

Approved 8/14/2018

**CHAMPAIGN COUNTY BOARD  
COMMITTEE OF THE WHOLE MINUTES**

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**Finance; Policy, Personnel, & Appointments; Justice & Social Services  
Tuesday, June 12, 2018  
Lyle Shields Meeting Room**

**MEMBERS PRESENT:** Jack Anderson, Brad Clemmons, John Clifford, Lorraine Cowart, Aaron Esry, Stephanie Fortado, Jim Goss, Stan Harper, Robert King, Brooks Marsh, Jim McGuire, Max Mitchell, Kyle Patterson, Patti Petrie, Jon Rector, Giraldo Rosales, Chris Stohr, Stephen Summers, James Tinsley, C. Pius Weibel

**MEMBERS ABSENT:** Shana Crews

**OTHERS PRESENT:** Deb Busey (Interim County Administrator), John Farney (Treasurer), Gordy Hulten (County Clerk), Diane Michaels (Auditor), Tami Ogden (Deputy County Administrator/Finance), Kay Rhodes (Administrative Assistant), Mark Shelden (Recorder of Deeds)

**CALL TO ORDER**

Weibel called the meeting to order at 6:35 p.m.

**ROLL CALL**

Rhodes called the roll. Anderson, Clemmons, Clifford, Cowart, Esry, Fortado, Goss, Harper, King, Marsh, McGuire, Mitchell, Patterson, Petrie, Rector, Rosales, Stohr, Summers, Tinsley, and Weibel were present at the time of roll call, establishing the presence of a quorum.

**APPROVAL OF AGENDA/ADDENDA**

**MOTION** by Mitchell to approve the Agenda/Addenda; seconded by Anderson. **Motion carried with unanimous support.**

**APPROVAL OF MINUTES**

**MOTION** by Rosales to approve the minutes of the May 15, 2018 Committee of the Whole meeting; seconded by Anderson. **Motion carried with unanimous support.**

**PUBLIC PARTICIPATION**

Claudia Lennhoff, Director of the Champaign County Healthcare Consumers discussed the sale of the Champaign County Nursing Home. She said the RFP for the sale of the nursing home contained several terms and conditions, which the County Board would need to enforce. She advised that the County Board should also have a contingency plan in place in case the nursing home does not sell.

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Mark Sheldon, Champaign County Recorder spoke about the possible elimination of the elected office of Recorder of Champaign County. Sheldon said that this proposal has been discussed by the County Board several times over the years and never been placed on the ballot. He felt that the community members, who utilize the office daily, appreciated a stand-alone office whose focus was on the County's land records.

### **COMMUNICATIONS**

Rector discussed the recent tornado in the West Champaign area and the protocol for issuance of a siren warning. McGuire thanked all the first-responders and everyone who assisted in the clean-up efforts.

Petrie noted that the Sheriff had issued a press release regarding the recent tornado and siren warning protocol, which she shared with her constituents. Petrie asked Busey to discuss the progress of the nursing home sale with regard to meeting the RFP criteria and performing due diligence. Busey stated that the County is moving forward with its due diligence process and necessary documentation. The original closing date was July 31, 2018 but it could be delayed by 30-day increments if the due diligence process takes longer than expected.

Marsh announced that the Mahomet Aquifer Task Force would meet at 10:00 a.m. on Monday, June 16, 2018 at the Mahomet High School auditorium.

King announced that the Douglass Branch Library would host *Juneteenth Emancipation Day Celebration* on June 16, 2018 beginning at 12:00 p.m. The Urbana-Champaign Independent Media Center would host an *Alternative Juneteenth* on June 15, 2018 from 6-8:00 p.m.

### **JUSTICE & SOCIAL SERVICES**

#### **Agreement with Rosecrance for Annual Renewal of Re-Entry Program**

King said that the Rosecrance agreement would be brought to the County Board meeting on June 21, 2018 because more information from Rosecrance is necessary.

#### **Monthly Reports**

The monthly reports were received and placed on file.

#### **Other Business**

King asked Busey if there would be a process in place for the County Board to monitor the purchaser's adherence to the criteria set forth in the RFP for the sale of the nursing home. Busey said that after the closing and the County Board has received the final Asset Purchase and Operations Transfer Agreements, the Board could establish a mechanism for an annual review of those issues. The County Board could establish an annual review by a committee or by the County Board for the 10-year period.

Chair's Report

There was no Chair's report.

Designation of Items for Consent Agenda

There were no items designated for the Consent Agenda.

**POLICY, PERSONNEL, & APPOINTMENTS**

**Appointments/Reappointments**

**MOTION** by Weibel to recommend County Board approval of a resolution appointing Brenda Dismon to the Bailey Memorial Cemetery Association, term 7/1/2018-6/30/2024; seconded by King. **Motion carried with unanimous support.**

**MOTION** by Weibel to recommend County Board approval of resolutions appointing Debbie Bialeschki, James Gady, Carolyn Gonzalez, and James Reifsteck to the Craw Cemetery Association, terms 7/1/2018-6/30/2024; seconded by King. **Motion carried with unanimous support.**

**MOTION** by Weibel to recommend County Board approval of a resolution appointing M. Jean Mannin to the East Lawn Burial Park Association, Term 7/1/2018-6/30/2024; seconded by Rector. **Motion carried with unanimous support.**

**MOTION** by Weibel to recommend County Board approval of resolutions appointing Robert Grove and Francis Lafenhagen to the Locust Grove Cemetery Association, Terms 7/1/2018-6/30/2024; seconded by Patterson. **Motion carried with unanimous support.**

**MOTION** by Weibel to recommend County Board approval of resolutions appointing Tami Fruhling-Voges and Paul Routh to the Mount Olive Cemetery Association, Terms 7/1/2018-6/30/2024; seconded by Esry. **Motion carried with unanimous support.**

**MOTION** by Weibel to recommend County Board approval of resolutions appointing David Waters and Kyle Windler to the Yearsley Cemetery Association, terms 7/1/2018-6/30/2024; seconded by Patterson. **Motion carried with unanimous support.**

**MOTION** by Weibel to recommend County Board approval of a resolution appointing Sarah Livesay to the Forest Preserve District Board, term 7/1/2018-6/30/2023; seconded by King. **Motion carried with unanimous support.**

**MOTION** by Weibel to recommend County Board approval of resolutions appointing Dorothy Vura-Weis and Dr. Krista Jones to the County Board of Health, terms 7/1/2018-6/30/2021; seconded by Fortado. **Motion carried with unanimous support.**

**MOTION** by Weibel to recommend County Board approval of resolutions appointing William Gingold and Gail Kennedy to the Developmental Disabilities Board, terms 7/1/2018-6/30/2021; seconded by Clemmons. **Motion carried with unanimous support.**

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**MOTION** by Weibel to recommend County Board approval of a resolution appointing Tawanna Nickens to the Rural Transit Advisory Group for an unexpired term ending 12/31/2018; seconded by Patterson. **Motion carried with unanimous support.**

### County Clerk

#### Report

The May 2018 report was received and placed on file.

### County Administrator

#### Report

The May 2018 HR Report was received and placed on file.

### Other Business

#### Question of Elimination of Elected Recorder on November 2018 Ballot

**MOTION** by King to recommend County Board approval of a resolution placing the question of the elimination of the elected Office of Recorder in Champaign County on the November 2018 election ballot; seconded by Stohr.

**MOTION** by Stohr to defer action until July County Board meeting; seconded by Patterson. McGuire and Rector questioned the deferral. Patterson still had unanswered questions. Anderson did not support placing the question on the ballot or the elimination of the office.

**MOTION** by Mitchell to call the question on deferral; seconded by Anderson. **Motion to call the question carried with a roll call vote of 19-1.** Anderson, Clemmons, Clifford, Cowart, Esry, Fortado, Goss, Harper, Marsh, McGuire, Mitchell, Patterson, Petrie, Rector, Rosales, Stohr, Summers, Tinsley, and Weibel voted in favor of the motion. King voted against it.

**Motion to defer carried with a roll call vote of 12-8.** Clemmons, Cowart, Esry, Fortado, Goss, Harper, Patterson, Rosales, Stohr, Summers, Tinsley, and Weibel voted in favor of the motion. Anderson, Clifford, King, Marsh, McGuire, Mitchell, Petrie, and Rector voted against it.

### Chair's Report

Rosales noted that a County Board appointment to the Housing Authority Board of Champaign County would expire on July 31, 2018.

### Designation of Items to be Placed on the Consent Agenda

Items A1-10 were designated for the Consent Agenda.

### FINANCE

#### Budget Amendments/Transfers

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**MOTION** by King to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00031** for Fund 075 Regional Planning Commission – Dept. 834 Permanent Support Housing-Physical Disabilities with increased appropriations of \$26,000 and matching revenue to accommodate new U.S. HUD Grant to develop and subsidize rental housing with the availability of supportive services for very low and extremely low-income adults with disabilities; seconded by Patterson.

Petrie asked for an explanation regarding this budget amendment for grant receipt and the work of the Developmental Disabilities Board. Weibel would obtain further explanation from the Regional Planning Commission and/or the Developmental Disabilities Board. **Motion carried with unanimous support.**

**MOTION** by Patterson to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00032** for Fund 075 Regional Planning Commission – Dept. 843 Emergency Shelter Families II with increased appropriations of \$65,000 and matching revenue to accommodate alternating grant award from United Way of Champaign County providing staff, case management services and overnight accommodations at 302 E. Park Street, Champaign to eligible homeless families; seconded by Stohr. **Motion carried with unanimous support.**

Petrie requested that **Budget Amendments 18-00031 and 18-00032** be withheld from the Consent Agenda in order to receive further explanation.

### Treasurer

#### Monthly Report

The Treasurer's May 2018 monthly report was received and placed on file.

#### General Corporate Fund Cash Flow Projection Presentation

Farney stated that the ending balance for May 2018 was over \$3.8 million due to the receipt of the first distribution of tax monies. The General Fund received \$2.7 million. The projected ending balance for the year is approximately \$5 million.

#### Tax Sale Resolution

**MOTION** by Esry to recommend County Board approval of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 30-056-0018; seconded by Summers. **Motion carried with unanimous support.**

#### Addendum to Professional Service Agreement

**MOTION** by Esry to recommend County Board approval of a resolution authorizing an addendum to the professional service agreement for the Delinquent Tax Liquidation Program; seconded by Summers. Farney explained that this agreement is for the delinquent tax auction. The addendum agreement sets a minimum bid on the properties at \$750.00 to defray increased program costs. **Motion carried.**

Auditor  
Monthly Report

The Auditor's May 2018 report was received and placed on file.

County Clerk  
Illinois State Board of Elections Voter Registration State Grant

**MOTION** by Rector to recommend County Board approval of a resolution authorizing Acceptance Agreement with the Illinois State Board of Elections for the 2018 Voter Registration Grant; seconded by Goss. **Motion carried with unanimous support.**

Nursing Home & County Administration  
May Cash Flow Report

Busey stated that there was a \$24,000 improvement to the outstanding Accounts Payable at the end of May. The County Board also authorized a budget amendment for \$101,000 in May to settle an obligation. The total outstanding expenditure is \$4.1 million. S.A.K. believes that the nursing home outstanding AP will continue to improve, as they were able to move a number of Medicaid pending cases to the completed case list.

Goss asked about the progress on the outstanding AR. Busey responded that S.A.K. continues to work on this. Goss and Fortado agreed that a plan should be in place to write-off any uncollectable AR and to continue to pursue any collectable AR. Busey explained that a contract with S.A.K. would be brought to the County Board in July focusing on these issues. Michaels explained that the Auditor's office has been working with the nursing home to reconcile the AR. She added that the AP also needs reconciled.

Petrie asked how many Medicaid applications were still pending. Weibel said there were approximately 29 pending cases. Petrie asked if a Forensic CPA had been considered to assist with the financial reporting issues. Michaels stated that her office had contacted the County's audit firm, Baker Tilly for pricing.

County Administrator  
FY2018 General Corporate Fund Projection and Budget Change Reports

Ogden pointed out that under Non-Business Licenses & Permits actual transactions are down, however, the number of large property transactions have resulted in increased revenue. The Governor's proposed extension of the 10% Income Tax cut was reduced to 5% for FY2019. This will result in an estimated loss in county revenue of \$160,000 in FY2018 and FY2019. The Fund Balance Projection for FY2018 is \$4.9 million or 13.6%.

FY2019 Non-Bargaining Employee Salary & Benefit Recommendations

**MOTION** by Weibel to recommend County Board approval of a resolution authorizing FY2019 non-bargaining employee salaries and benefits; seconded by Rosales. **Motion carried.**

Other Business

There was no other business.

Chair's Report

Fortado invited County Board members to bring forth ideas regarding the FY2019 budget. Petrie suggested a retreat for County Board members.

Designation of Items for the Consent Agenda

Items B3 and D1 were designated for the Consent Agenda.

**OTHER BUSINESS**

Weibel asked if there were any objections to canceling the July Committee of the Whole meeting. There was no objection to cancelling the meeting.

**ADJOURNMENT**

Chair Weibel adjourned the meeting at 7:50 p.m.

Respectfully submitted,

Kay Rhodes,  
Administrative Assistant

*Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*