



CHAMPAIGN COUNTY MENTAL HEALTH BOARD

CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

Champaign County Developmental Disabilities Board (CCDDDB) AGENDA

Wednesday, May 23, 2012

Brookens Administrative Building

Meeting Room 1

1776 E. Washington St., Urbana, IL 61802

8:00AM

1. Call to Order – Mr. Michael Smith, President
2. Roll Call – Stephanie Howard-Gallo
3. Additions to Agenda
4. Citizen Input
5. CCMHB Input
6. Approval of CCDDDB Minutes
 - A. 4/17/12 Board Meeting*

Minutes are included in the packet. Board action is requested.
7. President's Comments – Mr. Michael Smith
8. Executive Director's Comments – Peter Tracy
9. Staff Report – *Included in the Board packet.*
10. Agency Information
11. Financial Report
 - A. Approval of Claims*

Included in the Board packet. Action is requested.
12. New Business
 - A. Revised Memorandum of Understanding with the CCMHB

A draft is included for information only.
 - B. PY13 Allocation Decisions*

A Decision Memo is included in the Board packet. Action is requested.
13. Old Business
 - A. CCMHB/CCDDDB Cultural Competence Plan Feedback

Ms. Summerville's comments on submitted plans are included for information only.
 - B. Overview of Ligas v. Hamos

A copy of the Power Point presentation made by Tony Records, Monitor of the Ligas Implementation Plan, is included in the packet.

C. Disability Resource Expo

A report by Barb Bressner is included in the Board packet.

14. Board Announcements

15. Adjournment

**Board action requested*

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
BOARD MEETING**

Minutes –April 17, 2012

*Brookens Administrative Center
1776 E. Washington St.
Urbana, IL
Meeting Room 1 (Lyle Shields Room)*

8:00 a.m.

MEMBERS PRESENT: Joyce Dill, Elaine Palencia, Mike Smith

STAFF PRESENT: Peter Tracy, Lynn Canfield, Nancy Crawford, Mark Driscoll,
Stephanie Howard-Gallo

OTHERS PRESENT: Dale Morrissey, Vicki Tolf, Jennifer Carlson, Annette Becherer,
Felicia Gooler, Laura Bennett, Danielle Matthews, Ron Bribiesco,
Developmental Services Center (DSC); Melissa McDaniel, Mike
Brown, Charleston Transitional Facility (CTF); Sally Mustered, C-
U Autism Network; Jennifer Knapp, Linda Tortorelli, Community
Choices; Lynn Watson, Head Start; Tracy Parsons, ACCESS
Initiative of Champaign County; Barb Bressner, Consultant; Sue
Wittman, Community Elements (CE); Kim Woolridge, Down
Syndrome Network (DSN); Sheila Krein, The Autism Project
(TAP)

CALL TO ORDER:

Mr. Michael Smith called the meeting to order at 8:00 a.m.

ROLL CALL:

Roll call was taken and a quorum was present.

ADDITIONS TO AGENDA:

None.

CITIZEN INPUT:

None.

CHAMPAIGN COUNTY MENTAL HEALTH BOARD (CCMHB) INPUT:

The CCMHB will meet later in the day.

APPROVAL OF MINUTES:

Minutes from the February 22, 2012 Board meeting were included in the packet.

MOTION: Ms. Dill moved to approve the minutes from the February 22, 2012 Board meeting. Ms. Palencia seconded and the motion passed unanimously.

PRESIDENT'S COMMENTS:

None.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Tracy met with Ms. Holly Jordan regarding the current Memorandum of Understanding between the CCMHB and the CCDDDB. Possible revisions are being discussed. The revisions will be presented to the CCDDDB at a later date.

Mr. Tracy reported the Anti-Stigma Alliance has three new partners: The University of Illinois School of Social Work and Larkin's Place/YMCA and the Cunningham Children's Home.

STAFF REPORT:

None. Refer to Program summaries.

AGENCY INFORMATION:

None.

FINANCIAL INFORMATION:

Approval of Claims:

A copy of the claims report was included in the Board packet.

MOTION: Ms. Dill moved to accept the claims report as presented. Ms. Palencia seconded and the motion passed unanimously.

NEW BUSINESS:

FY13 Program Summaries:

Draft CCDDDB program summaries, a Briefing Memorandum and a list of CCDDDB applications were included in the Board packet. Mr. Tracy briefly reviewed each agency's application requests. Agencies were given an opportunity to respond to their program summaries in writing or in person at the meeting. Board members were given an opportunity to ask agency representatives questions or clarification regarding their applications. Mr. Tracy announced that funding decisions will be made at the May 23rd Board meeting.

Cultural and Linguistic Competence Plans Review:

Ms. Canfield reviewed a draft of Ms. Shandra Summerville's Cultural and Linguistic Plan review with the Board.

OLD BUSINESS:

Disability Resource Expo:

A report from Ms. Barb Bressner was included in the packet.

Anti-Stigma Alliance Event Update:

A report from Ms. Barb Bressner was included in the packet.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 8:50 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes are in draft form and subject to CCDDDB approval.*

Lynn Canfield, Associate Director for Developmental Disabilities Staff Report –May 23, 2012

FY12 Quarterly Reports and Program Monitoring Visits: FY12 third quarter agency reports were due on April 27. All which were successfully submitted have been recorded in performance data tables and filed. Agencies have been notified of reports not received. In March, Stephanie Howard-Gallo and I conducted site visits of the Community Choices' Customized Employment and Self-Determination Support programs and of Developmental Services Center's Family Development Center, CILA, and Apartment Services programs. The second quarter report for FDC was amended, and additional documentation was provided to support our Apartment Services case file review. None of the reviews resulted in compliance findings. We have scheduled late May program monitoring visits for DSC's Client/Family Support Services, Individual and Family Support, Clinical, and Developmental Training/Employment Services programs and have contacted PACE and the CU Autism Network to schedule visits of their CCDDDB funded programs. I accompanied Mark Driscoll on a monitoring visit to Center for Women in Transition; although a tornado warning drove us out, our questions regarding documentation were resolved.

The Mental Health Agencies Council met on March 27 and April 24, primarily sharing updates. At the March meeting Al Kurtz talked about the County Board's involvement, particularly with ACCESS Initiative, and asked about the project's federal site visit. Several partners announced their upcoming awareness and fundraising events. MHAC does not have full representation of the developmental disability provider agencies, which results in uneven distribution of information and updates; we will continue to invite representatives and share relevant news.

I attended the **Quarter Cent Administrative Team** meeting on April 17 to discuss applications for Quarter Cent for Public Safety Funding, status of funded programs, what constitutes a measure of success, programs' value to municipalities and schools, and possible request for funding applications with a focus on truancy.

Ebertfest and Anti-Stigma Alliance: The April 28 Art Show was well-received, getting good reviews even from the artists themselves. All promotional materials were distributed as planned, with no waste. Rain did not drive away Mo Betta' Music's audience on Sunday afternoon. Photographs of events are posted on facebook; if you are a facebook user, please like <http://www.facebook.com/antistigmaalliance> and let me know how we can improve the page. As we gear up for the Sixth Annual Expo on October 13, facebook users can also like <http://www.facebook.com/resourceexpo>. Attendance at our post-Ebertfest film screening was lower than hoped, possibly due to dreary weather and people being 'movid out,' but three festival VIPs and several community members spoke with me afterward in support of the film, its message, and the Anti-Stigma Alliance's efforts. Community Elements' staff members provided support for these events and were responsible for Anti Stigma Alliance t-shirts and swag bags of very nice quality. I have had follow-up conversations with Steven Bentz of the Virginia

Theatre, Barbara Bressner, Peter Tracy, and an Alliance partner, getting feedback and brainstorming future activities. We are also seeking input from Ebertfest staff. Ms. Bressner may schedule a debriefing meeting for the Steering Committee; some of the ideas presented during this cycle will be more easily executed if planning begins now.

Other Activity: I attended a quarterly meeting of the Metropolitan Intergovernmental Council on May 15, primarily for updates and status reports (Parkland Construction, Willard Airport, Mahomet Aquifer Protection, UC2B, etc.) The Community Response Group met in March (but not in April) on similar topics. Peter Tracy and I talked with representatives of United Cerebral Palsy in mid-March about statewide issues, new legislation, and their organization's history and Malcolm Aldridge accreditation. Regarding the Implementation of the Ligas Consent Decree and possible local impact, it is my understanding that no residents of the County have been selected from PUNS or ICFs/DD since the late January PUNS draw, which included 800 individuals statewide; 4 were Champaign County residents, and 2 were closed.

Unmet DD Service Needs in Champaign County:

From the DHS Division of Developmental Disabilities website, PUNS reports sorted for Champaign County, we have noted:

- 2/1/11: **194** residents with emergency need; of **269** in crisis, **116** recent or coming HS graduates.
- 4/5/11: **198** with emergency need; of **274** in crisis, **120** recent or coming grads.
- 5/12/11: **195** with emergency need; of **272** in crisis, **121** are recent or coming grads.
- 6/9/11: **194** with emergency need; of **268** in crisis, **120** are recent or coming grads
- 10/4/11: **201** with emergency need; of **278** in crisis, **123** are recent or coming grads.
- 12/5/11: **196** with emergency need; of **274** in crisis, **122** are recent or coming grads.
- 1/9/12: **no change** from 12/5/11 report.
- 5/7/12: **222** with emergency need; of **289** in crisis, **127** are recent or coming grads.

The majority of existing supports are in Education, with Speech and Occupational Therapy following. Desired supports include Personal Support, Transportation, Occupational Therapy, Support for in-center activities, Support to work in community, Behavioral Supports, Speech Therapy, 24 hour Residential, Other Transportation, Respite, Physical Therapy, Intermittent Residential, and Assistive Technology.



County: Champaign

Reason for PUNS or PUNS Update

New	153
Annual Update	91
Change of category (Emergency, Planning, or Critical)	15
Change of service needs (more or less) - unchanged category (Emergency, Planning, or Critical)	4
Person is fully served or is not requesting any supports within the next five (5) years	143
Moved to another state, close PUNS	5
Person withdraws, close PUNS	16
Deceased	2
Other, supports still needed	2
Other, close PUNS	27

EMERGENCY NEED(Person needs in-home or day supports immediately)

1. Individual needs immediate support to stay in their own home/family home (short term - 90 days or less); e.g., hospitalization of care giver or temporary illness of an individual living in their own home.	9
2. Individual needs immediate support to stay in their own home/family home or maintain their employment situation (long term); e.g., due to the person's serious health or behavioral issues.	20
3. Care giver needs immediate support to keep their family member at home (short term - 90 days or less); e.g., family member recuperating from illness and needs short term enhanced supports.	4
4. Care giver needs immediate support to keep their family member at home (long term); e.g., care giver is permanently disabled or is terminally ill and needs long term enhanced supports immediately to keep their family member at home.	10

EMERGENCY NEED(Person needs out-of-home supports immediately)

1. Care giver is unable or unwilling to continue providing care (e.g., person has been abandoned).	29
2. Death of the care giver with no other supports available.	4
3. Person has been committed by the court or is at risk of incarceration.	2
4. Person is living in a setting where there is suspicion of abuse or neglect.	4
5. Person is in an exceedingly expensive or inappropriate placement and immediately needs a new place to live (for example, an acute care hospital, a mental health placement, a homeless shelter, etc.).	7
6. Other crisis, Specify:	133

CRITICAL NEED(Person needs supports within one year)

1. Individual or care giver will need support within the next year in order for the individual to continue living in their current situation.	29
2. Person has a care giver (age 60+) and will need supports within the next year.	7
3. Person has an ill care giver who will be unable to continue providing care within the next year.	3
4. Person has behavior(s) that warrant additional supports to live in their own home or family home.	26
5. Individual personal care needs cannot be met by current care givers or the person's health has deteriorated.	7
6. There has been a death or other family crisis, requiring additional supports.	4
7. Person has a care giver who would be unable to work if services are not provided.	18
8. Person or care giver needs an alternative living arrangement.	12
9. Person has graduated or left school in the past 10 years, or will be graduating in the next 3 years.	127
10. Person is living in an inappropriate place, awaiting a proper place (can manage for the short term; e.g., persons aging out of children's residential services).	2
11. Person moved from another state where they were receiving residential, day and/or in-home supports.	7
12. The state has plans to assist the person in moving within the next year (from a state-operated or private Intermediate Care Facility for People with Developmental Disabilities, nursing home or state hospital).	1
13. Person is losing eligibility for Department of Children and Family Services supports in the next year.	5
14. Person is losing eligibility for Early Periodic Screening, Diagnosis and Treatment supports in the next year.	3
15. Person is losing eligibility for Intermediate Care Facility for People with Developmental Disabilities supports in the next year.	1
16. Person is losing eligibility for Medically Fragile/Technology Dependant Children's Waiver supports in the next year.	1
17. Person is residing in an out-of-home residential setting and is losing funding from the public school system.	1



PUNS Data By County and Selection Detail

May 07, 2012

20. Person wants to leave current setting within the next year.	5
21. Person needs services within the next year for some other reason, specify:	30

PLANNING FOR NEED(Person's needs for service is more than a year away but less than 5 years away, or the care giver is older than 60 years)

1. Person is not currently in need of services, but will need service if something happens to the care giver.	70
2. Person lives in a large setting, and person/family has expressed a desire to move (or the state plans to move the person).	1
3. Person is dissatisfied with current residential services and wishes to move to a different residential setting.	1
4. Person wishes to move to a different geographic location in Illinois.	2
5. Person currently lives in out-of-home residential setting and wishes to live in own home.	1
6. Person currently lives in out-of-home residential setting and wishes to return to parents' home and parents concur.	2
8. Person or care giver needs increased supports.	45
9. Person is losing eligibility for Department of Children and Family Services supports within 1-5 years.	2
14. Other, Explain:	16

EXISTING SUPPORTS AND SERVICES

Respite Supports (24 Hour)	20
Respite Supports (<24 hour)	20
Behavioral Supports (includes behavioral intervention, therapy and counseling)	94
Physical Therapy	64
Occupational Therapy	115
Speech Therapy	143
Education	182
Assistive Technology	32
Homemaker/Chore Services	3
Adaptions to Home or Vehicle	4
Personal Support under a Home-Based Program, Which Could Be Funded By Developmental Disabilities, Division of Rehabilitation Services or Department on Aging (can include habilitation, personal care, respite, retirement supports, budgeting, etc.)	6
Medical Equipment/Supplies	10
Nursing Services in the Home, Provided Intermittently	2
Other Individual Supports	19

TRANSPORTATION

Transportation (include trip/mileage reimbursement)	123
Other Transportation Service	51
Senior Adult Day Services	2
Developmental Training	72
"Regular Work"/Sheltered Employment	79
Supported Employment	41
Vocational and Educational Programs Funded By the Division of Rehabilitation Services	13
Other Day Supports (e.g. volunteering, community experience)	9

RESIDENTIAL SUPPORTS

Community Integrated Living Arrangement (CILA)/Family	4
Community Integrated Living Arrangement (CILA)/Intermittent	4
Community Integrated Living Arrangement (CILA)/Host Family	1
Community Integrated Living Arrangement (CILA)/24 Hour	31
Intermediate Care Facilities for People with Developmental Disabilities (ICF/DD) 16 or Fewer People	8
Intermediate Care Facilities for People with Developmental Disabilities (ICF/DD) 17 or More People	1
Skilled Nursing Facility/Pediatrics (SNF/PED)	3
Supported Living Arrangement	2
Shelter Care/Board Home	1
Children's Residential Services	6



PUNS Data By County and Selection Detail

May 07, 2012

Child Care Institutions (Including Residential Schools)	5
Other Residential Support (including homeless shelters)	8
SUPPORTS NEEDED	
Personal Support (includes habilitation, personal care and intermittent respite services)	229
Respite Supports (24 hours or greater)	86
Behavioral Supports (includes behavioral intervention, therapy and counseling)	140
Physical Therapy	83
Occupational Therapy	164
Speech Therapy	138
Assistive Technology	68
Adaptations to Home or Vehicle	29
Nursing Services in the Home, Provided Intermittently	6
Other Individual Supports	42
TRANSPORTATION NEEDED	
Transportation (include trip/mileage reimbursement)	228
Other Transportation Service	93
VOCATIONAL OR OTHER STRUCTURED ACTIVITIES	
Support to work at home (e.g., self employment or earning at home)	6
Support to work in the community	157
Support to engage in work/activities in a disability setting	158
RESIDENTIAL SUPPORTS NEEDED	
Out-of-home residential services with less than 24-hour supports	75
Out-of-home residential services with 24-hour supports	114

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

5/10/12

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VENDOR NO	VENDOR NAME	TRN DTE	B N CD	TR TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 108 DEVLPMNTL DISABILITY FUND											
*** DEPT NO. 050 DEVL MNTL DISABILITY BOARD											
90	CHAMPAIGN COUNTY TREASURER							MENT HLTH BD FND 090			
		5/03/12	05 VR 108-	43		468987	5/04/12	108-050-533.07-00	PROFESSIONAL SERVICES	MAY ADMIN FEE	24,367.00
										VENDOR TOTAL	24,367.00 *
16011	CHARLESTON TRANSITIONAL FACILITY										
		5/03/12	05 VR 108-	42		469033	5/04/12	108-050-533.92-00	CONTRIBUTIONS & GRANTS	MAR RESIDENTIAL	3,167.00
										VENDOR TOTAL	3,167.00 *
									DEVL MNTL DISABILITY BOARD	DEPARTMENT TOTAL	27,534.00 *
									DEVLPMNTL DISABILITY FUND	FUND TOTAL	27,534.00 *

DRAFT

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING, is entered into this ____ day of _____, 2012 by and between the **Champaign County Mental Health Board** (hereinafter the "Mental Health Board") and the **Champaign County Board for the Care and Treatment of Persons with a Developmental Disability** (hereinafter the "Developmental Disabilities Board"). The parties hereby enter into this MEMORANDUM OF UNDERSTANDING to delineate respective roles, responsibilities, and financial obligations associated with the shared administrative structure that shall be responsible for the staffing and operation of the Mental Health Board and the Developmental Disabilities Board. Both parties understand and agree as follows:

WITNESSETH

WHEREAS, the Mental Health Board has a statutory responsibility (Illinois Community Mental Health Act, 405 ILCS 20 / Section 0.1 et.seq.) to plan, fund, monitor, and evaluate mental health, substance abuse, and developmental disability services in Champaign County;

WHEREAS, the Developmental Disabilities Board has a statutory authority (County Care for Persons with Developmental Disabilities Act, 55 ILCS 105 / Section 0.01 et. seq.) to fund services and facilities for the care and treatment of persons with a developmental disability.

WHEREAS, the Mental Health Board and Developmental Disabilities Board have overlapping responsibilities pertaining to planning, funding, monitoring and evaluating developmental disability programs and services in Champaign County.

WHEREAS, the members of the Mental Health Board and the Developmental Disabilities Board are appointed by the Chair of the Champaign County Board and as such have committed to share the same administrative structure to maximize the funding available for direct mental health and developmental disabilities programs and services.

WHEREAS, the Parties agree sharing an administrative structure will reduce administrative costs, maximize available funding for direct services and assure an integrated planning process for developmental disabilities and behavioral health programs and services.

NOW, THEREFORE, it is the agreement of the parties that this MEMORANDUM OF UNDERSTANDING is entered into in order to assure an efficient, ongoing, cooperative effort that will benefit people with disabilities in Champaign County.

The Parties Agree to these Good Faith Provisions:

1. The chief administrative employee shall serve in a dual (i.e., shared) capacity as Executive Director of the Mental Health Board, as well as, Executive Director of the Developmental Disabilities Board.
2. The terms and conditions of the Executive Director's employment shall be delineated in an employment contract with both the Developmental Disabilities Board and the Mental Health Board as Parties to the agreement.
3. Each Board shall complete a separate annual performance evaluation of the Executive Director. If either Board rates the Executive Director as "less than satisfactory," a Joint Personnel Committee comprised two (2) officers of the Mental Health Board and two (2) members of the Developmental Disabilities Board shall be convened to assess the situation and formulate recommendations. A recommendation of termination by the Joint Personnel Committee shall require ratification by both Boards by majority vote.
4. Process for selection of a new shared executive director: At such time as it becomes necessary to fill the shared position of Executive Director for the Mental Health Board and the Developmental Disabilities Board, the search and decision process shall include the following steps and processes.
 - a. The Mental Health Board and the Developmental Disabilities Board shall develop and agree upon selection criteria for the shared Executive Director position.
 - b. The Joint Personnel Committee (JPC) shall be convened and assigned responsibility for managing the search and selection process for the shared Executive Director using the aforementioned job description and selection criteria.
 - c. At the discretion of the JPC, an executive search firm may be engaged to manage the search process. For example, the Meyers Group (301-625-5600) is a skilled firm specializing in searches for similar positions and organizations.
 - d. The JPC may elect to assume responsibility for direct management of all aspects of the search process including advertising for the position, screening of applications, selections of candidates to be interviewed and recommended to the CCMHB and CCDDDB for final approval.
 - e. Ultimately, the first and second (alternate) choices for the shared Executive Director position will be determined by majority vote of the JPC.
 - f. If within 45-days the JCP is unable to identify the first choice candidate by majority vote, the most recent past-president of the CCDDDB or CCMHB who is not presently serving on either Board, shall be consulted and briefed on the search and selection process to date. Following this, the JCP and immediate past president shall vote to determine the chosen candidate.

5. There shall be ongoing communication between the Mental Health Board and the Developmental Disabilities Board. On at least a quarterly basis, the shared Executive Director shall meet with the Presidents of the Mental Health Board and the Developmental Disabilities Board to review the status of the provision of administrative services, to discuss coordination of funding for developmental disabilities services, to coordinate regarding anti-stigma projects and activities, and to address any other items pertinent to the operations of either Board.
6. The Mental Health Board shall provide funding for developmental disabilities services using the FY12 amount of \$529,852 as a base with annual increases or decreases predicated on the percentage of increase or decrease in the levy fund in subsequent years.
7. The organization of Champaign County Government makes it cumbersome for administrative costs to be paid by both the Mental Health Board and the Developmental Disabilities Board. To simplify matters, all administrative costs shall be paid through the Mental Health Board fund/account. The Developmental Disabilities Board will transfer their share of administrative costs to the Mental Health Board for this purpose.
8. The current split for administrative costs is 42.15% for the Developmental Disabilities Board share with the remainder paid by the Mental Health Board. This percentage is based on a time study of staff effort to determine the salary cost split between the Boards. This same percentage was then applied to all other administrative costs.
9. Nothing contained herein serves to limit, alter, or amend either party's duties, rights, or responsibilities as set out in applicable State statutes, law or regulations.
10. This agreement can be amended at anytime based on needs identified at the quarterly Presidents Meeting, but shall not be terminated without the written approval of the Champaign County Board.

IN WITNESS WHEREOF, the Parties have caused this Memorandum of Understanding to be executed by their authorized representatives on the ___ day of _____, 2012.

For the Champaign County Board for the Care and Treatment of Persons with a Developmental Disability:

For the Champaign County Mental Health Board



CHAMPAIGN COUNTY MENTAL HEALTH BOARD

CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

DECISION MEMORANDUM

DATE: May 23, 2012
TO: Members, Champaign County Developmental Disabilities Board
FROM: Peter Tracy
SUBJECT: STAFF RECOMMENDATIONS FOR FY13 FUNDING

"Money is the barometer of a society's virtue." - Ayn Rand

Intent

This memorandum is to offer staff recommendations for FY13 (July 1, 2012 through June 30, 2013) funding allocations for the consideration of the Champaign County Developmental Disabilities Board (CCDDDB). These recommendations are predicated on a thorough evaluation of applications using decision support criteria approved by the CCDDDB in November 2011. Final funding decision authority rests with the CCDDDB and their sole discretion and judgment concerning the most appropriate and efficacious use of available dollars based on assessment of community needs, best value, alignment with decision support criteria, pricing and affordability, and reasonable distribution of funds across disability areas.

Background - State Budget Concerns and Policy Considerations:

First, the "good news." Funding for developmental disabilities for FY13 is proposed to be the same as FY12. This is the bright spot for disabilities funding in Illinois. But this good news is offset by the continuation of the 180-day payment cycle. This means cash flow problems will continue to be a fact of life.

Mental health and substance abuse funding is looking to be disastrous. In the face of this horrible news, the Department of Human Services (DHS) has been working to get service providers to accept the cuts and to identify specific programs which should be eliminated as opposed to spreading the cuts across all programs. Their logic is that the cuts will be coming no matter what anybody does, and this fact should be accepted, and if advocates don't back off they will not have any say in how the cuts come down. A friend and colleague once said, "I can't define 'bizarre,' but I know it when I see it." The FY13 State of Illinois budget process and the response of officials from the Department of Human Services, Division of Mental Health is indeed bizarre.

There is also an effort in the works to push community based providers toward a regionalized approach which is purported to be less costly and more “efficient.” Somewhere along the line our commitment as a State to community mental health has evaporated, which leaves community mental health authorities such as ours the last bastions for local control and community mental health. I guess the community no longer knows best!

Background - Policy Implications:

As we move forward in this brave new world, local mental health authorities (i.e., we) will be faced with some interesting decisions and structural problems. With the anticipated cuts on the mental health side, the possibility of specialized programming for people with both mental illness and developmental disabilities is off the table. If MI/DD services are to be available in our community, local funding from the CCMHB and CCDDDB is the only option.

The shift from community-based to regional state-supported mental health contracts will cause the CCMHB to rethink priorities. First and foremost, our commitment is to our community (i.e., Champaign County). How do we reconcile our local taxpayer funding with regionalized State-funded public mental health? Secondly, we will be moving to a new Medicaid managed care system which for all practical purposes freezes us (i.e., local funders) out of participation with Part 132 (Medicaid Community Mental Health Services Program). What should we do about our funding which either directly or indirectly supplements Medicaid?

Background - Partnership with the Champaign County Mental Health Board:

The Champaign County Mental Health Board’s (CCMHB) commitment to planning, funding, monitoring, and evaluating developmental disabilities programs and services is cemented in statute and is unwavering. The Memorandum of Understanding with the CCMHB defines how the mandate is to be implemented. This agreement defines the FY13 allocation of \$548,397 for developmental disabilities programs and services, as well as the expectation for integrated planning by the Boards.

Statutory Authority

The Champaign County Developmental Disabilities Board (CCDDDB) policies on funding are predicated on the requirements of the County Care for Persons with Developmental Disabilities Act (55 ILCS 105 / Section 0.01 et.seq.). All funds shall be allocated within the intent of the controlling act as codified in the laws of the State of Illinois. The recommendations included in this memorandum, opinions, and comments are based on our assessment of how closely applications align with statutory mandates, CCDDDB funding policies, approved decision support criteria, and priorities. Best and Final Offers may be sought as part of the negotiation process for authorized FY13 contracts. The CCDDDB reserves the right to refrain from making an award when it is deemed to be in the best interest of the county.

Upon approval by the Board, this memorandum shall become an addendum to the CCDDDB funding guidelines incorporated in standard operating procedures.

Decision Factors and Considerations

The approved criteria delineated in this memorandum are to be used as guidance by the Board in assessing applications for CCDDDB funding. However, they are not the sole considerations taken into account in finalizing funding decisions. Other considerations would include the judgment of the Board and its staff, opinion about the provider's ability to implement the program and services proposed, the soundness of the proposed methodologies, reasonableness of pricing and affordability of applications within the context of available dollars, and the administrative and fiscal capacity of the agency. Further, to be eligible to receive CCDDDB funds, applications must reflect the goals and objectives stated in the Three Year Plan as well as the operating principles and public policy positions taken by the Board.

The final funding decisions rest with the CCDDDB and their judgment concerning the most appropriate and efficacious use of available dollars based on assessment of community needs, equitable distribution across disability areas, and decision-support match up. The CCDDDB allocation of funding is a complex task predicated on multiple variables. It is important to remember that our allocation process is not a request for proposals (RFP). Applicants for funding are not responding to a common set of specifications, but rather are applying for funding to address a wide variety of developmental disability service needs in our community. In many respects our job is significantly more difficult than simply conducting an RFP. Based on past experience, we can anticipate the nature and scope of applications will vary significantly. For this reason, a numerical rating/selection methodology is not applicable or relevant to our particular circumstances. Our focus is on what constitutes a best value to our community, based on a combination of cost and non-cost factors, and will reflect an integrated assessment of the relative merits of applications using criteria and priorities approved by the CCDDDB.

Caveats and Application Process Requirements:

- Submission of an application does not commit the CCDDDB to award a contract or to pay any costs incurred in the preparation of an application or to pay for any other costs incurred prior to the execution of a formal contract.
- Technical assistance available to applicants will be limited to process questions concerning the use of the online registration and application system, application forms, budget forms, application instructions, and CCDDDB Funding Guidelines.
- Applications which include excessive information beyond the scope of the application format will not be reviewed and, at the discretion of staff, may be disqualified from consideration. Letters of support for applications are discouraged and if submitted will not be considered as part of the allocation and selection process.
- The CCDDDB retains the right to accept or reject any or all applications, and reserves the right to refrain from making an award when it is deemed to be in the best interest of the county.
- The CCDDDB reserves the right to vary the provisions set forth herein at any time prior to the execution of a contract where the CCDDDB deems such variances to be in the best interest of Champaign County.
- Applications and submissions become the property of the CCDDDB and as such, are public documents that may be copied and made available upon request after allocation decisions

have been made. Materials submitted will not be returned or deleted from the online system.

- The CCDDDB reserves the right, but is under no obligation, to negotiate an extension of any contract funded under this allocation process for up to a period not to exceed two years with or without additional procurement.
- If selected for contract negotiations, the applicant may be required to prepare and submit additional information prior to final contract execution, in order to reach terms for the provision of services that are agreeable to both parties. Failure to submit required information may result in cancellation of the award of a contract.
- The execution of financial contracts resultant of this application process is dependent upon the availability of adequate funds and the needs of Champaign County.
- The CCDDDB reserves the right to further define and add application components as needed. Applicants selected as responsive to the intent of this online application process will be given equal opportunity to update proposals for the newly identified components.
- All proposals considered must be received on time and must be responsive to the application instructions. The CCDDDB is not responsible for lateness or non-delivery of mail or messenger. Late applications shall be rejected.
- The contents of a successful application will be developed into a formal contract, if selected for funding. Failure of the applicant to accept these obligations can result in cancellation of the award for contract. The CCDDDB reserves the right to withdraw or reduce the amount of an award if there is misrepresentation of the applicant's ability to perform as stated in the application.
- The CCDDDB reserves the right to negotiate the final terms (i.e., best and final offer) of any or all contracts with the applicant selected, and any such terms negotiated as a result of this application process may be renegotiated and/or amended in order to meet the needs of Champaign County. The CCDDDB also reserves the right to require the submission of any revision to the application, which results from negotiations conducted.
- The CCDDDB reserves the right to contact any individual, agency or employer listed in the application or to contact others who may have experience and/or knowledge of the applicant's relevant performance and/or qualifications.
- Final Decision Authority – The CCDDDB will make the final decision concerning all applications for funding, taking into consideration staff recommendations, defined decision support criteria, best value, and availability of funds.

FY13 Decision Support and Priorities

The items included in this section will be heavily weighted in the decision of which applications should receive funding during the FY13 contract year (July 1, 2012 through June 30, 2013). These items are closely aligned with CCDDDB planning and needs assessment processes, intergovernmental agreements, memoranda of understanding, and the recommendations of consultants hired by the board.

1. The following **six categories of services and populations** of persons with developmental disabilities represent the current priorities of the developmental disabilities system of

care. Person-centered planning efforts, promoting self-directed and culturally appropriate individualized service plans, may be undertaken within any of the five categories.

(a) **Vocational** services and supports for individuals with developmental disabilities. Activities include assessment, exploration and enhancement of interests and abilities, instruction in job tasks and problem-solving, assistance in establishing a vocational direction and objective consistent with interests and preferences, support for supported and customized employment opportunities, and the promotion of competitive employment outcomes.

(b) Individualized **residential service options** for people with developmental disabilities for those most in danger of being removed from their home community or of becoming homeless. This may include emergency residential support for families, assisted living for medically fragile individuals, in-home supports and/or respite services, live-in staff, emergency crisis response system, and a range of supports and services for individuals living in the most integrated settings. Integrated settings may include home ownership and transitional housing options.

(c) **Flexible family support** for people with developmental disabilities and their families to enhance their ability to live together. The intent is to allow consumer families to determine the process of providing care and support for a family member; diverse services may include family respite, assistive technology, transportation, home modifications or accessibility supports, recreational activities, mutual support options, and information and education.

(d) **Comprehensive services for young children** with developmental delays. Comprehensive means an array of Early Intervention services to address all areas of development that is coordinated, home-based, and considers the needs of the entire family. Early identification of children with developmental delays can be achieved through consultation with child care providers and pre-school educators.

(e) **Adult day programs** for people with severe cognitive impairments with behavioral challenges who may also have significant physical limitations. Services provided may include: functional academic skills training, communications skills development, occupational therapy, fitness training, vocational training, personal care instruction/support, community integration opportunities, independent living skills training, and social skills training.

(f) Supports for full **social and community integration** aim to strengthen personal networks by facilitating social, friendship, and volunteering opportunities, by increasing access to community education programs, fitness and health promotion activities, mentoring opportunities, and by other creative means.

2. Applications that support the continued enhancement of awareness and understanding of Developmental Disabilities to include support of sustainable **consumer advocacy and family support organizations**, especially those comprising parents of and persons with

the most prevalent Developmental Disabilities of mild intellectual disability, moderate to profound intellectual disability, and autism.

3. Applications that support efforts to **reduce stigma** and challenge discrimination associated with Developmental Disabilities may describe a variety of activities which share the goal of increasing community awareness and changing negative attitudes.
4. **Gaps in Core Services Related to State of Illinois Budget Cuts:** Applications which specifically address state-funded core services which have sustained major funding reductions will be considered as high priority of CCDDDB FY13 funding. As mentioned in the overview section of this memorandum, the full extent of IDHS budget cuts may not be known until after the application deadline. This means all applications will likely be subject to significant contract negotiation (e.g., budget and program plan).

Overarching Decision Support Considerations

The FY13 CCDDDB allocation process will require all applications to address the overarching criteria listed below. Assessment of all FY13 applications will focus on alignment with these overarching criteria.

1. **Underserved Populations** - Programs and services that promote access for underserved populations identified in the Surgeon General's Report on Mental Health: Culture, Race, and Ethnicity and the consultation with Carl Bell, M.D.
2. **Countywide Access** - Programs and services that promote county-wide access for all people in Champaign County. Zip code data is mandated.
3. **Medicaid Reimbursement** - Programs and services eligible for participation in Medicaid reimbursement for people with developmental disabilities. We are still pursuing an agreement with the State Medicaid Agency (Healthcare and Family Services) to allow for billing, claiming and reimbursement under Title XIX.
4. **Budget and Program Connectedness** - Applications that clearly explain the relationship between budgeted costs and program components receive additional consideration. "What is the Board buying?" is the salient question that must be answered in the proposal, and clarity is required.

Secondary Decision Support and Priority Criteria

The process items included in this section will be used as important discriminating factors which influence final allocation decision recommendations.

Approach/Methods/Innovation: Applications proposing evidence based or research based approaches, and in addition address fidelity to the specific model cited. Applications demonstrating creative and/or innovative approaches to meet defined community need will receive additional consideration.

Staff Credentials: Applications that address and highlight staff credentials and specialized training will receive additional consideration.

Contract Negotiation Considerations

All recommendations included in the decision section of this memorandum are provisional with funding contingent on the completion of successful contract negotiation. This can include significant modification of the budget, program plan, and personnel matrix in order to align the contract more closely with CCDDDB planning, budget, and policy specifications. If selected for contract negotiations, the applicant may be required to prepare and submit additional information prior to final contract execution, in order to reach terms for the provision of services that are agreeable to both parties. Failure to submit required information shall result in cancellation of the award of a contract.

As a component of the contract development process, all applications approved for funding may be subject to reductions for conferences/conventions/meetings and associated travel budget lines.

Special Notification Concerning FY13 Awards

The funding decisions recommended in this decision memorandum are based on revenue estimates which will not be finalized until the CCDDDB budget is approved by the Champaign County Board in November 2012. For this reason all FY13 CCDDDB contracts shall be subject to possible reductions in the contract maximums to compensate for any CCDDDB revenue shortfall. These reductions shall be documented by contract amendment at the discretion of the CCDDDB executive director with every effort made to maintain the viability and integrity of contracts approved for funding. The FY13 contract boilerplate shall also include the following provision:

Obligations of the Board will cease immediately without penalty or further payment being required if in any fiscal year the tax that is levied, collected and paid into the Developmental Disabilities Fund is judged by the CCDDDB executive director not to be sufficient for payment as delineated in the terms and conditions under this Contract.

Decision Section

The staff recommendations are based on decision support criteria match up and a variety of other factors outlined in this memorandum. For additional information, please refer to the application Program Summaries presented at the April 2012 CCDDDB Meeting.

Staff Recommendations: Individual Applications

Autism Society of Illinois - C-U Autism Network

Funding request is for \$12,000. The recommendation is to fund the proposal to continue outreach and support for parents and families with autistic children. Family support and efforts to reduce stigma are priority categories identified by the CCDDDB.

Recommend: \$12,000

Motion to **approve** funding of \$12,000 as recommended for **The Autism Society of Illinois – Champaign-Urbana Autism Network** as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information Needed

Champaign County Down Syndrome Network – Down Syndrome Network

Funding request is for \$15,000. The recommendation is to fund the proposal to continue outreach and support for parents and families of children with Down Syndrome. Family support and efforts to reduce stigma are priority categories identified by the CCDDDB. Requires submission of an acceptable Cultural Competence Plan.

Recommend: \$15,000

Motion to **approve** funding of \$15,000 as recommended for **Champaign County Down Syndrome Network- Down Syndrome Network** as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information Needed

Champaign County Head Start/Early Head Start

Funding request is for \$50,238. The recommendation is for partial funding of this proposal to maintain the program, which enhances early intervention services for young children in Champaign County and their families. This is a priority category identified by the CCDDDB.

Recommend: \$41,675

Motion to **approve** funding of \$41,675 as recommended for **Champaign County Head Start/Early Head Start** as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information Needed

Charleston Transitional Facility (CTF) – Nursing

Funding request is for \$13,500. The recommendation is to fund the proposal to maintain support for nursing services to residents, a priority population identified by the CCDDDB. Actual cost of nursing services exceeds the state rate, and some residents have greater support needs with age.

Recommend: \$13,500

Motion to **approve** funding of \$13,500 as recommended for **Charleston Transitional Facility (CTF) - Nursing** as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information Needed

Charleston Transitional Facility (CTF) – Residential and Day Training

Funding request is for \$51,507. The recommendation is to fund the proposal to maintain and expand support of one resident of seven in CILA home located in Champaign. This is one of the six priority areas identified by the CCDDDB.

Recommend: \$51,507

Motion to **approve** funding of \$51,507 as recommended for **Charleston Transitional Facility (CTF) - Residential** as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information Needed

Community Choices, Inc. – Customized Employment

Funding request is for \$30,000. The recommendation is to fund the proposal to maintain this program, which utilizes a creative, consumer-driven approach to employment support consistent with the Illinois Council on Developmental Disabilities “Blueprint for System Redesign in Illinois.”

Recommend: \$30,000

Motion to **approve** funding of \$30,000 as recommended for **Community Choices, Inc. – Customized Employment** as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information Needed

Community Choices, Inc. – Community Living

Funding request is for \$45,000. Although this application proposes a creative, consumer-driven approach to independent living support consistent with the Illinois Council on Developmental Disabilities “Blueprint for System Redesign in Illinois,” takes advantage of cost-saving natural supports, and addresses a priority category identified by the CCDDDB, it is not affordable in the current climate of fiscal austerity. The recommendation is not to fund this application due to fiscal considerations.

Recommend: Do not fund due to budgetary constraints.

Motion to **DENY** funding of \$45,000 as requested by **Community Choices, Inc. – Community Living** as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information Needed

Community Elements, Inc. – Coordinated Services – MI/DD

Funding request is for \$62,045. The recommendation is to fund this proposal to coordinate behavioral health and developmental disabilities services and teams, to enhance independent living for residential clients and others. Requires contract negotiation of a revised program plan that will: describe a referral process with broadened access to the program by providers/individuals and coordination with PAS Agents to accommodate Ligas class members; collaborate with DD providers to avoid duplication of funded services; identify which of the program components are essentially mental health services.

Recommend: \$62,045

Motion to **approve** funding of \$62,045 as recommended for **Community Elements, Inc. – Coordination of Services – DD/MI** as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information Needed

Developmental Services Center – Family Development Center

Funding request is for \$392,878. The recommendation is for partial funding of this proposal to maintain and expand efforts to make a range of early intervention services available for children age 0 to 5 with developmental disabilities and delays. Early intervention is one of the six priority categories identified by the CCDDDB.

Recommend: \$387,156

Motion to **approve** funding of \$387,156 as recommended for **Developmental Services Center – Family Development Center** as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information Needed

Developmental Services Center – Apartment Services

Funding request is for \$423,668. The recommendation is for partial funding of this proposal to maintain and enhance apartment services as part of the continuum of residential services offered for people with developmental disabilities in Champaign County; consumer driven planning is featured. Residential services are a priority category identified by the CCDDDB.

Recommend: \$419,555

Motion to **approve** funding of \$419,555 as recommended for **Developmental Services Center – Apartment Services** as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information Needed

Developmental Services Center – CILA

Funding request is for \$158,620. The recommendation is for partial funding of this proposal, which addresses the primary area of long term commitment to residential care. CCDDDB funding supports program-wide residential capacity. Residential services are a priority category identified by the CCDDDB.

Recommend: \$154,000

Motion to **approve** funding of \$154,000 as recommended for **Developmental Services Center – CILA** as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information Needed

Developmental Services Center – Client/Family Support Services

Funding request is for \$408,098. The recommendation is for partial funding of this proposal to maintain and enhance support of case management services such as intake screening, advocacy, assessment, information and referral, linkage, coordination and monitoring of person-centered individual service plans, some direct support, and crisis intervention.

Recommend: \$404,136

Motion to **approve** funding of \$404,136 as recommended for **Developmental Services Center – Client/Family Support Services** as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information Needed

Developmental Services Center – Clinical Services

Funding request is for \$183,305. The recommendation is for partial funding of the proposal to maintain and expand the program, which matches up well with criteria and addresses one of the six priority categories identified by the CCDDDB. The program addresses needs that overlay some criteria areas identified by both the CCMHB and CCDDDB.

Recommend: \$181,525

Motion to **approve** funding of \$181,525 as recommended for **Developmental Services Center – Clinical Services** as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information Needed

Developmental Services Center – Developmental Training/Employment Services

Funding request is for \$1,218,187. The recommendation is for partial funding of the proposal, to sustain the operational activities of these large programs. Developmental Training and Employment Services are among the six priority areas identified by the CCDDDB, and consumer driven service planning is highlighted.

Recommend: \$1,200,447

Motion to **approve** funding of \$1,200,447 as recommended for **Developmental Services Center – Developmental Training and Employment Services** as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information Needed

Developmental Services Center – Individual and Family Support

Funding request is for \$348,474. The recommendation is for partial funding of this proposal to maintain and expand flexible, comprehensive support to families, driven by consumer choice. The proposal matches up well with criteria and addresses one of the six priority categories identified by the CCDDDB.

Recommend: \$345,090

Motion to **approve** funding of \$345,090 as recommended for **Developmental Services Center – Individual and Family Support** as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information Needed

Developmental Services Center – Individual and Family Support - Expansion

Funding request is for \$60,000. Although the proposal seeks to expand a sought after, flexible, comprehensive, consumer and family driven program, it is not affordable in the current climate of fiscal austerity. The recommendation is not to fund this request.

Recommend: Do not fund due to budgetary constraints.

Motion to **DENY** funding of \$60,000 as recommended for **Developmental Services Center – Individual and Family Support Expansion** as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information Needed

Persons Assuming Control of Their Environment (PACE) – Opportunities for Independence

Funding request is for \$61,454. The recommendation is for partial funding of this proposal to maintain the program, which addresses core areas, makes consumer participation central to service planning, and enhances opportunities for people with developmental disabilities to acquire independent living skills.

Recommend: \$59,546

Motion to **approve** funding of \$59,546 as recommended for **Persons Assuming Control of Their Environment (PACE) – Opportunities for Independence** as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information Needed

Motion to authorize the executive director to implement contract maximum reductions as described in the “Special Notification Concerning FY13 Awards” section of this memorandum (see below):

- Approved
- Denied
- Modified
- Additional Information needed

Special Notification Concerning FY13 Awards

The recommendations in this decision memorandum are based on revenue estimates which will not be finalized until the CCDDDB budget is approved by the Champaign County Board in November 2012. For this reason all FY13 CCDDDB contracts shall be subject to possible reductions in contract maximums necessary to compensate for any CCDDDB revenue shortfall. These reductions shall be documented by contract amendment at the discretion of the CCDDDB executive director with every effort made to maintain the viability and integrity of contracts approved for funding. The FY13 contract boilerplate shall also include the following provision:

Obligations of the Board will cease immediately without penalty or further payment being required if in any fiscal year the tax that is levied, collected and paid into the Developmental Disabilities Fund is judged by the CCDDDB executive director not to be sufficient for payment as delineated in the terms and conditions under this Contract.

	A	B	C	D	E	F
1	CCMHB/CCDDB Cultural Competence Plan Feedback Format FY 2013					
2	Agency	Guidelines Followed to include 4 areas (Governance, Administration/Management, Direct Service, Individuals and their Identified Support)			Comments	New Format Used
3	Best Interest of Children (ACCESS)				Will be updated by 6/30/12	
4	Center for Youth and Family Solutions(Formally Catholic Charities)	No			Clear actions and accountability for staff. There was mention of management and Board of Directors in the plan/Additional feedback on organizational structure will be needed in order to build on the CLC Plan for the Counseling Programs.	No
5	Champaign County Head Start Program (DD)	Yes			Goals were clear about next steps on how to extend parent network. Clear Benchmarks were provided	Yes
6	Center for Women in Transition	Yes			Plan was updated additional CLC Technical Assistance will be provided on how to develop clear benchmarks.	Yes

	A	B	C	D	E	F
7	CU-Autism (DD)		Yes		Goals were clear about how to extend and broaden the Parent Network. CLC Consultation was utilized and implemented strategies on how to serve Latino Families	Yes
8	Champaign County Regional		Yes		Goals from 2011 were demonstrated on the	Yes
9	Charleston Transitional		Yes		Actions. Accountability. Time Frame were	Yes
10	Children's Advocacy Center		Yes		Plan was revised from 2007 BOD will be	Yes
11	Community Service Center		Yes		Goals and actions were clear. Consultation will be provided on how to get clear benchmarks for outreach	Yes
12	Community Choices (DD)		Yes		Plan was completed/Actions are clear and part of the plan. Consultation will be provided on how to get clear benchmarks for outreach in the community.	Yes
13	Community Elements		Yes		Clear Plan of Action/Policy is put in place/ Plan was updated from previous year with consultation/ Outcomes and Accountability are clear.	Yes
14	Crisis Nursery		Yes		Actions and values are clear. Benchmarks are clear about the organization's direction for infusing CLC at all levels.	Yes
15	Developmental Services Center (DD)		Yes		Actions and outcomes are clear for targeted groups. There is clear accountability/CLC is viewed as a process/Plan was updated from previous year.	Yes
16	Down Syndrome Network (DD)		No		There was no format utilizes/Board of Directors is restructuring/	Yes

	A	B	C	D	E	F
17	Don Moyer's Boys and Girls Club		No		Plan was submitted and not updated. There was a staff change and new information was not passed. Updated staff training will be provided.	No
18	Family Service Center		Yes		Actions/Benchmarks are clear from 2004 plan/ethnic demographics is compared to population served/Plan of action was updated as a result of consultation/Policy was demonstrated how FSC infused values of CLC within all levels of the organization.	Yes
19	Family Advocacy Center					
20	Francis Nelson		Yes		Benchmarks and activities are clear for governance board/ethnic demographic is compared to population served/Plan of action was updated as a result of consultation	Yes
21	Mahomet Area Youth Club				Contract Extended will complete new CLC Plan by 6/30/12	
22	Prairie Center Health Systems		Yes		Actions are clear/Goals for each of the domains are clear with outcomes/ CLC has been infused by the development of a Cultural Advisory group/Accountability is being established/Plan was updated from previous year as a result of consultation	Yes
23	PACE, DD		Yes		Objectives were clear/persons responsible for outreach is outlined clearly of the activities that will be conducted/no outcomes or benchmarks were included in the plan	No

	A	B	C	D	E	F
24	Rape Advocacy, Counseling & Education		Yes		The plan currently outlines outcomes/ benchmarks mentioned/accountability there clear actions to the outcomes/	Yes
25	Refugee Assistance Center		Yes		Actions are clear/Organization acknowledges cultural competence as an ongoing process/ clear benchmarks and accountability are mentioned/ New format was not utilized additional TA will be provided	No
26	SOAR				Contract Extended will complete new CLC Plan by 6/30/12	
27	TALKS				Contract Extended will complete new CLC Plan by 6/30/12	
28	U of I Psychological Services				Contract Extended will complete new CLC Plan by 6/30/12	
29	Urbana Connections				Contract Extended will complete new CLC Plan by 6/30/12	
30	UP Center of Champaign County		Yes		Clear outcomes and benchmarks and accountability were provided/ Additional TA will be provided on infusing CLC into policy.	Yes
31						
32	Draft 4/17/12					
33	Updated 5/2/12					



LIGAS V. HAMOS

CONSENT DECREE

APRIL 19, 2012

Presented by : Tony Records, Monitor

traconsult@mindspring.com

PRINCIPLES OF LIGAS

- People with disabilities will have a say and a choice about how and where services and supports will be provided.
- People who want services in the community will have that option
- Person-centered planning will be used as the cornerstone in documenting individual needs and preferences.
- Services will not be limited to those which are currently available

LEADERSHIP RECOGNIZES THE PROBLEM!

- “Illinois lags behind the rest of the nation in the utilization of person-centered community-based care which has been demonstrated to allow people with developmental disabilities to lead more active and independent lives”
- “We will comply with all consent decrees”
- “We will provide individualized care”

Governor Pat Quinn

FY 2013 Budget Address

February 22, 2012

WHAT'S THE PROBLEM?

- Percent of people with developmental disabilities receiving residential supports in Illinois living in settings of six persons or fewer – 38%
- National Average – 76%

- Percent of people receiving community integrated employment supports – 10%
- National Average – 20%

Larson, et al 2012

WHAT'S THE PROBLEM?

- Percent of people in Illinois receiving home and community-based services who live with a family member - 35.7%
- National average – 48.3%

- Average cost per person receiving home and community-based services – \$31,002
- National Average – \$44,396
41% Higher!

Larson, et al 2012

LIGAS CLASS MEMBER

- 18 or older with intellectual or developmental disability and Medicaid eligible; and
- Lives in a private ICF/DD with 9 or more residents **or** lives in the family home seeking services; and
- The State of Illinois has a “current record” of the person seeking Community-Based Services or placement in a Community-Based Setting

RESOURCES

- Development of Community Capacity

- Budget Requests
 - Annual budget requests must be sufficient to develop and maintain services outlined in Decree

 - Implement funding mechanisms that facilitate transition among service settings

 - **No legislative appropriations contingency**

CLASS MEMBER LIST

- State will develop and maintain a list of all class members
- People who request community services or placement in a community setting will be added as class members.
- People who object or refuse community services will be removed from the list

TRANSITION SERVICE PLANS

State shall develop a transition plan for all class members who have a documented request for community services.

- The transition plan will describe the services needed.
- The transition plan shall be developed by a Qualified Professional with the class member and their guardian or family.
- The process for developing the transition plan shall be person-centered.
- Services in the transition plan will be offered in a manner which is the most integrated, consistent with individual choice.
- Services in transition plan will not be limited to those currently available.

TRANSITION PLAN

- The process for developing a Transition Service Plan shall focus on the Class Member's personal vision, preferences, strengths and needs in home, community and work environments and shall reflect the value of supporting the Class Member with relationships, productive work, participation in community life, and personal decision-making.

COMMUNITY SERVICES FOR CLASS MEMBERS IN ICFs/DD

- Within six years, (6/15/17) all class members who live in ICFs/DD who request community services will transition to community settings. (Letters have gone to 444 individuals in ICFs/DD)
- Within two and one half years, (12/15/13) one third of class members in ICFs/DD who request community services will move.
- Within four and one half years, (12/15/15) an additional one third of class members in ICFs/DD who request community services will move.

SERVICES FOR CLASS MEMBERS IN SITUATION OF CRISIS

- Definition of Crisis
 - Caregiver is deceased
 - Caregiver is unable to address support needs, jeopardizing health and safety of individual
 - Individual is being physically or mentally abused
 - Individual is homeless
 - Behaviors put the individual and/or family member(s) at risk
- State will Promptly Develop Transition Services Plans
- Those in Crisis will Receive Services Expeditiously

“WAITING LIST” CLASS MEMBERS

- Class members who move to ICFs/DD after 6/15/11 and request community services will be placed on waiting list.
- Class member residing at home not in crisis will be placed on waiting list.
- 1,000 class members from waiting list will receive community services by 6/15/2013. (Selection letters have gone to 800 of these class members)
- 500 additional by 6/15/2014
- 500 additional by 6/15/2015
- 500 additional by 6/15/2016
- 500 additional by 6/15/2017
- At the end of six years class members will move off the waiting list at a reasonable pace.

OUTREACH

- State will maintain a process to facilitate individual choice.
- State will ensure that class individuals with developmental disabilities and their families/guardians are provided information about all options for services.
- Specific outreach activities will be conducted for potential class members living in ICFs/DD.

IMPLEMENTATION PLAN

- Implementation Plan approved by the court 2/15/12 and is supplemental to the Decree. Includes:
 - Specific tasks, timetables, goals, programs, plans, strategies and protocols to assure compliance with Decree
 - Personnel necessary to comply with Decree
 - Resource development activities
 - Methods and mechanisms utilized for outreach activities
 - Services and supports necessary to expand capacity for community services

IMPLEMENTATION PLAN

- Some key components include:
 - Development of Two Class Member Lists
 - Class Members who live in ICFs/DD who want community services
 - Class Member who live at home and have requested community services
 - Community Prioritization categories:
 - 25% - People in emergency status (i.e. need services immediately) who need out-of-home services.
 - 25% - People with primary caregiver age 75 or over who need out-of-home services.
 - 20% - People in emergency status who request in-home services
 - 15% - leaving school in the last 5 years.
 - 15% - with primary caregivers age 60 and over

IMPLEMENTATION PLAN

- Community Outreach
 - Development of written materials on all component of Ligas implementation
 - Development of Ligas website
 - Training for PASS Agencies. And others
- Outreach to people living in ICFs/DD
 - Contractor(s) to be identified to directly reach out to potential class members living in ICFs/DD
 - People in ICFs/DD who say they want community services will be referred to PASS agency.
- Transition Plans
 - Develop transition plan process with stakeholder input by 3/31/12
 - Pilot project will be implemented by 9/30/2012
 - Statewide implementation by 7/1/13

ROLE OF MONITOR

- Facilitate resolution of compliance issues without court intervention
- Evaluate Compliance and Issue Annual Reports
- When necessary, issue recommendations to the Court to resolve compliance issues.
- Review and Evaluate Data
- Develop compliance standards to address:
 - Class List Management
 - Transition planning
 - Crisis services
 - Timely transition of class members from ICFs/DD
 - Services to class members on waiting list

OTHER PROVISIONS

- Individuals retain the right to choose services in the community or in ICFs/DD.
- Court will retain jurisdiction for at least nine years.
- Court retains jurisdiction until finding of substantial compliance with the Decree!

KEY CONTACTS

Class Member Determination or
Complaints

Troy Markert – 217-785-6171

Troy.Markert@illinois.gov

Or

1-888-DD PLANS

(1-888-337-5267)

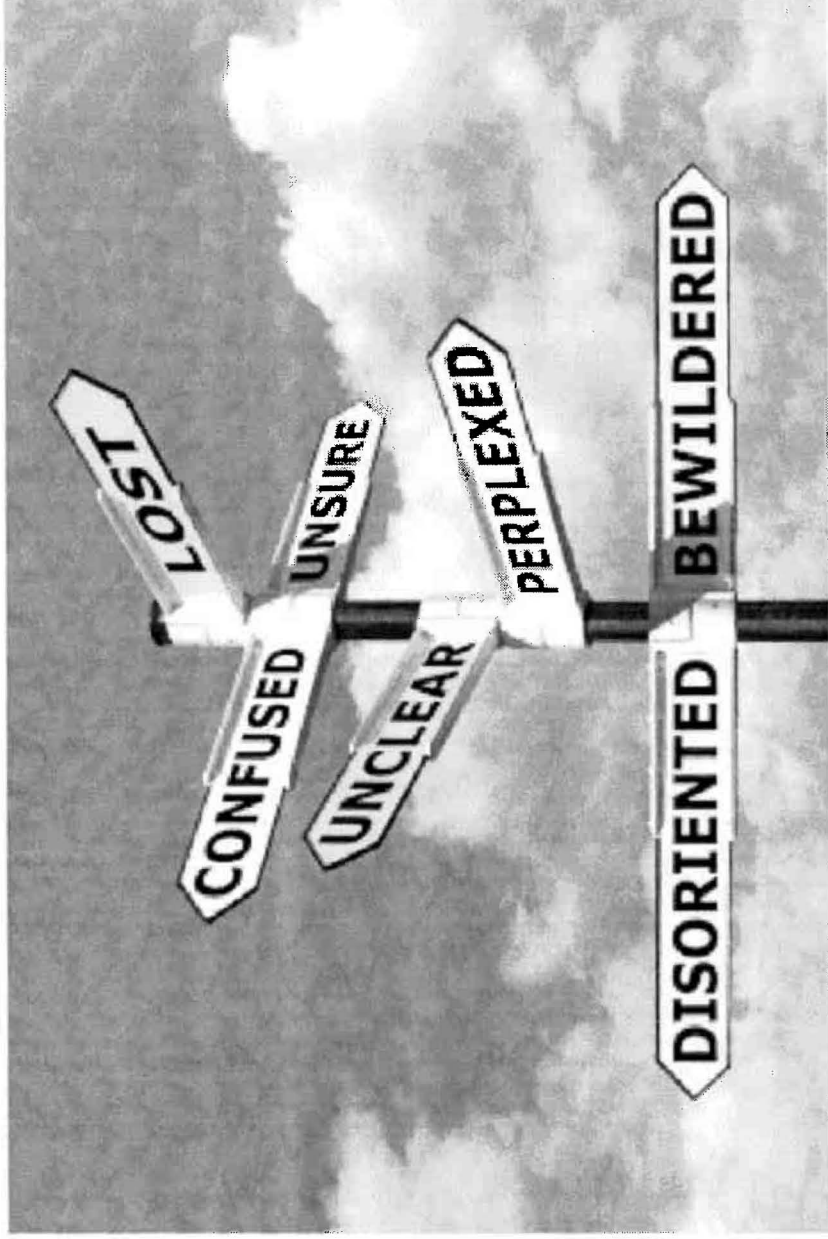
CONTACT THE MONITOR

Tony Records

traconsult@mindspring.com

301-529-9510

Questions?



Reaching Out For Answers: Disability Resource Expo
Board Report
May, 2012

The 6th annual “Reaching Out For Answers: Disability Resource Expo” will be held on Saturday, October 13, 2012 at Lincoln Square Village in Urbana.

The Expo Steering Committee met on April 3, and will meet again on May 16 to continue planning for this years’ event. I’m pleased to report that we have recruited several new members to assist in our planning of the Expo. Urbana Police Chief Patrick Connolly, Amy Armstrong from Larkin’s Place at the YMCA, and Mark Rhodes, a Pride Room vendor have all agreed to participate in the planning process.

The Exhibitor Sub-committee met on May 2 to begin addressing their tasks related to the Expo, Their tasks include, but are not limited to, the identification of potential new exhibitors, developing an effective communication process with previous exhibitors, and developing a participant activity that will encourage folks to visit the various exhibitor booths. The Exhibitor sub-committee will meet again on May 23.

Prizes for children and adults have been ordered and received for the 2012 Expo. Thank you, Nancy Crawford, for taking care of this task.

Mo’ Betta Music has been asked to fill one of our entertainment spots at the Expo. This group of young people did an amazing job of entertaining folks at the Anti-Stigma Alliance post Ebertfest event.

Although the Pride Sub-committee has not yet met, Pride Room vendors participating in the Anti-Stigma Alliance sponsored Art Show and Sale expressed that they are looking forward to participating in the 6th annual Expo.

Please note a correction to the April report. New Steering Committee member, Mark Rhodes (not Rob Pritt) has joined our group. He has been a Pride Room vendor at the Expo for the past several years.

Respectfully submitted

Barb Bressner
Consultant