
**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB) MEETING**

Minutes September 18, 2024

*This meeting was held at the Brookens Administrative Center
1776 E. Washington St., Urbana, IL 61802
and with remote access via Zoom.*

9:00 a.m.

MEMBERS PRESENT: Kim Fisher, Vicki Niswander, Anne Robin, Georgiana Schuster, Susan Fowler. Anne Robin

STAFF PRESENT: Kim Bowdry, Leon Bryson, Lynn Canfield, Shandra Summerville, Chris Wilson

OTHERS PRESENT: Kelli Martin, Annette Becherer, Heather Levingston, Jami Olsen, Sarah Perry, Danielle Matthews, Patty Walters, DSC; Becca Obuchowski, Hannah Sheets, Community Choices; Angela Yost, Jessica McCann, Lisa Benson, CCRPC; Brenda Eakins, GROW in Illinois; Jacinda Dariotis, UIUC; Paula Vanier, LaShunda Hall, PACE; Annie Bruno, The Arc of Illinois

CALL TO ORDER:

Ms. Niswander called the meeting to order at 9:06 a.m.

ROLL CALL:

Roll call was taken, and a quorum was present.

APPROVAL OF AGENDA:

A revised agenda was approved.

CCDDB and CCMHB SCHEDULES/TIMELINES:

Updated copies of CCDDB and CCMHB meeting schedules and CCDDB allocation timeline were included in the packet.

ACRONYMS and GLOSSARY:

A list of commonly used acronyms was included for information.

CITIZEN INPUT/PUBLIC PARTICIPATION:

None.

PRESIDENT’S COMMENTS:

Ms. Niswander thanked staff for their work.

EXECUTIVE DIRECTOR’S COMMENTS:

Ms. Canfield commented on year-end data from the agencies. She thanked Ms. Georgiana Schuster for her service to the CCDDDB.

APPROVAL OF MINUTES:

Minutes from the 7/17/2024 and 7/31/2024 board meetings were included in the packet.

MOTION: Dr. Robin moved to approve the 7/17/24 board meeting minutes as presented. Ms. Niswander seconded the motion. A voice vote was taken and the motion passed.

MOTION: Dr. Fowler moved to approve the 7/31/24 board meeting minutes as presented. Dr. Robin seconded the motion. A voice vote was taken and the motion passed.

VENDOR INVOICE LIST:

The Vendor Invoice List was included in the Board packet.

MOTION: Dr. Robin moved to approve the Vendor Invoice List as presented. Ms. Schuster seconded the motion. A voice vote was taken and the motion passed unanimously.

STAFF REPORTS:

Reports from Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, and Chris Wilson were included in the packet. Chris Wilson provided further explanation of his financial report.

NEW BUSINESS:

Draft Strategic Plan for 2025:

A briefing memorandum with an overview of proposed revisions and a draft of the CCDDDB Strategic Plan with Objectives for FY25 was included in the packet for review. Board members discussed the document at length. The final document will be brought back to the Board for action at a future meeting.

Draft Funding Priorities for 2026:

Draft CCDDDB funding priorities and decision support criteria for PY26 was included in the Board packet for review. Board members discussed the document at length. The final document will be brought back to the Board for action at a future meeting.

OLD BUSINESS:

Engage Illinois:

Ms. Niswander provided a verbal update on the statewide redesign effort.

Evaluation Capacity Building Project:

Representatives from the team provided an update.

Expo Update:

Promotional materials for the 2024 Expo were included in the Board packet. Kim Bowdry provided a verbal update on the event.

PY24 Fourth Quarter Reports and Data:

Fourth Quarter Reports were included in the packet for information only.

PY24 Fourth Quarter Claims Data:

Fourth Quarter Claims Data Reports were included in the packet for information only.

SUCSESSES AND AGENCY INFORMATION:

Updates were provided by Paula Vanier and LaShunda Hall from PACE; Sarah Perry from DSC; and Becca Obuchowski from Community Choices.

COUNTY BOARD INPUT:

None.

CCMHB INPUT:

The CCMHB will meet this evening.

BOARD ANNOUNCEMENTS AND INPUT:

None.

CLOSED SESSION:

Dr. Robin excused herself from the Closed Session.

MOTION: At 10.11 a.m. Ms. Niswander moved to enter closed session to review status of minutes from prior closed session meetings. Dr. Fisher seconded the motion. A roll call vote was taken and the motion passed unanimously.

Board members entered into open session at 10:20 a.m. with a roll call vote.

MOTION: Ms. Niswander moved to accept the February 19, 2020, February 26, 2020, July 21, 2021, and February 23,2022 closed session minutes as presented, to continue maintaining them as closed, and to destroy the recording on the July 21, 2021 meeting. Ms. Schuster seconded the motion. A roll call vote was taken and the motion passed.

ADJOURNMENT:

The meeting adjourned at 10:21 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo,
CCMHB/CCDDB Operations and Compliance Specialist

**Minutes approved by the CCDDB on October 23, 2024.*