



CHAMPAIGN COUNTY MENTAL HEALTH BOARD

CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

Champaign County Developmental Disabilities Board (CCDDB) AGENDA

Wednesday, July 17, 2013

Brookens Administrative Building, Meeting Room 1
1776 E. Washington St., Urbana, IL 61802

8:00AM

1. Call to Order – Mr. Michael Smith, President
2. Introduction of New Member, Ms. Susan Suter
3. Roll Call – Stephanie Howard-Gallo
4. Additions to Agenda
5. Citizen Input
6. CCMHB Input
7. Approval of CCDDB Minutes
 - A. 5/22/13 Board Meeting*
Minutes are included in the packet. Board action is requested.
8. President's Comments – Mr. Michael Smith
9. Executive Director's Report – Peter Tracy
10. Staff Report – Lynn Canfield
Included in the Board packet.
11. Agency Information
12. Financial Report
 - A. Approval of Claims*
Included in the Board packet. Action is requested.
13. New Business
 - A. Election of Officers*
 - B. Anti-Stigma Alliance*
A Decision Memo on a 2014 event is included in the packet. Action is requested.
 - C. DSC-Family Development Center Contract Amendment*
A Decision Memo regarding increasing the FY14 DSC-FDC contract maximum by \$29,852 is included in the packet.
 - D. 2013-2014 CCDDB Meeting Schedule
Drafts of a meeting schedule (September 2013 through June 2014) and a schedule with subjects and allocation timeline and process are included for information only.
 - E. CCDDB FY14 Budget*
A Decision Memo on the CCDDB Fiscal Year 2014 Budget is included in the packet. Action is requested.

F. Proposed FY14 CCMHB Budgets

Copies are included in the packet for information only.

14. Old Business

A. Disability Resource Expo

A report from Barbara Bressner is included in the packet.

15. Board Announcements

16. Adjournment

**Board action requested*

7.A.

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
BOARD MEETING**

DRAFT

Minutes – May 22, 2013

*Brookens Administrative Center
Lyle Shields Room
1776 E. Washington St.
Urbana, IL*

DRAFT

8:00 a.m.

MEMBERS PRESENT: Joyce Dill, Elaine Palencia, Mike Smith

STAFF PRESENT: Peter Tracy, Lynn Canfield, Nancy Crawford, Mark Driscoll,
Stephanie Howard-Gallo

OTHERS PRESENT: Heather Levingston, Mandi Isaac, Ron Bribriesco, Annette
Becherer, Felicia Gooler, Laura Bennett, Dale Morrissey, Patty
Walters, Jennifer Carlson, Danielle Matthews, Developmental
Services Center (DSC); Jennifer Knapp, Vicki Niswander, Linda
Tortorelli, Community Choices (CC); Sue Wittman, Community
Elements (CE); Glenna Tharp, Pam Klassert, Hadley Ravencroft,
PACE; Tracy Parsons, ACCESS Initiative (AI); Gary Maxwell,
Michael Richards (by telephone) Champaign County Board; Barb
Bressner, Consultant; Sue Suter, United Cerebral Palsy (UCP);
Melissa McDaniel, Charleston Transition Facility (CTF); Philip
Krein, Citizen; Sheila Krein, The Autism Program (TAP); Sally
Mustered, C-U Autism Network;

CALL TO ORDER:

Mr. Michael Smith called the meeting to order at 8:00 a.m.

ROLL CALL:

Roll call was taken and a quorum was present.

DRAFT

ADDITIONS TO AGENDA:

None.

CITIZEN INPUT:

None.

CHAMPAIGN COUNTY MENTAL HEALTH BOARD (CCMHB) INPUT:

The CCMHB will meet later today to make funding decisions for FY 14.

APPROVAL OF MINUTES:

Minutes from the April 24, 2013 Board meeting were included in the packet.

MOTION: Ms. Dill moved to approve the minutes from the April 24, 2013 Board meeting. Ms. Palencia seconded and the motion passed unanimously.

PRESIDENT'S COMMENTS:

Mr. Smith announced this year's funding decisions are going to be difficult given the reduction of available funds to distribute. Mr. Smith stressed that funding decisions are made to serve clients and not an agency. It's about spending dollars in the best possible way for the clients and the citizens of Champaign County. It's not about one agency or another.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Tracy distributed copies of Illinois House Bill 2591 to Board members. This bill has to do with competitive employment concerning people with developmental disabilities of working age. A flyer and registration form on PATH training was distributed. It is scheduled for September 10-12, 2013 at Community Elements. On September 18, 2013 a public hearing will be held by the CCMHB/CCDDB concerning community needs for developmental disabilities and intellectual disabilities. On June 19, 2013 the CCMHB will host a study session on gambling addiction.

Mr. Tracy announced that despite a reduction in funds being available for distribution, \$3,012,000 will be allocated this morning.

STAFF REPORT:

Deferred.

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AGENCY INFORMATION:

None.

FINANCIAL INFORMATION:

Approval of Claims:

A copy of the claims report was included in the Board packet for action.

MOTION: Ms. Dill moved to accept the claims report as presented. Ms. Palencia seconded the motion. The motion passed unanimously.

NEW BUSINESS:

FY14 Allocation Decisions:

A Decision Memorandum was included in the Board packet. The purpose of the memorandum was to delineate staff recommendations for FY14 (July 1, 2013 through June 30, 2014) funding allocations for consideration by the Champaign County Developmental Disabilities Board (CCDDB). These recommendations are predicated on a thorough evaluation of applications using decision support criteria approved by the CCDDB in November 2012. Decision authority rests with the CCDDB and their sole discretion and judgment concerning the most appropriate and efficacious use of available dollars based on assessment of community needs, best value, alignment with decision support criteria, pricing and affordability and reasonable distribution of funds across disability areas.

The staff recommendations are based on decision support criteria match up and a variety of other factors outlined in this memorandum. For additional information, please refer to the application Program Summaries presented at the April 2013 CCDDB Meeting.

The Champaign County Mental Health Board (CCMHB) will allocate \$570,881 for ID/DD services. Decisions will be made by the CCMHB at its May 22, 2013 meeting at 4:30 p.m.

Staff Recommendations: Individual Applications:

Autism Society of Illinois - C-U Autism Network

Motion to approve funding of \$12,000 as recommended for The Autism Society of Illinois – Champaign-Urbana Autism Network as presented in this memorandum:

- _____ Approved
- _____ Denied
- _____ Modified
- _____ Additional Information Needed

MOTION: Ms. Palencia moved to approve funding of \$12,000 as recommended for The Autism Society of Illinois— Champaign-Urbana Autism Network. Ms. Dill seconded the motion.

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A roll call vote was taken with all members voting aye. The motion passed.

Champaign County Down Syndrome Network – Down Syndrome Network
Motion to approve funding of \$15,000 as recommended for Champaign County Down Syndrome Network- Down Syndrome Network as presented in this memorandum:

_____ Approved
_____ Denied
_____ Modified
_____ Additional Information Needed

MOTION: Ms. Palencia moved to approve funding of \$15,000 as recommended for Champaign County Down Syndrome Network- Down Syndrome Network. Ms. Dill seconded the motion. A roll call vote was taken with all members voting aye. The motion passed.

Champaign County Head Start/Early Head Start – Social Emotional Disabilities Services
Motion to DENY funding as recommended for Champaign County Head Start/Early Head Start as presented in this memorandum. By agreement, the Champaign County Mental Health Board will provide funding support for this program:

_____ Approved
_____ Denied
_____ Modified
_____ Additional Information Needed

MOTION: Ms. Palencia moved to DENY funding as recommended for Champaign County Head Start/Early Head Start – Social Emotional Disabilities Services. Ms. Dill seconded the motion. A roll call vote was taken with all members voting aye. The motion passed.

Charleston Transitional Facility (CTF) – Nursing
Motion to approve funding of \$17,160 as recommended for Charleston Transitional Facility (CTF) - Nursing as presented in this memorandum:

_____ Approved
_____ Denied
_____ Modified
_____ Additional Information Needed

MOTION: Ms. Dill moved to approve funding of \$17,1600 as recommended for Charleston Transitional Facility (CTF) – Nursing . Ms. Palencia seconded the motion. A roll call vote was taken with all members voting aye. The motion passed.

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Charleston Transitional Facility (CTF) – Residential and Day Training
Motion to approve funding of \$36,500 as recommended for Charleston Transitional Facility (CTF) - Residential as presented in this memorandum:

_____ Approved
_____ Denied
_____ Modified
_____ Additional Information Needed

MOTION: Ms. Palencia moved to approve funding of \$36,500 as recommended for Charleston Transitional Facility (CTF) –Residential . Ms. Dill seconded the motion. A roll call vote was taken with all members voting aye. The motion passed.

Community Choices, Inc. – Customized Employment
Motion to approve funding of \$50,000 as recommended for Community Choices, Inc. – Customized Employment as presented in this memorandum:

_____ Approved
_____ Denied
_____ Modified
_____ Additional Information Needed

MOTION: Ms. Palencia moved to approve funding of \$50,000 as recommended for Community Choices— Customized Employment. Ms. Dill seconded the motion. Discussion followed. Mr. Smith stated he could not support increased funding for this program based on reduced funding available this year. A roll call vote was taken with Dill and Palencia voting aye and Smith voting nay. The motion passed.

Community Choices, Inc. – Community Living
Motion to approve funding of \$55,000 as recommended for Community Choices, Inc. – Community Living as presented in this memorandum:

_____ Approved
_____ Denied
_____ Modified
_____ Additional Information Needed

MOTION: Ms. Palencia moved to approve funding of \$55,000 as recommended for Community Choices—

Community Living. Ms. Dill seconded the motion. Discussion followed. Mr. Smith stated he could not support increased funding for this program based on reduced funding available this year. A roll call vote was taken with Dill and Palencia voting aye and Smith voting nay. The motion passed.

Community Choices, Inc. – Self-Determination Support
Motion to approve funding of \$35,000 as recommended for Community Choices, Inc. –Self-Determination Support as presented in this memorandum:

_____ Approved
_____ Denied
_____ Modified
_____ Additional Information Needed

MOTION: Ms. Dill moved to approve funding of \$35,000 as recommended for Community Choices—Self-Determination Support. Ms. Palencia seconded the motion. Discussion followed. Ms. Palencia and Mr. Smith both stated they could not support funding for a new program based on reduced funding available this year. A roll call vote was taken with all members voting nay. The motion was defeated.

Community Elements, Inc. – Coordinated Services – MID/DD
Motion to approve funding of \$35,060 as recommended for Community Elements, Inc. – Coordination of Services – DD/MI as presented in this memorandum:

_____ Approved
_____ Denied
_____ Modified
_____ Additional Information Needed

MOTION: Ms. Dill moved to approve funding of \$35,060 as recommended for Community Elements Coordination of Services. Ms. Palencia seconded the motion. A roll call vote was taken with all members voting aye. The motion passed.

Developmental Services Center – Apartment Services
Motion to approve funding of \$413,052 as recommended for Developmental Services Center – Apartment Services as presented in this memorandum:

_____ Approved
_____ Denied
_____ Modified
_____ Additional Information Needed

MOTION: Ms. Palencia moved to approve funding of \$413,052 as recommended for Developmental Services Center—Apartment Services. Ms. Dill seconded the motion. A roll call vote was taken with all members voting aye. The motion passed.

Developmental Services Center – Client/Family Support Services
Motion to approve funding \$397,872 as recommended for Developmental Services Center – Client/Family Support Services as presented in this memorandum:

_____ Approved
_____ Denied
_____ Modified
_____ Additional Information Needed

MOTION: Ms. Dill moved to approve funding of \$397,872 as recommended for Developmental Services Center—Client/Family Support. Ms. Palencia seconded the motion. A roll call vote was taken with all members voting aye. The motion passed.

Developmental Services Center – Clinical Services
Motion to approve funding of \$178,712 as recommended for Developmental Services Center – Clinical Services as presented in this memorandum:

_____ Approved
_____ Denied
_____ Modified
_____ Additional Information Needed

MOTION: Ms. Palencia moved to approve funding of \$178,712 as recommended for Developmental Services Center Clinical Services. Ms. Palencia seconded the motion. A roll call vote was taken with all members voting aye. The motion passed.

Developmental Services Center – Connections Transitional Application
Motion to approve request for funding of \$85,000 for Developmental Services Center – Connections Transitional Application as presented in this memorandum:

_____ Approved
_____ Denied
_____ Modified
_____ Additional Information Needed

DRAFT

MOTION: Ms. Dill moved to approve funding of \$85,000 as recommended for Developmental Services Center—Connections Transitional. Ms. Palencia seconded the motion. A roll call vote was taken with all members voting aye. The motion passed.

Developmental Services Center – Developmental Training/Employment Services
Motion to approve funding of \$874,857 as recommended for Developmental Services Center – Developmental Training and Employment Services as presented in this memorandum:

_____ Approved
_____ Denied
_____ Modified
_____ Additional Information Needed

MOTION: Ms. Dill moved to approve funding of \$874,857 as recommended for Developmental Services Center—Developmental Training/Employment Services. Ms. Palencia seconded the motion. A roll call vote was taken with all members voting aye. The motion passed.

Developmental Services Center – Unfunded Developmental Training/Employment Services
Motion to approve funding of \$324,000 as recommended for Developmental Services Center – Unfunded Developmental Training and Employment Services as presented in this memorandum:

_____ Approved
_____ Denied
_____ Modified
_____ Additional Information Needed

MOTION: Ms. Palencia moved to approve funding of \$324,000 as recommended for Developmental Services Center—Unfunded Developmental Training/Employment Services. Ms. Dill seconded the motion. A roll call vote was taken with all members voting aye. The motion passed.

Developmental Services Center – Family Development Center
Motion to approve funding of \$70,003 as recommended for Developmental Services Center – Family Development Center as presented in this memorandum. By agreement, the Champaign County Mental Health Board will provide funding support for this program:

_____ Approved
_____ Denied
_____ Modified
_____ Additional Information Needed

MOTION: Ms. Dill moved to approve funding of \$70,003 as recommended for Developmental Services Center—Family Development Center. Ms. Palencia seconded

the motion. A roll call vote was taken with all members voting aye. The motion passed.

Developmental Services Center – Individual and Family Support
Motion to approve funding of \$354,509 as recommended for Developmental Services Center – Individual and Family Support as presented in this memorandum:

- _____ Approved
- _____ Denied
- _____ Modified
- _____ Additional Information Needed

MOTION: Ms. Palencia moved to approve funding of \$354,509 as recommended for Developmental Services Center—Individual and Family Support. Ms. Dill seconded the motion. A roll call vote was taken with all members voting aye. The motion passed.

Persons Assuming Control of Their Environment (PACE) – Opportunities for Independence
Motion to approve funding of \$58,623 as recommended for Persons Assuming Control of Their Environment (PACE) – Opportunities for Independence as presented in this memorandum:

- _____ Approved
- _____ Denied
- _____ Modified
- _____ Additional Information Needed

MOTION: Ms. Dill moved to approve funding of \$58,623 as recommended for Persons Assuming Control of Their Environment (PACE) – Opportunities for Independence Ms. Palencia seconded the motion. A roll call vote was taken with all members voting aye. The motion passed.

United Cerebral Palsy Land of Lincoln – Vocational Training
Motion to DENY request for funding of \$97,714 for United Cerebral Palsy Land of Lincoln – Vocational Training as presented in this memorandum:

- _____ Approved
- _____ Denied
- _____ Modified
- _____ Additional Information Needed

MOTION: Ms. Palencia moved to DENY funding of United Cerebral Palsy Land of Lincoln – Vocational Training \$58,623 as recommended for Ms. Dill seconded the motion. A roll call vote was taken with all members voting aye. The motion passed.

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MOTION: Ms. Palencia moved to authorize the executive director to implement contract maximum reductions as described in the “Special Notification Concerning FY14 Awards” . Ms. Dill seconded the motion. A roll call vote was taken and the motion passes unanimously.

MOTION: Mr. Smith moved the funds not distributed today be maintained as reserve in the contributions and grants line item. Ms. Dill seconded the motion. A roll call vote was taken and all members voted aye.

OLD BUSINESS:

Revision to Open Meetings Act regarding Five Member Public Bodies:

Enclosed in the Board packet was information from the Illinois Attorney General’s Office regarding a special rule for Public Bodies with Five Members.

Disability Resource Expo:

A written report from Ms. Bressner was included in the packet.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 8:51 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes are in draft form and subject to CCDDDB approval.*

Lynn Canfield, Associate Director for Developmental Disabilities Staff Report – July 17, 2013

FY2014 Contracts and FY2013 Program Monitoring: All FY14 contract negotiations have been completed, and contracts related to Intellectual and Developmental Disabilities services and supports signed. The online application system is open for agency users to revise financial and program forms as indicated. Once submitted, these are printed and processed, completing our program and contract files. Stephanie Howard-Gallo and I have scheduled and begun conducting the remaining program monitoring visits. Given that site tours are a helpful monitoring activity, we will join Ms. Suter when possible as she visits programs and facilities.

Online Application and Reporting System: Mark Driscoll and I met with the application/reporting site's consultant for discussion of desired changes to existing forms and the possibility of using other features of the product to improve our data collection. We continue to provide technical support to agency users as needed and to consider modifications based on their experiences with the site.

Anti-Stigma Alliance and Disability Resource Expo: I met with Ebertfest's Associate Director to discuss ideas emerging from the Anti-Stigma Alliance planning group for next year's festival, scheduled for April 23 through 27. As in 2012, the Illinois Marathon is scheduled for that weekend and affects our activities. Planning continues for the Seventh Annual Disability Resource Expo, to be held on Saturday, October 12. We are very excited about the much larger new venue, at 601 Country Fair Drive in Champaign, and all of the possibilities it presents. New this year is a Job Fair to run concurrent to the Expo, in a different area of the convention center. The Pride Room will share a space with Job Fair participants, and we hope to create an opportunity for service providers to meet the potential employers as well. Another new feature is inclusion of Eastern Illinois residents and exhibitors from outside of Champaign County. I continue to manage the website (see both <http://disabilityresourceexpo.org> and <http://disabilityresourceexpo.com>) and am working with the Expo's Accessibility Subcommittee to improve the site.

Other Activity: I attended a meeting of children's mental health stakeholders, from the region consisting of Champaign, Vermilion, Ford, and Iroquois Counties, along with representatives of Illinois DCFS, HFS, and DHS-DMH. The focus of this conversation was the state's intention to contract with Choices, Inc. to provide care coordination for children and youth using mental health crisis services through the SASS (Screening, Assessment and Support Services) program. The representatives from Choices are aware of the work being done in Champaign County on behalf of at-risk youth through ACCESS Initiative and agreed that it is important for them to understand the project and findings prior to the projected December launch. I met with Peter Tracy and members of the ACCESS administrative team for subsequent discussion. It is not clear how the state will fund the care coordination piece, and they identified obstacles, such as the need for HMO licensure (to take a capitated rate from Medicaid).

Ligas, PUNS, and Unmet Need: Data sorted for Champaign County, from the DHS website's June 10 update, is added below.

2/1/11: **194** with emergency need; of **269** in crisis, **116** recent or coming grads.
4/5/11: **198** with emergency need; of **274** in crisis, **120** recent or coming grads.
5/12/11: **195** with emergency need; of **272** in crisis, **121** recent or coming grads.
6/9/11: **194** with emergency need; of **268** in crisis, **120** recent or coming grads
10/4/11: **201** with emergency need; of **278** in crisis, **123** recent or coming grads.
12/5/11: **196** with emergency need; of **274** in crisis, **122** recent or coming grads.
5/7/12: **222** with emergency need; of **289** in crisis, **127** recent or coming grads.
9/10/12: **224** with emergency need; of **288** in crisis, **131** recent or coming grads.
10/10/12: **224** with emergency need; of **299** in crisis, **134** recent or coming grads.
1/7/13: **225** with emergency need; of **304** in crisis, **140** recent or coming grads.
2/11/13: **226** with emergency need; of **308** in crisis, **141** recent or coming grads.
6/10/13: **238** emergency; **345** in crisis, with **156** exiting school in the past 10 or the next 3 years.

The majority of existing supports are in Education, Speech Therapy, Occupational Therapy, Transportation, and Behavioral Supports. The most frequently identified desired supports are Transportation, Personal Support, Support for in-center activities, Support to work in the community, Occupational Therapy, Speech Therapy, Behavioral Supports, 24 hour Residential, Other Transportation, Physical Therapy, Intermittent Residential, Respite, and Assistive Technology.

Statewide during FY13, 199 individuals were added to the Ligas Class Member list (20 in community settings) and 346 removed. Removals were due to: Unable to Locate Individual (108), Withdrew – Reason Not Given (88), Stay in ICF/DD (50), Ineligible Setting (23), Individual Moved Out of State (23), Individual Deceased (20), Determined Clinically Ineligible (12), Incorrect SSN (10), Determined Financially Ineligible (6), Other (5), and Objector (1). Some of these have been noted as obstacles encountered by our region's PAS staff as they assist individuals from selection to award and services.

It appears that the large PUNS draw anticipated for May or June did not occur. It is unlikely that the state met its June 30 benchmark of 1,000 individuals beginning CILA or HBS services, as the February Ligas Compliance Data Report showed only 268 new individuals receiving these waiver services, per billing data.

A provider of home care services for seniors wrote to me about an increase in referrals/inquiries for individuals aged 22-64 with MI or DD and the increasing need of families consisting of a senior living with an adult child with MI or DD for supports and services such as “life planning, counseling, housing, (appropriate level of care, linkage... for adult child).” As noted previously, cases of this type are underrepresented on the PUNS list and can become emergencies very quickly.



County: Champaign

Reason for PUNS or PUNS Update

New	169
Annual Update	105
Change of category (Emergency, Planning, or Critical)	19
Change of service needs (more or less) - unchanged category (Emergency, Planning, or Critical)	11
Person is fully served or is not requesting any supports within the next five (5) years	132
Moved to another state, close PUNS	5
Person withdraws, close PUNS	16
Deceased	3
Other, supports still needed	2
Other, close PUNS	36

EMERGENCY NEED(Person needs in-home or day supports immediately)

1. Individual needs immediate support to stay in their own home/family home (short term - 90 days or less); e.g., hospitalization of care giver or temporary illness of an individual living in their own home.	8
2. Individual needs immediate support to stay in their own home/family home or maintain their employment situation (long term); e.g., due to the person's serious health or behavioral issues.	21
3. Care giver needs immediate support to keep their family member at home (short term - 90 days or less); e.g., family member recuperating from illness and needs short term enhanced supports.	4
4. Care giver needs immediate support to keep their family member at home (long term); e.g., care giver is permanently disabled or is terminally ill and needs long term enhanced supports immediately to keep their family member at home.	15

EMERGENCY NEED(Person needs out-of-home supports immediately)

1. Care giver is unable or unwilling to continue providing care (e.g., person has been abandoned).	28
2. Death of the care giver with no other supports available.	5
3. Person has been committed by the court or is at risk of incarceration.	3
4. Person is living in a setting where there is suspicion of abuse or neglect.	5
5. Person is in an exceedingly expensive or inappropriate placement and immediately needs a new place to live (for example, an acute care hospital, a mental health placement, a homeless shelter, etc.).	8
6. Other crisis, Specify:	141

CRITICAL NEED(Person needs supports within one year)

1. Individual or care giver will need support within the next year in order for the individual to continue living in their current situation.	36
2. Person has a care giver (age 60+) and will need supports within the next year.	14
3. Person has an ill care giver who will be unable to continue providing care within the next year.	4
4. Person has behavior(s) that warrant additional supports to live in their own home or family home.	34
5. Individual personal care needs cannot be met by current care givers or the person's health has deteriorated.	5
6. There has been a death or other family crisis, requiring additional supports.	3
7. Person has a care giver who would be unable to work if services are not provided.	23
8. Person or care giver needs an alternative living arrangement.	12
9. Person has graduated or left school in the past 10 years, or will be graduating in the next 3 years.	156
10. Person is living in an inappropriate place, awaiting a proper place (can manage for the short term; e.g., persons aging out of children's residential services).	2
11. Person moved from another state where they were receiving residential, day and/or in-home supports.	7
12. The state has plans to assist the person in moving within the next year (from a state-operated or private Intermediate Care Facility for People with Developmental Disabilities, nursing home or state hospital).	1
13. Person is losing eligibility for Department of Children and Family Services supports in the next year.	5
14. Person is losing eligibility for Early Periodic Screening, Diagnosis and Treatment supports in the next year.	3
15. Person is losing eligibility for Intermediate Care Facility for People with Developmental Disabilities supports in the next year.	1
16. Person is losing eligibility for Medically Fragile/Technology Dependant Children's Waiver supports in the next year.	1
17. Person is residing in an out-of-home residential setting and is losing funding from the public school system.	1



PUNS Data By County and Selection Detail

June 10, 2013

20. Person wants to leave current setting within the next year.	5
21. Person needs services within the next year for some other reason, specify:	32

PLANNING FOR NEED(Person's needs for service is more than a year away but less than 5 years away, or the care giver is older than 60 years)

1. Person is not currently in need of services, but will need service if something happens to the care giver.	73
2. Person lives in a large setting, and person/family has expressed a desire to move (or the state plans to move the person).	1
3. Person is dissatisfied with current residential services and wishes to move to a different residential setting.	1
4. Person wishes to move to a different geographic location in Illinois.	2
5. Person currently lives in out-of-home residential setting and wishes to live in own home.	1
6. Person currently lives in out-of-home residential setting and wishes to return to parents' home and parents concur.	2
8. Person or care giver needs increased supports.	64
9. Person is losing eligibility for Department of Children and Family Services supports within 1-5 years.	2
14. Other, Explain:	12

EXISTING SUPPORTS AND SERVICES

Respite Supports (24 Hour)	18
Respite Supports (<24 hour)	27
Behavioral Supports (includes behavioral intervention, therapy and counseling)	99
Physical Therapy	74
Occupational Therapy	126
Speech Therapy	155
Education	203
Assistive Technology	41
Homemaker/Chore Services	3
Adaptions to Home or Vehicle	6
Personal Support under a Home-Based Program, Which Could Be Funded By Developmental Disabilities, Division of Rehabilitation Services or Department on Aging (can include habilitation, personal care, respite, retirement supports, budgeting, etc.)	8
Medical Equipment/Supplies	13
Nursing Services in the Home, Provided Intermittently	3
Other Individual Supports	23

TRANSPORTATION

Transportation (include trip/mileage reimbursement)	125
Other Transportation Service	64
Senior Adult Day Services	2
Developmental Training	74
"Regular Work"/Sheltered Employment	78
Supported Employment	40
Vocational and Educational Programs Funded By the Division of Rehabilitation Services	13
Other Day Supports (e.g. volunteering, community experience)	12

RESIDENTIAL SUPPORTS

Community Integrated Living Arrangement (CILA)/Family	4
Community Integrated Living Arrangement (CILA)/Intermittent	4
Community Integrated Living Arrangement (CILA)/Host Family	1
Community Integrated Living Arrangement (CILA)/24 Hour	31
Intermediate Care Facilities for People with Developmental Disabilities (ICF/DD) 16 or Fewer People	9
Intermediate Care Facilities for People with Developmental Disabilities (ICF/DD) 17 or More People	1
Skilled Nursing Facility/Pediatrics (SNF/PED)	3
Supported Living Arrangement	3
Shelter Care/Board Home	1
Children's Residential Services	6



PUNS Data By County and Selection Detail

June 10, 2013

Child Care Institutions (Including Residential Schools)	5
Other Residential Support (including homeless shelters)	8
SUPPORTS NEEDED	
Personal Support (includes habilitation, personal care and intermittent respite services)	261
Respite Supports (24 hours or greater)	89
Behavioral Supports (includes behavioral intervention, therapy and counseling)	152
Physical Therapy	98
Occupational Therapy	180
Speech Therapy	157
Assistive Technology	82
Adaptations to Home or Vehicle	33
Nursing Services in the Home, Provided Intermittently	7
Other Individual Supports	53
TRANSPORTATION NEEDED	
Transportation (include trip/mileage reimbursement)	265
Other Transportation Service	117
VOCATIONAL OR OTHER STRUCTURED ACTIVITIES	
Support to work at home (e.g., self employment or earning at home)	6
Support to work in the community	182
Support to engage in work/activities in a disability setting	187
RESIDENTIAL SUPPORTS NEEDED	
Out-of-home residential services with less than 24-hour supports	95
Out-of-home residential services with 24-hour supports	133

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

6/06/13

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VENDOR NO	VENDOR NAME	TRN DTE	B N	TR CD	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 108 DEVLPMNTL DISABILITY FUND												
*** DEPT NO. 050 DEVLMTL DISABILITY BOARD												
16011	CHARLESTON TRANSITIONAL FACILITY											
		6/04/13	01	VR	108-	45	488653	6/06/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	MAR NURSING	1,102.00
		6/04/13	01	VR	108-	45	488653	6/06/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	APR NURSING	1,102.00
		6/04/13	01	VR	108-	45	488653	6/06/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	FEB RESIDENTIAL	4,204.00
		6/04/13	01	VR	108-	45	488653	6/06/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	MAR RESIDENTIAL	4,204.00
		6/04/13	01	VR	108-	45	488653	6/06/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	APR RESIDENTIAL	4,204.00
											VENDOR TOTAL	14,816.00 *
										DEVLMTL DISABILITY BOARD	DEPARTMENT TOTAL	14,816.00 *
										DEVLPMNTL DISABILITY FUND	FUND TOTAL	14,816.00 *

12.A.

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

7/05/13

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VENDOR NO	VENDOR NAME	TRN DTE	B N CD	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 108 DEVLPMNTL DISABILITY FUND											
*** DEPT NO. 050 DEVLMTNL DISABILITY BOARD											
90	CHAMPAIGN COUNTY TREASURER							MENT HLTH BD FND 090			
		6/10/13	01 VR 108-	53		488932	6/13/13	108-050-533.07-00	PROFESSIONAL SERVICES	JUN ADMIN FEE	26,460.00
										VENDOR TOTAL	26,460.00 *
104	CHAMPAIGN COUNTY TREASURER							HEAD START FUND 104			
		6/10/13	01 VR 108-	48		488933	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	MAY EARLY HEADSTART	3,401.00
		6/10/13	01 VR 108-	48		488933	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUN EARLY HEADSTART	3,402.00
										VENDOR TOTAL	6,803.00 *
5352	AUTISM SOCIETY OF ILLINOIS							GRANTS			
		6/10/13	01 VR 108-	46		488959	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	MAY AUSTISM	980.00
		6/10/13	01 VR 108-	46		488959	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUN AUSTISM	981.00
										VENDOR TOTAL	1,961.00 *
18203	COMMUNITY CHOICE, INC										
		6/10/13	01 VR 108-	49		488999	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	MAY CUSTOM EMPLOY	14,767.00
		6/10/13	01 VR 108-	49		488999	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUN CUSTOM EMPLOY	14,768.00
		6/10/13	01 VR 108-	49		488999	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	MAY COMMUNITY LVING	9,845.00
		6/10/13	01 VR 108-	49		488999	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUN COMMUNITY LVING	9,845.00
										VENDOR TOTAL	49,225.00 *
18209	COMMUNITY ELEMENTS										
		6/10/13	01 VR 108-	50		489000	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	MAY COORD OF SVCS	2,857.00
		6/10/13	01 VR 108-	50		489000	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUN COORD OF SVCS	2,857.00
										VENDOR TOTAL	5,714.00 *
22300	DEVELOPMENTAL SERVICES CENTER OF							CHAMPAIGN COUNTY INC			
		6/10/13	05 VR 108-	51		489014	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	MAY APARTMENT SVCS	34,241.50
		6/10/13	05 VR 108-	51		489014	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUN APARTMENT SVCS	34,241.50
		6/10/13	05 VR 108-	51		489014	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	MAY CLIENT/FAM SUP	32,982.00

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

7/05/13

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VENDOR NO	VENDOR NAME	TRN DTE	B N CD	TR TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 108 DEVLPMNTL DISABILITY FUND											
		6/10/13	05 VR 108-	51		489014	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUN CLIENT/FAM SUP	32,982.00
		6/10/13	05 VR 108-	51		489014	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	MAY CLINICAL SUPPOR	14,813.00
		6/10/13	05 VR 108-	51		489014	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUN CLINICAL SUPPOR	14,813.00
		6/10/13	05 VR 108-	51		489014	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	MAY DT/EMPLOYMENT	97,970.00
		6/10/13	05 VR 108-	51		489014	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUN DT/EMPLOYMENT	97,970.00
		6/10/13	05 VR 108-	51		489014	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	MAY FDC EMPLOYMENT	20,907.00
		6/10/13	05 VR 108-	51		489014	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUN FDC EMPLOYMENT	20,907.00
		6/10/13	05 VR 108-	51		489014	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	MAY INDIV FAM SUP	29,388.00
		6/10/13	05 VR 108-	51		489014	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUN INDIV FAM SUP	29,388.00
		6/10/13	05 VR 108-	51		489014	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	MAY CILA RESIDENT	12,569.00
		6/10/13	05 VR 108-	51		489014	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUN CILA RESIDENT	12,569.00
										VENDOR TOTAL	485,741.00 *
22816	DOWN SYNDROME NETWORK								C/O WENDY BARKER		
		6/10/13	01 VR 108-	47		489018	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	MAY DOWN SYNDROME	1,224.00
		6/10/13	01 VR 108-	47		489018	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUN DOWN SYNDROME	1,225.00
										VENDOR TOTAL	2,449.00 *
54930	PERSONS ASSUMING CONTROL OF THEIR								ENVIROMENT, INC		
		6/10/13	01 VR 108-	52		489098	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	MAY OPPORT 4 NDEPEN	4,858.00
		6/10/13	01 VR 108-	52		489098	6/13/13	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUN OPPORT 4 NDEPEN	4,859.00
										VENDOR TOTAL	9,717.00 *
									DEVL MNTL DISABILITY BOARD	DEPARTMENT TOTAL	588,070.00 *
									DEVLPMNTL DISABILITY FUND	FUND TOTAL	588,070.00 *



CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

DECISION MEMORANDUM

DATE: July 17, 2013
TO: Members, Champaign County Developmental Disabilities Board (CCDDB)
FROM: Peter Tracy, Executive Director
SUBJECT: Anti-Stigma Community Event – Roger Ebert’s Film Festival 2014

Recommended Action: The purpose of this memorandum is to seek approval for the Executive Director to commit to working with the Champaign County Anti-Stigma Alliance to sponsor an anti-stigma film at the 2014 Roger Ebert’s Film Festival and related concurrent anti-stigma activities.

Issue: The Roger Ebert’s Film Festival is the centerpiece of our anti-stigma efforts in Champaign County. Our status as a primary sponsor has grown over the years, reaping increased exposure, special attention from the Eberts and festival staff, and collaboration with new local alliance members.

Programs: Mental Health, Developmental Disabilities, and Substance Abuse social marketing and anti-stigma community events.

Fiscal/Budget Impact: The total cost to the CCDDB for the event/sponsorship is approximately \$15,000. We continue to offset costs with contributions from members and ticket sales, totaling \$7,800 in FY13.

Decision Section: Motion to approve up to \$15,000 as the CCDDB share, contingent on approval of \$15,000 by the CCMHB to fund an equal share. FY13 excess revenue options should be utilized first if available.

- _____ Approved
- _____ Denied
- _____ Modified
- _____ Additional Information Needed



CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY

DECISION MEMORANDUM

DATE: July 17, 2013
TO: Members, Champaign County Developmental Disabilities Board
(CCDDB)
FROM: Peter Tracy, Executive Director
SUBJECT: Amendment to Developmental Services Center Family Development
Center Contract

The purpose of this memorandum is to seek approval of a \$29,852 increase in the FY14 CCDDB contract with Developmental Services for the Family Development Center program. The current contract maximum is \$70,003. This action will bring total funding for this program to recommended level.

Decision Section: Motion to amend contract #DD-14-086, for Developmental Services Center - Family Development Center, increasing the contract maximum to \$99,855.

_____ Approved
_____ Denied
_____ Modified
_____ Additional Information Needed

13. Q.

CCDDB 2013-2014 Meeting Schedule

Board Meetings

8:00 AM

Brookens Administrative Building, Lyle Shields Room
1776 East Washington Street, Urbana, IL

No August Meeting

September 18, 2013 – 8:00 AM and

Public Hearing – 4:30PM at Champaign Public Library, Robeson Rooms A and B

October 23, 2013 – 8:00 AM

November 20, 2013 – 8:00 AM

December 18, 2013 – 8:00 AM

January 22, 2014 – 8:00 AM

February 19, 2014 – 8:00 AM

March 19, 2014 – 8:00 AM

April 23, 2014 – 8:00 AM

May 21, 2014 – 8:00 AM

June 18, 2014 – 8:00 AM

This schedule is subject to change due to unforeseen circumstances.

Please call the CCMHB/CCDDB office to confirm all meetings.

DRAFT
2013-2014 MEETING SCHEDULE WITH SUBJECT AND
ALLOCATION TIMELINE AND PROCESS

The schedule provides the dates of board meetings for the Champaign County Developmental Disabilities Board. The subjects are not exclusive to any given meeting as other matters requiring Board review or action may also be addressed or may replace the subject listed. Study sessions may be scheduled throughout the year with the presentation and discussion held during the meeting or in the afternoon, following a meeting of the Champaign County Mental Health Board. Included is a tentative schedule for the CCDDDB allocation process for Contract Year 2015 (July 1, 2014 – June 30, 2015).

<u>Timeline</u>	<u>Tasks</u>
9/18/13	Regular Board Meeting Public Hearing on Developmental Disabilities, 4:30PM Champaign Public Library, Robeson Rooms A&B
10/23/13	Regular Board Meeting Release Draft Three Year Plan 2013-2015 with FY14 Objectives Release Draft Contract Year 2015 Allocation Criteria
11/20/13	Regular Board Meeting Approve Three Year Plan with One Year Objectives Allocation Decision Support – CY15 Allocation Criteria
12/15/13	Public Notice to be published on or before this date, giving at least 21 day notice of application period.
12/18/13	Regular Board Meeting
1/8/14	Open CCMHB/CCDDDB Online System access to CCDDDB CY 2015 Agency Program and Financial Plan Application forms.
1/22/14	Regular Board Meeting
2/14/14	Online System Application deadline – System suspends applications at 4:30PM (CCDDDB close of business).
2/19/14	Regular Board Meeting List of Requests for FY15 Funding
3/19/14	Regular Board Meeting

4/16/14	Program summaries released to Board, copies posted online with the CCDDDB April 23, 2014 Board meeting agenda.
4/23/14	Regular Board Meeting with review of program summaries.
5/21/14	Regular Board Meeting Allocation Decisions Authorize Contracts for CY15 Allocation recommendations released to Board, copies posted online with the CCDDDB May 21, 2014 Board meeting agenda.
6/18/14	Regular Board Meeting Approve Draft Budget
6/27/14	Contracts completed
7/23/14	Regular Board Meeting Election of Officers



**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY**

DECISION MEMORANDUM

DATE: July 17, 2013
TO: Members, Champaign County Developmental Disabilities Board (CCDDDB)
FROM: Peter Tracy, Executive Director
SUBJECT: FY14 Champaign County Budget Submission

Recommended Action: The purpose of this memorandum is to seek approval of the preliminary budget managed by the Champaign County Developmental Disabilities Board (CCDDDB) for County Fiscal Year 2014 (December 1, 2013 through December 31, 2014).

Issue: All Champaign County Departments are required to submit their proposed operating budgets to the Champaign County Administrator in July and the Champaign County Board in August for review, comment, and disposition. In November, final budgets for county departments are formally approved by the Champaign County Board.

Programs: The attached document is the proposed FY14 budget for the Champaign County Developmental Disabilities Board. Proposed budgets for the Champaign County Mental Health Board are included for information only.

Fiscal/Budget Impact: Approval of this budget by the CCDDDB and the Champaign County Board will allow us to conduct business and meet our contracted obligations as specified in the FY14 allocation decisions made by the CCDDDB in May 2013.

Decision Section: Motion to approve the attached budget document for County Fiscal Year 2014 for the Champaign County Developmental Disabilities Board.

- _____ Approved
- _____ Denied
- _____ Modified
- _____ Additional Information Needed

(13.E.)

CCDDB PROPOSED BUDGET FY14			
		DDB FY13	DDB FY14
Line Item	Description	Budget	Proposed Budget
			13 Months
Revenue			
311.19	Property Taxes, Current	3,580,082	3,633,783
313.24	Back Property Taxes	500	500
314.10	Mobile Home Tax	1,000	1,000
315.10	Payment in Lieu of Taxes	1,000	1,000
361.10	Investment Interest	500	500
	TOTAL	3,583,082	3,636,783
Expenditures			
	Line Item	Description	
	533.07	Professional Fees	317,474 347,616
	533.92	Contributions/Grants	3,265,608 3,289,167
			3,583,082 3,636,783
	4/16/2013 CCDDB Budget nkc		
	Revenue over Expenses	(3,583,082)	(3,636,783)
	Adjusted Revenue	-	-

13.F

Proposed Budget

Line Item	Description	FY13 BUDGET	FY14 BUDGET (13 MO)
Revenue		as of 4/30/13	1.5%>
311.24	Property Taxes, Current	3,906,389	3,964,985
313.24	Back Property Taxes	500	500
314.10	Mobile Home Tax	4,000	4,000
315.10	Payment in Lieu of Taxes	700	700
336.23	DD Revenue	317,517	347,616
361.10	Investment Interest	1,100	1,100
363.10	Gifts & Donations	10,000	10,000
	TOTAL	4,240,206	4,328,900

Line Item	Description	FY13 BUDGET	FY14 BUDGET (13 MO)
Expenditures			
		372,512	421,550
511.02	Appointed Official	125,179	141,020
511.03	Reg FTE	176,109	199,130
511.24	Joint Staff	71,224	81,400
511.28	Employee Bonus	2,200	
513.01	FICA	28,665	33,044
513.02	IMRF	38,595	45,325
513.04	W-Comp	2,061	2,472
513.05	Unemployment	3,650	3,750
513.06	H/L Insurance	36,787	48,750
		484,470	554,891
522.01	Printing	1,000	1,000
522.02	Office Supplies	3,250	3,500
522.03	Books/Periodicals	500	500
522.04	Copier Supplies	1,000	1,250
522.06	Postage/UPS/Fed X	4,250	2,750
522.44	Equip Under \$1,000	5,000	5,000
		15,000	14,000
533.07	Professional Fees	224,550	225,000
533.12	Travel	4,000	4,500
533.20	Insurance	5,000	5,500
533.29	Computer Services	4,385	5,500
533.33	Telephone	1,925	2,715
533.42	Equipment Maintenance	750	750
533.50	Office Rental	25,542	28,225
533.51	Equipment Rental	650	650
533.70	Legal Notices/ Ads	150	150
533.72	Dept Operating Expense	450	200
533.84	Business Meals/Expense	1,500	1,500
533.85	Photocopy Services	3,540	3,575
533.89	Public Relations	55,000	55,000
533.92	Contributions/Grants	3,359,094	3,373,244
533.93	Dues/Licenses	26,500	26,000
533.95	Conferences/Training	22,500	22,500
		3,735,536	3,755,009
534.37	Finance Charges Bank Fees	200	
544.33	Furnishings/Equipment	5,000	5,000
	TOTAL	4,240,206	4,328,900
	Revenue over Expenses	(0)	0

CCMHB Indiv Budget Worksheet FY013 nkc 6/11/13

2013

2014

	DD % of Expenses	DD % of Expenses
Total Expenditures less 533.92/Savannah	753,112	827,656
Adj Expenditures x 42.155%(as of FY14=42%)	317,474	347,616
Monthly Total for DD Admin	26,456	26,740

13 month budget

Delinquency Prevention Grant - County FY14 BUDGET

Budget Projections			DRAFT Proposed FY14 Budget 13 Month Budget
Line Item	Description	FY13 Budget	
REVENUE			
369.90	Other Misc. Revenue	-	
371.06	Public Safety Tax Fund Revenue	228,330	247,358
	Total Revenue	228,330	247,358
533.92	Contributions & Grants	228,380	247,358
	Total Expenditures	228,380	247,358
<i>JJPD Budget FY14 - nkc - 6/11/2013</i>			

Proposed BUDGET COUNTY FY14			
Drug Courts Program Grant 685-053			
		Budget County FY13	Proposed Budget County FY13
REVENUE			
685-053-331.78	Federal Grants Justice Drug Courts Program	100,000	36,667
685-053-341.10	Court Fees & Charges	20,000	24,050
685-053-361.10	Investment Interest	25	25
685-053-363.10	Gifts and Donations	1,000	500
	TOTAL	121,025	61,242
EXPENDITURES			
685-053-533.92	Contributions & Grants (FFS)	121,025	61,242
		121,025	61,242
<i>Drug Court Budget/Financials 2014 6/11/13 nkc</i>			13 Month Budget

ACCESS - BUDGET PROJECTIONS DEC 1, 2013 - DEC 31, 2014

FY14 PROJECTED

Line Item #	Description	ACCESS FY13	ACCESS FY14 13 MONTHS
REVENUE			
331.94	MH Services for Children NON-FEDERAL MATCH	1,478,424	1,037,782
361.10	Investment Interest		
363.10	Gifts & Donations		
369.10	Miscellaneous Revenue		
	TOTAL REVENUE	1,478,424	1,037,782
EXPENDITURES			
Line Item #	Description	ACCESS FY13	ACCESS FY14
511.03	Regular FTE	89,134	94,489
511.24	Shared Staff	14,138	14,516
	Total Salaries/Wages	103,272	109,005
513.01	FICA 7.65%	7,900	8,339
513.02	IMRF	10,637	11,555
513.04	Workman's Compensation	516	654
513.05	Unemployment	750	750
513.06	H/L Insurance	8,000	8,775
	Total Fringe Benefits	27,803	30,073
		131,075	139,078
522.01	Printing	2,500	500
522.02	Office Supplies	5,000	600
522.03	Books/Manuals/Subscriptions	500	-
522.04	Copier Supplies	1,500	500
522.06	Postage/UPS/Fed X	1,000	200
522.44	Equipment Under \$1,000	10,000	
		20,500	1,800
533.01	Accounting Fees	6,000	5,500
533.07	Professional Fees	30,000	5,000
533.12	Travel	4,000	2,600
533.18	Non-Employee Training	25,000	5,000
533.20	Property/Liability Insurance	4,750	
533.29	Computer Services	1,500	3,250
533.33	Telephone	9,000	8,775
533.42	Equipment Maintenance	1,000	-
533.50	Office Rental	9,945	-
533.51	Equipment Rental	708	600
533.70	Legal Notices/Ads	500	-
533.84	Business Meals/Expense	15,000	750
533.85	Photocopy Services	5,000	8,774
533.89	Public Relations	15,000	5,000
533.92	Contributions/Grants	1,171,546	844,005
533.93	Dues	2,500	-
533.95	Conferences/Training	20,000	7,500
		1,321,449	896,754
534.37	Finance Chgs/Bank Fees	400	150
534.69	Parent Activities	-	-
534.81	General Liability Claims	400	150
544.33	Furnishings/Equipment	5,000	-
	Total Expenses	1,478,424	1,037,782
	Revenue Over Expenditures	(0)	-

Reaching Out For Answers: Disability Resource Expo
Board Report
July, 2013

14.A.

The 7th annual “Reaching Out For Answers: Disability Resource Expo” will be held on Saturday, October 12, 2013 at the new Fluid Events Center, 601 N. Country Fair Dr., Champaign. With the added space in our new location, we will be expanding the Expo to East Central IL. Steering Committee members took a tour of the new location at their last meeting on June 20. The next Steering Committee will be July 25 at Za’s on Neil Street at 11:15 a.m.

We are pleased to announce that a Job Fair is being planned by UCP as a part of this years’ Expo. We have met with UCP staff, and will continue to provide support to develop this important new resource for our attendees.

Accessibility – The Accessibility Committee has confirmed all interpreters for the Expo. Angie Anderson from DRES is currently working with Lynn Canfield on ensuring that our new website is fully accessible.

Lynn Canfield continues to work feverishly on the development of our website, www.disabilityresourceexpo.com or www.disabilityresourceexpo.org. Keep up the good work, Lynn. We appreciate you!

Entertainment – A wheelchair dance troupe from Chicago, called Momena, will be performing this year. We will have a martial arts demonstration by students with disabilities from Newberry’s ATA Black Belt Academy. Drumming For The Health Of It will be putting on an interactive presentation. The AMBUCS will, once again, be presenting an AMTRYKE to a youngster, and we hope to have Donnie Heitler on piano again this year. We are still waiting to confirm with the National Power Soccer Association to put on a demonstration. A schedule of events will be assembled as soon as we confirm.

Marketing/Sponsorship – This committee continues to meet frequently to plan promotional strategies for the Expo, and to implement their fundraising plan. The Expo sponsored a booth at Presence Medical Center’s Health Fair on June 22. Save-The-Date flyers were distributed to a large number of folks during this event. Thank you, Sue Suter, for helping to man this booth. Save-The-Date t-shirts are being distributed to Steering Committee members as one of our promotional efforts. Nearly 90 sponsor letters were mailed to previous Expo sponsors, and we are beginning to hear back from several of them. To date, we have received \$1,000 in pledges or cash, as well as several in-kind contributions. The Marketing Committee is currently assembling a mailing list of potential sponsors, who will be receiving letters soon. We are working with the MTD and CU Banners on promotional efforts. A meeting has been scheduled with SJ Broadcasting for later this month to address radio ads.

Exhibitors – The Exhibitor Committee is completing their update of this years’ exhibitor list. An Exhibitor Packet is being assembled and will be e-mailed to potential exhibitors within the next week. As in previous years, I have received a number of new inquiries from potential exhibitors who will be added to this list.

Respectfully submitted
Barb Bressner, Consultant