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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY  
(CCDDB)  
BOARD MEETING**

*Minutes –June 17, 2020*

*This meeting was held remotely.*

*8:00 a.m.*

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**MEMBERS PRESENT:** Gail Kennedy, Deb Ruesch, Anne Robin, Georgiana Schuster, Sue Suter

**STAFF PRESENT:** Kim Bowdry, Lynn Canfield, Mark Driscoll, Stephanie Howard-Gallo, Shandra Summerville

**OTHERS PRESENT:** Danielle Matthews, Scott Burner, Vicki Tolf, Patty Walters, Annette Becherer, DSC; Becca Obuchowski, Hannah Sheets, Community Choices; Katie Harmon, Regional Planning Commission (RPC); Imelda Liong, Sherry Longcor, PACE

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**CALL TO ORDER:**

Ms. Ruesch, CCDDB President, called the meeting to order at 8:00 a.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**APPROVAL OF AGENDA:**

The agenda was in the packet for review. The agenda was approved.

**CITIZEN INPUT:**

None.

**PRESIDENT’S COMMENTS:**

None.

## **EXECUTIVE DIRECTOR'S COMMENTS:**

Director Lynn Canfield reviewed the agenda and recent staff activities.

## **APPROVAL OF CCDDDB MINUTES:**

Minutes from May 20, 2020 were included in the Board packet.

**MOTION: Ms. Ruesch moved to approve the CCDDDB minutes from MAY 20, 2020. Dr. Robin seconded the motion. A voice vote was taken and the motion was passed.**

## **NEW BUSINESS:**

### **DSC Community First May/June Payment:**

A Decision Memorandum was included for Board approval of amended May/June payment. For context, guidance from Illinois DHS-DDD on Community Day Services was attached. Ms. Canfield provided background information.

**MOTION: Ms. Ruesch moved to approve amended payment calculation for May/June as described in the memo. Ms. Schuster seconded the motion. A roll call vote was taken and all members voted aye. The motion passed.**

### **Covid-19 Agency Updates:**

A Briefing Memorandum with updates on local agency responses to the public health and economic threats was included in the Board packet. Board members thanked the agencies for their responses to COVID19. There was a general discussion regarding job loss and unemployment benefits for people in the employment programs.

### **DisABILITY Resource Expo Update:**

A Briefing Memorandum was included for information only, along with an attachment on Whova, a virtual platform for conferencing. It is extremely possible that holding an in-person event will not be possible in 2020. The Expo Steering Committee will continue to meet to discuss the possibility of a virtual event.

Board members and agency representatives discussed the challenges of a virtual expo.

### **CILA Facilities Project Update:**

A Briefing Memorandum provided some history and an update, with attached 2019 financial report and program report from the service provider, IAG.

**2-1-1 Information and Referral:**

A Briefing Memorandum presented the history of the CCDDDB and CCMHB involvement with United Way of Champaign County (UWCC) in support of the 211 call service provided by PATH. Initial MOU and other attachments were included in the packet.

**Regional Health Plan Partnership:**

A Briefing Memorandum on the collaborative effort toward community needs assessment and health plan and initial agreement was included in the Board packet.

**UIUC Evaluation Project:**

A Briefing Memorandum summarizing the history of the program evaluation capacity project and a list of targeted programs were included for information only. Mr. Mark Driscoll stated the UIUC Evaluation Committee will have a presentation in September 2020.

**Draft CCDDDB and CILA FY2021 Budgets:**

A Briefing Memorandum and draft budgets with background information were included in the packet.

**Board Direction:**

No discussion.

**Successes and Other Agency Information:**

Becca Obuchowski from Community Choices and Annette Becherer from DSC provided updates.

**OLD BUSINESS:****Mini Grant Update:**

A Decision Memorandum offers updates and presents one additional recipient request of their award.

**MOTION: Ms. Ruesch moved to approve the request from Applicant #44 as described in the memorandum. Ms. Schuster seconded the motion. A voice vote was taken and the motion passed unanimously.**

**Carle Foundation Property Tax Interest:**

An update on budget amendments, along with a copy of County Board memorandum with further details, were included for information.

**Meeting Schedules:**

CCDDDB and CCMHB meeting schedules were included in the packet for information only. The schedule of meetings was briefly discussed.

**Acronyms:**

A list of commonly used acronyms was included in the packet.

**CCMHB Input:**

The CCMHB will meet later in the day.

**STAFF REPORTS:**

A first quarter financial report from Chris Wilson was included in the Board packet.

**CLOSED SESSION:**

**MOTION:** At 9:20 a.m. Ms. Ruesch moved to enter into closed session pursuant to 5 ILCS 120/2 ( c) 21 to consider the minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, and that the following individuals remain present: members of the Champaign County Developmental Disabilities Board and Operations and Compliance Coordinator, Stephanie Howard-Gallo. Ms. Schuster seconded the motion. All members voted aye and the motion passed.

The CCDDDB returned to an open session at 9:29 a.m. with a roll call vote.

**MOTION:** Ms. Ruesch moved to approve the minutes of September 21, 2016 closed session, open the minutes to the public, and destroy the recording. Ms. Schuster seconded the motion. All members voted aye and the motion passed.

**MOTION:** Ms. Ruesch moved to approve the minutes of November 16, 2016 closed session, open the minutes to the public, and destroy the recording. Dr. Robin seconded the motion. All members voted aye and the motion passed.

**BOARD ANNOUNCEMENTS:**

Ms. Deb Ruesch was thanked for her Board service.

**ADJOURNMENT:**

The meeting adjourned at 9:36 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

*\*Minutes were approved at the July 15, 2020 CCDDDB meeting.*