
CHAMPAIGN COUNTY BOARD OF HEALTH

Brookens Administrative Center
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Champaign County Board of Health

Tuesday, October 27, 2009

6:00 p.m.

Jennifer K. Putman Meeting Room

**Brookens Administrative Center, 1776 E. Washington
Urbana, Illinois**

ADDENDUM

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Proposal
Champaign County Health Department
Public Health Services Design for Champaign County

The following proposal is designed to provide the Champaign County Board of Health with consultative guidance, through the Illinois Public Health Association, in assessing the range of oversight options available to the board in administering public health services and defining its intergovernmental relationship with the Champaign-Urbana Health District. In addition, the consultant, through the Illinois Public Health Association, will be available to attend selected meetings and engage in phone conferences to provide guidance as needed.

The deliverables are defined as:

- Creation of a report outlining options for administrative structures that will serve the needs of the Champaign County Board of Health in meeting its statutory responsibilities as the local public health authority within the county.
- Provision of consultative guidance by recommending policy roles for the Champaign County Board of Health relative to its relationship with the Champaign-Urbana Health District for the delivery of public health services outside of Champaign/Urbana, including assisting in drafting correspondence and position statements.
- Attend meetings as deemed appropriate by the Champaign County Board of Health to provide onsite consultation as needed.

It is estimated that the amount of funds available for the project is \$5,000

Project Cost Proposal

The consultant, through the Illinois Public Health Association, will charge an hourly rate of \$70 in addition to itemized expenses. Hourly services will be billed in increments of no less than .25 hours. Mileage between Bloomington/Normal and Champaign County will be charged at a rate of \$.55 per mile or the prevailing Internal Revenue Service rate effective January 1, 2010. The Executive Director of the Champaign County Mental Health Board will provide prior approval of all travel to Champaign County or other related expenses.

The Champaign County Board of Health will provide the sum of \$2,500, payable upon execution of the contract, to the Illinois Public Health Association, Springfield, IL, as an advance to be drawn upon for consulting services. The balance will be payable upon completion of the contract based upon itemized statements submitted periodically through the Illinois Public Health Association.

Contract

A contract will be generated between the Champaign County Board of Health and the Illinois Public Health Association for the services of its consulting associate. The scope of this contract will be enumerated in an amendment to the consultant's contract with IPHA. The amendment will entail the specifics of the agreement regarding the scope of work outlined in this proposal to include:

- Creation of a report outlining options for administrative structures

- recommending policy roles for the Champaign County Board of Health relative to its relationship with the Champaign-Urbana Health District
- Attend meetings as deemed appropriate.

The work will be completed and deliverables made prior to May 1, 2010.


[Print](#)

Subject: RE:

From: Susan McGrath <smcgrath@co.champaign.il.us>

Sent: Monday, August 24, 2009 7:44:14 PM

To: stanusa@verizon.net

CC: jrappapo@cyrus.psych.uiuc.edu

Stan has asked me to clarify when a Board member has a conflict of interest which means they must abstain from voting. Section 3 of the Public Officer Prohibited Activities Act (50 ILCS 105/1 *et seq.*) states that anyone who holds office either by election or appointment (thus covering the Board of Health) may not have any financial interest in his or her own name, or indirectly in the name of any other person, association, trust or corporation with respect to any application or bid for any contract or work in regard to which such officer may be called upon to vote, unless that elected or appointed Board member:

1. Has less than a 7 1/2% share in ownership of the entity involved in the application or bid for contract or work AND
2. The member in question publicly discloses the nature and extent of his or her interest prior to or during deliberations on the proposed award of contract AND
3. The member abstains from voting on the award of the contract, though that member is considered present for purpose of establishing a quorum AND
4. The contract is approved by a majority vote of those present AND
5. The contract is awarded to the lowest responsible bidder after sealed bids (NOTE: In the case of a professional contract, this is not from sealed bids, but from an RFQ); AND
6. The award of the contract would not exceed \$25K to that entity within a fiscal year.

If the board member in question has no ownership interest in the corporation, then the Public officer Prohibited Activities Act does not apply. The Attorney General has ruled that this also means if the board member in question has a spouse with a financial interest in the corporation asking for the contract, this is not a *per se* conflict of interest pursuant to the Public Officer Prohibited Activities Act unless the Board member has a direct financial interest in that spouse's corporation. The Attorney General has also stated that a board member who is board member of the entity in question does not have a *per se* conflict of interest pursuant to the Public Officer Prohibited Activities Act unless that board member has a direct financial interest in the entity in question. However, the Attorney General has stated that a board member in any of the circumstances listed in this paragraph might have a common law conflict of interest if that Board member's action in connection with the contract to be awarded to the entity results in a personal advantage or disadvantage to that Board member. So, for example, when a County Board member who served as chair of the Board's insurance committee was in an office on County property leased by the insurance company who employed him, the Attorney General found that this was a common law conflict of interest because, as Chair of the committee, the Board member could influence the outcome of the decision as to his company's lease, which said lease inured to his benefit by having his business directly located on county property. In that circumstance, the AG stated that this Board member could not vote or have any participation in the negotiations of this lease, including discussion of the said lease.

Please let me know if you have any other questions in this regard.

Susan W. McGrath

Senior Assistant State's Attorney

For Child Support Cases: 384-3850, ext. 2502; Fax 384-3851

For Other Civil Cases: 384-3832, ext. 2118; Fax 384-3896

From: [mailto:]
Sent: Saturday, August 22, 2009 4:43 PM
To: Susan McGrath
Subject: Fwd:

----- Forwarded message -----

From:
Date: Jul 16, 2009
Subject:
To:

Dear Susan:

I send an email some weeks back asking about BOH Directors which might need to abstain from voting. I was requesting clarification on when a Director / Member must declare an interest in a company or any other financial interest in an entity we might be voting to expend funds to from the BOH.

Could you send me a response and cc it to Mr. Rappaport.

Thank You in advance.

I know you have not had much at all to worry over for some time, so now I will create a little work for you.

Stan

This electronic message and any attached files contain information intended for the exclusive use of the individual or entity to whom it is addressed and may contain information that is proprietary, privileged, confidential and/or exempt from disclosure under applicable law. If you are not the intended recipient, you are hereby notified that any viewing, copying, disclosure or distribution of this information may be subject to legal restriction or sanction and is strictly prohibited. If you have received this communication in error, please notify the sender by return electronic message or telephone, and destroy the original message without making any copies.

County health department job losses accelerate

Local health departments sustained accelerated job losses during the first half of 2009, a new survey shows. Because of budget-related cuts, county, city and other local health departments eliminated 8,000 staff positions between January and June, according to a survey conducted by the National Association of County and City Health Officials (NACCHO), a NACo affiliate.

The losses hit the field just as local health departments have been gearing up for what may be their most intense flu season in recent history. Beginning this month, departments will support, coordinate and conduct community-wide immunization campaigns against the highly contagious H1N1 virus, while also immunizing residents against seasonal flu.

“Local health departments will do the best job they can with the resources available to them to protect Americans from the H1N1

flu and continue their daily activities to address other public health threats,” said Robert M. Pestronk, NACCHO executive director. “They are using currently available one-time federal funds for pandemic influenza preparedness well and are working extraordinarily hard to adapt and respond to the potential epidemic.”

Other Findings

According to the survey, job losses in for first half of 2009 compound the disappearance of 7,000 positions in 2008, determined by a previous NACCHO survey, the results of which were announced in January. Departments lost more jobs in the first six months of 2009 than in all of 2008.

The survey found that layoffs accounted for about three in eight positions lost in early 2009, while attrition accounted for the remainder. Besides the 8,000-person drop in positions, departments cut the hours of another

3,000 employees and placed 9,000 on mandatory furloughs. In all, about 20,000 local public health positions have been affected by cutbacks this year. Over the past 12 months, 55 percent of local health departments have reduced services in such areas as maternal and child health, environmental health, and public health emergency preparedness.

“These data demonstrate that the economic strains on local and state government budgets are reducing local public health resources at a time when a stable public health system is greatly needed,” Pestronk said. “Temporary federal funding is valued, but it does not enable development and maintenance of a lasting capacity to protect county residents not just from H1N1, but also from seasonal influenza and the host of other public health threats that occur regularly.”

NACCHO supports establishment of a permanent source of consistent federal funding for the governmental public health system, as proposed in several of the health reform bills Congress is now considering. NACo has joined NACCHO and other organizations in advocating for the inclusion of such a dedicated funding source in health reform legislation.

To access the survey results online, visit www.naccho.org/advocacy/lhdbudget.cfm, where you can also find selected state-by-state data.

Estimated Number of LHD Jobs Lost and Positions with Hours Reduced (for January to June 2009)		
	Number of People	Percentage of LHDs Affected
Layoffs	3,000	22%
Attrition	5,000	39%
Layoffs and Attrition	8,000	47%
Hours Cut	3,000	19%
Mandatory Furlough	9,000	7%
Hours Cut and Mandatory Furlough	12,000	22%
Total Affected Staff	20,000	51%

NACCHO Profiles State of Local Health Departments

As local governments continue to face both decreased funding and increased demand for public health services, the role of local health departments (LHDs) has become more and more critical. The National Association of County and City Health Officials’ (NACCHO) recently released 2008 National Profile of Local Health Departments is the best and most comprehensive source of information about LHDs in the United States. It is available online at www.naccho.org/2008profile015.

NACCHO conducted the profile study, which was funded by the Centers for Disease Control and Prevention (CDC) and the Robert Wood Johnson Foundation. With a response rate more than 83 percent, the 2008 Profile provides a comprehensive look at LHD governance, funding, workforce, and activities and services including those related to emergency preparedness, community health planning, quality improvement, accreditation, health promotion, advocacy, and information technology.

A NACo affiliate, NACCHO is the national organization representing local health departments. It supports efforts that protect and improve the health of all people and all communities by promoting national policy, developing resources and programs, seeking health equity, and supporting effective local public health practice and systems.

Profiles in Service

» Penelope A. "Penny" Gross

Vice Chair
Board of Supervisors
Fairfax County, Va.