



CHAMPAIGN COUNTY
REGIONAL PLANNING
COMMISSION

Champaign County Rural Transit Advisory Group (RTAG)

Date: Wednesday, August 12, 2020
Time: 3:00 p.m.
Place: Via Zoom
Chair: Nancy Greenwalt
Members Present: Aaron Esry, Mary Sleeth, Lori Larson, Tawanna Nickens, Nathan Montgomery
Members Absent: Rachel Voss
Staff Present: Kristen Gisondi, Debbie Peterik
Others Present: Evan Alvarez

MEETING MINUTES

Subject to Review and Approval

I. Call to Order

Ms. Greenwalt called the meeting to order at 3:00 p.m.

II. Roll Call

The roll was taken by voice record and a quorum was declared present.

Nancy Greenwalt	present	Aaron Esry	present
Mary Sleeth	present	Tawanna Nickens	present
Lori Larson	present		

III. Audience Participation

None

IV. Approval of Agenda

Ms. Larson made a motion to approve the agenda as drafted. Mr. Esry seconded.

Voice Roll Call taken for votes:

Nancy Greenwalt	yes	Aaron Esry	yes
Mary Sleeth	yes	Tawanna Nickens	yes
Lori Larson	yes		

Upon vote, the motion unanimously carried.

V. Approval of Minutes

Ms. Larson made a motion to approve the RTAG minutes from the June 16, 2020 meeting. Ms. Nickens seconded.



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Voice Roll Call taken for votes:

Nancy Greenwalt	yes	Aaron Esry	yes
Mary Sleeth	yes	Tawanna Nickens	yes
Lori Larson	yes		

Upon vote, the motion unanimously carried.

VI. New Business

A. Presentation and Approval of C-CARTS FY20 4th Quarter (April – June) Service & Fiscal Reports

Mr. Montgomery joined the meeting during this presentation.

Ms. Gisondi provided the following highlights of the reports:

Service Report:

- Total trips decreased due to COVID which caused a decrease in the daily average.
- Main trip types were medical and employment trips.
- Lift use percentage remained the same.
- Senior trips decreased. It is assumed that seniors were hesitant to travel due to COVID.
- Miles/Hours decreased but efficiency remained the same from the last quarter.
- Breakdown of denial numbers reduced but was that was due to trips not being requested as people were not willing to travel during the pandemic.

Fiscal Report for the **total** fiscal year:

- To date, forty-four percent of funds have been expended. This is a big decrease from previous years. Staff is waiting on submission of requisitions of the CARES Act grant. Due to that, C-C-CARTS is not requesting funds from state and federal grants as has been done in the past. Therefore, there will be more remaining funds than previous years. Ms. Larson asked the reason for the wait. Ms. Gisondi explained that we are waiting as we have not had our CARES Act grant executed yet. It will be approved by the County Board this month. Once the contract is approved, we can then submit requisitions for the CARES Act grant.

Ms. Larson made a motion to approve the C-CARTS FY20 4th Quarter (April - June) Service and Fiscal Reports. Mr. Esry seconded.

Voice Roll Call taken for votes:

Nancy Greenwalt	yes	Aaron Esry	yes
Mary Sleeth	yes	Nathan Montgomery	yes



- Ridership presented a decrease in trips due to COVID.
- Main trip type changed for medical only in fourth quarter.
- Percentage of lift use remained the same.
- Senior trips reduced.
- Fewer trip denials.
- Overall, the service deficiency for miles and hours remained the same.
- Demand response dropped off during quarantine, while fixed route increased. Due to the bus getting crowded, a second bus was sent to practice social distancing.
- Ms. Greenwalt commented that she thought the medical trip type was more popular. Ms. Gisondi commented that it could attributed to amount of dialysis customers.
- Trip denials have dropped off throughout the year.
- Highlights of the Annual Report:
 - FY20 Ridership total was 31,535, a one percent increase from FY19.
 - Average trips per day: demand-response 56, Deviated-fixed 69.
 - Main drip types for demand-response was employment, medical and an increase in social type trips.
 - Lift was at 19 percent, slightly greater than last year.
 - 70 percent of the passengers were over 60.
 - Total registered riders 3,255.
- The Village of Rantoul pays \$112,200 annually for a service contract. There is a one percent increase each subsequent year. The contract expires in October 2020. This contract is guaranteed money towards the local match.
- Future implementations include extended service hours, more deviated-fixed routes such as service in the Village of Mahomet, punch cards and free trips for veterans.

Ms. Larson made a motion to approve FY20 Rural Transit Annual Report. Mr. Esry seconded.

Voice Roll Call taken for votes:

Nancy Greenwalt	yes	Aaron Esry	yes
Mary Sleeth	yes	Nathan Montgomery	yes
Lori Larson	yes	Tawanna Nickens	yes

Upon vote, the motion unanimously carried.

E. Presentation and Approval of RTAG Bylaws

Ms. Gisondi commented that due to the COVID, she is proposing that the Bylaws be changed to reflect members being allowed to serve beyond their term during such extraordinary times.



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Terms may be extended until normal conditions resume, meaning resuming regularly scheduled, quarterly RTAG meetings in person.

Mr. Esry made a motion to approve the RTAG Bylaws. Ms. Larson seconded.

Voice Roll Call taken for votes:

Nancy Greenwalt	yes	Aaron Esry	yes
Mary Sleeth	yes	Nathan Montgomery	yes
Lori Larson	yes	Tawanna Nickens	yes

Upon vote, the motion unanimously carried.

VII. Announcements

None

VIII. Adjournment

Ms. Larson made a motion to adjourn the meeting. Ms. Nickens seconded, and the meeting was adjourned at 3:32 p.m.