

***Individual Employee Training Logs***

***January 1 to December 31, 2016***

***A - F***

TRAINING START DATE: 01/01/2016 TRAINING END DATE: 12/31/2016

JOB MANDATED TRAINING? (Y/N): N

AOIC APPROVED TRAINING? (Y/N): N

IPCSA CONFERENCE TRAINING? (Y/N): N

EMPLOYEE NAME: BARBARA BLALOCK

*RESIGNED 09/08/2016*

START DATE: 05/15/1995

06/28/2016 THROUGH 06/28/2016 MENTAL HEALTH FIRST AID FOR PUBLIC SAFETY

TRAINING DESC: This is an evidence-based, national program designed to focus on the unique experiences and needs of law enforcement, corrections, and public safety audiences. The curriculum will explain how disorders impact an individual in crisis and will help participants identify a plan of action. The instruction will give public safety professionals more options to help them de-escalate incidents so they can respond to mental health calls appropriately without compromising safety. Topics covered include but are not limited to: risk factors and warning signs of mental illness; the need for rapid recognition of the situation; the impact of mental health and substance use disorders; 5-step action plan to assess a situation and provide assistance; identifying local resources and how to obtain help; de-escalation techniques; how police inadvertently escalate and destabilize the person; defining officer roles and responsibilities; and providing understanding and reducing stigma.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 7.00 AOIC AP

LOCATION OF TRAINING: CPD

CHAMPAIGN, IL 61821-0000

TRAINING SPONSOR: Illinois Law Enforcement Training and Standards Board.

TRAINING NOTES:

06/25/2016 THROUGH 06/25/2016 JDC STAFF TRAINING

TRAINING DESC: Training coordinated by JDC supervisors & led by

either supervisors or staff members

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP  
LOCATION OF TRAINING: 400 S. ART BARTELL RD  
URBANA, IL 61802-0000  
TRAINING SPONSOR: Champaign County JDC  
TRAINING NOTES: Use of the Myers-Briggs Questionnaire

**06/11/2016 THROUGH 06/11/2016 JDC STAFF TRAINING**

TRAINING DESC: Training coordinated by JDC supervisors & led by  
either supervisors or staff members

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP  
LOCATION OF TRAINING: 400 S. ART BARTELL RD  
URBANA, IL 61802-0000  
TRAINING SPONSOR: Champaign County JDC  
TRAINING NOTES: Dealing with stress in corrections

**06/09/2016 THROUGH 06/09/2016 LIABILITY ISSUES FOR JUVENILE DETENTION OFFICERS**

TRAINING DESC: Training topics included but were not limited  
to: defining liability, discussing where liability  
is found in juvenile detention, confidentiality,  
negligence vs. intentional torts, how to  
minimize your risks, and scenarios and examples  
of real juvenile detention situations and the  
ways to lessen liability

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 7.00 AOIC AP  
LOCATION OF TRAINING: 115 E. WASHINGTON  
BLOOMINGTON, IL  
TRAINING SPONSOR: AOIC; Sidney DeLair, JD served as presenter  
TRAINING NOTES:

**04/30/2016 THROUGH 04/30/2016 JDC STAFF TRAINING**

TRAINING DESC: Training coordinated by JDC supervisors & led by  
either supervisors or staff members

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP  
LOCATION OF TRAINING: 400 S. ART BARTELL RD  
URBANA, IL 61802-0000  
TRAINING SPONSOR: Champaign County JDC  
TRAINING NOTES: Suicide Prevention

**04/16/2016 THROUGH 04/16/2016 JDC STAFF TRAINING**

TRAINING DESC: Training coordinated by JDC supervisors & led by  
either supervisors or staff members

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD  
URBANA, IL 61802-0000

TRAINING SPONSOR: Champaign County JDC

TRAINING NOTES: Behavior Management

**04/02/2016 THROUGH 04/02/2016 JDC STAFF TRAINING**

TRAINING DESC: Training coordinated by JDC supervisors & led by  
either supervisors or staff members

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD  
URBANA, IL 61802-0000

TRAINING SPONSOR: Champaign County JDC

TRAINING NOTES: Restorative Justice and the growth mindset

**03/19/2016 THROUGH 03/19/2016 JDC STAFF TRAINING**

TRAINING DESC: Training coordinated by JDC supervisors & led by  
either supervisors or staff members

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD  
URBANA, IL 61802-0000

TRAINING SPONSOR: Champaign County JDC

TRAINING NOTES: Working with special needs kids

**02/01/2016 THROUGH 02/01/2016 RESTRAINT CHAIR REFRESHER**

TRAINING DESC: Officers were instructed on how to properly  
secure individuals in the restraint chair.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: .50 AOIC AP

LOCATION OF TRAINING: JDC  
JDC

TRAINING NOTES: Watched the restraint chair video

**01/09/2016 THROUGH 04/05/2016 ESSENTIAL LEARNING ONLINE TRAINING**

TRAINING DESC: Essential Learning powered by Relias Learning

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 12.25 AOIC AP

LOCATION OF TRAINING: ONLINE  
ONLINE

TRAINING SPONSOR: Essential Learning powered by Relias Learning

TRAINING NOTES: Three staff led trainings (two on officer safety topics & one on team building/team work); one Relias training on Adolescent Suicide; and Officer Safety Physical Intervention Techniques including Handle with Care PRT that was 7.25hrs long led by certified JDC staff

2016 SUBTOTAL OF HOURS: 32.75 SUBTO

TOTAL # OF HOURS: 32.75 TOTA

TRAINING START DATE: 01/01/2016 TRAINING END DATE: 12/31/2016

JOB MANDATED TRAINING? (Y/N): N

AOIC APPROVED TRAINING? (Y/N): N

IPCSA CONFERENCE TRAINING? (Y/N): N

EMPLOYEE NAME: LACEY BUSBOOM

START DATE: 04/16/2001

11/10/2016 THROUGH 11/10/2016 HEROIN: INVESTIGATION AND PREVENTION

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 7.00 AOIC AP

LOCATION OF TRAINING: ILEAS

URBANA, IL 61801-0000

05/25/2016 THROUGH 05/25/2016 LSI-R REFRESHER TRAINING 2016

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.50 AOIC AP

LOCATION OF TRAINING: ILEAS

URBANA, IL 61801-0000

04/01/2016 THROUGH 12/01/2016 ADULT STAFF MEETING 4/16 TO 12/16

TRAINING DESC: April 2016 discussed codes, VIP, Community Elements, PSI writing, caselaod issues, policy manual. May 2016 discussed 2nd chance probation employee time, LSI training at ILEAS, e cycling event, dress code, safety issues. June 2016 discussed VIP, Dress code, emplyee from Salvation Army came and spoke about their program, LSI, office organization. July 2016 discussed, office organization, dress code, hearing/court issues, VIP, office professionalism, August 2016 a woman from a local agency at a church spoke concerning their program for women. Septe,ber 2016 discussed Interstate Compact, a team from Rosecrance came and sopke about their substance abuse programming and mental health. October 2016 discussed training announcements, VIP, officer safety, time issues, sex offender issues, ecycling event. November 2016 discussed time issues, ICTOS issues, PAIP and cognitive skills classes, Violent Offender Act, PVR's,

December 2016 a representative from Sunskire  
came and spoke about their residential program.  
PLEASE ENTER TRAINING MASTER SPONSOR.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 9.00 AOIC AP  
LOCATION OF TRAINING: COURT HOUSE  
URBANA, IL 61801-0000

**03/09/2016 THROUGH 03/09/2016 ADULT STAFF MEETING 03/16**

TRAINING DESC: Had a speaker from Rosecrance on Substance Abuse  
and their procedure for getting our people in  
for treatment. Also they discussed mental health  
treatment.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP  
LOCATION OF TRAINING: COURT HOUSE  
URBANA, IL 61874-0000  
TRAINING NOTES: PLEASE ENTER TRAINING MASTER SPONSOR.

**02/04/2016 THROUGH 02/04/2016 ADULT STAFF MEETING 02/16**

TRAINING DESC: Discussed the Victim Impact panel, cleaning  
around offices and keeping them organized,  
Referral procedure and policies. Dress code,  
staff meetings.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP  
LOCATION OF TRAINING: COURTHOUSE  
URBANA, IL 61801-0000

**01/08/2016 THROUGH 01/08/2016 ADULT STAFF MEETING 01/16**

TRAINING DESC: Discussed duty days and calendars, caseload  
numbers, LSI and PSI issues, also talked about  
codes that are imperative for the Annual Plan  
and must be used in order to get our numbers  
that AOIC is requesting.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP  
LOCATION OF TRAINING: COURT HOUSE  
URBANA 61801-0000

2016 SUBTOTAL OF HOURS: 20.50 SUBTO

TOTAL # OF HOURS: 20.50 TOTA

TRAINING START DATE: 01/01/2016 TRAINING END DATE: 12/31/2016

JOB MANDATED TRAINING? (Y/N): N  
 AOIC APPROVED TRAINING? (Y/N): N  
 IPCSA CONFERENCE TRAINING? (Y/N): N

EMPLOYEE NAME: ALEXIS CAIN

RESIGNED 08/02/2017

START DATE: 00/00/0000

10/14/2016 THROUGH 10/18/2016 2016 FALL ADULT BASIC TRAINING

JOB MANDATED? (Y/N): Y IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 40.00 AOIC AP  
 LOCATION OF TRAINING: AOIC  
 SPRINGFIELD, IL

08/12/2016 THROUGH 08/12/2016 THE ART OF WELLNESS: UNDERSTANDING SOCIAL &amp; EMOTIONAL WELLNESS

TRAINING DESC: Sponsored by Champaign-Ford County ROE #9  
 and the Ready Program.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 4.00 AOIC AP  
 LOCATION OF TRAINING: IHOTEL

1900 S. FIRST ST.  
 CHAMPAIGN, IL 61820-0000

TRAINING SPONSOR: Sponsored by Champaign-Ford County ROE #9  
 and the Ready Program.

TRAINING NOTES: Keynote Speaker: Kevin Hines: Cracked not Broken. As a suicide attempt survivor, Kevin shares his story of hope and celebration of life. The focus of his story is on resilience and recovery. Panel of Experts included: Dr. Chris Menard serving as the Associate Director of Psychological Services Center of Psychology at the University of Illinois. Lauren Breen: Learn to Fly As a suicide loss survivor, Lauren is one of the leaders of Suicide Prevention Australian's Lived Experience Network. Joe Williams: The Enemy Within. The Enemy Within Project shows a raw and honest side of Joe Williams, the boxer, former NRL player, father and fiance. Joe delves into the private pain, and dealings with depression that drove him to the very brink.



**06/15/2016 THROUGH 06/15/2016 FOUNDATIONS FOR STRATEGIC AWARENESS**

TRAINING DESC: This training was offered through the East Central Illinois Police Training Project. This course is designed to help officers identify core character traits that affect officer safety, interpersonal relationships, community interactions, and leadership potential. The program will explore high-core value applications that will enhance officer effectiveness and improve performance in all areas of personal and professional life. The course will be conducted by Sergeant Charles Huth of the Kansas City, Missouri Police Department. Sgt. Huth is a 21 year law enforcement veteran and currently serves as a team leader for the Street Crimes Unity Tactical Enforcement Squad.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 8.00 AOIC AP

LOCATION OF TRAINING: CHAMPAIGN POLICE DEPARTMENT  
CHAMPAIGN, IL

TRAINING SPONSOR: East Central Illinois Police Training Project

TRAINING NOTES: course was offered through the East Central Illin

**05/18/2016 THROUGH 05/18/2016 DCFS MANDATED REPORTER TRAINING**

JOB MANDATED? (Y/N): Y IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 2.00 AOIC AP

LOCATION OF TRAINING: ON LINE TRAINING  
ON LINE TRAINING

**04/04/2016 THROUGH 04/04/2016 MENTAL HEALTH FIRST AID FOR PUBLIC SAFETY**

TRAINING DESC: Mental Health First Aid for Public Safety in an evidenced based, national program designed to focus on the experiences of law enforcement, corrections, and public safety audiences.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 8.00 AOIC AP

LOCATION OF TRAINING: DANVILLE POLICE DEPARTMENT  
DANVILLE, IL

TRAINING SPONSOR: East Central Illinois Police Training Project.

**01/26/2016 THROUGH 01/26/2016 YASI CASEMANAGEMENT**

TRAINING DESC: YASI CASE MANAGEMENT.

14:50:00 11/01/2017

EMPLOYEE TRAINING REPORT - BY EMPLOYEE

JOB MANDATED? (Y/N): Y IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 3.50 AOIC AP  
LOCATION OF TRAINING: AOIC  
SPRINGFIELD, IL  
TRAINING SPONSOR: ADMINISTRATIVE OFFICE OF THE ILLINOIS COURTS  
TRAINING NOTES: YASI CASE MANAGEMENT

2016 SUBTOTAL OF HOURS: 65.50 SUBTO

TOTAL # OF HOURS: 65.50 TOTA

TRAINING START DATE: 01/01/2016 TRAINING END DATE: 12/31/2016

JOB MANDATED TRAINING? (Y/N): N  
 AOIC APPROVED TRAINING? (Y/N): N  
 IPCSA CONFERENCE TRAINING? (Y/N): N

EMPLOYEE NAME: DAVID CARDANI

START DATE: 03/18/1996

11/10/2016 THROUGH 11/10/2016 HEROIN: INVESTIGATION AND PREVENTION

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 7.00 AOIC AP  
 LOCATION OF TRAINING: ILEAS  
 URBANA, IL 61801-0000

05/25/2016 THROUGH 05/25/2016 LSI-R REFRESHER TRAINING 2016

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.50 AOIC AP  
 LOCATION OF TRAINING: ILEAS  
 URBANA, IL 61801-0000

04/01/2016 THROUGH 12/01/2016 ADULT STAFF MEETING 4/16 TO 12/16

TRAINING DESC: April 2016 discussed codes, VIP, Community Elements, PSI writing, caselaod issues, policy manual. May 2016 discussed 2nd chance probation employee time, LSI training at ILEAS, e cycling event, dress code, safety issues. June 2016 discussed VIP, Dress code, emplyee from Salvation Army came and spoke about their program, LSI, office organization. July 2016 discussed, office organization, dress code, hearing/court issues, VIP, office professionalism, August 2016 a woman from a local agency at a church spoke concerning their program for women. Septe,ber 2016 discussed Interstate Compact, a team from Rosecrance came and sopke about their substance abuse programming and mental health. October 2016 discussed training announcements, VIP, officer safety, time issues, sex offender issues, ecycling event. November 2016 discussed time issues, ICTOS issues, PAIP and cognitive skills classes, Violent Offender Act, PVR's,

December 2016 a representative from Sunskquire  
came and spoke about their residential program.  
PLEASE ENTER TRAINING MASTER SPONSOR.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 9.00 AOIC AP  
LOCATION OF TRAINING: COURT HOUSE  
URBANA, IL 61801-0000

**03/09/2016 THROUGH 03/09/2016 ADULT STAFF MEETING 03/16**

TRAINING DESC: Had a speaker from Rosecrance on Substance Abuse  
and their procedure for getting our people in  
for treatment. Also they discussed mental health  
treatment.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP  
LOCATION OF TRAINING: COURT HOUSE  
URBANA, IL 61874-0000  
TRAINING NOTES: PLEASE ENTER TRAINING MASTER SPONSOR.

**02/04/2016 THROUGH 02/04/2016 ADULT STAFF MEETING 02/16**

TRAINING DESC: Discussed the Victim Impact panel, cleaning  
around offices and keeping them organized,  
Referral procedure and policies. Dress code,  
staff meetings.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP  
LOCATION OF TRAINING: COURTHOUSE  
URBANA, IL 61801-0000

**01/08/2016 THROUGH 01/08/2016 ADULT STAFF MEETING 01/16**

TRAINING DESC: Discussed duty days and calendars, caseload  
numbers, LSI and PSI issues, also talked about  
codes that are imperative for the Annual Plan  
and must be used in order to get our numbers  
that AOIC is requesting.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP  
LOCATION OF TRAINING: COURT HOUSE  
URBANA 61801-0000

2016 SUBTOTAL OF HOURS: 20.50 SUBTO

TOTAL # OF HOURS: 20.50 TOTA

TRAINING START DATE: 01/01/2016 TRAINING END DATE: 12/31/2016

JOB MANDATED TRAINING? (Y/N): N  
AOIC APPROVED TRAINING? (Y/N): N  
IPCSA CONFERENCE TRAINING? (Y/N): N

EMPLOYEE NAME: MICHAEL CAREY

START DATE: 01/08/1990

05/25/2016 THROUGH 05/25/2016 LSI-R REFRESHER TRAINING 2016

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.50 AOIC AP  
LOCATION OF TRAINING: ILEAS  
URBANA, IL 61801-0000

04/01/2016 THROUGH 12/01/2016 ADULT STAFF MEETING 4/16 TO 12/16

TRAINING DESC: April 2016 discussed codes, VIP, Community Elements, PSI writing, caselaod issues, policy manual. May 2016 discussed 2nd chance probation employee time, LSI training at ILEAS, e cycling event, dress code, safety issues. June 2016 discussed VIP, Dress code, emplyee from Salvation Army came and spoke about their program, LSI, office organization. July 2016 discussed, office organization, dress code, hearing/court issues, VIP, office professionalism, August 2016 a woman from a local agency at a church spoke concerning their program for women. Septe,ber 2016 discussed Interstate Compact, a team from Rosecrance came and sopke about their substance abuse programming and mental health. October 2016 discussed training announcements, VIP, officer safety, time issues, sex offender issues, ecycling event. November 2016 discussed time issues, ICTOS issues, PAIP and cognitive skills classes, Violent Offender Act, PVR's, December 2016 a representative from Sunsqwire came and spoke about their residential program. PLEASE ENTER TRAINING MASTER SPONSOR.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 9.00 AOIC AP  
LOCATION OF TRAINING: COURT HOUSE  
URBANA, IL 61801-0000

03/09/2016 THROUGH 03/09/2016 ADULT STAFF MEETING 03/16

TRAINING DESC: Had a speaker from Rosecrance on Substance Abuse and their procedure for getting our people in for treatment. Also they discussed mental health treatment.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP

LOCATION OF TRAINING: COURT HOUSE  
URBANA, IL 61874-0000

TRAINING NOTES: PLEASE ENTER TRAINING MASTER SPONSOR.

02/04/2016 THROUGH 02/04/2016 ADULT STAFF MEETING 02/16

TRAINING DESC: Discussed the Victim Impact panel, cleaning around offices and keeping them organized, Referral procedure and policies. Dress code, staff meetings.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP

LOCATION OF TRAINING: COURTHOUSE  
URBANA, IL 61801-0000

01/08/2016 THROUGH 01/08/2016 ADULT STAFF MEETING 01/16

TRAINING DESC: Discussed duty days and calendars, caseload numbers, LSI and PSI issues, also talked about codes that are imperative for the Annual Plan and must be used in order to get our numbers that AOIC is requesting.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP

LOCATION OF TRAINING: COURT HOUSE  
URBANA 61801-0000

2016 SUBTOTAL OF HOURS: 13.50 SUBTO

TOTAL # OF HOURS: 13.50 TOTA

TRAINING START DATE: 01/01/2016 TRAINING END DATE: 12/31/2016

JOB MANDATED TRAINING? (Y/N): N  
 AOIC APPROVED TRAINING? (Y/N): N  
 IPCSA CONFERENCE TRAINING? (Y/N): N

EMPLOYEE NAME: REECE CARTER

START DATE: 00/00/0000

**11/11/2016 THROUGH 11/11/2016 OFFICER SAFETY BASICS & OC SPRAY CERTIFICATION**

TRAINING DESC: Instruction on officer safety principles and basic techniques. Instruction and certification in the use of OC Spray

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 7.50 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD.  
 URBANA, IL 61802-0000

TRAINING SPONSOR: CCJDC

TRAINING NOTES: Topics covered included: the use of force continuum, positioning, contact and cover, use of the restraint chair, escort positions, and certification in the use of OC spray

**08/07/2016 THROUGH 08/07/2016 RESTRAINT CHAIR REFRESHER**

TRAINING DESC: Officers were instructed on how to properly secure individuals in the restraint chair.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.25 AOIC AP

LOCATION OF TRAINING: JDC  
 JDC

TRAINING NOTES: Talked about location of restraint chairs and the difference between the two. Gave a description of each part of the chair, its use, and how each part is applied. Employees practiced securing supervisor.

**07/15/2016 THROUGH 08/14/2016 ESSENTIAL LEARNING ONLINE TRAINING**

TRAINING DESC: Essential Learning powered by Relias Learning

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 4.50 AOIC AP

LOCATION OF TRAINING: ONLINE  
 ONLINE

TRAINING SPONSOR: Essential Learning powered by Relias Learning

TRAINING NOTES: Training titles and descriptions available on the Essential Learning website

07/11/2016 THROUGH 08/10/2016 JDC TRAINING CHECK LIST

TRAINING DESC: New employee training conducted by the supervisors at JDC

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 98.00 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD.

URBANA, IL 61802-0000

TRAINING SPONSOR: JDC

TRAINING NOTES: Topics covered include but are not limited to: Departmental Policies and Procedures and FOP; Training Objectives; Introduction to Staff, Departmental Flow Chart and County Board Sheet; Department and County Intake; Organizational Accountability and Goals; Juvenile Justice System Overview; County Departments; Employee Assistance Program; Blood-borne Pathogens; Department and Divisional Operations; Juvenile Probation & JCAI Information; Intern Responsibilities; Volunteers and Outside Agencies; Mail and Phone Systems; Department Cell Phones; Records Management; Court Ordered Medical Testing; Urine Testing; Public Information and Communication; Reporting Abuse/Neglect; Radio Usage; Master Control Operations; Juvenile Court Act and the Criminal Code; Juvenile Rights; Intake to Detention; Release without Detention; Warrants; Court Proceedings and Documentation; Security Issues; Supervision of Minor's in Custody; Population Movements; Behavior Management; Program Maintenance; Education Practices; Library Resources; Religious Programs; Custodial Care; Hygiene Practices; Recreation and PE; Meals and Laundry; Chores and Building Cleanup; Computer Operations; Report Writing; Medical and Health Requirements; Mental Health Procedures; Suicide Prevention; Crisis Management and Emergency Response; Behavior Observation and Recording; Visitation; Probation Officer Power of Arrest; Departmental Vehicle Use;



Emergency Procedures; Expenses, Training,  
Travel, and reimbursement, Employee Evaluations;  
Inventory Management

2016 SUBTOTAL OF HOURS: 111.25 SUBTO

TOTAL # OF HOURS: 111.25 TOTA

TRAINING START DATE: 01/01/2016 TRAINING END DATE: 12/31/2016

JOB MANDATED TRAINING? (Y/N): N

AOIC APPROVED TRAINING? (Y/N): N

IPCSA CONFERENCE TRAINING? (Y/N): N

EMPLOYEE NAME: MELANIE CASSULO

*RESIGNED 07/11/2017*

START DATE: 00/00/0000

11/16/2016 THROUGH 11/17/2016 JDC NEW OFFICER TRAINING: SUPERVISION OF RESIDENTS

TRAINING DESC: 16 hours of training on topics including but not limited to the following: preparing minors for movement (pod), population movements (group), population movements (individual), area entrance & exit, education practices, library practices, dining practices, indoor rec practices, outdoor rec practices, and minors on the pod

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 16.00 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD.

URBANA, IL 61802-0000

TRAINING SPONSOR: JDC

TRAINING NOTES:

11/13/2016 THROUGH 11/27/2016 JDC NEW OFFICER TRAINING: BEHAVIOR MANAGEMENT

TRAINING DESC: 20 hours of training including but not limited to the following topics: general observation, orientation, tokens, level system/privileges, point system, grade sheets, goals, mental health day, timeouts, administrative intervention, individual program, recreation, and visits/phone calls

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 20.00 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD.

URBANA, IL 61802-0000

TRAINING SPONSOR: JDC

TRAINING NOTES:

11/12/2016 THROUGH 11/26/2016 JDC NEW OFFICER TRAINING: MASTER CONTROL

TRAINING DESC: 20 hours of training covering general control operations, answering the phone, intercom use,

observation (camera use), duress buttons, interlock overrides, emergency procedures, smoke panel, key box, fire suppression, and radio/key passage

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 20.00 AOIC AP  
LOCATION OF TRAINING: 400 S. ART BARTELL RD.  
URBANA, IL 61802-0000  
TRAINING SPONSOR: JDC  
TRAINING NOTES:

11/11/2016 THROUGH 11/11/2016 OFFICER SAFETY BASICS & OC SPRAY CERTIFICATION  
TRAINING DESC: Instruction on officer safety principles and basic techniques. Instruction and certification in the use of OC Spray

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 7.50 AOIC AP  
LOCATION OF TRAINING: 400 S. ART BARTELL RD.  
URBANA, IL 61802-0000  
TRAINING SPONSOR: CCJDC  
TRAINING NOTES: Topics covered included: the use of force continuum, positioning, contact and cover, use of the restraint chair, escort positions, and certification in the use of OC spray

11/02/2016 THROUGH 11/10/2016 JDC NEW OFFICER TRAINING: ADMISSIONS & RELEASES  
TRAINING DESC: 48 hours of training covering a variety of topics including but not limited to: LEADS, ARMS, JANO, New World, file maintenance, scoring instrument, jackets, booking (RWO), booking (full), releasing a minor, sentenced minors, intake documentation, consents (blue sheet), mugshot, fingerprinting, property bag, housing assignment/pod sheet, enhanced court, events, IDOJJ commitments, warrants, phone screenings, bonds (ROR/standard)

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 48.00 AOIC AP  
LOCATION OF TRAINING: 400 S. ART BARTELL RD.  
URBANA, IL 61802-0000  
TRAINING SPONSOR: JDC  
TRAINING NOTES:

10/31/2016 THROUGH 11/01/2016 JDC NEW OFFICER TRAINING: ADMINISTRATIVE

TRAINING DESC: 12 hours of training covering the following items: field training manual issued & explained, introduction of staff, departmental flow chart, departmental & county intake, policy & procedures (JDC, Departmental, and County), departmental divisions, other county departments, juvenile justice system overview, employee assistance program, bloodborne pathogens, and rights of detained minors

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 12.00 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD.  
URBANA, IL 61802-0000

TRAINING SPONSOR: JDC

TRAINING NOTES:

2016 SUBTOTAL OF HOURS: 123.50 SUBTO

TOTAL # OF HOURS: 123.50 TOTA

TRAINING START DATE: 01/01/2016 TRAINING END DATE: 12/31/2016

JOB MANDATED TRAINING? (Y/N): N  
AOIC APPROVED TRAINING? (Y/N): N  
IPCSA CONFERENCE TRAINING? (Y/N): N

EMPLOYEE NAME: AMY CIMINO

START DATE: 00/00/0000

09/18/2016 THROUGH 09/18/2016 JDC TRAINING CHECK LIST

TRAINING DESC: New employee training conducted by the supervisors at JDC

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 3.00 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD.  
URBANA, IL 61802-0000

TRAINING SPONSOR: JDC

TRAINING NOTES: Topics covered include but are not limited to:  
Departmental Policies and Procedures and FOP;  
Training Objectives; Introduction to Staff,  
Departmental Flow Chart and County Board Sheet;  
Department and County Intake; Organizational  
Accountability and Goals; Juvenile Justice  
System Overview; County Departments; Employee  
Assistance Program; Blood-borne Pathogens;  
Department and Divisional Operations; Juvenile  
Probation & JCAI Information; Intern Responsi-  
bilities; Volunteers and Outside Agencies; Mail  
and Phone Systems; Department Cell Phones;  
Records Management; Court Ordered Medical  
Testing; Urine Testing; Public Information and  
Communication; Reporting Abuse/Neglect; Radio  
Usage; Master Control Operations; Juvenile Court  
Act and the Criminal Code; Juvenile Rights;  
Intake to Detention; Release without Detention;  
Warrants; Court Proceedings and Documentation;  
Security Issues; Supervision of Minor's in  
Custody; Population Movements; Behavior Manage-  
ment; Program Maintenance; Education Practices;  
Library Resources; Religious Programs; Custodial  
Care; Hygiene Practices; Recreation and PE;  
Meals and Laundry; Chores and Building Cleanup;  
Computer Operations; Report Writing; Medical

and Health Requirements; Mental Health Procedures; Suicide Prevention; Crisis Management and Emergency Response; Behavior Observation and Recording; Visitation; Probation Officer Power of Arrest; Departmental Vehicle Use; Emergency Procedures; Expenses, Training, Travel, and reimbursement, Employee Evaluations; Inventory Management

**08/20/2016 THROUGH 08/20/2016 JDC TRAINING CHECK LIST**

TRAINING DESC: New employee training conducted by the supervisors at JDC

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 3.50 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD.

URBANA, IL 61802-0000

TRAINING SPONSOR: JDC

TRAINING NOTES: Topics covered include but are not limited to: Departmental Policies and Procedures and FOP; Training Objectives; Introduction to Staff, Departmental Flow Chart and County Board Sheet; Department and County Intake; Organizational Accountability and Goals; Juvenile Justice System Overview; County Departments; Employee Assistance Program; Blood-borne Pathogens; Department and Divisional Operations; Juvenile Probation & JCAI Information; Intern Responsibilities; Volunteers and Outside Agencies; Mail and Phone Systems; Department Cell Phones; Records Management; Court Ordered Medical Testing; Urine Testing; Public Information and Communication; Reporting Abuse/Neglect; Radio Usage; Master Control Operations; Juvenile Court Act and the Criminal Code; Juvenile Rights; Intake to Detention; Release without Detention; Warrants; Court Proceedings and Documentation; Security Issues; Supervision of Minor's in Custody; Population Movements; Behavior Management; Program Maintenance; Education Practices; Library Resources; Religious Programs; Custodial Care; Hygiene Practices; Recreation and PE; Meals and Laundry; Chores and Building Cleanup;

Computer Operations; Report Writing; Medical and Health Requirements; Mental Health Procedures; Suicide Prevention; Crisis Management and Emergency Response; Behavior Observation and Recording; Visitation; Probation Officer Power of Arrest; Departmental Vehicle Use; Emergency Procedures; Expenses, Training, Travel, and reimbursement, Employee Evaluations; Inventory Management

**07/08/2016 THROUGH 07/08/2016 JDC TRAINING CHECK LIST**

TRAINING DESC: New employee training conducted by the supervisors at JDC

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 2.00 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD.

URBANA, IL 61802-0000

TRAINING SPONSOR: JDC

TRAINING NOTES: Topics covered include but are not limited to: Departmental Policies and Procedures and FOP; Training Objectives; Introduction to Staff, Departmental Flow Chart and County Board Sheet; Department and County Intake; Organizational Accountability and Goals; Juvenile Justice System Overview; County Departments; Employee Assistance Program; Blood-borne Pathogens; Department and Divisional Operations; Juvenile Probation & JCAI Information; Intern Responsibilities; Volunteers and Outside Agencies; Mail and Phone Systems; Department Cell Phones; Records Management; Court Ordered Medical Testing; Urine Testing; Public Information and Communication; Reporting Abuse/Neglect; Radio Usage; Master Control Operations; Juvenile Court Act and the Criminal Code; Juvenile Rights; Intake to Detention; Release without Detention; Warrants; Court Proceedings and Documentation; Security Issues; Supervision of Minor's in Custody; Population Movements; Behavior Management; Program Maintenance; Education Practices; Library Resources; Religious Programs; Custodial Care; Hygiene Practices; Recreation and PE;

Meals and Laundry; Chores and Building Cleanup; Computer Operations; Report Writing; Medical and Health Requirements; Mental Health Procedures; Suicide Prevention; Crisis Management and Emergency Response; Behavior Observation and Recording; Visitation; Probation Officer Power of Arrest; Departmental Vehicle Use; Emergency Procedures; Expenses, Training, Travel, and reimbursement, Employee Evaluations; Inventory Management

06/28/2016 THROUGH 06/28/2016 MENTAL HEALTH FIRST AID FOR PUBLIC SAFETY

TRAINING DESC: This is an evidence-based, national program designed to focus on the unique experiences and needs of law enforcement, corrections, and public safety audiences. The curriculum will explain how disorders impact an individual in crisis and will help participants identify a plan of action. The instruction will give public safety professionals more options to help them de-escalate incidents so they can respond to mental health calls appropriately without compromising safety. Topics covered include but are not limited to: risk factors and warning signs of mental illness; the need for rapid recognition of the situation; the impact of mental health and substance use disorders; 5-step action plan to assess a situation and provide assistance; identifying local resources and how to obtain help; de-escalation techniques; how police inadvertently escalate and destabilize the person; defining officer roles and responsibilities; and providing understanding and reducing stigma.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 7.00 AOIC AP

LOCATION OF TRAINING: CPD

CHAMPAIGN, IL 61821-0000

TRAINING SPONSOR: Illinois Law Enforcement Training and Standards Board.

TRAINING NOTES:



**06/15/2016 THROUGH 06/15/2016 RESTRAINT CHAIR REFRESHER**

TRAINING DESC: Officers were instructed on how to properly secure individuals in the restraint chair.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: .50 AOIC AP

LOCATION OF TRAINING: JDC

JDC

TRAINING NOTES: Training covered practicing using the different straps on the restraint chair and removing handcuffs and shackles once in the chair.

**06/12/2016 THROUGH 06/12/2016 ESSENTIAL LEARNING ONLINE TRAINING**

TRAINING DESC: Essential Learning powered by Relias Learning

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: .75 AOIC AP

LOCATION OF TRAINING: ONLINE

ONLINE

TRAINING SPONSOR: Essential Learning powered by Relias Learning

TRAINING NOTES: Training titles and descriptions available on the Essential Learning website

**06/09/2016 THROUGH 06/09/2016 LIABILITY ISSUES FOR JUVENILE DETENTION OFFICERS**

TRAINING DESC: Training topics included but were not limited to: defining liability, discussing where liability is found in juvenile detention, confidentiality, negligence vs. intentional torts, how to minimize your risks, and scenarios and examples of real juvenile detention situations and the ways to lessen liability

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 7.00 AOIC AP

LOCATION OF TRAINING: 115 E. WASHINGTON

BLOOMINGTON, IL

TRAINING SPONSOR: AOIC; Sidney DeLair, JD served as presenter

TRAINING NOTES:

**06/02/2016 THROUGH 06/02/2016 JDC STAFF MEETING/TRAINING**

TRAINING DESC: Covering policies and procedures of the facility.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: .75 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD.

URBANA, IL 61802-0000

TRAINING SPONSOR: JDC

TRAINING NOTES: Topics covered included changes to the behavior management program and activity schedule which includes more social skills groups, restorative justice groups, and educational groups. Also discussed were 15 minute breaks from group, grading, the new Administrative Intervention form, providing expectations at the beginning of each group, the new form for the completion of the orientation process and receiving an orientation handbook.

06/02/2016 THROUGH 06/20/2016 JDC TRAINING CHECK LIST

TRAINING DESC: New employee training conducted by the supervisors at JDC

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 11.50 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD.  
URBANA, IL 61802-0000

TRAINING SPONSOR: JDC

TRAINING NOTES: Topics covered include but are not limited to: Departmental Policies and Procedures and FOP; Training Objectives; Introduction to Staff, Departmental Flow Chart and County Board Sheet; Department and County Intake; Organizational Accountability and Goals; Juvenile Justice System Overview; County Departments; Employee Assistance Program; Blood-borne Pathogens; Department and Divisional Operations; Juvenile Probation & JCAI Information; Intern Responsibilities; Volunteers and Outside Agencies; Mail and Phone Systems; Department Cell Phones; Records Management; Court Ordered Medical Testing; Urine Testing; Public Information and Communication; Reporting Abuse/Neglect; Radio Usage; Master Control Operations; Juvenile Court Act and the Criminal Code; Juvenile Rights; Intake to Detention; Release without Detention; Warrants; Court Proceedings and Documentation; Security Issues; Supervision of Minor's in Custody; Population Movements; Behavior Management; Program Maintenance; Education Practices;

Library Resources; Religious Programs; Custodial Care; Hygiene Practices; Recreation and PE; Meals and Laundry; Chores and Building Cleanup; Computer Operations; Report Writing; Medical and Health Requirements; Mental Health Procedures; Suicide Prevention; Crisis Management and Emergency Response; Behavior Observation and Recording; Visitation; Probation Officer Power of Arrest; Departmental Vehicle Use; Emergency Procedures; Expenses, Training, Travel, and reimbursement, Employee Evaluations; Inventory Management

**04/12/2016 THROUGH 04/12/2016 MANDATED REPORTER TRAINING**

TRAINING DESC:

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 2.00 AOIC AP

LOCATION OF TRAINING: ONLINE

ONLINE

TRAINING SPONSOR: DCFS

TRAINING NOTES: Online training set up by DCFS to foster a better understanding of the duties of a mandated reporter. The training is at this web address: <http://www.dcfstraining.org/manrep/index.jsp#>

**04/05/2016 THROUGH 05/19/2016 ESSENTIAL LEARNING ONLINE TRAINING**

TRAINING DESC: Essential Learning powered by Relias Learning

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 10.25 AOIC AP

LOCATION OF TRAINING: ONLINE

ONLINE

TRAINING SPONSOR: Essential Learning powered by Relias Learning

TRAINING NOTES: Relias Trainings: CHC Bloodborne Pathogen Safety Training (uploaded from our medical provider), Emergency Handbook (uploaded from JDC), Fire Safety, Incident Reporting, and Officer Safety Physical Intervention Techniques including Handle With Care PRT (taught by certified JDC staff)

**03/19/2016 THROUGH 03/19/2016 JDC STAFF TRAINING**

TRAINING DESC: Training coordinated by JDC supervisors & led by either supervisors or staff members

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD  
URBANA, IL 61802-0000

TRAINING SPONSOR: Champaign County JDC

TRAINING NOTES: Working with special needs kids

03/14/2016 THROUGH 05/31/2016 JDC TRAINING CHECK LIST

TRAINING DESC: New employee training conducted by the supervisors at JDC

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 112.00 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD.  
URBANA, IL 61802-0000

TRAINING SPONSOR: JDC

TRAINING NOTES: Topics covered include but are not limited to: Departmental Policies and Procedures and FOP; Training Objectives; Introduction to Staff, Departmental Flow Chart and County Board Sheet; Department and County Intake; Organizational Accountability and Goals; Juvenile Justice System Overview; County Departments; Employee Assistance Program; Blood-borne Pathogens; Department and Divisional Operations; Juvenile Probation & JCAI Information; Intern Responsibilities; Volunteers and Outside Agencies; Mail and Phone Systems; Department Cell Phones; Records Management; Court Ordered Medical Testing; Urine Testing; Public Information and Communication; Reporting Abuse/Neglect; Radio Usage; Master Control Operations; Juvenile Court Act and the Criminal Code; Juvenile Rights; Intake to Detention; Release without Detention; Warrants; Court Proceedings and Documentation; Security Issues; Supervision of Minor's in Custody; Population Movements; Behavior Management; Program Maintenance; Education Practices; Library Resources; Religious Programs; Custodial Care; Hygiene Practices; Recreation and PE; Meals and Laundry; Chores and Building Cleanup; Computer Operations; Report Writing; Medical

and Health Requirements; Mental Health Procedures; Suicide Prevention; Crisis Management and Emergency Response; Behavior Observation and Recording; Visitation; Probation Officer Power of Arrest; Departmental Vehicle Use; Emergency Procedures; Expenses, Training, Travel, and reimbursement, Employee Evaluations; Inventory Management

2016 SUBTOTAL OF HOURS: 161.25 SUBTO

TOTAL # OF HOURS: 161.25 TOTA

TRAINING START DATE: 01/01/2016 TRAINING END DATE: 12/31/2016

JOB MANDATED TRAINING? (Y/N): N

AOIC APPROVED TRAINING? (Y/N): N

IPCSA CONFERENCE TRAINING? (Y/N): N

EMPLOYEE NAME: DONALD CREWS

*RESIGNED 04/10/2016*

START DATE: 00/00/0000

02/13/2016 THROUGH 02/13/2016 RESTORATIVE JUSTICE

TRAINING DESC:

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 2.50 AOIC AP

LOCATION OF TRAINING: JDC

URBANA, IL

TRAINING SPONSOR: IBARJ

TRAINING NOTES: Restorative Justice circle demonstration requiring staff to participate in the circle process as a learning tool.

2016 SUBTOTAL OF HOURS: 2.50 SUBTO

TOTAL # OF HOURS: 2.50 TOTA

TRAINING START DATE: 01/01/2016 TRAINING END DATE: 12/31/2016

JOB MANDATED TRAINING? (Y/N): N  
 AOIC APPROVED TRAINING? (Y/N): N  
 IPCSA CONFERENCE TRAINING? (Y/N): N

EMPLOYEE NAME: JENNIFER CRITES

START DATE: 02/19/2001

11/10/2016 THROUGH 11/10/2016 HEROIN: INVESTIGATION AND PREVENTION

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 7.00 AOIC AP  
 LOCATION OF TRAINING: ILEAS  
 URBANA, IL 61801-0000

10/26/2016 THROUGH 10/26/2016 2016 IPCSA FALL TRAINING CONFERENCE

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): Y # OF HOURS: 1.00 AOIC AP  
 LOCATION OF TRAINING: RENAISSANCE SCHAUMBURG HOTEL  
 SCHAUMBURG, IL 60173-0000

05/25/2016 THROUGH 05/25/2016 LSI-R REFRESHER TRAINING 2016

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.50 AOIC AP  
 LOCATION OF TRAINING: ILEAS  
 URBANA, IL 61801-0000

04/27/2016 THROUGH 04/27/2016 OFFICER SAFETY MEETING AT SPRING CONFERENCE

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: .75 AOIC AP  
 LOCATION OF TRAINING: UTICA, IL  
 TRAINING NOTES: PLEASE ENTER THE TRAINING MASTER DESCRIPTION.

04/01/2016 THROUGH 12/01/2016 ADULT STAFF MEETING 4/16 TO 12/16

TRAINING DESC: April 2016 discussed codes, VIP, Community Elements, PSI writing, caselaod issues, policy manual. May 2016 discussed 2nd chance probation employee time, LSI training at ILEAS, e cycling event, dress code, safety issues. June 2016 discussed VIP, Dress code, emplyee from Salvation Army came and spoke about their program, LSI, office organization. July 2016 discussed,

office organization, dress code, hearing/court issues, VIP, office professionalism, August 2016 a woman from a local agency at a church spoke concerning their program for women. September 2016 discussed Interstate Compact, a team from Rosecrance came and spoke about their substance abuse programming and mental health. October 2016 discussed training announcements, VIP, officer safety, time issues, sex offender issues, recycling event. November 2016 discussed time issues, ICTOS issues, PAIP and cognitive skills classes, Violent Offender Act, PVR's, December 2016 a representative from Sunskire came and spoke about their residential program.  
PLEASE ENTER TRAINING MASTER SPONSOR.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 9.00 AOIC AP  
LOCATION OF TRAINING: COURT HOUSE  
URBANA, IL 61801-0000

**03/09/2016 THROUGH 03/09/2016 ADULT STAFF MEETING 03/16**

TRAINING DESC: Had a speaker from Rosecrance on Substance Abuse and their procedure for getting our people in for treatment. Also they discussed mental health treatment.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP  
LOCATION OF TRAINING: COURT HOUSE  
URBANA, IL 61874-0000  
TRAINING NOTES: PLEASE ENTER TRAINING MASTER SPONSOR.

**02/04/2016 THROUGH 02/04/2016 ADULT STAFF MEETING 02/16**

TRAINING DESC: Discussed the Victim Impact panel, cleaning around offices and keeping them organized, Referral procedure and policies. Dress code, staff meetings.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP  
LOCATION OF TRAINING: COURTHOUSE  
URBANA, IL 61801-0000

**01/08/2016 THROUGH 01/08/2016 ADULT STAFF MEETING 01/16**



TRAINING DESC: Discussed duty days and calendars, caseload numbers, LSI and PSI issues, also talked about codes that are imperative for the Annual Plan and must be used in order to get our numbers that AOIC is requesting.

JOB MANDATED? (Y/N): N      IPCSA CONFERENCE TRAINING? (Y/N): N      # OF HOURS: 1.00      AOIC AP  
LOCATION OF TRAINING: COURT HOUSE  
URBANA 61801-0000

2016 SUBTOTAL OF HOURS: 22.25      SUBTO

TOTAL # OF HOURS: 22.25      TOTA

TRAINING START DATE: 01/01/2016 TRAINING END DATE: 12/31/2016

JOB MANDATED TRAINING? (Y/N): N  
AOIC APPROVED TRAINING? (Y/N): N  
IPCSA CONFERENCE TRAINING? (Y/N): N

EMPLOYEE NAME: ANTONIO CRUZ

START DATE: 00/00/0000

**11/11/2016 THROUGH 11/11/2016 OFFICER SAFETY BASICS & OC SPRAY CERTIFICATION**

TRAINING DESC: Instruction on officer safety principles and  
basic techniques. Instruction and certification  
in the use of OC Spray

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 7.50 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD.  
URBANA, IL 61802-0000

TRAINING SPONSOR: CCJDC

TRAINING NOTES: Topics covered included: the use of force  
continuum, positioning, contact and cover, use  
of the restraint chair, escort positions, and  
certification in the use of OC spray

**11/02/2016 THROUGH 11/10/2016 JDC NEW OFFICER TRAINING: ADMISSIONS & RELEASES**

TRAINING DESC: 48 hours of training covering a variety of  
topics including but not limited to: LEADS,  
ARMS, JANO, New World, file maintenance, scoring  
instrument, jackets, booking (RWO), booking  
(full), releasing a minor, sentenced minors,  
intake documentation, consents (blue sheet),  
mugshot, fingerprinting, property bag, housing  
assignment/pod sheet, enhanced court, events,  
IDOJJ commitments, warrants, phone screenings,  
bonds (ROR/standard)

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 48.00 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD.  
URBANA, IL 61802-0000

TRAINING SPONSOR: JDC

TRAINING NOTES:

**10/26/2016 THROUGH 10/27/2016 JDC NEW OFFICER TRAINING: SUPERVISION OF RESIDENTS**

TRAINING DESC: 16 hours of training on topics including but not limited to the following: preparing minors for movement (pod), population movements (group), population movements (individual), area entrance & exit, education practices, library practices, dining practices, indoor rec practices, outdoor rec practices, and minors on the pod

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 16.00 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD.  
URBANA, IL 61802-0000

TRAINING SPONSOR: JDC

TRAINING NOTES:

2016 SUBTOTAL OF HOURS: 71.50 SUBTO

10/18/2016 THROUGH 09/19/2017 JDC NEW OFFICER TRAINING: OPERATIONAL SUPPORT

TRAINING DESC: 16 hours of training covering the following items: computer orientation, Kronos, mail & phone systems at JDC, radio usage, records management, public information, communication, volunteers & outside agencies, departmental cell phones, juvenile court act, criminal code, Illinois vehicle code, IDOJJ standards, DCFS mandated reporter, suicide prevention, mental health needs (SASS), MAYSI, medical/physicals, medications (M.A.R.), urine testing, court ordered medical testing, and population count/meal count

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 16.00 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD.  
URBANA, IL 61802-0000

TRAINING SPONSOR: JDC

TRAINING NOTES:

2017 SUBTOTAL OF HOURS: 16.00 SUBTO

10/17/2016 THROUGH 10/18/2016 JDC NEW OFFICER TRAINING: ADMINISTRATIVE

TRAINING DESC: 12 hours of training covering the following

items: field training manual issued & explained, introduction of staff, departmental flow chart, departmental & county intake, policy & procedures (JDC, Departmental, and County), departmental divisions, other county departments, juvenile justice system overview, employee assistance program, bloodborne pathogens, and rights of detained minors

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 12.00 AOIC AP  
LOCATION OF TRAINING: 400 S. ART BARTELL RD.  
URBANA, IL 61802-0000  
TRAINING SPONSOR: JDC  
TRAINING NOTES:

10/17/2016 THROUGH 10/28/2016 JDC NEW OFFICER TRAINING: BEHAVIOR MANAGEMENT  
TRAINING DESC: 20 hours of training including but not limited to the following topics: general observation, orientation, tokens, level system/privileges, point system, grade sheets, goals, mental health day, timeouts, administrative intervention, individual program, recreation, and visits/phone calls

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 20.00 AOIC AP  
LOCATION OF TRAINING: 400 S. ART BARTELL RD.  
URBANA, IL 61802-0000  
TRAINING SPONSOR: JDC  
TRAINING NOTES:

2016 SUBTOTAL OF HOURS: 32.00 SUBTO

TOTAL # OF HOURS: 119.50 TOTA

TRAINING START DATE: 01/01/2016 TRAINING END DATE: 12/31/2016

JOB MANDATED TRAINING? (Y/N): N

AOIC APPROVED TRAINING? (Y/N): N

IPCSA CONFERENCE TRAINING? (Y/N): N

EMPLOYEE NAME: AMBER DAVIS

START DATE: 07/03/2000

10/26/2016 THROUGH 10/27/2016 IPCSA FALL CONFERENCE 2016

TRAINING DESC: IPCSA Fall Conference

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): Y # OF HOURS: 10.00 AOIC AP

LOCATION OF TRAINING: SCHAUMBURG, IL

TRAINING SPONSOR: IPCSA

TRAINING NOTES: Amber attended Officer Safety and Wellness Committee Meeting.

When Love Doesn't Conquer All Training.

From Dope to Hope.

Easy to See What's Wrong, Harder to See What's Right.

08/11/2016 THROUGH 08/11/2016 BREACH POINT CONSULTING

TRAINING DESC: 23rd Judicial Circuit Court Services Depts of Dekalb and Kendall Counties.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 3.00 AOIC AP

LOCATION OF TRAINING: YORKVILLE, IL

TRAINING SPONSOR: 23rd Judicial Circuit Court Services Depts. of Dekalb and Kendall Counties.

TRAINING NOTES: Breach Point: Personal and Professional Breakthroughs for Law Enforcement Personnel. Presenter: Kent Williams the owner of Breach Point Consulting has been in law enforcement as a police officer for over 29 years, where he presently serves as Chief of Police for a Chicago area police department.

08/09/2016 THROUGH 08/10/2016 WHY TRY

TRAINING DESC: Safe Schools and Healthy Students Initiative.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 12.00 AOIC AP

LOCATION OF TRAINING: ELGIN, IL

TRAINING SPONSOR: Why Try teaching social and emotional principles to youth in a way they can understand and remember.

TRAINING NOTES: Why Try curriculum utilized a series of ten visual analogies that teach important life skills. (eg. decisions have consequences dealing with peer pressure; obeying laws and rules; plugging in to support systems.)

06/17/2016 THROUGH 06/17/2016 IPCSA COMMITTEE MEETINGS

TRAINING DESC: Safety, Probation & Detention Committee Meetings

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 3.00 AOIC AP

LOCATION OF TRAINING: UTICA  
UTICA, IL

TRAINING SPONSOR: IPCSA Picnic and Meetings

05/18/2016 THROUGH 05/18/2016 DCPS MANDATED REPORTER TRAINING

JOB MANDATED? (Y/N): Y IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 2.00 AOIC AP

LOCATION OF TRAINING: ON LINE TRAINING  
ON LINE TRAINING

04/22/2016 THROUGH 04/22/2016 BRAIN DEVELOPMENT, THE IMPACT OF TRAUMA AND RESPONDING

TRAINING DESC: Introduction to typical brain development of children and youth in order to understand the impact of trauma, signs and systems of trauma, and how participants can respond using a trauma informed approach in their organization.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 3.00 AOIC AP

LOCATION OF TRAINING: PARKLAND COLLEGE  
CHAMPAIGN, IL

TRAINING SPONSOR: Illinois Collaboration on Youth. (ICOY)

TRAINING NOTES: Trauma Training.

04/13/2016 THROUGH 04/13/2016 BASIC HOME VISIT SAFETY TRAINING

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 3.00 AOIC AP

LOCATION OF TRAINING: ILEAS  
EAST MAIN ST

15:14:19 11/01/2017

EMPLOYEE TRAINING REPORT - BY EMPLOYEE

URBANA, IL 61801-0000

2016 SUBTOTAL OF HOURS: 36.00 SUBTO

TOTAL # OF HOURS: 36.00 TOTA

TRAINING START DATE: 01/01/2016 TRAINING END DATE: 12/31/2016

JOB MANDATED TRAINING? (Y/N): N

AOIC APPROVED TRAINING? (Y/N): N

IPCSA CONFERENCE TRAINING? (Y/N): N

EMPLOYEE NAME: AMANDA DUKEMAN

START DATE: 00/00/0000

**09/18/2016 THROUGH 10/01/2016 ESSENTIAL LEARNING ONLINE TRAINING**

TRAINING DESC: Essential Learning powered by Relias Learning

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 4.25 AOIC AP

LOCATION OF TRAINING: ONLINE

ONLINE

TRAINING SPONSOR: Essential Learning powered by Relias Learning

TRAINING NOTES: Training titles and descriptions available on the Essential Learning website

**06/15/2016 THROUGH 06/15/2016 RESTRAINT CHAIR REFRESHER**

TRAINING DESC: Officers were instructed on how to properly secure individuals in the restraint chair.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: .50 AOIC AP

LOCATION OF TRAINING: JDC

JDC

TRAINING NOTES: Training covered practicing using the different straps on the restraint chair and removing handcuffs and shackles once in the chair.

**05/16/2016 THROUGH 05/20/2016 DETENTION OFFICER BASIC TRAINING**

JOB MANDATED? (Y/N): Y IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 40.00 AOIC AP

LOCATION OF TRAINING: HELD AT CHAMPAIGN COUNTY

JDC

URBANA, IL

TRAINING SPONSOR: AOIC

TRAINING NOTES:

**03/19/2016 THROUGH 03/19/2016 JDC STAFF MEETING/TRAINING**

TRAINING DESC: Covering policies and procedures of the facility.



JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP  
LOCATION OF TRAINING: 400 S. ART BARTELL RD.  
URBANA, IL 61802-0000  
TRAINING SPONSOR: JDC  
TRAINING NOTES: A shift meeting was conducted discussing the following issues: changing how we monitor communication in group including providing expectations, giving appropriate consequences, minimizing the number of kids out of their seats at a time, communicating about issues between kids, checking the showers between use, not propping doors, paying attention in control due to recent safety concerns.

**02/06/2016 THROUGH 04/05/2016 ESSENTIAL LEARNING ONLINE TRAINING**

TRAINING DESC: Essential Learning powered by Relias Learning  
JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 11.50 AOIC AP  
LOCATION OF TRAINING: ONLINE  
ONLINE  
TRAINING SPONSOR: Essential Learning powered by Relias Learning  
TRAINING NOTES: Relias Trainings: Interpreting Gang Tattoos; Supervising Inmates- Non-Verbal Communication Skills; Officer Safety Physical Intervention Techniques including Handle With Care PRT (7.25 hours taught by certified JDC staff)

**02/02/2016 THROUGH 02/02/2016 JDC STAFF MEETING/TRAINING**

TRAINING DESC: Covering policies and procedures of the facility.  
JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.25 AOIC AP  
LOCATION OF TRAINING: 400 S. ART BARTELL RD.  
URBANA, IL 61802-0000  
TRAINING SPONSOR: JDC  
TRAINING NOTES: Meeting discussing recent changes to the Behavior Program including changes to rules on unmonitored communication, the new grade sheet, timeouts/tickets, being more consistent on grading

**02/01/2016 THROUGH 02/01/2016 RESTRAINT CHAIR REFRESHER**

TRAINING DESC: Officers were instructed on how to properly secure individuals in the restraint chair.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: .50 AOIC AP

LOCATION OF TRAINING: JDC  
JDC

TRAINING NOTES: Watched the restraint chair video

**01/19/2016 THROUGH 01/27/2016 JDC TRAINING CHECK LIST**

TRAINING DESC: New employee training conducted by the supervisors at JDC

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 23.00 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD.  
URBANA, IL 61802-0000

TRAINING SPONSOR: JDC

TRAINING NOTES: Topics covered include but are not limited to: Departmental Policies and Procedures and FOP; Training Objectives; Introduction to Staff, Departmental Flow Chart and County Board Sheet; Department and County Intake; Organizational Accountability and Goals; Juvenile Justice System Overview; County Departments; Employee Assistance Program; Blood-borne Pathogens; Department and Divisional Operations; Juvenile Probation & JCAI Information; Intern Responsibilities; Volunteers and Outside Agencies; Mail and Phone Systems; Department Cell Phones; Records Management; Court Ordered Medical Testing; Urine Testing; Public Information and Communication; Reporting Abuse/Neglect; Radio Usage; Master Control Operations; Juvenile Court Act and the Criminal Code; Juvenile Rights; Intake to Detention; Release without Detention; Warrants; Court Proceedings and Documentation; Security Issues; Supervision of Minor's in Custody; Population Movements; Behavior Management; Program Maintenance; Education Practices; Library Resources; Religious Programs; Custodial Care; Hygiene Practices; Recreation and PE; Meals and Laundry; Chores and Building Cleanup; Computer Operations; Report Writing; Medical

and Health Requirements; Mental Health Procedures; Suicide Prevention; Crisis Management and Emergency Response; Behavior Observation and Recording; Visitation; Probation Officer Power of Arrest; Departmental Vehicle Use; Emergency Procedures; Expenses, Training, Travel, and reimbursement, Employee Evaluations; Inventory Management

2016 SUBTOTAL OF HOURS: 82.00 SUBTO

TOTAL # OF HOURS: 82.00 TOTA

TRAINING START DATE: 01/01/2016 TRAINING END DATE: 12/31/2016

JOB MANDATED TRAINING? (Y/N): N  
 AOIC APPROVED TRAINING? (Y/N): N  
 IPCSA CONFERENCE TRAINING? (Y/N): N

EMPLOYEE NAME: **KIMBERLY EASTON-MORRIS**

START DATE: 00/00/0000

11/10/2016 THROUGH 11/10/2016 HEROIN: INVESTIGATION AND PREVENTION

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 7.00 AOIC AP  
 LOCATION OF TRAINING: ILEAS  
 URBANA, IL 61801-0000

06/11/2016 THROUGH 06/11/2016 JDC STAFF TRAINING

TRAINING DESC: Training coordinated by JDC supervisors & led by  
 either supervisors or staff members

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP  
 LOCATION OF TRAINING: 400 S. ART BARTELL RD  
 URBANA, IL 61802-0000  
 TRAINING SPONSOR: Champaign County JDC  
 TRAINING NOTES: Dealing with stress in corrections

06/02/2016 THROUGH 06/02/2016 JDC STAFF MEETING/TRAINING

TRAINING DESC: Covering policies and procedures of the facility.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: .75 AOIC AP  
 LOCATION OF TRAINING: 400 S. ART BARTELL RD.  
 URBANA, IL 61802-0000  
 TRAINING SPONSOR: JDC  
 TRAINING NOTES: Topics covered included changes to the behavior management program and activity schedule which includes more social skills groups, restorative justice groups, and educational groups. Also discussed were 15 minute breaks from group, grading, the new Administrative Intervention form, providing expectations at the beginning of each group, the new form for the completion of the orientation process and receiving an orientation handbook.

**05/28/2016 THROUGH 05/28/2016 JDC STAFF TRAINING**

TRAINING DESC: Training coordinated by JDC supervisors & led by  
either supervisors or staff members

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD  
URBANA, IL 61802-0000

TRAINING SPONSOR: Champaign County JDC

TRAINING NOTES: Handle with Care instruction

**05/14/2016 THROUGH 05/14/2016 JDC STAFF TRAINING**

TRAINING DESC: Training coordinated by JDC supervisors & led by  
either supervisors or staff members

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD  
URBANA, IL 61802-0000

TRAINING SPONSOR: Champaign County JDC

TRAINING NOTES: Restorative Justice

**04/27/2016 THROUGH 04/29/2016 IPCSA SPRING CONFERENCE 2016**

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): Y # OF HOURS: 9.00 AOIC AP

LOCATION OF TRAINING: GRIZZLY JACK'S RESORT  
UTICA, IL

TRAINING NOTES: Concurrent workshops attended: How to Survive  
the New (and Old) Media-3hrs; From Dope to Hope  
Part One-3 hrs; Balanced and Restorative Justice  
in Juvenile Detention-3hrs

**04/02/2016 THROUGH 04/02/2016 JDC STAFF TRAINING**

TRAINING DESC: Training coordinated by JDC supervisors & led by  
either supervisors or staff members

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD  
URBANA, IL 61802-0000

TRAINING SPONSOR: Champaign County JDC

TRAINING NOTES: Restorative Justice and the growth mindset

03/19/2016 THROUGH 03/19/2016 JDC STAFF TRAINING

TRAINING DESC: Training coordinated by JDC supervisors & led by either supervisors or staff members

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD  
URBANA, IL 61802-0000

TRAINING SPONSOR: Champaign County JDC

TRAINING NOTES: Working with special needs kids

02/11/2016 THROUGH 02/11/2016 MENTAL HEALTH FIRST AID FOR PUBLIC SAFETY

TRAINING DESC: This is an evidence-based, national program designed to focus on the unique experiences and needs of law enforcement, corrections, and public safety audiences. The curriculum will explain how disorders impact an individual in crisis and will help participants identify a plan of action. The instruction will give public safety professionals more options to help them de-escalate incidents so they can respond to mental health calls appropriately without compromising safety. Topics covered include but are not limited to: risk factors and warning signs of mental illness; the need for rapid recognition of the situation; the impact of mental health and substance use disorders; 5-step action plan to assess a situation and provide assistance; identifying local resources and how to obtain help; de-escalation techniques; how police inadvertently escalate and destabilize the person; defining officer roles and responsibilities; and providing understanding and reducing stigma.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 6.50 AOIC AP

LOCATION OF TRAINING: CPD  
CHAMPAIGN, IL 61821-0000

TRAINING SPONSOR: Illinois Law Enforcement Training and Standards Board.

TRAINING NOTES:

02/01/2016 THROUGH 02/01/2016 RESTRAINT CHAIR REFRESHER

TRAINING DESC: Officers were instructed on how to properly  
secure individuals in the restraint chair.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: .50 AOIC AP

LOCATION OF TRAINING: JDC  
JDC

TRAINING NOTES: Watched the restraint chair video

**01/23/2016 THROUGH 04/05/2016 ESSENTIAL LEARNING ONLINE TRAINING**

TRAINING DESC: Essential Learning powered by Relias Learning

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 13.00 AOIC AP

LOCATION OF TRAINING: ONLINE  
ONLINE

TRAINING SPONSOR: Essential Learning powered by Relias Learning

TRAINING NOTES: Trainings in Relias: Report Writing in Corrections; two staff led trainings on officer safety instructions; one staff led Handle with Care instruction training; and 7.25hrs of Officer Safety Physical Intervention Techniques including Handle with Care PRT (led by certified JDC instructor)

**01/22/2016 THROUGH 01/22/2016 JDC INTAKE TRAINING**

TRAINING DESC: Training facilitated by JDC Managers

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: .75 AOIC AP

LOCATION OF TRAINING: JDC  
JDC

TRAINING SPONSOR: JDC

TRAINING NOTES: Intake scoring instrument refresher training including topics like looking up police contacts and station adjustments in ARMS and NWS, looking up court involvement in JANO, determining probation points, and talking about the difference between JCAI and station adjustments.

**01/05/2016 THROUGH 01/05/2016 JDC INTAKE TRAINING**

TRAINING DESC: Training facilitated by JDC Managers

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: .50 AOIC AP

LOCATION OF TRAINING: JDC  
JDC

TRAINING SPONSOR: JDC

TRAINING NOTES: Training consisted of looking at JANO and picking out information needed for the court involvement section of a detention report. Multiple examples were looked at where the needed information was highlighted.

2016 SUBTOTAL OF HOURS: 43.00 SUBTO

TOTAL # OF HOURS: 43.00 TOTA



TRAINING START DATE: 01/01/2016 TRAINING END DATE: 12/31/2016

JOB MANDATED TRAINING? (Y/N): N  
AOIC APPROVED TRAINING? (Y/N): N  
IPCSA CONFERENCE TRAINING? (Y/N): N

EMPLOYEE NAME: JENNA EATON

START DATE: 00/00/0000

**06/05/2016 THROUGH 06/05/2016 JDC STAFF MEETING/TRAINING**

TRAINING DESC: Covering policies and procedures of the facility.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.25 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD.  
URBANA, IL 61802-0000

TRAINING SPONSOR: JDC

TRAINING NOTES: Overlapping shift meeting with A1/B1 shifts that discusses some upcoming changes to the behavior management system, the restorative justice programming is being done, and the summer schedule.

**05/16/2016 THROUGH 05/20/2016 DETENTION OFFICER BASIC TRAINING**

JOB MANDATED? (Y/N): Y IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 40.00 AOIC AP

LOCATION OF TRAINING: HELD AT CHAMPAIGN COUNTY  
JDC  
URBANA, IL

TRAINING SPONSOR: AOIC

TRAINING NOTES:

**02/13/2016 THROUGH 02/13/2016 VERBAL JUDO**

TRAINING DESC:

JOB MANDATED? (Y/N): Y IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.50 AOIC AP

LOCATION OF TRAINING: YOU TUBE VIDEO  
DANVILLE, IL

TRAINING SPONSOR: East Central Illinois Police Training Project

TRAINING NOTES:

**02/11/2016 THROUGH 02/11/2016 MENTAL HEALTH FIRST AID FOR PUBLIC SAFETY**

**TRAINING DESC:** This is an evidence-based, national program designed to focus on the unique experiences and needs of law enforcement, corrections, and public safety audiences. The curriculum will explain how disorders impact an individual in crisis and will help participants identify a plan of action. The instruction will give public safety professionals more options to help them de-escalate incidents so they can respond to mental health calls appropriately without compromising safety. Topics covered include but are not limited to: risk factors and warning signs of mental illness; the need for rapid recognition of the situation; the impact of mental health and substance use disorders; 5-step action plan to assess a situation and provide assistance; identifying local resources and how to obtain help; de-escalation techniques; how police inadvertently escalate and destabilize the person; defining officer roles and responsibilities; and providing understanding and reducing stigma.

**JOB MANDATED? (Y/N):** N      **IPCSA CONFERENCE TRAINING? (Y/N):** N      **# OF HOURS:** 6.50      **AOIC AP**  
**LOCATION OF TRAINING:** CPD  
 CHAMPAIGN, IL 61821-0000  
**TRAINING SPONSOR:** Illinois Law Enforcement Training and Standards Board.  
**TRAINING NOTES:**

**01/28/2016 THROUGH 05/24/2016 ESSENTIAL LEARNING ONLINE TRAINING**

**TRAINING DESC:** Essential Learning powered by Relias Learning

**JOB MANDATED? (Y/N):** N      **IPCSA CONFERENCE TRAINING? (Y/N):** N      **# OF HOURS:** 34.50      **AOIC AP**  
**LOCATION OF TRAINING:** ONLINE  
 ONLINE  
**TRAINING SPONSOR:** Essential Learning powered by Relias Learning  
**TRAINING NOTES:** Training titles and descriptions available on the Essential Learning website

**01/25/2016 THROUGH 01/25/2016 LESSONS FROM 18 YEARS OF COMMUNITY CONFERENCING/RESTORATIVE**

**TRAINING DESC:** Webinar regarding community conferencing and

restorative practices in Baltimore, MD

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.50 AOIC AP

LOCATION OF TRAINING: (WEBINAR)

BALTIMORE

TRAINING SPONSOR: Zehr Institute

TRAINING NOTES: Training completed ahead of Restorative Justice  
Community Conferencing training in Springfield.

2016 SUBTOTAL OF HOURS: 85.25 SUBTO

TOTAL # OF HOURS: 85.25 TOTA

TRAINING START DATE: 01/01/2016 TRAINING END DATE: 12/31/2016

JOB MANDATED TRAINING? (Y/N): N

AOIC APPROVED TRAINING? (Y/N): N

IPCSA CONFERENCE TRAINING? (Y/N): N

EMPLOYEE NAME: MARLA ELMORE

START DATE: 00/00/0000

**12/18/2016 THROUGH 12/18/2016 ESSENTIAL LEARNING ONLINE TRAINING**

TRAINING DESC: Essential Learning powered by Relias Learning

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.25 AOIC AP

LOCATION OF TRAINING: ONLINE

ONLINE

TRAINING SPONSOR: Essential Learning powered by Relias Learning

TRAINING NOTES: Training titles and descriptions available on the Essential Learning website

**08/12/2016 THROUGH 08/12/2016 THE ART OF WELLNESS: UNDERSTANDING SOCIAL & EMOTIONAL WELLNESS**

TRAINING DESC: Sponsored by Champaign-Ford County ROE #9 and the Ready Program.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 4.00 AOIC AP

LOCATION OF TRAINING: IHOTEL

1900 S. FIRST ST.  
CHAMPAIGN, IL 61820-0000

TRAINING SPONSOR: Sponsored by Champaign-Ford County ROE #9 and the Ready Program.

TRAINING NOTES: Keynote Speaker: Kevin Hines: Cracked not Broken. As a suicide attempt survivor, Kevin shares his story of hope and celebration of life. The focus of his story is on resilience and recovery. Panel of Experts included: Dr. Chris Menard serving as the Associate Director of Psychological Services Center of Psychology at the University of Illinois. Lauren Breen: Learn to Fly As a suicide loss survivor, Lauren is one of the leaders of Suicide Prevention Australian's Lived Experience Network. Joe Williams: The Enemy Within. The Enemy Within Project shows a raw and honest side of Joe Williams, the boxer, former NRL player,

father and fiancée. Joe delves into the private pain, and dealings with depression that drove him to the very brink.

**06/09/2016 THROUGH 06/09/2016 ESSENTIAL LEARNING ONLINE TRAINING**

TRAINING DESC: Essential Learning powered by Relias Learning  
 JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 5.50 AOIC AP  
 LOCATION OF TRAINING: ONLINE  
 ONLINE  
 TRAINING SPONSOR: Essential Learning powered by Relias Learning  
 TRAINING NOTES: Training titles and descriptions available on the Essential Learning website

**03/04/2016 THROUGH 05/24/2016 ESSENTIAL LEARNING ONLINE TRAINING**

TRAINING DESC: Essential Learning powered by Relias Learning  
 JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 22.75 AOIC AP  
 LOCATION OF TRAINING: ONLINE  
 ONLINE  
 TRAINING SPONSOR: Essential Learning powered by Relias Learning  
 TRAINING NOTES: Training titles and descriptions available on the Essential Learning website

**02/14/2016 THROUGH 02/14/2016 CHAMPAIGN COUNTY ADA TRAINING EMPLOYMENT**

TRAINING DESC: 1.5 hour course on the Americans With Disabilities Act for Supervisors.  
 JOB MANDATED? (Y/N): Y IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.50 AOIC AP  
 LOCATION OF TRAINING: BROOKENS ADMINISTRATIVE CENTER  
 1776 E. WASHINGTON  
 URBANA, IL 61802-0000  
 TRAINING SPONSOR: Champaign County  
 TRAINING NOTES: Required training as part of Champaign County's settlement agreement with the Department of Justice. Topics included: compliance with EEOC regulations, Champaign County's Reasonable Accommodation Policy, avoiding discrimination in hiring/employment practices, selection criteria that is job-related and consistent with business necessity, reasonable accommodations for applicants and employees, medical exams and medical

records confidentiality, FMLA and ADA.

02/11/2016 THROUGH 02/11/2016 MENTAL HEALTH FIRST AID FOR PUBLIC SAFETY

TRAINING DESC: This is an evidence-based, national program designed to focus on the unique experiences and needs of law enforcement, corrections, and public safety audiences. The curriculum will explain how disorders impact an individual in crisis and will help participants identify a plan of action. The instruction will give public safety professionals more options to help them de-escalate incidents so they can respond to mental health calls appropriately without compromising safety. Topics covered include but are not limited to: risk factors and warning signs of mental illness; the need for rapid recognition of the situation; the impact of mental health and substance use disorders; 5-step action plan to assess a situation and provide assistance; identifying local resources and how to obtain help; de-escalation techniques; how police inadvertently escalate and destabilize the person; defining officer roles and responsibilities; and providing understanding and reducing stigma.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 6.50 AOIC AP

LOCATION OF TRAINING: CPD  
CHAMPAIGN, IL 61821-0000

TRAINING SPONSOR: Illinois Law Enforcement Training and Standards Board.

TRAINING NOTES:

2016 SUBTOTAL OF HOURS: 41.50 SUBTO

TOTAL # OF HOURS: 41.50 TOTA

TRAINING START DATE: 01/01/2016 TRAINING END DATE: 12/31/2016

JOB MANDATED TRAINING? (Y/N): N  
 AOIC APPROVED TRAINING? (Y/N): N  
 IPCSA CONFERENCE TRAINING? (Y/N): N

EMPLOYEE NAME: THOMAS FOSTER

START DATE: 06/01/1993

09/28/2016 THROUGH 09/28/2016 ALTERED STATES;MARIJUANA, THE BRAIN AND LEGALIZATION.

TRAINING DESC: Altered States. Marijuana, the brain and  
 legalization.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP

LOCATION OF TRAINING: GATEWAY WEBINAR  
 GATEWAY WEBINAR

TRAINING SPONSOR: Gateway Foundation Webinar4.

09/26/2016 THROUGH 09/26/2016 ELECTRONIC MONITORING A REASSESSMENT

TRAINING DESC: Electronic Monitoring a Reassessment.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP

LOCATION OF TRAINING: WEBINAR  
 WEBINAR, IL

TRAINING SPONSOR: National Juvenile Justice Network.

TRAINING NOTES: Kate Weisburd, Director, Youth Defender Clinic  
 Josh, Advocate, Anti-Recidivism Coalition.  
 Able, Advocate, Anti-Recidivism Coalition.

08/12/2016 THROUGH 08/12/2016 THE ART OF WELLNESS:UNDERSTANDING SOCIAL&amp;EMOTIONAL WELLNESS

TRAINING DESC: Sponsored by Champaign-Ford County ROE #9  
 and the Ready Program.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 4.00 AOIC AP

LOCATION OF TRAINING: IHOTEL  
 1900 S. FIRST ST.  
 CHAMPAIGN, IL 61820-0000

TRAINING SPONSOR: Sponsored by Champaign-Ford County ROE #9  
 and the Ready Program.

TRAINING NOTES: Keynote Speaker: Kevin Hines: Cracked not  
 Broken. As a suicide attempt survivor, Kevin  
 shares his story of hope and celebration of  
 life. The focus of his story is on resilience

and recovery. Panel of Experts included:  
Dr. Chris Menard serving as the Associate  
Director of Psychological Services Center of  
Psychology at the University of Illinois.  
Lauren Breen: Learn to Fly As a suicide loss  
survivor, Lauren is one of the leaders of  
Suicide Prevention Australian's Lived Experience  
Network. Joe Williams: The Enemy Within. The  
Enemy Within Project shows a raw and honest side  
of Joe Williams, the boxer, former NRL player,  
father and fiance. Joe delves into the private  
pain, and dealings with depression that drove  
him to the very brink.

05/25/2016 THROUGH 05/25/2016 BREACH POINT COUNSULTING

TRAINING DESC: Breach Point Personal Consulting

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 8.00 AOIC AP

LOCATION OF TRAINING: ILEAS

URBANA, IL 61801-0000

TRAINING SPONSOR: East Central Illinois Police Training Project

TRAINING NOTES: Chief Kent Williams Bartlett Police Department

05/17/2016 THROUGH 05/17/2016 DCFS MANDATED REPORTER TRAINING

JOB MANDATED? (Y/N): Y IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 2.00 AOIC AP

LOCATION OF TRAINING: ON LINE TRAINING

ON LINE TRAINING

02/02/2016 THROUGH 02/03/2016 ICJ RULES TRAINING - PART 1

TRAINING DESC: Training on interstate compact for juveniles

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 4.00 AOIC AP

LOCATION OF TRAINING: ONLINE

ONLINE

TRAINING SPONSOR: Interstate Commission on Juveniles (ICJ)

(<http://www.juvenilecompact.org>)

TRAINING NOTES: ICJ Rules Training.

2016 SUBTOTAL OF HOURS: 20.00 SUBTO

TOTAL # OF HOURS: 20.00 TOTA



TRAINING START DATE: 01/01/2016 TRAINING END DATE: 12/31/2016

JOB MANDATED TRAINING? (Y/N): N  
AOIC APPROVED TRAINING? (Y/N): N  
IPCSA CONFERENCE TRAINING? (Y/N): N

EMPLOYEE NAME: ANTWAN FUNCHES

*RESIGNED 12/21/2016*

START DATE: 00/00/0000

08/12/2016 THROUGH 08/12/2016 THE ART OF WELLNESS: UNDERSTANDING SOCIAL & EMOTIONAL WELLNESS

TRAINING DESC: Sponsored by Champaign-Ford County ROE #9 and the Ready Program.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 4.00 AOIC AP

LOCATION OF TRAINING: IHOTEL  
1900 S. FIRST ST.  
CHAMPAIGN, IL 61820-0000

TRAINING SPONSOR: Sponsored by Champaign-Ford County ROE #9 and the Ready Program.

TRAINING NOTES: Keynote Speaker: Kevin Hines: Cracked not Broken. As a suicide attempt survivor, Kevin shares his story of hope and celebration of life. The focus of his story is on resilience and recovery. Panel of Experts included: Dr. Chris Menard serving as the Associate Director of Psychological Services Center of Psychology at the University of Illinois. Lauren Breen: Learn to Fly As a suicide loss survivor, Lauren is one of the leaders of Suicide Prevention Australian's Lived Experience Network. Joe Williams: The Enemy Within. The Enemy Within Project shows a raw and honest side of Joe Williams, the boxer, former NRL player, father and fiance. Joe delves into the private pain, and dealings with depression that drove him to the very brink.

06/05/2016 THROUGH 06/05/2016 JDC STAFF MEETING/TRAINING

TRAINING DESC: Covering policies and procedures of the facility.

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.25 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD.

URBANA, IL 61802-0000

TRAINING SPONSOR: JDC

TRAINING NOTES: Overlapping shift meeting with A1/B1 shifts that discusses some upcoming changes to the behavior management system, the restorative justice programming is being done, and the summer schedule.

**04/30/2016 THROUGH 04/30/2016 JDC STAFF TRAINING**

TRAINING DESC: Training coordinated by JDC supervisors & led by either supervisors or staff members

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD  
URBANA, IL 61802-0000

TRAINING SPONSOR: Champaign County JDC

TRAINING NOTES: Suicide Prevention

**04/16/2016 THROUGH 04/16/2016 JDC STAFF TRAINING**

TRAINING DESC: Training coordinated by JDC supervisors & led by either supervisors or staff members

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD  
URBANA, IL 61802-0000

TRAINING SPONSOR: Champaign County JDC

TRAINING NOTES: Behavior Management

**04/02/2016 THROUGH 04/02/2016 JDC STAFF TRAINING**

TRAINING DESC: Training coordinated by JDC supervisors & led by either supervisors or staff members

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP

LOCATION OF TRAINING: 400 S. ART BARTELL RD  
URBANA, IL 61802-0000

TRAINING SPONSOR: Champaign County JDC

TRAINING NOTES: Restorative Justice and the growth mindset

**03/19/2016 THROUGH 03/19/2016 JDC STAFF TRAINING**

TRAINING DESC: Training coordinated by JDC supervisors & led by either supervisors or staff members

JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 1.00 AOIC AP  
 LOCATION OF TRAINING: 400 S. ART BARTELL RD  
 URBANA, IL 61802-0000  
 TRAINING SPONSOR: Champaign County JDC  
 TRAINING NOTES: Working with special needs kids

01/09/2016 THROUGH 05/24/2016 ESSENTIAL LEARNING ONLINE TRAINING

TRAINING DESC: Essential Learning powered by Relias Learning  
 JOB MANDATED? (Y/N): N IPCSA CONFERENCE TRAINING? (Y/N): N # OF HOURS: 18.75 AOIC AP  
 LOCATION OF TRAINING: ONLINE  
 ONLINE  
 TRAINING SPONSOR: Essential Learning powered by Relias Learning  
 TRAINING NOTES: Training titles and descriptions available on  
 the Essential Learning website

2016 SUBTOTAL OF HOURS: 28.00 SUBTO

TOTAL # OF HOURS: 28.00 TOTA