



## CHAMPAIGN COUNTY BOARD - DEIA+ TASK FORCE

Joint Subcommittee of the Labor Committee & Justice and Social Services Committee

County of Champaign, Urbana, Illinois

Tuesday, February 18, 2025 - 6:30 p.m.

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Shields-Carter Meeting Room

Brookens Administrative Center

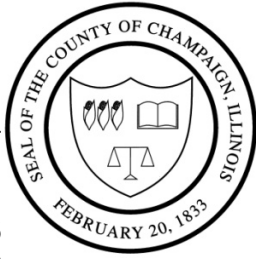
1776 E. Washington St., Urbana

**Committee Members:** Benjamin Beaupre, Jason Benda, Barb Bressner, John Farney (Vice-Chair), Jacqueline Kalipeni, Don Owen, Cecelia Phillips, Kathleen Robbins, Jilmala Rogers (Chair), and Heather Rumble

### Agenda Items

- I. **Call to Order**
- II. **Roll Call**
- III. **Approval of Agenda/Addendum**
- IV. **Approval of the Minutes**
  - A. December 10, 2024
- V. **Public Participation**
- VI. **Communications**
- VII. **New Business**
  - A. Review Draft RFP #1 – Data Collection and Analysis (*discussion only*)
  - B. Review Draft RFP #2 – Evaluation of Employment Accessibility based on EEO Categories (*discussion only*)
  - C. Next Steps (*discussion only*)
- VIII. **Other Business**
  - A. Date of next meeting
- IX. **Chair's Report**
- X. **Adjournment**

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## CHAMPAIGN COUNTY BOARD - DEIA+ TASK FORCE

Joint Subcommittee of the Labor Committee & Justice and Social Services Committee  
County of Champaign, Urbana, Illinois

### MINUTES – Subject to Approval

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DATE: Tuesday, December 10, 2024  
TIME: 6:30 p.m.  
PLACE: Shields-Carter Meeting Room  
Brookens Administrative Center  
1776 E. Washington St., Urbana, IL 61802

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### Committee Members:

Present	Absent
Benjamin Beaupre	Barb Bressner
Jason Benda	John Farney
Cecelia Phillips	Jilmala Rogers
Jacqueline Kalipeni	Heather Rumble
Kathleen Robbins	Irene Weathersby
Jilmala Rogers	

**Others Present:** Michelle Jett (Director of Administration & Recording Secretary)

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### Agenda Items

#### I. Call to Order

Chair Rogers called the meeting to order at 6:30 p.m.

#### II. Roll Call

A verbal roll call was taken, and a quorum was declared present.

#### III. Approval of Agenda/Addendum

**MOTION** by Ms. Kalipeni to approve the agenda; seconded by Ms. Phillips. Upon vote, the **MOTION CARRIED** unanimously.

#### IV. Approval of the Minutes

A. September 23, 2024

**MOTION** by Mr. Benda to amend line number 106 to say “people who look like the people we serve” and approve the minutes of September 23, 2024 with the amendment; seconded by Ms. Robbins. Upon vote, the **MOTION CARRIED** unanimously.

#### V. Public Participation

None

45 **VI. Communications**

46  
47 None

48  
49 **VII. Presentations**

50 A. Shauna Clayborn, Officer of Procurement and DEI, SURS

51  
52 Ms. Clayborn gave a presentation about Building Diversity, Equity and Inclusion in Contracting and the  
53 Workplace. She began with her background, a historical perspective of contracting and why diversity is  
54 important. She explained the key drivers of growth and success in supplier diversity programs, how to  
55 strengthen supplier diversity and ways to get the program started. She then moved on to DEI in human  
56 resources: discussing recruiting, on-boarding, training and other efforts. She ended her presentation  
57 with some final tips and discussion/questions with the Task Force members.

58  
59 B. Janel Gomez, Community Relations Manager & Compliance Officer, City of Champaign Equity and  
60 Engagement Department

61  
62 Ms. Gomez gave a presentation about the City of Champaign's Diversity, Equity & Inclusion Division. The  
63 City of Champaign has an Equal Opportunity in Purchasing Ordinance. This ordinance ensures companies  
64 doing business with the City practice non-discriminatory hiring processes and it promotes the full  
65 realization of equal employment opportunities of those contracting with the City. The City also has a  
66 Diversity Advancement Program that encourages everyone to increase the amount of goods/services  
67 provided by local businesses owned by minorities, women and other socially and economically  
68 disadvantaged groups. Ms. Gomez stated the City's mission is to promote quality of life for all residents.  
69 Her division specifically focuses on education, outreach and enforcement of the City's Human Rights  
70 Ordinance, Equal Opportunity in Purchasing Ordinance, Police Conduct Review, Americans with  
71 Disabilities, LGBTQ+ and Immigrant Communities. Discussion continued with the Task Force members.

72  
73 **VIII. New Business**

74 A. RFP #1 – Data Collection and Analysis

75  
76 A draft of the first RFP was provided to the Task Force members. They discussed the draft and provided  
77 feedback to staff.

78  
79 B. RFP #2 – Evaluation of Employment Accessibility based on EEO Categories

80  
81 A draft of the second RFP was provided to the Task Force members. They discussed the draft and  
82 provided feedback to staff.

83  
84 C. Extending Task Force Timeline

85  
86 The Task Force members would like to request a six-month extension from the County Board. They  
87 would also like to replace outgoing County Board Member Owen with County Board member Carter and  
88 appoint Don Owen as a community member.

89

90 D. Next Steps

91  
92 After the deadline has been extended and the new members appointed, they will meet after the first of  
93 the year to review final drafts of the RFP's.

94

95 **IX. Other Business**

96 A. Date of next meeting

97 Staff will send an email to find a date that works for the majority of members.

98 **X. Chair's Report**

99

100 None

101

102 **XI. Adjournment**

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104 Chair Rogers adjourned the meeting at 8:00 p.m.

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