



**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services

County of Champaign, Urbana, Illinois

Tuesday, August 15, 2023 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

MINUTES – Approved as Distributed September 12, 2023

Members Present: Samantha Carter, Lorraine Cowart, Aaron Esry, Stephanie Fortado, Jim Goss, Elly Hanauer-Friedman, Jennifer Locke, Jenny Lokshin, Kyle Patterson, Emily Rodriguez, Jilmala Rogers, Tom ‘Ed’ Sexton, Chris Stohr, Jennifer Straub, Leah Taylor, Bethany Vanichtheeranont and Jeff Wilson

Members Absent: Mike Ingram, Diane Michaels, Brett Peugh and Eric Thorsland

Others Present: Steve Summers (County Executive), Tami Ogden (Director of Finance), Michelle Jett (Director of Administration), Susan McGrath (Circuit Clerk), Elisabeth Pollock (Public Defender), Shannon Siders (Probation Director), Lori Hansen (Court Administrator), Megan Robison (Recording Secretary)

Agenda Items

I. Call to Order

Mr. Patterson called the meeting to order at 6:32 p.m.

II. Roll Call

Roll Call was taken, and a quorum was declared present.

III. Approval of Agenda/Addenda

MOTION by Ms. Straub to approve the agenda; seconded by Ms. Locke. Upon vote, the **MOTION CARRIED** unanimously.

IV. Approval of Minutes

A. June 13, 2023 – Regular Meeting

MOTION by Ms. Carter to approve the minutes of June 13, 2023; seconded by Ms. Lokshin. Upon vote, the **MOTION CARRIED** unanimously.

V. Public Participation

Rohn Koester, Urbana resident, spoke to the Board about other states and municipalities making phone calls to prisoners free of charge and how vital this is to reentry to civilian life. He stated the people paying for the phone calls are the family members that have done no wrong. He believes free phone calls would benefit inmates and the community and he asked the Board to make this a priority.

Barbara Kessel, Urbana resident, stated she volunteered at the County Jail for 15 years and is very well acquainted with the population. She stated phone calls would lessen the changes of recidivism and raise the moral among the inmates. The current RFP for inmate phone system does not mention free options. She said there will be a group named Ameelio that will be responded to the RFP and they are the only non-profit in the field and they currently operate in our Juvenile Detention Center. She compared the Securitas contract with Ameelio’s fees.

VI. Communications

Ms. Taylor wished Vice-Chair Carter a Happy Birthday and thank her for spending her special day at a Board meeting.

Mr. Wilson read a letter from the Superintendent of Mahomet-Seymour School District explaining their tax distribution was received but a large amount was withheld. These withheld funds caused their financial designation from the State to be downgraded from “Recognition” to “Review”. The Treasurer’s Office assured the school district they would receive all of their funds by 6/30/2023. When they received the last payment, they were missing approximately \$1.5 million. The fiscal year is over and they can no longer post these funds in the correct fiscal year.

Mr. Goss requested the Treasurer to come speak about the tax distributions being withheld.

Mr. Patterson mentioned the Treasurer was unavailable for this meeting but would be at the County Board meeting. He also reminded the Board members about pictures on September 12th.

VII. Policy, Personnel, & Appointments

A. County Executive

1. Monthly HR Report – June & July 2023

The reports were not available at this time and will be provided at a future meeting.

2. Appointments/Reappointments (*italics indicates incumbent*)

- a. Resolution Appointing *Steve Moser* to the Farmland Assessment Review Committee, term ending 5/31/2027

MOTION by Ms. Locke to recommend County Board approval of a resolution appointing Steve Moser to the Farmland Assessment Review Committee; seconded by Ms. Rogers. Upon vote, the **MOTION CARRIED** unanimously.

- b. Resolution Appointing *James Vickers* to the Ogden-Royal Fire Protection District, term ending 4/30/2026
- c. Resolution Appointing *Chris Karr* to the Scott Fire Protection District, term ending 4/30/2026

OMNIBUS MOTION by Ms. Lokshin to recommend County Board approval of resolutions appointing James Vickers and Chris Karr to their respective Fire Protection District’s; seconded by Ms. Taylor. Upon vote, the **MOTION CARRIED** unanimously.

- d. Resolution Appointing *Jerry Cekander* to the Craw Cemetery Association, term ending 6/30/2029
- e. Resolution Appointing *Rachel Schroeder* to the Bailey Memorial Cemetery Association, term ending 6/30/2029
- f. Resolution Appointing *Rod Maddock* to the Mt. Olive Cemetery Association, term ending 6/30/2029
- g. Resolution Appointing *James Prather* to the Mt. Olive Cemetery Association, term ending 6/30/2029

OMNIBUS MOTION by Mr. Esry to recommend County Board approval of resolutions appointing Jerry Cekander, Rachel Schroeder, Rod Maddock and James Prather to their respective Cemetery Association's; seconded by Ms. Carter. Upon vote, the **MOTION CARRIED** unanimously.

- h. Resolution Appointing *Robert Kettner* to the Penfield Water District, term ending 5/31/2028

MOTION by Ms. Straub to recommend County Board approval of a resolution appointing Robert Kettner to the Penfield Water District; seconded by Ms. Vanichtheeranont. Upon vote, the **MOTION CARRIED** unanimously.

- i. Resolution Appointing Susan Fowler to the Developmental Disabilities Board, term ending 6/30/2026

MOTION by Mr. Sexton to recommend County Board approval of a resolution appointing Susan Fowler to the Developmental Disabilities Board; seconded by Ms. Vanichtheeranont. Upon vote, the **MOTION CARRIED** unanimously.

- j. Resolution Appointing *Steven Hammel* to the Beaver Lake Drainage District, term 9/1/2023- 8/31/2026
- k. Resolution Appointing Douglas Zehr to the Blackford Slough Drainage District, term 9/1/2023- 8/31/2026
- l. Resolution Appointing *Robert Barker* to the Fountain Head Drainage District, term 9/1/2023- 8/31/2026
- m. Resolution Appointing *Patrick Feeney* to the Kankakee Drainage District, term 9/1/2023- 8/31/2026
- n. Resolution Appointing Leon Sieberns to the Kerr & Compromise Drainage District, term 9/1/2023-8/31/2026
- o. Resolution Appointing *Norman Uken* to the Longbranch Mutual Drainage District, term 9/1/2023-8/31/2026
- p. Resolution Appointing *Larry Dallas* to the Okaw Drainage District, term 9/1/2023- 8/31/2026
- q. Resolution Appointing *Leonard Delaney* to the Owl Creek Drainage District, term 9/1/2023- 8/31/2026
- r. Resolution Appointing *Chris Hausman* to the Pesotum Consolidated Drainage District, term 9/1/2023-8/31/2026
- s. Resolution Appointing Trent Wolken to the Prairie Creek Drainage District, term 9/1/2023- 8/31/2026
- t. Resolution Appointing *Stephen Osterbur* to the Raup Drainage District, term 9/1/2023- 8/31/2026
- u. Resolution Appointing *Cecil Hudson* to the Silver Creek Drainage District, term 9/1/2023- 8/31/2026
- v. Resolution Appointing *Chris Conerty* to the Somer #1 Drainage District, term 9/1/2023- 8/31/2026
- w. Resolution Appointing *Josh Daly* to the St. Joseph #3 Drainage District, term 9/1/2023- 8/31/2026
- x. Resolution Appointing *Bruce Stickers* to the St. Joseph #6 Drainage District, term 9/1/2023- 8/31/2026
- y. Resolution Appointing Mark Douglas to the Union Drainage District #1 of Philo & Urbana, term 9/1/2023-8/31/2026

- z. Resolution Appointing *Dwight Raab* to the Union Drainage District #2 of St. Joseph & Ogden, term 9/1/2023-8/31/2026
- aa. Resolution Appointing Trent Wolken to the West Branch Drainage District, term 9/1/2023- 8/31/2026
- bb. Resolution Appointing *Steven Maddock* to the Willow Branch Drainage District, term 9/1/2023- 8/31/2026

OMNIBUS MOTION by Mr. Esry to recommend County Board approval of resolutions appointing Steven Hammel, Douglas Zehr, Robert Barker, Patrick Feeney, Leon Sieberns, Norman Uken, Larry Dallas, Chris Hausman, Trent Wolken, Stephen Osterbur, Cecil Hudson, Chris Conerty, Josh Daly, Bruce Stickers, Mark Douglas, Dwight Raab and Steven Maddock to their respective drainage district's; seconded by Mr. Goss. Upon vote, the **MOTION CARRIED** unanimously.

- cc. Currently vacant appointments – full list and information is available on the County's website

Information only

- dd. Applications for open appointments

Information only

- 3. Review and recommendation to the County Board for an update to the GIS Technician position description in the GIS Department

MOTION by Ms. Cowart to recommend County Board approval of a resolution to update the position description for the GIS Technician position in the GIS Department; seconded by Ms. Fortado. Upon vote, the **MOTION CARRIED** unanimously.

B. County Clerk

- 1. Monthly Fees Report – June & July 2023
- 2. Semi-Annual Fees Report – June 2023

Received and placed on file.

C. Board of Review

- 1. Request approval for travel reimbursement after 60 days for Chris Diana

MOTION by Ms. Vanichtheeranont to recommend County Board approval of a resolution approving travel reimbursement to Chris Diana; seconded by Mr. Esry. Upon vote, the **MOTION CARRIED** unanimously.

D. Other Business

None

E. Chair's Report

None

F. Designation of Items to be Placed on the Consent Agenda

VII. A. 2. a-bb, 3, C. 1

VIII. Finance

A. Budget Amendments/Transfers

1. Budget Amendment BUA 2023/7/286

Fund 2120 Highway IDOT Rebuild Grant / Dept 060 Highway

Increased Appropriations: \$585,836

Increased Revenue: \$0

Reason: The Illinois Department of Transportation has encouraged agencies to expend the Rebuild Grant as quickly as possible. The Highway Department would like to expend the remaining fund balance in FY2023

MOTION by Ms. Cowart to recommend County Board approval of a resolution approving BUA 2023/07/286; seconded by Ms. Carter. Upon vote, the **MOTION CARRIED** unanimously.

2. Budget Amendment BUA 2023/7/310

Fund 1080 General Corporate / Dept 127 Veterans' Assistance Commission

Increased Appropriations: \$5,500

Increased Revenue: \$5,500

Reason: Receipt of donations to be used for training/travel costs and additional rental assistance for clients.

MOTION by Ms. Vanichtheeranont to recommend County Board approval of a resolution approving BUA 2023/7/310; seconded by Mr. Esry. Upon vote, the **MOTION CARRIED** unanimously.

3. Budget Amendment BUA 2023/7/650

Fund 6476 Self-Funded Insurance / Dept 118 Property/Liability

Insurance Increased Appropriations: \$203,500

Increased Revenue: \$0

Reason: Current appropriation is insufficient to cover the financial liability of a settlement authority approved by the Litigation Committee.

MOTION by Ms. Straub to recommend County Board approval of a resolution approving BUA 2023/7/650; seconded by Mr. Goss. Upon vote, the **MOTION CARRIED** unanimously.

4. Budget Amendment BUA 2023/7/660

Fund 2089 County Public Health Fund / Dept 018 C-U Public Health District

Increased Appropriations: \$16,966

Increased Revenue: \$16,966

Reason: The actual property tax levy split for C-UPHD was higher than the estimated levy split, requiring an increase in appropriations to distribute the pass-through funds.

MOTION by Ms. Lokshin to recommend County Board approval of a resolution approving BUA 2023/7/660; seconded by Ms. Vanichtheeranont. Upon vote, the **MOTION CARRIED** unanimously.

5. Budget Amendment BUA 2023/8/68

Fund 1080 General Corporate / Dept 031 Circuit Court

Increased Appropriations: \$10,202.80

Increased Revenue: \$10,202.80

Reason: Reimbursement from the State of Illinois for certified interpreter fees paid in the last year, and request to increase the current year appropriation.

MOTION by Ms. Carter to recommend County Board approval of a resolution approving BUA 2023/8/68; seconded by Ms. Locke. Upon vote, the **MOTION CARRIED** unanimously.

6. Budget Transfer BUA 2023/7/131
Fund 1080 General Corporate / Dept 036 Public
Defender Amount: \$ 6,000
Reason: To cover interpretation services and transcript costs for the remainder of FY2023.

MOTION by Ms. Rogers to recommend County Board approval of a resolution approving BUA 2023/7/131; seconded by Ms. Carter. Upon vote, the **MOTION CARRIED** unanimously.

7. Budget Transfer BUA 2023/7/674
Fund 1080 General Corporate / Dept 040 Sheriff, 140 Correctional Center, & 075 General
County Amount: \$622,261
Reason: Transfer from General County to the Sheriff's budgets required to cover the FOP contract negotiations.

MOTION by Mr. Esry to recommend County Board approval of a resolution approving BUA 2023/7/674; seconded by Ms. Hanauer-Friedman. Upon vote, the **MOTION CARRIED** unanimously.

B. Treasurer

1. Monthly Report – May 2023 – Reports are available on the Treasurer's webpage

Received and placed on file – Board members discussed the tax distributions and why school districts were upset with the amount of missing funds. Ms. Fortado suggested they add this item to the County Board agenda for discussion with the Treasurer.

C. Auditor

1. Monthly Report – May & June 2023 – Reports are available on the Auditor's webpage

Received and placed on file

D. County Clerk

1. Resolution Authorizing an Acceptance Agreement between Champaign County and the Illinois State Board of Elections for a Voter Registration State Grant 2024

MOTION by Ms. Lokshin to recommend County Board approval of a resolution approving an acceptance agreement between Champaign County and the Illinois State Board of Elections for a Voter Registration State Grant 2024; seconded by Ms. Vanichtheeranont. Upon vote, the **MOTION CARRIED** unanimously.

E. Circuit Court

1. Adoption of Resolution No. 2023-157 Authorizing Award of Contract for Case Management System Consultant, pursuant to RFQ 2023-003

MOTION by Ms. Locke to recommend County Board approval of a resolution authorizing award of contract to BerryDunn for Case Management System Consultant; seconded by Ms. Straub. Ms. Fortado explained that it was important to complete this assessment before they can make decisions on how the system will be purchased. Mr. Goss asked the prices of all four bids and they stated they took the mid-priced bid. Upon vote, the **MOTION CARRIED** unanimously.

F. Other Business

None

G. Chair's Report

Ms. Fortado reminded everyone of the upcoming Legislative Budget Hearings on August 28th, 29th & 30th.

H. Designation of Items to be Placed on the Consent Agenda

VIII. A. 1-7, D. 1, E. 1

IX. Justice and Social Services

A. Monthly Reports – All reports are available on each department's webpage through the department reports page

- Probation & Court Services – May 2023, June 2023 and 2nd Quarter Statistics
- Public Defender – June & July 2023
- Animal Control – May 2023
- Emergency Management Agency – June & July 2023

Received and placed on file.

B. Rosecrance Re-Entry Financial Report – May & June 2023

Information only

C. Other Business

None

D. Chair's Report

None

E. Designation of Items to be Placed on the Consent Agenda

None

X. Other Business

None

XI. Adjournment

Chair Patterson adjourned the meeting at 7:25 p.m.