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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY  
(CCDDB) MEETING**

*Minutes November 19, 2025*

*This meeting was held at the Scott Bennett Administrative Center  
102 E. Main St., Urbana, IL 61802  
and with remote access via Zoom.*

**9:00 a.m.**

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**MEMBERS PRESENT:** Kim Fisher, Vicki Niswander, Susan Fowler, Anne Robin, Neil Sharma

**STAFF PRESENT:** Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, Shandra Summerville, Chris Wilson

**OTHERS PRESENT:** Kelli Martin, AJ Zwettler, Heather Levingston, Sarah Perry, Patty Walters, Jamie Olsen, DSC; Hannah Sheets, Becca Obuchowski, Community Choices; Paula Vanier, Mel Liong, Eric Enger, PACE; Jacinda Dariotis, Family Resiliency Center UIUC; Angela Yost, Jessica Heckenmueller, Lisa Benson, CCRPC; Brenda Eakins, GROW in Illinois; Annie Bruno, Arc of Illinois.

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**CALL TO ORDER:**

Ms. Niswander called the meeting to order at 9:02 a.m.

**ROLL CALL:**

Roll call was taken, and a quorum was present.

**APPROVAL OF AGENDA:**

An agenda was approved.

**CCDDB and CCMHB SCHEDULES/TIMELINES:**

Draft CCDDB and CCMHB meeting schedules and CCDDB allocation timeline are posted online and linked in the agenda.

## **ACRONYMS and GLOSSARY:**

A list of commonly used acronyms was posted publicly and linked in the agenda.

## **CITIZEN INPUT/PUBLIC PARTICIPATION:**

None.

## **PRESIDENT’S COMMENTS:**

Ms. Niswander announced that this will be her last meeting and expressed gratitude for the dedication of all present. She encouraged the Board to continue to support Engage Illinois.

## **EXECUTIVE DIRECTOR’S COMMENTS:**

Director Canfield reviewed agenda items.

## **APPROVAL OF MINUTES:**

Minutes from the 10/22/25 meeting and 10/29/25 study session were included in the packet.

**MOTION: Dr. Fisher moved to approve the 10/22/25 board meeting and 10/29/25 study session minutes. Dr. Sharma seconded the motion. A voice vote was taken and the motion passed.**

## **VENDOR INVOICE LIST:**

The Vendor Invoice List was included in the Board packet.

**MOTION: Dr. Robin moved to approve the Vendor Invoice List as presented. Dr. Sharma seconded the motion. A voice vote was taken and the motion passed unanimously.**

## **STAFF REPORTS:**

Staff reports were included in the packet for review.

## **NEW BUSINESS:**

### **Changes in Eligibility Determination:**

Representatives Heather Levingston and Annie Bruno discussed determination of eligibility for PUNS, state funded services, and CCDDB funded services.

## **OLD BUSINESS:**

### **Input from Stakeholders:**

Communications with stakeholders which were used to revise initial drafts of the new Three-Year Plan and Funding Priorities were included in the board packet.

### **CCDDB Three Year Plan with One-Year Objectives:**

A decision memorandum was included in the packet and requested board approval of the DRAFT CCDDB Three Year Plan for 2026-2028 with Objectives and Tactics for 2026.

**MOTION: Dr. Fowler moved to accept the CCDDB Three Year Plan with One-Year Objectives and Tactics for 2026. Dr. Fisher seconded. A voice vote was taken and the motion passed.**

### **CCDDB PY2027 Funding Priorities:**

A decision memorandum presented CCDDB funding priorities and decision support criteria for Program Year 2027.

**MOTION: Dr. Fowler moved to approve the CCDDB funding priorities and decision support criteria for Program Year 2027. Dr. Fisher seconded the motion. A voice vote was taken and the motion passed unanimously.**

### **CCDDB Requirements and Guidelines for Allocation of Funds:**

A decision memorandum requested board approval of the DRAFT Revised CCDDB Requirements and Guidelines for Allocation of Funds.

**MOTION: Dr. Fowler moved to approve the draft revised CCDDB Requirements and Guidelines for Allocation of Funds. Ms. Niswander seconded. A voice was taken and the motion passed unanimously.**

### **Input from People with I/DD;**

None.

### **Resolution #1 in Response to Emerging Threats;**

In response to threats to the safety and stability of people with I/DD and others, a draft resolution was presented for board consideration and action.

**MOTION: Dr. Fowler moved to approve the Resolution in Response to Emerging Threats as presented. Ms. Niswander seconded the motion. A voice vote was taken and the motion was approved.**

### **Engage Illinois**

An oral update was provided.

**Evaluation Capacity Building Project Update**

An oral update was provided. See resources developed by the team at <https://www.familyresiliency.illinois.edu/resources/microlearning-videos>.

**disAbility Resource Expo Update:**

See <https://disabilityresourceexpo.org>

**PY2025 I/DD Utilization and Outcome Summaries:**

For information is a report summarizing results of I/DD programs funded in PY25. This report was presented to the Board in October and posted online.

**First Quarter PY2026 Funded Program Service Reports:**

First quarter reports for I/DD programs funded in PY2026 were included in the packet.

**First Quarter PY2026 Funded Program Claims Data:**

Claims data for select I/DD programs funded in PY2026 was included in the packet.

**SUCSESSES AND AGENCY INFORMATION:**

Success and agency information was provided by Becca Obuchowski from Community Choices; Angela Yost from RPC; AJ Zwettler from DSC; Annie Bruno from Arc of Illinois; and Paula Vanier from PACE.

**COUNTY BOARD INPUT:**

None.

**CCMHB INPUT:**

The CCDDDB will meet later in the day with similar agenda items.

**BOARD ANNOUNCEMENTS AND INPUT:**

The CCDDDB will not meet in December.

**ADJOURNMENT:**

The meeting adjourned at 10:40 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo  
CCMHB/CCDDDB Compliance and Operations Coordinator

*\*Minutes approved by the CCDDDB on January 28, 2026.*