovery funds, and established priorities for 2022. *Attached are the project request form in use last year and the form developed for reporting on a set of mental health programs.*

An overview of the *final* final rule, which takes effect April 1, is here:

<https://home.treasury.gov/system/files/136/SLFRF-Final-Rule-Overview.pdf>.

Expanding behavioral health supports, reducing violence, improving crisis response, addressing inequity and disproportionate impacts of COVID-19, and bonus pay for essential workers are all described.

In 2021, I wrote to the County Board about matters of interest to the CCDDB and the CCMHB, including Direct Support Professionals (DSPs):

“Page 8 of the Interim Final Rule states that “payments from the Fiscal Recovery Funds may also be used... to offer premium pay to **essential workers**, in recognition of their sacrifices over the last year.” Direct support professionals (DSPs) and other frontline workers in the local human services organizations are described in NACo and US Treasury webinars as such essential workers. For people with I/DD, the pandemic took a deeply flawed state system and added danger for people served, their families, and those providing services. My initial proposal used an annual bonus amount based on data related to the State of Illinois’ Ligas Consent Decree and subsequent federal findings. Between 150 and 170 DSPs work with County residents who have I/DD. Annual ‘premium pay’ to these essential workers could be a one-time payment of \$3,120 to each who worked a 12-month period during the pandemic, with highest total cost of \$530,400. ARP premium pay has caps much more generous than these, up to \$13/hr in addition to wages, with total annual cap \$25,000 (page 48.) The workforce crisis in all social services warrants serious consideration of such reward payments to all direct DD and behavioral health professionals in the County, while the State

considers appropriations to increase annual pay sufficiently and permanently. This solution is consistent with our most recent community needs assessment and strategic plans; the CCMHB/CCDDB staff could collect information regarding these essential workers and forward to the County for action.”

For Discussion:

From pre-pandemic data, the cost of Direct Support Professional turnover was at minimum **\$2,000** per full time equivalent. Our colleagues in Polk County, Iowa began to offer this amount as a bonus for completion of DSP and front-line supervisor trainings. Because there is not a distinct Bureau of Labor Statistics classification, the base data includes that of home health aides and other positions, so this estimate was considered to have been low.

Among the recommendations made by Guidehouse, Inc., in their rates review commissioned by the State of Illinois, was a permanent wage increase for DSPs. In spite of the unprecedented increase in appropriations for the Division of Developmental Disabilities, the subsequent adjustment did not fully support this recommendation, falling short by **\$3,120** per DSP, which is the annual bonus payment I had proposed before learning what the Interim Final Rule would allow.

Loss of DSPs was a national concern before 2020. In addition to low pay and high stress, many could not continue due to personal or family health concerns as COVID-19 spread. ARPA’s premium pay scenario would apply to these essential workers who care for a population experiencing disproportionate impacts. *An excerpt from Ed McManus’ newsletter is attached with recent Illinois data.*

To introduce this or another potential ARPA funding opportunity to the Champaign County Board, Kathy Larson, the County’s ARPA Coordinator, advises that interested parties first send them a letter detailing the suggestion. This will be included on their agenda under “Communications” and can be reinforced during Public Input at the beginning of the meeting. Their schedule is posted at <http://www.co.champaign.il.us/CountyBoard/Meetings.php>.

- Materials for the **April 12** Committee of the Whole meeting should be submitted no later than Tuesday, **March 29**, to Megan Robison at mrobison@co.champaign.il.us.
- For the **April 21** County Board meeting, send by Monday, **April 11**.
- For the **May 10** Committee of the Whole meeting, Tuesday, **April 26**.
- For the **May 19** County Board meeting, Monday, **May 9**.

American Rescue Plan Act Proposed Project Summary

Project: **NAME**

Year funding requested: 2021 2022 2023 2024
in progress projects only - 2025 2026

Contact name, agency, phone, email:

Eligible uses (check those that apply):

Total Requested: \$

1. support for public health expenditures
 - COVID-19 mitigation efforts (ventilation, separation/distancing, supplies)
 - medical expenses related to COVID-19
 - behavioral healthcare (treatment, hotlines, crisis intervention, outreach to promote access)
 - public health and safety staff payroll and benefits for primary COVID-19 response
 - other:
2. address negative economic impacts of COVID-19
 - assistance to individuals (food, shelter, clothing, survivor's benefits, job training)
 - loans, grants, navigators to businesses for mitigation or financial hardship
 - address health disparities (public benefits navigators, health workers; lead abatement, violence prevention)
 - investments in affordable housing
 - address educational disparities (learning services and afterschool programs)
 - healthy childhood environments (childcare, home visiting, child welfare)
 - assistance for impacted industries (tourism, travel, hospitality, other)
 - other:
3. replace public sector revenue
 - county (modernize IT, public safety, environment, facilities, roads, health, education)
 - other units/districts of government (modernize IT, public safety, environment, facilities, roads, health, education)
 - other:
4. provide premium pay for essential workers who make up to \$31.52/hr
 - county staff
 - other:
5. invest in infrastructure
 - drinking water
 - wastewater/stormwater
 - broadband access (25Mbps/3Mbps)
 - other:

This project will further the county's: IT plan facilities plan strategic plan broadband plan
 other:

Please describe if/how this project leverages other funds or provides for a key piece that will allow progress here and then attach a brief summary of the project details:

Champaign County ARPA Reporting Form

Submit the Completed Form to Kathy Larson at klarson@ccrpc.org or CCRPC c/o Kathy Larson at 1776 E. Washington St., Urbana, IL 61802. If any questions, email klarson@ccrpc.org or call (217) 819-4101.

1.	Today's Date:		
2.	Agency/Department Name:		
3.	Agency/Department Street Address:		
4.	Agency/Department City, State, Zip Code:		
5.	Contact Name:		
6.	Contact Email Address:		
7.	Contact Phone Number:		
8.	Agency DUNS Number:		
9.	Project/Program/Expense Name:		
10.	Total Cost of Project/Program/Expense:		
11.	Total Cost Portion to be Paid from ARPA Funding:		
12.	Project Status:		
a.	Not Started		
b.	Completed Less than 50%		
c.	Completed 50% or More		
d.	Completed		
13.	Total Funds Expended To Date:	Total Project Costs Paid	Total ARPA Funds Expended
a.	03/01/2021 - 07/31/2021		
b.	08/01/2021 - 12/31/2021		
14.	Other Sources of Funding for Project/Program/Expense:	Name of Source	Total Funds Provided
a.	03/01/2021 - 07/31/2021		
b.	08/01/2021 - 12/31/2021		
15.	For Programs Providing Assistance:		
a.	How Many Clients/Households Have Been Served:		
16.	Is this Agency Registered in SAM.gov? If no, please provide information in the next spreadsheet.		

17.	Please Describe the Project/Program/Expense Being Funded by ARPA, Between 50 and 250 Words:

18.	Please Describe How this Project/Program/Expense Responds to the COVID-19 Pandemic:

19.	Please Describe How this Project/Program/Expense Aligns with Agency or Community Goals, Objectives, Needs:

20.	For Equipment or Service Provision, Please Describe Your Procurement Process (i.e. Rationale for method of procurement, selection of contract type, contractor selection or rejection, basis for contract price):

Internal Use Only:	
ARPA Project Name:	
ARPA Project Identification Number:	
Fiscal Year Budgeted:	
ARPA Reporting Category:	

For Subrecipients Not Registered in SAM.gov

Submit the Completed Form to Kathy Larson at klarson@ccrpc.org or CCRPC c/o Kathy Larson at 1776 E. Washington St., Urbana, IL 61802. If any questions, email klarson@ccrpc.org or call (217) 819-4101.

1.	Today's Date:	
2.	Agency Name:	
3.	Contact Name:	
4.	Is this Agency Registered in SAM.gov? If no, please provide information below.	
5.	In its preceding fiscal year, did this Agency receive 80% or more of its annual gross revenue from federal funds?	
6.	In the preceding fiscal year, did this Agency receive \$25 million or more of its annual gross revenue from federal funds?	
7.	Is the "total compensation" for the Agency's five highest paid officers publicly listed or otherwise listed in SAM.gov?	
8.	If no on #7, please provide names and compensation amounts of the five highest page officers.	

McMANUS CONSULTING

DISABILITY SERVICES

847.256.0456, mcmanus006@gmail, Facebook, LinkedIn

ED's NEWSLETTER

No. 214 - Jan. 31, 2022

DSP VACANCY RATE ESCALATES TO 27% . . .

The staffing crisis in Illinois' I/DD provider agencies is enormous. The DSP vacancy rate has risen to 27%, according to a survey of 67 agencies conducted by the They Deserve More coalition.

And that's primarily just because DSP wages are so inadequate. The providers reported an additional 17% of staff were unable to work this month for COVID-related reasons.

The 67 agencies participating in the survey represent a majority of people served in the statewide system, the coalition said.

A survey conducted by IARF in September found an average of 22% of DSP positions were vacant.

Altogether, there were 2,514 unfilled DSP positions at the agencies polled this month, averaging 38 unfilled positions per agency. 54% of the agencies said they are actively planning to consolidate residential sites due to inadequate staffing, and 59% said they are planning to suspend admissions due to inadequate staffing.

"Long before COVID-19, community providers were already struggling to keep and recruit DSPs because of significant underfunding from the state," the coalition says on its

website, <https://www.theydeservemore.com/>. "The current 'Great Resignation' only worsens the existing problem as qualified caregivers seek higher paying, less demanding jobs."

WE DESPERATELY NEED MORE \$\$. . .

Gov. Pritzker is scheduled to unveil his proposed FY23 budget on Wednesday. We were delighted last spring when the legislature approved a historic increase of \$170 million in the Division of DD appropriation, and the governor signed it into law. However, it still was only half of what the Guidehouse Rate Study had recommended.

We endorse the following statement by They Deserve More:

"After decades of inadequate support, the State has increased funding to providers in steady increments over the past five years, including \$170M in FY22, a major portion dedicated toward implementation of the Guidehouse Rate Study recommendations, which provide a roadmap to stabilizing services.

"This is a step forward, but not nearly enough to address the funding crisis facing agencies who care for people with

disabilities. Additionally, historically high inflation has blunted the impact of DSP wage increases, and the percentage difference between the minimum wage and the state DSP wage rate has actually decreased over time.

"Guidehouse recommended an increase of more than \$329M needed for FY22 to adequately support the provider system — nearly twice the amount the State appropriated. For the upcoming FY23, full funding of the recommendations is essential.

"Without this critically needed funding, the safety and well-being of thousands of people with disabilities are gravely at risk."

PY2022
2nd Quarter
Service
Data
Charts

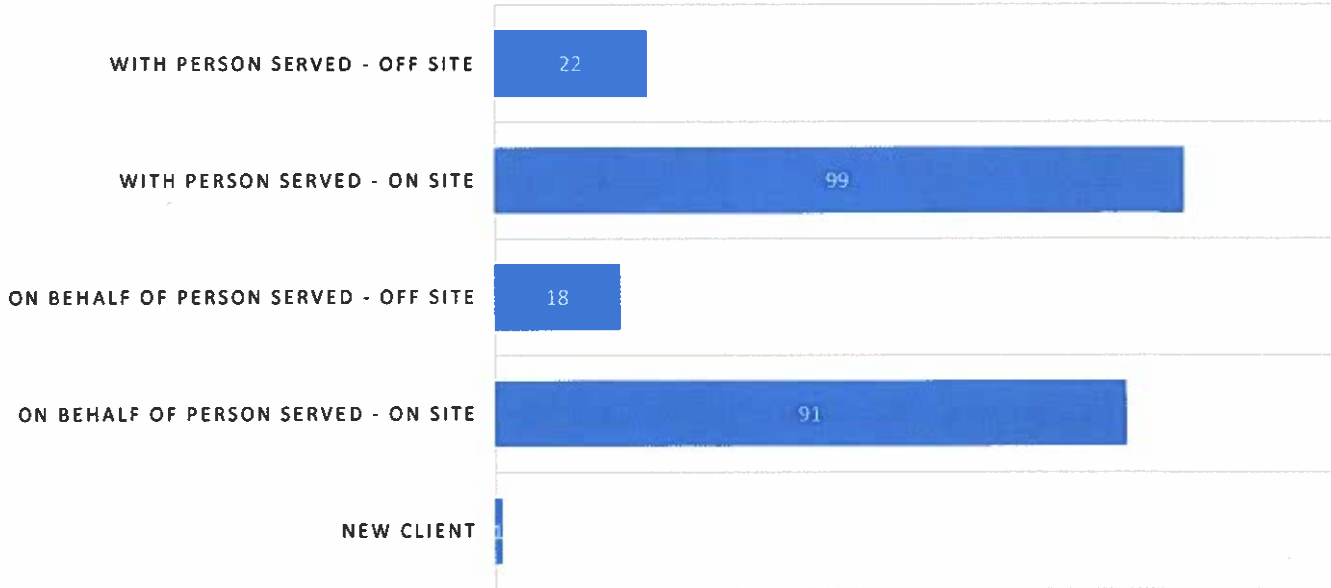
CCRPC - Community Services

Decision Support Person \$77,872

PY22 Q2

141 people were served, for a total of 639.75 hours

PARTICIPANTS PER SERVICE ACTIVITY



HOURS PER SERVICE ACTIVITY



CCRPC - Head Start/Early Head Start

Early Childhood Mental Health Svcs \$30,499 PY22 Q2 DDB & MHB
48 people were served, for a total of 116 hours

PARTICIPANTS PER SERVICE ACTIVITY



HOURS PER SERVICE ACTIVITY



Community Choices

Community Living \$38,845

PY22 Q2

10 people were served for a total of 427 hours

PARTICIPANTS PER SERVICE ACTIVITY



HOURS PER SERVICE ACTIVITY



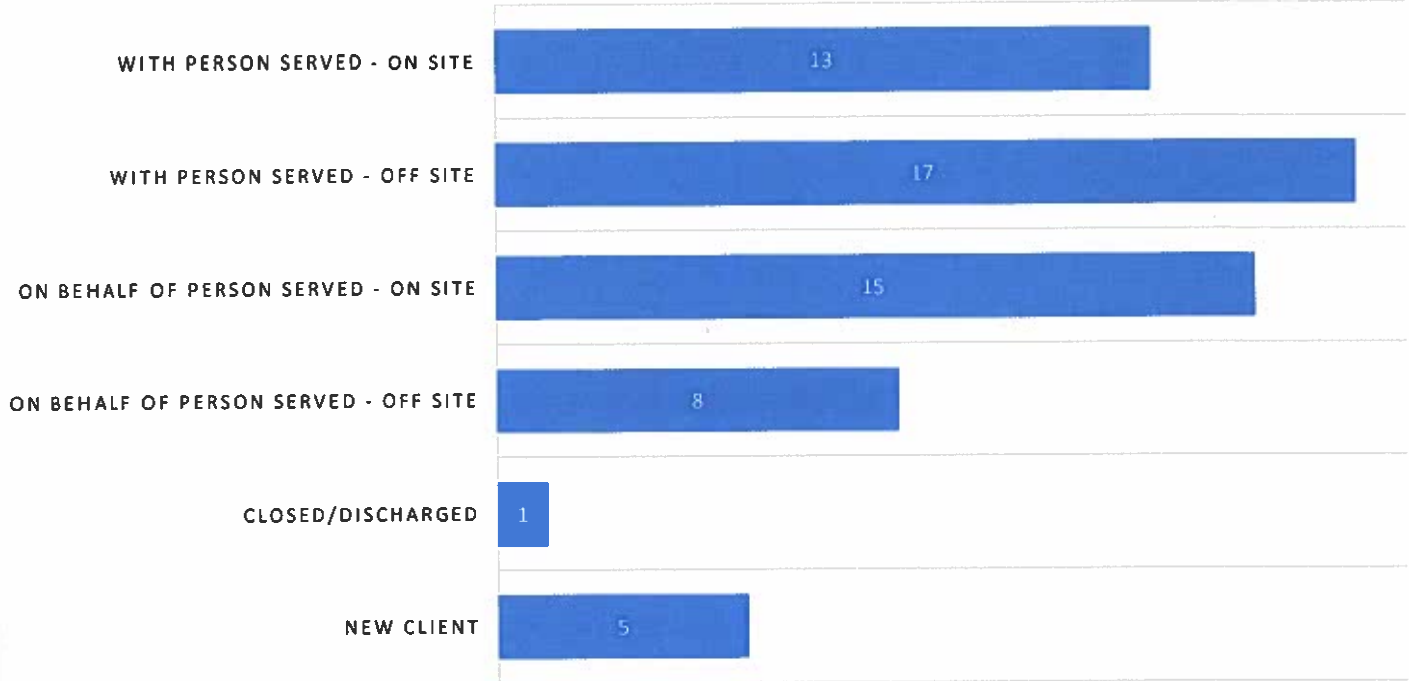
Community Choices

Customized Employment \$52,500

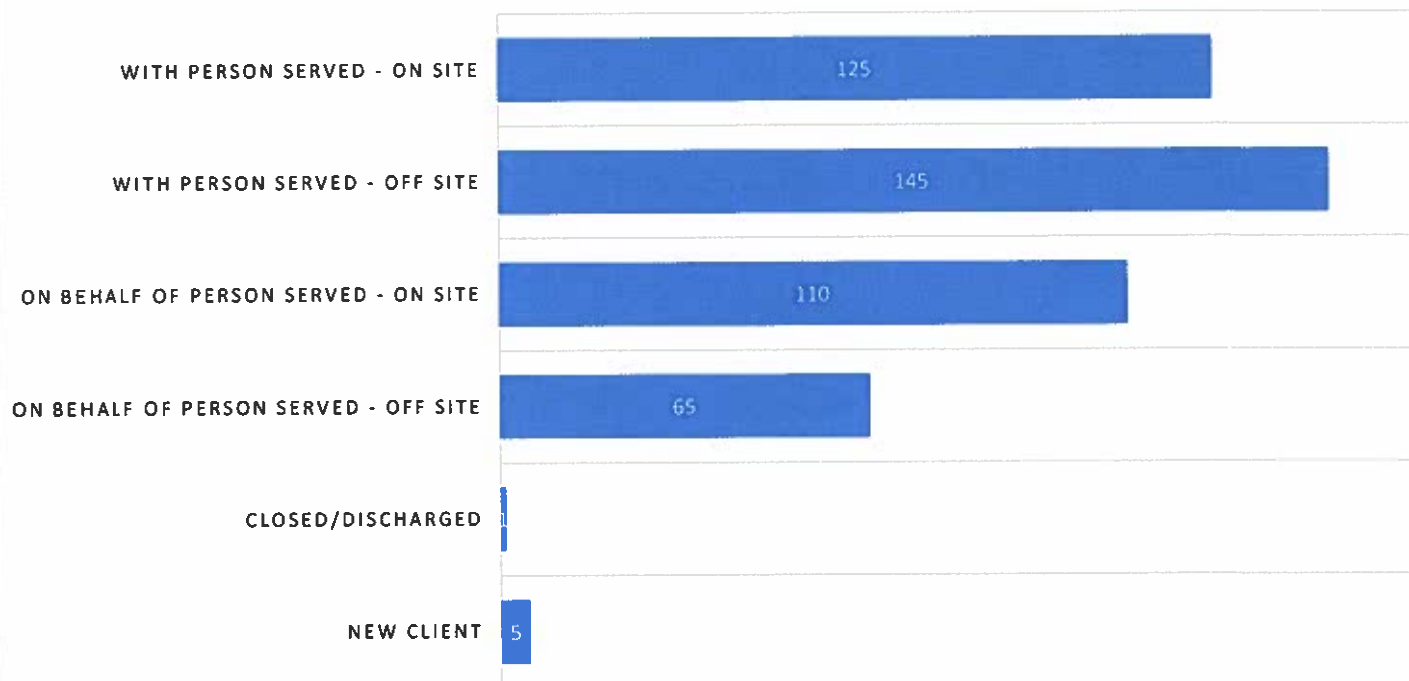
PY22 Q2

23 people were served for a total of 451 hours

PARTICIPANTS PER SERVICE ACTIVITY



HOURS PER SERVICE ACTIVITY



25

DSC

Clinical \$43,500

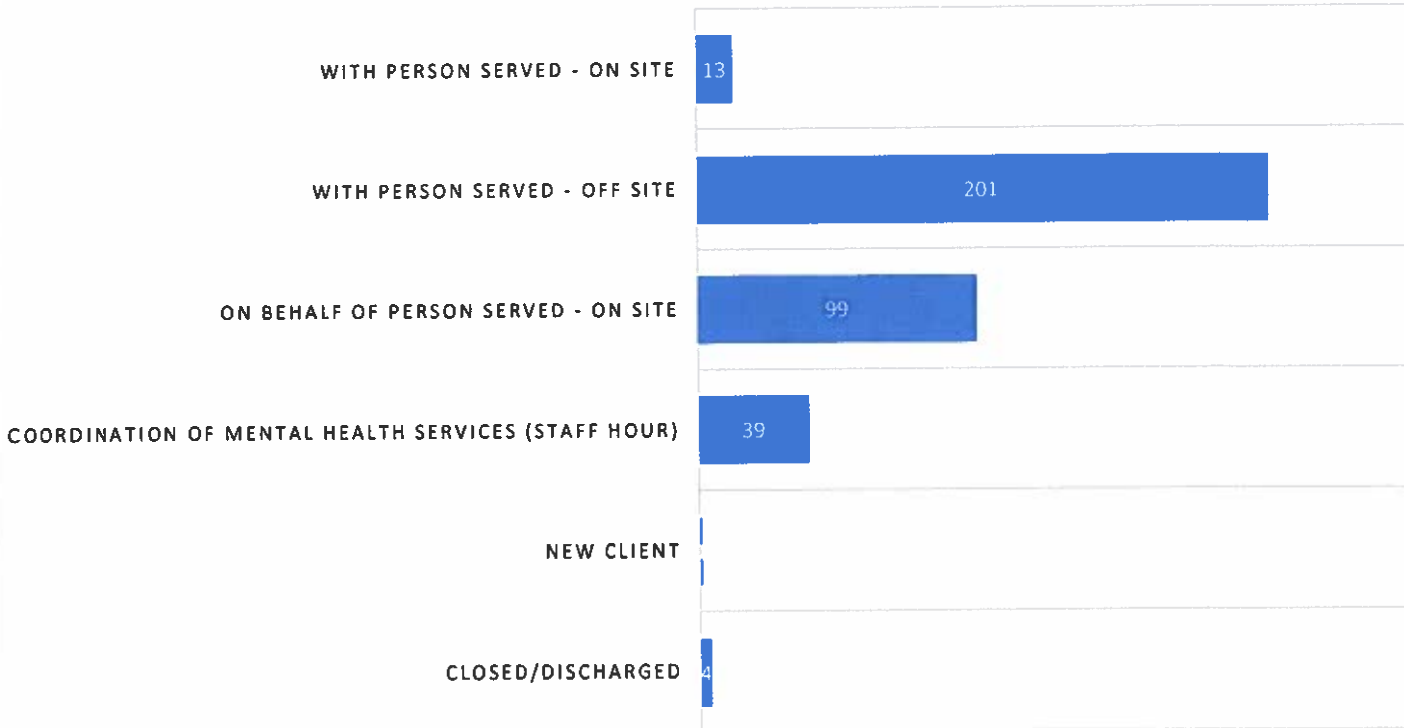
PY22 Q2

52 people were served for a total of 357 hours

PARTICIPANTS PER SERVICE ACTIVITY



HOURS PER SERVICE ACTIVITY



DSC

Community Employment \$90,342

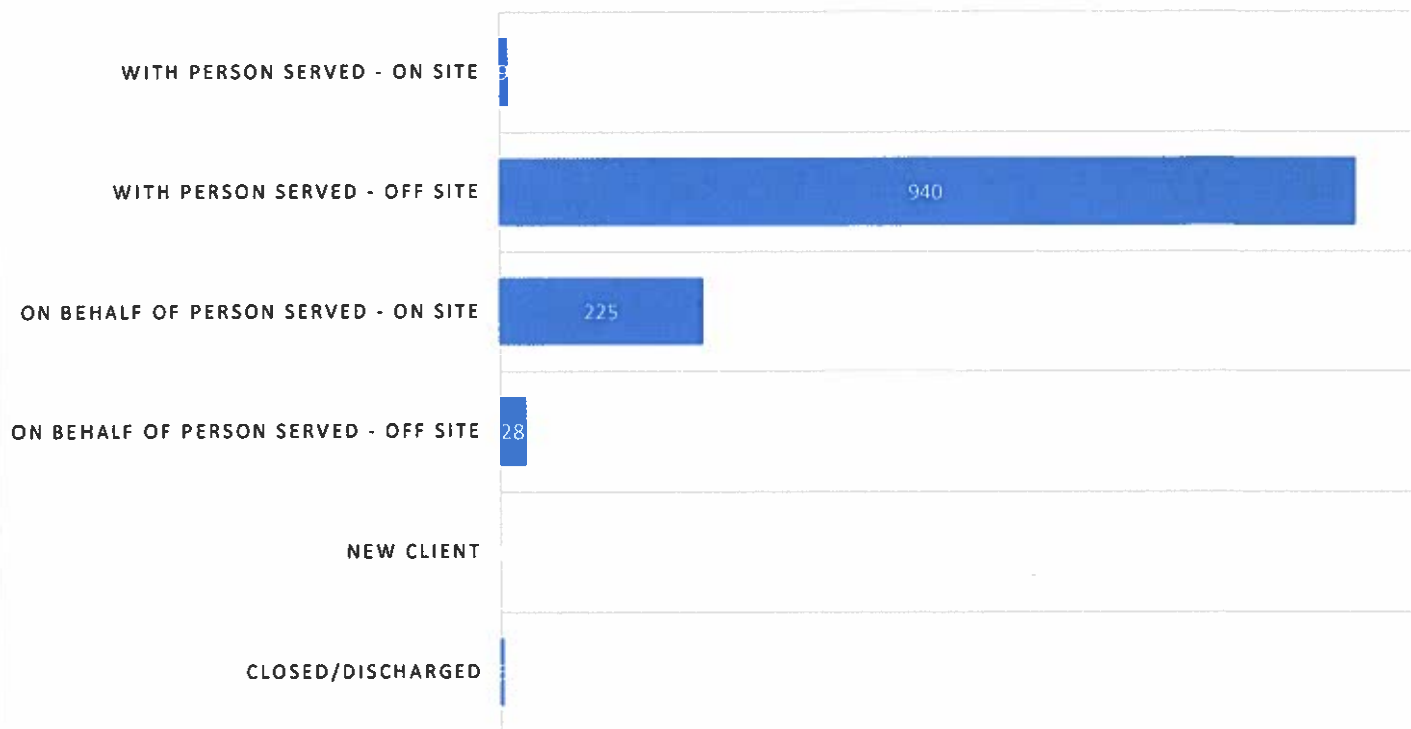
PY22 Q2

47 people were served for a total of 1,208 hours

PARTICIPANTS PER SERVICE ACTIVITY



HOURS PER SERVICE ACTIVITY



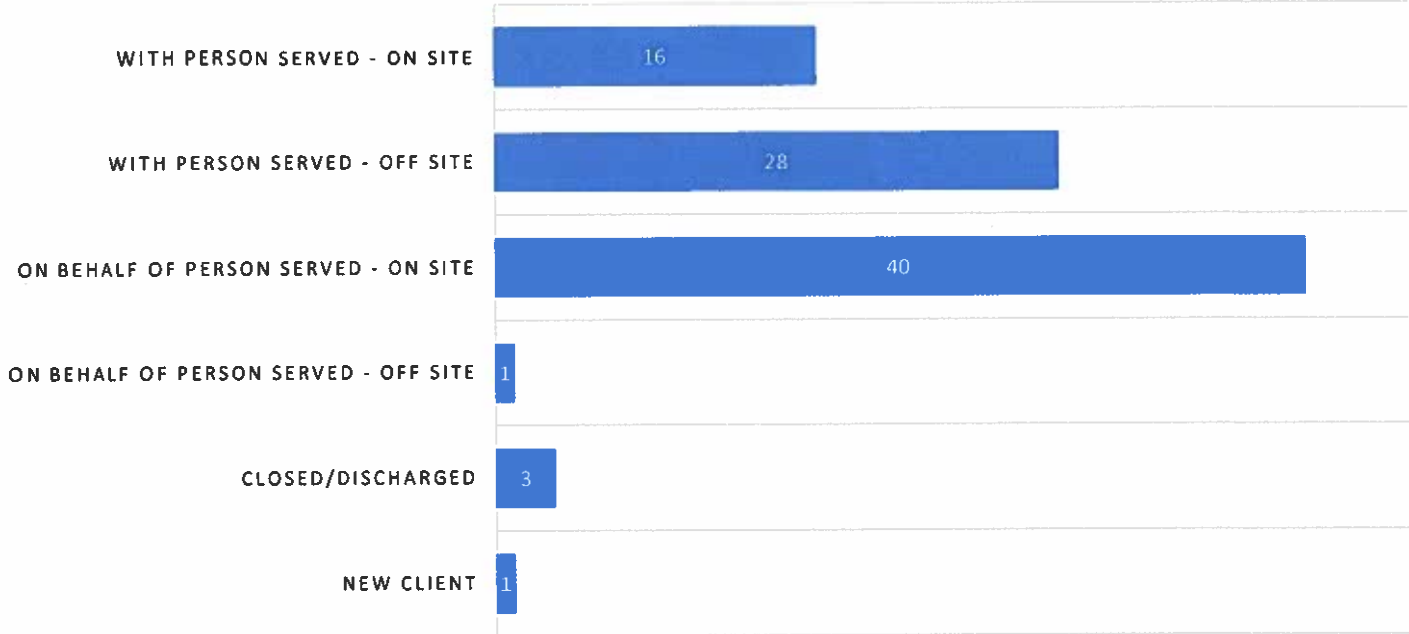
DSC

Community First \$211,914

PY22 Q2

40 people were served, for a total of 5,193 hours

PARTICIPANTS PER SERVICE ACTIVITY



HOURS PER SERVICE ACTIVITY



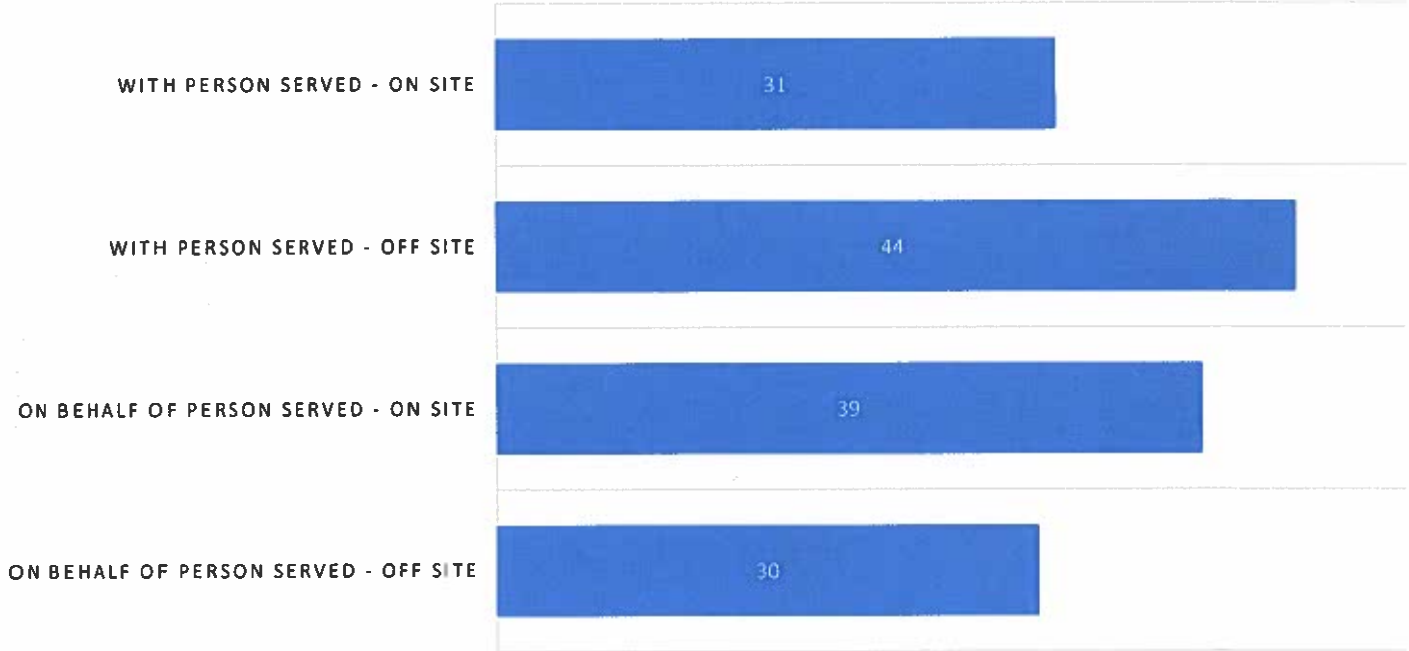
DSC

Community Living \$114,010

PY22 Q2

45 people were served for a total of 2,114 hours

PARTICIPANTS PER SERVICE ACTIVITY



HOURS PER SERVICE ACTIVITY



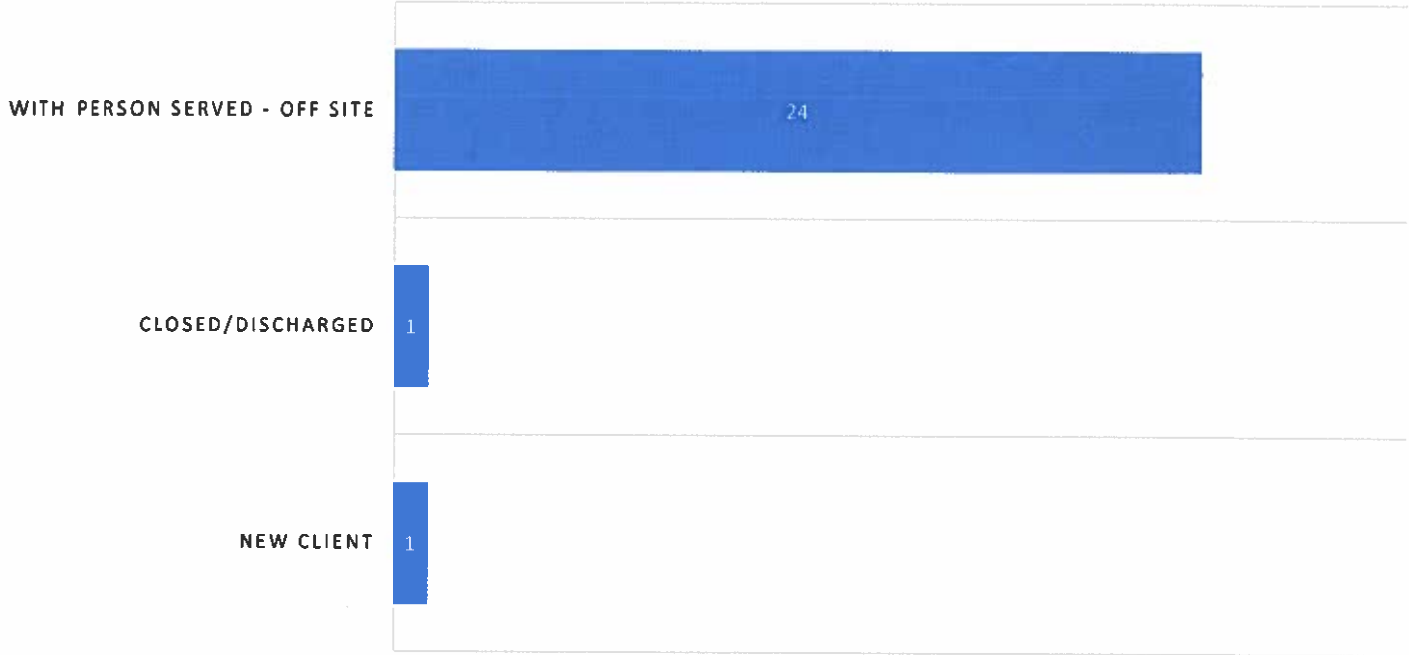
DSC

Connections \$21,250

PY22 Q2

24 people were served, for a total of 1,540 hours

PARTICIPANTS PER SERVICE ACTIVITY



HOURS PER SERVICE ACTIVITY



DSC

Family Development \$149,130

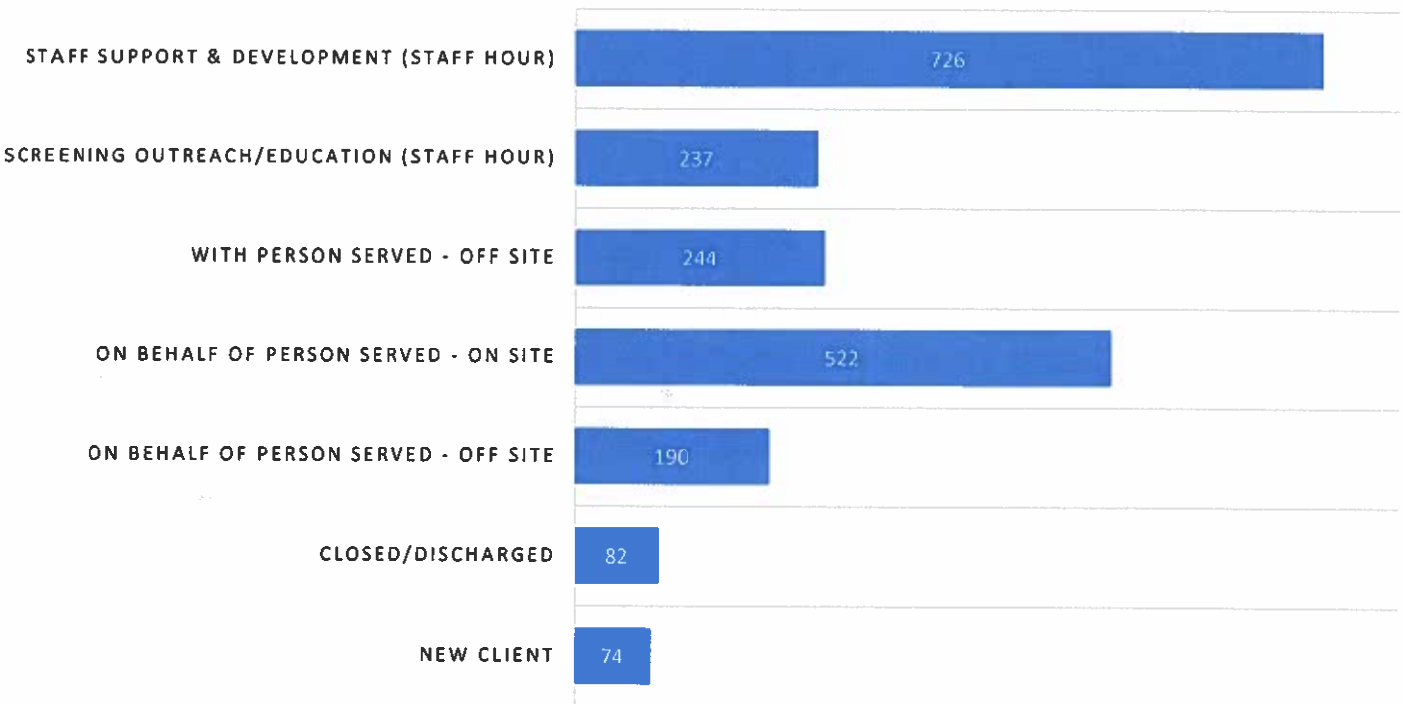
PY22 Q2 MHB

220 people were served for a total of 2,075 hours

PARTICIPANTS PER SERVICE ACTIVITY



HOURS PER SERVICE ACTIVITY



DSC

Individual & Family Support \$107,264

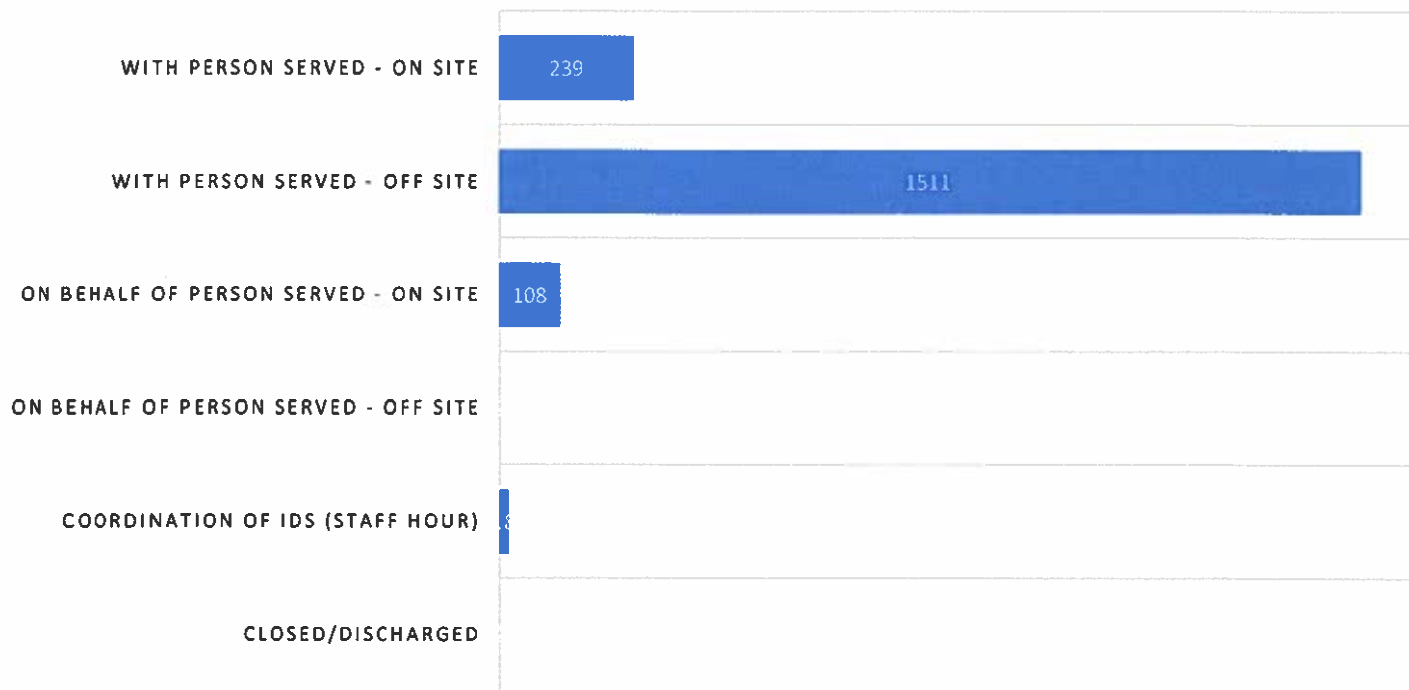
PY22 Q2

26 people were served for a total of 1,880 hours

PARTICIPANTS PER SERVICE ACTIVITY



HOURS PER SERVICE ACTIVITY



DSC

Service Coordination \$108,964

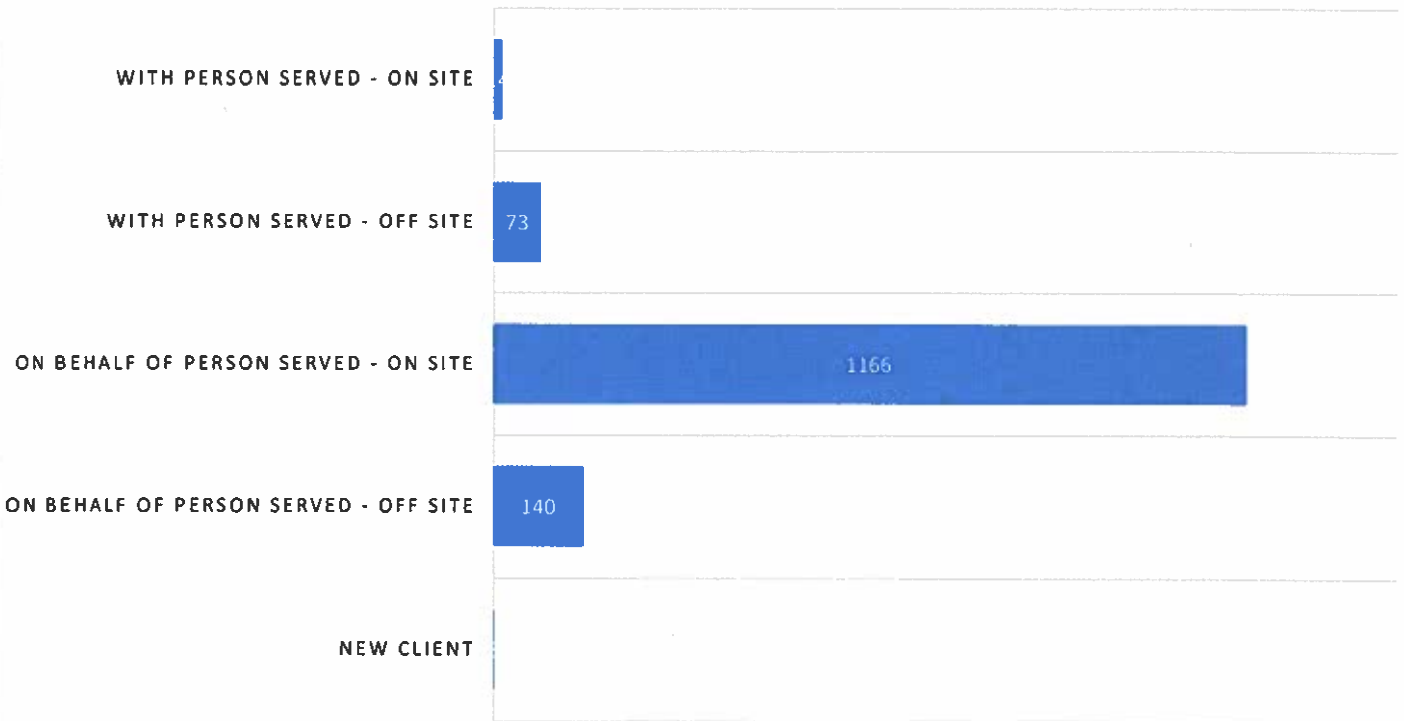
PY22 Q2

194 people were served, for a total of 1,396 hours

PARTICIPANTS PER SERVICE ACTIVITY



HOURS PER SERVICE ACTIVITY

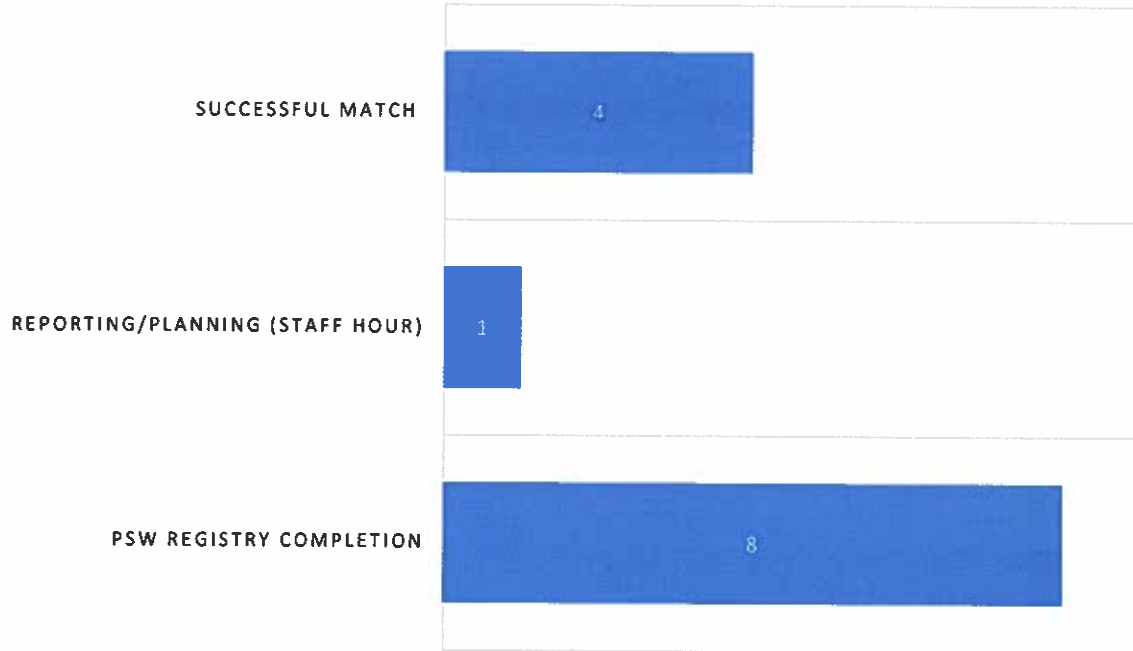


PACE

Consumer Control in Personal Support \$6,066
8 PSWs registered, for a total of 205.5 hours

PY22 Q2

PARTICIPANTS PER SERVICE ACTIVITY



HOURS PER SERVICE ACTIVITY



PY2022

2nd Quarter

Service Activity

Reports

for I/DD programs funded by
the Champaign County Developmental Disabilities Board
and Champaign County Mental Health Board

Status Changed X

Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

- Agency CCRPC - Community Services
- Board Developmental Disabilities Board
- Program Decision Support PCP (2022 Quarter 2)
- Period 2022 - Second Quarter PY22

[Change Status] to Submitted

Status Submitted

Date Submitted 01/20/2022 10:41 AM

Submitted By KHARMON

Community Service Events Service / Screening Contacts NON-Treatment Plan Clients Treatment Plan Clients Other (TPC)

Community Service Events Service / Screening Contacts (CSE)	300	220	220	0
Annual Target	40	220	220	0
Quarterly Data (NEW Clients)	24	129	47	50

Comments

36

Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

- Agency Champaign County Head Start/Early Head Start MHB
- Board Mental Health Board
- Program Early Childhood Mental Health Svs (2022 Quarter 1)
- Period 2022 - Second Quarter PY22

[Change Status] to Submitted

Status Submitted

Date Submitted 02/04/2022 04:01 PM

Submitted By BELKNAP

	Community Service Events Service / Screening Contacts (CSE)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients Other (TPC)
Annual Target	5	3000	400
Quarterly Data (NEW Clients)	2	631	297
Treatment Plan Clients (TPC)			44
80 New Treatment Plan Clients:			12

37

Treatment Plan Clients (TPC)

80 New Treatment Plan Clients: These clients are children, parents, or staff members who receive ongoing support or consultation which requires goal setting, planning, and follow up.

Non-Treatment Plan Clients (NTPC)

400 Non-Treatment Plan Clients: These clients are children, parents, or staff who receive screening, intermittent, one-off support and consultation. Recipients of psycho-education, trainings, or professional development.

Comments Community Service Events (CSE)

5 Community Service Events: These events include community trainings and workshops that share information about our social-emotional services.

Service Contacts (SC)

3,000 Service Contacts: These service contacts meetings and observations regarding children, Practice Based Coaching with education staff, Social-Emotional Committee Meetings, Reflective Consultation with staff and caregivers. Screenings and assessments. Other direct and indirect services with or on behalf of TPC and NTPC's.

Other

12 Other services: Psycho-educational workshops, trainings, professional development efforts with staff and parents.

Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

- Agency CU Autism Network
- Board Developmental Disabilities Board
- Program Community Outreach Programs (2022 Quarter 2)
- Period 2022 - Second Quarter PY22

[Change Status] to Submitted

Status Submitted
Date Submitted 01/27/2022 12:33 PM
Submitted By JPALERMO

Community Service Events Service / Screening Contacts NON-Treatment Plan Clients Treatment Plan Clients Other (CSE) (SC) (NTPC) (TPC)

Annual Target	25	0	0
Quarterly Data (NEW Clients)	10		

This Quarter we held 2 of our Sensory friendly Lights Up Sounds Down movies, Temple Grandin Movie Community Showing, Sensory Friendly Breakfast with Santa Christmas event. Collaborated with DSO and DSN to provide Santa Christmas Event. We held our 2021 A Spectrum Of Community Connection Autism Conference and Winter Gala. We provided various advocacy/parent support via phone calls, emails, and zoom meetings. Comments Presentations of Autism Lesson through the Community Outreach Education Program. We continue to provide updated disability/covid 19 information on social media under our virtual CUAN cares program. Collaborated with the UMS Sensory Area Task force Community Team of the outdoor sensory area. Collaborated with the Carle Foundation Autism Initiative Program. Attending various meetings: including CCDDDB CCDDDBCC

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Instructions

Quarterly Program Activity / Consumer Service Report

[\(Return to Quarterly Reports \)](#)

- # Agency **Community Choices, Inc. DDB**
- # Board **Developmental Disabilities Board**
- # Program **Community Living (2022 Quarter 2)**
- # Period **2022 - Second Quarter PY22**

Status Submitted **[Change Status]** to Submitted ▼

Date Submitted 01/28/2022 06:48 PM
Submitted By CCCOOP

Community Service Events Service / Screening Contacts NON-Treatment Plan Clients Treatment Plan Clients Other (CSE) (SC) (NTPC) (TPC)

Quarterly Data (NEW Clients)	Annual Target
0	52
CSE: 0 in Q2	5
	1
	99

39

SC: Service contacts are recorded for non-treatment plan clients in personal development classes, 52 in Q2. Claims for treatment plan clients (317) are reported via the online reporting system.

Comments NTPC: Non-treatment plan clients include participants in personal development classes, 5 new in Q2.

TPC: 1 new treatment plan clients in Q2.

Other: Direct hours are recorded for NTPCs in personal developmental classes - 99. Direct hours for TPCs (426) are reported via the online reporting system.

Instructions

Quarterly Program Activity / Consumer Service Report

[\(Return to Quarterly Reports \)](#)

- * Agency **Community Choices, Inc. DDB**
- * Board **Developmental Disabilities Board**
- * Program **Customized Employment (2022 Quarter 2)**
- * Period **2022 - Second Quarter PY22**

[**Change Status**] to **Submitted** ▼

Status Submitted

Date Submitted 01/28/2022 06:49 PM

Submitted By CCCCOP

Community Service Events Service / Screening Contacts NON-Treatment Plan Clients Treatment Plan Clients Other
(CSE) (SC) (NTPC) (TPC)

Annual Target

Quarterly Data (NEW Clients)	0	333	5	460
------------------------------	---	-----	---	-----

CSE: 0 for Q2

SC: Service contacts are reported via the online reporting system. 333 in Q2.

TPC: Adults with IDD who participated in the Customized Employment Program. 5 new in Q2.

Other = Direct hours spent supporting people with IDD and their employment goals. These hours were reported using the online claims reporting system. 400 in Q2

Comments Note on Claims/SCs and Direct Hours - After noticing two consecutive quarters of lower than expected claim and direct hour counts, I spoke with the staff. Through our conversation, we uncovered some significant misunderstandings about what should be counted as a "Claim". It turns out that staff were not adding claims for supports such as - planning materials for job development meetings or skill building sessions, reaching out to employers, looking for jobs through online services, visiting employers, communicating and collaborating with families and natural supports. In one case a staff was confused about the Units and was counting these as tally's for instances of support provided rather than as the number of total hours of support per instance. So for example, she would record 1 unit/tally for a 3-hour instance of job coaching.

Although these are things we have spoken about in the past (minimally at the beginning of each fiscal year), it was clear that there were errors in how the information and instructions were carried out. Based on the recent discussion, we developed some additional resources for staff and expect the numbers to better reflect staff support hours in future months.

40

Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

- Agency Community Choices, Inc. DDB
- Board Developmental Disabilities Board
- Program Self-Determination Support (2022 Quarter 2)
- Period 2022 - Second Quarter PY22

[Change Status] to Submitted

Status Submitted
Date Submitted 01/28/2022 06:50 PM
Submitted By CCCOOP

Community Service Events Service / Screening Contacts NON-Treatment Plan Clients Treatment Plan Clients Other (CSE) (SC) (NTPC) (TPC)

Annual Target	4	2380	170	0	1788
Quarterly Data (NEW Clients)	2	742	1	0	0

CSE = Presentations to U of I Culture of Disability Class & SPED Transition Class on 10/19 & 11/11.
 SC: A total of 742 service contacts in Q2. (474 were with people with IDD, while 278 were with family members of people with IDD.)
 NTPC: One new NTPC in Q2
 Other: 424.5 Direct Hours in Q2.

4

Status Changed X

Instructions

Quarterly Program Activity / Consumer Service Report (Return to Quarterly Reports)

- Agency Developmental Services Center
- Board Developmental Disabilities Board
- Program Clinical Services (2022 Quarter 2)
- Period 2022 - Second Quarter PY22

[Change Status] to Submitted

Status Submitted
Date Submitted 01/20/2022 08:52 AM
Submitted By VICKIE2010

Community Service Events Service / Screening Contacts NON-Treatment Plan Clients Treatment Plan Clients Other (TPC)

Annual Target	2	10	4	61
Quarterly Data (NEW Clients)	0	3	0	1

Community Service Events: None was possible due to COVID-19 restrictions and public outreach events on hold at this time.

Individual Info: Seven individuals received two types of clinical services. Four individuals were closed from Clinical Services. One person did not follow through on scheduling appointments, one person met goals and no longer in need of 1:1 counseling, and others were closed due to Men's Group being cancelled due to continued concerns about Covid.

Service/Screening Contacts: There were three screening contacts this quarter. Individual One: an already established person in the psychiatry practice was having difficulty dealing with a housemate's death and wanted to talk with a counselor. Insurance funded counseling was a five-month wait. Individual started seeing a DSC contracted therapist with the expectation to transfer once a private pay therapist has an opening. Individual Two: many issues revolving around extreme anxiety resulting in aggressive outbursts, manipulation at her job, and inappropriate interaction with co-workers and support staff. Previously screened for counseling services and secured outside source. Team felt an evaluation with psychiatry warranted. Community Psychiatry wait list is long with no appointments for at least six months. She was at risk of losing her job if unable to get support quickly. Arranged evaluation with DSC contracted psychiatrist. First appointment was 27 days after screening contact. Individual Three: team requested counseling support due to sudden passing of individual's mother. Individual and family have not pursued services at this time.

Update on Clinical Wellbeing Assessment: Of the 21 assessments returned to date, 100% of individuals (or their guardians if unable to answer themselves) stated they were satisfied with their counseling and/or psychiatry services and they want to continue with their current practitioners. Eighty-one percent stated they have a "4-slightly better sense of wellbeing" or "5-overall improved sense of wellbeing" because of these services.

Extra Reporting Time: Ten hours total this quarter. Five hours of clinical time for billing, reporting, scheduling, quarterly summaries, and discussions regarding psychiatry and counseling practices. Five hours coordinating psychological evaluations with a new practitioner on contract with DSC.

42

Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

- Agency Developmental Services Center
- Board Developmental Disabilities Board
- Program Connections (2022 Quarter 2)
- Period 2022 - Second Quarter PY22

[Change Status] to Submitted

Status Submitted

Date Submitted 01/20/2022 09:51 AM
Submitted By VICKIE2010

Community Service Events Service / Screening Contacts NON-Treatment Plan Clients (TPC)
(CSE) (SC)

Annual Target	3	12	25
Quarterly Data (NEW Clients)	0	3	5

This quarter's groups at the Crow included several new offerings as well as some returning favorites. Following the success of soap making, the group decided to give candle making a try. They produced over 200 soy candles that were showcased at the Holiday Open House. Community members were able to stop by and shop the candles during the busy holiday season. They enjoyed learning a new skill and getting to share it with the community.

Soap making continued as well, producing soaps that were also included in the Holiday Open House. The soap they make has grown in popularity over the last two years and has been purchased by many people in Champaign Urbana and beyond! This group takes great pride in their success as soap makers.

The Art Expression Group was a new offering allowing people a place to create art that has a self-expression theme. The group went outside the box and experimented with different mediums, colors, and textures. They explored hydro dipping different pieces that eventually lead into creating mugs with unique and eye popping colors, expressing the moods and personalities of the artists. Their works were on display during the Holiday Open House and drew crowds throughout the event.

The Drawing group was co-lead by a talented participant who demonstrates exceptional leadership skills. She worked with the group leader to create lessons and examples for people to follow. Together, they led each lesson helping individuals follow along and recreate the steps.

Comments

Jewelry making launched this quarter, teaching people how to make jewelry from found objects and other easily accessible materials. Hand eye coordination was a skill that was practiced during this group as well as patience and the ability to recognize shapes and other forms. The group made rings, bracelets, and even earrings!

Painting continued based on the success of previous groups. Both acrylics and watercolors were the primary focuses of the twice-weekly offered group. The participants produced beautiful pieces with the skills they learned and showcased them in the Holiday Open House. Many pieces sold during the event with the proceeds going back to the artist.

Music continues to be a common interest among people in the program. Three different music groups were offered this quarter including: Songwriting, Music Intro, and Jam Session. A newly opened participant joined in with Jam Session playing the violin and guitar alongside the group leader. Some people were introduced to the ukulele and learned a few chords to contribute to the music being played. The songwriters focused on the basics of how to write and rhyme and worked together to write lyrics and put them over music created in a computer program. One man who uses an iPad to communicate was able to download the program and made music at home in his own time. Other offerings at the Crow this quarter included: Zine making, Poetry, and card making.

43

Status Changed

Instructions

Quarterly Program Activity / Consumer Service Report (Return to Quarterly Reports)

- * Agency Developmental Services Center
- * Board Developmental Disabilities Board
- * Program Community Employment (2022 Quarter 2)
- * Period 2022 - Second Quarter PY22

[Change Status] to Submitted

Status Submitted

Date Submitted 01/23/2022 10:49 AM

Submitted By VICKIE2010

Community Service Events Service / Screening Contacts NON-Treatment Plan Clients Treatment Plan Clients Other (CSE) (SC) (NTPC) (TPC)

Annual Target	2	15	0	70
Quarterly Data (NEW Clients)	0	1	0	1

44

Comments The second quarter of FY22 has brought new challenges and success for DSC's Community Employment (CE) Program. The Employment Specialists continue to support individuals in maintaining their jobs through ongoing job coaching while job developing with other individuals who are still seeking the job that is just right for them. Many employers have expanded their hours and services with the widespread availability of the COVID-19 vaccine, but near the end of this quarter, the new variant made ongoing hiring freedoms we have become accustomed to unpredictable.

Employment Specialists have worked to access technology this quarter in order to support employed individuals as well as those seeking employment. Employed individuals have been supported in learning how to access their schedules, paycheck stubs, and trained to report their earnings to Social Security. Some individuals have been assisted in learning where COVID testing sites can be found, where to get the latest direction on return-to-work information after being quarantined, or advice on recovering from COVID. Additionally, employment trainings have been completed using laptops and other web-based platforms and Employment Specialists have been integral in coordinating access to these tools.

Employed individuals have been able to expand their job duties with the support of Employment Specialists including one woman in particular who was hired at a local fast food establishment in 2019. Initially her duties were limited to keeping the dining room clean and running out orders to guests waiting in the parking lot for their food. Since that time, her Employment Specialist has supported this employee in her desire to learn new tasks which include: gaining the skills necessary to make desserts (which this restaurant is famous for) and learning to take orders using the cash register. Due to the individual's limited reading skills, the Employment Specialist has made flash cards that mimic the keys on the cash register in order to ease the memorization process. This is a great example of both the use of technology (using laptops and phones to watch training videos for the dessert instructional videos) and introducing a new piece of technology to an employee's job in the form of the cash register. Job seekers are also benefiting from the use of technology: Employment Specialists are assisting job seekers in creating personal profiles on job seeker platforms which allows seekers access to digital want ads. This allows job seekers to be notified as soon as a job that meets their criteria becomes available, thus making them among the first to apply. Additionally, Employment Specialists continue to make transportation access a priority for both employed individuals and those seeking employment. The mass transit department (MTD) has changed or cut several routes due to COVID and staffing issues and Employment Specialists have worked with those they support to utilize the web-based "Plan My Route" tool to confirm the desired bus route is still in service prior to the supported individual leaving their home.

Community Employment is not spared from the unpredictability that COVID has brought to all parts of our lives, but the Employment Specialists at DSC have continued to

find ways to support the individuals in our program.

Supported Employment at Philo Road Site:

- Thirteen individuals were supported in their jobs this quarter, three of whom resumed working after having been out of the workforce since the beginning of the pandemic in 2020.
- We welcomed a new Employment Specialist, Emily Bryant, to our Philo Road program after the departure of her predecessor.
- Our employment specialist continued to support individuals in their jobs with Derek Martin HAIR, Papa John's, Urbana-Champaign Independent Media Center, and Hessel Park Church, with all observing COVID mitigation protocols.

Status Changed X

Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

- * Agency Developmental Services Center
- * Board Developmental Disabilities Board
- * Program Community First (2022 Quarter 2)
- * Period 2022 - Second Quarter PY22

[Change Status] to Submitted

Date Submitted 01/24/2022 11:00 AM
Submitted By VICKIE2010

Community Service Events Service / Screening Contacts NON-Treatment Plan Clients Treatment Plan Clients Other (CSE) (SC) (NTPC) (TPC)

Annual Target	3	5	50	55
Quarterly Data (NEW Clients)	0	2	17	1

46

Comments Second Quarter kicked off with several newly offered groups. The Video Gaming Group was formed after discovering a high level of interest across the program. People who were interested in gaming among others who wanted to try something new, enjoyed eating dots in PAC Man and crossing levels in Super Mario World! This group explored the old and the new, the history, and the technology of all things gaming. People were able to discuss games they loved with new people who shared the same interests. One group member that had never played a video game, discovered he really enjoyed his new interest and continued to increase his skill each week. His hand eye coordination improved throughout the weeks and even had something new to discuss with his friends!

People who were interested in sports had an opportunity to join another new group, Fantasy Football. The interest was so high that we added a second group, Fantasy Sports. Some people chose their fantasy teams in a strategic way, and others who were less familiar chose random teams to compete. The group resulted in friendly competitions and exposure to something new. Technology was a focus of this group, providing support to people creating teams and keeping track online. People were able to check their team's scores outside of the group on their own time.

Another sport that was introduced to people was billiards. The billiards group traveled the community discovering new places to play the game. They focused on learning the rules of the game and honing in on the logical and geometrical theory behind it. The participants were able to play on teams and practice turn based participation. The end goal of this group is to assist interested participants in playing in local tournaments and/or creating their own teams with friends.

The paranormal group was something that began this quarter, on the tails of Halloween and the expressed interest in all things spooky! The group explored the reportedly haunted parts of CU and their history. The group was also able to partner with a local paranormal investigator who shared what the process is for detecting paranormal activity. The group spent time writing their own haunted stories and are working on adding more volumes to the series. One person in this group was happy to meet others who had similar interests- he shared "at first I was nervous but after a while I started to have fun I enjoyed ghost stories and talking to people about what I like to do."

Space group was a new group that explored all things space related! The group explored the constellations, black holes, quasars, and more! They met each week at the library to discover reading materials and search the web for more to learn about the known universe.

Also meeting at the library was the Problem-Solving Group. They explored games, mysteries, and other engaging activities as a way to help promote thinking through solutions for many different problems. They worked both in teams and individually throughout the group.

Returning groups included both Harry Potter Club and the popular Aqua Fit taking place at the YMCA. People were able to continue their pool exercises followed by a book

club gathering in the afternoon. Health and exercise continue to be a focus of the program prompting the return of Health Matters, now offered two times weekly. Two men in particular kept working towards their "2-mile goal" and eventually were able to walk 2.5 miles by the middle of the group. Men's group and Women's group returned with a reoccurring self-advocacy focus. The Self Advocates were busy this quarter preparing a presentation, attending the Speak Up Speak Out Summit, and even submitted an application to speak at the next ARC of IL convention. Those who were interested in employment got an opportunity to join the resurrected Job Club as well as MTD Group and volunteer options at both Habitat for Humanity and Salt and Light. The groups honed in on preparing to be good job candidates discussing appropriate dress, social cues, how to get to work on the MTD, and observing different workplaces around the community. Several of the participants in these groups have created new friendships, shared phone numbers, and regularly communicate outside of the program.

The COVID-19 pandemic continued to affect the Community First program this quarter. A few TPCs, some of their support staff, and some of their NTPC peers, had to quarantine/isolate as a result of exposures, positive diagnoses, and breakthrough infections. Several potential openings to the program have been repeatedly postponed due to individual/guardian requests because of fear of exposure to the virus.

Instructions

Quarterly Program Activity / Consumer Service Report (Return to Quarterly Reports)

- # Agency Developmental Services Center
- # Board Developmental Disabilities Board
- # Program Community Living (2022 Quarter 2)
- # Period 2022 - Second Quarter PY22

Status Submitted [Change Status] to Submitted

Date Submitted 01/19/2022 12:21 PM
Submitted By VICKIE2010

Community Service Events Service / Screening Contacts NON-Treatment Plan Clients (CSE) (SC) Treatment Plan Clients Other (TPC)

Annual Target	8	0	56
Quarterly Data (NEW Clients)	1	0	0

48

Community Living Program staff teach skills to help individuals remain independently in their homes. Staff supports individuals by assisting with budgeting, medical appointments, shopping, and maintaining a healthy and safe living environment. Supports provided are based on the individual's needs.

Comments

Housekeeping and safety reviews are completed so staff can educate people in those tasks required to maintain a safe home. Staff also assist in community connections such as identifying interests and attending local events.

Status Changed X

Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

- Agency Developmental Services Center
- Board Developmental Disabilities Board
- Program Employment First (2022 Quarter 2)
- Period 2022 - Second Quarter PY22

[Change Status] to Submitted

Status Submitted

Date Submitted 01/19/2022 12:19 PM

Submitted By VICKIE2010

Community Service Events Service / Screening Contacts NON-Treatment Plan Clients Treatment Plan Clients Other (TPC) (SC) (NTPC)

Annual Target	25
Quarterly Data (NEW Clients)	4

49

Employer Training

- LEAP trainings were provided to:
 - BodyWork Associates - 61820; In-person training for the owner
 - CliftonLarsonAllen - 61820; Hybrid in-person and virtual training of Champaign (16) and Danville (5) staff
 - Wolfgram - 61820; Virtual training for the HR Supervisor
 - Frontline Staff training was provided to:
 - CliftonLarsonAllen - 61820; Hybrid in-person and virtual training of Champaign (16) and Danville (5) staff
 - Impacts of the LEAP Program for Q2

Comments Curtis Orchard completed LEAP training this past summer and then hired a DSC jobseeker for a seasonal position. This enabled them to gain valuable work experience. They also hired a Community Choices jobseeker. Curtis Orchard is planning to have a Frontline Staff training in spring 2022.

FedEx Ground completed LEAP training in 2019 and hired a Community Choices jobseeker this quarter. The jobseeker hired by LEAP-trained BodyWork Associates successfully completed their 90-day milestone contract and remains employed with them.

Program Development 80 people in Champaign County were introduced to the LEAP program this quarter via e-mail, virtual meetings, and in-person events in an attempt to solicit participation in the trainings.

The LEAP team provided a program update to the Transition Planning Committee meeting in November. This included both an introduction to the program for new members and a discussion about upcoming developments.

Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

Agency **Developmental Services Center**

Board **Mental Health Board**

Program

Period **2022 - Second Quarter PY22**

Status Submitted

[Change Status] to Submitted

Date Submitted 01/21/2022 04:19 PM

Submitted By VICKIE2010

Community Service Events Service / Screening Contacts NON-Treatment Plan Clients Treatment Plan Clients Other (TPC)

Community Service Events Service (CSE)	15	200	0	655
Quarterly Data (NEW Clients)	3	42	0	74

50

Family Development held three parent-child social events this quarter. In October, a Halloween event was held at Hessel Park. Families were invited to eat pizza, decorate Halloween cookies, and make crafts. November's event was hosted at Grace Lutheran Church; the theme for the event was healthy eating and nutrition. December's event was also held at Grace Lutheran Church; the theme was holidays and healthy sleep habits.

DSC's therapists continue to conduct therapy, evaluations, school meetings, and screenings via video and in-person to families who signed up for these services.

Instructions

Quarterly Program Activity / Consumer Service Report

[\(Return to Quarterly Reports \)](#)

- # Agency **Developmental Services Center**
- # Board **Developmental Disabilities Board**
- # Program **Individual and Family Support (2022 Quarter 1)**
- # Period **2022 - Second Quarter PY22**

Status Submitted **[Change Status]** to Submitted **▼**

Date Submitted **01/21/2022 04:37 PM**
Submitted By **VICKIE2010**

Community Service Events Service / Screening Contacts **NON-Treatment Plan Clients** Treatment Plan Clients Other (TPC)

	(CSE)	(SC)	(NTPC)	(TPC)
Annual Target	2	8	32	17
Quarterly Data (NEW Clients)	0	0	0	0

The Individual and Family Support Program continues to provide services and support to individuals and families in the following ways: direct staff support; personal care; developing daily living skills; behavior management; social and communication skills; as well as in the community integrating individuals to an array of activities. The Individual Family Support Program – Intermittent Direct Support component has also helped this past quarter with someone to attend TKD and a YMCA membership.

Comments

During the COVID-19 outbreak, IFS staff visited some of the individuals by driving past their houses. The Individual Family Support Program creates a unique, individualized support network to the individuals and their families.

51

Instructions

Quarterly Program Activity / Consumer Service Report (Return to Quarterly Reports)

- # Agency Developmental Services Center
- # Board Developmental Disabilities Board
- # Program Service Coordination (2022 Quarter 2)
- # Period 2022 - Second Quarter PY22

Status Submitted [Change Status] to Submitted

Date Submitted 01/23/2022 10:05 AM
Submitted By VICKIE2010

Community Service Events Service / Screening Contacts NON-Treatment Plan Clients Treatment Plan Clients Other (TPC)

	(CSE)	(SC)	(NTPC)	(TPC)
Annual Target	2	75	36	280
Quarterly Data (NEW Clients)	0	3	0	1

52

Comments Supports and Services provided:

- Coordinates services by creating pathways to needed supports and working with the team to integrate care
- Facilitates delivery of service
- Linkage and referral to community resources/direct assistance with housing, needs, resources, and advocacy
- Establishing and maintaining benefits: SNAP, Medical, and Social Security, Shelter Plus Care grants
- 24-hour emergency response team participation and supervision
- Social Security Representative Payee services
- Medical appointment coordination and intermittent direct support with medical care
- Assisting with urgent financial circumstances (benefits and employment, etc)
- Grocery shopping and nutrition guidance
- Increase individual's ability for self-management and decision-making
- Documentation management
- Actively supports measures that prioritize the individual's needs and promotes the effective use of resources
- Intervenes by arranging for services, and by providing psychosocial support to the individual and their family
- Provides individual/family advocacy
- Strives to maximize continuity of care especially during the ongoing pandemic
- Communicates with providers who are delivering care and services for the purpose of maintaining the quality of care
- Review Implementation Strategy Ongoing Supports and provide monthly summaries of services
- When new individuals are opened in the agency or a new program, contacting the ISC to be sure they are touching base with the person first on what their needs/desires are, to be sure it remains conflict free.
- Working with ISC to ensure timely plans and a smoother process for each individual.
- Assisting with linkage for legal support and providing advocacy and support to people with legal concerns/police/court.
- Ensuring agency policies and procedures are being followed.

1/28/22, 12:14 PM

Consumer Service Report

- Strong medical advocacy to ensure person's voice is heard and respected.
- Coordinating a smooth transition from county to state funding with the ISC when pulled from PUNS.

▲ Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

- Agency PACE, Inc.
- Board Developmental Disabilities Board
- Program Consumer Control in Personal Support (2022 Quarter 2)
- Period 2022 - Second Quarter PY22

[Change Status] to Submitted ▼

Status Submitted

Date Submitted 01/12/2022 03:37 PM

Submitted By SHERRY

Community Service Events Service / Screening Contacts (CSE)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
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Annual Target	12	200	30	0	3
Quarterly Data (NEW Clients)	8	120	7	0	6

54

PACE offered orientations via zoom and 1:1 appointments at PACE's office during this quarter to recruit PSWs. Due to the decrease inquiries of potential PSWs, we are currently running PSW Indeed job postings, Facebook postings and attending community events to attempt to recruit PSWs.

PACE would like to note that during this quarter recruiting efforts was affected by potential PSWs not completing paperwork and not passing the background checks. As a result, for this quarter there were three (3) potential PSWs that were not successfully added to the PSW registry due the reasons above and are not reflected to the number reported above.

No TPCs due to people being served through this funding are people seeking employment as PSWs and not consumers with IDD. Continued collaboration is taking place with IRC, DSC and CCRPC-ISC, in that they are referring individuals with IDD and their family to PACE to hire a PSW that was oriented and put onto a registry through this funding.

Comments

During this quarter, PACE received the following updates from consumers and their families who are seeking PSWs:

- A family found/hired a PSW for their son from the registry.
- A mother found two (2) PSW and is the hiring process.
- A consumer was able to find/hire two (2) back up PSWs.
- Collaborating with RPC, a consumer was able to find a PSW/Respite worker from the registry

PACE continues to reach out and attempt to collaborate with the parent group at Community Choices, IRC and DSC. PACE continues to offer quarterly PSW advisories to provide an extra opportunity for consumers and PSWs to get connected and discuss topics about the PSW program. The last online PSW advisory occurred on, Friday, December 3, 2021.

For the Second Quarter PY22, PACE has sent out nine (9) sets of referrals.

55

#12.C

From the Executive Director

Greetings Stakeholders!!

I hope all of you had a happy holiday season!! Please contact me (cworkman@pathcrisis.org) if there is anything specific you would like to see me address in future quarterly letters. I have provided some general updates below that may be of interest to everyone.

- ▶ We are pleased to announce we are hiring five (5) permanent part-time staff. These staff will be initially trained as a Resource Database Curators and then as a 211 Call Center Community Navigator. This allows us to have staff matriculate between to the two (2) functions as needed for both resource management and call center services. However, we hope to have the majority of their time spent in the call center during our peak hours of 9am-2pm.
- ▶ RADx-UP 211 Presentation - RADx-UP is the name given to more than 100 projects funded by the National Institutes of Health to address the COVID-19 pandemic and health equity in underserved populations. This 15 minute presentation presented to the NIH members, stakeholders, and politicians was about a study led by the Health Communication Research Laboratory of Washington University in St. Louis, entitled, "Partnering with 2-1-1 helplines to understand and increase COVID-19 testing and vaccination in underserved populations." The researcher argued for a large-scale, system-wide integration of 211 into the U.S. public health system to inform action and response to community health issues. It's worth a watch/listen.
<https://warppwire.duke.edu/w/JVEGAA/>

Best Regards,



Chris Workman
Executive Director/CEO PATH Inc.



Updates Cont. From the Executive Director

- ▶ National 211 Day 2022 is February 11, 2022!!!
- ▶ Grocery Worker's Appreciation Fund: United Way Worldwide launched this program one year ago and provides a \$250 gift card to grocery workers who apply and meet eligibility requirements. Funds are limited and the application and [details are found here](#). To date, the program has provided more than 1,500 gift cards to workers.
- ▶ PATH Inc. 211 Changes Effective July 1, 2022 - PATH Inc. began as a mental health crisis line, so when we developed our 211 service model, it made complete sense to blend Information and Referral (I&R) services with crisis services. It has worked well for us over the past ten (10) years, however, times change and improvements are made to strengthen helping others. One of these improvements is the new federal 988 number. Illinois will be implementing the new 988 mental health/crisis line effective July 1, 2022. Therefore, PATH Inc. will separate our 211 and crisis call center model to just provide 211 services to our 211 stakeholders effective July 1st.

Best Regards,



Chris Workman
Executive Director/CEO PATH Inc.



Champaign County

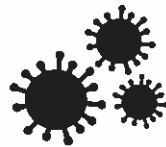
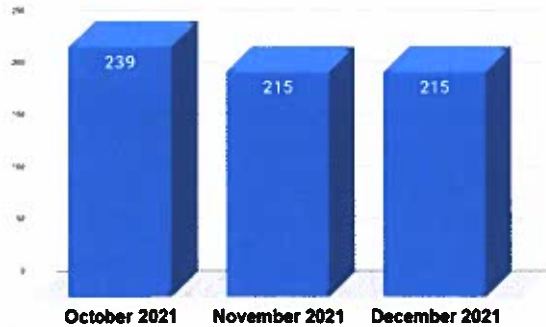


Overview

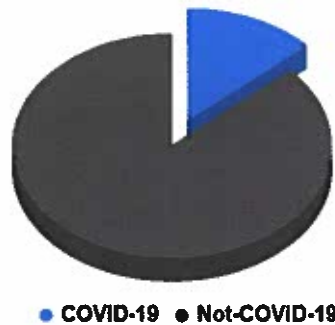
- ✓ Total Calls
- ✓ COVID-19
- ✓ Total Texts
- ✓ Time Stats
- ✓ Service Level
- ✓ Contact Needs
- ✓ Who's Calling
- ✓ Follow-Ups
- ✓ Referral Source
- ✓ PATH Page
- ✓ Links/Resources



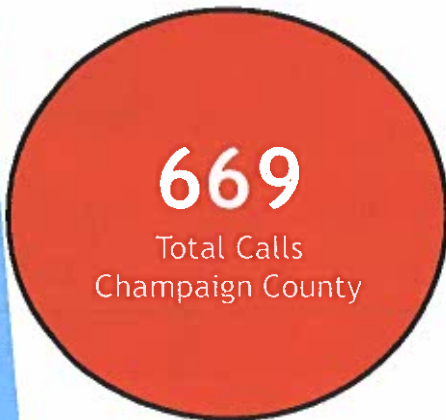
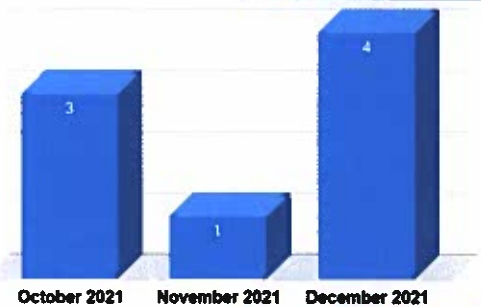
211 Calls



COVID-19 Contacts



211 Texts



United Way 211 Report 4th Quarter

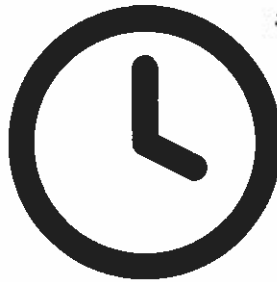
October 1st - December 31st 2021

Time stats, Service Level

Average Handle Time

7:45

Untied Way 211 Calls

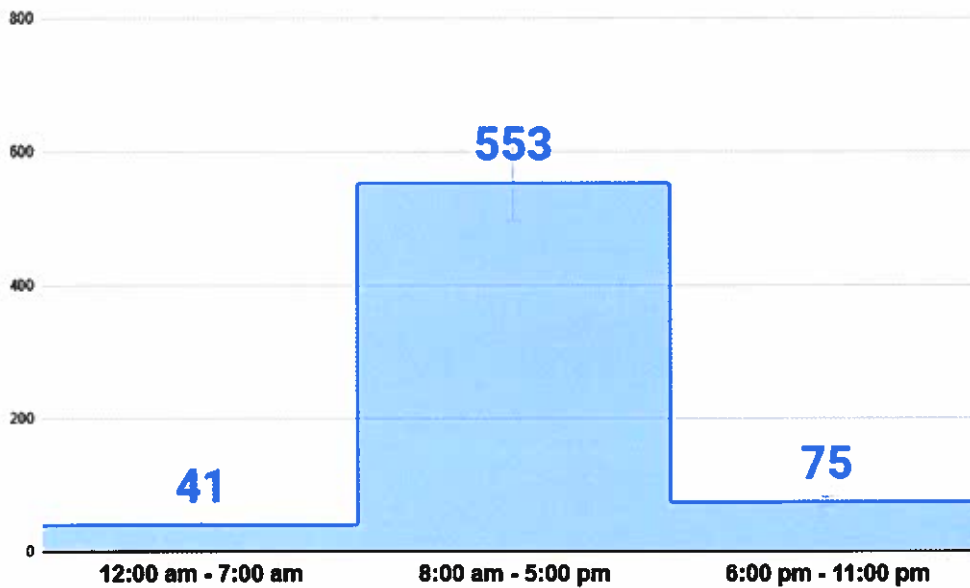


Average InQueue Time

50 Sec

Untied Way 211 Calls

Call Time



Note: Chart describes the distribution of calls received during 3 different time periods: early morning hours (12am-7am), business hours (8am-5pm), and after hours (6pm-11pm).

Service Level

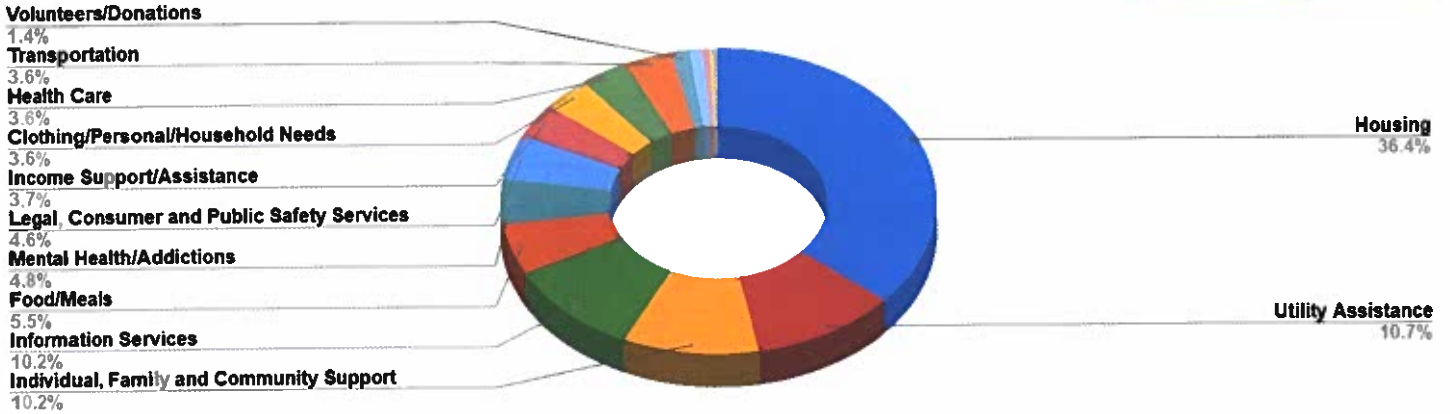
✓ 78.14 % (United Way 211)



Service Level % = Percentage of calls answered within 90 seconds. Goal 80%

Contact Needs

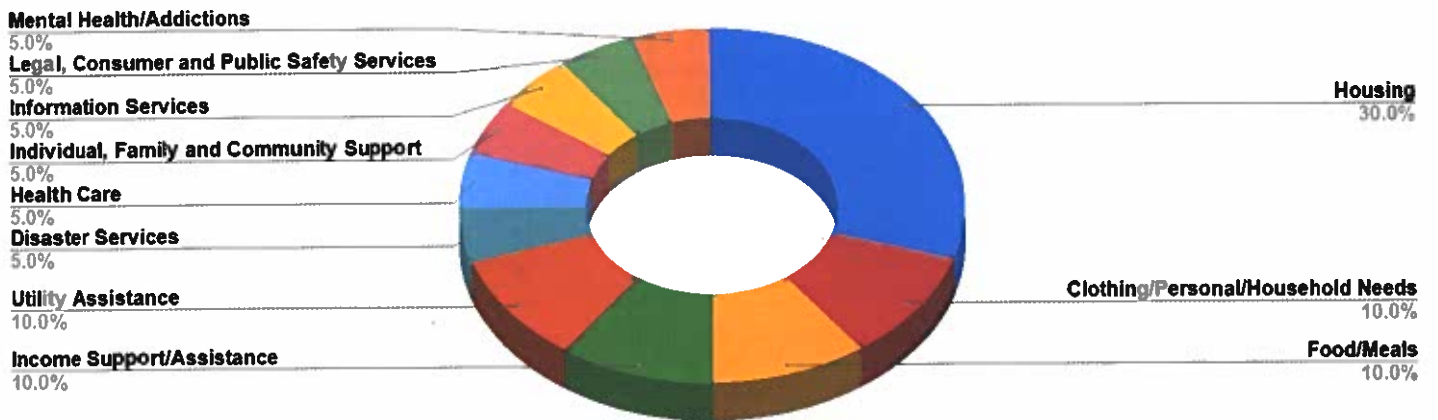
AIRS Problem Needs - Call



Note:

- AIRS - The Alliance of Information and Referral Systems. "AIRS is the driving force behind the delivery of quality I&R services and the sole source for standards, program accreditation and practitioner certification for the I&R sector." ([AIRS home page](#))
- AIRS Problem Needs - AIRS list of national categories for I&R problem/needs is a means to organize the incredibly wide range of inquiries handled by I&R services and to provide for the consistent and credible reporting of community needs across jurisdictions.

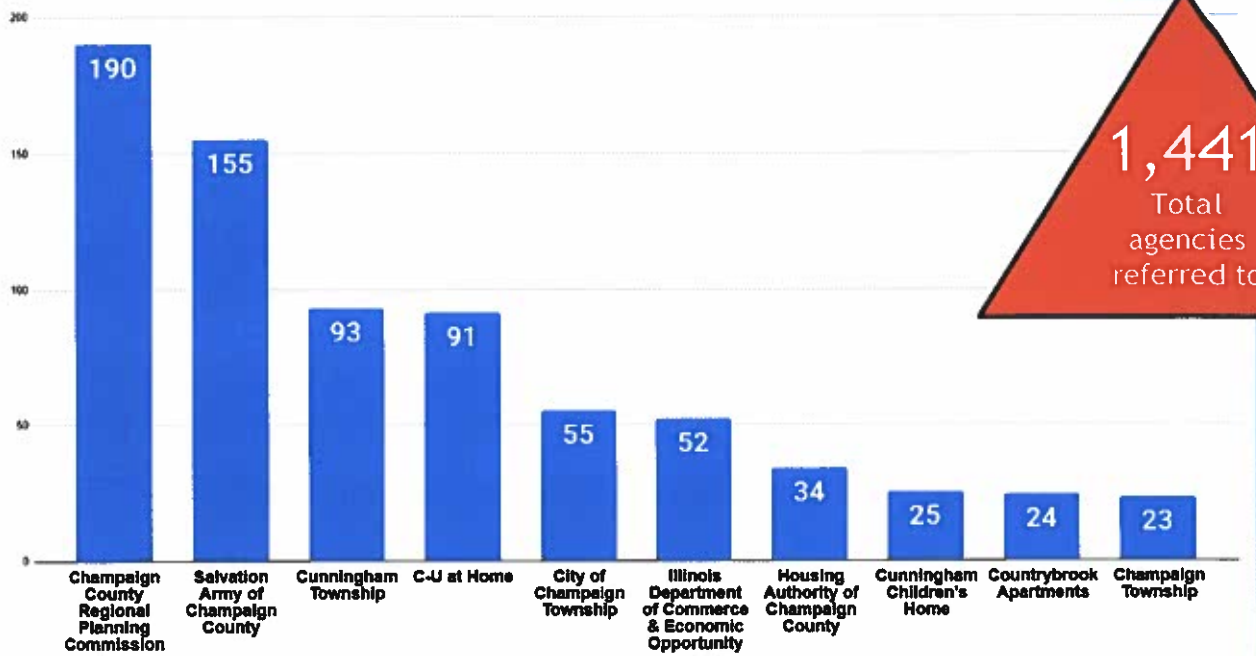
AIRS Problem Needs - Text



Note: Champaign County received 8 total 211 texts. This chart describes the percentage of AIRS Problem Needs recorded on the 211 text-line.

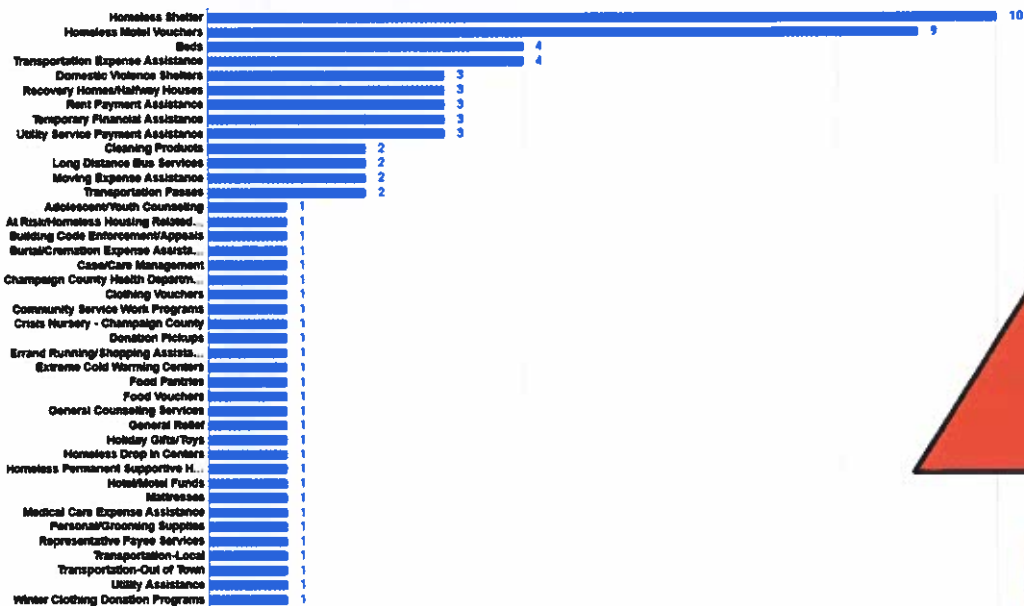
Contact Needs Cont.

Top 10 Agency Referrals



Note: 1,441 total agencies were referred to in Champaign County. This chart displays the top ten agencies referred to with exact referral numbers in data labels.

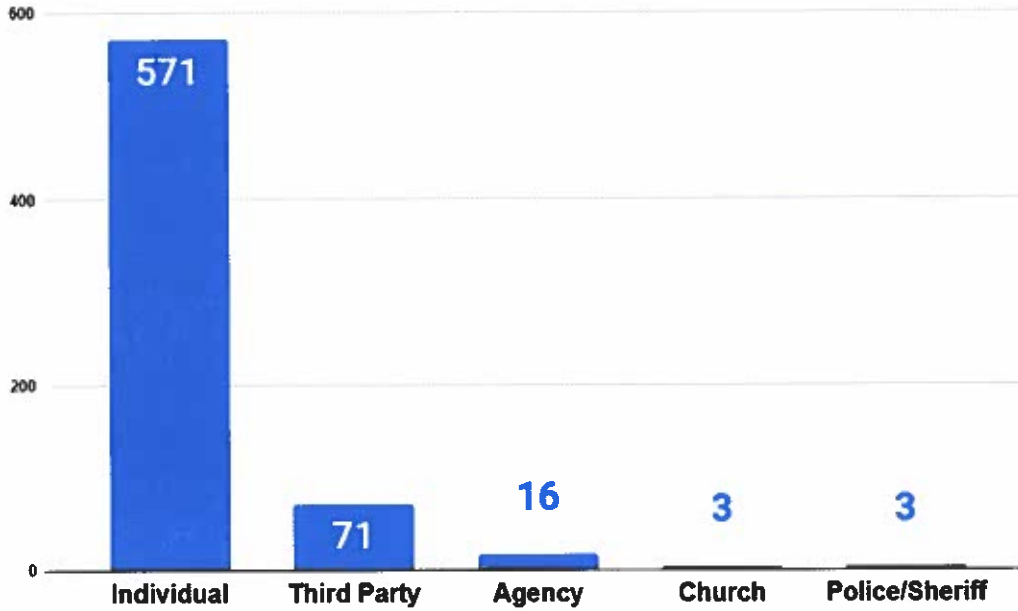
Unmet Needs



Note: 78 total unmet needs were recorded in Champaign County. The number one unmet need was *Homeless Shelter*.

Who's Calling

Contact Person Type



Note: Contact Person Type describes the 211 caller and their role in contacting I&R services.



70.0%
Female



29.4%
Male



0.6%
Unknown



3
Spanish 211 calls



0.3%
Young Adult
<18



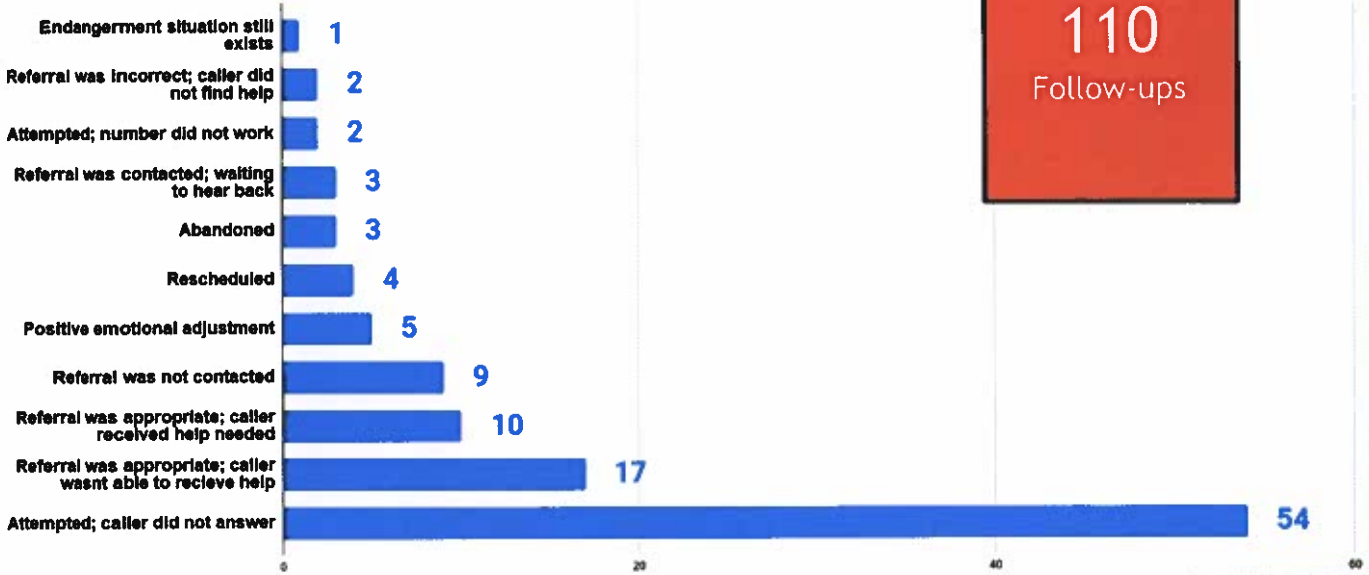
81.2%
Adult
18-54



18.5%
Older Adult
55+

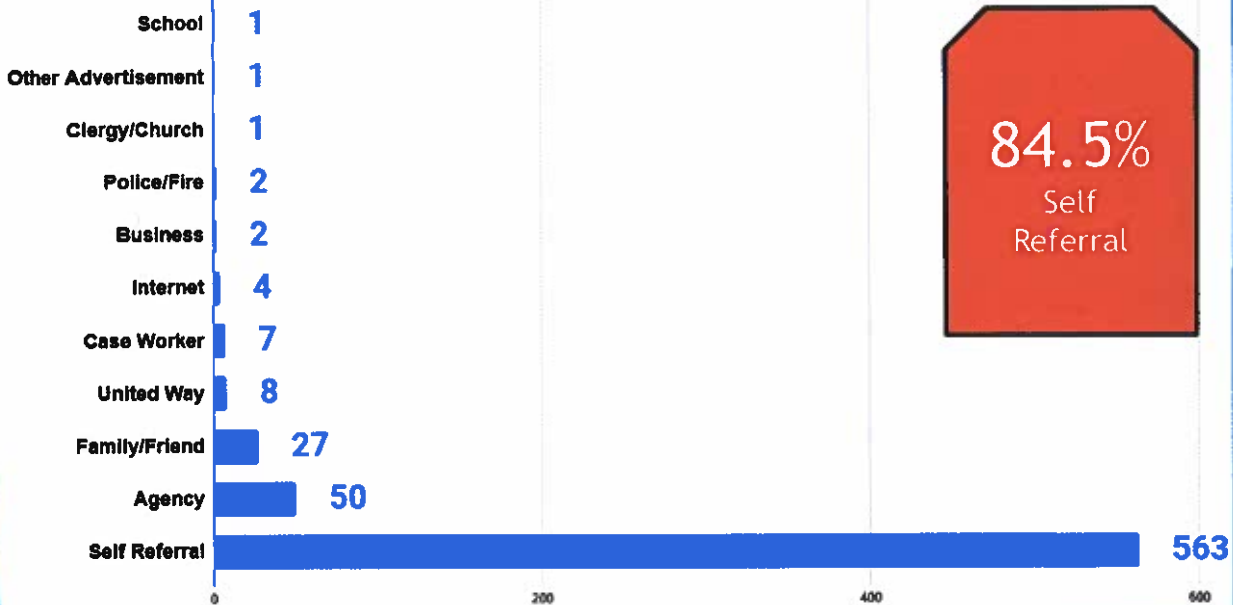
Follow-Ups, Referral Source

Follow-Ups



Note: 110 total follow-ups were performed. This chart describes the breakdown of each follow-up result.

Referral Source



Note: Referral source refers to what motivated the 211 contact to reach out to 211 services.

63



All Calls Answered by PATH Inc.

- ✓ 10,896 calls handled (United Way 211)
- ✓ 315 calls handled (Spanish 211)



All Text Messages Handled by PATH Inc.

- ✓ 84 texts
- ✓ Text your zip-code to 898-211 to get started!



Abandons

- 1,407 (United Way 211)
- 124 (Spanish 211)

Average Abandon Time

- 1 min:14 sec (United Way 211)
- 23 sec (Spanish 211)

% Abandons

- 11.43% (United Way 211)
- 28.18% (Spanish 211)

% Abandon Goal = 9%

PATH Page Cont.



Average Handle Time

✓ 7:45 (United Way 211)

✓ 6:04 (Spanish 211)

Average InQueue Time

✓ 50 sec (United Way 211)

✓ 42 sec (Spanish 211)

Service Level

✓ 78.14 % (United Way 211)

✓ 79.41 % (Spanish 211)



Service Level % = Percentage of calls answered within 90 seconds. Goal 80%

PATH Success Stories (3rd Quarter)

The following are real 211 callers and their stories. Certain details have been changed to preserve their anonymity.





He has been clean and sober for 1.5 years through the assistance of SMART Recovery, and he actually worked at a sober living home for others trying to get clean.

He explained that a lot of his thoughts were around why he has the urge to relapse or use substances again. He said he hadn't really had those urges for a long time, but they could be hiding and he might try some coping mechanisms.

We discussed the "kitchen sink" approach of trying all of them for this issue to see what sticks and he thanked me for being a sounding board to bounce his thoughts off of. He also said he would consider going back into counseling/therapy.

It was another holiday alone which she isn't used to and just wanted someone to talk to.

We talked for a while about her friends whom she's really close to but now lives further away and the people that live in her building who are driving her nuts.

On the bright side she has a beautiful new apartment in a great area with a great landlord. She's thinking about going to see a counselor once she gets settled and calling a cleaner or organizer to help her get everything unpacked and in order.

At the end of the call she felt better about the situation and we were able to laugh about things and life. I let her know she can call anytime and just talk if she needs to.



Links/Resources

PATH Inc. Website

- <https://www.pathcrisis.org/>

211 Counts

- <https://uwaypath.211counts.org/>

PATH Inc. Online Database

- <https://www.navigateresources.net/path/>

AIRS

- <https://www.airs.org/i4a/pages/index.cfm?pageid=1>

Raw Data

- https://docs.google.com/spreadsheets/d/17m0q0YjSVo1CjyJ1aAS40oGWsyk4W_KSHqxI7pN45ds/edit?usp=sharing

Submitted by:
Violet Pavlik
Database Manager
vpavlik@pathcrisis.org
309-834-0580



68

#12.D.



BRIEFING MEMORANDUM

DATE: February 23, 2022
TO: Champaign County Developmental Disabilities Board (CCDDDB)
FROM: Lynn Canfield, Executive Director
SUBJECT: Update on CILA Facilities Project

Background:

The CILA Facilities Project is a collaboration of the CCDDDB and the Champaign County Mental Health Board (CCMHB), launched in 2014 on behalf of residents who had I/DD and complex support needs and had been unable to secure residential services in or near their home community. For several years, challenges were met by the service provider, families of those served, Independent Service Coordination staff, and CCDDDB/CCMHB members, staff, and attorneys. By 2020, difficulties securing a workforce had become insurmountable. While the I/DD workforce is a topic at state and federal levels, many providers are downsizing rather than expanding community-based services. With our CILA houses empty, the Boards made the difficult decision in July to sell them and reinvest in meaningful supports for this population.

Updates:

The first home was sold in September, adding **\$226,017.05** to the CILA Facilities Fund, with insurance refund of **\$681**. Repairs to the second home were identified prior to listing, and two inspections indicated the need for roof replacement.

- Removal of dead tree and landscaping stones - **\$475+\$195 done**
- Replace garage door and trim -**\$1876 done - a trim piece remains to be done.**
- Refinish hardwood flooring - **\$2275 done**
- Replace broken face plates – **\$20 done (completed with other work)**
- Remove panel under kitchen sink, install cabinet doors - **\$603.46 done**
- Repair/repaint kitchen ceiling, remove stickers, paint interior - **\$2650 done**
- Repair front railing, repair and restain rear deck, remove picket fence, fill in holes, plant grass seed - **\$1635 done**
- Remove signs from interior – *waiting, due to potential buyer*
- Roof replacement – **\$14,432 done**

When the home was listed in September, there were eleven realtor showings and one offer, contingent on repairs identified in the buyer's inspection report, which could not be completed by the closing date. The home was taken off the market so that we could follow up with inspections, bids, and determination of the necessity.

- Repair/replace downspouts as needed – *seeking a second bid*
- Prep and paint trim around exterior doors – *a minor repair*
- Repair auto-retract feature of garage door – **\$84 done**
- Finish drywall and paint garage – *not a qualifying deficiency*
- Qualified electrician to correct double tapping in electrical panel. Properly secure wiring in crawlspace. – *electrical items can be done for below \$300*
- Professional HVAC company to inspect the heating system and the scorching issue. All repairs and/or replacement to be completed as recommended. – *servicing and inspection \$216.50 done - functioning normally, do not replace/repair.*
- Improper filter to be replaced. – *if not already done, handyman bid*
- Qualified plumber to replace improper piping material with appropriate materials, make necessary repairs to low water flow at left side back bathroom sink, and identify the source of the moisture and perform necessary repairs. - **\$729** (*repair shower pan and repair faucet and showerhead in master bath, repair showerhead and faucet in hall bath, install downspout extensions to correct water in crawlspace*). *Because the issue is the failing shower pan, seeking a bid to replace it.*
- Issue with standing water in the crawlspace to be corrected by the installation of a sump pit and sump pump with appropriate plumbing to move the water away from the home - *plumber notes downspout extensions will correct it, given the amount of seepage and lack of proper downspout extensions; sump pump may not be necessary – seeking a handyman bid.*
- Loose insulation in the crawlspace to be repaired or replaced as needed. – *not a qualifying deficiency, could be reattached.*
- Mold in the garage to be cleaned and treated by an appropriate professional.
- Miscellaneous work: replace 2 cover plates and outlet in back bathroom; repair ceiling fan in SE bedroom; replace 2 outlets on east side of kitchen island; replace doorbell button; replace garage attic access ladder; vent dryer outside. - **\$950**
- Effected subfloor and floor joists to be replaced by a qualified contractor. Any mold/mildew remaining after repairs will be cleaned and treated by a professional contractor (below back bedroom shower). Bathroom flooring to be repaired or reinstalled after repairs (below back bedroom shower). – *Joists appear to be fine - \$11,722.02. Work began February 1. More damage discovered, \$840 to repair. Additional insurance for the duration.*

Exterior trim painting and garage mold clean up should be done when the weather warms. The main focus is the master bath subfloor, which should also resolve water incursion problems and settle the most important issues. Once completed, the market may be different. We could go back to the earlier buyer with a revised list price, and we could relist the house.

Possible Next Steps:

Because this is a shared project of the Boards, further discussion and action will determine the next appropriate uses of the fund. Suggestions from board and staff members include the following, ranked by alignment with the original purpose of the CILA project:

- Contract with an agency to offer specific assistance to people who have I/DD and complex service needs, especially those who are unable to secure services within the County. This might cover the types of purchase made through the CCDDDB mini-grant process or on behalf of the individual with a designated gift managed within the CILA Fund: assistive or adaptive technology; home/vehicle modifications; summer camps; speech therapies; cooking lessons; gym memberships; transportation/travel support, etc.
- Fund treatment programs for people who have I/DD and co-occurring behavioral or physical health issues which result in complex support needs.
- Establish a Direct Support Professional retention fund, from which individual DSPs who have a 'satisfactory' or better performance evaluation would receive retention payments after a period of employment in Champaign County CILAs. Pay frontline DSPs and supervisors to complete trainings and certifications.
- Secure a long-term lease on (or purchase) a storefront space to host a permanent art gallery for exhibit and sale of the original works of many local artists who have disabilities. For several years, Stephanie Howard-Gallo has developed venues for artists participating through AIR, many of whom have I/DD and complex support needs. The space could include room for case manager workshops, board meetings, meetings of related groups, and office space for our staff. CILA Facilities funds could be used for relevant expenses, and other administrative costs as typically budgeted.



#12.E.

CCDDB 2022 Meeting Schedule

9:00AM Wednesday after the third Monday of each month

Brookens Administrative Building, 1776 East Washington Street, Urbana, IL

<https://us02web.zoom.us/j/81559124557> 312-626-6799, Meeting ID: 815 5912 4557

January 19, 2022 – Shields-Carter Room

February 23, 2022 – Shields-Carter Room

March 23, 2022 – Shields-Carter Room

April 20, 2022 – Shields-Carter Room

May 18, 2022 – Shields-Carter Room

June 22, 2022 – Shields-Carter Room

July 20, 2022 – Shields-Carter Room

August 17, 2022 – Shields-Carter Room - *tentative*

September 21, 2022 – Shields-Carter Room

October 19, 2022 – Shields-Carter Room

October 26, 2022 5:45PM – Shields-Carter Room – study session with CCMHB

November 16, 2022 - Shields-Carter Room

December 21, 2022 – Shields-Carter Room

This schedule is subject to change due to unforeseen circumstances.

Please email stephanie@ccmhb.org to confirm meetings or to request alternative format documents, language access, or other accommodation needed to participate. All meetings and study sessions include time for members of the public to address the Board.

Meetings are posted in advance and recorded and archived at <http://www.co.champaign.il.us/mhbddb/DDBMeetingDocs.php>

Public Input: All are welcome to attend the Board's meetings, using the Zoom options or in person, in order to observe and to offer thoughts during the "Public Participation" period of the meeting. For support to participate in a meeting, let us know how we might help by emailing stephanie@ccmhb.org.

If the time of the meeting is not convenient, you may still communicate with the Board by emailing stephanie@ccmhb.org any written comments which you would like us to read to the Board during the meeting. Your feedback is appreciated but be aware that the time for each person's comments may be limited to five minutes.

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CHAMPAIGN COUNTY
DEVELOPMENTAL
DISABILITIES BOARD
CHAMPAIGN COUNTY
MENTAL HEALTH BOARD

CCMHB 2022 Meeting Schedule

5:45PM Wednesday after the third Monday of each month

Brookens Administrative Building, 1776 East Washington Street, Urbana, IL

<https://us02web.zoom.us/j/81393675682> 312-626-6799 Meeting ID: 813 9367 5682

January 19, 2022 – Shields-Carter Room

January 26, 2022 – *study session* - Shields-Carter Room

February 16, 2022 – *study session* - Shields-Carter Room

February 23, 2022 – Shields-Carter Room

March 23, 2022 – Shields-Carter Room

March 30, 2022 – *study session* - Shields-Carter Room

April 20, 2022 – Shields-Carter Room

April 27, 2022 – *study session* - Shields-Carter Room

May 18, 2022 – *study session* - Shields-Carter Room

May 25, 2022 – Shields-Carter Room

June 22, 2022 – Shields-Carter Room

July 20, 2022 – Shields-Carter Room

September 21, 2022 – Shields-Carter Room

September 28, 2022 – *study session* - Shields-Carter Room

October 19, 2022 – Shields-Carter Room

October 26, 5:45PM – *study session with CCMHB* - Shields-Carter

November 16, 2022 – Shields-Carter Room (*off cycle*)

December 21, 2022 – Shields-Carter Room (*off cycle*) - *tentative*

This schedule is subject to change due to unforeseen circumstances.

Please email stephanie@ccmhb.org to confirm meetings or to request alternative format documents, language access, or other accommodation needed to participate. Meetings are archived at <http://www.co.champaign.il.us/mhbddb/MHBMeetingDocs.php>

Public Input: All meetings and study sessions include time for members of the public to address the Board. All are welcome to attend meetings, using the Zoom options or in person, in order to observe and to offer thoughts during "Public Participation". For support to participate, let us know how we might help by emailing stephanie@ccmhb.org.

If the time of the meeting is not convenient, you may still communicate with the Board by emailing stephanie@ccmhb.org any written comments which you would like us to read to the Board during the meeting. Your feedback is appreciated but be aware that the time for each person's comments may be limited to five minutes.

IMPORTANT DATES - 2022 Meeting Schedule with Subjects, Agency and Staff Deadlines, and Allocation Timeline for PY23

This schedule offers dates and subject matter of meetings of the Champaign County Developmental Disabilities Board. Subjects are not exclusive to any given meeting, as other matters requiring Board review or action may be addressed. Study sessions may be added on topics raised at meetings or by staff, or with the CCMHB. Regular meetings are held at 9AM; joint study sessions at 5:45PM. Included are tentative dates for steps in the funding process for PY23 and deadlines related to PY21 and PY22 agency contracts.

- | | |
|---------|--|
| 1/3/22 | <i>Online System opens for Applications for PY23 Funding</i> |
| 1/19/22 | Regular Board Meeting |
| 1/28/22 | <i>Agency PY22 2nd Quarter and CLC Progress Reports due</i> |
| 1/31/22 | <i>Deadline for submission of updated eligibility questionnaires</i> |
| 2/11/22 | <i>Deadline for submission of applications for PY2023 funding
(Online system will not accept any forms after 4:30PM)</i> |
| 2/23/22 | Regular Board Meeting
List of Requests for PY2023 Funding |
| 3/23/22 | Regular Board Meeting |
| 4/13/22 | <i>Program summaries released to Board, posted online with the
CCDDB April 20 meeting agenda and packet</i> |
| 4/20/22 | Regular Board Meeting
Board Review, Staff Summaries of Funding Requests |
| 4/29/22 | <i>Agency PY2022 Third Quarter Reports due</i> |
| 5/11/22 | <i>Allocation recommendations released to the Board and posted
Online with CCDDB May 18 meeting agenda and packet</i> |
| 5/18/22 | Regular Board Meeting
Allocation Decisions; Authorize PY2023 Contracts |

6/22/22	Regular Board Meeting: Draft FY2023 Budget
6/24/22	<i>Deadline for agency application/contract revisions Deadline for agency letters of engagement with CPA firms PY2023 contracts completed</i>
6/30/22	<i>Agency Independent Audits, Reviews, or Compilations due (only for those with calendar fiscal year, per Special Provision)</i>
7/20/22	Regular Board Meeting: Election of Officers
8/17/22	Regular Board Meeting - tentative
8/26/22	<i>Agency PY2022 4th Q Reports, CLC Progress Reports, and Annual Performance Measure Reports due</i>
9/21/22	Regular Board Meeting Draft Three Year Plan 2022-24 with 2023 Objectives
10/19/22	Regular Board Meeting Release Draft Program Year 2024 Allocation Criteria
10/26/22	Joint Study Session with CCMHB at 5:45PM
10/28/22	<i>Agency PY2023 First Quarter Reports due</i>
11/16/22	Regular Board Meeting (off cycle) Approve Three Year Plan, PY24 Allocation Criteria
12/11/22	<i>Public Notice of Funding Availability to be published by this date, giving at least 21-day notice of application period.</i>
12/21/22	Regular Board Meeting (off cycle)
12/31/22	<i>Agency Independent Audits, Reviews, or Compilations due</i>
1/2/23	<i>Online System opens for Applications for PY2024 Funding</i>

Agency and Program acronyms

- CC – Community Choices
- CCDDDB – Champaign County Developmental Disabilities Board
- CCHS – Champaign County Head Start, a program of the Regional Planning Commission
- CCMHB – Champaign County Mental Health Board
- CCRPC – Champaign County Regional Planning Commission
- CUAN – Champaign-Urbana Autism Network
- DSC - Developmental Services Center
- DSN – Down Syndrome Network
- LAG – Individual Advocacy Group
- ISC – Independent Service Coordination Unit
- FDC – Family Development Center
- PACE – Persons Assuming Control of their Environment, Inc.
- PCMHC – Piatt County Mental Health Center
- RCI – Rosecrance Central Illinois
- RPC – Champaign County Regional Planning Commission

Glossary of Other Terms and Acronyms

211 – Similar to 411 or 911. Provides telephone access to information and referral services.

AAC – Augmentative and Alternative Communication

ABA – Applied Behavioral Analysis. An intensive behavioral intervention targeted to autistic children and youth and others with associated behaviors.

ABLE Act – Achieving a Better Life Experience Act. A tax advantage investment program which allows people with blindness or disabilities the option to save for disability related expenses without putting their federal means-tested benefits at risk.

ACA – Affordable Care Act

ACMHAI – Association of Community Mental Health Authorities of Illinois

ADA – Americans with Disabilities Act

ADD – Attention Deficit Disorder

ADHD – Attention Deficit/Hyperactivity Disorder

ADL – Activities of Daily Living

ASD – Autism Spectrum Disorder

ASL – American Sign Language

ASQ – Ages and Stages Questionnaire. Screening tool used to evaluate a child's developmental and social emotional growth.

ASQ-SE – Ages and Stages Questionnaire – Social Emotional screen.

BD – Behavior Disorder

BSP – Behavior Support Plan

CANS – Child and Adolescent Needs and Strengths. The CANS is a multi-purpose tool developed to support decision making, including level of care, service planning, and monitoring of outcomes of services.

CARF- Council on Accreditation of Rehabilitation Facilities

CC – Champaign County

CDS – Community Day Services, formerly “Developmental Training”

CFC – Child and Family Connections Agency

CFCM – Conflict Free Case Management

C-GAF – Children’s Global Assessment of Functioning

CILA – Community Integrated Living Arrangement

CLC – Cultural and Linguistic Competence

CMS – Center for Medicare and Medicaid Services, the federal agency administering these programs.

CNA – Certified Nursing Assistant

COTA – Certified Occupational Therapy Assistant

CP – Cerebral Palsy

CQL – Council on Quality and Leadership

CSEs - Community Service Events. A category of service measurement on the Part II Utilization form. Activity to be performed should also be described in the Part I Program Plan form-Utilization section. It relates to the number of public events (including mass media and articles), consultations with community groups and/or caregivers, classroom presentations, and small group workshops to promote a program or educate the community. Activity (meetings) directly related to planning such events may also be counted here. Actual direct service to clientele is counted elsewhere.

CUSR – Champaign Urbana Special Recreation, offered by the park districts.

CY – Contract Year, runs from July to following June. For example, CY18 is July 1, 2017 to June 30, 2018. May also be referred to as Program Year – PY. Most contracted agency Fiscal Years are also from July 1 to June 30 and may be interpreted as such when referenced in a Program Summary e.g. FY18.

DCFS – (Illinois) Department of Children and Family Services.

DD – Developmental Disability

DDD – Division of Developmental Disabilities

DHFS – (Illinois) Department of Healthcare and Family Services. Previously known as IDPA (Illinois Department of Public Aid)

DHS – (Illinois) Department of Human Services

DOJ – (US) Department of Justice

DRS – (Illinois) Division of Rehabilitation Services

DSM – Diagnostic Statistical Manual.

DSP – Direct Support Professional

DT – Developmental Training, now “Community Day Services”

DT – Developmental Therapy, Developmental Therapist

Dx – Diagnosis

ED – Emotional Disorder

EI – Early Intervention

EPDS – Edinburgh Postnatal Depression Scale – Screening tool used to identify mothers with newborn children who may be at risk for prenatal depression.

EPSDT – Early Periodic Screening Diagnosis and Treatment. Intended to provide comprehensive and preventative health care services for children under age 21 who are enrolled in Medicaid.

ED – Emergency Department

ER – Emergency Room

FAPE – Free and Appropriate Public Education

FFS – Fee For Service. Type of contract that uses performance-based billings as the method of payment.

FOIA – Freedom of Information Act.

FQHC – Federally Qualified Health Center

FTE – Full Time Equivalent is the aggregated number of employees supported by the program. Can include employees providing direct services (Direct FTE) to clients and indirect employees such as supervisors or management (Indirect FTE).

FY – Fiscal Year, which for the County is January 1 through December 31.

GAF – Global Assessment of Functioning. A subjective rating scale used by clinicians to rate a client's level of social, occupational and psychological functioning. The scale included in the DSM-IV has been replaced in the DSM-V by another instrument.

HBS – Home Based Services, also referred to as HBSS or HBSP

HCBS – Home and Community Based Services

HI – Hearing Impairment or Health Impairment

Hx – History

ICAP – Inventory for Client and Agency Planning

ICDD – Illinois Council for Developmental Disabilities

ICFDD – Intermediate Care Facility for the Developmentally Disabled

ID – Intellectual Disability

IDEA – Individuals with Disabilities Education Act

IDHS – Illinois Department of Human Services

IDOC – Illinois Department of Corrections

IDPH – Illinois Department of Public Health

IDT – Interdisciplinary Team

IEP – Individualized Education Plan

IFSP – Individualized Family Service Plan

IPLAN - Illinois Project for Local Assessment of Needs. The Illinois Project for Local Assessment of Needs (IPLAN) is a community health assessment and planning process that is conducted every five years by local health jurisdictions in Illinois. Based on the *Assessment Protocol for Excellence in Public Health* (APEX-PH) model, IPLAN is grounded in the core functions of public health and addresses public health practice standards. The completion of IPLAN fulfills most of the requirements for Local Health Department certification under Illinois Administrative Code Section 600.400: Certified Local Health Department Code Public Health Practice Standards. The essential elements of IPLAN are:

1. an organizational capacity assessment;
2. a community health needs assessment; and
3. a community health plan, focusing on a minimum of three priority health problems.

I&R – Information and Referral

ISBE – Illinois State Board of Education

ISC – Independent Service Coordination

ISP – Individual Service Plan, Individual Success Plan

ISSA – Independent Service & Support Advocacy

LCPC – Licensed Clinical Professional Counselor

LCSW – Licensed Clinical Social Worker

LD – Learning Disability

LGTBQ – Lesbian, Gay, Bi-Sexual, Transgender, Queer

LPC – Licensed Professional Counselor

LPN – Licensed Practical Nurse

MCO – Managed Care Organization

MDC – Multidisciplinary Conference

MDT – Multidisciplinary Team

MH – Mental Health

MHP - Mental Health Professional, a bachelors level staff providing services under the supervision of a QMHP.

MI – Mental Illness

MIDD – A dual diagnosis of Mental Illness and Developmental Disability.

MSW – Master of Social Work

NACBHDD – National Association of County Behavioral Health and Developmental Disability Directors

NACO – National Association of Counties

NCI – National Core Indicators

NOS – Not Otherwise Specified

NTPC -- NON - Treatment Plan Clients. Persons engaged in a given quarter with case records but no treatment plan. May include: recipients of material assistance, non-responsive outreach cases, cases closed before a plan was written because the client did not want further service beyond first few contacts, or cases assessed for another agency. It is a category of service measurement, providing an actual number of those served in the prior program year and a projection for the coming program year on the Part II utilization form. The actual activity to be performed should also be described in the Part I Program Form, Utilization section. Similar to TPCs, they may be divided into two groups: New TPCS – first contact within any quarter of the plan year; Continuing NTPCs - those served before the first day of July and actively receiving services within the first quarter of the new program year. The first quarter of the program year is the only quarter in which Continuing NTPCs are reported.

OMA – Open Meetings Act.

OT – Occupational Therapy, Occupational Therapist

OTR – Registered Occupational Therapist

PAS – Pre-Admission Screening

PASS – Plan for Achieving Self Support (Social Security Administration)

PCI – Parent Child Interaction groups.

PCP – Person Centered Planning, Primary Care Physician

PDD – Pervasive Developmental Disorders

PLAY – Play and Language for Autistic Youngsters. PLAY is an early intervention approach that teaches parents ways to interact with their child who has autism that promotes developmental progress.

PRN – when necessary, as needed (i.e., medication)

PSH – Permanent Supportive Housing

PT – Physical Therapy, Physical Therapist

PTSD – Post-Traumatic Stress Disorder

PUNS – Prioritization of Urgency of Need for Services. PUNS is a database implemented by the Illinois Department of Human Services to assist with planning and prioritization of services for individuals with disabilities based on level of need. An individual's classification of need may be emergency, critical, or planning.

PY – Program Year, runs from July to following June. For example, PY18 is July 1, 2017 to June 30, 2018. May also be referred to as Contract Year (CY) and is often the Agency Fiscal Year (FY).

QIDP – Qualified Intellectual Disabilities Professional

QMHP – Qualified Mental Health Professional, a Master's level clinician with field experience who has been licensed.

RCCSEC – Rural Champaign County Special Education Cooperative

RD – Registered Dietician

RN – Registered Nurse

RT – Recreational Therapy, Recreational Therapist

SAMHSA – Substance Abuse and Mental Health Services Administration, a division of the federal Department of Health and Human Services

SASS – Screening Assessment and Support Services is a state program that provides crisis intervention for children and youth on Medicaid or uninsured.

SCs - Service Contacts/Screening Contacts. The number of phone and face-to-face contacts with eligible persons who may or may not have open cases in the program. Can include information and referral contacts or initial screenings/assessments or crisis services. May sometimes be referred to as a service encounter (SE). It is a category of service measurement providing a picture of the volume of activity in the prior program year and a projection for the coming program year on the Part II form, and the activity to be performed should be described in the Part I Program Plan form-Utilization section.

SEDS – Social Emotional Development Specialist

SEL – Social Emotional Learning

SF – Service Facilitation, now called “Self-Direction Assistance”

SH – Supportive Housing

SIB – Self-Injurious Behavior

SIB-R – Scales of Independent Behavior-Revised

SLI – Speech/Language Impairment

SLP – Speech Language Pathologist

SPD – Sensory Processing Disorder

SSA – Social Security Administration

SSDI – Social Security Disability Insurance

SSI – Supplemental Security Income

SST – Support Services Team

SUD – Substance Use Disorder

SW – Social Worker

TIC – Trauma Informed Care

TPC – Transition Planning Committee

TPCs - Treatment Plan Clients - service recipients with case records and treatment plans. It is a category of service measurement providing an actual number of those served in the prior program year and a projection for the coming program year on the Part II Utilization form, and the actual activity to be performed should also be described in the Part I Program Plan form -Utilization section. Treatment Plan Clients may be divided into two groups: Continuing TPCs are those with treatment plans written prior to the first day of July and actively receiving services within the first quarter of the new program year (the first quarter of the program year is the only quarter in which this data is reported); New NTPCs are those newly served, with treatment plans, in any quarter of the program year.

VI – Visual Impairment

VR – Vocational Rehabilitation

WHODAS – World Health Organization Disability Assessment Schedule. It is a generic assessment instrument for health and disability and can be used across all diseases, including mental and addictive disorders. The instrument covers 6 domains: Cognition, Mobility; Self-care; Getting along; Life activities; and Participation. Replaces the Global Assessment of Functioning in the DSM-V.

WIOA – Workforce Innovation and Opportunity Act

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**Kim Bowdry, Associate Director for Intellectual & Developmental Disabilities
Staff Report – February 2022**

CCDDB: PY2022 2nd Quarter Service Data Reports and Program Reports for CCDDB and CCMHB I/DD funded programs were printed and can be found in this Board packet. 2nd Quarter reports are being reviewed. I calculated the DSC Community First combined January February payment based on the review of claims in the Online System and the benchmarks in their contract.

I supported multiple CCDDB funded agencies with 2nd Quarter claims entry. I supported agencies requesting an extension on 2nd Quarter reporting by opening the Online System for those reports. I also participated in a meeting with the System Developer and CCDDB/CCMHB staff to review enhancements made to the Online Reporting System. I met with a representative from one funded agency to review duplicate clients in the Online System. After reviewing ID numbers in the Medi-System, agency staff provided me with correct ID numbers. With this information, I was able to update client ID numbers in the Online System and inform other programs of any changes. I also merged any clients who had multiple entries in the Online System.

I continue working to compile PY2021 Utilization Samples per client and comparing overlap between programs. This information will be included in a Briefing Memo in the March 2022 packet.

Champaign County Down Syndrome Network has not yet submitted their PY20 audit. The review was set to begin in January through Feller & Kuester CPAs LLP. There is no further update.

The Online Reporting System closed for PY23 applications on February 11, 2022, at 4:30PM. A list of PY23 Applications is included in this Board packet. Application review will take up the remainder of February, March, and April.

I received an email from the CU Autism Network President, informing us that CUAN will not be reapplying for PY23 funding.

Learning Opportunities: The Community Coalition Race Relations Subcommittee is presenting an *Open Wounds Documentary* viewing. The documentary is produced by Phillip Allen, Jr. and based off Mr. Allen's book Open Wounds: A Story of Racial Tragedy, Trauma, and Redemption.

Registration to view the documentary can be found at:
<https://www.signupgenius.com/go/10c0f45aca92ca5fec25-open>. The documentary is appropriate for individuals and small groups. After registration, participants will receive a link for the documentary, instructions, and reflective questions.

Disability Resource Expo: I participated in the Expo Steering Committee Meeting on February 22, 2022. I also committed to remaining on the Children's Activity Room subcommittee. There will not be a Children's Room at the 2022 event, however the subcommittee plans to have items available for children who might accompany their parents to the event. The Children's Activity Room subcommittee met on February 2, 2022, to discuss possible items to include in an activity bag.

Other activities: I participated in the January and February meetings of the MHDDAC.

I viewed the February Community Coalition meeting. I participated in meetings with the Race Relations Subcommittee. The subcommittee is planning the *Open Wounds* events listed above.

I participated in a meeting with Director Canfield and NAMI Illinois to discuss the I/DD system.

I participated in several webinars.

February 2022 Staff Report- Shandra Summerville Cultural and Linguistic Competence Coordinator

Agency Cultural and Linguistic Competence (CLC) Technical Assistance, Monitoring, Support and Training for CCMHB/DDB Funded Agencies

Agency Support and Technical Assistance:

Terrapin Station- Connected with the Program Director to discuss 2nd Quarter CLC Plan Reporting.

Reviewed CLC 2nd Quarter Reports for Completion. I am currently working on reviewing content to prepare upcoming CLC Plan Reviews.

WIN Recovery- Provided Cultural Competence Assessment information for Board of Directors on how to be more supportive of peer-lead organizations.

Cultural Competence Training/Support

PY23 Applications were due February 11, 2022. I have started compiling the CLC Plans to prepare for review.

CLC Coordinator Direct Service Activities

Webinar and Training Activities:

Addressing Rural Health Needs: COVID-19, Equity and Access to Care

<https://nihcm.org/publications/rural-health-access-to-care-equity-and-covid19>

Supreme Court Region 3 Council and Resource Mapping Workshops

February 16,2022

Unequal Health Systems: Anti-Black Racism and the Threat to American Health

In this webinar, we'll explore how racism operates in health care systems, and how health disparities are compounded by structural forces such as residential segregation. Taken together, these forces ultimately erode Black health and hurt all Americans. The discussion will also feature examples of promising strategies to mitigate these forces.

Anti-Stigma Activities/Community Collaborations and Partnerships

C-HEARTS African American Storytelling Project:

The ASPIRE Program received funding from the University of Illinois Call to Action to Address Racism & Social Injustice Research Program. The ASPIRE program is a youth-centered intervention that is co-created between trusted adult facilitators and middle school youth that facilitates psychological health. This team meets bi-weekly to review data collected and develop

February 2022 Staff Report- Shandra Summerville Cultural and Linguistic Competence Coordinator

the implementation for the spring semester. I have started working on the facilitator training to be completed by March 3, 2022.

Community Research Cooperative - ADVISORY BOARD

This is a partnership with the Community Data Clinic. This is a project that is funded by the University of Illinois, Urbana-Champaign, for Community Media, Data and Technology (CMDT) fellowships to provide annual funding and technical support to community organizations in Champaign County looking to advance promising ideas to change local communities and systems. All workshops will take place online via the Zoom link below, the next workshop will be on February 16th at 10:00am. Sam Smith from the Krannert Art Center will be speaking on Art + Production - Accessible Campus/Local resources, and Danielle Chynoweth, Supervisor of Cunningham Township, speaking on Financing/Budgeting Local Social Justice Initiatives. These seminars are open to the Advisory Committee and the Grant Recipients.

ACHMAHI

I attended the Children's Behavioral Health Committee Meeting on February 8, 2022. We are discussing activities for Children's Mental Health Month. We are looking at doing activities and publicizing community events. I am collaborating with the committee to help create a Proclamation for Children's Mental Health Acceptance Month.

Short Reading List to continue the conversation about Racism and Trauma as a decision maker.

Eliminate Racism – Five Year Impact

“The Grand Challenges for Social Work released a 5-year impact report on January 22, 2021. “Progress and Plans for the Grand Challenges: An Impact Report at Year 5 of the 10-Year Initiative” highlights the many accomplishments throughout the initiative and across the country in its first five years. The report acknowledges progress to date and outlines goals for the remaining five years. Below is the section of the report as it relates to the Grand Challenge to Eliminate Racism”

<https://grandchallengesforsocialwork.org/resources/eliminate-racism-five-year-impact/>

MENTAL HEALTH: Culture, Race, and Ethnicity

A SUPPLEMENT TO MENTAL HEALTH: A REPORT OF THE SURGEON GENERAL

<https://drum.lib.umd.edu/bitstream/handle/1903/22834/sma-01-3613.pdf?sequence=1&isAllowed=y>

National CLAS Standards Fact Sheet

<https://thinkculturalhealth.hhs.gov/pdfs/NationalCLASStandardsFactSheet.pdf>

Impact of Climate Change on Health

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February 2022 Staff Report- Shandra Summerville

Cultural and Linguistic Competence Coordinator

[https://nihcm.org/publications/impact-of-climate-change-on-health?utm_source=NIHCM+Foundation&utm_campaign=b3c00a4e9d-012621 climate changes health archive&utm_medium=email&utm_term=0 6f88de9846-b3c00a4e9d-167751988](https://nihcm.org/publications/impact-of-climate-change-on-health?utm_source=NIHCM+Foundation&utm_campaign=b3c00a4e9d-012621%20climate%20changes%20health%20archive&utm_medium=email&utm_term=0_6f88de9846-b3c00a4e9d-167751988)

COMIC: How to break out of your pandemic slump

<https://www.npr.org/sections/health-shots/2021/12/08/1059823584/self-care-pandemic-comic>

CLC 2nd Quarter Report Completed

Agency	2nd Quarterly Reports Completed
Champaign County Head Start(RPC) (DDB/MHB)	Yes
Champaign County Regional Planning Commission Community Services	Yes
Champaign County Christian Health Center	Yes
Champaign County Healthcare Consumers	
Children's Advocacy Center	Yes
Community Choices (DDB)	Yes
Community Service Center of Northern Champaign County	Yes
Courage Connection	Yes
Crisis Nursery	Yes
CU- Autism Network (DDB)	Yes
Cunningham Children's Home	Yes
DREAAM	Yes
Developmental Services Center (DDB)	Yes
Don Moyer's Boys and Girls Club	Yes
Family Service Center	Yes
First Followers	Yes
GROW Illinois	Yes
Mahomet Area Youth Club	Yes
NAMI Illinois	Yes
PACE	Requested extension for 2nd

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	Quarter and completed
Promise Healthcare Systems	Yes
Rape Advocacy, Counseling & Education	Yes
Refugee Assistance Center	Yes
Rosecrance C-U	Yes
Urbana Neighborhood Connections Center	Yes
UP(Uniting Pride) Center	Yes
WIN Recovery	Yes
Terrapin Station	Yes Requested Extensions Completed

Stephanie Howard-Gallo

**Operations and Compliance Coordinator Staff Report –
February 2022 Board Meeting**

SUMMARY OF ACTIVITY:

Audits:

Nine agencies received suspension letters for not having an audit submitted by the deadline of December 31, 2021. At the January Board meeting the CCMHB approved waiver of the suspension of payments to agencies demonstrating both that they engaged with an independent CPA firm during or before July 2021 and that the deadline was missed due to delays the firm encountered. Four agencies were able to do that. We are still holding payments from Urbana Neighborhood Connections, Christian Health Center, DREAAM, GROW and ECIRMAC (all CCMHB funded).

Quarterly Reporting:

Second Quarter PY2022 Financial and Program Reports, including Service Activity, Utilization, Zip Code, and Demographic were due Friday, January 28, 2022, by 11:59 PM CST. A Cultural and Linguistic Competence Plan (CLCP) progress report was also due at that date and time. Several agencies requested an extension, which was approved by staff.

Other Compliance:

Several agencies have still not registered with us (the eligibility questionnaire) and a 3rd reminder has been sent along with a “cheat sheet” with specific instructions.

A number of agencies have corrections to make to their second quarter reports.

Lynn, Chris, Leon and I met with Sheryl Bautch of Family Service on February 10th regarding an audit finding.

Community Awareness/Anti-Stigma Efforts/Alliance for Inclusion and Respect (AIR):

(AIR) social media and website continue anti-stigma messaging and promotion of member organizations and local artists/entrepreneurs. AIR will sponsor an 'anti-stigma' film, a post-screening Q&A, and an art show and sale, during the Roger Ebert's Film Festival, now scheduled for April 20-23, 2022. I have reached out to all of the artists from past festivals. The art show will take place April 23rd.

Funding Applications for 2023:

The Notice of Funding Availability (NOFA) ran in the News Gazette on December 8th and December 12th. It was also posted on our website. The system was available for registration and application from January 3, 2022 at 8:00 AM CST to February 11, 2022 at 4:30 PM CST, with no consideration of late applications. A list of applicants can be found elsewhere in this packet.

FOIA/OMA Certification:

As the Open Meeting Act (OMA) Designee and the Freedom of Information Act (FOIA) Officer for the CCMHB/CCDDB, I must successfully complete training on an annual basis. I completed the 2022 trainings and submitted my certificates to Lynn Canfield this month.

Other:

- Preparing meeting materials for CCMHB/CCDDB regular meetings, special meetings, and study sessions/presentations.
- Composing minutes from the meetings.
- Attending meetings and study sessions for the CCDDB/CCMHB.
- I met with Alex Cambell (our online system developer) regarding online system reporting enhancements related to compliance.

Leon Bryson, Associate Director for Mental Health & Substance Use Disorders

Staff Report-February 2022

Summary of Activity

The second quarter service reports were due on January 28th by midnight. Several agencies requested an extension for their reports, which required us to open the system and for them to fill out the Request for Extension Deadline report form. I have been providing support to agencies on updating their information in the system and am in the process of reviewing those reports.

The online system was available for PY23 registration and applications from January 3rd to February 11th. Applications were not accepted after the February 11th 4:30pm CST deadline. Final allocation decisions will be made before July 1, 2022.

Contract Amendments: A contract amendment was issued for WELL Experience. The amendment seeks to clarify the current actual costs and strengthen their position moving forward. While some revisions are in response to staffing changes, they will more accurately reflect the agency's position and support operations.

A contract amendment was issued for Courage Connection for a change of address.

Audit Delays/Suspension of Funding: At the January 19th Board meeting a motion to approve waiver of the suspension of payments to agencies demonstrating that they engaged with a CPA firm during or before July 31, 2021 and that they missed the deadline due to CPA constraints. There were a few agencies we considered for the waiver. Two submitted their audits, so their payments were released, and two others demonstrated that they had engaged with the CPA firm prior to August and that the delays were due to issues at the CPA firm, so those payments were also released. Of the four others, three were not able to engage with the CPA firm prior to August, so their payments will continue to be held.

There were three others who owe an audit or report, so they did not qualify for this waiver of suspension of payments.

Mid-year Presentations: Seven programs are required by a contract provision to give mid-year presentations to the Board. Four agencies have already presented to the Board. The remaining three agencies are scheduled below.

Well Experience

February 16th Study Session

Terrapin Station Sober Living

February 16th Study Session

CCRPC-Justice Diversion

February 23rd Board Meeting

Criminal Justice-Mental Health: The Reentry Council Committee heard a presentation from Carla Boyd City of Urbana Human Rights & Equity Officer who presented information on tenants and landlords' obligations and offered to investigate specific tenant issues with no guarantee of simple resolution. She offered to invite her colleague Lemond Peppers City of Urbana Community Engagement Coordinator to the next meeting to share his perspective on the

housing barriers in Champaign County. Claudia Lenhoff reported that working with tenants and property managers and educating them on tenant's rights is major challenge. Most case managers are unaware of the Human Rights ordinance. A key discussion point was different housing vouchers have different standards, which requires a certain level of understanding from both tenant and landlord. Susan Zielke, Managing Attorney-Section Aid stated that tenants must honor the voucher requirements, which is a simple request. IDOC Re-Entry District 3 Angie Mecagni will remain supervisor in our county.

Crisis Intervention Team (CIT) Steering Committee: Representatives from law enforcement gave an overview of the current crisis co-response team and shared their observations on McLean County's CIT. Observation highlights:

- * Drug court and Mental health court (Recovery Court) are almost one and the same
- * Cases are individualized, and groups are intense
- * Clients attend court weekly
- * Support from their State's Attorney's Office which reduces recidivism

Continuum of Service Providers to the Homeless (CSPH): Attended the CSPH meeting. Breaden Belcher shared a brief summary of the number of homeless. Per Breaden, the completed Point in Time Count results should be available in April or May. The Point-in-Time Count is a tool to help with planning for services and programs to address local needs and measuring gaps in the county's homeless service system.

ACMHAI: Attended the ACMHAI Legislative Committee Meeting. The committee asked if CCDDDB can reach out to Senate Benett for support of HB 4228. Also, there was a discussion to support or monitor house and senate bills. Also, attended the ACMHAI Medicaid and Managed Care Committee Meeting. A discussion took place about a workplan under the past Chair and Pathways to Success and the 988 crisis call line implementation.

Rantoul Service Provider's Meeting: The next meeting scheduled for Monday, February 14, 2022, at 9:00 AM via Zoom was cancelled.

Other Activities: Attended the Community Coalition Monthly Meetings. In the January meeting, local Law Enforcement presented on the number of shootings and homicides in the community. Don Moyer Boys and Girls Club, Lift University and Dementro Powell, Director of Community Development & Engagement at the University of Illinois presented on youth and family data. In the February meeting, local law Enforcement discussed the number of shootings and homicides. Reverend James Fielder from the Ministerial Alliance talked about Building Bridges to Peace, a campaign design to promote peace by encouraging good relationships in the community. Laura Weiss from the Champaign County Chamber of Commerce discussed their iRead iCount program that is intended to place community volunteers in primary school classrooms one hour a week to work with students on their reading and math. Ms. Weiss stated that the program currently needs 50 volunteers for iRead iCount and Unit 4 schools and 200 volunteers in the Fall. iRead iCount plan to partner up with Dreame and Don Moyer Boys & Girls Club later in the year.

Lynn, Shandra and I met with Ellen Kagen who was the Director of the Georgetown Leadership Initiatives for many years and one of the developers of the Leadership Academy Training Curriculum, a national leadership training and development program for professionals and families in the field of health, education, and human services. The purpose of the meeting was to dialogue MHB/IDD staff can offer support to agency leadership in Champaign County. transformative to our system

Learning Opportunities: I observed the CU Trauma Resilience Initiative-Open discussion about suicide in the black community. A frank conversation took place about the uptick of suicide by African American males, building family relationships, gun violence correlations, unrecognizable deaths, and tips for dealing with conflict and stress.

I attended an ACMHAI Webinar - IL Behavioral Health Workforce Education Center.

I attended the Stepping Up Initiative: Jail Medical Contracting: Best Practices for Supporting Stepping Up goals webinar.