

**RPC – Early Childhood  
Fund 104**

**MISSION STATEMENT**

The Early Childhood Education program promotes school readiness by enhancing the social and cognitive development of children through the provision of culturally inclusive educational, health, nutritional, social, and other services to eligible children, their families, and pregnant women. Our daily mission is to inspire our children to develop their unique talents and skills and prepare them for lifelong learning and success. Our teaching approach focuses on each child’s POTENTIAL and POSSIBILITIES.

**BUDGET HIGHLIGHTS**

The FY22 Early Childhood Fund includes federal funding to serve 435 preschoolers and 231 infants, toddlers, and pregnant women. Revenue streams include federal and state grants, local contracts, and fee-for-service subsidy reimbursements.

The COVID-19 pandemic has impacted service delivery with periodic classroom and center closures, decreased enrollment, limited classroom sizes, inability to obtain and measure all child and family outcomes, loss of childcare subsidy reimbursements, and staff shortages. Federal fiscal recovery funding through the CARES and ARPA Acts along with Illinois State Board of Education Emergency Relief initiatives allowed implementation of additional security, purchase of protective equipment and supplies, technology improvements to foster virtual learning and engagement, and securing additional staff to ensure adherence to safety protocols.

The additional funding will support the goal of achieving full enrollment and operational capacity for in-person classroom learning. Despite the ongoing uncertainties related to viral transmission rates, innovative planning and new strategies remain ongoing in order to provide needed support and learning to our at-risk children and families. Efforts will continue to ensure optimal measurable outcomes for our children and future school success.

Even/Odd Year Departmental Designation – All federal and state grants administered by the Regional Planning Commission have a program year that differs from the County fiscal year, i.e., Jul-Jun, Oct-Sept, Mar-Feb. Grant awards require revenue and expenditures to be segregated in the accounting system by program year ending date. Grants ending in June 2022 are identified in the accounting system as “even years” and grants ending in June 2023 are identified as “odd years.” The chart of accounts indicates the specific grant/contract term separately identifiable by both fund and department. Since these grants often run concurrently and/or cross multiple county fiscal years, adequate line-item appropriations are required to accommodate variations in direct client assistance, carryover, and concurrent programming.

**FINANCIAL**

<b>Fund 104 Summary</b>			<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
			<b>Actual</b>	<b>Original</b>	<b>Projected</b>	<b>Budget</b>
331	44	USDA-CHILD/ADLT CARE FOOD	\$265,459	\$404,500	\$323,500	\$405,000
331	48	HHS-HEAD START PROGRAM	\$9,107,197	\$8,467,700	\$7,866,376	\$9,038,250
FY2022 Budget			522	Early Childhood		
Champaign County, Illinois				Fund 104		

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			<b>Actual</b>	<b>Original</b>	<b>Projected</b>	<b>Budget</b>
334	32	IL DCFS-CHILD CARE	\$50,973	\$47,500	\$47,500	\$47,500
334	37	IL DPT HUM SRV-CHILD CARE	\$950,097	\$1,500,000	\$805,000	\$1,850,000
334	64	IL STBD ED/PRESCH FOR ALL	\$703,397	\$1,260,000	\$1,578,017	\$1,230,000
336	6	UNIVERSITY OF ILLINOIS	\$0	\$0	\$0	\$750
336	13	CHAMP COUNTY MENT HLTH BD	\$305,894	\$304,000	\$304,000	\$300,000
336	23	CHAMP COUNTY DEV DISAB BD	\$22,932	\$31,100	\$31,100	\$31,100
		FEDERAL, STATE & LOCAL SHARED REVENUE	\$11,405,949	\$12,014,800	\$10,955,493	\$12,902,600
341	40	TECHNICAL SERVICE CONT.	\$46,800	\$24,000	\$31,000	\$46,800
345	28	CHILD DAY CARE CHARGES	\$15,530	\$80,000	\$80,000	\$80,000
		FEES AND FINES	\$62,330	\$104,000	\$111,000	\$126,800
361	10	INVESTMENT INTEREST	\$8,707	\$10,000	\$10,000	\$10,000
363	10	GIFTS AND DONATIONS	\$0	\$5,000	\$2,750	\$4,250
369	90	OTHER MISC. REVENUE	\$227,726	\$10,750	\$707,750	\$8,750
		MISCELLANEOUS	\$236,433	\$25,750	\$720,500	\$23,000
		<b>REVENUE TOTALS</b>	<b>\$11,704,712</b>	<b>\$12,144,550</b>	<b>\$11,786,993</b>	<b>\$13,052,400</b>
511	3	REG. FULL-TIME EMPLOYEES	\$4,797,632	\$4,683,903	\$4,583,120	\$4,903,400
511	4	REG. PART-TIME EMPLOYEES	\$1,053,874	\$1,226,079	\$1,102,900	\$1,211,000
511	5	TEMP. SALARIES & WAGES	\$190,922	\$134,164	\$169,500	\$145,000
513	1	SOCIAL SECURITY-EMPLOYER	\$445,720	\$466,118	\$447,900	\$465,600
513	2	IMRF - EMPLOYER COST	\$412,903	\$414,190	\$380,250	\$360,250
513	4	WORKERS' COMPENSATION INS	\$67,492	\$99,909	\$97,500	\$94,350
513	5	UNEMPLOYMENT INSURANCE	\$45,906	\$78,812	\$70,700	\$78,930
513	6	EMPLOYEE HEALTH/LIFE INS	\$905,102	\$1,059,206	\$1,001,942	\$1,122,250
513	20	EMPLOYEE DEVELOPMNT/RECOG	\$240	\$13,590	\$10,000	\$10,250
		PERSONNEL	\$7,919,791	\$8,175,971	\$7,863,812	\$8,391,030
522	1	STATIONERY & PRINTING	\$362	\$2,900	\$2,900	\$3,250
522	2	OFFICE SUPPLIES	\$14,487	\$16,810	\$18,920	\$15,250
522	3	BOOKS,PERIODICALS & MAN.	\$156	\$2,850	\$1,750	\$2,600
522	4	COPIER SUPPLIES	\$4,303	\$6,600	\$4,410	\$7,050
522	6	POSTAGE, UPS, FED EXPRESS	\$1,331	\$3,300	\$2,050	\$3,300
522	10	FOOD	\$260,391	\$187,600	\$187,150	\$188,550
522	11	MEDICAL SUPPLIES	\$111,839	\$12,950	\$25,834	\$19,700
522	14	CUSTODIAL SUPPLIES	\$29,101	\$35,500	\$22,230	\$25,000
522	15	GASOLINE & OIL	\$10,106	\$21,050	\$19,950	\$17,050
522	17	GROUNDS SUPPLIES	\$0	\$1,250	\$250	\$1,000
522	25	DIETARY NON-FOOD SUPPLIES	\$19,588	\$31,850	\$30,500	\$32,100
522	28	LAUNDRY SUPPLIES	\$4,223	\$6,000	\$6,000	\$7,250
522	32	SUPPL FOR DISABLED PERSNS	\$178	\$5,050	\$4,100	\$5,200
522	44	EQUIPMENT LESS THAN \$5000	\$233,041	\$112,750	\$79,250	\$98,400
522	91	LINEN & BEDDING	\$10,730	\$4,400	\$2,500	\$4,150
522	93	OPERATIONAL SUPPLIES	\$33,779	\$18,500	\$11,000	\$15,700

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			<b>Actual</b>	<b>Original</b>	<b>Projected</b>	<b>Budget</b>
522	96	SCHOOL SUPPLIES	\$422,526	\$202,600	\$171,700	\$194,850
		COMMODITIES	\$1,156,141	\$671,960	\$590,494	\$640,400
533	1	AUDIT & ACCOUNTING SERVCS	\$48,234	\$69,500	\$62,500	\$70,000
533	3	ATTORNEY/LEGAL SERVICES	\$4,494	\$11,750	\$18,250	\$57,750
533	6	MEDICAL/DENTAL/MENTL HLTH	\$7,794	\$16,650	\$11,250	\$13,650
533	7	PROFESSIONAL SERVICES	\$234,672	\$168,800	\$149,300	\$172,550
533	8	CONSULTING SERVICES	\$879	\$4,450	\$3,300	\$4,200
533	12	JOB-REQUIRED TRAVEL EXP	\$19,848	\$44,830	\$38,500	\$34,730
533	17	FIELD TRIPS / ACTIVITIES	\$0	\$3,800	\$2,750	\$2,300
533	18	NON-EMPLOYEE TRAINING,SEM	\$0	\$18,350	\$10,000	\$17,350
533	19	SCHOOLNG TO OBTAIN DEGREE	\$54,134	\$73,340	\$82,500	\$79,840
533	20	INSURANCE	\$93,915	\$113,000	\$100,000	\$114,500
533	29	COMPUTER/INF TCH SERVICES	\$241,199	\$174,750	\$183,300	\$173,675
533	30	GAS SERVICE	\$23,375	\$52,950	\$39,500	\$47,800
533	31	ELECTRIC SERVICE	\$64,060	\$81,250	\$74,000	\$77,800
533	32	WATER SERVICE	\$13,210	\$18,950	\$17,050	\$23,975
533	33	TELEPHONE SERVICE	\$14,837	\$34,600	\$28,900	\$27,350
533	34	PEST CONTROL SERVICE	\$4,040	\$5,360	\$4,750	\$9,000
533	36	WASTE DISPOSAL & RECYCLNG	\$9,492	\$10,700	\$10,650	\$11,750
533	40	AUTOMOBILE MAINTENANCE	\$18,664	\$26,600	\$23,050	\$33,300
533	42	EQUIPMENT MAINTENANCE	\$29,127	\$32,150	\$31,050	\$28,750
533	45	NON-CNTY BLDG REPAIR-MNT	\$256,430	\$227,169	\$228,700	\$559,220
533	50	FACILITY/OFFICE RENTALS	\$412,267	\$565,000	\$470,500	\$530,000
533	51	EQUIPMENT RENTALS	\$27,250	\$34,950	\$12,950	\$14,950
533	52	OTHER SERVICE BY CONTRACT	\$0	\$10,250	\$7,250	\$9,250
533	70	LEGAL NOTICES,ADVERTISING	\$11,328	\$16,900	\$10,400	\$13,150
533	84	BUSINESS MEALS/EXPENSES	\$33	\$2,750	\$1,000	\$1,550
533	85	PHOTOCOPY SERVICES	\$25,033	\$38,300	\$31,200	\$36,450
533	87	INDIRECT COSTS / OVERHEAD	\$784,296	\$744,750	\$821,820	\$848,230
533	89	PUBLIC RELATIONS	\$2,053	\$4,300	\$2,700	\$4,500
533	91	LAUNDRY & CLEANING	\$613	\$3,550	\$2,150	\$3,150
533	93	DUES AND LICENSES	\$12,823	\$17,950	\$18,200	\$16,200
533	95	CONFERENCES & TRAINING	\$44,449	\$98,820	\$80,300	\$99,000
534	9	R.E. TAX / DRAINAGE ASMNT	\$73,185	\$0	\$100,000	\$10,000
534	11	FOOD SERVICE	\$61,100	\$181,500	\$100,000	\$181,500
534	38	EMRGNCY SHELTER/UTILITIES	\$395	\$0	\$2,000	\$0
534	42	TRANSPORT DISABLED PERSNS	\$0	\$0	\$0	\$4,500
534	43	DISABILITY THERAPY,CONSLT	\$15,662	\$21,250	\$22,500	\$22,550
534	44	STIPEND	\$10,630	\$13,800	\$14,000	\$12,150
534	46	SEWER SERVICE & TAX	\$8,758	\$14,900	\$13,650	\$13,900
534	58	LANDSCAPING SERVICE/MAINT	\$70,633	\$12,000	\$6,000	\$30,650
534	59	JANITORIAL SERVICES	\$202,550	\$250,900	\$230,250	\$211,350
534	68	POLICY COUNCIL ACTIVITIES	\$1,947	\$9,500	\$6,750	\$7,050
534	69	PARENT ACTIVITIES/TRAVEL	\$3,842	\$24,300	\$21,750	\$18,250
534	76	PARKING LOT/SIDEWLK MAINT	\$7,886	\$25,500	\$28,500	\$21,000
534	81	GENERAL LIABILITY CLAIMS	\$2,000	\$0	\$0	\$0

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			<b>Actual</b>	<b>Original</b>	<b>Projected</b>	<b>Budget</b>
		SERVICES	\$2,917,137	\$3,280,119	\$3,123,170	\$3,668,820
544	32	OTHER EQUIPMENT	\$111,201	\$0	\$0	\$0
544	33	OFFICE EQUIPMENT & FURNIS	\$42,314	\$6,500	\$6,500	\$0
544	40	LANDSCAPING, LAND IMPRVMTS	\$75,411	\$0	\$0	\$0
		CAPITAL	\$228,926	\$6,500	\$6,500	\$0
571	4	TO RPC ECON DEV LOANS 475	\$0	\$500,000	\$0	\$500,000
		INTERFUND EXPENDITURE	\$0	\$500,000	\$0	\$500,000
<b>EXPENDITURE TOTALS</b>			<b>\$12,221,995</b>	<b>\$12,634,550</b>	<b>\$11,583,976</b>	<b>\$13,200,250</b>

## FUND BALANCE

<b>2020 Actual</b>	<b>2021 Projected</b>	<b>2022 Budgeted</b>
\$1,340,663	\$1,543,680	\$1,395,830

The Early Childhood Fund balance will decrease slightly in FY22 due to the continued loss of full day subsidy reimbursements. The restricted fund balance is utilized to meet cash flow requirements, the liability for compensated absences, facility and infrastructure upgrades, capital equipment replacement, lease obligations, and program phase-down reserve. The fund balance level is appropriate given the significant delays in state reimbursement and the monthly cash requirements for operations.

## FTE STAFFING HISTORY

<b>FY2018</b>	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
125.7	135.8	183.61	183.61	175.02

## ALIGNMENT TO STRATEGIC PLAN

The Early Childhood Program is committed to advancing the quality of life for at-risk, low-income children and their families in Champaign County.

## DESCRIPTION

The Head Start and Early Head Start grant programs are designed to help break the cycle of poverty by providing infants, toddlers, and preschool children of low-income families with a comprehensive program to meet their educational, emotional, social, health, nutritional, and psychological needs and support the families in improving their lives. Preschool for All combined with the childcare subsidy allows parents the opportunity to advance toward economic self-sufficiency while at the same providing developmentally appropriate programming for their children.

## OBJECTIVES

FY2022 Budget  
Champaign County, Illinois

525

Early Childhood  
Fund 104

Head Start and Early Head programming promotes school readiness of children ages birth to five from low-income families by supporting the development of the whole child. Our Head Start and Early Head Start programming offer a variety of service models, responsive to the unique needs of our community including home-based, center-based, and family childcare home provider options.

The Head Start and Early Head Start programs support children’s growth and development in a positive learning environment through a variety of services, which include:

- **Early learning** - Children’s readiness for school and beyond is fostered through individualized learning experiences. Through relationships with adults, play, and planned and spontaneous instruction, children grow in many aspects of development. Children progress in social skills and emotional well-being, along with language and literacy learning, and concept development
- **Health** - Each child’s perceptual, motor, and physical development is supported to permit them to fully explore and function in their environment. All children receive health and development screenings, nutritious meals, oral health and mental health support. Programs connect families with medical, dental, and mental health services to ensure that children are receiving the services they need.
- **Family well-being** - Parents and families are supported in achieving their own goals, such as housing stability, continued education, and financial security. Programs support and strengthen parent-child relationships and engage families around children’s learning and development.

**PERFORMANCE INDICATORS**

<b>Indicator</b>	<b>2020 Actual</b>	<b>2021 Projected</b>	<b>2022 Budgeted</b>
Children whose family income is less than 130% of poverty level	90%	90%	90%
Cumulative number of children/pregnant mothers participating in program	708	621	750
Percent enrolled on first day of program year	100%	18%	100%
Percent of cumulative enrollment is of children with a disability	7%*	7%*	10%
Children with up-to-date health care by year end	41%*	20%*	90%
Follow-up services/referrals provided as a result of health & developmental screenings	100%	100%	100%
Percent of children leaving program ready for kindergarten	75%*	32%*	90%
Number of community requests for Head Start participation in events or partnerships	23	23	30
Overall rating of parent satisfaction surveys	96%	100%	100%
Change in funded enrollment from previous year	0	0	0
Families utilizing family partnership agreement	400	441	500

Total number of staff positions (full & part-time)	192	192	192
Staff turnover rate (corrected formula )	23%	11%	10%
Positive federal & state compliance reviews	0/0	1/1	1/1

\*Represents COVID-19 impact.