

CHAMPAIGN COUNTY BOARD
COMMITTEE MINUTES

STRATEGIC PLANNING SUBCOMMITTEE

Wednesday, May 14, 2008

**Meeting Room 2, Brookens Administrative Center
1776 E. Washington St., Urbana**

4:30 p.m.

MEMBERS PRESENT: Knott, McGinty

MEMBERS ABSENT: Betz

OTHERS PRESENT: Deb Busey (County Administrator of Finance & HR Management), C. Pius Weibel (County Board Chair)

CALL TO ORDER

McGinty called the meeting to order at 4:30 p.m.

ROLL CALL

Knott and McGinty were present at the time of roll call, establishing the presence of a quorum.

APPROVAL OF AGENDA/ADDENDUM

MOTION by Knott to approve the agenda; seconded by McGinty. **Motion carried.**

PUBLIC PARTICIPATION

There was no public participation.

DISCUSSION REGARDING CHAMPAIGN COUNTY BOARD STRATEGIC PLAN

Vision and Mission Statement Development

McGinty reviewed that the subcommittee set the values at their last meeting with Professor Rich and will move onto the vision and mission. A mission statement was put together last year that differs from the mission statement on the County's website. The subcommittee looked at examples of mission statements from other counties and the National Association of Counties. Knott thought the mission statement that was written a year ago continues to be suitable and wanted it to be adopted. Busey and the subcommittee discussed the language of the mission statement and made adjustments. The subcommittee debated the language in the vision statement compared to the other examples, the suggestions previously made by Professor Rich, and the conditions at Champaign County. It was agreed the vision would read as "Our vision is to be a recognized leader in local government where every official and employee has a personal devotion to excellence in public service and embraces the highest standards of ethics and integrity, which enables us to provide the best customer services to the citizens of Champaign County." Busey and McGinty agreed to incorporate the edits into the values to share with the subcommittee. The goals for next year should have a direct link to the County's vision, mission, and values statements. Busey stated the Finance Committee, Policy, Personnel, & Appointments Committee, and the County Facilities Committee should establish goals and objectives for the ensuing fiscal year which shape how all the departments tie to the County Board Strategic Plan. The departments would then be able to describe how their specific goals and objectives tie to the organization's goals. Each employee should

be able to support the County's vision through specific goals. McGinty was concerned about receiving input from the departments to incorporate it into specific objectives for the next year. Busey explained the departments need to know what the goals are before they can state how they will achieve that goal. The subcommittee discussed adopting annual County Board goals for the budget process. Busey explained the performance indicators in the departments' budgets should tie to a County Board goal and the performance indicators have not done so in the past. The subcommittee discussed having measurable performance indicators. The subcommittee agreed the County Champaign Strategic Plan should be submitted to the Policy, Personnel, & Appointments Committee for approval before being forwarded to the County Board. The subcommittee discussed the annual performance appraisals and presenting a streamlined evaluation process to the Policy, Personnel, & Appointments Committee. The next meeting of the subcommittee will be with Professor Rich to present what they have developed and to work on the goals.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Meeting adjourned at 5:10 p.m.

Respectfully submitted,

Kat Bork
Administrative Secretary

Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.