

---

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY  
(CCDDB)  
MEETING**

*Minutes December 15, 2021*

*This meeting was held with representation at the Brookens Administrative Center  
and with remote access via Zoom.*

**9:00 a.m.**

---

**MEMBERS PRESENT:** Anne Robin, Deb Ruesch, Georgiana Schuster, Kim Wolowiec-Fisher

**MEMBERS EXCUSED:** Sue Suter

**STAFF PRESENT:** Kim Bowdry, Lynn Canfield, Stephanie Howard-Gallo, Shandra Summerville

**OTHERS PRESENT:** Vicki Tolf, Sarah Perry, Annette Becherer, Heather Levingston, Josh Cornwell, Patty Walters, Greg Schroeder, Danielle Matthews, Laura Bennett, Kim Taylor, DSC; Becca Obuchowski, Hannah Sheets, Community Choices; Sherry Longcor, Mel Liong, PACE; Angela Yost, Regional Planning Commission; Brenda Eakins, GROW; Julie Duvall, CU Autism Network;

---

**CALL TO ORDER:**

Dr. Robin called the meeting to order at 9:00 a.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**ZOOM INSTRUCTIONS:**

Instructions were included in the packet.

**APPROVAL OF AGENDA:**

The agenda was in the packet for review. The agenda was approved unanimously by a roll call vote.

**CITIZEN INPUT/PUBLIC PARTICIPATION:**

None.

**PRESIDENT’S COMMENTS:**

Dr. Robin reviewed the agenda briefly.

**EXECUTIVE DIRECTOR’S COMMENTS:**

Ms. Canfield made a few brief comments regarding wrapping up the end of 2021.

**APPROVAL OF MINUTES:**

Minutes from the 11/17/2021 board meeting and study session were included in the packet.

**MOTION: Ms. Schuster moved to approve the minutes from the November 17, 2021 meetings. Ms. Fisher seconded the motion. A voice vote was taken and the motion passed unanimously.**

**OLD BUSINESS:**

**Three Year Plan for 2022-2024 with One Year Objectives for 2022:**

A Decision Memorandum and final draft of new Three Year Plan was included in the packet for board consideration and action.

**MOTION: Ms. Ruesch moved to approve the CCDDDB Three Year Plan for 2022-2024 with One Year Objectives for 2022 as presented. Ms. Fisher seconded the motion. A roll call vote was taken and the motion passed unanimously.**

**PY2023 Allocation Priorities and Selection Criteria:**

Included in the packet was a final draft of funding priorities and selection criteria for the Program Year 2023 for board consideration and action.

**MOTION: Ms. Ruesch moved to approve the final draft of funding priorities and selection criteria for Program Year**

**2023. Ms. Schuster seconded the motion. A roll call vote was taken and the motion passed unanimously.**

**Revised CCDDDB Funding Guidelines:**

A Decision Memorandum and final draft of revised CCDDDB Requirements and Guidelines for Allocation of Funds was included in the Board packet for board consideration and action.

**MOTION: Ms. Ruesch moved to accept the final draft CCDDDB Requirements and Guidelines for Allocation of Funds. Ms. Fisher seconded the motion. A roll call vote was taken and the motion passed unanimously.**

**CILA Update:**

Included for information was an update on the project, along with a market analysis. Ms. Canfield provided a verbal update as well.

**CCDDDB and CCMHB Schedules and CCDDDB Timeline:**

Meeting schedules were included in the Board packet.

**Acronyms and Glossary:**

A list of commonly used acronyms was included for information.

**NEW BUSINESS:**

**DSC Advocacy Community Leaders:**

Included in the packet were materials from the DSC Advocacy Community Leaders, who presented on their efforts.

**The Community Choices Human Rights and Advocacy Group Presentation:**

Included in the packet were materials from the Community Choices Human Rights and Advocacy Group (The HRA), who presented on their efforts.

**Community Learning Lab Project Final Report:**

Included in the packet is a description of a student project on the I/DD workforce shortage. Board staff will provide an overview. No action is requested.

**Successes and Other Agency Information:**

Information was shared from Patty Walters from DSC; Becca Obuchowski from Community Choices; and Hannah Sheets from Community Choices.

**CCMHB Input:**

The CCMHB will meet this evening with many of the same agenda items as the CCDDDB.

**Staff Reports:**

Included in the board packet were reports from Kim Bowdry, Leon Bryson, Stephanie Howard-Gallo, and Shandra Summerville.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 10:40 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

*\*Minutes were approved at the 1/19/22 CCDDDB meeting.*