



CHAMPAIGN COUNTY MENTAL HEALTH BOARD

CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

*PLEASE REMEMBER this meeting is being audio recorded.
Speak clearly into the microphone during the meeting.*

Champaign County Developmental Disabilities Board (CCDDDB) AGENDA

Wednesday, February 20, 2019

Brookens Administrative Building, Lyle Shields Room
1776 E. Washington St., Urbana, IL 61802

8 AM

(Members of the Champaign County Mental Health Board are invited to sit in as special guests)

1. Call to Order
2. Roll Call
3. Approval of Agenda*
4. Citizen Input/Public Participation
At the chairperson's discretion, public participation may be limited to five minutes per person.
5. President's Comments – Ms. Deb Ruesch
6. Executive Director's Report – Lynn Canfield
7. Approval of CCDDDB Board Meeting Minutes* **(pages 3-5)**
Minutes from 01/23/19 are included. Board action is requested.
8. Financial Information* **(pages 6-8)**
A copy of the claims report is included in the packet. Action is requested.
9. New Business
 - A. Mid-Year Progress Report
Representatives of PACE will report on the first six months of their newly funded program, Consumer Control in Personal Support.
 - B. Early Payoff of CILA Mortgage* **(pages 9-17)**
A Decision Memorandum on paying off the CILA Mortgage early is included in the packet. Board action is requested.
 - C. Nomination for National Association of Counties 2019 Achievement Award* **(pages 18-20)**

A Decision Memorandum authorizing the Executive Director to complete a nomination for a NACO Achievement Award is included in the packet. Board action is requested.

D. FY2020 Applications for Funding (page 21)

A list of applications by priority for FY2020 funding for I/DD programs is included for information only.

E. Board Direction

This item supports board discussion of planning and funding. No action is requested.

F. Successes and Other Agency Information

Funded program providers and self-advocates are invited to give oral reports on individuals' successes. At the chairperson's discretion, other agency information may be limited to five minutes per agency.

10. Old Business

A. PY2019 2nd Quarter Service Data (pages 22-25)

PY2019 2nd Quarter I/DD hours of direct service reported in all programs is included for information only.

B. Agency PY2019 2nd Quarter Program Reports (pages 36-56)

C. Meeting Schedules (pages 57-59)

Copies of CCDDDB and CCMHB meeting schedules and CCDDDB allocation process timeline are included in the packet for information.

D. Acronyms (pages 60-67)

A list of useful acronyms is included for information.

11. CCMHB Input

12. Staff/Consultant Reports

Reports from Kim Bowdry (pages 68-74) and Stephanie Howard-Gallo (pages 75-76) are included for information.

13. Board Announcements

14. Adjournment

**Board action requested*

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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
BOARD MEETING**

Minutes – January 23, 2019

DRAFT

*Brookens Administrative Center
Lyle Shields Room
1776 E. Washington St.
Urbana, IL*

8:00 a.m.

MEMBERS PRESENT: William Gingold, David Happ, Cheryl Hanley-Maxwell, Gail Kennedy, Deb Ruesch

STAFF PRESENT: Kim Bowdry, Lynn Canfield, Mark Driscoll, Stephanie Howard-Gallo, Chris Wilson

OTHERS PRESENT: Danielle Matthews, Laura Bennett, Patty Walters, Vickie Tolf, Annette Becherer, Patty Walters, Developmental Services Center (DSC); Lisa Benson, Katie Harmon, Regional Planning Commission (RPC); Becca Obuchowski, Community Choices; Kathy Kessler, Rosecrance, Inc., Amy Slagell, CU Able; Dylan Boot, Imelda Liong, PACE; Darlene Kloepfel, Champaign County

CALL TO ORDER:

Ms. Deb Ruesch, CCDDB President called the meeting to order at 8:00 a.m.

ROLL CALL:

Roll call was taken and a quorum was present.

APPROVAL OF AGENDA:

The agenda was in the packet for review. The agenda was approved.

DRAFT

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CITIZEN INPUT:

None.

PRESIDENT'S COMMENTS:

None.

EXECUTIVE DIRECTOR'S COMMENTS:

Lynn Canfield distributed "The Case for Inclusion Report" presented by United Cerebral Palsy (UCP) and the Ancor Foundation.

APPROVAL OF CCDDDB MINUTES:

Minutes from the November 14, 2018 meeting and the November 28 study session were included in the Board packet.

MOTION: Ms. Ruesch moved to approve the meeting minutes from November 14, 2018. Dr. Hanley-Maxwell seconded the motion. The motion passed unanimously.

MOTION: Ms. Ruesch moved to approve the study session minutes from November 28, 2018. Dr. Gingold seconded the motion. The motion passed unanimously.

FINANCIAL INFORMATION:

A copy of expenditures was included in the Board packet.

MOTION: Dr. Hanley Maxwell moved to approve the claims report. Dr. Gingold seconded the motion. The motion passed unanimously.

NEW BUSINESS:

Mid-Year Progress Report:

Katie Harmon from the Champaign County Regional Planning Commission (CCRPC) provided a progress report on the Decision Support Person Centered Planning Program. A copy of her presentation was included in the Board packet. Board members were given an opportunity to ask questions.

Senate Bill 3041:

A Briefing Memorandum on the changes to the Community Care for Persons with Developmental Disabilities Act was included for informational purposes only.

Board Direction:

No discussion.

Successes and Agency Information:

Becca Obuchowski from Community Choices, Dylan Boot from PACE, and Patty Walters from DSC all provided recent success stories.

OLD BUSINESS:

PY2019 1st Quarter Service Data:

First Quarter I/DD hours of direct service reported in all funded programs was included in the Board packet.

PY2019 1st Quarter Program Reports:

First quarter reports were included in the packet for information only.

Meeting Schedules:

Copies of the CCDDDB and CCMHB meeting schedules were included in the packet for information only.

Acronym Sheet:

A list of useful acronyms was included for information only.

CCMHB Input:

The CCMHB will meet this evening.

STAFF REPORTS:

Staff reports from Kim Bowdry, Shandra Summerville, and Stephanie Howard-Gallo were included in the packet for review.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 9:00 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes are in draft form and subject to CCDDDB approval.*



CHAMPAIGN COUNTY
EXPENDITURE APPROVAL LIST

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VENDOR NO	TRN B TR DTE N CD	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
***	FUND NO. 108	DEVLPMNTL DISABILITY FUND							
***	DEPT NO. 050	DEVLMTL DISABILITY BOARD							
90	CHAMPAIGN COUNTY TREASURER								
	11/02/18 03 VR 108- 102			583271	11/09/18	108-050-533.07-00	PROFESSIONAL SERVICES	NOV ADMIN FEE VENDOR TOTAL	28,210.00 *
161	CHAMPAIGN COUNTY TREASURER								
	11/02/18 03 VR 108- 93			583275	11/09/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	NOV DECISION SUPPOR VENDOR TOTAL	9,969.00 *
11587	CU ABLE								
	11/02/18 03 VR 108- 95			583293	11/09/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	NOV COMM OUTREACH VENDOR TOTAL	1,273.00 *
18203	COMMUNITY CHOICE, INC								
	11/02/18 03 VR 108- 96			583302	11/09/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	NOV COMMUNITY LIVIN	6,041.00
	11/02/18 03 VR 108- 96			583302	11/09/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	NOV CUSTOM EMPLOY	7,250.00
	11/02/18 03 VR 108- 96			583302	11/09/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	NOV SELF DETERMINAT VENDOR TOTAL	9,666.00 *
22300	DEVELOPMENTAL SERVICES CENTER OF CHAMPAIGN COUNTY INC								
	11/02/18 03 VR 108- 97			583313	11/09/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	NOV APARTMENT SVCS	35,821.00
	11/02/18 03 VR 108- 97			583313	11/09/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	NOV CLINICAL SVCS	14,500.00
	11/02/18 03 VR 108- 97			583313	11/09/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	NOV COMMUNITY EMPLO	30,114.00
	11/02/18 03 VR 108- 97			583313	11/09/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	NOV COMMUNITY FIRST	66,583.00
	11/02/18 03 VR 108- 97			583313	11/09/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	NOV CONNECTIONS	7,083.00
	11/02/18 03 VR 108- 97			583313	11/09/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	NOV EMPLOYMENT FIRS	6,667.00
	11/02/18 03 VR 108- 97			583313	11/09/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	NOV INDIV/FAMILY SU	33,702.00
	11/02/18 03 VR 108- 97			583313	11/09/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	NOV SERVICE COORD VENDOR TOTAL	34,237.00 *
22816	DOWN SYNDROME NETWORK								
	11/02/18 03 VR 108- 94			583316	11/09/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	NOV DOWN SYNDROME VENDOR TOTAL	1,250.00 *
54930	PERSONS ASSUMING CONTROL OF THEIR ENVIRONMENT, INC								
	11/02/18 03 VR 108- 98			583357	11/09/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	NOV CONSUMER CONTRO	1,750.00
	11/02/18 03 VR 108- 98			583357	11/09/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	NOV OP FOR INDEPEND VENDOR TOTAL	4,083.00 *
61780	ROSECRANCE, INC.								
	11/02/18 03 VR 108- 99			583368	11/09/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	NOV COORD SVC DD/MI VENDOR TOTAL	2,929.00 *
76107	UNITED CEREBRAL PALSY LAND OF LINCOLN								
	11/02/18 03 VR 108- 100			583381	11/09/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	NOV VOCATIONAL SVCS VENDOR TOTAL	2,883.00 *
								DEPARTMENT TOTAL	304,011.00 *
								FUND TOTAL	304,011.00 *

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CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

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VENDOR NO	VENDOR TRN B TR DTE N CD	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
***	FUND NO. 110	WORKFORCE DEVELOPMENT FND							
***	DEPT NO. 756	WIOA FORMULA GRANT III							
7630	BELIEVERS & ACHIEVERS DEVELOPMENT								
	10/05/18 01 VR 110- 1407	582079	10/11/18	110-756-535.07-00	ADULT-DIRECT TRAINING	ITAINV1026	T SMITH 8/2	195.00	
	10/09/18 09 VR 110- 1423	582079	10/11/18	110-756-535.07-00	ADULT-DIRECT TRAINING	ITAINV1028	8/28 KLECKNER	499.99	
	10/12/18 11 VR 110- 1457	582452	10/19/18	110-756-535.07-00	ADULT-DIRECT TRAINING	ITAINV1035	10/5 FOY	499.99	
	10/12/18 11 VR 110- 1457	582452	10/19/18	110-756-535.07-00	ADULT-DIRECT TRAINING	ITAINV1035	10/5 LEE	499.99	
	10/12/18 11 VR 110- 1457	582452	10/19/18	110-756-535.07-00	ADULT-DIRECT TRAINING	ITAINV1035	10/5 POKE	499.99	
	10/12/18 11 VR 110- 1457	582452	10/19/18	110-756-535.04-00	YOUTH/OUT-DIRECT TRNG	ITAINV1035	10/5 WERSUM	499.99	
							VENDOR TOTAL	3,194.94 *	
11890	CAPITAL AREA SCHOOL OF PRACTICAL NURSING								
	10/09/18 09 VR 110- 1397	582087	10/11/18	110-756-535.07-00	ADULT-DIRECT TRAINING	ITA2ND	TERM S JOHNSON	667.50	
	10/29/18 07 VR 110- 1491	582978	10/31/18	110-756-535.04-00	YOUTH/OUT-DIRECT TRNG	ITAGRAD	EXP FERNANDEZ	421.00	
							VENDOR TOTAL	1,088.50 *	
12330	THE CARING PLACE								
	10/12/18 09 VR 110- 1398	582462	10/19/18	110-756-535.20-00	DISLOC WKR-SUPPRITVE SVCECHILD	CARE	8/27-9/7	255.73	
	10/29/18 07 VR 110- 1490	582979	10/31/18	110-756-535.20-00	DISLOC WKR-SUPPRITVE SVCECHILD	CARE	9/10-28	278.97	
							VENDOR TOTAL	534.70 *	
12512	CARLE FOUNDATION HOSPITAL								
	10/29/18 07 VR 110- 1489	582980	10/31/18	110-756-535.23-00	ADULT-WORK TRAINING	OJT	8/18-9/14 LEE	778.88	
							VENDOR TOTAL	778.88 *	
15531	CHAMPAIGN-URBANA MASS TRANSIT DISTRICT								
	10/12/18 09 VR 110- 1431	582464	10/19/18	110-756-535.07-00	ADULT-DIRECT TRAINING	ITAINV	22387 10/4	84.00	
							VENDOR TOTAL	84.00 *	
20271	CUNNINGHAM CHILDREN'S HOME								
	10/22/18 04 VR 110- 1469	582821	10/25/18	110-756-535.03-00	YOUTH/IN-OTHER PRG	COSTSAUG	18-1Y-2050-YETP	1,114.34	
	10/22/18 04 VR 110- 1469	582821	10/25/18	110-756-535.06-00	YOUTH/OUT-OTHER PRG	COSTSAUG	18-1Y-2050-YETP	6,472.85	
	10/22/18 04 VR 110- 1469	582821	10/25/18	110-756-535.03-00	YOUTH/IN-OTHER PRG	COSTSSEP	18-1Y-2050-YETP	840.90	
	10/22/18 04 VR 110- 1469	582821	10/25/18	110-756-535.06-00	YOUTH/OUT-OTHER PRG	COSTSSEP	18-1Y-2050-YETP	5,324.68	
							VENDOR TOTAL	13,752.81 *	
42248	LAKE LAND COLLEGE BOOKSTORE								
	11/06/18 04 VR 110- 1562	583343	11/09/18	110-756-535.07-00	ADULT-DIRECT TRAINING	ITAKASWEKA	BOOKS 10/11	98.65	
							VENDOR TOTAL	98.65 *	
42250	LAKE LAND COMMUNITY COLLEGE								
	10/29/18 08 VR 110- 1538	583024	10/31/18	110-756-535.07-00	ADULT-DIRECT TRAINING	ITA4912	KASWEKA FA18	1,719.02	
	10/29/18 08 VR 110- 1538	583024	10/31/18	110-756-535.07-00	ADULT-DIRECT TRAINING	ITA4912	PRITCHARD FA18	349.00	
							VENDOR TOTAL	2,068.02 *	

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CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

11/09/18

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*** DEPT NO. 756 WIOA FORMULA GRANT III									
7630	BELIEVERS & ACHIEVERS DEVELOPMENT								
	10/05/18 01 VR 110- 1407			582079	10/11/18	110-756-535.07-00	ADULT-DIRECT TRAINING	ITAINV1026 T SMITH 8/2	195.00
	10/09/18 09 VR 110- 1423			582079	10/11/18	110-756-535.07-00	ADULT-DIRECT TRAINING	ITA1028 8/28 KLECKNER	499.99
	10/12/18 11 VR 110- 1457			582452	10/19/18	110-756-535.07-00	ADULT-DIRECT TRAINING	ITA1035 10/5 FOY	499.99
	10/12/18 11 VR 110- 1457			582452	10/19/18	110-756-535.07-00	ADULT-DIRECT TRAINING	ITA1035 10/5 LEE	499.99
	10/12/18 11 VR 110- 1457			582452	10/19/18	110-756-535.07-00	ADULT-DIRECT TRAINING	ITA1035 10/5 POKE	499.99
	10/12/18 11 VR 110- 1457			582452	10/19/18	110-756-535.07-00	ADULT-DIRECT TRAINING	ITA1035 10/5 ROWAN	499.99
	10/12/18 11 VR 110- 1457			582452	10/19/18	110-756-535.04-00	YOUTH/OUT-DIRECT TRNG	ITA1035 10/5 WIERSUM	499.99
							VENDOR TOTAL		3,194.94 *
11890	CAPITAL AREA SCHOOL OF PRACTICAL NURSING								
	10/09/18 09 VR 110- 1397			582087	10/11/18	110-756-535.07-00	ADULT-DIRECT TRAINING	ITA2ND TERM S. JOHNSON	667.50
	10/29/18 07 VR 110- 1491			582978	10/31/18	110-756-535.04-00	YOUTH/OUT-DIRECT TRNG	ITAGRAD EXP FERNANDEZ	421.00
							VENDOR TOTAL		1,088.50 *
12330	THE CARING PLACE								
	10/12/18 09 VR 110- 1398			582462	10/19/18	110-756-535.20-00	DISLOC WKR-SUPPRITVE	SVCECHILD CARE 8/27-9/7	255.73
	10/29/18 07 VR 110- 1490			582979	10/31/18	110-756-535.20-00	DISLOC WKR-SUPPRITVE	SVCECHILD CARE 9/10-28	278.97
							VENDOR TOTAL		534.70 *
12512	CARLE FOUNDATION HOSPITAL								
	10/29/18 07 VR 110- 1489			582980	10/31/18	110-756-535.23-00	ADULT-WORK TRAINING	OJT 8/18-9/14 LEE	778.88 *
							ATTN: PAIGE PARKER	VENDOR TOTAL	778.88 *
15531	CHAMPAIGN-URBANA MASS TRANSIT DISTRICT								
	10/12/18 09 VR 110- 1431			582464	10/19/18	110-756-535.07-00	ADULT-DIRECT TRAINING	ITAINV 22387 10/4	84.00 *
							VENDOR TOTAL		84.00 *
20271	CUNNINGHAM CHILDREN'S HOME								
	10/22/18 04 VR 110- 1469			582821	10/25/18	110-756-535.03-00	YOUTH/IN-OTHER PROG	COSTSAUG 18-1Y-2050-YETP	1,114.34
	10/22/18 04 VR 110- 1469			582821	10/25/18	110-756-535.06-00	YOUTH/OUT-OTHER PRG	COSTSAUG 18-1Y-2050-YETP	6,472.89
	10/22/18 04 VR 110- 1469			582821	10/25/18	110-756-535.03-00	YOUTH/IN-OTHER PROG	COSTSSEP 18-1Y-2050-YETP	840.90
	10/22/18 04 VR 110- 1469			582821	10/25/18	110-756-535.06-00	YOUTH/OUT-OTHER PRG	COSTSSEP 18-1Y-2050-YETP	5,324.68
							VENDOR TOTAL		13,752.81 *
42248	LAKE LAND COLLEGE BOOKSTORE								
	11/06/18 04 VR 110- 1562			583343	11/09/18	110-756-535.07-00	ADULT-DIRECT TRAINING	ITAKASWEKA BOOKS 10/11	98.65 *
							VENDOR TOTAL		98.65 *
42250	LAKE LAND COMMUNITY COLLEGE								
	10/29/18 08 VR 110- 1538			583024	10/31/18	110-756-535.07-00	ADULT-DIRECT TRAINING	ITA4912 KASWEKA FA18	1,719.02
	10/29/18 08 VR 110- 1538			583024	10/31/18	110-756-535.07-00	ADULT-DIRECT TRAINING	ITA4912 PRITCHARD FA18	2,349.00
							VENDOR TOTAL		2,068.02 *



9.B.

DECISION MEMORANDUM

DATE: February 20, 2019
TO: Members, Champaign County Developmental Disabilities Board (CCDDB)
FROM: Lynn Canfield, Executive Director
SUBJECT: Early Payoff of CILA Mortgage

Overview:

In 2014, the Champaign County Mental Health Board and Champaign County Developmental Disabilities Board agreed to purchase up to four houses to serve as small CILAs, conducted an RFP to identify a provider of these residential services to people from Champaign County who had state funding for the services but had not been able to live in County due to low provider capacity, and amended their intergovernmental agreement to memorialize these purposes and the obligations of each Board.

Owing to its authority to borrow, the CCMHB is named on the mortgage loan with PNC Bank, enjoying a relatively low interest rate of 3.903%, and payments on the loan are made with equal contributions from each Board. Both Boards have the authority to own and maintain facilities. Each board committed to contribute \$50,000 per year for ten years, or \$500,000 each.

The CILA fund receives one interfund transfer each year, of \$50,000, from each of the CCMHB and CCDDB. Total contributions to date are \$250,000 from the CCMHB and \$300,000 from the CCDDB. In addition to two annual Principal & Interest payments to the PNC Bank, the fund pays for property management services, maintenance and repairs on the home, replacement of appliances as they age, account fees, utilities, and dues & licenses. Other revenues in the fund are from rent charged to the residents and interest earned. (An individual trust is also held in this fund but can only be accessed by one family and under specific conditions.)

As of this writing, a total of \$217,630.81 has been paid to PNC Bank, \$153,247.52 being Principal. An amortization schedule dated March 28, 2017 and shared to staff of the CCMHB and the Champaign County Auditor's Office shows a 2018 ending balance of \$398,002.48, with Principal and Interest payments of \$32,814.78 and \$32,197.19 due during 2019.

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Issue and Budget Impact:

In order to avoid paying further interest and to pay off the mortgage amount during 2019, a payoff date will be proposed to Thurman Smith, Senior Vice President/PNC Bank. Mr. Smith will prepare a payoff letter and release of any Uniform Commercial Code or mortgage filings. The date should allow enough time for all of the following actions to be completed this spring. If the CCMHB approves, the Executive Director and Financial Manager, with the Champaign County Auditor's Office, and in conformity with the Auditor's Office standards and practices, will prepare and submit budget amendment requests:

- to increase the MHB 2019 appropriation for interfund transfer to CILA (MHB fund expenditure line) from the approved \$50,000 to \$300,000, using \$250,000 from MHB fund balance;
- to increase the 2019 CILA fund budget by transfer of \$100,000 from the CILA fund balance (currently \$217,827.58);
- to increase CILA 2019 revenue from MHB by \$250,000 (from \$50,000 to \$300,000);
- to increase the CILA 2019 appropriation for mortgage principal and interest payment lines, combined, for a total of \$400,000 (approved for 2019 was a total of mortgage principal and interest payments of \$65,013)
 - \$300,000 is from MHB
 - \$100,000 is from CILA fund balance.

By these actions, a payment of the full balance can then be made during 2019, and the CCMHB will have contributed a total of \$500,000 to the CILA project, meeting the original commitment. Per the original commitment, the CCDDDB will continue to contribute \$50,000 per year to the CILA fund until an equal amount has been paid: \$50,000 in 2019 (paid), 2020, 2021, 2022, and 2023.

- Prior to contributions of each board being equal (2023 or earlier), if expenses related to the CILA fund exceed the amount available in annual budget, the CCDDDB will transfer the additional amount to the CILA fund, reducing the remaining CCDDDB obligation.
- After the DDB contributions have equaled \$500,000 (2023 or earlier), the CILA fund will continue to receive equal contributions from each board for ongoing costs associated with the properties. We will use actual CILA fund expenses from the most recently completed fiscal year, add 10% to this total, and include in future budgets equal interfund transfers from each board to the CILA fund.
- After the contributions of each board have become equal (2023 or earlier), if expenses related to the CILA fund exceed the amount available in the annual budget, a request to transfer from the remaining CILA fund balance may be made. In addition, the Boards agree to contribute additional equal amounts to the fund as needed and when fund balance is insufficient to cover costs.
- If the homes are sold prior to such time as the total CCDDDB contribution has become equal to that of the CCMHB, revenue from sale of the homes will be adjusted to balance them, after which, any reserve in the CILA fund will be split between the two boards equally (as interfund transfer from CILA to each board's fund).

(10)

- If the homes are sold after the contributions have become equal, the current balance of the CILA fund and proceeds from the sale of the homes will be split equally between the two boards.

Attached is a DRAFT addendum to the Intergovernmental Agreement, incorporating the above proposed modifications to the September 17, 2014 addendum. In addition to the actions requested here, the Boards will be asked to review and approve this document.

If no action is taken, the Boards will each continue to contribute \$50,000 per year, as interfund transfers to the CILA fund, until such time as the Boards approve a different arrangement, which could include sale of the properties or purchase of additional properties as agreed under the 2014 RFP for CILA.

Decision Section:

Motion to authorize the Executive Director to complete the changes to the 2019 CILA fund as described above, in order to facilitate early payoff of the mortgage by the CCMHB:

- Approved
- Denied
- Modified
- Additional Information Needed

Motion to authorize, by the President's signature, the attached revisions to Addendum to Intergovernmental Agreement between the CCDDB and the Champaign County Mental Health Board (CCMHB), provided the CCMHB agrees to the same provisions:

- Approved
- Denied
- Modified
- Additional Information Needed

11

ADDENDUM TO INTERGOVERNMENTAL AGREEMENT

This Addendum to Intergovernmental Agreement is entered into this [redacted] day of [redacted] 2019, by and between the Champaign County Mental Health Board ("MHB") and the Champaign County Board for the Care and Treatment of Persons with a Developmental Disability ("DDB") and replaces the agreements outlined in the addendum dated September 17, 2014.

Whereas, MHB and DDB entered into an Intergovernmental Agreement dated June 30, 2012 and revised March 16, 2016 ("Agreement") and amended September 17, 2014, and

Whereas, MHB and DDB desire to amend the Agreement by providing for the sharing of costs related to the acquisition, maintenance, and disposition of residences to be used to provide Community Integrated Living Arrangement ("CILA") Services,

Now, therefore, MHB and DDB hereby agree as follows:

1. MHB ~~shall acquire~~ will pay the remaining mortgage balance (interest and principal) which allowed for acquisition of residences in Champaign County to be leased to a CILA provider to provide housing to residents in Champaign County that qualify for CILA services.
2. ~~MHB shall acquire such residences with financing provided by one or more local banks.~~ By this action, as of May, 2019, the MHB will have contributed a total of \$500,000, and the DDB \$300,000, to the project.
3. MHB and DDB agree that for so long as a residence is owned by MHB and used to provide CILA services to residents of Champaign County, each party shall be responsible for one-half of all costs associated with the acquisition of such residences, the debt payments associated with such residences, the maintenance costs of such residences and the costs associated with any disposition of a residence.
 - A. Prior to the contributions of the DDB becoming equal to those of the MHB, if expenses related to the CILA fund exceed the amount available in the annual budget, the DDB will transfer the additional amount to the CILA fund, reducing the remaining DDB obligation.
 - B. After the contributions of each Board have become equal, the CILA fund will continue to receive equal contributions from each board, by annual interfund transfers, for ongoing expenses associated with the properties. This annual amount will be based on most recently completed fiscal year actual expenses plus 10%.
 - C. If expenses related to the properties exceed the amount available in annual CILA fund budget, a request to transfer from CILA fund balance may be made. If fund balance is insufficient or transfer not possible, the Boards may agree to contribute equally to the fund as needed.

4. MHB and DDB agree that once a residence is no longer to be used to provide CILA services, MHB shall enter into a listing agreement with a realtor in an attempt to sell such residence. The parties agree that the proceeds, net of all selling expenses, from the sale of such residence shall be distributed equally to MHB and DDB.
- A. If the homes are sold prior to such time as the total DDB contribution has become equal to that of the MHB, revenue from sale of the homes will be adjusted to balance them, after which, any reserve in the CILA fund will be split equally between the two Boards, as interfund transfers from the CILA fund to each of the MHB fund and DDB fund.
- B. If the homes are sold after the contributions have become equal, the current balance of the CILA fund and proceeds from the sale of the homes will be split equally between the two boards, per the original agreement.

In witness whereof, the parties have executed this Addendum as of the date first written above.

For the Champaign County Board for the Care and Treatment of Persons with a Developmental Disability

For the Champaign County Mental Health Board

MENTAL HEALTH/DEVELOPMENTAL DISABILITIES BOARDS CILA FACILITIES

Fund 101-054

MISSION STATEMENT

The mission of the Community Integrated Living Arrangement (CILA) project is to expand the availability of “smaller setting” homes for people with intellectual and developmental disabilities (I/DD) and, to the extent possible, assure that people from Champaign County have integrated residential options within the County. The project arose in response to a large number of residents who were forced to seek CILA services in communities far from Champaign County.

BUDGET HIGHLIGHTS

- In 2014 the Champaign County Mental Health Board (CCMHB) and the Champaign County Developmental Disabilities Board (CCDDB) committed to borrowing up to \$800,000 to purchase CILA houses, each with a capacity of 4 or fewer people. Each board allocates \$50,000 per year to finance the purchase of the houses. Rental income covers maintenance and repairs under the supervision of the property manager.
- Two houses are currently in operation. The CCMHB has a line of credit with the PNC Community Development Bank and can raise the borrowing threshold if deemed necessary by the Boards. The boards, staff, service provider, and Independent Service Coordination program manager explored the feasibility of purchasing a third home and may do so again; barriers to another purchase included I/DD workforce shortage and uncertainty of state/federal CILA funding for individuals.
- \$16,881 of the expenditures budgeted result from a gift designated for a particular individual. This amount may be accessed during 2019 at the request of the individual’s family, and is restricted by the terms and conditions of the donor.
- 101-054 was established in FY2016 in collaboration with the Champaign County Auditor’s Office, for transparency in CILA fund financial activities. These funds were previously held in 090-054.

FINANCIAL

Fund 101 Dept 054			2017	2018	2018	2019
			Actual	Original	Projected	Budget
361	10	INVESTMENT INTEREST	\$1,182	\$100	\$1,200	\$1,300
362	15	RENT	\$21,600	\$18,000	\$22,000	\$22,000
369	90	OTHER MISC. REVENUE	\$452	\$0	\$0	\$0
		MISCELLANEOUS	\$23,234	\$18,100	\$23,200	\$23,300
371	54	FROM DEV DIS BOARD 108	\$50,000	\$50,000	\$50,000	\$50,000
371	90	FROM MENTAL HEALTH FND090	\$50,000	\$50,000	\$50,000	\$50,000
		INTERFUND REVENUE	\$100,000	\$100,000	\$100,000	\$100,000
		REVENUE TOTALS	\$123,234	\$118,100	\$123,200	\$123,300
522	1	STATIONERY & PRINTING	\$46	\$0	\$0	\$0

522	44	EQUIPMENT LESS THAN \$5000	\$0	\$16,881	\$45,887	\$47,956
		COMMODITIES	\$46	\$16,881	\$45,887	\$47,956
533	7	PROFESSIONAL SERVICES	\$6,000	\$10,000	\$10,000	\$10,000
533	28	UTILITIES	\$676	\$0	\$0	\$0
533	93	DUES AND LICENSES	\$315	\$295	\$295	\$295
534	9	R.E. TAX / DRAINAGE ASMNT	\$1	\$0	\$0	\$0
534	36	CILA PROJ BLDG REPAIR-MNT	\$4,698	\$0	\$0	\$0
534	37	FINANCE CHARGES,BANK FEES	\$36	\$36	\$36	\$36
534	58	LANDSCAPING SERVICE/MAINT SERVICES	\$2,877	\$0	\$0	\$0
			\$14,603	\$10,331	\$10,331	\$10,331
581	7	MORTGAGE PRINCIPAL PMTS	\$49,750	\$49,751	\$49,751	\$49,751
582	7	INTEREST ON MORTGAGE DEBT	\$19,199	\$17,231	\$17,231	\$15,262
			\$68,949	\$66,982	\$66,982	\$65,013
		EXPENDITURE TOTALS	\$83,598	\$94,194	\$123,200	\$123,300

FUND BALANCE

FY2016 Actual	FY2017 Projected	FY2018 Budgeted
\$142,437	\$157,437	\$181,343

Fund Balance Goal:

The CCMHB/CCDDDB's CILA goal is to maintain a balance which assures adequate cash flow for mortgage principal and interest payments and any other purchasing obligations or liabilities related to the properties or their management.

ALIGNMENT to STRATEGIC PLAN

County Board Goal 1 – Champaign County is committed to being a high performing, open and transparent local government organization

- The CILA project, including provider of services, was determined by a Request for Proposal process which was fully compliant with the Open Meetings Act.

County Board Goal 2 – Champaign County maintains high quality public facilities and highways and provides a safe rural transportation system and infrastructure

- The CILA houses are monitored by a property manager to assure all maintenance and repairs are completed in a timely manner.

County Board Goal 3 –Champaign County promotes a safe, just and healthy community

- The CILA houses and services comply with all relevant statutes and offer an opportunity for full community integration of persons with I/DD.

County Board Goal 4 – Champaign County is a county that supports balanced, planned growth to balance economic growth with preservation of our natural resources

- Accessible homes with 'age in place' value, the CILA houses currently meet the needs of people with I/DD. People with disabilities have much to offer their communities, including the neighborhoods in which they live, the businesses they frequent, and the local government charged with promoting a good life for all residents.

DESCRIPTION

The CCMHB was established under Illinois Revised Statutes (405 ILCS – 20/Section 0.1 et. seq.) in order to "construct, repair, operate, maintain and regulate community mental health facilities to provide mental health services as defined by the local community mental health board, including services for the developmentally disabled and for the substance abuser, for residents of Champaign County." The CCMHB is responsible for planning, coordinating, evaluating, and allocating funds for the comprehensive local system of mental health, developmental disabilities, and substance use services for Champaign County.

The CCMHB funds programs and services for people with mental illness, substance use disorders, intellectual disabilities, and developmental disabilities. The CCDDDB funds services and supports for people with intellectual and/or developmental disabilities. The boards promote systems of services for the benefit of Champaign County residents, with special emphasis on underserved and marginalized populations.

The CILA project is a collaboration between Boards, each with a responsibility for people with I/DD.

OBJECTIVES

- Address unmet need in Champaign County by expanding the capacity for Community Integrated Living Arrangements (CILA) for people with intellectual and developmental disabilities.
- Purchase, renovate, and maintain houses, up to the approved borrowing threshold, which meet IDHS licensing requirements for CILA services. Lease homes to the service provider selected by RFP.
- Prioritize access to Champaign County CILA homes for persons originating from Champaign County and having a CILA award from IDHS.
- Maintain the Ligas and Olmstead standard of no more than 4 persons residing in a CILA home.
- In collaboration with the Service Provider and property manager, adequately maintain, repair, and improve the homes as needed.
- Through CCMHB and CCDDDB funding allocation process, ensure that residents have choices of day/vocational/recreational programming.

PERFORMANCE INDICATORS

Indicator	FY2017 Actual	FY2018 Projected	FY2019 Budgeted
Number of people served through CILAs	7	7	8
Total dollars appropriated for CILA Program	\$100,000	\$100,000	\$100,000
Updates from property manager	5	4	4
Updates from residential service provider	4	4	4
Non-residential service and supports (related to mental health, substance use disorders, or intellectual or developmental disabilities) available to people living in the CILAs	7	6	7

Draft 2019 CILA Fund Budget

LINE ITEM	BUDGETED REVENUE	
361.10	Investment Interest	\$1,300
371.54	From CCDDB 108	\$50,000
371.90	From CCMHB Fund 090	\$50,000
362.15	Rents	\$22,000
TOTAL REVENUE		\$123,300

LINE ITEM	BUDGETED EXPENDITURES	
522.44	Equipment Less than \$5,000 (includes a designated gift of \$16,881 to one individual, accessed at family request)	\$47,956
533.07	Professional Services (property management services)	\$10,000
581.07	Mortgage Principal Payments	\$49,751
582.07	Interest on Mortgage	\$15,262
534.37	Finance Charges (bank fees per statement)	\$36
533.93	Dues & Licenses	\$295
TOTAL EXPENSES		\$123,300

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9.C.

DECISION MEMORANDUM

Date: February 20, 2019
To: Members, Champaign County Developmental Disabilities Board
From: Lynn Canfield, Executive Director
Subject: National Association of Counties 2019 Achievement Awards Application

Background

The National Association of Counties (NACO)'s 2019 Achievement Awards Program is currently accepting nominations of noteworthy County programs which:

- offer new services to county residents, fill gaps in the availability of services, fill gaps in or tap new revenue sources;
- improve the administration of an existing county government program;
- upgrade the working conditions or level of training for county employees, enhance the level of citizen participation in, or the understanding of, government programs;
- provide information that facilitates effective public policy making; or
- promote intergovernmental cooperation and coordination in addressing shared problems.

Programs must go beyond compliance with state and federal regulation, have measurable results, be innovative, be consistent with acceptable governmental and financial management practices, and promote general governmental accountability. There are 18 categories, including Human Services.

Possible Action

The CCDDDB funds the local Independent Service Coordination Unit to enhance state-mandated services with activities identified through CCDDDB/Champaign County Mental Health Board (CCMHB) strategic planning, including:

- documenting the preferences of residents with intellectual and/or developmental disabilities (I/DD) when they enroll (or renew enrollment in) the State's waiting list;
- aggregating these results annually to help us plan for future supports and services;
- helping people gather documentation required for State waiver-funded programs;
- assisting young adults with I/DD and their families in the transition from high school special education services to adult life and linking them to vocational, social/recreational, independent/semi-independent living opportunities, and other community services;
- preparing adults with I/DD for the transition to State-funded services, in order to shorten the time between selection for funding and beginning of services;
- and ensuring that locally-funded services are meeting each person's needs and preferences, through conflict-free case management.

18

The ISC's "Decision Support/Person Centered Planning" contract is also an example of a County program developed through collaboration across governmental units – the CCMHB, the CCDDDB, the Regional Planning Commission, and Illinois Department of Human Services – Division of DD, over a period of time.

Attached is a letter of support for this program with overview/abstract to be submitted in support of the nomination. Other materials required for submission can be drawn from previous service activity and financial reports submitted to the CCDDDB.

Decision Section

Motion to authorize the Executive Director to complete the nomination of the Independent Service Coordination Unit's program for a NACO 2019 Achievement Award:

- Approved
- Denied
- Modified
- Additional Information Needed

Motion to authorize, by the President's signature, the attached Joint Letter of Support, as supplement to the nomination:

- Approved
- Denied
- Modified
- Additional Information Needed

JOINT LETTER OF SUPPORT

We support the nomination of the program, “Decision Support/Person Centered Planning (for I/DD),” of the Champaign County Regional Planning Commission’s Independent Service Coordination Unit. In the category of Human Services, and on behalf of people with disabilities, the program is a strong example of intergovernmental collaboration and innovation in response to local need.

Abstract: Decision Support/Person-Centered Planning is a local enhancement of state-mandated case management for residents who have intellectual/developmental disabilities. The Independent Service Coordination Unit is funded by the state of Illinois to determine individuals’ eligibility for DD-waiver programs, to enroll them in the state’s “waitlist,” and to help them develop person-centered plans. The ISC’s independence from service providers ensures conflict-free, person-driven supports. Community based services and supports can help people live independently and be successful in their own communities, but Illinois’ funding does not offer adequate levels of support to all who are eligible and waiting. Local funding complements the essential functions of the ISC Unit: an expanded individual needs assessment asks about preferences beyond the state’s categories, so that local funding may increase for desired services; the program ensures that every person receiving locally-funded services meets state waiver criteria and is enrolled in the state's database, resulting in movement from local to state support and freeing up local funding for those who wait; two specialists help people transition from high school to adult life, improving information and access; person-centered planning is offered to 40 people with I/DD who use locally-funded services, to ensure services are aligned with their needs and ambitions.

_____ (date)
Giraldo Rosales, *Chair, Champaign County Board*

_____ (date)
President, Champaign County Developmental Disabilities Board

_____ (date)
President, Champaign County Mental Health Board

I/DD Program Funding Requests for FY2020

July 1, 2019 thru June 30, 2020

Agency	Program Name	Current Awards		Requests	
		PY19	PY19	PY20	
		DDB	MHB	DDB/MHB	Increase
<i>Priority: Linkage and Advocacy for People with I/DD</i>					
Rosecrance Central Illinois	Coordination of Services: DD/MI	\$35,150.00		\$35,150.00	FY19 level
Developmental Services Center	Service Coordination	\$410,838.00		\$423,163.00	3%
CCRPC - Community Services	Decision Support PCP	\$119,629.00		\$424,738.00	255%
<i>Priority: Employment Services and Supports</i>					
United Cerebral Palsy Land of Lincoln	Vocational Services	\$34,590.00		\$60,000.00	73%
Developmental Services Center/Community Choices	Employment First	\$80,000.00		\$80,000.00	FY 19 level
Developmental Services Center	Connections	\$85,000.00		\$85,000.00	FY19 level
Developmental Services Center	Community Employment	\$361,370.00		\$361,370.00	FY19 level
Community Choices, Inc.	Customized Employment	\$87,000.00		\$98,900.00	14%
<i>Priority: Non-Work Community Life and Flexible Support</i>					
PACE	Consumer Control in Personal Support - NEW	\$21,000.00		\$23,721.00	13%
Developmental Services Center	Individual & Family Support	\$404,428.00		\$416,561.00	3%
Developmental Services Center	Community 1st (formerly ISBS)	\$799,000.00		\$822,970.00	3%
Developmental Services Center	Clinical Services	\$174,000.00		\$174,000.00	FY19 level
Developmental Services Center	Apartment Services	\$429,861.00		\$442,757.00	3%
<i>Priority: Comprehensive Services & Supports for Young Children</i>					
Developmental Services Center	Family Development		\$562,280.00	\$579,148.00	3%
Champaign County Head Start/Early Head Start	Social Emotional Development Svcs		\$73,605.00	\$112,004.00	52%
<i>Priority: Self-Advocacy and Family Support Organizations</i>					
PACE	Opportunities for Independence	\$49,000.00		\$55,640.00	14%
Community Choices, Inc.	Self-Determination Support	\$116,000.00		\$138,000.00	19%
Champaign County Down Syndrome Network	CC Down Syndrome Network	\$15,000.00		\$15,000.00	FY19 level
CU Able	CU Able Community Outreach	\$15,285.00		\$15,275.00	FY19 level \$10 less
<i>Priority: Expansion of Independent Community Residential Opportunities</i>					
Community Choices, Inc.	Community Living	\$72,500.00		\$81,000.00	12%
CILA (now subtracted from totals)	CILA Expansion	50,000	50,000	\$100,000.00	
	TOTAL	\$3,309,651.00	\$635,885.00	\$4,444,397.00	
	M = Multiyear Request	total PY19 = \$3,945,536		total requests	
		w/ CILA = \$4,045,536		w/ CILA = \$4,544,397	

8.D.

10.A.

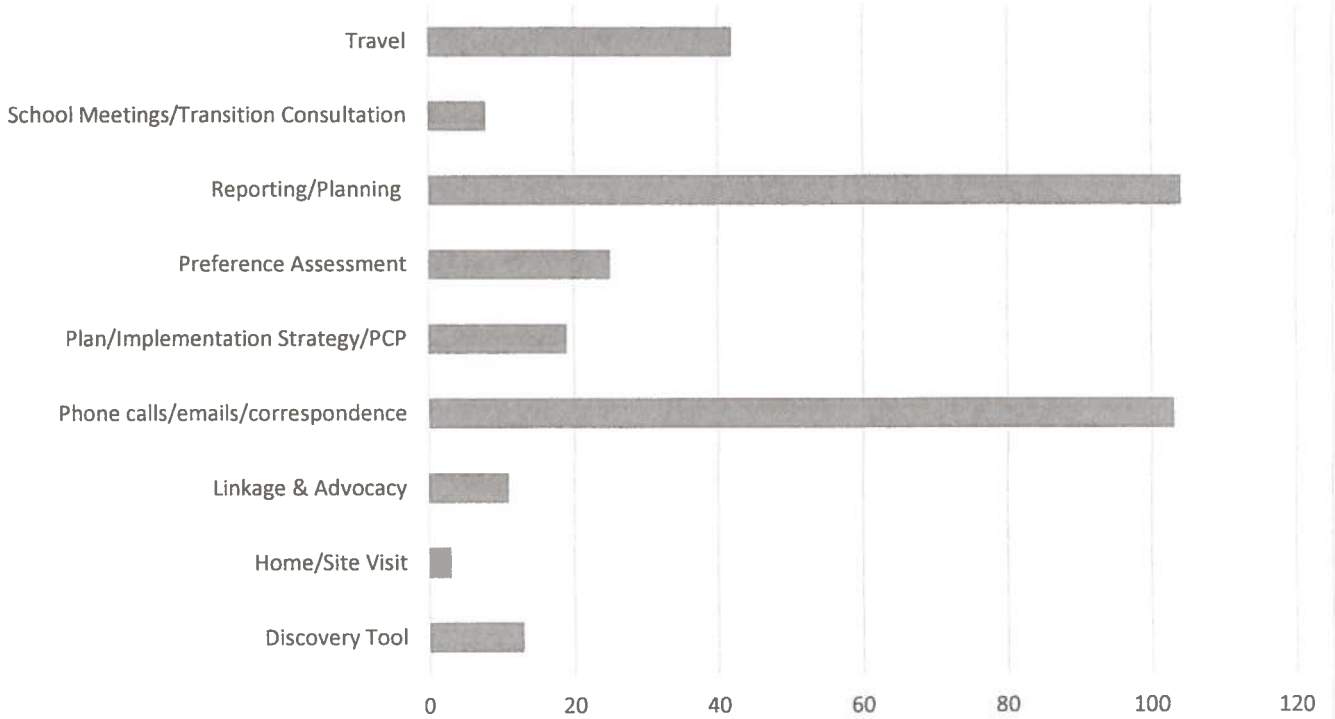
CCRPC - Community Services

Decision Support Person \$119,629

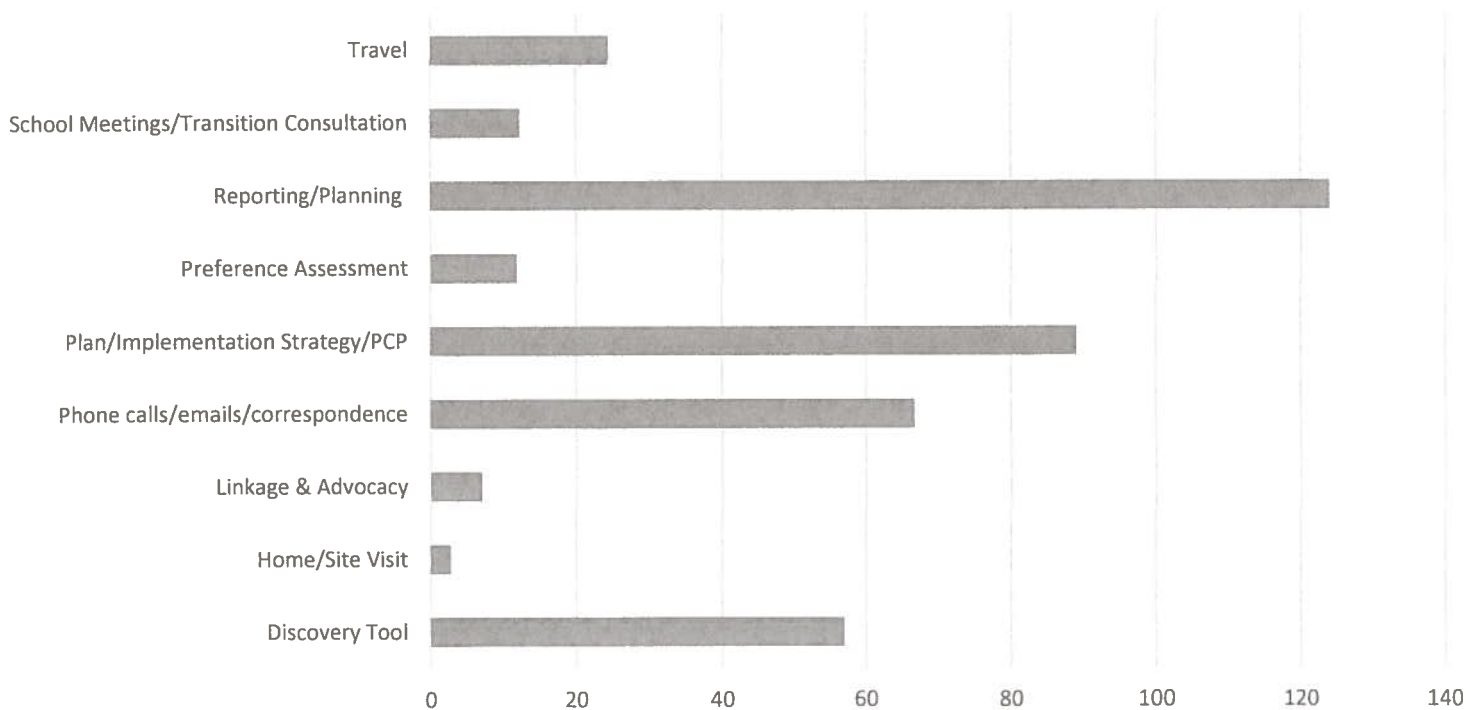
FY19 2nd Q

136 people were served, for a total of 395 hours

Participants per Service Activity



Hours per Service Activity

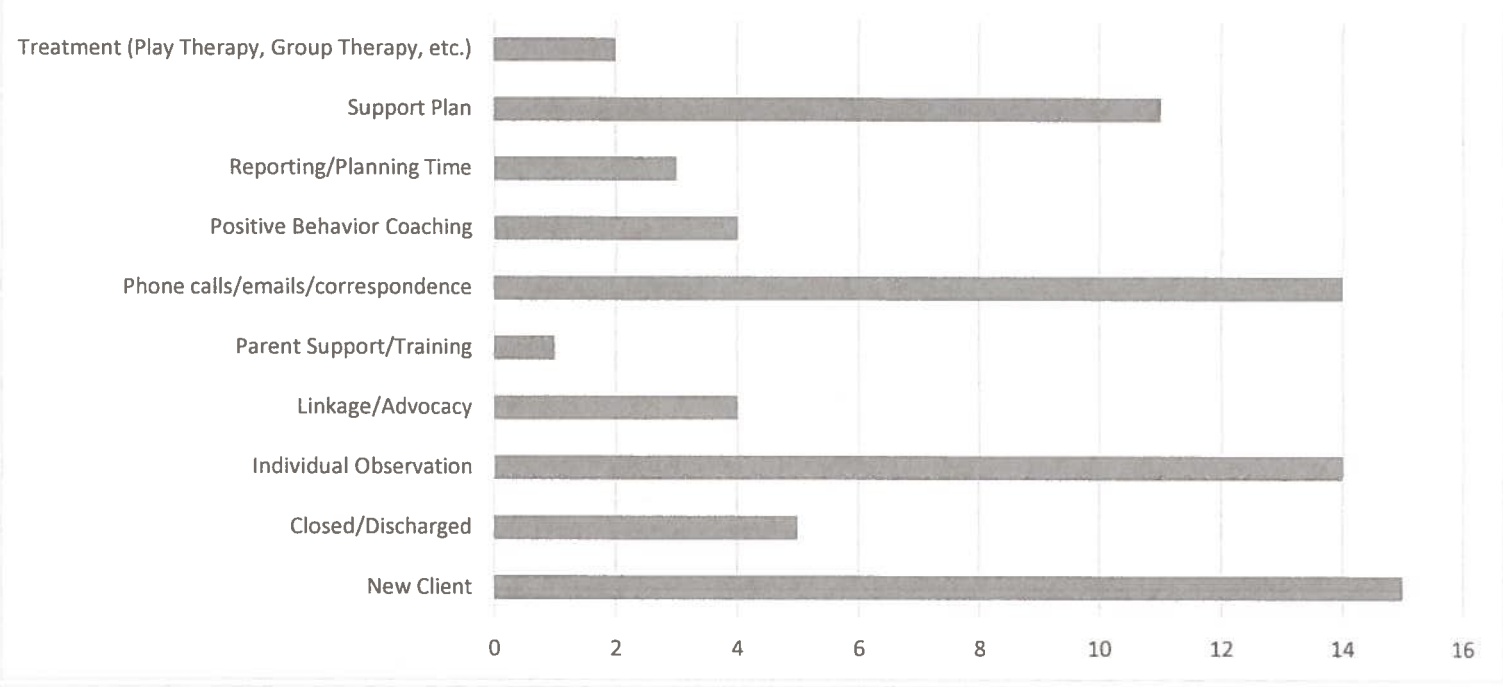


22

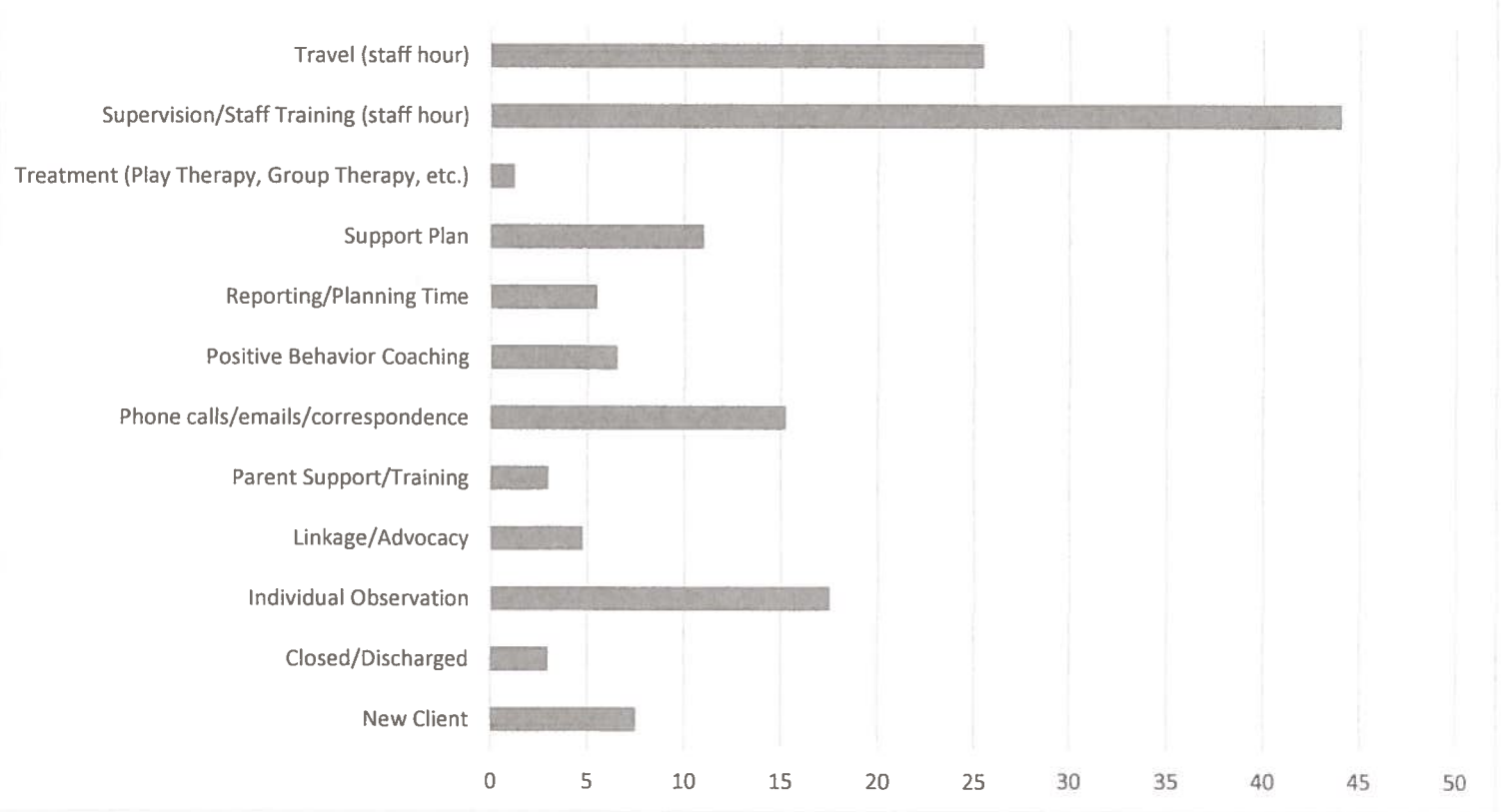
CCRPC - Head Start/Early Head Start

Social Emotional Disabilities Svcs \$73,605 FY19 2nd Q MHB
29 people were served, for a total of 144.75 hours

Participants per Service Activity



Hours per Service Activity



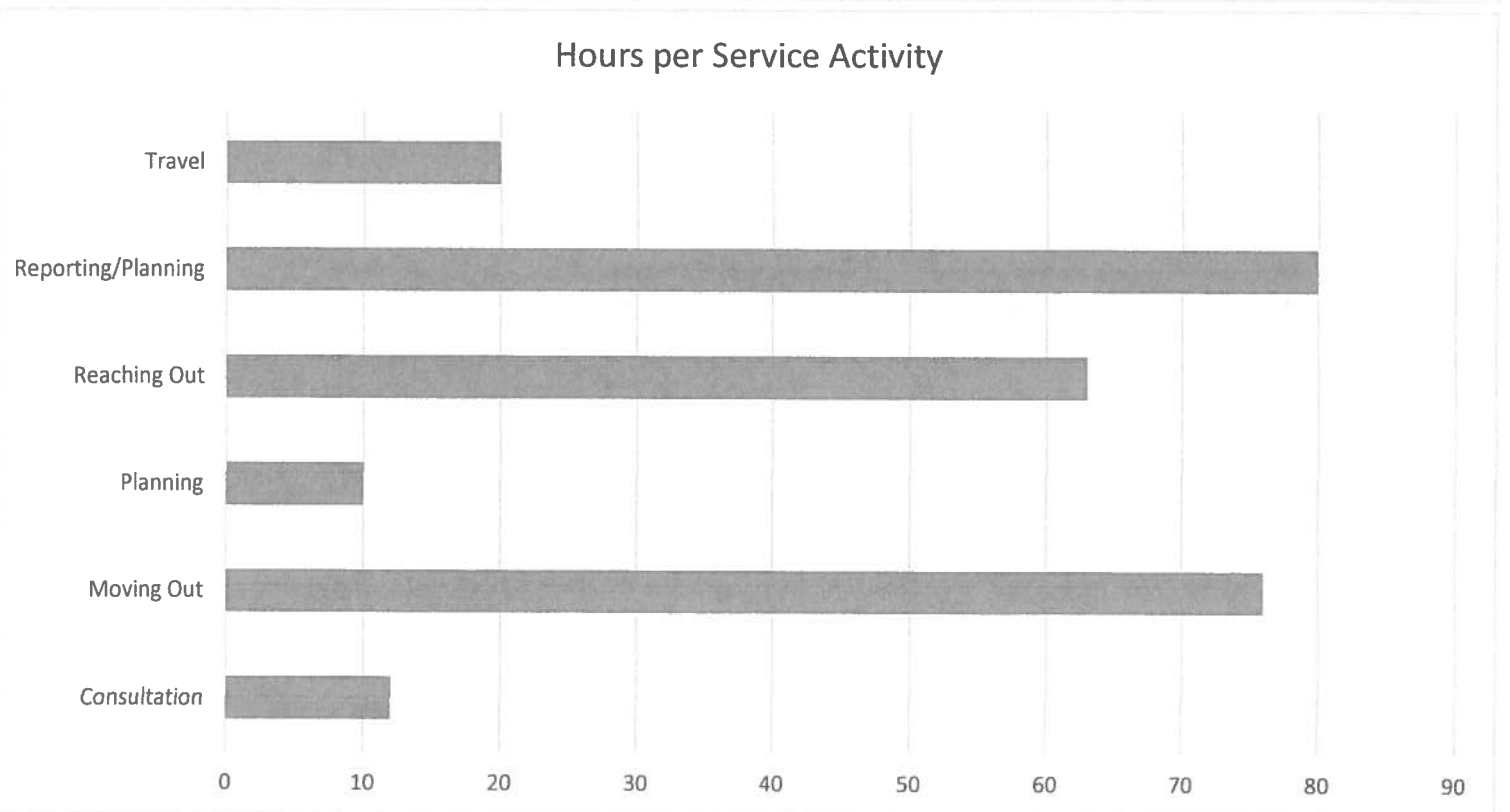
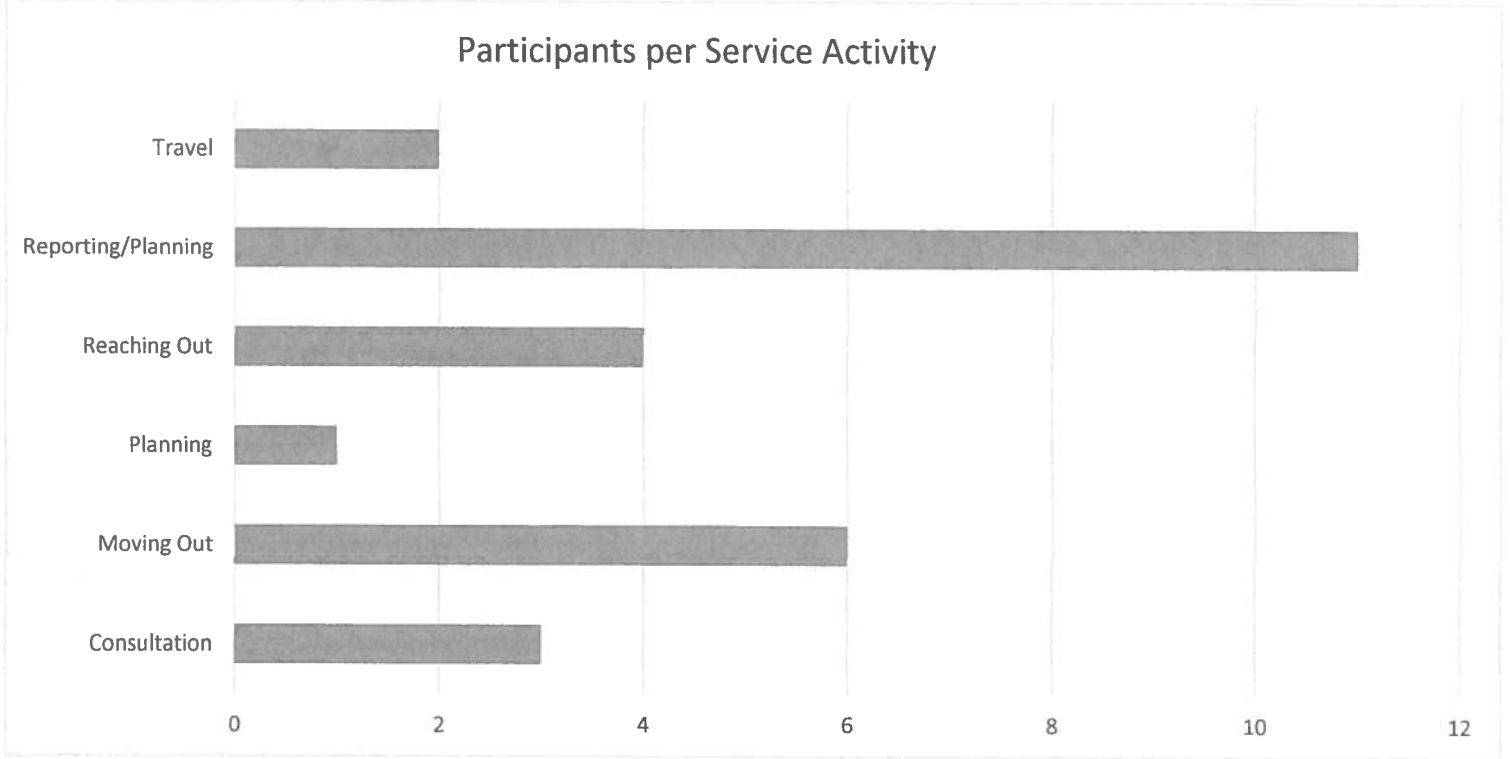
23

Community Choices

Community Living \$72,500

FY19 2nd Q

11 people were served for a total of 261 hours



24

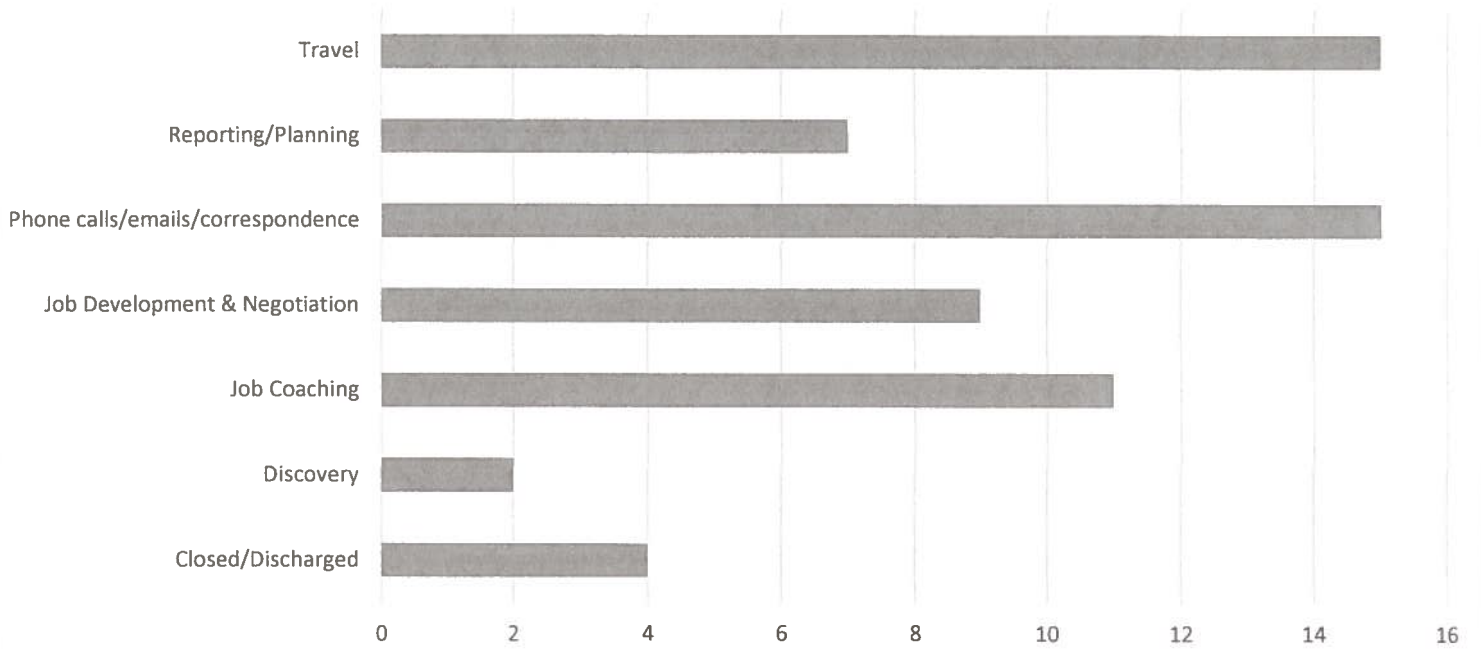
Community Choices

Customized Employment \$87,000

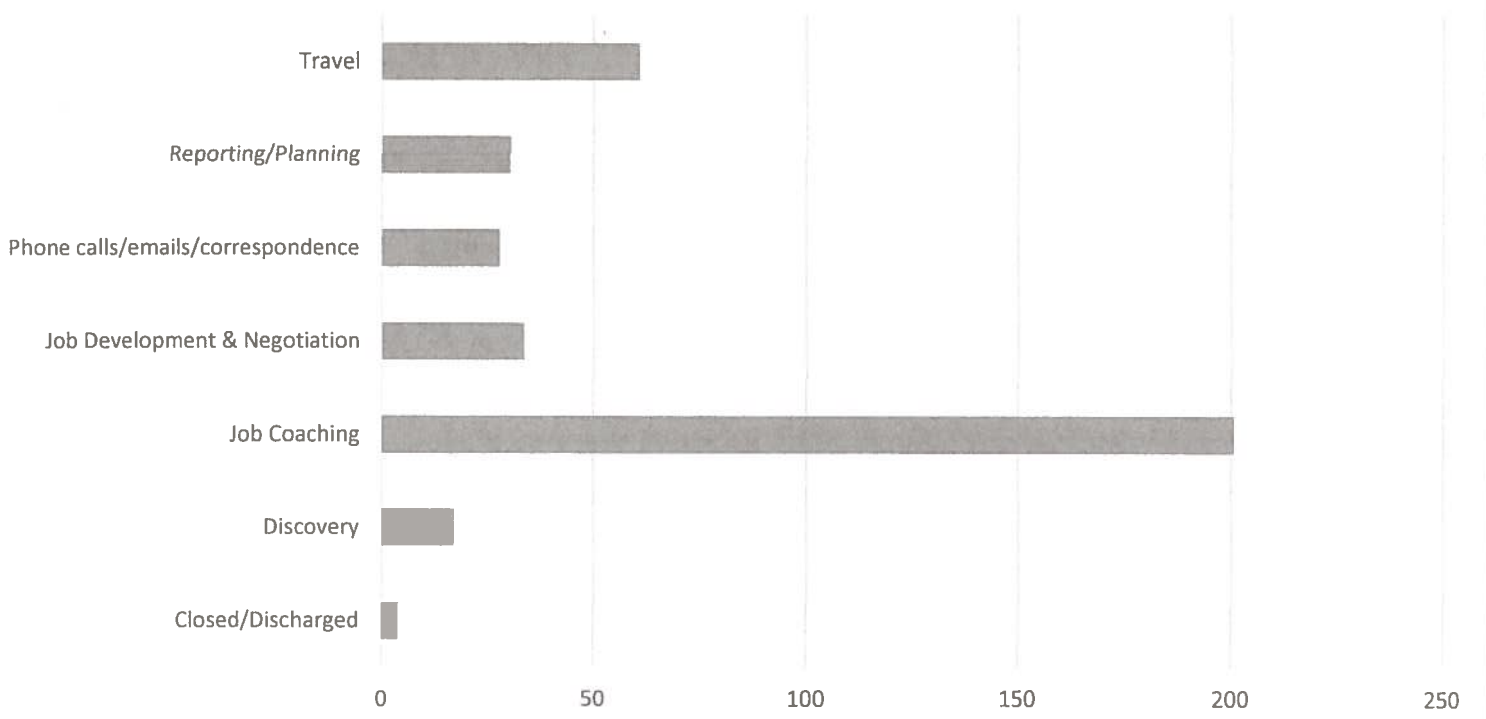
FY19 2nd Q

23 people were served for a total of 374.75 hours

Participants per Service Activity



Hours per Service Activity



25

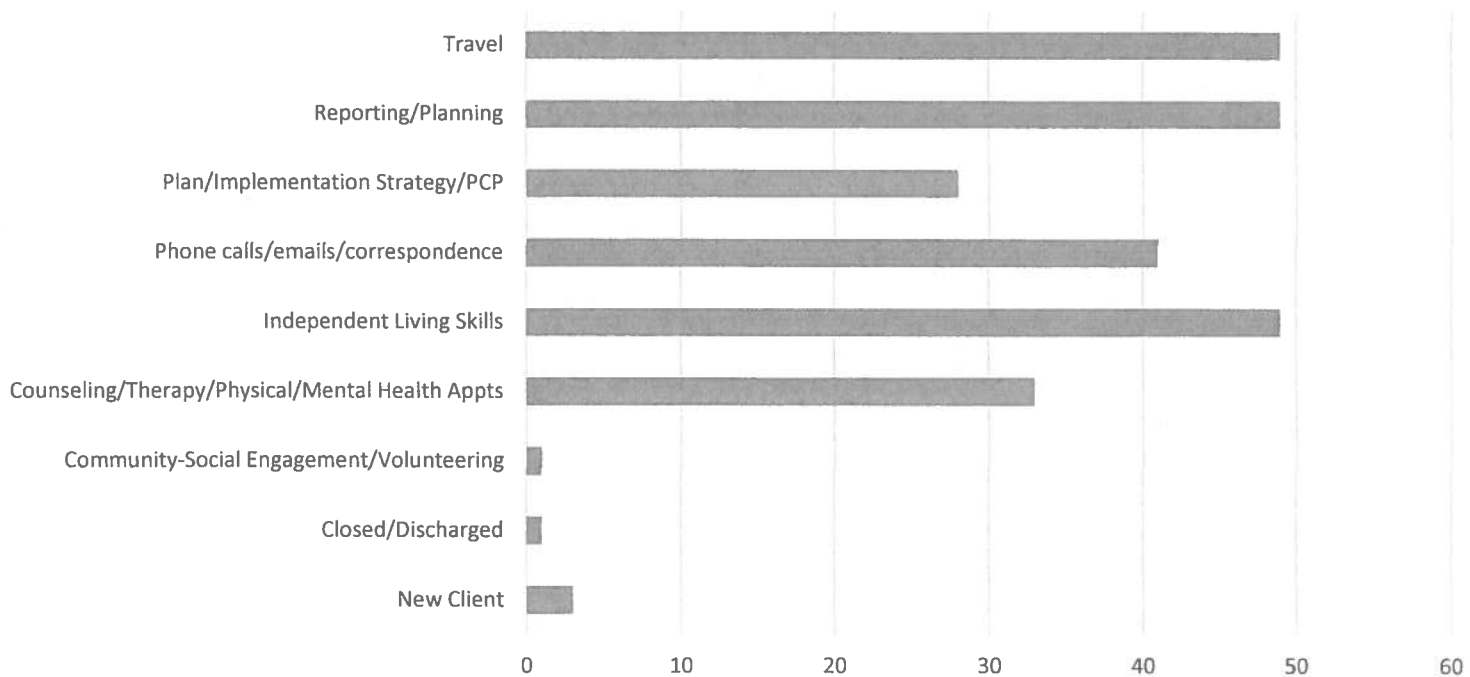
Developmental Services Center

Apartment Services \$429,861

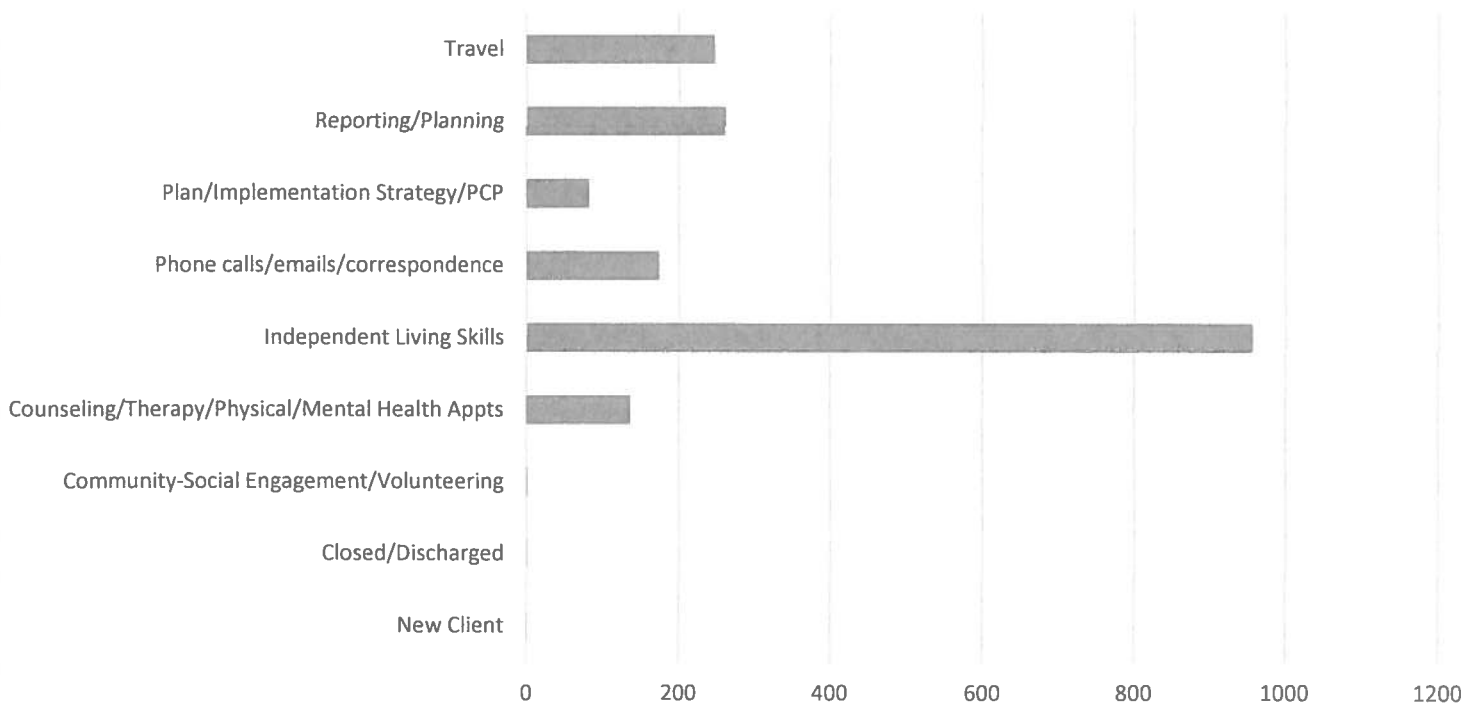
FY19 2nd Q

50 people were served for a total of 1,861.25 hours

Participants per Service Activity



Hours per Service Activity



26

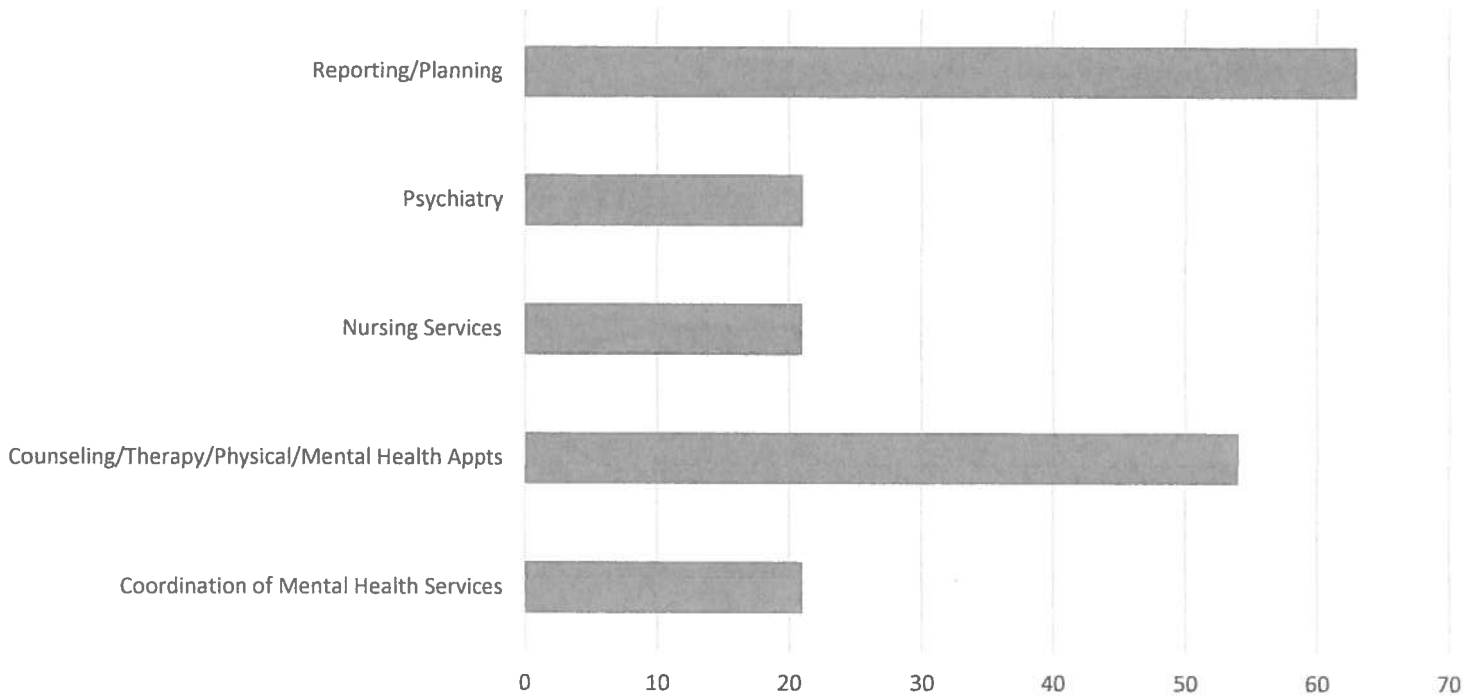
Developmental Services Center

Clinical \$174,000

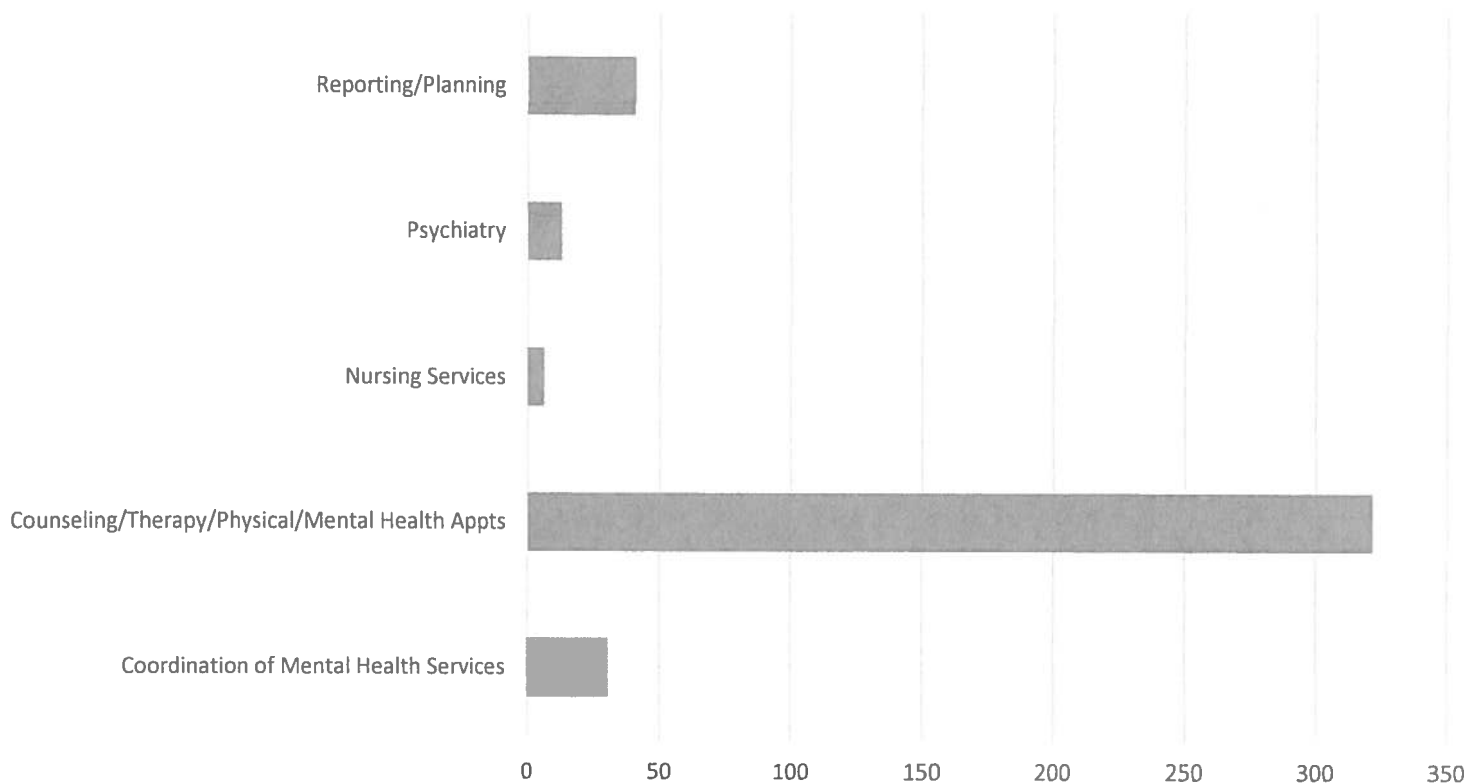
FY19 2nd Q

63 people were served for a total of 412.25 hours

Participants per Service Activity



Hours per Service Activity



27

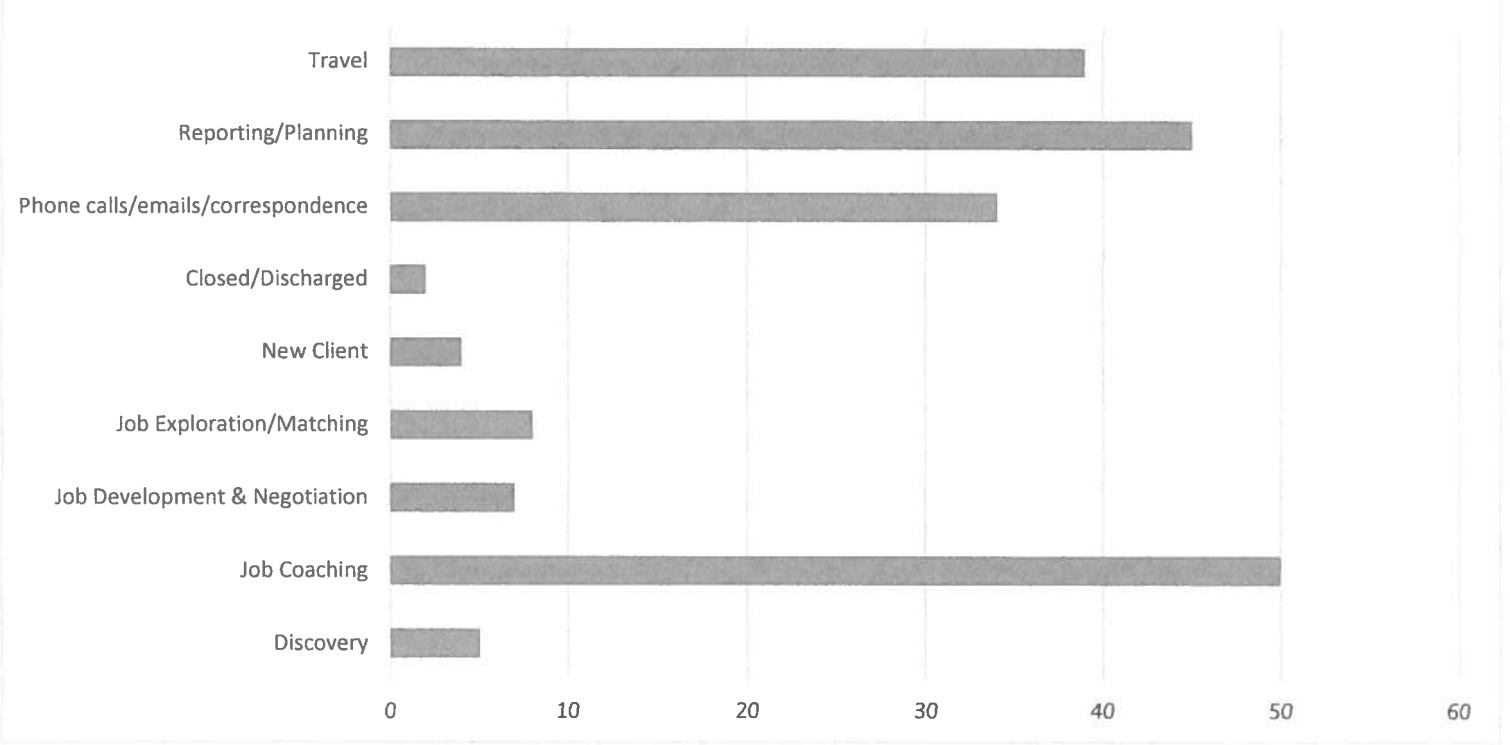
Developmental Services Center

Community Employment \$361,370

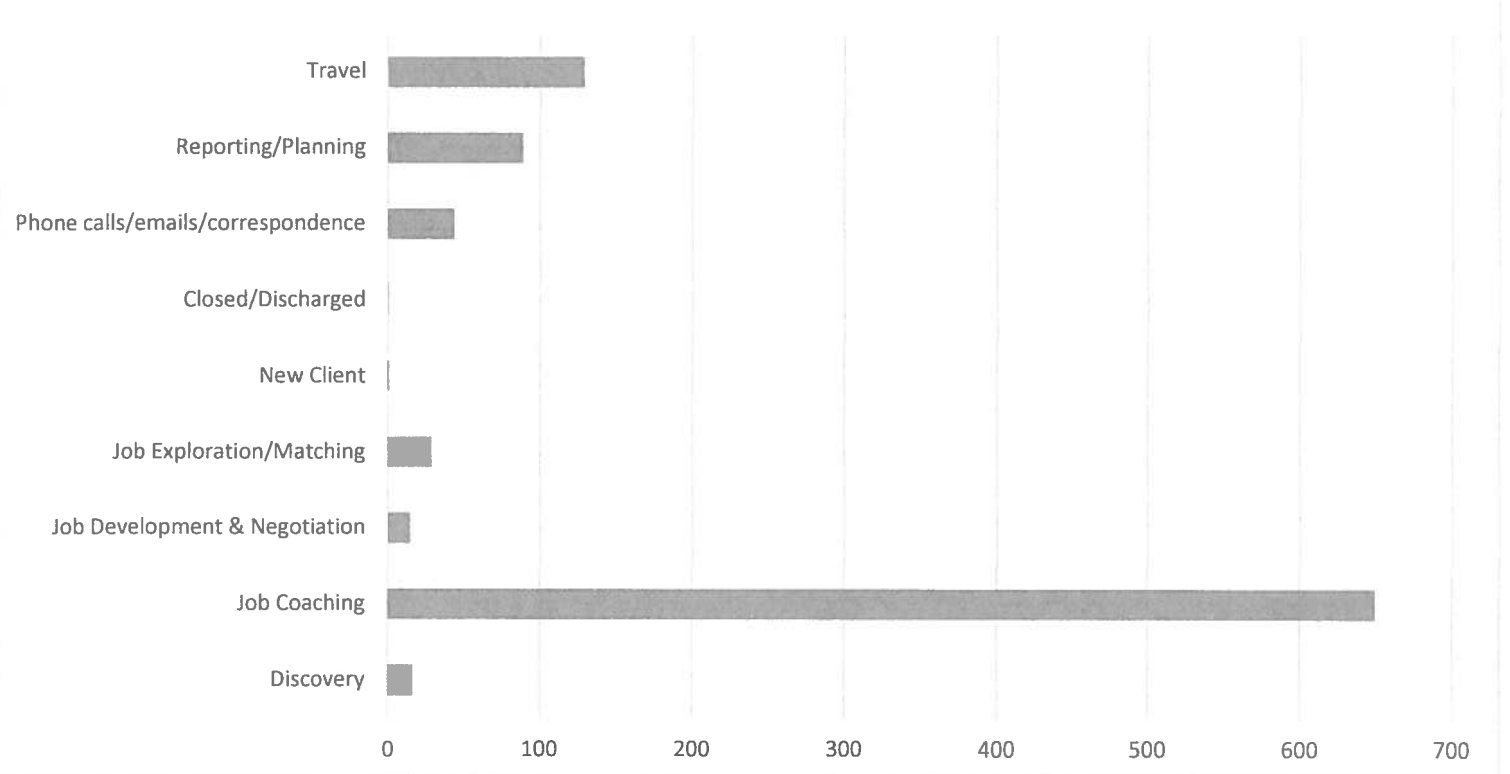
FY19 2ndQ

57 people were served for a total of 972.75 hours

Participants per Service Activity



Hours per Service Activity



28

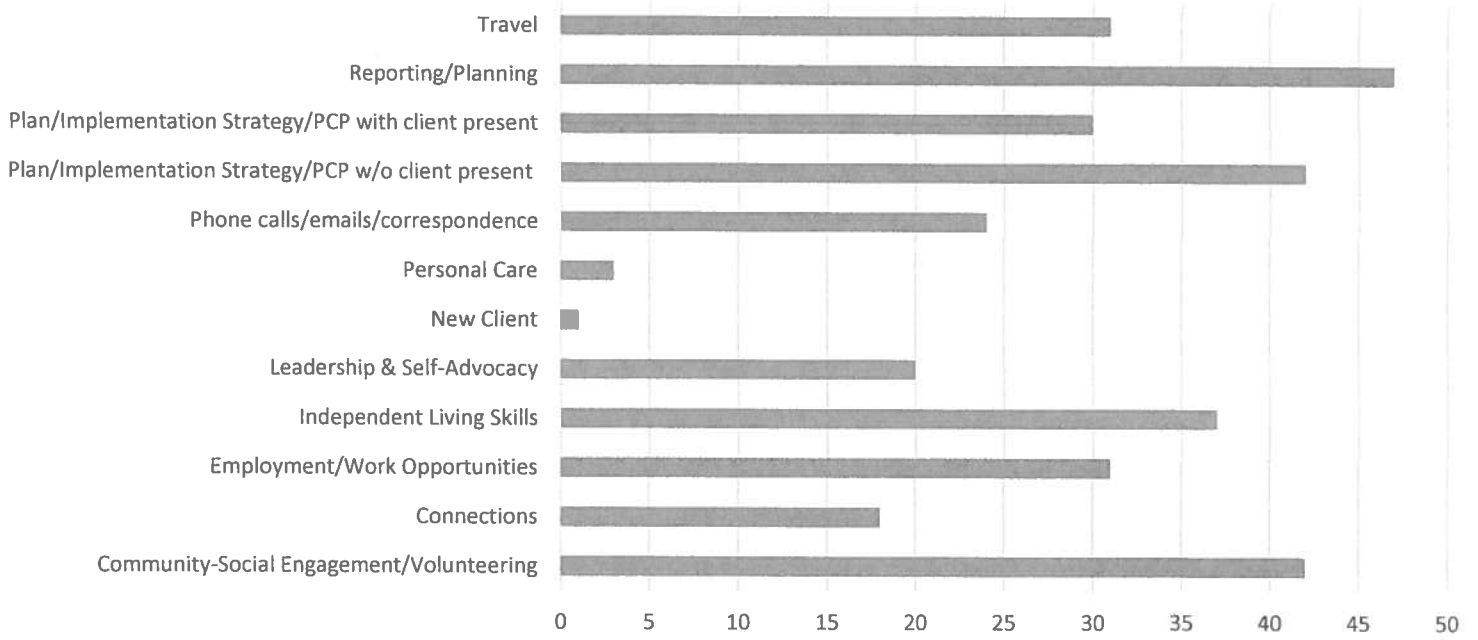
Developmental Services Center

Community First \$799,000

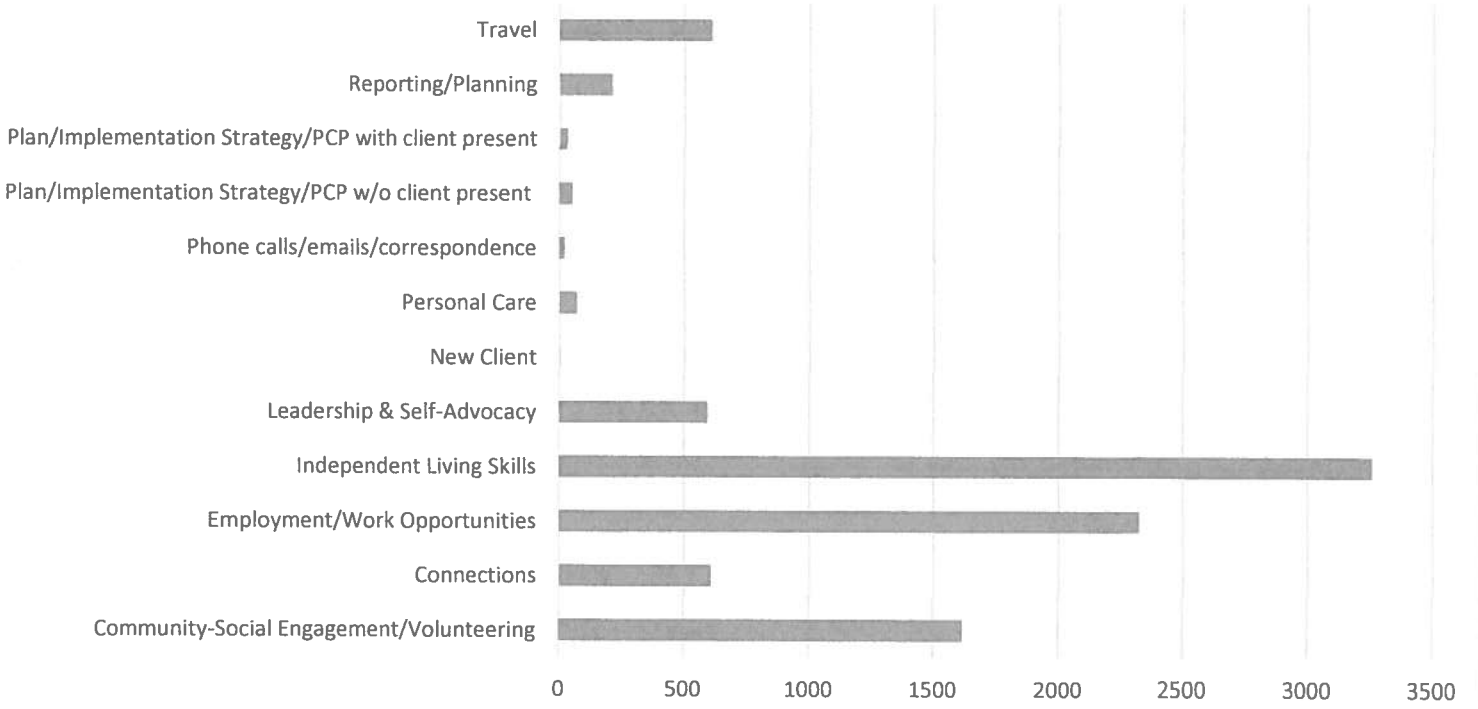
FY19 2nd Q

49 people were served, for a total of 9404.25 hours

Participants per Service Activity



Hours per Service Activity



29

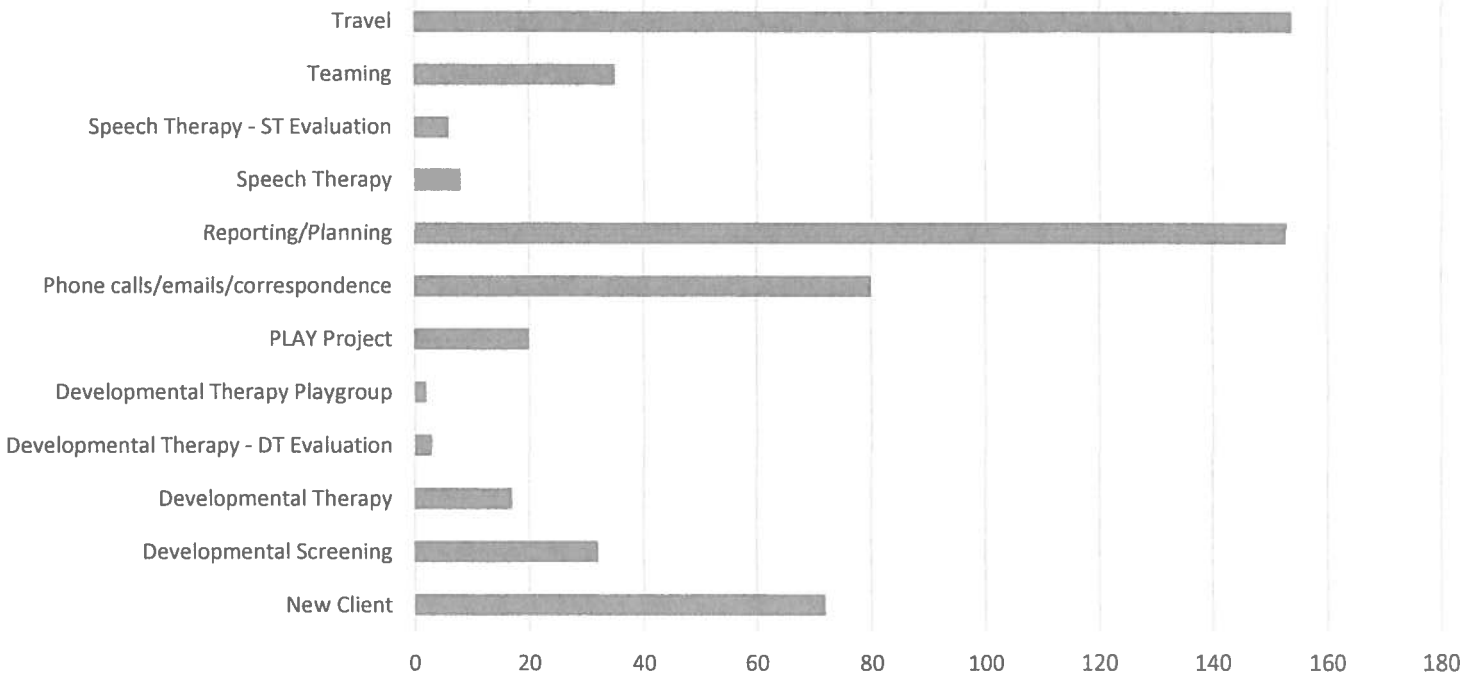
Developmental Services Center

Family Development Center \$562,280

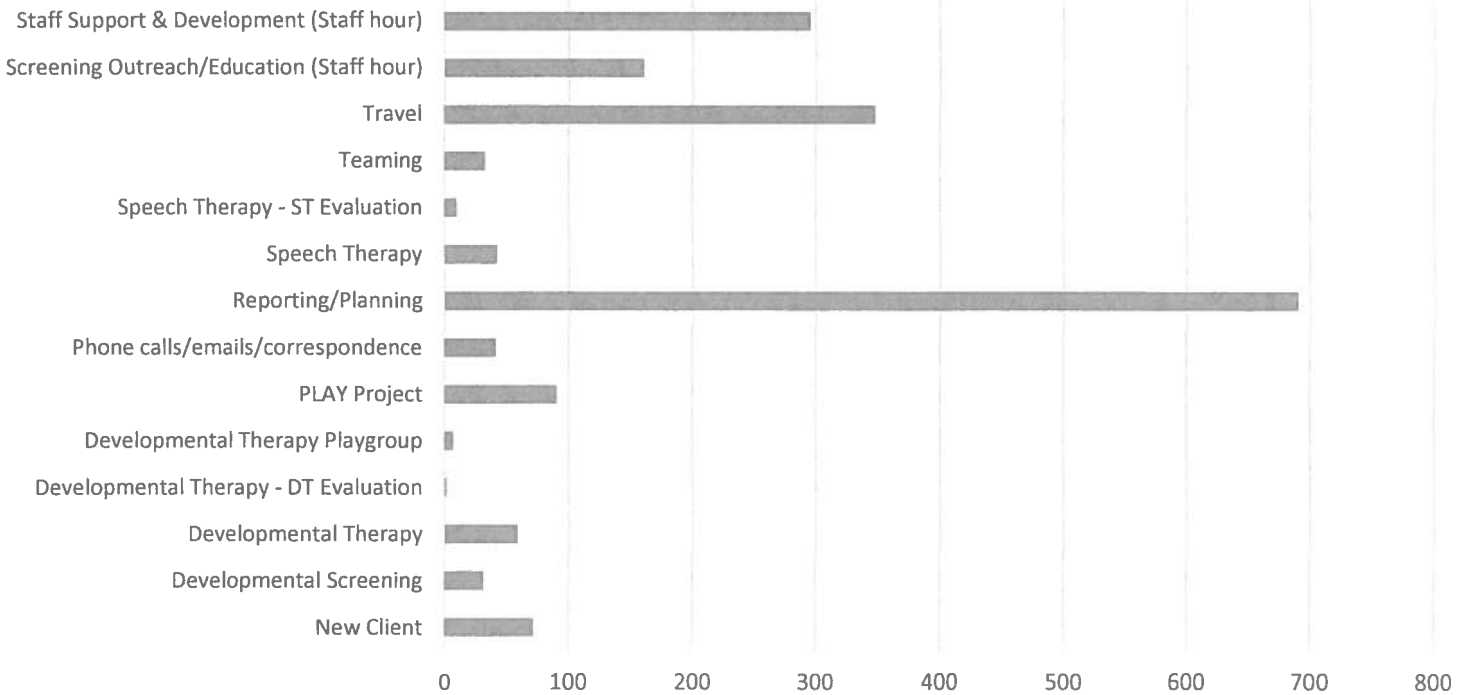
FY19 2nd Q MHB

163 people were served for a total of 1886.25 hours

Participants per Service Activity



Hours per Service Activity



30

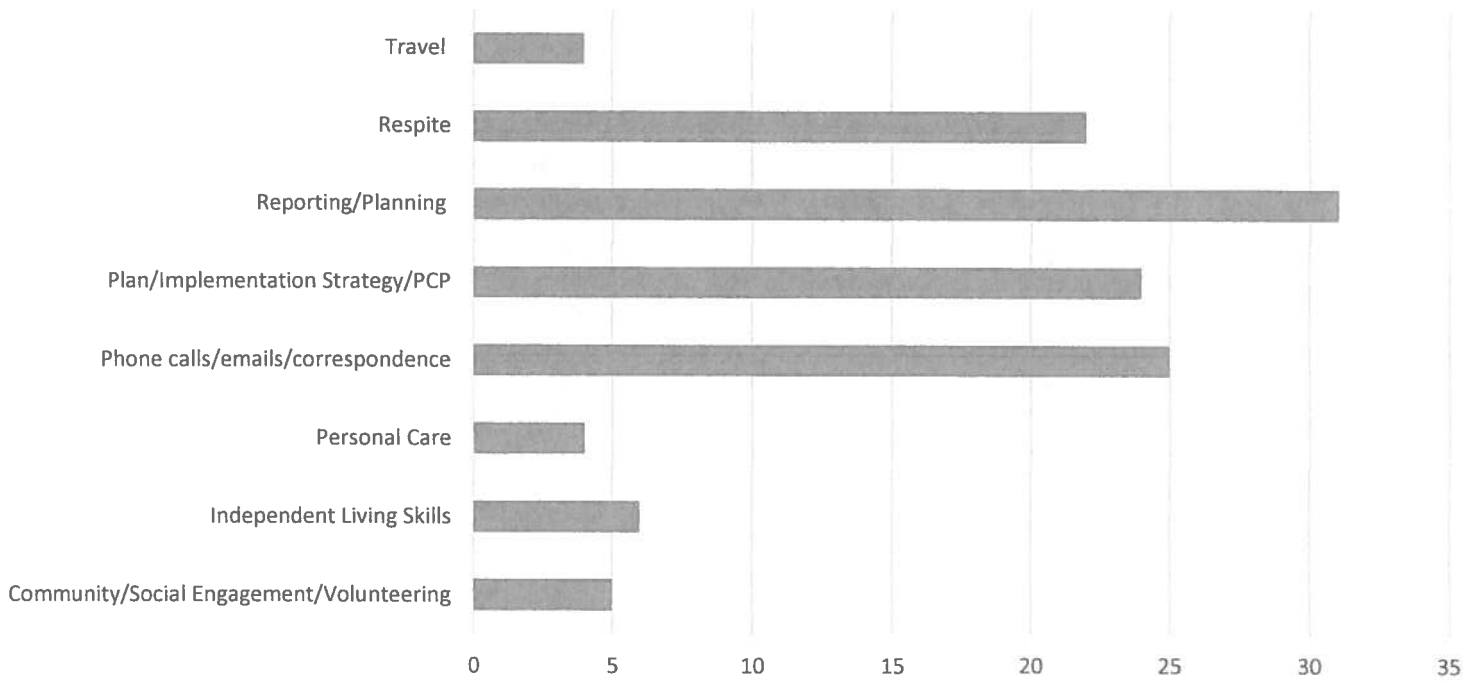
Developmental Services Center

Individual & Family Support \$404,428

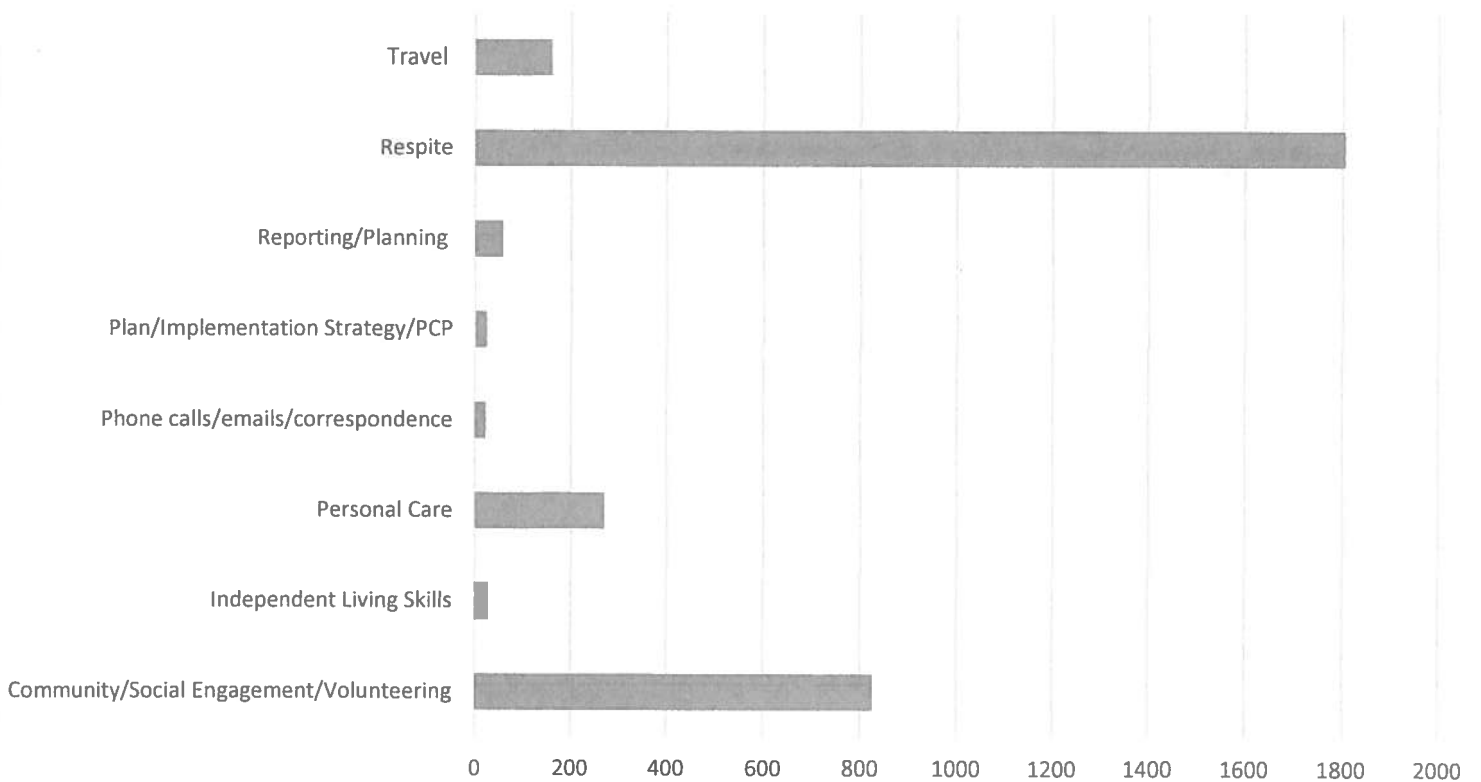
FY19 2nd Q

32 people were served for a total of 3,196 hours

Participants per Service Activity



Hours per Service Activity



31

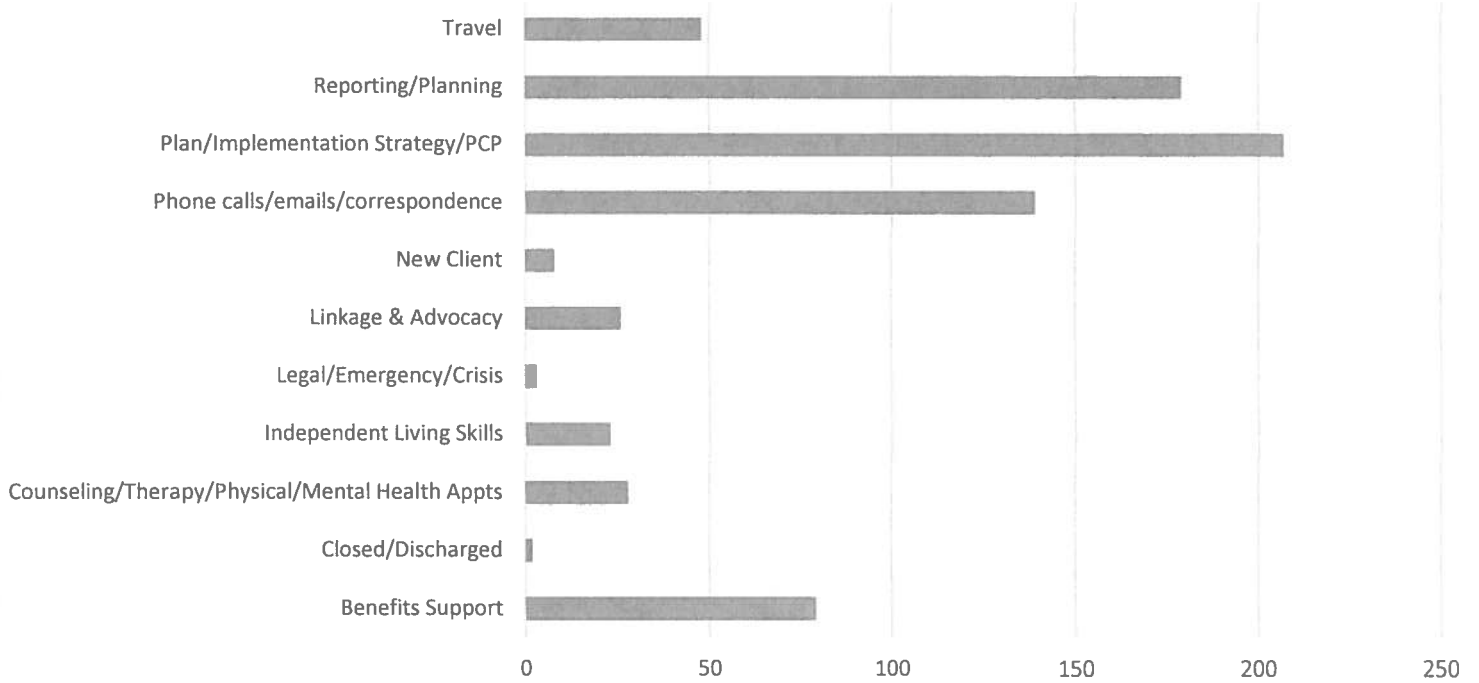
Developmental Services Center

Service Coordination \$410,838

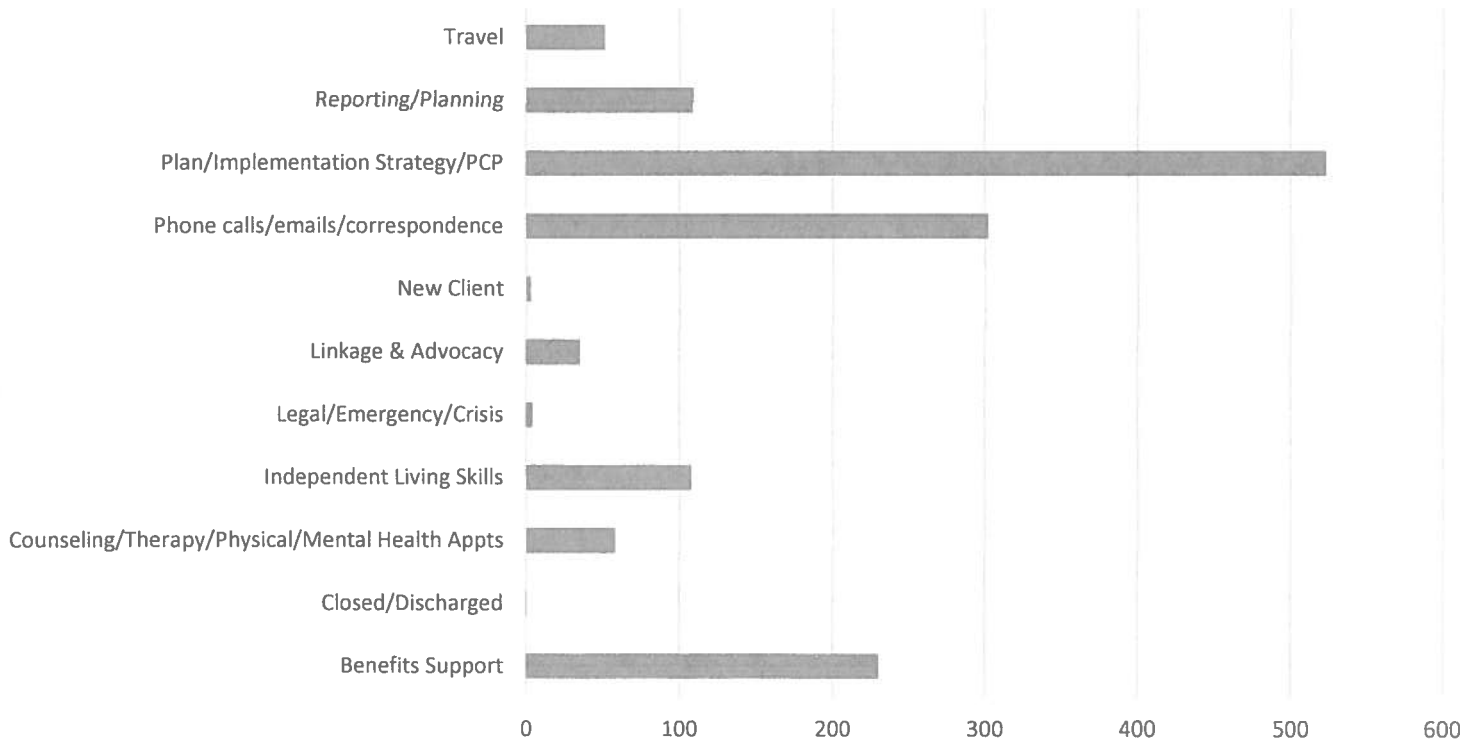
FY19 2nd Q

218 people were served, for a total of 1,426.25 hours

Participants per Service Activity



Hours per Service Activity

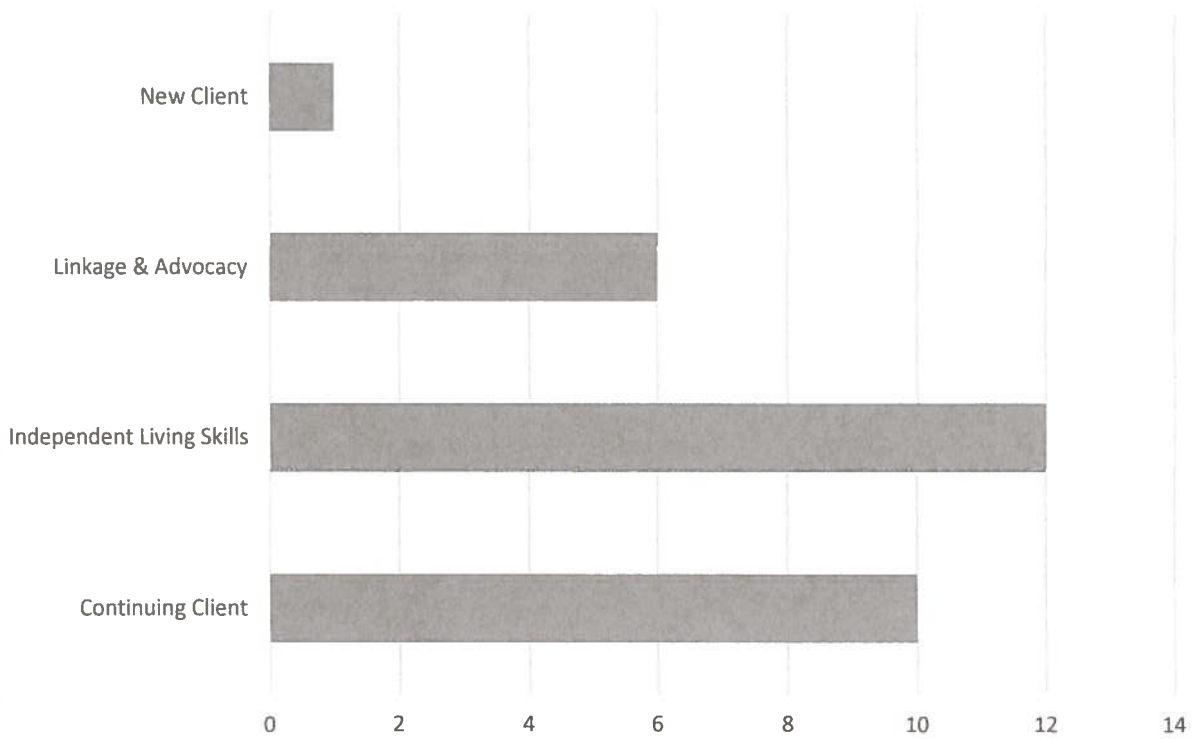


32

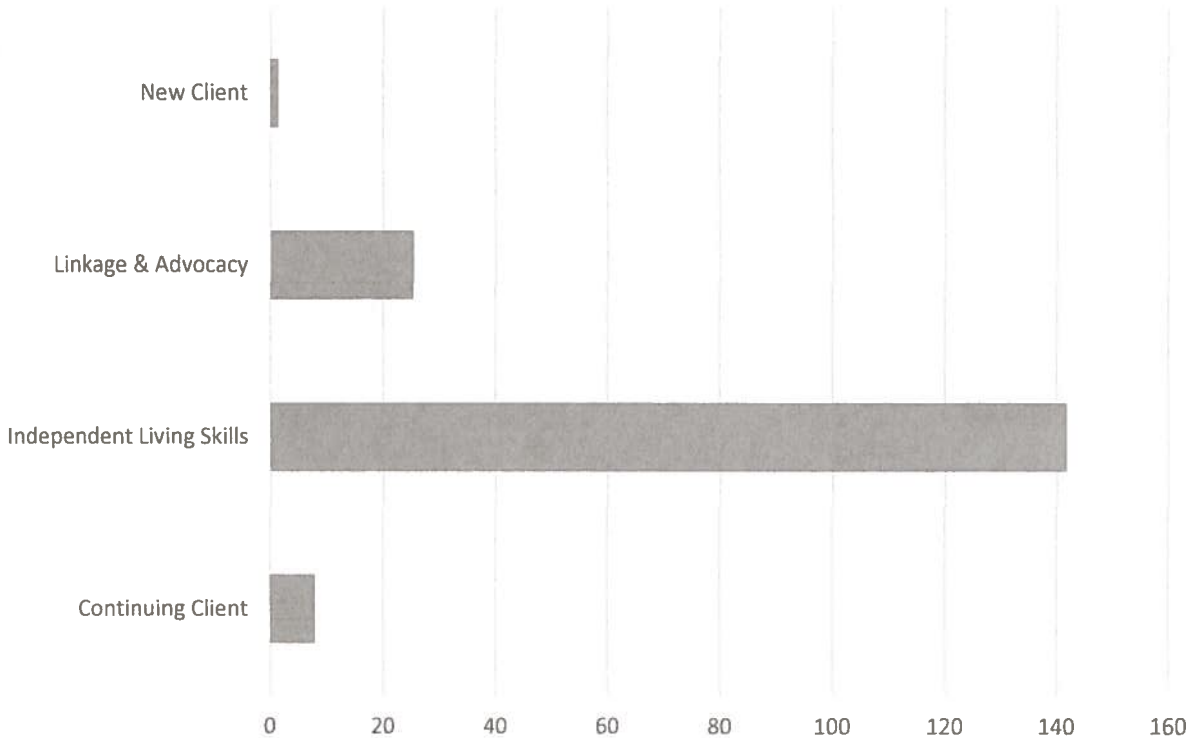
PACE

Opportunities for Independence \$49,000 FY19 2nd Q
12 people were served, for a total of 176.75 hours

Participants per Service Activity



Hours per Service Activity



33

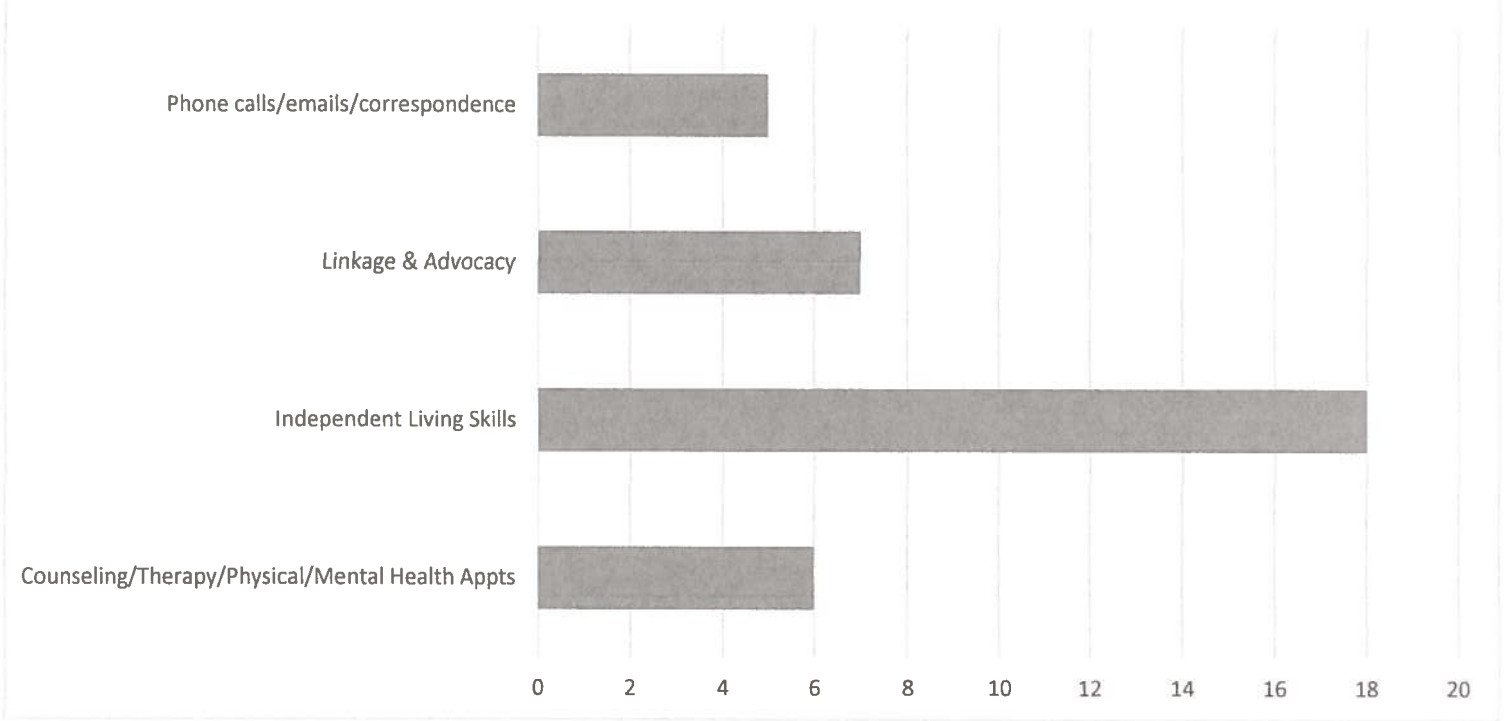
Rosecrance Central Illinois

Coordination DD/MI \$35,150

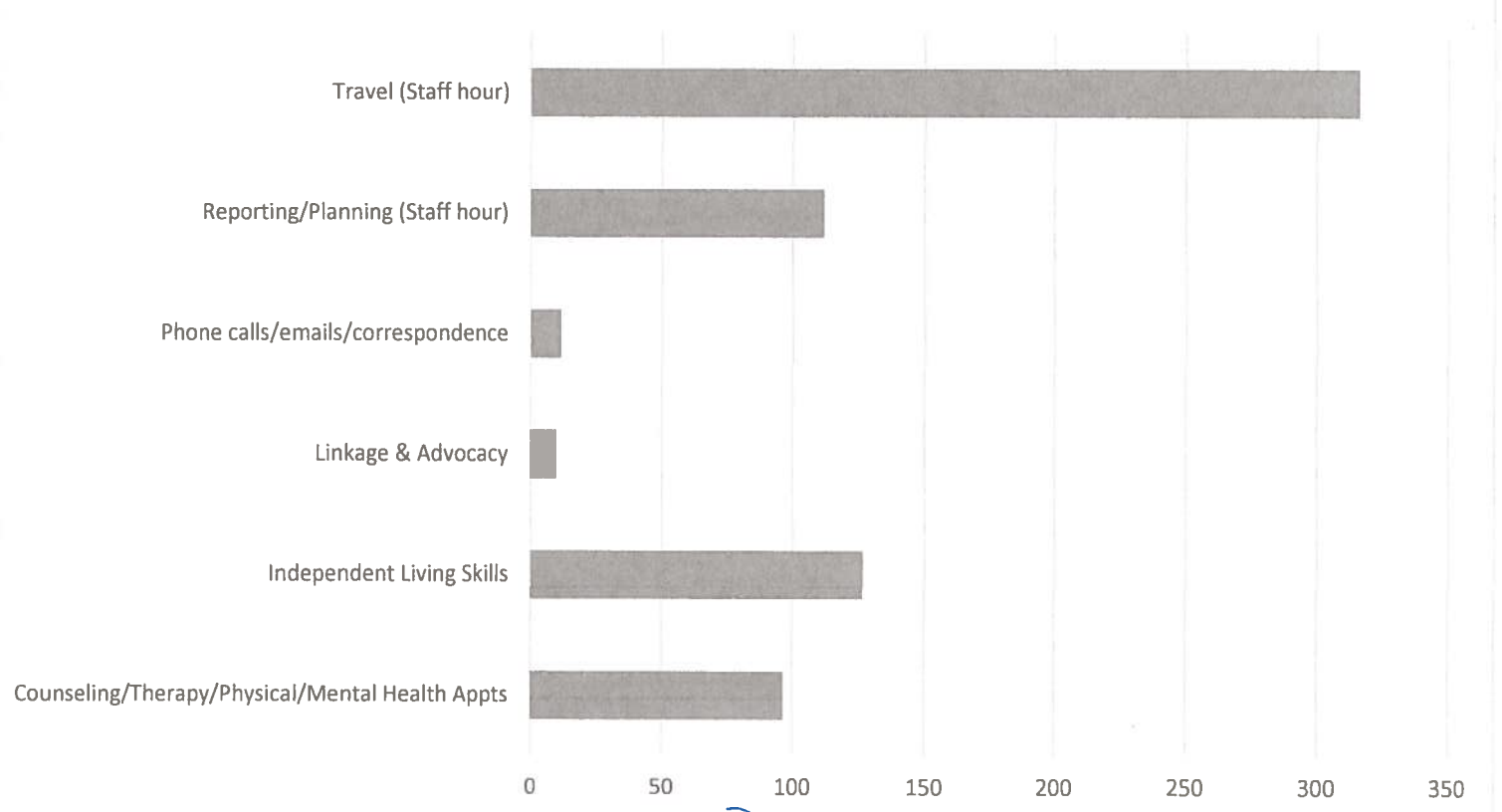
FY19 2nd Q

20 people were served, for a total of 672.78 hours

Participants per Service Activity



Hours per Service Activity



34

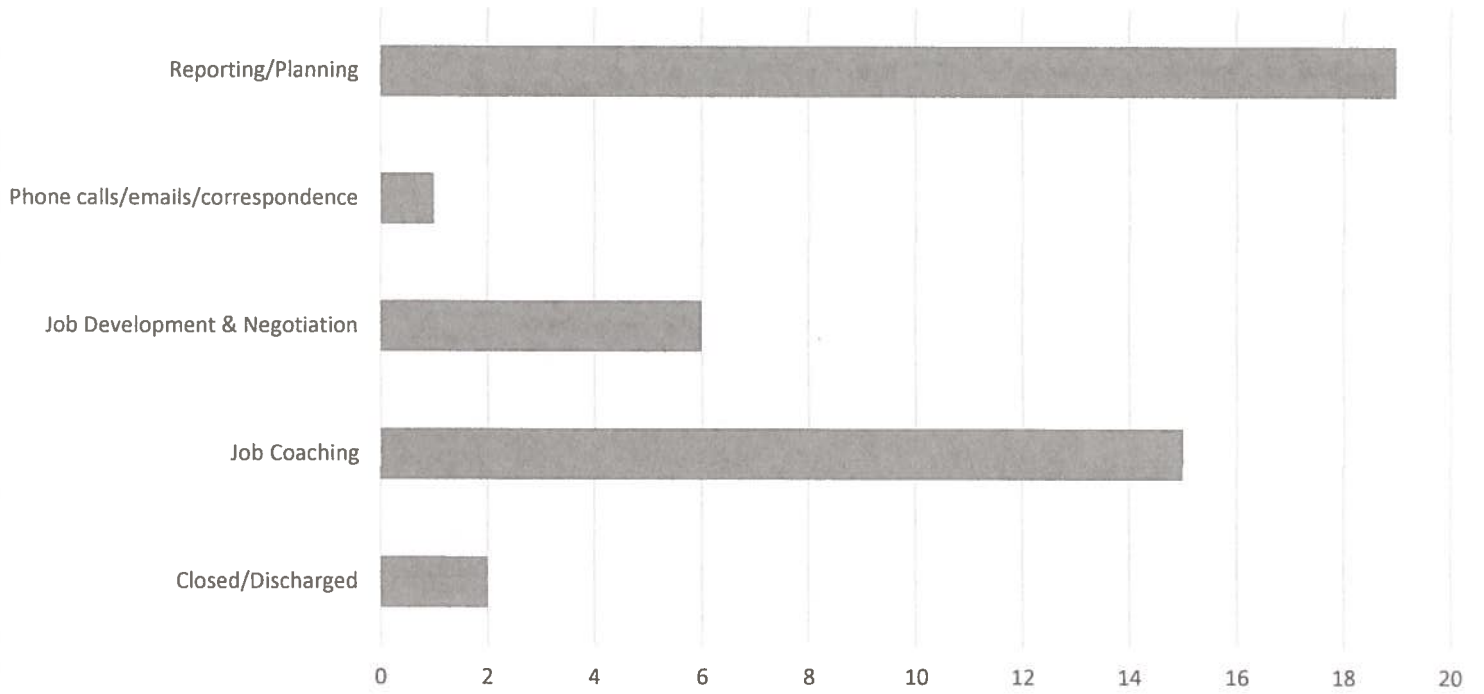
UCP Land of Lincoln

Vocational Services \$34,590

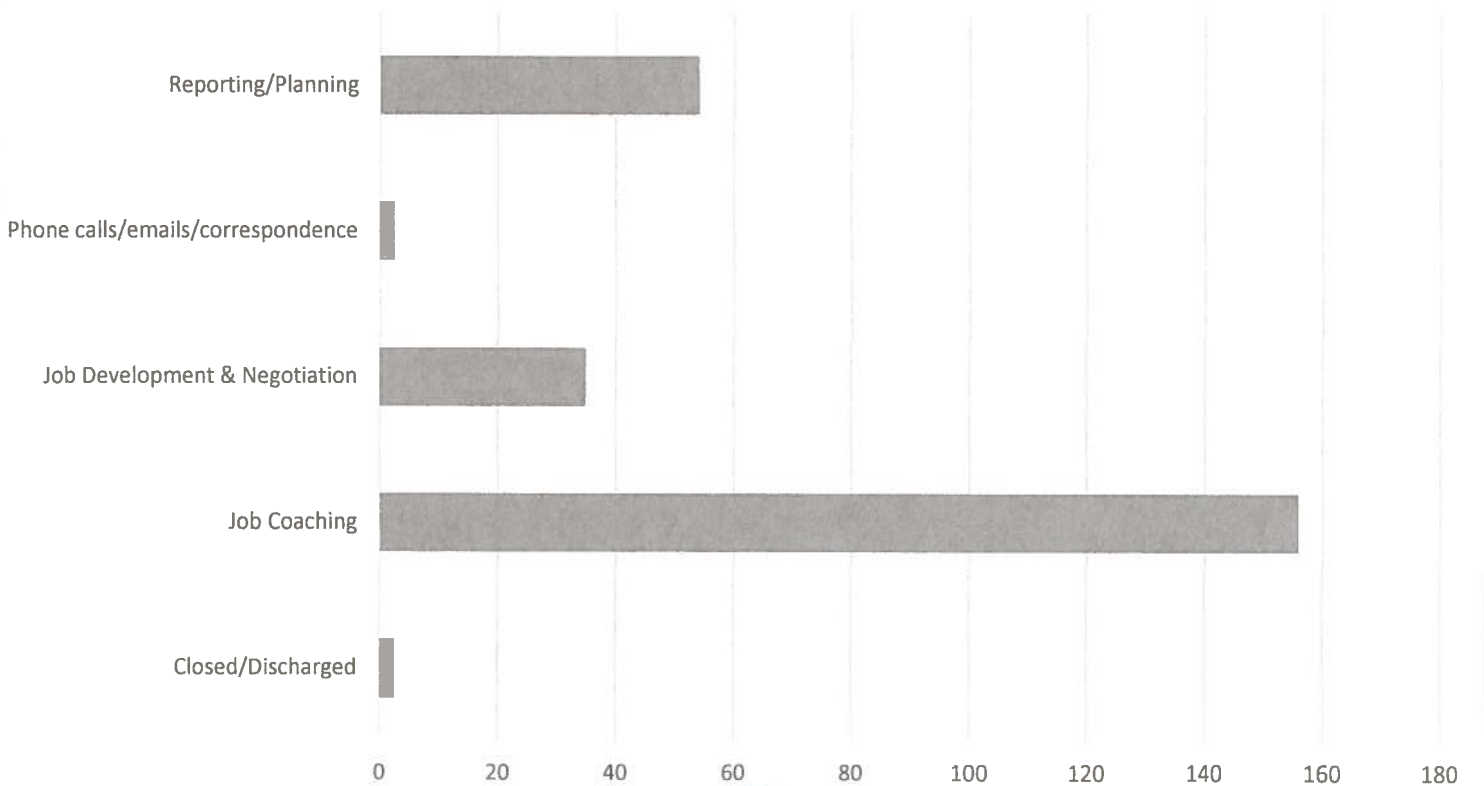
FY19 2nd Q

19 people were served, for a total of 247.5 hours

Participants per Service Activity



Hours per Service Activity



35

Instructions

Quarterly Program Activity / Consumer Service Report

[Return to Quarterly Reports](#)

- * Agency **CU Able, NFP Inc.**
- * Board **Developmental Disabilities Board**
- * Program **CU Able Community Outreach (2019)**
- * Period **2019 - Second Quarter FY19**

Status Submitted **[Change Status]** to **Submitted**

Date Submitted 01/24/2019 09:05 PM
Submitted By SLAGELLA

36

	Community Service Events (CSE)	Service / Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	16	100	56	52	
Quarterly Data (NEW Clients)	4	47	4	3	

This quarter, CU Able scheduled 2 events in addition to 3 monthly parent network meetings - a Pumpkin Patch family outing and an IEP organization workshop. Due to weather, the Pumpkin Patch event was cancelled. At the IEP organization workshop, there was one participant (NTPC) that was new to CU Able, representing 1 new child (TPC).

CU Able hosted three monthly Parent Network Meetings this quarter. In addition to 9 continuing participants, we had four new parents (NTPC), representing three children (TPC) at these meetings.

Comments

The CU Able Facebook page welcomed 47 new members (SC), for a total of 879 members. Of the new members, 28 identified as residents from Champaign County, 7 who reside outside Champaign County, and 12 who chose not to submit their zip codes. Our most active times for engagement on Facebook are Tuesdays between 6pm and 9pm and Thursdays between 4pm and 8pm. We were able to livestream the joint study session on November 28, where John Fallon spoke about Supportive Housing. This video had 138 views, including live views and those who watched the recorded sessions at a later time.

Finally, we had one Champaign resident utilize our discount diaper program.

10.B

Instructions

Quarterly Program Activity / Consumer Service Report [\(Return to Quarterly Reports \)](#)

- * Agency **CCRPC - Community Services**
- * Board **Developmental Disabilities Board**
- * Program **Decision Support PCP 2019-2nd Qtr (2019)**
- * Period **2019 - Second Quarter FY19**

Status Submitted **[Change Status]** to **Submitted** ▼

Date Submitted 01/09/2019 10:16 AM
Submitted By KHARMON

37

Community Service Events Service / Screening Contacts NON-Treatment Plan Clients Other (CSE)	40	200	150	100
Annual Target				
Quarterly Data (NEW Clients)	18	191	77	36

Comments

Instructions

Quarterly Program Activity / Consumer Service Report

[Return to Quarterly Reports](#)

- * Agency **Champaign County Down Syndrome Network**
- * Board **Developmental Disabilities Board**
- * Program **Champaign County Down Syndrome Network (2019)**
- * Period **2019 - Second Quarter FY19**

[**Change Status**] to **Submitted** ▼

Status Submitted

Date Submitted 01/29/2019 01:18 PM

Submitted By EFRANKLIN



Community Service Events Service / Screening Contacts NON-Treatment Plan Clients Treatment Plan Clients Other
 (CSE) (SC) (NTPC) (TPC)

Annual Target	20	145
Quarterly Data (NEW Clients)	4	93

10/6 Buddy Walk (983)
 12/8 DSN Holiday Party (291)
 Comments 10/1 (8), 11/13(7), Board Meetings
 No board meeting in December

Instructions

Quarterly Program Activity / Consumer Service Report

[Return to Quarterly Reports](#)

* Agency **Champaign County Head Start/Early Head Start MHB**

* Board **Mental Health Board**

* Program **Social-Emotional Development Svs (2019)**

* Period **2019 - Second Quarter FY19**

Status Submitted

[**Change Status**] to **Submitted**

Date Submitted 01/25/2019 02:58 PM

Submitted By BELKNAP

39

	Community Service Events (CSE)	Service / Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other Clients
Annual Target	1	600	55	60	8
Quarterly Data (NEW Clients)	7	219	29	15	30

Comments:

Community Service events are Birth to 6 Council meetings, Mental Health Advisory Committee, Health Advisory meetings, and Infant Mental Health meetings, Champaign Community Coalition meetings, collaboration with other agencies.

Service/Screening contacts consist of Social Emotional Room Observations, ASQ-SE goal setting, and individual child observations, parent and/or teacher meetings to discuss concerns of a child, counseling sessions, functional behavior assessment interviews, support plan meetings, positive behavior coaching, teacher mentoring, contact to support outside referrals, parent support groups, and parent trainings.

Non-Treatment clients are children or parents who have received support, services, or have warranted consultation but do not have a treatment plan.

Continuing Treatment Plan clients were in counseling or had a behavior plan carry over from last year.

New Treatment Plan clients are new clients seen individually for counseling, have a new support plan, or have new individual social emotional goals written for them.

Other consists of mass screening events, staff training, SE news blips for parent newsletters, and Policy Council.

Cumulative data is added to each new quarter's data for cumulative data for fiscal year to date numbers.

Instructions

Quarterly Program Activity / Consumer Service Report

[Return to Quarterly Reports](#)

- * Agency **Community Choices, Inc. DDB**
- * Board **Developmental Disabilities Board**
- * Program **Community Living (2019)**
- * Period **2019 - Second Quarter FY19**

Status Submitted **[Change Status]** to **Submitted**

Date Submitted 01/24/2019 10:11 PM
Submitted By CCCOOP

HO

Community Service Events (CSE)	Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	2	1420	15	1602
Quarterly Data (NEW Clients)	3		2	0
				76

CSEs:

- 10/4 - Booth at UIUC LAS Career Fair with Self-Advocates
- 10/15 - Mtg with Public Health RE inclusion and partnerships
- 11/16 - Mtg with RACES RE inclusion and partnerships

Comments

NTPCs- 2 New Participants in Personal Development Classes (Demo data to be recorded in subsequent reports)

Other - Direct Hours: These are hours specific to Personal Development Classes. All other direct hours are reported via claims.

Instructions

Quarterly Program Activity / Consumer Service Report [Return to Quarterly Reports](#)

- * Agency **Community Choices, Inc. DDB**
- * Board **Developmental Disabilities Board**
- * Program **Customized Employment (2019)**
- * Period **2019 - Second Quarter FY19**

Status Submitted **[Change Status]** to **Submitted**

Date Submitted 01/24/2019 10:14 PM

Submitted By CCCOOP



Community Service Events Service / Screening Contacts NON-Treatment Plan Clients Treatment Plan Clients Other
 (CSE) (SC) (NTPC) (TPC)

Annual Target	4	965	0	36	1325
Quarterly Data (NEW Clients)	1		0	0	

CSEs:

10/3 - Presentation to UIUC Sped Class with Johnelle Bentz

SCs and Direct Hours reported via claims

Instructions

Quarterly Program Activity / Consumer Service Report

[Return to Quarterly Reports](#)

- * Agency **Community Choices, Inc. DDB**
- * Board **Developmental Disabilities Board**
- * Program **Self-Determination Support (2019)**
- * Period **2019 - Second Quarter FY19**

Status Submitted [**Change Status**] to **Submitted** ▼

Date Submitted 01/24/2019 10:22 PM
Submitted By CCCOOP

42

Community Service Events (CSE)	Service / Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients	Other
4	1846	145	0	1256
3	579	14		365

Annual Target

Quarterly Data (NEW Clients)

CSEs:
 10/16 - Presentation to RACES staff on Services, Supports, and Person Centered approaches to supporting people with I/DD
 10/24 - Presentation to UIUC Community Psychology class on meaning and practice of person centered thinking and support
 11/18 - Presentation to Unitarian Universalist Church on CC services, supports, and the importance of inclusion

Instructions

Quarterly Program Activity / Consumer Service Report

[Return to Quarterly Reports](#)

- * Agency **Developmental Services Center**
- * Board **Developmental Disabilities Board**
- * Program **Apartment Services (2019)**
- * Period **2019 - Second Quarter FY19**

Status Submitted [**Change Status**] to **Submitted** ▼

Date Submitted 01/24/2019 03:36 PM

Submitted By VICKIE2010

Community Service Events Service / Screening Contacts (CSE)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
5	1	60	3
Annual Target			
Quarterly Data (NEW Clients)			

Comments Individuals were involved in many activities this quarter: Curtis Orchard, Assembly at Jehovah's Witness Kingdom Hall in Bloomington, Ohio, Georgia and Florida vacations, new furniture for an apartment and hosted a housewarming party.

Instructions

Quarterly Program Activity / Consumer Service Report

[Return to Quarterly Reports](#)

- * Agency **Developmental Services Center**
- * Board **Developmental Disabilities Board**
- * Program **Clinical Services (2019)**
- * Period **2019 - Second Quarter FY19**

Status Submitted

[**Change Status**] to **Submitted**

Date Submitted 01/24/2019 03:38 PM

Submitted By VICKIE2010

44

	Community Service Events (CSE)	Service / Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients	Other
Annual Target	2	10	5	65	
Quarterly Data (NEW Clients)	0	5	0	0	

Eight individuals received two types of clinical services this quarter.

Services/Screen Contacts: There were five contacts. Four were for counseling services. One (JH) was referred to Promise or Family Services first. One (JoM) needed a specific type of counseling and will start with the counselor 1/11/19. One (AmK) wanted a specific counselor and is willing to pay out of pocket. One (Al K) Comments has been discussed about other options as well. One contact is seeking psychiatry services (MH), looked into Carle psychiatry but was also a previous individual who saw Dr. Repetto and the team approach would benefit.

Extra Reporting Time: The Clinical Coordinator had 8.75 hours of Clinical time this quarter which included working on the schedule, quarterly summaries from counselors, billing, and reporting time.

Instructions

Quarterly Program Activity / Consumer Service Report [Return to Quarterly Reports](#)

- * Agency **Developmental Services Center**
- * Board **Developmental Disabilities Board**
- * Program **Community Employment (2019)**
- * Period **2019 - Second Quarter FY19**

Status Submitted

[**Change Status**] to **Submitted** ▼

Date Submitted 01/24/2019 03:40 PM

Submitted By VICKIE2010

45

Community Service Events Service / Screening Contacts NON-Treatment Plan Clients Treatment Plan Clients Other (CSE) (SC) (NTPC) (TPC)

Annual Target	2	8	55
Quarterly Data (NEW Clients)	4	2	4

- This quarter four individuals were opened in Community Employment; one at the Clark Road site and three at the Philo Road site.
- This quarter, twelve new NTPCs (individuals who have not yet obtained a supported position and the related job coaching support) joined the job club at Philo Road.

When is a job coach no longer needed? This is a question we ask regularly within our program. What is the job coach's role? Typically, the most intensive support occurs just after employment until the new employee, the new employee's supervisor, and the job coach all are in agreement that the supervisor and employee are ready to handle things on their own. The length of time varies from person to person and employer to employer. Many employers request on-going contact even though the employee is doing well. They may want feedback about how they handled a situation or may want input on how to handle an unresolved issue. Sometimes there are no issues but they just seem to like knowing that the job coach is going to stop by. Sometimes the job coach is able to identify new or different job functions that provide opportunities for job growth. Sometimes the job coach simply observes the work environment and intervenes when there are "red flags". The most common are a new supervisor, a decrease in number of employees, or the resignation of an important natural support. Direct support hours for each person ebb and flow based on all of these factors in the work environment. One such example happened recently. A man who had a carved out job doing product outdated and rotation and stocking had been working for two years and, after a lengthy initial job training period, was doing well. A new district manager meant the end of the carved out job and included cashiering which this person would not be able to do successfully. The job coach learned of this information through his immediate supervisor. Given this information early in the process, the job coach was able to work with management of the store, as well as identify new job tasks he could do to make his job more secure. Relationships built with co-workers were instrumental in upper management realizing how important this man was to the morale in the store. A formal request for a corporate accommodation was written. After months of waiting for an answer, the request was approved. The job coach intensified his support during the time of greater need and has now returned to a maintenance schedule. Maybe we would have been notified by the parent or someone at the store who remembered our involvement in time to effect the same result. Maybe we wouldn't have and this person who loves his job would be looking for another job. Fortunately, we did not have to find out.

Instructions

Quarterly Program Activity / Consumer Service Report

[Return to Quarterly Reports](#)

- * Agency **Developmental Services Center**
- * Board **Developmental Disabilities Board**
- * Program **Community First (2019)**
- * Period **2019 - Second Quarter FY19**

Status Submitted

[**Change Status**] to **Submitted** ▼

Date Submitted 01/25/2019 02:14 PM

Submitted By VICKIE2010

46

Community Service Events Service / Screening Contacts (CSE)	NON-Treatment Plan Clients (SC)	Treatment Plan Clients (NTPC)	Other Clients (TPC)
Annual Target	4	5	40
Quarterly Data (NEW Clients)	3	7	23
			53
			1

Quarterly Data (NEW Clients)

Comments •Community First participants continued to help others in our community by volunteering at CU Rehab, Eden's Supportive Living, the I.D.E.A. Store, Habitat for Humanity ReStore, PACA, Salt and Light, Salvation Army, and Vineyard Christian Fellowship.

- After participating in a voting education class facilitated by a CF staff member, two CF participants exercised their right to vote during the 2018 midterm elections.
- One member who lives in his own apartment discussed options for improving his safety and independence in his home with a CF DSP. After researching possibilities, the two took a shopping trip to Best Buy, purchased a new cell phone, tablet, and smart speaker, along with light bulbs and a thermostat that could be activated by the smart speaker, and spent the rest of the evening setting up and testing the devices successfully.
- People made handmade cards, and delivered holiday cards to every resident of a local nursing home. A Small Critters group learned about domestic pets, and how to care for them. Board games and lunch group have made a great connection with the owner and staff at Gopher Games, and have made it their go to spot for their weekly meetings. The Random Acts of Kindness group volunteered throughout the community, and had a food/toy drive for the Champaign County Humane Society. The self-advocacy group is working on a presentation about their rights and responsibilities, with a goal of meeting with people before their annual meeting, to make sure that they are well informed.

•For over 20 years, DSC's day program has been committed to providing opportunities for participants to explore personal interests, experience new possibilities, make new friends, help others, earn money, and have fun throughout our community. We have memberships at the YMCA and local fitness centers; are regulars at various coffee shops, restaurants, and stores; visit local libraries, museums, and cultural centers; volunteer our services with numerous organizations; work in local businesses; and are generally very active community members. We continue to strive to develop more opportunities, expand our presence throughout Champaign County, and increase our time spent in the community; however, we do encounter real limitations in reaching these goals.

Since our Community First program supports a wide range of individuals with various interests, abilities, and needs, the manner in which we support them is also quite varied. While some people thoroughly enjoy being out and about all day, every day, others have personal issues or needs that impede their ability to spend extended periods of time in the community. Specifically, some participants have physical limitations and need regular personal care support, such as feeding, restroom assistance, and/or therapy interventions that require specialized devices or equipment, thereby necessitating center-based involvement for some portion of their day. Others have physical concerns that affect their mobility and stamina. In addition, some participants in our CF program also exhibit some behavioral or

emotional challenges that affect their ability to be in unfamiliar or varied or crowded environments for extended periods of time. In planning our daily schedule, we have to factor in these considerations, while also ensuring considerably smaller staff to consumer ratios for our community groups, with the end result being that in-center groups may be larger and our overall time spent in the community may be less than what we would like.

While we fully embrace the expansion of our community involvement, we wanted to take the opportunity to speak to some of the variables in play for some of our day program participants who have more significant support needs.

47

Instructions

Quarterly Program Activity / Consumer Service Report

[Return to Quarterly Reports](#)

- * Agency **Developmental Services Center**
- * Board **Developmental Disabilities Board**
- * Program **Connections (2019)**
- * Period **2019 - Second Quarter FY19**

Status Submitted

[**Change Status**] to **Submitted**

Date Submitted 01/24/2019 03:46 PM

Submitted By VICKIE2010

48

Community Service Events Service / Screening Contacts NON-Treatment Plan Clients Treatment Plan Clients Other (CSE) (SC) (NTPC) (TPC)

Annual Target	4	0	10	25
Quarterly Data (NEW Clients)	0	0	4	5

This quarter, people were able to utilize the space at the Crow for a variety of unique experiences.

The Men's group painted holiday themed pictures, and spent time writing to troops overseas. The Small Critters group made silicon casts of animal tracks, and spent time learning the difference between wild, exotic, and domestic animals. The soap group continued to refine their skills, experimenting with color, scents, and types of soap to sell. The Fall Fest group embraced all things fall, making bowls from dried leaves (a definite learning experience), and making birdhouses out of dried gourds. Upcycle created cassette tape art work, utilizing old cassette tapes as their canvases.

Comments

Art groups ran the gamut, with people learning about and creating coil pots, mosaics, paper and wire sculptures, string art, and oil still life paintings. Painting groups learned about Abstract Expressionism (Jackson Pollock), Cubism (Picasso), Pointillism (Van Gogh), Pop Art (Andy Warhol & Keith Harding), Folk Art (Grandma Moses), Still Life (Paul Cezanne) and Landscapes (Robert Wood), with people trying their hand at different styles as they learned about them.

Got You Covered continued to meet with the Enactus group at the Crow, honing their small business skills, and learning about the printing business.

Instructions

Quarterly Program Activity / Consumer Service Report

[\(Return to Quarterly Reports \)](#)

- * Agency **Developmental Services Center**
- * Board **Developmental Disabilities Board**
- * Program **Employment First (2019)**
- * Period **2019 - Second Quarter FY19**

Status Submitted **[Change Status]** to **Submitted** ▼

Date Submitted 01/24/2019 03:47 PM
Submitted By VICKIE2010

49

	Community Service Events Service / Screening Contacts (CSE)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	15	0	50	0
Quarterly Data (NEW Clients)	4	0	0	0

-Community Service Events account for the four businesses that were LEAP certified this quarter.

- Goodwill, Champaign -61820
- Goodwill Savoy- 61874
- Salt and Light, Champaign- 61820
- Salt and Light, Urbana- 61802

* During second quarter there were six training cancellations/ rescheduled. Upon review a common denominator for the majority of the cancellations was scheduling conflicts when employers had difficulty finding a common time for all staff that employers wanted included in trainings. In hopes of resolving this problem, LEAP will offer the option to accommodate businesses by offering multiple trainings at the same business as part of the certification process

** Outreach to seven businesses outside of CU for LEAP certification, but all declined.
-The second installment of the Quarterly LEAP Newsletter was sent out to all LEAP certified businesses. The newsletter highlighted LEAP certified businesses, comments employer tips, LEAP success stories, upcoming events, and other information useful to employers and was distributed to over 50 recipients.
-Meeting was held with Regional Planning Commission (ISC) to discuss what information is most needed by families in Champaign County and for input on the development and dissemination of surveys for families of individuals with developmental/intellectual disabilities. The information gathered will be used to help us choose topics for our family meeting sessions. Subsequently the survey was developed and will be disseminated and analyzed in third quarter.

-On October 29th, LEAP held its first Lunch and Learn on the topic of "Building an Inclusive Workplace from Managers to Frontline Staff." It was an open forum for employers to discuss how employees can be natural supports to co-workers with disabilities. Guest speakers shared their experiences as employers of people with disabilities. Employers gave insight on how they help promote an inclusive workplace by providing accommodations, encouraging staff to be supportive of their co-workers with disabilities, and giving employees with disabilities the same opportunities as all staff. Employers also discussed having the same expectations for employees with disabilities and their approach to addressing difficult situations.

-In efforts to coordinate a community wide customized employment training, LEAP developed and conducted a survey to gauge interest from local job developers. Participants were asked to prioritize topics based on relevance and benefit to their position. These results were sent to the CCDDDB for review.

Instructions

Quarterly Program Activity / Consumer Service Report

[Return to Quarterly Reports](#)

* Agency **Developmental Services Center**

* Board **Mental Health Board**

* Program **Family Development (2019)**

* Period **2019 - Second Quarter FY19**

Status Submitted

[**Change Status**] to **Submitted** ▼

Date Submitted 01/24/2019 03:34 PM

Submitted By VICKIE2010

50

	Community Service Events Service / Screening Contacts (CSE)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients	Other
Annual Target	300	200	0	655
Quarterly Data (NEW Clients)	88	39	0	72

Comments Community service events include participation in day care settings, as well as community events with children and families. Screening contacts include developmental evaluations for the purpose of screening only. Children may be identified for further evaluation or for re-screening at three to six month intervals.

Instructions

Quarterly Program Activity / Consumer Service Report

[Return to Quarterly Reports](#)

- * Agency **Developmental Services Center**
- * Board **Developmental Disabilities Board**
- * Program **Individual and Family Support (2019)**
- * Period **2019 - Second Quarter FY19**

[**Change Status**] to **Submitted** ▼

Status Submitted

Date Submitted 01/24/2019 03:48 PM

Submitted By VICKIE2010

51

	Community Service Events Service / Screening Contacts (CSE)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	2	5	33	17
Quarterly Data (NEW Clients)	0	2	0	0

The Individual and Family Support Program continues to provide services and supports to individuals and families in the following ways: direct staff support; personal care; activity funds; camp registration fees; and YMCA memberships.

Instructions

Quarterly Program Activity / Consumer Service Report

[Return to Quarterly Reports](#)

- * Agency **Developmental Services Center**
- * Board **Developmental Disabilities Board**
- * Program **Service Coordination (2019)**
- * Period **2019 - Second Quarter FY19**

Status Submitted [**Change Status**] to **Submitted**

Date Submitted 01/24/2019 03:50 PM
Submitted By VICKIE2010

52

	Community Service Events Service / Screening Contacts (CSE)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	2	100	36	300
Quarterly Data (NEW Clients)	0	14	0	5

Supports and services include: Person-Centered Case Coordination; Interdisciplinary Team Coordination; linkage and referral to community clinical supports and DSC clinical supports; consumer documentation management; DHS Home-Based Support Self Direction Assistance s for Adults and Children in Campaign County; DHS Additional Staff Supports Coordination; HFS Medical Card/SNAP Coordination and maintenance; CCDDDB Individual and Family Support Coordination/Management; Shelter Plus Care Program Coordination; 24-hour Consumer Emergency Response and Response Team Participation and Supervision; Social Security Administration Representative Payee services; Affordable Care Act Coordination; Illinois Office of the Inspector General Abuse and Neglect Reporting and OIG Agency/State Investigations; medical appointment coordination and intermittent direct support.

Instructions

Quarterly Program Activity / Consumer Service Report

[Return to Quarterly Reports](#)

- * Agency **PACE, Inc.**
- * Board **Developmental Disabilities Board**
- * Program **Consumer Control in Personal Support (2019)**
- * Period **2019 - Second Quarter FY19**

Status Submitted [**Change Status**] to **Submitted** ▼

Date Submitted 01/25/2019 05:14 PM
Submitted By NANCY

53

	Community Service Events Service / Screening Contacts (CSE)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	12	200	150	0
Quarterly Data (NEW Clients)	3	29	28	0
				9

PACE continues to reach out to different organizations and local community resources to spread the word about the PSW program. Because of recent change of staffing, we were unable to launch the program until another staff was hired to the position. PACE officially launched the program in December 2018. We offered our first PSW orientation in December 2018 to people who are interested in doing PSW work. Currently, potential employers are hearing about the new program at PACE and are beginning to inquire about the program and PSW database.

Instructions

Quarterly Program Activity / Consumer Service Report

[Return to Quarterly Reports](#)

- * Agency **PACE, Inc.**
- * Board **Developmental Disabilities Board**
- * Program **Opportunities for Independence (2019)**
- * Period **2019 - Second Quarter FY19**

Status Submitted [**Change Status**] to **Submitted**

Date Submitted 01/25/2019 05:14 PM
Submitted By NANCY

54

	Community Service Events Service / Screening Contacts (CSE)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients	Other
Annual Target	25	30	35	500
Quarterly Data (NEW Clients)	7	52	11	176.75

Other indicates total contact hours.

Comments

Statistics are lower due to the responsible staff member having three surgeries over Nov/Dec.

Instructions

Quarterly Program Activity / Consumer Service Report [\(Return to Quarterly Reports\)](#)

- * Agency **Rosecrance Central Illinois**
- * Board **Developmental Disabilities Board**
- * Program **Coordination of Services: DD/MI (2019)**
- * Period **2019 - Second Quarter FY19**

Status Submitted **[Change Status]** to **Submitted** ▼

Date Submitted 01/23/2019 12:51 PM

Submitted By KKESSLER

55

Community Service Events (CSE)	Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
12	15	0	30	
Annual Target				
Quarterly Data (NEW Clients)	7	0	3	

Christine Kline had 7 Community Service Events with providers/agencies work with ID/MI clients. She provided 6 screenings to potential clients to these services. 3 clients became TPC, 1 client declined services and 2 are pending having treatment plans completed. Christine began to facilitate 2 Drum Circle groups for clients during this quarter. It is an evidence-based strategy that uses music making experiences to: increase coping skills, ability to focus and stay on task, foster self-expression, increase visualization, improve listening skills, develop patience and cooperation while promoting socialization and exercise in a group setting. Clients have responded positively to these groups and reported symptoms they experienced prior to the beginning of each group have decreased by the end of the group. Christine and supervisor also attended the Mental Health Board sponsored Case Management trainings. Christine continued to provide the warranted mental health services deemed appropriate to meet the specific needs of the clients.

Instructions

Quarterly Program Activity / Consumer Service Report

* Agency **United Cerebral Palsy Land of Lincoln**

* Board **Developmental Disabilities Board**

* Program **Vocational Services (2019)**

* Period **2019 - Second Quarter FY19**

Status Submitted

Date Submitted 01/25/2019 12:29 PM

Submitted By JWILDEDDB

56

[**Change Status**] to **Submitted** ▼

[Return to Quarterly Reports](#)

	Community Service Events Service / Screening Contacts (CSE)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	25	60	0	5000
Quarterly Data (NEW Clients)	3	3	0	477.5

Comments There was a decline in referrals in all of our areas this quarter. We have already seen a large increase in referrals in most of our areas since the beginning of the year and are hopeful that we can increase out patrons served this quarter.



10.C

CCDDB 2019 Meeting Schedule

Board Meetings

8:00AM except where noted

Brookens Administrative Building

1776 East Washington Street, Urbana, IL

January 23, 2019 – Lyle Shields Room (8AM)

February 20, 2019 – Lyle Shields Room (8AM)

March 20, 2019 – Lyle Shields Room (8AM)

April 24, 2019 – Lyle Shields Room (8AM)

May 22, 2019 – Lyle Shields Room (8AM)

June 26, 2019 – Lyle Shields Room (8AM)

July 17, 2019 – John Dimit Conference Room (8AM)

September 18, 2019 – John Dimit Conference Room (8AM)

October 23, 2019 – Lyle Shields Room (8AM)

October 30, 2019 – Lyle Shields Room (5:30PM) Joint Study Session

November 20, 2019 – John Dimit Conference Room (8AM)

December 18, 2019 – John Dimit Conference Room (8AM)

This schedule is subject to change due to unforeseen circumstances.

Please call the CCMHB/CCDDB office to confirm all meetings.

57

DRAFT

July 2018 to June 2019 Meeting Schedule with Subject and Allocation Timeline

The schedule provides the dates and subject matter of meetings of the Champaign County Developmental Disabilities Board through June 2019. The subjects are not exclusive to any given meeting, as other matters requiring Board review or action may also be addressed or may replace the subject listed. Study sessions may be scheduled; topics will be based on issues raised at meetings, brought by staff, or in conjunction with the Champaign County Mental Health Board. Regular meetings of the CCDDDB are usually at 8AM; study sessions at 5:30PM. Included with meeting dates are tentative dates for steps in the funding allocation process for Program Year 2020 (July 1, 2019 – June 30, 2020) and deadlines related to current (PY2019) agency contracts.

07/25/18	Regular Board Meeting (Dimit Conference Room) Election of Officers
08/31/18	<i>Agency PY2018 Fourth Quarter and Year End Reports Due</i>
09/26/18 – 8AM	Regular Board Meeting (Dimit Conference Room)
10/24/18 – 7:30AM	Regular Board Meeting (Dimit Conference Room) Draft Three Year Plan 2019-2021 with FY19 Objectives Release Draft Program Year 2020 Allocation Criteria
10/26/18	<i>Agency PY2019 First Quarter Reports Due</i>
10/31/18	<i>Agency Independent Audits Due</i>
11/14/18 – 8AM	Regular Board Meeting (Lyle Shields Room)
11/28/18 – 5:30PM	Study Session – Housing (John Dimit Room)
12/12/18	<i>Public Notice to be published on or before this date, giving at least 21-day notice of application period.</i>
12/19/18 – 7:30AM	Regular Board Meeting <i>cancelled</i> Approve Three Year Plan with One Year Objectives Allocation Decision Support – PY20 Allocation Criteria
01/04/19	<i>CCMHB/CCDDDB Online System opens for Agency Registration and Applications for PY20 Funding.</i>
01/23/19	Regular Board Meeting
1/25/19	<i>Agency PY2019 Second Quarter Reports Due</i>
02/08/19	<i>Agency deadline for submission of applications for PY2020 funding. Online system will not accept forms after 4:30PM.</i>

02/20/19	Regular Board Meeting List of Requests for PY20 Funding
03/20/19	Regular Board Meeting
04/17/19	<i>Program summaries released to Board, copies posted online with the CCDDDB April 24, 2019 Board meeting agenda</i>
04/24/19	Regular Board Meeting Program Summaries Review and Discussion
04/26/19	<i>Agency PY2019 Third Quarter Reports Due</i>
05/15/19	<i>Allocation recommendations released to Board, copies posted online with the CCDDDB May 22, 2019 Board meeting agenda.</i>
05/22/19	Regular Board Meeting Allocation Decisions Authorize Contracts for PY2020
05/23/19-06/05/19	<i>Contract Negotiations</i>
06/26/19	Regular Board Meeting Approve FY2020 Draft Budget
06/27/19	<i>PY20 Contracts completed/First Payment Authorized</i>



CCMHB 2019 Meeting Schedule

**First Wednesday after the third Monday of each month--5:30 p.m.
Brookens Administrative Center
Lyle Shields Room
1776 E. Washington St., Urbana, IL (unless noted otherwise)**

January 23, 2019
January 30, 2019 – SPECIAL MEETING and study session
February 20, 2019
February 27, 2019 – study session
March 20, 2019
March 27, 2019 – study session
April 17, 2019
April 24, 2019 – study session
May 15, 2019 – study session
May 22, 2019
June 19, 2019
July 17, 2019 – John Dimit Conference Room
September 18, 2019 – John Dimit Conference Room
September 25, 2019 – study session
October 23, 2019
October 30, 2019 – study session
November 20, 2019 – John Dimit Conference Room
December 18, 2019 (tentative) – John Dimit Conference Room

**This schedule is subject to change due to unforeseen circumstances. Please call the
CCMHB-CCDDB office to confirm all meetings.*

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10.D.

Agency and Program acronyms

- CC – Community Choices
- CCDDDB – Champaign County Developmental Disabilities Board
- CCHS – Champaign County Head Start, a program of the Regional Planning Commission
- CCMHB – Champaign County Mental Health Board
- CCRPC – Champaign County Regional Planning Commission
- DSC - Developmental Services Center
- DSN – Down Syndrome Network
- FDC – Family Development Center
- PACE – Persons Assuming Control of their Environment, Inc.
- RCI – Rosecrance Central Illinois
- RPC – Champaign County Regional Planning Commission
- UCP – United Cerebral Palsy

Glossary of Other Terms and Acronyms

211 – Similar to 411 or 911. Provides telephone access to information and referral services.

AAC – Augmentative and Alternative Communication

ABA – Applied Behavioral Analysis. An intensive behavioral intervention targeted to autistic children and youth and others with associated behaviors.

ABLE Act – Achieving a Better Life Experience Act. A tax advantage investment program which allows people with blindness or disabilities the option to save for disability related expenses without putting their federal means-tested benefits at risk.

ACA – Affordable Care Act

ACMHAI – Association of Community Mental Health Authorities of Illinois

ADA – Americans with Disabilities Act

ADD – Attention Deficit Disorder

ADHD – Attention Deficit/Hyperactivity Disorder

ADL – Activities of Daily Living

ASD – Autism Spectrum Disorder

ASL – American Sign Language

ASQ – Ages and Stages Questionnaire. Screening tool used to evaluate a child’s developmental and social emotional growth.

ASQ-SE – Ages and Stages Questionnaire – Social Emotional screen.

BD – Behavior Disorder

BSP – Behavior Support Plan

CANS – Child and Adolescent Needs and Strengths. The CANS is a multi-purpose tool developed to support decision making, including level of care, service planning, and monitoring of outcomes of services.

CARF- Council on Accreditation of Rehabilitation Facilities

CC – Champaign County

CDS – Community Day Services, formerly “Developmental Training”

CFC – Child and Family Connections Agency

CFCM – Conflict Free Case Management

C-GAF – Children’s Global Assessment of Functioning

CILA – Community Integrated Living Arrangement

CLC – Cultural and Linguistic Competence

CMS – Center for Medicare and Medicaid Services, the federal agency administering these programs.

CNA – Certified Nursing Assistant

COTA – Certified Occupational Therapy Assistant

CP – Cerebral Palsy

CQL – Council on Quality and Leadership

CSEs - Community Service Events. A category of service measurement on the Part II Utilization form. Activity to be performed should also be described in the Part I Program Plan form-Utilization section. It relates to the number of public events (including mass media and articles), consultations with community groups and/or caregivers, classroom presentations, and small group workshops to promote a program or educate the community. Activity (meetings) directly related to planning such events may also be counted here. Actual direct service to clientele is counted elsewhere.

CUSR – Champaign Urbana Special Recreation, offered by the park districts.

CY – Contract Year, runs from July to following June. For example, CY18 is July 1, 2017 to June 30, 2018. May also be referred to as Program Year – PY. Most contracted agency Fiscal

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Years are also from July 1 to June 30 and may be interpreted as such when referenced in a Program Summary e.g. FY18.

DCFS – (Illinois) Department of Children and Family Services.

DD – Developmental Disability

DDD – Division of Developmental Disabilities

DHFS – (Illinois) Department of Healthcare and Family Services. Previously known as IDPA (Illinois Department of Public Aid)

DHS – (Illinois) Department of Human Services

DOJ – (US) Department of Justice

DRS – (Illinois) Division of Rehabilitation Services

DSM – Diagnostic Statistical Manual.

DSP – Direct Support Professional

DT – Developmental Training, now “Community Day Services”

DT – Developmental Therapy, Developmental Therapist

Dx – Diagnosis

ED – Emotional Disorder

EI – Early Intervention

EPDS – Edinburgh Postnatal Depression Scale – Screening tool used to identify mothers with newborn children who may be at risk for prenatal depression.

EPSDT – Early Periodic Screening Diagnosis and Treatment. Intended to provide comprehensive and preventative health care services for children under age 21 who are enrolled in Medicaid.

ED – Emergency Department

ER – Emergency Room

FAPE – Free and Appropriate Public Education

FFS – Fee For Service. Type of contract that uses performance-based billings as the method of payment.

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FOIA – Freedom of Information Act.

FQHC – Federally Qualified Health Center

FTE – Full Time Equivalent is the aggregated number of employees supported by the program. Can include employees providing direct services (Direct FTE) to clients and indirect employees such as supervisors or management (Indirect FTE).

FY – Fiscal Year, which for the County is January 1 through December 31.

GAF – Global Assessment of Functioning. A subjective rating scale used by clinicians to rate a client's level of social, occupational and psychological functioning. The scale included in the DSM-IV has been replaced in the DSM-V by another instrument.

HBS – Home Based Services, also referred to as HBSS or HBSP

HCBS – Home and Community Based Services

HI – Hearing Impairment or Health Impairment

Hx – History

ICAP – Inventory for Client and Agency Planning

ICDD – Illinois Council for Developmental Disabilities

ICFDD – Intermediate Care Facility for the Developmentally Disabled

ID – Intellectual Disability

IDEA – Individuals with Disabilities Education Act

IDOC – Illinois Department of Corrections

IDPH – Illinois Department of Public Health

IDT – Interdisciplinary Team

IEP – Individualized Education Plan

IFSP – Individualized Family Service Plan

IPLAN - Illinois Project for Local Assessment of Needs. The Illinois Project for Local Assessment of Needs (IPLAN) is a community health assessment and planning process that is conducted every five years by local health jurisdictions in Illinois. Based on the *Assessment Protocol for Excellence in Public Health* (APEX-PH) model, IPLAN is grounded in the core functions of public health and addresses public health practice standards. The completion of IPLAN fulfills most of the requirements for Local Health Department certification under

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Illinois Administrative Code Section 600.400: Certified Local Health Department Code Public Health Practice Standards. The essential elements of IPLAN are:

1. an organizational capacity assessment;
2. a community health needs assessment; and
3. a community health plan, focusing on a minimum of three priority health problems.

I&R – Information and Referral

ISBE – Illinois State Board of Education

ISC – Independent Service Coordination

ISP – Individual Service Plan, Individual Success Plan

ISSA – Independent Service & Support Advocacy

LCPC – Licensed Clinical Professional Counselor

LCSW – Licensed Clinical Social Worker

LD – Learning Disability

LGBTQ – Lesbian, Gay, Bi-Sexual, Transgender, Queer

LPC – Licensed Professional Counselor

LPN – Licensed Practical Nurse

MCO – Managed Care Organization

MDC – Multidisciplinary Conference

MDT – Multidisciplinary Team

MH – Mental Health

MHP - Mental Health Professional, a bachelors level staff providing services under the supervision of a QMHP.

MI – Mental Illness

MIDD – A dual diagnosis of Mental Illness and Developmental Disability.

MSW – Master of Social Work

NCI – National Core Indicators

NOS – Not Otherwise Specified

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NTPC -- NON - Treatment Plan Clients. Persons engaged in a given quarter with case records but no treatment plan. May include: recipients of material assistance, non-responsive outreach cases, cases closed before a plan was written because the client did not want further service beyond first few contacts, or cases assessed for another agency. It is a category of service measurement, providing an actual number of those served in the prior program year and a projection for the coming program year on the Part II utilization form. The actual activity to be performed should also be described in the Part I Program Form, Utilization section. Similar to TPCs, they may be divided into two groups: New TPCS – first contact within any quarter of the plan year; Continuing NTPCs - those served before the first day of July and actively receiving services within the first quarter of the new program year. The first quarter of the program year is the only quarter in which Continuing NTPCs are reported.

OMA – Open Meetings Act.

OT – Occupational Therapy, Occupational Therapist

OTR – Registered Occupational Therapist

PAS – Pre-Admission Screening

PASS – Plan for Achieving Self Support (Social Security Administration)

PCI – Parent Child Interaction groups.

PCP – Person Centered Planning, Primary Care Physician

PDD – Pervasive Developmental Disorders

PLAY – Play and Language for Autistic Youngsters. PLAY is an early intervention approach that teaches parents ways to interact with their child who has autism that promotes developmental progress.

PRN – when necessary, as needed (i.e., medication)

PSH – Permanent Supportive Housing

PT – Physical Therapy, Physical Therapist

PTSD – Post-Traumatic Stress Disorder

PUNS – Prioritization of Urgency of Need for Services. PUNS is a database implemented by the Illinois Department of Human Services to assist with planning and prioritization of services for individuals with disabilities based on level of need. An individual's classification of need may be emergency, critical, or planning.

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PY – Program Year, runs from July to following June. For example, PY18 is July 1, 2017 to June 30, 2018. May also be referred to as Contract Year (CY) and is often the Agency Fiscal Year (FY).

QIDP – Qualified Intellectual Disabilities Professional

QMHP – Qualified Mental Health Professional, a Master’s level clinician with field experience who has been licensed.

RCCSEC – Rural Champaign County Special Education Cooperative

RD – Registered Dietician

RN – Registered Nurse

RT – Recreational Therapy, Recreational Therapist

SAMHSA – Substance Abuse and Mental Health Services Administration, a division of the federal Department of Health and Human Services

SASS – Screening Assessment and Support Services is a state program that provides crisis intervention for children and youth on Medicaid or uninsured.

SCs - Service Contacts/Screening Contacts. The number of phone and face-to-face contacts with eligible persons who may or may not have open cases in the program. Can include information and referral contacts or initial screenings/assessments or crisis services. May sometimes be referred to as a service encounter (SE). It is a category of service measurement providing a picture of the volume of activity in the prior program year and a projection for the coming program year on the Part II form, and the activity to be performed should be described in the Part I Program Plan form-Utilization section.

SEDS – Social Emotional Development Specialist

SEL – Social Emotional Learning

SF – Service Facilitation, now called “Self-Direction Assistance”

SH – Supportive Housing

SIB – Self-Injurious Behavior

SIB-R – Scales of Independent Behavior-Revised

SLI – Speech/Language Impairment

SLP – Speech Language Pathologist

SPD – Sensory Processing Disorder

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SSA – Social Security Administration

SSDI – Social Security Disability Insurance

SSI – Supplemental Security Income

SST – Support Services Team

SUD – Substance Use Disorder

SW – Social Worker

TIC – Trauma Informed Care

TPC – Transition Planning Committee

TPCs - Treatment Plan Clients - service recipients with case records and treatment plans. It is a category of service measurement providing an actual number of those served in the prior program year and a projection for the coming program year on the Part II Utilization form, and the actual activity to be performed should also be described in the Part I Program Plan form -Utilization section. Treatment Plan Clients may be divided into two groups: Continuing TPCs are those with treatment plans written prior to the first day of July and actively receiving services within the first quarter of the new program year (the first quarter of the program year is the only quarter in which this data is reported); New NTPCs are those newly served, with treatment plans, in any quarter of the program year.

VI – Visual Impairment

VR – Vocational Rehabilitation

WHODAS – World Health Organization Disability Assessment Schedule. It is a generic assessment instrument for health and disability and can be used across all diseases, including mental and addictive disorders. The instrument covers 6 domains: Cognition, Mobility; Self-care; Getting along; Life activities; and Participation. Replaces the Global Assessment of Functioning in the DSM-V.

WIOA – Workforce Innovation and Opportunity Act

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**Kim Bowdry, Associate Director for Intellectual & Developmental Disabilities
Staff Report – February 2019**

CCDDB Reporting: FY19 Second Quarter reports were due on January 25, 2019. A few agencies were supported with questions on completion of their reports. Reports are currently being reviewed and progress is being tracked. Please see the service level data for FY19 2nd Quarter in the Board Packet.

I spent time with one agency updating claims categories so that all of their work can be captured appropriately. I spent time with another agency, working through the claims process. I provided support with an agency working through the query process and learned some new helpful queries for my own data collection.

FY20: A list of the FY2020 Applications with funding requests can be found in the CCDDB packet. No new agencies submitted requests for CCDDB funding.

The CCRPC Community Services Decision Support PCP program proposed to provide conflict free person centered planning and case management services (using the State’s Discovery and Personal Plan tools) for up to 200 adults in the “Seeking Services” category on PUNS and who have been waiting on PUNS for the longest period of time.

NACBHDD: I participated in the monthly I/DD Committee call in January. Discussion included top 5 issues or priorities facing the I/DD community, the I/DD dual diagnosis survey, and topics for the I/DD Summit in July.

DisABILITY Resource Expo: I participated in a planning meeting for the DisABILITY Resource Expo Steering Committee on January 29, 2019 and a Children’s Committee meeting at the Vineyard on February 5, 2019. The 12th Annual DisABILITY Resource Expo is scheduled for March 30, 2019 at the Vineyard Church. Please let us know if you’d like “Save the Date” posters for your office or community.

Learning Opportunities: On February 7, 2019 the fourth Case Management Workshop was held at the Champaign Public Library. Laura Gallagher Watkin presented “SSA Disability and Return to Work: A Summary of Common Work Incentives.” This presentation was smaller in attendance, but had great audience participation. Three CEUs were awarded to attendees in partnership with the University Of Illinois School Of Social Work. QIDP certificates were created and mailed to participants.

Other activities: I participated in an “End of Life: Issues and Resources for People with Intellectual Disability and Caregivers” webinar. I attended the Racial Taboo/Race Relations planning meeting. I also went to Novak Academy with the youth subcommittee for Race Talks

with students there. This is an open dialogue between students, led by Donna Tanner-Harold. I listened to an “Active Engagement: Resolving Common Problems for Individuals with I/DD in Learning to Cook” webinar. I listened to the EPM-RRTC State of the Science Conference and Annual Disability Statistics Compendium. I also participated in a “Partner, Help, Connect: How DSCC Supports Youth with Special Health Care Needs and Their Families” webinar.

PUNS Selection & Reports: The Illinois Department of Human Services-Division of Developmental Disabilities selected fifteen people from Champaign County from the PUNS database in June 2018. Five of those 15 people have received award letters - three for Home Based Services (HBS) and two for CILA. One person has refused services and one person has been unreachable due to a recent incarceration. Eight people continue to work with a CCRPC ISC to complete the pre-admission screening (PAS) process. Of the eight individuals actively pursuing services, one is interested in CILA and seven are interested in HBS.

I have attached updated PUNS Summary by County and Selection Detail for Champaign County. I have also included the Division of Developmental Disabilities Prioritization of Urgency of Needs for Services (PUNS) Summary of Total and Active PUNS By Zip Code and the Summary of PUNS - Total of All Clients by ISC Agency (Including closed records).



Division of Developmental Disabilities
Prioritization of Urgency of Needs for Services (PUNS)
Summary By County and Selection Detail

December 10, 2018

County: Champaign

Reason for PUNS or PUNS Update

New	57
Annual Update	272
Change of category (Emergency, Planning, or Critical)	53
Change of service needs (more or less) - unchanged category (Emergency, Planning, or Critical)	48
Person is fully served or is not requesting any supports within the next five (5) years	185
Moved to another state, close PUNS	20
Person withdraws, close PUNS	25
Deceased	15
Individual Stayed in ICF/DD	1
Individual Moved to ICF/DD	2
Individual Determined Clinically Ineligible	5
Unable to locate	39
Submitted in error	1
Other, close PUNS	162

EMERGENCY NEED(Person needs in-home or day supports immediately)

1. Individual needs immediate support to stay in their own home/family home (short term - 90 days or less); e.g., hospitalization of care giver or temporary illness of an individual living in their own home.	6
2. Individual needs immediate support to stay in their own home/family home or maintain their employment situation (long term); e.g., due to the person's serious health or behavioral issues.	7
3. Care giver needs immediate support to keep their family member at home (short term - 90 days or less); e.g., family member recuperating from illness and needs short term enhanced supports.	3
4. Care giver needs immediate support to keep their family member at home (long term); e.g., care giver is permanently disabled or is terminally ill and needs long term enhanced supports immediately to keep their family member at home.	5

EMERGENCY NEED(Person needs out-of-home supports immediately)

1. Care giver is unable or unwilling to continue providing care (e.g., person has been abandoned).	21
2. Death of the care giver with no other supports available.	3
3. Person has been committed by the court or is at risk of incarceration.	2
4. Person is living in a setting where there is suspicion of abuse or neglect.	6
5. Person is in an exceedingly expensive or inappropriate placement and immediately needs a new place to live (for example, an acute care hospital, a mental health placement, a homeless shelter, etc.).	8
6. Other crisis, Specify:	70

CRITICAL NEED(Person needs supports within one year)

1. Individual or care giver will need support within the next year in order for the individual to continue living in their current situation.	150
2. Person has a care giver (age 60+) and will need supports within the next year.	95
3. Person has an ill care giver who will be unable to continue providing care within the next year.	24
4. Person has behavior(s) that warrant additional supports to live in their own home or family home.	92
5. Individual personal care needs cannot be met by current care givers or the person's health has deteriorated.	30
6. There has been a death or other family crisis, requiring additional supports.	11
7. Person has a care giver who would be unable to work if services are not provided.	64
8. Person or care giver needs an alternative living arrangement.	28
9. Person has graduated or left school in the past 10 years, or will be graduating in the next 3 years.	192
10. Person is living in an inappropriate place, awaiting a proper place (can manage for the short term; e.g., persons aging out of children's residential services).	8
11. Person moved from another state where they were receiving residential, day and/or in-home supports.	11
12. The state has plans to assist the person in moving within the next year (from a state-operated or private Intermediate Care Facility for People with Developmental Disabilities, nursing home or state hospital).	1
13. Person is losing eligibility for Department of Children and Family Services supports in the next year.	7
15. Person is losing eligibility for Intermediate Care Facility for People with Developmental Disabilities supports in the next year.	1

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Division of Developmental Disabilities
Prioritization of Urgency of Needs for Services (PUNS)
Summary By County and Selection Detail

December 10, 2018

17. Person is residing in an out-of-home residential setting and is losing funding from the public school system.	6
18. Person is losing eligibility for Individual Care Grants supports through the mental health system in the next year.	1
19. Person is leaving jail, prison or other criminal justice setting in the next year.	1
20. Person wants to leave current setting within the next year.	10
21. Person needs services within the next year for some other reason, specify:	30

PLANNING FOR NEED(Person's needs for service is more than a year away but less than 5 years away, or the care giver is older than 60 years)

1. Person is not currently in need of services, but will need service if something happens to the care giver.	145
2. Person lives in a large setting, and person/family has expressed a desire to move (or the state plans to move the person).	1
3. Person is dissatisfied with current residential services and wishes to move to a different residential setting.	1
4. Person wishes to move to a different geographic location in Illinois.	3
5. Person currently lives in out-of-home residential setting and wishes to live in own home.	1
6. Person currently lives in out-of-home residential setting and wishes to return to parents' home and parents concur.	1
8. Person or care giver needs increased supports.	44
9. Person is losing eligibility for Department of Children and Family Services supports within 1-5 years.	2
13. Person is residing in an out-of-home residential setting and is losing funding from the public school system within 1-5 years.	1
14. Other, Explain:	6

EXISTING SUPPORTS AND SERVICES

Respite Supports (24 Hour)	12
Respite Supports (<24 hour)	16
Behavioral Supports (includes behavioral intervention, therapy and counseling)	152
Physical Therapy	37
Occupational Therapy	102
Speech Therapy	130
Education	184
Assistive Technology	46
Homemaker/Chore Services	1
Adaptions to Home or Vehicle	6
Personal Support under a Home-Based Program, Which Could Be Funded By Developmental Disabilities, Division of Rehabilitation Services or Department on Aging (can include habilitation, personal care, respite, retirement supports, budgeting, etc.)	65
Medical Equipment/Supplies	31
Nursing Services in the Home, Provided Intermittently	6
Other Individual Supports	135

TRANSPORTATION

Transportation (include trip/mileage reimbursement)	139
Other Transportation Service	298
Senior Adult Day Services	1
Developmental Training	93
"Regular Work"/Sheltered Employment	79
Supported Employment	88
Vocational and Educational Programs Funded By the Division of Rehabilitation Services	68
Other Day Supports (e.g. volunteering, community experience)	30

RESIDENTIAL SUPPORTS

Community Integrated Living Arrangement (CILA)/Family	3
Community Integrated Living Arrangement (CILA)/Intermittent	4
Community Integrated Living Arrangement (CILA)/Host Family	1
Community Integrated Living Arrangement (CILA)/24 Hour	31
Intermediate Care Facilities for People with Developmental Disabilities (ICF/DD) 16 or Fewer People	1



Division of Developmental Disabilities
Prioritization of Urgency of Needs for Services (PUNS)
Summary By County and Selection Detail

December 10, 2018

Intermediate Care Facilities for People with Developmental Disabilities (ICF/DD) 17 or More People	1
Skilled Nursing Facility/Pediatrics (SNF/PED)	5
Supported Living Arrangement	8
Shelter Care/Board Home	1
Nursing Home	1
Children's Residential Services	5
Child Care Institutions (Including Residential Schools)	9
Children's Foster Care	2
Other Residential Support (including homeless shelters)	12
SUPPORTS NEEDED	
Personal Support (includes habilitation, personal care and intermittent respite services)	357
Respite Supports (24 hours or greater)	28
Behavioral Supports (includes behavioral intervention, therapy and counseling)	141
Physical Therapy	45
Occupational Therapy	81
Speech Therapy	103
Assistive Technology	58
Adaptations to Home or Vehicle	18
Nursing Services in the Home, Provided Intermittently	6
Other Individual Supports	78
TRANSPORTATION NEEDED	
Transportation (include trip/mileage reimbursement)	348
Other Transportation Service	344
VOCATIONAL OR OTHER STRUCTURED ACTIVITIES	
Support to work at home (e.g., self employment or earning at home)	8
Support to work in the community	273
Support to engage in work/activities in a disability setting	140
Attendance at activity center for seniors	1
RESIDENTIAL SUPPORTS NEEDED	
Out-of-home residential services with less than 24-hour supports	94
Out-of-home residential services with 24-hour supports	88

[http://www.dhs.state.il.us/OneNetLibrary/27897/documents/DD%20Reports/PUNS/PUNS by county and selection detail110916.pdf](http://www.dhs.state.il.us/OneNetLibrary/27897/documents/DD%20Reports/PUNS/PUNS%20by%20county%20and%20selection%20detail110916.pdf)

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**Division of Developmental Disabilities Prioritization of Urgency of Needs for Services (PUNS)
 Summary of Total and Active PUNS By Zip Code
 Updated 12/10/18**

Zip Code	Active PUNS	Total PUNS	
60949 Ludlow	3	4	
61801 Urbana	45	86	
61802 Urbana	59	107	
61815 Bondville (PO Box)	1	1	
61816 Broadlands	2	3	
61820 Champaign	44	84	
61821 Champaign	87	178	
61822 Champaign	50	97	
61840 Dewey	0	2	
61843 Fisher	10	12	
61845 Foosland	1	1	
61847 Gifford	1	1	
61849 Homer	0	5	
61851 Ivesdale	1	1	
61852 Longview	1	1	
61853 Mahomet	37	62	
61859 Ogden	5	11	
61862 Penfield	1	2	
61863 Pesotum	1	2	
61864 Philo	5	10	
61866 Rantoul	29	80	
61871 Royal (PO Box)	--	--	no data on website
61872 Sadorus	2	2	
61873 St. Joseph	14	25	
61874 Savoy	7	12	
61875 Seymour	2	3	
61877 Sidney	4	9	
61878 Thomasboro	0	2	
61880 Tolono	9	29	
Total	421	832	

<http://www.dhs.state.il.us/OneNetLibrary/27897/documents/DD%20Reports/PUNS/PUNSbyZipallandactivects05102016.pdf>

**Summary of PUNS - Total of All Clients by ISC Agency (Including closed records)
Updated 02/11/19**

ISC	Agency	Individual Count	% of Total PUNS	Estimated Total Census for Agency	Estimated % of IL Census
CCRPC Total*		1018**	1.86%	244,880	1.90%
ISC	Agency	Individual Count	% of Total PUNS	Estimated Total Census for Agency	Estimated % of IL Census
CCRPC Active*		440**	2.29%	244,880	1.90%

*Totals include Ford & Iroquois Counties

**Increase

<http://www.dhs.state.il.us/page.aspx?item=56039>

Stephanie Howard-Gallo
Operations and Compliance Coordinator

Staff Report--February 2019 Board Meeting

SUMMARY OF ACTIVITY:

Contract Compliance:

2nd Quarter financial and program reports for all funded programs were due January 25th at the close of business. 3 agencies did not submit reports by the due date and were issued a non-compliance email notification. One agency requested an extension of time to complete the reporting, which was approved by staff. All reports have been received and no payments have been withheld.

Audits:

Audits are required for all agency programs receiving over \$20,000 per year. Audits were due on October 31, 2018. Nine agencies asked for an extension of time to complete their audit. Most of these nine were given an extension until 12/31/18. Three agencies did not meet the deadline extension. C-U Area Project (CUAP), DREAAM House, and United Cerebral Palsy—Land of Lincoln (UCP) were sent letters suspending their funding immediately until we have received their audit. We received the DREAAM House audit on February 1.

Anti-Stigma Efforts/Alliance for Inclusion and Respect (AIR):

Crossroads Corner Consignment (723 S. Neil St. in Champaign) has partnered with the Alliance for Inclusion & Respect (AIR) to give some fantastic artists a chance to share their work with the public. Our first featured artist is Allison Boot and her books will be on sale at Crossroads Corner Consignment on Friday, February 1st through February 19th. Carol Bradford will be featured February 20 through March 5 with her paintings. Preston N. Lord will be featured March 6 through March 19 with his pastel and charcoal drawings. A new artist will be featured every 2-3 weeks in a small section of the north building. Artists are still participating in the Urbana "Market in the Square" on Saturdays as well.

disABILITY Resource Expo Steering Committee:

We met on January 30th. Planning for the Expo is going well. The date is March 30th from 9 am- 2 pm at the Vineyard Church. Volunteers are still needed. Contact Shandra at shandra@ccmhb.org if you can help out.

FY2020 Applications:

The application deadline was February 8th. I'm in the process of printing the applications that have been submitted, followed by a review process.

Other:

- Preparing meeting materials for CCMHB/CCDDB regular meetings and study sessions/presentations.
- Composing minutes for the meetings.