



CHAMPAIGN COUNTY MENTAL HEALTH BOARD

CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

*PLEASE REMEMBER this meeting is being audio recorded.
Speak clearly into the microphone during the meeting.*

Champaign County Developmental Disabilities Board (CCDDDB) AGENDA

Wednesday, July 22, 2015

Brookens Administrative Building, Lyle Shields Room
1776 E. Washington St., Urbana, IL 61802

6:00 PM

(Members of the Champaign County Mental Health Board are invited to sit in as special guests)

1. Call to Order – Ms. Sue Suter, President
2. Roll Call – Stephanie Howard-Gallo
3. Additions to Agenda
4. Citizen Input/Public Participation
5. CCMHB Input **(pages 3-6)**

Draft minutes of the 6/24/15 CCMHB meeting are included in the packet for information only.

6. Approval of CCDDDB Minutes **(pages 7-12)**

A. 6/24/15 Board Meeting*

Minutes are included in the packet. Board action is requested.

B. 7/10/15 Special Meeting* **(pages 13-15)**

Minutes are included in the packet. Board action is requested.

7. President's Comments – Ms. Sue Suter
8. Executive Director's Report – Peter Tracy
9. Staff Report – Lynn Canfield **(pages 16-22)**
10. Agency Information
11. Financial Report

A. Approval of Claims* **(page 23)**

Included in the Board packet. Action is requested.

12. New Business

A. Election of Officers*

B. 2015-2016 CCDDDB Meeting Schedule (**pages 24-26**)

Drafts of a meeting schedule (September 2015 - July 2016) and a schedule with subjects and FY17 allocation timeline and process are included for information only.

C. Integration Transition Successes

Representatives of funded programs will provide oral reports on successful transitions to community settings related to home, work, and connection.

13. Old Business

A. Update on Champaign County Employment First

Agency representatives will provide an on the FY16 collaboration between Developmental Services Center and Community Choices, Inc.

B. Intergovernmental Agreement with the CCMHB (**pages 27-31**)

A copy of the current IGA is included in the packet for discussion.

C. CCDDDB FY16 Budget* (**pages 32-33**)

A Decision Memo on the CCDDDB Fiscal Year 2016 Budget is included in the packet. Action is requested.

D. Disability Resource Expo

An update will be provided at the meeting.

14. Board Announcements (**page 34**)

15. Adjournment

16.

**Board action requested*

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**CHAMPAIGN COUNTY MENTAL HEALTH BOARD
BOARD MEETING**

Minutes—June 24, 2015

*Brookens Administrative Center
Lyle Shields Room
1776 E. Washington St
Urbana, IL*

DRAFT

4:30 p.m.

MEMBERS PRESENT: Astrid Berkson, Susan Fowler, Deloris Henry, Judi O'Connor, Julian Rappaport, Anne Robin

MEMBERS EXCUSED: Aillinn Dannave, Thom Moore, Deborah Townsend

STAFF PRESENT: Peter Tracy, Executive Director; Lynn Canfield, Nancy Crawford, Mark Driscoll, Stephanie Howard-Gallo, Tracy Parsons

OTHERS PRESENT: Sheila Ferguson, Community Elements (CE); Dale Morrissey, Patty Walters, Vicki Tolf, Danielle Matthews, Jennifer Carlson, Annette Becherer, Laura Bennett, Developmental Services Center (DSC); Gary Maxwell, Sam Shore, Patsi Petrie, Champaign County Board; Darlene Kloeppel, Regional Planning Commission (RPC); Deb Ruesch, Sue Suter, Phil Krein, Champaign County Developmental Disabilities Board (CCDDDB); Bruce Suardini, Prairie Center Health Systems (PCHS);

CALL TO ORDER:

Dr. Henry, Vice-President, called the meeting to order at 4:37 p.m.

ROLL CALL:

Roll call was taken and a quorum was present.

CITIZEN INPUT / PUBLIC PARTICIPATION:

None.

ADDITIONS TO AGENDA:

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None.

CCDDB INFORMATION:

Draft minutes from the 5/20/15 CCDDB meeting were included in the packet for information only.

APPROVAL OF MINUTES:

Minutes from the 5/20/15 Board meeting were included in the Board packet for approval.

MOTION: Ms. Berkson moved to approve the minutes from 5/20/15 as presented in the packet. Dr. Fowler seconded the motion. A voice vote was taken and the motion passed.

PRESIDENT'S COMMENTS:

None.

EXECUTIVE DIRECTOR'S COMMENTS:

None.

STAFF REPORTS:

Written staff reports from Mr. Driscoll, Mr. Parsons and Ms. Canfield were included in the Board packet.

BOARD TO BOARD:

Susan Fowler attended a Crisis Nursery (CN) Board meeting. Community Elements would like the Board to consider multi-year contracts.

AGENCY INFORMATION:

Ms. Darlene Kloeppe announced her retirement and introduced Ms. Lisa Benson as her replacement.

FINANCIAL INFORMATION:

A copy of the claims report was included in the Board packet.

MOTION: Ms. Berkson moved to accept the claims as presented. Dr. Fowler seconded the motion. A voice vote was taken and the motion passed unanimously.

DRAFT

NEW BUSINESS:

Stepping Up Initiative Resolution:

A resolution in support of reducing the number of people with mental illness in jails was included in the packet. Board members generally discussed the resolution and current steps being taken to address jail diversion for people with mental illness. Ms. O'Connor asked Mr. Tracy if a "stone and mortar" commitment had been made. Mr. Tracy clarified that it was within the realm of possibility that the CCMHB could borrow money for a facility; however, Board discussion and approval would be needed.

MOTION: Dr. Rappaport moved to support the Stepping Up Initiative Resolution. Dr. Robin seconded the motion. A voice vote was taken and the motion passed.

CCMHB FY 2016 Budget:

A Decision Memorandum on the Fiscal Year 2016 budget for the CCMHB and a draft budget was included in the Board packet. Mr. Tracy stated two ACCESS Initiative staff positions were included in the budget, as was previously approved by the CCMHB. Ms. O'Connor expressed that she needed more information regarding ACCESS Initiative, the work they do and the number of people served. Mr. Tracy provided background information on AI and reported this is the most evaluated program that we fund and it is audited extensively.

MOTION: Ms. Berkson moved to approve the budget document for County Fiscal Year 2016 for the Champaign County Mental Health Board as presented. Dr. Rappaport seconded the motion. The following members voted aye: Berkson, Fowler, Henry, Robin, and Rappaport. The following member voted nay: O'Connor. The motion passed.

Anti-Stigma Community Event:

A Decision Memorandum on sponsorship of an anti-stigma film at the Roger Ebert Film Festival was included in the Board packet.

MOTION: Dr. Fowler moved to approve up to \$17,355 as the CCMHB share, contingent on approval of \$12,645 by the CCDDDB, to sponsor an anti-stigma film and concurrent anti-stigma activities at the 2016 Roger Ebert's Film Festival. Ms. Berkson seconded the motion. A roll call vote was taken and the motion passed unanimously.

Emergency Allocation of Funding to Support the Urbana Summer Youth Employment Program:

A Decision Memorandum was included in the Board packet. Through our partnership with the Champaign County Community Coalition, the need for a summer youth employment program for youth living in Urbana was identified. The City of Champaign has an excellent summer youth employment project and the Regional Planning Commission (RPC) is expanding summer

youth employment to areas outside of C-U. The Summer Youth Employment project is predicated on a contract between the CCMHB (ACCESS Initiative) with Don Moyer Boys and Girls Club (DMBGC). Partners in the project include Urbana School District, the City of Urbana, and RPC. It appears that a budgeting error has resulted in a \$5,000 shortfall. If additional funding isn't found, some deserving youth will not be served.

MOTION: Dr. Robin moved to allocate \$5,000 for the Urbana Summer Youth Employment Program and authorization for staff to work with our Champaign County Community Coalition partners to determine the contractual arrangement necessary to address the budget shortfall. Ms. Berkson second the motion. A roll call vote was taken and all members voted aye. The motion passed.

OLD BUSINESS:

Systemic Evaluations for Funded Programs:

A proposal from Dr. Nicole Allen and Dr. Mark Aber outlining the goals, scope of work, and deliverables as part of a plan to build evaluation capacity within funded programs was included in the packet for information only. The grand total would be \$53,445. Dr. Fowler indicated she would like an opportunity to research the proposal further before action is taken.

disAbility Resource Expo:

A written report from Ms. Barb Bressner was included in the Board packet.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 5:40 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo
CCMHB/CCDDB Staff

**Minutes are in draft form and are subject to CCMHB approval.*

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6.A.

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
BOARD MEETING**

Minutes – June 24, 2015

*Brookens Administrative Center
Lyle Shields Room
1776 E. Washington St.
Urbana, IL*

DRAFT

6:00 p.m.

MEMBERS PRESENT: Joyce Dill, Phil Krein, Deb Ruesch, Mike Smith, Sue Suter

STAFF PRESENT: Peter Tracy, Lynn Canfield, Nancy Crawford, Mark Driscoll, Stephanie Howard-Gallo

OTHERS PRESENT: Dale Morrissey, Danielle Matthews, Vicki Tolf, Patty Walters, Felicia Gooler, Laura Bennett, Jennifer Carlson, Annette Becherer, Janice McAteer, Ron Bribrisco, Developmental Services Center (DSC); Gary Maxwell, Sam Shore, Pattsie Petrie, Champaign County Board; Dylan Boot, PACE; Kathy Kessler, Community Elements (CE); Judi O'Connor, Deloris Henry, Champaign County Mental Health Board; Darlene Kloepfel, Lisa Benson, Regional Planning Commission (RPC); Cindy, Frank, Jimmy and Justin Creighton, Citizens; Barb Jewett, Citizen; Brenda Yarnell, Jenny Niebrugge, United Cerebral Palsy (UCP)—Land of Lincoln)

CALL TO ORDER:

Ms. Sue Suter called the meeting to order at 6:00 p.m.

ROLL CALL:

Roll call was taken and a quorum was present.

ADDITIONS TO AGENDA:

Mike Smith requested time to speak during the meeting. He also requested a CCDDDB regular meeting time be revisited and a CILA update. Dr. Krein and Mr. Maxwell requested time to speak to the Board as well.

CITIZEN INPUT:

Ms. Cindy Creighton addressed the Board regarding her frustration in finding services in Champaign County for her son who has behavioral challenges. She feels her family has been in a crisis situation for quite some time.

Ms. Barb Jewett addressed the Board and spoke regarding the need for more options for providers and the importance of person-centered planning and person-centered choice. She stated the lack of money will always be an issue and everyone needs to focus on moving forward. She also encouraged Board members not to accept late application in the future.

CCMHB INPUT:

A draft copy of the 5/20/15 CCMHB minutes was included in the Board packet for information only.

APPROVAL OF CCDDDB MINUTES:

Minutes from the May 20, 2015 CCDDDB meeting were included in the Board packet.

MOTION: Mr. Smith moved to approve the minutes from the May 20, 2015 CCDDDB meeting. Ms. Dill seconded the motion. A voice vote was taken and the motion passed unanimously.

PRESIDENT'S COMMENTS:

Ms. Suter expressed her concern over people in crisis and the amount of resources available in our County. She requested staff meet with the family in crisis, the local service providers, the state, and explore an action plan for the family in crisis, both short term and long term.

Ms. Dill said there are many families out there with these issues who don't have a spokesperson. Everyone should have the services they need; but, we need to be realistic about what providers can offer. Dr. Krein requested an emergency meeting because "the ball is being dropped". Mr. Smith concurred with Dr. Krein.

MOTION: Mr. Smith moved the CCDDDB hold a Special Board meeting to be held within the next two weeks to address the family in crisis and to find out how many other families in Champaign County are in a crisis situation. Dr. Krein seconded the motion. All members voted aye and the motion passed.

EXECUTIVE DIRECTOR’S REPORT:

Mr. Tracy stated he was not allowed to speak at the County Board meeting in regard to CCDDDB appointments. He stated the County Board chair did not seek any advice on interview questions for CCDDDB applicants, as has been done with past County Board chairs. Mr. Tracy distributed several documents related to Olmstead Enforcement. Mr. Maxwell stated an administrator does not get to pick their board.

STAFF REPORT:

Ms. Canfield’s written report was included in the Board packet. The current PUNS list was attached to her report.

AGENCY INFORMATION:

Ms. Darlene Kloeppel from the Regional Planning Commission (RPC) announced she would be retiring and introduced her replacement, Lisa Benson.

Patty Walters from Developmental Service Center (DSC) announced that IARF asked DSC to host a press conference on Monday, June 29 and 10 a.m., along with Community Elements (CE) to address the impact on proposed funding cuts to consumers. A flyer regarding the press conference was distributed.

Dylan Boot from Persons Assuming Control of their Environment (PACE) announced recent activities involving PACE including two press conferences regarding budget cuts. Flyers were distributed.

FINANCIAL REPORT:

A copy of the claims report was included in the Board packet.

MOTION: Dr. Krein moved to accept the claims report as presented. Ms. Ruesch seconded the motion. A voice vote was taken and the motion passed unanimously.

NEW BUSINESS:

Creation of CCDDDB Advisory Committee:

A Briefing Memorandum was included in the Board packet. Additional interested parties would be of great value to the board in its strategic planning, development of policy, and funding decisions. Dr. Krein stated he would like to see self-advocates and interested parties from the University of Illinois on the advisory board. Mr. Smith and Ms. Ruesch concurred. Ms. Suter instructed staff to present a draft of advisory board issues; goals and objectives; the logistics of

meeting times; and, any community input for CCDDDB members to review. Ms. Walters stated she would like to see provider participation in the board.

Strategic Planning Retreat:

A date of September 30, 2015 was discussed for the CCDDDB retreat. Because this date does not work for all Board members, other dates will be explored. Board members should contact Lynn Canfield with their availability in September and October of 2015.

Alliance for the Promotion of Acceptance, Inclusion, and Respect:

A Decision Memorandum on a 2016 event was included in the Board packet. The purpose of the memorandum was to seek approval for the Executive Director to commit to working with the Champaign County Alliance for the Promotion of Acceptance, Inclusion, and Respect to sponsor an anti-stigma film at the 2016 Roger Ebert's Film Festival and related concurrent anti-stigma activities.

The Roger Ebert's Film Festival is the centerpiece of our anti-stigma efforts in Champaign County. Our status as a primary sponsor has grown over the years, reaping increased exposure, special attention from Chaz Ebert and festival staff, the most high-profile concurrent art exhibits to date, increased collaboration with local alliance members, and strong interest from other community stakeholders in future 'pro-inclusion' partnerships.

The total cost for the event/sponsorship is approximately \$30,000 and would be divided between the CCMHB and CCDDDB. The CCDDDB share is charged as part of the administrative fee paid under the Intergovernmental Agreement. We continue to offset this total cost with contributions from members and ticket sales. In FY15, members contributed \$9,460.

MOTION: Dr. Krein moved to approve up to \$12,645 as the CCDDDB share, contingent on approval of up to \$17,355 by the CCMHB, to sponsor an anti-stigma film and concurrent anti-stigma activities at the 2016 Roger Ebert's Film Festival. Ms. Ruesch seconded the motion. A roll call vote was taken and all members voted aye. The motion passed.

CCDDDB FY16 Budget:

A draft budget and a Decision Memorandum was included in the Board packet. The purpose of the memorandum was to seek approval of the preliminary budget managed by the Champaign County Developmental Disabilities Board (CCDDDB) for County Fiscal Year 2016 (January 1, 2016 through December 31, 2016). An additional staff position for the ACCESS Initiative (Cultural and Linguistic Competence Specialist) was included in the proposed budget.

All Champaign County Departments are required to submit their proposed operating budgets to the Champaign County Administrator in July and the Champaign County Board in August for review, comment, and disposition. In November, final budgets for county departments are formally approved by the Champaign County Board.

MOTION: Ms. Ruesch moved to approve the attached budget document for County Fiscal Year 2016 for the Campaign County Developmental Disabilities Board. Dr. Krein seconded the motion.

Discussion followed. Mr. Smith stated a 20% increase in administrative expenses was outrageous and the budget should be looked at in greater detail. Mr. Tracy stated the increase is around 11% and these expenses include the yearly disAbility Expo and the Anti-Stigma Alliance event. When these services are backed out the increase will be around 8%. Mr. Maxwell asked if the U of I program evaluation expense was included in the CCDDDB budget. It had been included by error and staff was instructed to remove it. Dr. Krein stated he would like to see a more detailed budget. The rest of the Board concurred.

Dr. Krein moved to table the motion until the Special Board meeting. Ms. Ruesch seconded. A roll call vote was taken and all members voted aye to table the motion until the next Board meeting.

Proposed CCMHB FY16 Budget:

A draft copy of the CCMHB FY16 Budget was included in the Board packet for information only.

Integration Transition Successes:

None.

OLD BUSINESS:

FY2016 Allocation Decision:

A Decision Memorandum regarding an application for FY16 funding by United Cerebral Palsy (UCP)-Land of Lincoln was included in the Board packet. At the May 20, 2015 meeting of the CCDDDB, recommendations for allocation of FY16 funding were considered, discussed, and voted on. Decision regarding an application submitted by United Cerebral Palsy of Land of Lincoln for Vocational Services was deferred pending additional information, particularly on the possible impact of denial to those being served in FY15.

As directed, CCDDDB staff met with UCP-LL staff for discussion of current services and possible impact of denial of FY16 program funding. The agency director provides detail in correspondence dated June 4, 2015. Mr. Smith stated his opinion had not changed and the Board should not change the rules and accept late applications. Ms. Ruesch said she had concerns over client eligibility and understood that Developmental Services Center (DSC) had been working with UCP on the issue. Mr. Ron Bribrisco stated although DSC had attempted to work with UCP, they failed to meet necessary deadlines. Ms. Jenny Niebrugge from UCP said she was unaware of the deadline and the agency had been short staffed. 22 persons that have documentation are being served and a total of 30 are expected to be funded. Dr. Yarnell from UCP addressed the missed application deadline. Mr. Smith stated he would vote to fund the UCP program only to support the clients that needed this funding. Ms. Dill concurred.



MOTION: Ms. Suter moved to approve the funding request for \$86,475 to support employment in integrated settings for United Cerebral Palsy (UCP) Land of Lincoln – Vocational Services. Ms. Ruesch seconded the motion. A roll call vote was taken and all members voted aye. The motion passed.

disAbility Resource Expo:

A written report from Ms. Barb Bressner was included in the Board packet.

BOARD ANNOUNCEMENTS:

Dr. Krein congratulated Ms. Dill and Mr. Smith on their re-appointments to Champaign County Developmental Disabilities Board. He stated it was exciting to see so many people interested in being on the Board.

Mr. Smith would like members to consider a different meeting time. Discussion followed. Board members should email their available meeting times to Lynn Canfield and the topic will be discussed again at a later date.

Mr. Smith requested a CILA update. Mr. Tracy stated two houses are owned and having renovations done. Clients have been identified for the houses.

ADJOURNMENT:

The meeting adjourned at 8:40 p.m.

Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes are in draft form and subject to CCDDDB approval.*

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L.B.

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
BOARD MEETING**

Minutes – July 10, 2015

*Brookens Administrative Center
Lyle Shields Room
1776 E. Washington St.
Urbana, IL*

DRAFT

8:00 a.m.

MEMBERS PRESENT: Joyce Dill, Phil Krein, Mike Smith, Sue Suter

MEMBERS EXCUSED: Deb Ruesch

STAFF PRESENT: Peter Tracy, Lynn Canfield, Mark Driscoll, Stephanie Howard-Gallo

STAFF EXCUSED: Nancy Crawford

OTHERS PRESENT: Dale Morrissey, Danielle Matthews, Patty Walters, Laura Bennett, Janice McAteer, Jim Smith, Mark Waldorph, Pat Kovar Linda Bailey, Teola Trowbridge, Connie Walsh, Zach Wetherell, Developmental Services Center (DSC); Gary Maxwell, Champaign County Board; Lisa Benson, Regional Planning Commission (RPC); Cindy, Frank, and Jimmy Creighton, Citizens; Lynn Watson, Brandi Granse, Head Start; Vicki Niswander, IAMC; Linda Tortorelli, The Autism Network (TAP); Melissa Hoerner, Down Syndrome Network (DSN); Jennifer Knapp, Community Choices (CC)

CALL TO ORDER:

Ms. Sue Suter called the meeting to order at 8:00 a.m.

ROLL CALL:

Roll call was taken and a quorum was present.

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ADDITIONS TO AGENDA:

None.

CITIZEN INPUT:

Ms. Vicki Niswander spoke regarding the need for more service options in Champaign County because there are many people needing services.

Mr. Dale Morrissey asked the Board to take a moment of silence to acknowledge the passing of Deb Curtin and her work with persons with developmental/intellectual disabilities.

Mr. Jim Smith, the Chair of Developmental Services Center's Board, summarized DSC's position on not being able to provide services to an individual.

Ms. Cindy Creighton stated local agencies need to learn how to serve people with behavioral challenges. She also shared that her son has been employed with Rural King in Rantoul for over a year and has been extremely successful in this position due to person-centered planning.

Ms. Laura Bennett from Developmental Services Center (DSC) stated DSC does safely serve people with behavioral challenges on a daily basis.

CCDDB MINUTES:

Minutes from the June 24, 2015 CCDDB meeting were included in the Board packet for information only. Action will be taken at a later date.

PRESIDENT'S COMMENTS:

Ms. Suter stated that gaps in services are an issue in the community and as a community, we need to address these issues.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Tracy encouraged everyone to read the Introduction of the Transition to Independence Act.

Ms. Dill commented that both PAS and DSC are underfunded for all of the people they need to serve. She stated that when an agency feels that they can't safely provide a service, we need to respect that decision.

Mr. Krein stated we need to identify the gaps in services; then, we need to improve services, serve more people and set our sights higher.

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AGENCY INFORMATION:

Ms. Linda Tortorelli from The Autism Program announced the program is operating on some slush money and they are on reduced hours and training.

Ms. Jennifer Knapp from Community Choices reported a client in the Community Living program has moved into his own apartment and has his own transportation business because of the Board's support.

NEW BUSINESS:

Introduction of the Transition to Independence Act:

The floor speech of Senator Chuck Grassley and fact sheet on introduced legislation was included in the Board packet for information only.

OLD BUSINESS:

Crisis Case Update:

Mr. Tracy provided an update on efforts to date on behalf of the crisis case discussed at the 6/24/15 Board meeting. Equip for Equality was contacted and a person has been recommended to help with the crisis case. A contract is being negotiated. Two other known crisis situations exist in our community.

CCDDB FY16 Budget:

A Decision Memorandum and a draft budget was included in the CCDDB Packet.

MOTION: Dr. Krein moved to approve the 2016 CCDDB budget with anticipated revenue of \$3,607,482 and Professional and Program Fees of \$377,562 to be paid to the CCMHB as indicated by the Intergovernmental Agreement between the Boards. There was no second to the motion.

Mr. Smith indicated he still had some questions regarding the budget.

BOARD ANNOUNCEMENTS:

Ms. Suter would like an update on Employment First at the July 22, 2015 meeting. Dr. Krein would like to add the Intergovernmental Agreement between the CCMHB and CCDDB as an agenda item for the July 22, 2015 meeting.

ADJOURNMENT:

The meeting adjourned at 8:50 a.m.
Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes are in draft form and subject to CCDDB approval.*

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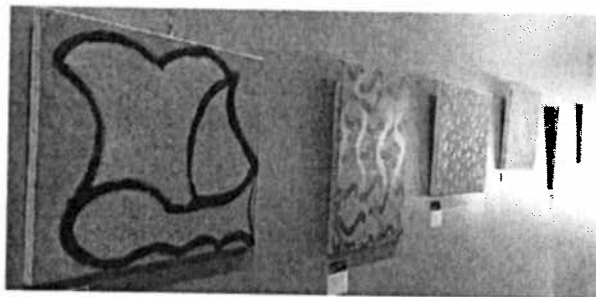
**Lynn Canfield, Associate Director for Intellectual and Developmental Disabilities
Staff Report – July 22, 2015**

FY2016 Contracts: FY16 contracts for ID/DD services and supports have been completed. Most have been returned with signatures, contract negotiations completed, and program plan and financial forms revised where needed. A brief extension was given to Developmental Services Center in order for revisions to include quarterly integration benchmarks in Integrated and Site Based Services and Employment First. We also floated the idea of including agencies' quarterly reports in board packets, likely those for September, November, February, and May meetings.

Alliance for the Promotion of Acceptance, Inclusion, and Respect: Peter Tracy and I have been introduced to the new Ebertfest contacts at UIUC and received dates for the next three festivals, none of which overlap with future Illinois Marathons, Easters, or Passovers: April 13-17, 2016; April 19-23, 2017; April 18-22, 2018. If enough steering committee members are available, we will meet this summer to discuss plans for the next cycle.

The Alliance has a new member in the Depression and Bipolar Support Group. Their representative has already suggested a second venue for year-round art shows now that Café Zojo has closed its doors. Though Patti G's paintings are between shows for the moment, we hope to have them back on display soon. Her artist statement:

“I lived alone for so long that I became extremely depressed, and I used to paint many years ago, so I decided to start painting again to bring myself out of my depression. My paintings reflect those years up till most recently, which is Spring! My favorite ones are Smoke, Desert Flowers, and Spring. I like all of my paintings and am working on some new ideas.”



Association of Community Mental Health Authorities of Illinois (ACMHAI): I participated in conference calls of the Executive, Medicaid/Managed Care, and the ID/DD. Melissa Picciola from Equip for Equality is a regular guest on the latter call, for updates on Ligas implementation, state policy, and changes in Medicaid. I worked with an Ad Hoc committee to develop a position description and contract for a new Membership Coordinator and to launch the search. Board

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members are welcome to participate in quarterly membership meetings/training days and committee calls; contact me for schedule and call-in details.

National Association of County Behavioral and Developmental Disabilities Directors

(NACBHDD): At the time of this writing, my bag is packed for a quick trip to the ID/DD Summit, “The Challenges Facing Our Field,” followed by the NACBHDD Summer Board Meeting. I promise to be first in line for any printed materials to share with you.

Employment First State Leadership Mentoring Program Community of Practice: Now focused on employers, the first webinar in this quarter featured presentations by service providers in Seattle, WA, one of whom persuaded her community’s largest employer to change its practice of hiring *no* people with disabilities.

- three large corporations - Microsoft, Walgreens, and TIAA-CREF - have employment initiatives which were spearheaded by parents;
 - Chambers of Commerce and Rotaries often set related goals;
 - in a community with multiple employment agencies, establish ‘rules of engagement’ among the agencies - employers need an advocate - and craft programs based on clear understanding of the employers’ cultures and values and listen to them at all stages;
 - employers are more willing when inspired by successes and examples of how it can work;
 - it is challenging for service providers to shift focus to meeting the needs of employers, and individuals’ concerns regarding disruption of benefits do require attention, but we need to avoid overwhelming employers with our systems and keep it clean, clear, simple, paced;
 - begin with the end in mind, include training employers’ staff, not disrupting the hiring and training processes, etc.;
 - if an electronic screening process is in place, suggest a second round be done manually to go through supported individuals’ employment proposals;
 - monitor successes of all, including job coach and supervisors;
 - meeting the business bottom line could include offering a single point of contact, designing spreadsheets to support job descriptions with cost analysis, revise job descriptions around core duties, offer charts that auto-populate projected savings from supported hires, retitle Job Developers as Business Efficiency Specialists – with more in writing and supported by data, subsequent supervisors or business consultants can see why these customized positions have value and should not be eliminated;
 - normalizing the cycle (so that the employer is the boss) can involve technologies like video resumes, cost analysis sheets (related to the individual’s job performance/attendance), video monitoring and training tools (ipad, e.g.), concrete modeling of money for workers who have never handled their pay, an app for capturing with video, photo, and text, all the steps and passcodes required for a worker to be independent, which allows the ‘job coach’ to be less visible in the ongoing support;
 - increase use of One Stops as a resource, as employers trust them to screen.
- The final message was to get out of our own way.

LEAD Center webinar: Some key points from the third of a four part WIOA webinar series, on the topic "Understanding Changes Regarding Youth Services," were:

- 75% of funds must be used for out of school youth to age 24 (with a disability or homeless, ex-offender, or from foster care), many of whom are very disconnected and overrepresented in other systems (as drop outs, high arrest rates);
- youth services include tutoring, financial literacy, entrepreneurial skills development, labor market, etc.;
- focus on aligning the federal programs, especially those for youth with disabilities; performance measures will be available next July - one gauges business engagement with the One Stops;
- the priority on work experience includes summer and year-round employment opportunities, pre-apprenticeship, internships, job shadowing, on the job training;
- resources are available at www.doleta.gov/wioa;
- second presenter gave an overview of Youth Programs in Minnesota, where sizable federal and state grant investments have been made.

The final webinar in this series, "Section 188, the Nondiscrimination Provisions of WIOA," will be held on September 24 at 2:00PM.

Other Activity: I attended regular meetings of the Crisis Intervention Team Steering Committee, the Mental Health Agencies Council, and the Jail Diversion full group. Through subsequent discussion with stakeholders of the latter group, I also explored potential for partnering (CUMTD and Carle Hospital) to improve supports for individuals with ID/DD.

Ligas, PUNS, and Unmet Need: Data sorted for Champaign County, from IDHS-DDD website's September 9 update, is added below; full report attached.

2/1/11:	194 with emergency need; of 269 with critical need, 116 are recent or coming grads.
4/5/11:	198 with emergency need; of 274 with critical need, 120 are recent or coming grads.
5/12/11:	195 with emergency need; of 272 with critical need, 121 are recent or coming grads.
6/9/11:	194 with emergency need; of 268 with critical need, 120 are recent or coming grads.
10/4/11:	201 with emergency need; of 278 with critical need, 123 are recent or coming grads.
12/5/11:	196 with emergency need; of 274 with critical need, 122 are recent or coming grads.
5/7/12:	222 with emergency need; of 289 with critical need, 127 are recent or coming grads.
9/10/12:	224 with emergency need; of 288 with critical need, 131 are recent or coming grads.
10/10/12:	224 with emergency need; of 299 with critical need, 134 are recent or coming grads.
1/7/13:	225 with emergency need; of 304 with critical need, 140 are recent or coming grads.
2/11/13:	226 with emergency need; of 308 with critical need, 141 are recent or coming grads.
6/10/13:	238 with emergency need; of 345 with critical need, 156 are recent or coming grads.
10/15/13:	244 with emergency need; of 378 with critical need, 160 are recent or coming grads.
11/8/13:	246 with emergency need; of 392 with critical need, 164 are recent or coming grads.

1/9/14: 247 with emergency need; of 393 with critical need, 165 are recent or coming grads.
 2/10/14: 249 with emergency need; of 395 with critical need, 166 are recent or coming grads.
 6/10/14: 252 with emergency need; of 396 with critical need, 169 are recent or coming grads.
 8/13/14: 261 with emergency need; of 425 with critical need, 180 are recent or coming grads.
 9/9/14: 260 with emergency need; of 425 with critical need, 180 are recent or coming grads.
 7/7/15: 253 with emergency need; of 488 with critical need, 181 have exited school in the past 10 years or expect to in the next 3 years.

Emergency need = person needs in-home, day, or out of home supports immediately.

Critical need = person needs supports within one year.

The majority of existing supports, in order, are Education, Speech Therapy, Transportation, Occupational Therapy, and Behavioral Supports.

The most frequently identified desired supports, in order, are Transportation, Personal Support, Support to engage in work/activities in a disability setting, Support to work in the community, Occupational Therapy, Speech Therapy, Behavioral Supports, Other Transportation Service, Out-of-home residential services with 24-hour supports, Out-of-home residential services with less than 24-hour supports, Physical Therapy, Assistive Technology, and Respite.

Because eligibility determination is done after selection from PUNS, presence in the data does not mean that all individuals reported have a qualifying diagnosis. Persons served by CCDDB and CCMHB funded programs may also be enrolled in PUNS, especially if they are likely to qualify as Ligas class members and receive a state award for Home and Community Based Services (CILA and HBSS.)

We expect a new draft of the IDHS-DDD policy manual, including detail on disability determination, to be posted for public comment on their website this summer.



Division of Developmental Disabilities
Prioritization of Urgency of Needs for Services (PUNS)
Summary By County and Selection Detail

July 07, 2015

County: Champaign

Reason for PUNS or PUNS Update

New	167
Annual Update	119
Change of category (Emergency, Planning, or Critical)	18
Change of service needs (more or less) - unchanged category (Emergency, Planning, or Critical)	21
Person is fully served or is not requesting any supports within the next five (5) years	145
Moved to another state, close PUNS	5
Person withdraws, close PUNS	16
Deceased	7
Other, supports still needed	3
Other, close PUNS	82

EMERGENCY NEED(Person needs in-home or day supports immediately)

1. Individual needs immediate support to stay in their own home/family home (short term - 90 days or less); e.g., hospitalization of care giver or temporary illness of an individual living in their own home.	8
2. Individual needs immediate support to stay in their own home/family home or maintain their employment situation (long term); e.g., due to the person's serious health or behavioral issues.	32
3. Care giver needs immediate support to keep their family member at home (short term - 90 days or less); e.g., family member recuperating from illness and needs short term enhanced supports.	5
4. Care giver needs immediate support to keep their family member at home (long term); e.g., care giver is permanently disabled or is terminally ill and needs long term enhanced supports immediately to keep their family member at home.	19

EMERGENCY NEED(Person needs out-of-home supports immediately)

1. Care giver is unable or unwilling to continue providing care (e.g., person has been abandoned).	29
2. Death of the care giver with no other supports available.	3
3. Person has been committed by the court or is at risk of incarceration.	2
4. Person is living in a setting where there is suspicion of abuse or neglect.	5
5. Person is in an exceedingly expensive or inappropriate placement and immediately needs a new place to live (for example, an acute care hospital, a mental health placement, a homeless shelter, etc.).	9
6. Other crisis, Specify:	141

CRITICAL NEED(Person needs supports within one year)

1. Individual or care giver will need support within the next year in order for the individual to continue living in their current situation.	52
2. Person has a care giver (age 60+) and will need supports within the next year.	36
3. Person has an ill care giver who will be unable to continue providing care within the next year.	7
4. Person has behavior(s) that warrant additional supports to live in their own home or family home.	48
5. Individual personal care needs cannot be met by current care givers or the person's health has deteriorated.	11
6. There has been a death or other family crisis, requiring additional supports.	5
7. Person has a care giver who would be unable to work if services are not provided.	34
8. Person or care giver needs an alternative living arrangement.	12
9. Person has graduated or left school in the past 10 years, or will be graduating in the next 3 years.	181
10. Person is living in an inappropriate place, awaiting a proper place (can manage for the short term; e.g., persons aging out of children's residential services).	2
11. Person moved from another state where they were receiving residential, day and/or in-home supports.	7
12. The state has plans to assist the person in moving within the next year (from a state-operated or private Intermediate Care Facility for People with Developmental Disabilities, nursing home or state hospital).	1
13. Person is losing eligibility for Department of Children and Family Services supports in the next year.	5
14. Person is losing eligibility for Early Periodic Screening, Diagnosis and Treatment supports in the next year.	3
17. Person is residing in an out-of-home residential setting and is losing funding from the public school system.	1
20. Person wants to leave current setting within the next year.	6
21. Person needs services within the next year for some other reason, specify:	32



Division of Developmental Disabilities
Prioritization of Urgency of Needs for Services (PUNS)
Summary By County and Selection Detail

July 07, 2015

PLANNING FOR NEED(Person's needs for service is more than a year away but less than 5 years away, or the care giver is older than 60 years)

1. Person is not currently in need of services, but will need service if something happens to the care giver.	77
2. Person lives in a large setting, and person/family has expressed a desire to move (or the state plans to move the person).	1
3. Person is dissatisfied with current residential services and wishes to move to a different residential setting.	1
4. Person wishes to move to a different geographic location in Illinois.	2
5. Person currently lives in out-of-home residential setting and wishes to live in own home.	2
6. Person currently lives in out-of-home residential setting and wishes to return to parents' home and parents concur.	2
7. Person is receiving supports for vocational or other structured activities and wants and needs increased supports to retire.	2
8. Person or care giver needs increased supports.	86
9. Person is losing eligibility for Department of Children and Family Services supports within 1-5 years.	1
13. Person is residing in an out-of-home residential setting and is losing funding from the public school system within 1-5 years.	1
14. Other, Explain:	10

EXISTING SUPPORTS AND SERVICES

Respite Supports (24 Hour)	16
Respite Supports (<24 hour)	29
Behavioral Supports (includes behavioral intervention, therapy and counseling)	114
Physical Therapy	76
Occupational Therapy	127
Speech Therapy	162
Education	219
Assistive Technology	48
Homemaker/Chore Services	3
Adaptions to Home or Vehicle	6
Personal Support under a Home-Based Program, Which Could Be Funded By Developmental Disabilities, Division of Rehabilitation Services or Department on Aging (can include habilitation, personal care, respite, retirement supports, budgeting, etc.)	8
Medical Equipment/Supplies	16
Nursing Services in the Home, Provided Intermittently	4
Other Individual Supports	28

TRANSPORTATION

Transportation (include trip/mileage reimbursement)	138
Other Transportation Service	69
Senior Adult Day Services	1
Developmental Training	83
"Regular Work"/Sheltered Employment	78
Supported Employment	36
Vocational and Educational Programs Funded By the Division of Rehabilitation Services	13
Other Day Supports (e.g. volunteering, community experience)	15

RESIDENTIAL SUPPORTS

Community Integrated Living Arrangement (CILA)/Family	5
Community Integrated Living Arrangement (CILA)/Intermittent	5
Community Integrated Living Arrangement (CILA)/Host Family	1
Community Integrated Living Arrangement (CILA)/24 Hour	32
Intermediate Care Facilities for People with Developmental Disabilities (ICF/DD) 16 or Fewer People	15
Intermediate Care Facilities for People with Developmental Disabilities (ICF/DD) 17 or More People	1
Skilled Nursing Facility/Pediatrics (SNF/PED)	4
Supported Living Arrangement	3
Shelter Care/Board Home	1
Children's Residential Services	6

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Division of Developmental Disabilities
Prioritization of Urgency of Needs for Services (PUNS)
Summary By County and Selection Detail

July 07, 2015

Child Care Institutions (Including Residential Schools)	5
Other Residential Support (including homeless shelters)	8
SUPPORTS NEEDED	
Personal Support (includes habilitation, personal care and intermittent respite services)	277
Respite Supports (24 hours or greater)	75
Behavioral Supports (includes behavioral intervention, therapy and counseling)	155
Physical Therapy	102
Occupational Therapy	182
Speech Therapy	167
Assistive Technology	94
Adaptations to Home or Vehicle	32
Nursing Services in the Home, Provided Intermittently	7
Other Individual Supports	53
TRANSPORTATION NEEDED	
Transportation (include trip/mileage reimbursement)	293
Other Transportation Service	143
VOCATIONAL OR OTHER STRUCTURED ACTIVITIES	
Support to work at home (e.g., self employment or earning at home)	6
Support to work in the community	181
Support to engage in work/activities in a disability setting	194
RESIDENTIAL SUPPORTS NEEDED	
Out-of-home residential services with less than 24-hour supports	105
Out-of-home residential services with 24-hour supports	126

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

7/09/15

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VENDOR NO	VENDOR NAME	JRN B TR	TRN	PO NO	CHECK NO	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 108	DEVLPMNTL DISABILITY FUND									
*** DEPT NO. 050	DEVLMTNL DISABILITY BOARD									
90	CHAMPAIGN COUNTY TREASURER									
	7/08/15 03 VR 108-	57			527332	7/09/15	108-050-533.07-00	MENT HLTH BD FND 090 PROFESSIONAL SERVICES	JUL ADMIN FEE	27,686.00
									VENDOR TOTAL	27,686.00 *
5352	AUTISM SOCIETY OF ILLINOIS									
	7/08/15 03 VR 108-	48			527357	7/09/15	108-050-533.92-00	GRANTS CONTRIBUTIONS & GRANTS	JUL AUTISM NETWORK	833.00
									VENDOR TOTAL	833.00 *
19900	CTF ILLINOIS									
	7/08/15 03 VR 108-	49			527396	7/09/15	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUL NURSING	715.00
									VENDOR TOTAL	715.00 *
22300	DEVELOPMENTAL SERVICES CENTER OF CHAMPAIGN COUNTY INC									
	6/23/15 03 VR 108-	47			526934	6/30/15	108-050-533.92-00	CONTRIBUTIONS & GRANTS	MAY SERVICE COORD	32,922.89
	7/08/15 03 VR 108-	54			527399	7/09/15	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUL APARTMENT SVCS	33,765.00
	7/08/15 03 VR 108-	54			527399	7/09/15	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUL CLINICAL SVCS	14,481.00
	7/08/15 03 VR 108-	54			527399	7/09/15	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUL COMMUNITY EMPLO	18,567.00
	7/08/15 03 VR 108-	54			527399	7/09/15	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUL CONNECTIONS	7,083.00
	7/08/15 03 VR 108-	54			527399	7/09/15	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUL EMPLOYMENT 1ST	6,667.00
	7/08/15 03 VR 108-	54			527399	7/09/15	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUL FAM DEV CENTER	45,492.00
	7/08/15 03 VR 108-	54			527399	7/09/15	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUL INT SITE SVC	75,453.00
	7/08/15 03 VR 108-	54			527399	7/09/15	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUL SERVICE COORD	33,239.00
									VENDOR TOTAL	267,669.89 *
22816	DOWN SYNDROME NETWORK									
	7/08/15 03 VR 108-	50			527403	7/09/15	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUL DOWN SYNDROME	1,250.00
									VENDOR TOTAL	1,250.00 *
54930	PERSONS ASSUMING CONTROL OF THEIR ENVIRONMENT, INC									
	7/08/15 03 VR 108-	55			527475	7/09/15	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUL OP FOR INDEPEND	2,500.00
									VENDOR TOTAL	2,500.00 *
									DEPARTMENT TOTAL	300,653.89 *

11.A

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12.B.

CCDDB 2015-2016 Meeting Schedule

Board Meetings

6:00 PM, except where noted

Brookens Administrative Building, Lyle Shields Room

1776 East Washington Street, Urbana, IL

July 22, 2015 – 6:00 PM

September 23, 2015 – 6:00 PM

October 21, 2015 – 6:00 PM

November 18, 2015 – 6:00 PM

December 16, 2015 – 6:00 PM

January 20, 2016 – 6:00 PM

February 17, 2016 – 6:00 PM

March 16, 2016 – 6:00 PM

April 20, 2016 – 6:00 PM

May 18, 2016 – 6:00 PM

June 22, 2016 – 6:00 PM

July 20, 2016 – 6:00 PM

This schedule is subject to change due to unforeseen circumstances.

Please call the CCMHB/CCDDB office to confirm all meetings.

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DRAFT
2015-2016 MEETING SCHEDULE WITH SUBJECT AND
ALLOCATION TIMELINE AND PROCESS

The schedule provides the dates of board meetings for the Champaign County Developmental Disabilities Board. The subjects are not exclusive to any given meeting as other matters requiring Board review or action may also be addressed or may replace the subject listed. Study sessions may be scheduled throughout the year with the presentation and discussion held during the meeting or during a meeting of the Champaign County Mental Health Board. Included is a tentative schedule for the CCDDDB allocation process for Contract Year 2017 (July 1, 2016 – June 30, 2017).

<u>Timeline</u>	<u>Tasks</u>
7/22/15	Regular Board Meeting Approve Draft Budget Election of Officers
9/23/15	Regular Board Meeting
10/21/15	Regular Board Meeting Release Draft Three Year Plan 2015-2017 with FY16 Objectives Release Draft Contract Year 2017 Allocation Criteria
11/18/15	Regular Board Meeting Approve Three Year Plan with One Year Objectives Allocation Decision Support – CY17 Allocation Criteria
12/16/15	Public Notice to be published on or before this date, giving at least 21 day notice of application period.
12/16/15	Regular Board Meeting (off-cycle due to holiday)
1/6/16	Open CCMHB/CCDDDB Online System access to CCDDDB CY 2017 Agency Program and Financial Plan Application forms.
1/20/16	Regular Board Meeting
2/12/16	Online System Application deadline – System suspends applications at 4:30PM (CCDDDB close of business).
2/17/16	Regular Board Meeting List of Requests for FY17 Funding

3/16/16	Regular Board Meeting
4/13/16	Program summaries released to Board, copies posted online with the CCDDDB April 20, 2016 Board meeting agenda.
4/20/16	Regular Board Meeting with review of program summaries.
5/18/16	Regular Board Meeting Allocation Decisions Authorize Contracts for CY17 Allocation recommendations released to Board, copies posted online with the CCDDDB May 18, 2016 Board meeting agenda.
6/22/16	Regular Board Meeting
6/24/16	Contracts completed
7/20/16	Regular Board Meeting Approve Draft Budget Election of Officers



CHAMPAIGN COUNTY MENTAL HEALTH BOARD

CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

INTERGOVERNMENTAL AGREEMENT

THIS INTERGOVERNMENTAL AGREEMENT is entered into this 30 day of June, 2012 by and between the **Champaign County Mental Health Board** (hereinafter the "Mental Health Board") and the **Champaign County Board for the Care and Treatment of Persons with a Developmental Disability** (hereinafter the "Developmental Disabilities Board"). The parties hereby enter into this INTERGOVERNMENTAL AGREEMENT to delineate respective roles, responsibilities, and financial obligations associated with the shared administrative structure that shall be responsible for the staffing and operation of the Mental Health Board and the Developmental Disabilities Board. Both parties understand and agree as follows:

WITNESSETH

WHEREAS, the Mental Health Board has a statutory responsibility (Illinois Community Mental Health Act, 405 ILCS 20 / Section 0.1 et.seq.) to plan, fund, monitor, and evaluate mental health, substance abuse, and developmental disability services in Champaign County;

WHEREAS, the Developmental Disabilities Board has a statutory authority (County Care for Persons with Developmental Disabilities Act, 55 ILCS 105 / Section 0.01 et. seq.) to fund services and facilities for the care and treatment of persons with a developmental disability;

WHEREAS, the Mental Health Board and Developmental Disabilities Board have overlapping responsibilities pertaining to planning, funding, monitoring, and evaluating developmental disability programs and services in Champaign County;

WHEREAS, the members of the Mental Health Board and the Developmental Disabilities Board are appointed by the Chair of the Champaign County Board and as such have committed to share the same administrative structure to maximize the funding available for direct mental health and developmental disabilities programs and services;

WHEREAS, the Parties agree sharing an administrative structure will reduce administrative costs, maximize available funding for direct services, and assure an integrated planning process for developmental disabilities and behavioral health programs and services;

NOW, THEREFORE, it is the agreement of the parties that this INTERGOVERNMENTAL AGREEMENT is entered into in order to assure an efficient, ongoing, cooperative effort that will benefit people with disabilities in Champaign County.

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The Parties Agree to the Following Procedure for the Retention of an Executive Director:

1. The chief administrative employee shall serve in a dual (i.e., shared) capacity as Executive Director of the Mental Health Board as well as Executive Director of the Developmental Disabilities Board.
2. The terms and conditions of the Executive Director's employment shall be delineated in an employment contract with both the Developmental Disabilities Board and the Mental Health Board as Parties to the agreement.
3. Each Board shall complete a separate annual performance evaluation of the Executive Director. If either Board rates the Executive Director as "less than satisfactory," a Joint Personnel Committee comprised of two (2) officers of the Mental Health Board and two (2) members of the Developmental Disabilities Board shall be convened to assess the situation and formulate recommendations. A recommendation of termination by the Joint Personnel Committee shall require ratification by both Boards by majority vote.
4. Process for selection of a new shared executive director: At such time as it becomes necessary to fill the shared position of Executive Director for the Mental Health Board and the Developmental Disabilities Board, the search and decision process shall include the following steps and processes.
 - a. The Mental Health Board and the Developmental Disabilities Board shall develop and agree upon selection criteria and job description for the shared Executive Director position.
 - b. The Joint Personnel Committee (JPC) shall be convened and assigned responsibility for managing the search and selection process for the shared Executive Director using the job description and selection criteria.
 - c. The JPC may elect to assume responsibility for direct management of all aspects of the search process including advertising for the position, screening of applications, selections of candidates to be interviewed and recommended to the CCMHB and CCDDDB for final approval.
 - d. Ultimately, the first and second (alternate) choices for the shared Executive Director position will be determined by majority vote of the JPC.
 - e. If within 45 days the JPC is unable to identify the first choice candidate by majority vote, the Champaign County Administrator shall be consulted and briefed on the search and selection process to date. Following this, the JPC and the Champaign County Administrator shall vote to determine the chosen candidate.

The Parties Agree to the Following Financial Commitments:

5. There shall be ongoing communication between the Mental Health Board and the Developmental Disabilities Board. On at least a quarterly basis, the shared Executive Director shall meet with the Presidents of the Mental Health Board and the Developmental Disabilities Board to review the status of the provision of administrative services, to discuss coordination of funding for developmental disabilities services, to coordinate regarding anti-stigma projects and activities, and to address any other items pertinent to the operations of either Board.
6. The Mental Health Board shall provide funding for developmental disabilities services using the FY12 amount of \$529,852 as a base with annual increases or decreases predicated on the percentage of increase or decrease in the levy fund in subsequent years.
7. The organization of Champaign County Government makes it cumbersome for administrative costs to be paid by both the Mental Health Board and the Developmental Disabilities Board. To simplify matters, all administrative costs shall be paid through the Mental Health Board fund/account. The Developmental Disabilities Board will transfer their share of administrative costs to the Mental Health Board for this purpose.
8. The current split for administrative costs is 42.15% for the Developmental Disabilities Board share with the remainder paid by the Mental Health Board. This percentage is based on a time study of staff effort to determine the salary cost split between the Boards. Subsequent time studies and appropriate cost sharing adjustments shall be determined through the regular meetings between the Presidents of the Mental Health Board and the Developmental Disabilities Board.

Miscellaneous Provisions:

9. Nothing contained herein serves to limit, alter, or amend either party's duties, rights, or responsibilities as set out in applicable State statutes, law, or regulations.
10. This agreement can be amended at any time based on needs identified at the quarterly Presidents Meeting but shall not be terminated without the written approval of the Champaign County Board Chair.

Governing Law:

11. This Agreement shall be interpreted, construed, and governed by the laws of the State of Illinois.

Entirety of Agreement:

12. This Agreement embodies all representations, obligations, agreements, and conditions in relation to the subject matters hereof, and no representations, obligations, understandings, or agreements, oral or otherwise, in relation thereto exist between the parties except as expressly set forth herein and incorporated herein by reference. This Agreement constitutes the entire agreement between the Mental Health Board and the Developmental Disabilities Board on the subject matters hereof and supersedes and replaces any and all other understandings, obligations, representations, and agreements, whether written or oral, express or implied, between or by the Mental Health Board and the Developmental Disabilities Board. This Agreement may be amended or terminated only by an instrument in writing duly executed by the parties hereto.

IN WITNESS WHEREOF, the Parties have caused this INTERGOVERNMENTAL AGREEMENT to be executed by their authorized representatives on the 30 day of June, 2012.

For the Champaign County Board for the Care and Treatment of Persons with a Developmental Disability:

Michael Smith

For the Champaign County Mental Health Board

Deborah Townsend



CHAMPAIGN COUNTY MENTAL HEALTH BOARD

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY**

ADDENDUM TO INTERGOVERNMENTAL AGREEMENT

This Addendum to Intergovernmental Agreement is entered into this 17th day of September, 2014, by and between the Champaign County Mental Health Board ("MHB") and the Champaign County Board for the Care and Treatment of Persons with a Developmental Disability ("DDB").

Whereas, MHB and DDB entered into an Intergovernmental Agreement dated June 30, 2012 ("Agreement").

Whereas, MHB and DDB desire to amend the Agreement by providing for the sharing of costs related to the acquisition of residences to be used to provide Community Integrated Living Arrangement Services ("CILA").

Now, therefore, MHB and DDB hereby agree as follows:

1. MHB shall acquire residences in Champaign County to be leased to a CILA provider to provide housing to residents in Champaign County that qualify for CILA services.
2. MHB shall acquire such residences with financing provided by one or more local banks.
3. MHB and DDB agree that for so long as a residence is owned by MHB and used to provide CILA services to residents of Champaign County, each party shall be responsible for one-half of all costs associated with the acquisition of such residences, the debt payments associated with such residences, the maintenance costs of such residences and the costs associated with any disposition of a residence.
4. MHB and DDB agree that once a residence is no longer to be used to provide CILA services, MHB shall enter into a listing agreement with a realtor in an attempt to sell such residence. The parties agree that the proceeds, net of all selling expenses, from the sale of such residence shall be distributed equally to MHB and DDB.

In witness whereof, the parties have executed this Addendum as of the date first written above.

For the Champaign County Board for the Care and Treatment of Persons with a Developmental Disability

For the Champaign County Mental Health Board



CHAMPAIGN COUNTY MENTAL HEALTH BOARD

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY**

DECISION MEMORANDUM

DATE: July 22, 2015
TO: Members, Champaign County Developmental Disabilities Board (CCDDB)
FROM: Peter Tracy, Executive Director
SUBJECT: FY16 CCDDB Champaign County Budget Submission

Overview:

The 2016 CCDDB Budget spreadsheet is attached to this memorandum and manifests projected revenue of \$3,610,282.

Anticipated 2016 expenditures include Professional Fees of \$373,166 (as required by the Intergovernmental Agreement), \$50,000 for the CILA Project, and \$3,187,116 for service contracts.

The intergovernmental agreement between the CCDDB and the Champaign County Mental Health Board (CCMHB) specifies that the CCDDB shall pay "professional fees" totaling 42.15% of the operations costs budgeted to the CCMHB, less those costs which do not directly apply to the CCDDB. The agreement also specifies that the two board presidents shall agree on the division of joint program costs. This year, the division is also treated as 42.15% of such costs to the CCDDB. Professional fees and internal program costs are listed below.

Decision Section:

Motion to approve the 2016 CCDDB budget with anticipated revenue of \$3,610,282 and Professional and Program Fees of \$373,166 to be paid to the CCMHB as required by the Intergovernmental Agreement between the Boards. In addition, \$50,000 shall be paid to the Mental Health Fund as the CCDDB share of the CILA Project obligation.

- Approve
- Deny
- Modify
- Request Additional Information

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CCDDB PROPOSED BUDGET FY16

Line Item	Description	DDB FY15 Budget	DDB FY16 Projected	with reductions
Revenue				
311.19	Property Taxes, Current	3,554,169	3,607,482	3,607,482
313.24	Back Property Taxes	500	500	500
314.10	Mobile Home Tax	1,000	1,000	1,000
315.10	Payment in Lieu of Taxes	1,000	1,000	1,000
361.10	Investment Interest	350	300	300
	TOTAL	3,557,019	3,610,282	3,610,282
Expenditures				
533.07	Professional Fees	332,782	400,170	373,166
533.92	Contributions/Grants	3,174,237	3,160,112	3,187,116
571.9	To Mental Health Fund	50,000	50,000	50,000
		3,557,019	3,610,282	3,610,282
7/13/2015	CCDDB Budget nkc			
	Revenue over Expenditures	-	-	-

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OPEN CHAMPAIGN

JOIN OUR PLANNING TEAM

WE ARE SEEKING COMMUNITY GROUPS, CREATIVES, & PEOPLE WITH AND WITHOUT DISABILITIES TO PARTNER WITH US FOR EACH EVENT!

ABOUT OPEN CHAMPAIGN

Open Champaign is an initiative encouraging community building and connection through shared public experiences that include people with and without developmental disabilities right from the start.

This initiative will begin with recruiting community groups and individuals with and without developmental disabilities to come together to develop a variety of free socially interactive experiences in the public space. These interactions provide low-pressure creative environments for genuine connection and discovery while embracing all styles of communication.

Open Champaign will take an innovative and inviting approach to community building while promoting the development of inclusive, and accessible community groups. As a result of Open Champaign, ten community groups in Champaign will include people with developmental disabilities.

FREE EVENTS
THROUGHOUT THE FALL
WILL INCLUDE:

SIDEWALK
LIVING ROOM

HISTORY WALL OF
SECRET TALENTS

PHOTOBOMB BOOTH

SHOOTING THE
BREEZE

THE KINDNESS
EXCHANGE

BUILDING COMMUNITY
THROUGH THE POWER
OF SHARED
EXPERIENCE.

COMMUNITY
choices

TO GET INVOLVED, PLEASE CONTACT
ERIC ENGER

eric.communitychoices@gmail.com

THIS PROJECT IS FUNDED BY THE ILLINOIS COUNCIL ON DEVELOPMENTAL DISABILITIES

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