

CHAMPAIGN COUNTY, ILLINOIS COMMITTEE AGENDA

PUBLIC AID APPEALS COMMITTEE

**Bennett Administrative Center
Shields-Carter Meeting Room
102 East Main Street, Urbana, Illinois
Monday, October 5, 2026 – 1:00 p.m.**

CHAIR: Steve Summers

MEMBERS: Danielle Chynoweth, Andy Graham, Leah Taylor

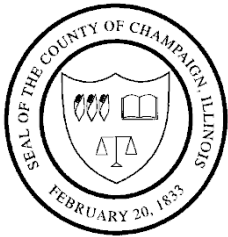
Agenda Items

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda/Addendum**
- IV. Approval of Minutes**
 - A. September 11, 2026
- V. Public Participation**
- VI. Public Aid Appeal from Urbana Township Regarding Appellant #07.1**
 - A. Oath, Testimony, & Receipt of Evidence from Appellant
 - B. Oath, Testimony, & Receipt of Evidence from Township
 - C. Closed Session Pursuant to 5 ILCS 120/2(c)(4) to Consider Evidence or Testimony Presented in Open Hearing to This Quasi – Adjudicative Body
 - D. Announcement of Decision
- VII. Other Business**
 - A. Approval of Closed Session Minutes
 - 1. September 11, 2026
- VIII. Adjournment**

(Oath Script: Please raise your right hand. Do you solemnly swear and affirm to tell the truth, the whole truth and nothing but the truth to the best of your ability?)

Please note that parties to a case heard by the Public Aid Appeals Committee receive only the agenda attachments relevant to their case, in order to protect the privacy rights of any other parties who may have their case heard before the committee.

Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact the Office of the County Executive, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.



CHAMPAIGN COUNTY, ILLINOIS COMMITTEE AGENDA

PUBLIC AID APPEALS COMMITTEE

MINUTES – *Subject to Approval*

DATE: Friday, September 11, 2026
TIME: 1:00 p.m.
PLACE: Jennifer Putman Meeting Room
Bennett Administrative Center
102 East Main Street, Urbana

Committee Members:

Present	Absent
Danielle Chynoweth	Andy Graham
Leah Taylor	
Steve Summers (Chair)	

Others Present: Megan Robison (Recording Secretary)

Agenda Items

I. Call to Order

Chair Summers called the meeting to order at 1:03 p.m.

II. Roll Call

A verbal roll call was taken, and a quorum was declared present.

III. Approval of Agenda/Addendum

MOTION by Ms. Taylor to approve the agenda; seconded by Ms. Chynoweth. Upon vote, the **MOTION CARRIED** unanimously.

IV. Approval of Minutes

A. February 6, 2024

MOTION by Ms. Taylor to approve the minutes of February 6, 2024; seconded by Ms. Chynoweth. Upon vote, the **MOTION CARRIED** unanimously.

V. Public Participation

None

VI. Public Aid Appeal from Urbana Township Regarding Appellant #07.1

A. Oath, Testimony, & Receipt of Evidence from Appellant

The Appellant explained how they had been trying for months to contact Urbana Township to no avail and is appealing the inaction of the Township. The recording secretary detailed the documents that were provided to the Committee members. Ms. Chynoweth explained that the appellant originally came to her office to apply for assistance, but the appellant's address was not within Cunningham Township. The Cunningham Township case worker faxed the application they received to Urbana Township in January.

Mr. Summers asked if the appellant appeared to qualify for assistance and Ms. Chynoweth stated they would qualify by Cunningham Township's requirements, but she does not know Urbana Township's specific requirements.

After some assistance from County staff, the appellant heard from the Township Supervisor via phone in July. The Appellant testified that the Supervisor told them they were approved for assistance and would hear more in a week. At that time, the Appellant withdrew their original appeal. After that week, all calls to the Urbana Township Supervisor went unanswered and the Appellant filed a new Notice of Appeal in August.

The recording secretary stated that all certified mail to Urbana Township has been returned undeliverable.

B. Oath, Testimony, & Receipt of Evidence from Township

Chair Summers noted the absence of any representation from Urbana Township.

C. Closed Session Pursuant to 5 ILCS 120/2(c)(4) to Consider Evidence or Testimony Presented in Open Hearing to This Quasi – Adjudicative Body

MOTION by Ms. Taylor to enter CLOSED session pursuant to 5 ILCS 120/2(c)(4) to consider evidence or testimony presented in open hearing to this quasi-adjudicative body and that the following parties remain present: recording secretary; seconded by Ms. Chynoweth. Upon roll call vote, the **MOTION CARRIED** unanimously.

The Public Aid Appeals Committee entered Closed Session at 1:15 p.m.

The Public Aid Appeals Committee resumed Open Session at 1:42 p.m.

D. Announcement of Decision

Mr. Summers announced that the Committee will continue this hearing to October 5th at 1:00 p.m. They will send a subpoena to Urbana Township to compel their presence and statement of facts. Cunningham Township will also be providing all documentation that was received from the appellant.

VII. Other Business

A. Approval of Closed Session Minutes

1. February 6, 2024

MOTION by Ms. Taylor to approve the closed session minutes of February 6, 2024; seconded by Ms. Chynoweth. Upon vote, the **MOTION CARRIED** unanimously.

VIII. Adjournment

Chair Summers adjourned the meeting at 2:00 p.m.