

Approved 9/11/2018

**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE MINUTES**

**Finance; Policy, Personnel, & Appointments; Justice & Social Services
Tuesday, August 14, 2018
Lyle Shields Meeting Room**

MEMBERS PRESENT: Jack Anderson, Brad Clemmons, John Clifford, Lorraine Cowart, Tracy Douglas, Aaron Esry, Stephanie Fortado, Jim Goss, Stan Harper, Jim McGuire, Max Mitchell, Kyle Patterson, Patti Petrie, Jon Rector, Giraldo Rosales, Chris Stohr, Stephen Summers, C. Pius Weibel

MEMBERS ABSENT: James Tinsley

OTHERS PRESENT: Paula Bates (Supervisor of Assessments), Rita Morocoima-Black (RPC Planning & Development Director), Deb Busey (Interim County Administrator), John Farney (Treasurer), Gordy Hulten (County Clerk), Brian Kelly (Chief Deputy Circuit Clerk), Diane Michaels (Auditor), Tami Ogden (Deputy County Administrator/Finance), Kay Rhodes (Administrative Assistant), Dalitso Sulamoyo (CEO – RPC)

CALL TO ORDER

Weibel called the meeting to order at 6:35 p.m.

ROLL CALL

Rhodes called the roll. Anderson, Clemmons, Clifford, Cowart, Douglas, Esry, Fortado, Goss, Harper, McGuire, Mitchell, Petrie, Rector, Rosales, Stohr, Summers, and Weibel were present at the time of roll call, establishing the presence of a quorum.

APPROVAL OF AGENDA/ADDENDA

MOTION by Esry to approve the Agenda/Addenda; seconded by Goss. Weibel moved the business of the Treasurer under Finance to the beginning of the agenda. **Motion carried with unanimous support.**

APPROVAL OF MINUTES

MOTION by Rosales to approve the minutes of the June 12, 2018 Committee of the Whole meeting; seconded by Mitchell. **Motion carried with unanimous support.**

PUBLIC PARTICIPATION

Dottie Vura-Weis provided statistics on the number of people in the Champaign County Jail.

COMMUNICATIONS

There were no communications from the committee members.

JUSTICE & SOCIAL SERVICES

Monthly Reports

The monthly reports were received and placed on file.

Other Business

HACC Presentation

David Northern, Executive Director of the Housing Authority of Champaign County, provided a presentation on the Move to Work (MTW) Agency. The MTW demonstration program has allowed participating public housing authorities to develop and test innovative programs that expand housing options; move families toward self-sufficiency; develop administrative cost savings; and provide services in more cost-effective ways. Mr. Northern stated the HACC is one of only 39 housing authorities selected by HUD to participate in this program out of over 4,000 housing authorities throughout the country. One of the requirements for selection by HUD was for each housing authority's ability to provide a research component regarding the program. HACC was able to work with the University of Illinois to provide this component.

Patterson entered the meeting at 6:54 p.m.

Mr. Northern also discussed the HACC's new approach to providing affordable housing for the residents of Champaign County. He explained that they had accomplished the construction of hundreds of new affordable housing units and the rehabilitation of existing housing units with private sector financing. Manor at the Crossing in Mahomet, Illinois was complete in 2017 and future developments: Bristol Place, The Haven at Market Place, and Pinewood Place are planned for future construction in Champaign and Urbana, Illinois.

Mr. Northern announced that in June 2018, the HACC launched a team approach to community problem solving. Constituent Services is a way to creatively and efficiently manage, track, report, and mediate any outstanding community and client concerns especially those regarding fair housing. Additionally, the HACC maintains a presence on all social media sites for better outreach to the community.

Petrie stated that many in the community have expressed concern over the sale of Skelton Place because too many of the housing authority properties are not conveniently located to public transportation. Mr. Northern stated that The Haven at Market Place would replace the Skelton Place property. Mr. Northern explained that Skelton Place was one of the oldest housing authority developments and was no longer efficient as an affordable housing property option. He added that the HACC has recently been a part of future transportation planning discussions with CUMTD.

Rosales inquired about housing options made available to the residents of Skelton Place. Mr. Northern explained that every tenant of Skelton Place had two choices: 1) Receipt of a

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Tenant-Protection Voucher to move anywhere; 2) Move to a vacant unit (first on the list for The Haven) or a mixed/finance partnership building.

Rosales raised concerns that some youth who have been involved with the criminal justice system are not allowed to live in public housing, rendering them homeless upon release. Mr. Northern was also concerned about this issue and the HACC is working with the Re-entry Council on this and other issues concerning youth ages 16-24; possibly through a Youth Build Program.

Chair's Report

McGuire stated that there would be future discussions of items from the Racial Justice Task Force Report.

Designation of Items for Consent Agenda

There were no items designated for the Consent Agenda.

POLICY, PERSONNEL, & APPOINTMENTS

Appointments/Reappointments

MOTION by Weibel to recommend County Board approval of resolutions appointing Gary Maxwell and David Niccum to the Dewey Community Public Water District Board, each to unexpired terms ending 5/31/2020; seconded by Rector. **Motion carried with unanimous support.**

MOTION by Weibel to recommend County Board approval of a resolution appointing Jerry Lyke to the Urbana-Champaign Sanitary District, term 6/1/2018-5/31/2021; seconded by Esry. **Motion carried.**

MOTION by Weibel to recommend County Board approval of a resolution appointing Dale Grimm to an unexpired term for the Tolono Fire Protection District ending 4/30/2020; seconded by Rector. **Motion carried with unanimous support.**

MOTION by Weibel to recommend County Board approval of a resolution appointing David Ellars and Vicki Foley to the Tolono Fire Protection District, increasing the number of members from 3 to 5, with one 2-year term ending 4/30/2021 and one 3-year term ending 4/30/2022 to be determined by lot at a Tolono FPD meeting; seconded by Stohr. **Motion carried with unanimous support.**

MOTION by Weibel to recommend County Board approval of a resolution appointing David McCormick to the Mount Olive Cemetery Association for an unexpired term ending 6/30/2020; seconded by Clifford. **Motion carried with unanimous support.**

MOTION by Weibel to recommend County Board approval of a resolution appointing Grant Henry to the Champaign County Housing Authority Board, term 8/1/2018-7/31/2023; seconded by Patterson. **Motion carried with unanimous support.**

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MOTION by Weibel to appoint the following to their respective drainage districts, term 9/1/2018-8/31/2021: Beaver Lake – Lyle Brock; Blackford Slough – Jack Murray; Conrad & Fisher – Delmar Banner; Fountain Head – Gerald Reifsteck; Harwood & Kerr – Todd Hesterberg; Kankakee – Edward Feeney; Longbranch Mutual – Rick Wolken; South Fork – Glen Lafenhagen; Nelson-Moore-Fairfield – Mark Birkey; #10 Town of Ogden – Tim Huls; #2 Town of Scott – Paul Berbaum; Okaw – Gerald Henry; Owl Creek – Leonard Stocks; Pesotum Slough Special – Jeffrey Little; Pesotum Consolidated – Douglas Reinhart; Prairie Creek – Keith Harms; Raup – Kevin Wolken; Salt Fork – Reggie Peters; Sangamon & Drummer – Steven Hawthorne; Silver Creek – Mervyn Olson; St. Joseph #3 – Lloyd Esry; Somer #1 – William Shumate; St. Joseph #6 – Barry Fisher; Two Mile Slough – Doug Stierwalt; Union – Stanton & Ogden Townships – Lynn Huls; St. Joseph #4 – Dale Busboom; Triple Fork – David Wolken; Union #1 Philo & Crittenden – Justin Decker; Union #2 St. Joseph & Ogden – Dan Mills; Union #3 South Homer & Sidney – Greg Allen; Upper Embarras River Basin – Donald Maxwell; Union #1 Philo & Urbana – Ed Decker; West Branch – Richard Peavler; and Wrisk – Francis Lafenhagen; seconded by Clifford. **Motion carried with unanimous support.**

MOTION by Weibel to recommend County Board approval of a resolution appointing Brian Buss to the St. Joseph #3 Drainage District Board for an unexpired term ending 8/31/2019; seconded by Esry. **Motion carried with unanimous support.**

County Clerk

Report

The June-July 2018 reports and the semi-annual report were received and placed on file.

Establish Places of Election

MOTION by Fortado to recommend County Board approval of a resolution to establish a place of election for City of Champaign #3 and City of Champaign #7; seconded by Stohr.

Fortado asked how voters would be notified of the changes.

Hulten explained that polling place changes are reflected in all published notices, website and social media channels. The County Clerk's office would mail and email letters with information about the change, voting by mail, and early voting to all affected voters in all affected precincts. Additionally, new voter information cards would be mailed to the affected voters. The County Clerk's office had already communicated these changes to the leadership of student government at the University of Illinois. The U of I is required by law to send out an email prior to every general election and general primary outlining voter registration and voting procedure, as well as how to locate places to vote. **Motion carried with unanimous support.**

MOTION by Fortado to recommend County Board approval of a resolution to establish place of election for Cunningham #3; seconded by Anderson.

Stohr had concerns about moving Cunningham #3 voters to the Illini Union because he had witnessed long lines there in the past. He suggested using the Levis Faculty Center instead.

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Hulten noted that this is a temporary move and the Illini Union already functions as a campus Early Voting location, as well as, a universal voting location on Election Day. Historically, voter turnout for non-presidential elections is significantly lower. The proposed change would be for all elections through the March 2020 General Primary Election, after which the renovations at the Illinois Street Residence (ISR) Hall would be complete and Cunningham #3 voters would move back to ISR before the next presidential election. Hulten stated that even if a separate location, such as the Levis Center was selected for Cunningham #3 voters, the majority would still gravitate to the Illini Union.

Stohr reiterated his concern about long lines at the Illini Union during the last large election and asked what preparations were underway to alleviate this situation. Hulten explained that the Illini Union is a universal polling place and anyone in the County can utilize it on election day. During the presidential election in 2016, fifteen election judges were stationed at the Illini Union. This was more than any other voting location in the County and all that the physical space could accommodate. The ballrooms have not been an option for the County Clerk's office.

Hulten explained that for the upcoming election, the basement area of the Illini Union is not available and is off the table for future use. He said that for this election, there would be two adjoining rooms on the 4th floor and they would route voters in one door and out the other, fitting as many voting booths in the space as possible. Stohr would not support the motion.

Fortado agreed that the space allotted to the County Clerk's office at the Illini Union was very limiting. **Motion carried.**

County Administrator Report

The June and July 2018 HR Reports were received and placed on file.

Other Business County Board Rules

Weibel noted that the draft of the new County Board Rules as distributed was a result of the County Executive Transition (CET) Committee meetings. He noted that the draft rules were not complete. The CET would reconvene soon to complete the draft rules. It was distributed at this time for review and feedback.

Appointment of Justice & Social Services Deputy Chair and Assistant Deputy Chair

MOTION by Weibel to recommend County Board approval of a resolution appointing Jim McGuire as the Deputy Chair of the Justice & Social Service Committee of the Whole to replace Robert King; seconded by Esry. **Motion carried with unanimous support.**

MOTION by Weibel to recommend County Board approval of a resolution appointing Kyle Patterson as the Assistant Deputy Chair of the Justice & Social Services Committee of the Whole; seconded by Fortado. **Motion carried with unanimous support.**

Chair's Report

Rosales noted that there were no County Board appointments expiring in September 2018.

Designation of Items to be Placed on the Consent Agenda

Items A2; A5a-b; A7-10; B3a; and D2-3 were designated for the Consent Agenda.

FINANCE

Budget Amendments/Transfers

MOTION by Patterson to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00029** for Fund 081 Nursing Home – Dept. 410 Administrative with increased appropriations of \$4,542,946 and increased revenue of \$4,611,523 because there are insufficient appropriations to continue operations in FY2018. This amendment restores the FY2018 budget to the original 12-Month budget proposed by the management company; seconded by Petrie. **Motion carried.**

Summers exited the meeting at 8:17 p.m.

MOTION by Patterson to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00042** for Fund 089 County Public Health - Dept. 018 C-U Public Health District with increased appropriations of \$2,917 and matching revenue in order to distribute funds to CUPHD; seconded by Cowart. **Motion carried with unanimous support.**

MOTION by Goss to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00043** for Fund 476 Self-funded Insurance – Dept. 118 Property/Liability Insurance with increased appropriations of \$7,000 and matching revenue from other insurance companies for damaged vehicles; seconded by Clifford. **Motion carried with unanimous support.**

MOTION by Petrie to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00044** for Fund 671 Court Document Storage – Dept. 030 Circuit Clerk with increased appropriations of \$53,900 from fund balance to pay for JANO integration with re: SearchII; seconded by Goss. Petrie asked for a date of implementation. Chief Deputy Circuit Clerk, Brian Kelly explained that the mandated start date was July 1, 2018. The second phase of scanning in all documents would take 2-3 weeks, perhaps 5 weeks. Douglas asked if the access was only available to attorneys. Kelly affirmed that only attorneys had access however, the goal is to make it available to the public. **Motion carried with unanimous support.**

MOTION by Cowart to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00045** for Fund 075 Regional Planning Commission – Dept. 881 Long Range Transportation Plan – Web with increased appropriations of \$180,870 and matching revenue for new Illinois Department of Transportation contract for web-based planning; seconded by Rector. **Motion carried with unanimous support.**

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MOTION by Cowart to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00046** for Fund 075 Regional Planning Commission – Dept. 882 Urbana Kickapoo Rail Trail with increased appropriations of \$125,095 and matching revenue for new Illinois Department of Transportation contract for Urbana Kickapoo Rail Trail extension planning study; seconded by Stohr. **Motion carried.**

MOTION by Anderson to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00051** for Fund 080 General Corporate – Dept. 025 Supervisor of Assessments with increased appropriations of \$5,650 from fund balance to cover 2018 assessor publications; seconded by Cowart. **Motion carried with unanimous support.**

Treasurer

Monthly Report

The Treasurer's June and July 2018 monthly reports were received and placed on file.

General Corporate Fund Cash Flow Projection Presentation

Farney stated that the loan of \$1 million from the Public Safety Sales Tax Fund to the General Corporate Fund had been repaid in July 2018. The Fund Balance at the end of July was over \$4.9 million. The projected cash balance through the end of December 2018 is \$5,245,000.

Illinois Trust

MOTION by Anderson to recommend County Board approval of a resolution approving the Declaration of Trust of the Illinois Trust and authorizing the execution thereof by certain officials acting on behalf of Champaign County; seconded by Petrie.

Farney explained that the Treasurer's office holds County funds in a variety of depositories, including local financial institutions and larger intergovernmental investment pools and trusts. A majority of its funds are held in The Illinois Funds, a local government investment pool operated by the Illinois State Treasurer's Office. As interest rates continue to rise, it is important that Champaign County have options available that meet the County's investment policy goals.

Farney recommended that Champaign County enter into an agreement with The Illinois Trust because it is a diversified, open-end, managed investment trust owned by public entities and designed to address the short-term cash investment needs of Illinois public investors. The Trust provides an opportunity for Champaign County to maximize its income potential while maintaining the policy goals of safety, liquidity and yield. Utilizing both The Illinois Funds and The Illinois Trust allow for the Champaign County Treasurer's Office to move County funds immediately upon need. There is no cost to the County to participate in either investment. **Motion carried with unanimous support.**

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Depositories for Funds

MOTION by Goss to recommend County Board approval of a resolution designating depositories for funds; seconded by Harper. **Motion carried with unanimous support.**

Tax Sale Resolutions

OMNIBUS MOTION by Mitchell to recommend County Board approval of resolutions authorizing the County Board Chair to Assign Mobile Home Tax Sale Certificate of Purchase, Permanent Parcels 30-059-0042; 29-050-0019; 15-025-0119; and 02-001-0006; seconded by Clifford. **Motion carried with unanimous support.**

OMNIBUS MOTION by Summers to recommend County Board approval of resolutions authorizing the execution of Deeds of Conveyance of the County's interest or cancellation of the appropriate Certificate of Purchases on real estate, Permanent Parcels 20-09-01-180-003, 92-21-16-156-004, 01-35-30-231-006, 14-03-32-400-019, 20-03-35-352-006, 20-09-01-176-040, 20-09-01-179-020, 20-09-01-402-022, 21-34-33-430-013, 22-32-06-110-002, 20-09-02-176-011, 26-30-09-303-003, 91-21-07-251-009, 26-30-08-430-022, 20-09-02-207-001, and 46-21-07-181-010; seconded by Esry. **Motion carried with unanimous support.**

OMNIBUS MOTION by Anderson to recommend County Board approval of resolutions authorizing the cancellation of the appropriate Certificate of Purchase on mobile homes permanent parcels 14-018-0009 and 14-018-0006; seconded by Rector. **Motion carried with unanimous support.**

Auditor

Monthly Report

The Auditor's June and July 2018 reports were received and placed on file.

County Administrator

FY2018 General Corporate Fund Projection and Budget Change Reports

Ogden stated that real estate market transactions have resulted in increased Revenue Stamp revenue. There will be a corresponding increase in Purchase Document Stamps expenditure. The Illinois Department of Revenue stated that Federal Tax Law changes caused FY2018 Personal Property Replacement Tax (PPRT) revenues to be higher than anticipated.

The projected Fund Balance for December 2018 is 14.2% or \$5.1 million.

Addendum to SAK Services Agreement

MOTION by Weibel to recommend County Board approval of a resolution authorizing an addendum to the SAK Services Agreement; seconded by Rosales. Fortado explained that under the current agreement, the term date is September 30, 2018. The addendum adjusts the term date of the agreement to expire with the closing date of the sale of the nursing home. **Motion carried with unanimous support.**

Other Business

There was no other business.

Chair's Report

There was no Chair's report.

Designation of Items for the Consent Agenda

Items A2-5; A7; B3a-b; B4-25 and D2 were designated for the Consent Agenda.

OTHER BUSINESS

Weibel asked County Board members to send him topic ideas for the upcoming UCCI sponsored trip to Washington D.C.

ADJOURNMENT

Chair Weibel adjourned the meeting at 8:41 p.m.

Respectfully submitted,

Kay Rhodes,
Administrative Assistant

Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.