



Champaign County Board Strategic Planning Committee
County of Champaign, Urbana, Illinois

MINUTES – APPROVED AS DISTRIBUTED 5/19/15

DATE: Monday, April 13, 2015
TIME: 5:00 p.m.
PLACE: Putman Meeting Room
Brookens Administrative Center
1776 E Washington, Urbana, IL 61802

Committee Members

Present	Absent
James Quisenberry (Chair)	
Stan Harper	
Jeff Kibler	
	Pattsi Petrie
Giraldo Rosales	

County Staff: Deb Busey (County Administrator), Gary Maxwell (County Board Member),
Tami Ogden (Recording Secretary)

I. Call to Order

Mr. Quisenberry called the meeting to order at 5:05 p.m.

II. Roll Call

Recording secretary read the roll and Mr. Quisenberry declared a quorum present.

III. Approval of Agenda

MOTION by Mr. Kibler to approve the agenda as presented; second by Mr. Harper. Upon vote, the **MOTION CARRIED unanimously.**

IV. Approval of Minutes – February 17, 2015

MOTION by Mr. Harper to approve the February 17, 2015, Strategic Planning Committee meeting minutes as presented; second by Mr. Kibler. Upon vote, the **MOTION CARRIED unanimously.**

V. Public Participation

None

VI. Review and Discuss Study Session Outcomes

Mr. Quisenberry asked for committee member's observations regarding the March 24, 2015, Study Session.

Mr. Harper indicated that he thought the meeting was well run and generated some good ideas.

Although not present at the Study Session, Mr. Kibler indicated that he felt the resulting list seemed pretty exhaustive. He also observed that there was no time dimension associated with the initiatives.

Mr. Quisenberry spoke about planning on different levels, and relayed to the committee that he called out Initiatives which received five or more votes. Furthermore, he suggested that some Initiatives were closely aligned and relevant to each other.

Zero-based budgeting was suggested to be included under the Goal 1, Revise County Board Adoption Process Initiative, by Mr. Kibler. There was brief discussion regarding this suggestion.

Mr. Harper suggested that under Goal 2, Review all facilities current needs as well as ADA, and Complete a long range Facilities Plan were interrelated.

Mr. Rosales joined the meeting at 5:17 p.m.

Cloud-based services were discussed, and Ms. Busey indicated that moving commodity information technology systems to the cloud would be a good place to start. System failure and discussion of service costs were further discussed.

Mr. Rosales indicated that he was pleased with the Study Session, and he felt that the County should concentrate on the themes and goals suggested in addition to fine-tuning the plan and adding timeframes.

A side-by-side comparison of the current Initiatives and new Initiatives was recommended by Mr. Quisenberry.

Mr. Maxwell suggested that Divestiture of the Nursing Home, under Goal 2, and Develop sustainable strategy for ensuring continuing availability of services by Champaign County Nursing Home, under Goal 3, should be combined.

There was discussion regarding comparing the two plans and Mr. Quisenberry indicated that he would like for there to be a meeting which resulted in prioritization and potentially merging some items. He felt that it may require two meetings to accomplish this goal.

Mr. Rosales asked about the alignment of the board's goals and objectives with the administration's goals and objectives. Ms. Busey's reply was that there were no negative responses regarding the departments' abilities to align their operations and strategic plans to the County Board's goals and initiatives.

Mr. Harper asked if replacement of the Accounting and IT systems would be beneficial to the entire county, to which Ms. Busey responded that it would be beneficial and that it is a critical issue. She further suggested that the county hire a consultant to help the departments assess their technology needs, and that funding would need to be identified in order to proceed.

Mr. Rosales inquired about the rotation of outdated equipment. Ms. Busey stated that the county has a Technology Capital Asset Plan.

Mr. Maxwell ask about revenue sources for technology infrastructure, and Mr. Quisenberry indicated that revenue enhancements are the not the same as they are for facilities. However, it is possible to make the facilities revenue enhancements sufficient in order to take pressure off of the general corporate fund and make room for IT improvements. Mr. Rosales asked for clarification about the emergency backup disaster recovery system, and Ms. Busey explained that this is a service the county has purchased.

Declining state revenues were discussed, and Mr. Harper asked if the departments are aware of the issue. Ms. Busey stated that they were.

Mr. Quisenberry asked for the current Initiatives to be presented side-by-side with the proposed Initiatives and presented to the board. Ms. Busey stated that the document would be prepared for the meeting tomorrow night.

Mr. Rosales asked how the County Board could better support staff. Mr. Quisenberry suggested that the staff and management are focused more on tactical strategies. Ms. Busey further suggested that the development of a Capital Plan and identification of funding are important steps to achieve the Goals and Initiatives.

It was suggested by Mr. Quisenberry that the standing committees review the Goals and Initiatives within the context of their meetings and provide input.

There was further discussion about combining some of the relevant Initiatives, and Mr. Quisenberry stated that this would be a topic of discussion for the board.

Mr. Kibler inquired about the impact of state government funding on the General Corporate Fund. Ms. Busey referred him to the five-year forecast which is in the finance packet and will be presented tomorrow night. She further stated that a 25-50% Income tax cut would result in a 2 ½ to 4 ½ percent cut to General Fund revenues, which translates to a loss of \$800,000 to \$1.6 million. Brief discussion followed.

VII. Next Meeting Date

None

VIII. Other Business

None

IX. Adjournment

There being no further business, **MOTION** by Mr. Kibler, second by Mr. Rosales, to adjourn the meeting at 5:50 p.m. **MOTION CARRIED unanimously.**