

---

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY  
(CCDDB)  
BOARD MEETING**

*Minutes –November 18, 2015*

*Brookens Administrative Center  
Lyle Shields Room  
1776 E. Washington St.  
Urbana, IL*

*6:30 p.m.*

---

**MEMBERS PRESENT:** Joyce Dill, Phil Krein, Deb Ruesch, Mike Smith, Sue Suter (*by telephone*)

**STAFF PRESENT:** Lynn Canfield, Nancy Crawford, Mark Driscoll, Stephanie Howard-Gallo

**STAFF EXCUSED:** Peter Tracy

**OTHERS PRESENT:** Danielle Mathews, Ron Bribrisco, Annette Becherer, Developmental Services Center (DSC); Patti Petrie, Sam Shore, Champaign County Board; Judi O'Connor, Champaign County Mental Health Board (CCMHB); Barb Bressner, Consultant; Jennifer Knapp, Linda Tortorelli, Community Choices; Dylan Boot, Persons Assuming Control of their Environment (PACE); Kathy Kessler, Community Elements (CE); Lisa Benson, Regional Planning Commission (RPC); Barb Horn, parent; Sam Davis, United Cerebral Palsy

---

**CALL TO ORDER:**

Dr. Phil Krein called the meeting to order at 6:31 p.m.

**MOTION:** Ms. Ruesch moved to allow Ms. Suter to attend the Board meeting by telephone due to her recent surgery as is allowed in the CCDDB By-Laws. Ms. Dill seconded the motion. Krein, Ruesch, Dill and Smith all voted aye. The

**motion passed and Ms. Suter was allowed to attend the meeting via telephone.**

**ROLL CALL:**

Roll call was taken and a quorum was present.

**ADDITIONS TO AGENDA:**

None.

**CITIZEN INPUT:**

Linda Tortorelli spoke regarding the number of children with I/DD children placed out of Champaign County for residential programs. Barb Horn shared her story about having to place her daughter out of the county.

**CCMHB INPUT:**

Minutes from the CCMHB October meeting were included in the Board packet for information only.

**APPROVAL OF CCDDDB MINUTES:**

Minutes from the October 21, 2015 CCDDDB meeting were included in the Board packet.

**MOTION: Mr. Smith moved to approve the minutes from the October 21, 2015 CCDDDB meeting. Ms. Dill seconded the motion. A voice vote was taken and the motion passed unanimously.**

**PRESIDENT'S COMMENTS:**

Dr. Krein thanked everyone for their participation in the Board retreat. He read a letter from Peter Tracy stating his intent to cancel the automatic extension in his employment contract. Dr. Krein then read a letter from Dr. Townsend and him, acknowledging Mr. Tracy's letter and commending his expertise and commitment. The extension terms will be returned to his employment contract at his request should he change his mind.

**EXECUTIVE DIRECTOR'S REPORT:**

None.

**STAFF REPORT:**

Ms. Canfield's written report was included in the Board packet.

**CONSULTANT'S REPORT:**

Ms. Bressner's written report and summaries of evaluations for the disAbility Resource Expo were included in the packet for information only. She also provided a verbal update.

**AGENCY INFORMATION:**

Jennifer Knapp from Community Choices and Annette Becherer provided an update on Employment First.

Dylan Boot from Persons Assuming Control of their Environment (PACE) stated the last three months, the power doors have been off when he attempted to enter the Brookens Center. He will be writing a letter to Champaign County expressing his concern.

**FINANCIAL REPORT:**

A copy of the claims report was included in the Board packet.

**MOTION: Mr. Smith moved to accept the claims report as presented. Ms. Dill seconded the motion. A voice vote was taken and the motion passed unanimously.**

**NEW BUSINESS:**

**Integration Transition Successes:**

A recent employee at Home Depot has received 4 employee awards this year.

**First Quarter FY16 Agency Reports:**

Copies of First Quarter FY16 Service Activity Reports submitted per ID/DD program were included in the Board packet for information only.

**Demographic and Residency Data:**

Demographic and Residency Data for Champaign County was included in the Board packet for information only.

**OLD BUSINESS:**

**FY17 Allocation Criteria:**

A Decision Memorandum was included in the packet.

**MOTION: Ms. Ruesch moved to approve the CCDDDB FY17 Allocation Priorities and Decision Support Criteria as described in the memorandum. Mr. Smith seconded the motion. Discussion followed. A voice vote was taken and the motion passed unanimously.**

**Three-Year Plan with One-Year Objectives:**

A copy of the Three-Year Plan with One-Year Objectives was included in the Board packet.

**MOTION: Mr. Smith moved to approve the three-Year Plan for fiscal years 2016 through 2018 with Objectives for Fiscal Year 2016 as presented. Ms. Dill seconded the motion. A voice vote was taken and the motion passed unanimously.**

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 7:35 p.m.

Respectfully Submitted by: Stephanie Howard-Gallo

*\*Minutes are in draft form and subject to CCDDDB approval.*