
**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB) MEETING**

Minutes November 20, 2024

*This meeting was held at the Brookens Administrative Center
1776 E. Washington St., Urbana, IL 61802
and with remote access via Zoom.*

9:00 a.m.

MEMBERS PRESENT: Vicki Niswander , Kim Fisher, Neil Sharma (remote), Susan Fowler, Anne Robin

STAFF PRESENT: Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, Shandra Summerville, Chris Wilson

OTHERS PRESENT: Annette Becherer, Kelli Martin, Jami Olsen, Laura Bennett, Danielle Matthews, Patty Walters, DSC; Becca Obuchowski, Hannah Sheets, Community Choices; Angela Yost, CCRPC; Jacinda Dariotis, UIUC; Mel Liong, Michelle Ingram, Paula Vanier, LaShunda Hall, PACE; Brenda Eakins, GROW; Annie Bruno, Arc of Illinois; Steven Beckett, Attorney (CUAN); Adrienne Shockey, The Autism Program UIUC

CALL TO ORDER:

Ms. Niswander called the meeting to order at 9:03 a.m. CCDDB member Dr. Neil Sharma requested to attend remotely due to employment obligations. In compliance with the CCDDB By-Laws a motion was requested by Ms. Niswander to allow his remote attendance.

MOTION: Dr. Fowler moved to allow remote attendance for Dr. Neil Sharma for this meeting due to employment obligations, as allowed in the CCDDB By-Laws . Dr. Robin seconded the motion. All CCDDB members voted aye and the motion passed.

ROLL CALL:

Roll call was taken, and a quorum was present.

APPROVAL OF AGENDA:

An agenda was approved.

CCDDB and CCMHB SCHEDULES/TIMELINES:

Updated copies of CCDDB and CCMHB meeting schedules and CCDDB allocation timeline were posted.

ACRONYMS and GLOSSARY:

A list of commonly used acronyms was posted.

CITIZEN INPUT/PUBLIC PARTICIPATION:

None.

PRESIDENT’S COMMENTS:

Dr. Sharma was introduced to the CCDDB.

EXECUTIVE DIRECTOR’S COMMENTS:

None.

APPROVAL OF MINUTES:

Minutes from the 10/23/24 meeting were included in the packet.

MOTION: Dr. Robin moved to approve the 10/23/24 board meeting minutes as presented. Dr. Fisher seconded the motion. A voice vote was taken and the motion passed.

VENDOR INVOICE LIST:

The Vendor Invoice List was included in the Board packet.

MOTION: Dr. Robin moved to approve the Vendor Invoice List as presented. Ms. Niswander seconded the motion. A voice vote was taken and the motion passed unanimously.

STAFF REPORTS:

Reports from Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, Shandra Summerville, and Chris Wilson were included in the packet. Kim Bowdry provided a verbal update on PUNS.

NEW BUSINESS:

Response to Potential Threats:

Dr. Fisher requested a monthly discussion of vulnerable community members who may no longer receive federal benefits in the future. This will be an ongoing agenda item as the new presidential administration is placed.

Agency Request for Extensions:

CU Autism Network (CUAN) submitted a written request for extension of application revisions and reporting deadlines. A decision memorandum provided background information. Attorney Steven Beckett was present to represent the agency. There was extensive CCDDDB discussion on staff time already spent on attempting to assist CUAN. It was decided that Director Canfield should be the only contact for CUAN/Mr. Beckett, should an extension be approved.

MOTION: Dr. Fisher moved to deny CU Autism Network's request for additional support and time to complete all required reports and budget revisions and to affirm that all payments received on PY2024 contracts should be returned. There was no second to the motion.

MOTION: Ms. Niswander moved to allow CU Autism Network until 4:30 p.m. on January 8, 2025 to meet PY2024 contract requirements related to the first six months of the two PY2024 contracts. Dr. Fowler seconded the motion. A roll call vote was taken and the motion passed unanimously.

MOTION: Ms. Niswander moved to approve contract amendments to lower the CU Autism Network PY2024 contract maximums to the amounts already paid out, to allow for reporting on only the first six months of PY2024, including the CLC mid-year progress report and year-end Performance Outcome Reports. Dr. Robin seconded the motion. A roll call vote was taken and the motion passed unanimously.

OLD BUSINESS:

CCDDDB Strategic Plan with Objectives for 2025:

A decision memorandum and a draft CCDDDB Strategic Plan with DRAFT Objectives for Fiscal Year 2025 was included in the Board packet.

MOTION: Dr. Fisher moved to approve the submitted draft Strategic Plan for Fiscal Years 2022-2025 with Fiscal Year 2025

Objectives. Dr. Robin seconded the motion. A roll call vote was taken and the motion passed unanimously.

CCDDB PY26 Funding Priorities:

A decision memorandum along with CCDDB funding priorities and decision support criteria for Program Year 2026 was included in the Board packet.

MOTION: Ms. Niswander moved to approve the CCDDB Program Year 2026 Allocation Priorities and Decision Support Criteria as described in the memorandum. Dr. Fisher seconded the motion. A voice vote was taken and the motion was unanimously approved.

Engage Illinois:

A summary of recent activities was included in the Board packet. Ms. Niswander provided additional information.

Evaluation Capacity Building Project Update:

An oral update was provided by Jacinda Doritos from the Evaluation Team.

disAbility Resource Expo Update:

Kim Bowdry and Shandra Summerville provided an oral update regarding the October 26, 2024 event.

PY2025 Q1 DD Program Service Reports:

For information PY25 First Quarter Service Activity Reports from funded agency programs were included in the packet for review.

PY2025 Q1 Program Claims Data:

Charts showing PY25 First Quarter service claims data were included in the Board packet for review.

SUCSESSES AND AGENCY INFORMATION:

Updates were provided by LaShunda Hall from PACE; Patty Walters and Annette Becherer from DSC; Becca Obuchowski from Community Choices (CC); and Annie Bruno from the Arc of Illinois.

COUNTY BOARD

Leah Taylor announced this would be her last meeting as a Champaign County Board representative and thanked Board members and staff for their work.

CCMHB INPUT:

The CCMHB will meet this evening.

BOARD ANNOUNCEMENTS AND INPUT:

CCDDB members decided to cancel the December 2024 Board meeting.

ADJOURNMENT:

The meeting adjourned at 10:12 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo,
CCMHB/CCDDB Operations and Compliance Specialist

**Minutes are in draft form and subject to CCDDB approval.*