

CHAMPAIGN COUNTY BOARD OF HEALTH

Contract Subcommittee Meeting Tuesday, August 14, 2007, 4:30 p.m.

Call to Order & Roll Call

The Board of Health Contract Subcommittee held a meeting on August 14, 2007 in Meeting Room 2 at the Brookens Administrative Center, 1776 East Washington, Urbana. The meeting was called to order at 4:40 p.m. by Thomas O'Rourke. John Peterson and Thomas O'Rourke were present. Julian Rappaport was absent because he was out of town. Rappaport had contacted the subcommittee requesting they proceed without him. Others present were Kat Bork (Board of Health Secretary) and Susan McGrath (State's Attorney's Office)

Approval of Agenda/Addendum

MOTION by Peterson to approve the agenda; seconded by O'Rourke. **Motion carried.**

Public Participation

There was no public participation.

Discussion and Recommendations Concerning the Investigation of Alternatives for Service Delivery of Board of Health Programs by Community Organizations and Agencies Within and Outside Champaign County, Including Other County Health Departments

O'Rourke noted this issue has been a recurring agenda item for the subcommittee. The subcommittee was going to receive updates. Peterson indicated Julie Pryde, the Acting CUPHD Administrator, would like to offer a proposal for providing dental services. Pryde has requested a meeting to discuss the possibility. Peterson suggested such a meeting be arranged after the budget process is completed in September. CUPHD would propose setting up a dental team, including a dentist. Pryde has discovered 20 dentists who want to work with a program, but none have been recruited in the past. For the money the Board of Health is giving CIDES, CUPHD could out together a team with a dentist and two staff people. They would take Medicaid. McGrath said CUPHD might want to combine with CIDES for an ongoing role. She recommended a meeting with the Board, CIDES, and CUPHD to discuss the dental proposals. The Board of Health's contract with CIDES ends on November 30, 2007. Peterson said the Contract Subcommittee should take the lead on the dental program contract. McGrath said the subcommittee should report to the full Board of Health that they have been approached by CUPHD with an alternative to providing dental services and they want to arrange a meeting with the Contract Subcommittee to meet with the parties involved in September. Peterson suggested telling the Board that we may be renegotiating the CIDES contract and Contract Subcommittee be identified as the dental contract negotiators. Peterson said the County Board needs to take a stand on this issue if there will be a switch in contractors. McGrath noted Stan James is the County Board's liaison on the Board of Health, so he should be invited to the meeting.

Discussion and Recommendations Concerning Alternative Funding for Board of Health Programs, Including Grant Research and Application, and Raising the Board of Health Levy

McGrath stated there is a potential collaboration with the Mental Health Board for a grant-writing position. It is difficult to guess what could be done because, as of this morning, the Budget Subcommittee has not finished the FY2008 budget. It has been suggested that the Regional Planning Commission and Board of Health each put in \$25,000 towards a grant-writing position to see what opportunities are out there for rural health initiatives. O'Rourke asked if this position would be in competition or in support of CUPHD. McGrath said the position would be supportive of CUPHD because they are not providing mental health services. Peterson stated there is a tremendous need for publicly funded psychiatric staff because people are showing up in emergency rooms and having a huge impact. Psychiatric cases make up 10% of the ER business. O'Rourke asked where funding for such an initiative would come from. Peterson said out of the general revenue. It is difficult to recommend what the Board should fund because the Board still does not have accurate budget figures from CUPHD on the costs of programs. This item was budgeted last year, but was not spent so it was a carryover item. Peterson reported that the Budget Subcommittee had at least \$120,000 worth of questions about the figures presented by CUPHD this morning. McGrath confirmed the Budget Subcommittee requested copies of all the grants for the County from CUPHD and CUPHD now knows what questions the Board has. The Board of Health needs to identify what funds are being received by the County and what funds are being received by CUPHD; the documentation is a source of confusion. Deb Busey asked CUPHD to design a budget document with all incoming revenue, a division of County versus CUPHD expenses, and then show any shortfalls. The Acting CUPHD Administrator and new Finance Director were very willing to provide the information requested at the next Budget Subcommittee meeting when Busey described what should be provided. McGrath explained that one of the questions raised this morning was about whether the Board of Health is paying extra money for the breast and cervical cancer program. The Board might be paying expenses beyond what is covered in the grant.

Discussion and Recommendations Regarding CUPHD Contract and Deadline Before Which Contract Automatically Renews

O'Rourke asked if the Budget Subcommittee was waiting to get actual figures. Peterson stated that he thought Pryde was trying to give the Board honest figures. McGrath said CUPHD has to make decisions regarding how they will staff and manage programs based on what the Board of Health will pay for with its next budget. The subcommittee continued to discuss the information learned at the Budget Subcommittee meeting earlier today. For example, Peterson noted that the breast and cervical program is three-county program that includes Vermilion County and McLean County. Neither Vermilion County nor McLean County contributes any funding to the program. Once the grant money runs out, they stop screenings and other services. Champaign County continues to provide services and pays for them. Peterson said he believed the budget figures provided for Environmental Health were accurate. The Board will have a \$50,000 shortfall in that area and would have a shortfall even if they increased the fees substantially. O'Rourke inquired if Environmental Health paid for itself in the past. Peterson said the Board of Health previously thought the third increase to fees would meet expenses, but it will not. Peterson said the administrative costs were reasonable. CUPHD will consider any

WIC client who shows up at CUPHD to be their responsibility, even if the person is a County resident. So the Board will be basically paying for the WIC clients in Rantoul.

O'Rourke inquired about dividing the grants according to the populations of the Champaign-Urbana area versus all other areas of the County. It should be factored in that County programs can be more expensive to operate due to transportation costs. Peterson said it depends on which program is being discussed because some programs have direct client costs. The subcommittee discussed how to negotiate the CUPHD contract with population statistics. McGrath stated the FY2008 budget will include outreach services in the County, such as the mobile unit. CUPHD's proposal for the mobile unit will cost approximately \$78,000. CUPHD is not going to charge the County for HIV/Communicable Diseases.

O'Rourke asked if the Board of Health needed to indicate if they did not wish to renew the contract in advance of the current contract's expiration. McGrath stated the contract did not contain any automatic renewal clause after next year. The contract expires at the end of November 2008. O'Rourke wanted to determine when the Board of Health would present proposed changes to the contract to CUPHD and request a response within a certain timeframe. O'Rourke would like to get some feedback from the CUPHD Administrator on some recommended changes to the contract before looking into alternatives for service delivery. McGrath stated the two issues are the scope of services and what the contract says each party is doing. It makes sense to look at the current contract and stating what is actually being doing. The two appendices to the contract are the budget and the actual services being provided. Peterson said this subcommittee may want to address the appendices. The subcommittee discussed aspects of the contract, including details such as where the records are maintained. McGrath offered to go through the contract and remove anything that no longer applies. The subcommittee agreed that McGrath should review and update the contract to reflect existing policies such as CUPHD no longer providing secretarial support to the Board of Health. O'Rourke said he would like the updated contract to be ready within ten days. It was agreed that the subcommittee would ask the Board of Health for permission to communicate with CUPHD regarding potential contract language changes and report back to the Board in September. Peterson and O'Rourke concurred that the Board of Health wants to participate in the annual performance appraisal of the CUPHD Administrator. O'Rourke volunteered to informally talk to Pryde about reviewing the contract.

Discussion and Recommendations Regarding Proposed Contract with Champaign County Regional Planning Commission for Senior Welfare Services

McGrath said the subcommittee is not in a good position to take action on the proposed contract with the Regional Planning Commission because they did not have solid budget figures. The subcommittee deferred this item.

Discussion Regarding CIDES Contract for FY2008

The subcommittee wanted to have a meeting with both CIDES and CUPHD to discuss service delivery. Peterson clarified that the plan is to make a motion at the next Board of Health meeting to invite alternate proposals for the upcoming contract year for dental services.

McGrath said, as far as the contract is concerned, this is an issue the County Board will have to decide what they want to do. The Board of Health is in a position to give the County Board the information they will need to make the decision, but the County Board are those ones who actually need to make the decision. Peterson said realistically the County Board is funding the contract; the Board of Health is administering it. From a political view, Peterson recommended putting the decision on the County Board. McGrath said the County Board has to determine whether they want to continue making the contribution to dental services because it is not a contract which automatically renews. Peterson said he planned to ask the County Board to take a vote on this issue and make them go on record either supporting a change or continuing with what they already have. He anticipates it will be a very divided vote based on politics and allegiances, no matter if one program is better than the other. O'Rourke asked if the subcommittee would be deciding between two programs. McGrath said they cannot be sure until the meeting. She thought Pryde's request to have the meeting might be because the CUPHD proposal is not intending to compete with CIDES's service delivery. CUPHD may want to offer a competing program for just the education aspect of the CIDES program. Peterson said the bulk of the money for the dental program will go into service and that's where the politics are. The subcommittee discussed the possibility of changing programs. The Board of Health will propose a FY2008 budget with funding for a dental program. McGrath stated the Contract Subcommittee will inform the Board that they received an alternative proposal for the provision of dental services and the subcommittee will be meeting in September to discuss the proposals with CUPHD and CIDES to obtain more information. The subcommittee agreed to ask Stan James to attend the next meeting as the County Board's representative on the Board of Health. The Contract Subcommittee will review the proposals and report on them to the Board for consideration.

Other Business

There was no other business.

Establishment of Next Meeting Date(s)

The subcommittee tentatively agreed to hold its next meeting on September 11, 2007 at 4:30 p.m. O'Rourke will confirm the meeting day and time with the other participants, then he will contact the subcommittee.

Adjournment

The meeting was adjourned at 5:41 p.m.

Respectfully submitted,

Kat Bork
Board of Health Secretary