

COUNTY CLERK AUTOMATION

Fund 670-022

The County Clerk Automation Fund was established by the County Board pursuant to the Counties Code (55 ILCS 5/4-4001).

BUDGET HIGHLIGHTS

The Automation Fund will again be used to supplement office operations, but the long-term objective is to build a sufficient fund balance so that the Automation Fund can be used for large scale capital and technology purchases to improve operational efficiency and services, including elections.

FINANCIAL

Fund 670 Dept 022			2020 Actual	2021 Original	2021 Projected	2022 Budget
341	32	COUNTY CLERK FEES	\$15,070	\$20,000	\$18,000	\$25,000
		FEES AND FINES	\$15,070	\$20,000	\$18,000	\$25,000
361	10	INVESTMENT INTEREST	\$57	\$200	\$200	\$200
369	90	OTHER MISC. REVENUE	\$4,727	\$4,000	\$6,000	\$4,000
		MISCELLANEOUS	\$4,784	\$4,200	\$6,200	\$4,200
REVENUE TOTALS			\$19,854	\$24,200	\$24,200	\$29,200
522	6	POSTAGE, UPS, FED EXPRESS	\$4,807	\$6,000	\$6,000	\$6,000
522	44	EQUIPMENT LESS THAN \$5000	\$0	\$11,000	\$6,769	\$0
		COMMODITIES	\$4,807	\$17,000	\$12,769	\$6,000
533	29	COMPUTER/INF TCH SERVICES	\$10,813	\$10,815	\$11,431	\$19,000
533	42	EQUIPMENT MAINTENANCE	\$0	\$0	\$0	\$4,200
		SERVICES	\$10,813	\$10,815	\$11,431	\$23,200
EXPENDITURE TOTALS			\$15,620	\$27,815	\$24,200	\$29,200

FUND BALANCE

FY2020 Actual	FY2021 Projected	FY2022 Budgeted
\$22,464	\$22,464	\$22,464

The goal is to maintain a positive fund balance and to use available funds for technology-related purchases that will improve services and provide new efficiencies. The automation fund is budgeted aggressively for expenditure to allow flexibility in operations throughout the year.

DESCRIPTION

The County Clerk Automation fund is funded by fee surcharges, and the fund balance has been spent down over previous years to supplement General Corporate Fund office operations and personnel.

OBJECTIVES

The objective of the County Clerk Automation fund is to fund operational and technological changes that enhance efficiency and to maintain and replace office technology.