



**CHAMPAIGN COUNTY  
DEVELOPMENTAL  
DISABILITIES BOARD**  
**CHAMPAIGN COUNTY  
MENTAL HEALTH BOARD**

## **Champaign County Mental Health Board (CCMHB) Meeting Agenda Wednesday, November 20, 2024, 5:45PM**

*This meeting will be held in person at the*

*Shields-Carter Room of the Brookens Administrative Building, 1776 East Washington Street, Urbana, IL 61802*

*Members of the public may attend in person or watch the meeting live through this link:*

<https://uso2web.zoom.us/j/81393675682> Meeting ID: 813 9367 5682

- I. Call to order**
- II. Roll call**
- III. Approval of Agenda\***
- IV. CCMHB and DDB Schedules, updated MHB Timeline (pages 3-7) No action needed.**
- V. CCMHB Acronyms and Glossary (pages 8-19) No action needed.**
- VI. Public Participation/Agency Input** *All are welcome to attend the Board's meeting to observe and to offer thoughts during this time. The Chair may limit public participation to 5 minutes per person and/or 20 minutes total.*
- VII. Chairperson's Comments – Molly McLay**
- VIII. Executive Director's Comments – Lynn Canfield**
- IX. Approval of CCMHB Board Meeting Minutes (pages 20-25)\***  
*Minutes from the 10/16/24 study session and 10/23/24 meeting are included for approval. Action is requested.*
- X. Vendor Invoice Lists (pages 26-37)\***  
*Action is requested to accept the "Vendor Invoice Lists" and place them on file. For information are Additional Details for these expenditures.*
- XI. Staff Reports (pages 38-56)**  
*Included for information only are reports from Kim Bowdry, Leon Bryson, Stephanie Howard-Gallo, Shandra Summerville, and Chris Wilson.*
- XII. New Business**
  - a) **PY2026 Application Review Process (pages 57–61)**  
*For information only the packet includes a briefing memorandum on the process for reviewing applications for funding, with a sample review checklist.*
  - b) **Executive Director Contract\***  
*The Officers of the CCDDDB and CCMHB have completed the Executive Director's performance evaluation and negotiated a contract to retain the Director from January 1, 2025 through December 31, 2026. On October 23, 2024 the CCDDDB approved offering this contract, pending similar approval by the CCMHB. Action is requested "to authorize the CCMHB President to execute the negotiated employment agreement."*
- XIII. Old Business**

- a) **Revised Draft Budgets for Fiscal Year 2025** (pages 62–70)\*  
*A Decision Memorandum requests approval of REVISED draft 2025 CCMHB and I/DD Special Initiatives Fund budgets. Additional information is included.*
- b) **CCMHB Strategic Plan with Objectives for 2025** (pages 71–84)\*  
*A decision memorandum seeks board approval of the attached CCMHB Strategic Plan with DRAFT Objectives for Fiscal Year 2025. Action is requested.*
- c) **CCMHB PY26 Funding Priorities** (pages 85–100)\*  
*A decision memorandum presents CCMHB funding priorities and decision support criteria for Program Year 2026. Action is requested.*
- d) **Evaluation Capacity Building Project Update**  
*An oral update will be provided by representatives from the Evaluation Team.*
- e) **disAbility Resource Expo Update**  
*An oral update will be provided on the October 26, 2024 event.*
- f) **PY2025 Q1 Funded Program Service Reports** (pages 101–147)  
*For information only are PY25 First Quarter Service Activity Reports from funded agency programs.*

**XIV. Public Participation/Agency Input**

*The Chair reserves the authority to limit individual participation to 5 minutes and/or total time to 20 minutes.*

**XV. Board to Board Reports** (page 148)

**XVI. County Board Input**

**XVII. Champaign County Developmental Disabilities Board Input**

**XVIII. Board Announcements and Input**

**XIX. Adjournment**

*\* Board action is requested.*

*For accessible documents or assistance with any portion of this packet, please [contact us](mailto:leon@ccmhb.org) (leon@ccmhb.org).*