

CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE
Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda
County of Champaign, Urbana, Illinois
Tuesday, September 12, 2017 – 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

Agenda Items

Page

- I. **Call To Order**
- II. **Roll Call**
- III. **Approval of Agenda/Addenda**
- IV. **Approval of Minutes**
 - A. August 15, 2017 1 - 12
- V. **Public Participation**
- VI. **Communications**
- VII. **Justice & Social Services**
 - A. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/CountyBoard/Reports.php>
 - 1. Animal Control – July 2017
 - 2. Emergency Management Agency – August 2017
 - 3. Head Start – August 2017
 - 4. Probation & Court Services – July 2017
 - 5. Veterans’ Assistance Commission – July 2017
 - B. Other Business
 - 1. Semi-Annual Review of Closed Session Minutes 13 - 14
 - C. Chair’s Report
- VIII. **Policy, Personnel, & Appointments**
 - A. County Clerk
 - 1. August 2017 Report 15
 - B. County Administrator
 - 1. Administrative Services Monthly Report – August 2017 16 - 18
 - 2. Request to Send Proposed Assistant County Administrator and HR Generalist Positions to Job Content Evaluation Committee 19 - 20
 - C. Other Business
 - 1. Proposed Change in County Board Rules 21
 - 2. Resolution Affirming Support for the Position of County Administrator 22
 - 3. Semi-Annual Review of Closed Session Minutes 23 - 24
 - D. Chair’s Report
 - 1. County Board Appointments Expiring October 31, 2017 – None *(Information Only)*
 - E. Designation of Items to be Placed on the Consent Agenda

Agenda Items

Page

IX. Finance

A. Treasurer

1. Monthly Report – August 2017 – Reports are available on the Treasurer’s Webpage at:
<http://www.co.champaign.il.us/treasurer/Reports.php>
2. Cash Flow Projection Report Presentation
3. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on a Mobile Home, Permanent Parcel 29-050-0137 25
4. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on a Mobile Home, Permanent Parcel 15-025-0501 26
5. Resolution Authorizing the Execution of a Deed of Conveyance of the County’s Interest or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel 20-09-01-180-002 27
6. Resolution Authorizing the Execution of a Deed of Conveyance of the County’s Interest or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel 21-34-33-429-017 28
7. Resolution Authorizing the Execution of a Deed of Conveyance of the County’s Interest or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel 42-20-12-127-015 29
8. Resolution Authorizing the Execution of a Deed of Conveyance of the County’s Interest or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel 01-35-30-231-008 30
9. Resolution Authorizing the Execution of a Deed of Conveyance of the County’s Interest or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel 02-01-31-177-001 31
10. Resolution Authorizing the Execution of a Deed of Conveyance of the County’s Interest or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel 02-01-31-178-002 32
11. Resolution Authorizing the Execution of a Deed of Conveyance of the County’s Interest or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel 02-01-36-480-009 33
12. Resolution Authorizing the Execution of a Deed of Conveyance of the County’s Interest or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel 06-12-04-352-002 34
13. Resolution Authorizing the Execution of a Deed of Conveyance of the County’s Interest or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel 20-09-02-103-012 35
14. Resolution Authorizing the Execution of a Deed of Conveyance of the County’s Interest or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel 20-09-02-227-029 36
15. Resolution Authorizing the Execution of a Deed of Conveyance of the County’s Interest or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel 21-34-34-302-008 37
16. Resolution Authorizing the Execution of a Deed of Conveyance of the County’s Interest or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel 26-30-08-283-012 38
17. Resolution Authorizing the Execution of a Deed of Conveyance of the County’s Interest or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel 26-30-09-165-002 39
18. Resolution Authorizing the County Board Chair to Assign a Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel 11-014-0039 40
19. Resolution Authorizing the County Board Chair to Assign a Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel 14-020-0165 41

<u>Agenda Items</u>	<u>Page</u>
20. Resolution Authorizing the County Board Chair to Assign a Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel 14-023-0035	42
21. Resolution Authorizing the County Board Chair to Assign a Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel 30-058-0082	43
22. Resolution Authorizing the Execution of a Deed of Conveyance of the County's Interest or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel 19-27-33-451-005	44
B. Auditor	
1. Monthly Report – August 2017 – Reports are available on the Auditor's Webpage at: http://www.co.champaign.il.us/Auditor/countyboardreports.php	
2. Champaign County Nursing Home Accounts Payable Update	45 - 46
C. Nursing Home	
1. FY2018 Budget Presentation <i>(to be distributed)</i>	
D. Budget Amendments/Transfers	
1. Budget Transfer 17-00004	47
Fund/Dept. 476 Self-Funded Insurance/119 Workers Compensation Insurance	
Total Amount: \$1,282	
Reason: Actuarial Study Fee	
2. Budget Amendment 17-00036	48
Fund/Dept. 080 General Corporate/028 Information Technology	
Increased Appropriations: \$4,786	
Increased Revenue: \$4,786	
Reason: Shared Cost of CISCO Router Necessary to Implement Internet Sharing Agreement with City of Urbana and Urbana Free Library	
3. Budget Amendment 17-00037	49 - 51
Fund/Dept. 110 Workforce Development/830 WIOA One-Stop Oper-Evn Yr	
Increased Appropriations: \$105,000	
Increased Revenue: \$105,000	
Reason: Allows for segregation of costs and associated reimbursements to the current four-partner Consortium (RPC, Parkland, IDES, and IDHS) for the WIOA employment and training service delivery system.	
E. Sheriff	
1. Request Approval of an Intergovernmental Agreement Between the City of Champaign, the City of Urbana, and Champaign County Regarding the Edward Byrne Memorial Justice Assistance Grant (JAG) Program	52 - 54
F. County Administrator	
1. FY2017 General Corporate Fund Budget Projection Report <i>(to be distributed)</i>	
2. FY2017 General Corporate Fund Budget Change Report <i>(to be distributed)</i>	
3. LMHIC Health Insurance Recommendation	55 - 58
4. FY2018 Budget Decision Points <i>(to be distributed)</i>	
5. General Corporate Fund Consolidated Budget <i>(to be distributed)</i>	
G. Other Business	
1. Salary for County Executive for Elected Term Beginning December 1, 2018	59 - 63
2. Semi-Annual Review of Closed Session Minutes	64 - 65

Agenda Items

Page

H. Chair's Report

I. Designation of Items to be Placed on the Consent Agenda

X. **Other Business**

XI. **Adjournment**

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.

1 **CHAMPAIGN COUNTY BOARD**
2 **COMMITTEE OF THE WHOLE MINUTES**
3

4 **Finance; Policy, Personnel, & Appointments; Justice & Social Services**
5 **Tuesday, August 15, 2017**
6 **Lyle Shields Meeting Room**

7 **MEMBERS PRESENT:** Jack Anderson, Brad Clemmons, Lorraine Cowart, Shana Crews,
8 Aaron Esry, Stephanie Fortado, Jim Goss, Stan Harper, Josh
9 Hartke, Robert King, Brooks Marsh, Jim McGuire, Max Mitchell,
10 Kyle Patterson, Patti Petrie, Jon Rector, Giraldo Rosales, Stephen
11 Summers, James Tinsley, C. Pius Weibel
12

13 **MEMBERS ABSENT:** Christopher Alix, Diane Michaels
14

15 **OTHERS PRESENT:** Paula Bates (Supervisor of Assessments), John Farney (Auditor),
16 Gordy Hulten (County Clerk), Tami Ogden (Deputy County
17 Administrator/Finance), Kay Rhodes (Administrative Assistant),
18 Rick Snider (County Administrator), Dan Welch (Treasurer)
19

20 **CALL TO ORDER**
21

22 Weibel called the meeting to order at 6:30 p.m.
23

24 **ROLL CALL**
25

26 Rhodes called the roll. Anderson, Clemmons, Cowart, Crews, Esry, Fortado, Goss,
27 Harper, Hartke, Marsh, McGuire, Mitchell, Petrie, Rosales, Summers, and Weibel were present
28 at the time of roll call, establishing the presence of a quorum.
29

30 Patterson, Rector, and Tinsley entered the meeting at 6:32 p.m.
31

32 **APPROVAL OF AGENDA/ADDENDA**
33

34 **MOTION** by Rosales to approve the Agenda/Addenda; seconded by Goss. **Motion**
35 **carried with unanimous support.**
36

37 **APPROVAL OF MINUTES**
38

39 **MOTION** by Mitchell to approve the minutes of June 13, 2017; seconded by Esry.
40 **Motion carried with unanimous support.**
41

42 **PUBLIC PARTICIPATION**
43

44 Jeff Baker and Chris Murray spoke regarding the proposed salary for the County
45 Executive. James Kilgore spoke in response to the Sherriff's presentation at the Facilities
46 Committee on August 8, 2017. Claudia Lenhoff spoke regarding the Champaign County Nursing
47 Home.

48 **COMMUNICATIONS**

49
50 There were no committee communications.

51
52 **JUSTICE & SOCIAL SERVICES**

53 **Monthly Reports**

54
55 All reports were received and placed on file.

56
57 **Other Business**

58
59 There was no other business.

60
61 **Chair's Report**

62
63 There was no Chair's report.

64
65 **FINANCE**

66 **Treasurer**
67 **Monthly Report**

68
69 Treasurer's June and July 2017 monthly reports were received and placed on file.

70
71 **Cash Flow Projection Report Presentation**

72
73 Welch stated that the nursing home's July payables were approximately \$262,000 and the
74 projected payables for July were \$527,000. Welch considered July a transition month from MPA
75 to SAK, Management.

76
77 Welch stated that the nursing home's cash balance as of August 15, 2017 was
78 approximately \$359,000 and this is a payroll week. The payroll will be \$235,000. Anticipated
79 payables for August are \$489,000 and so far, payables are at \$173,000. Anticipated revenue for
80 August is \$898,000 and thus far, \$418,000 has been received. The cash balance minus the loan to
81 the nursing home is \$59,000. He reiterated that his report is a snapshot of the nursing home's cash
82 balance as of August 15, 2017.

83
84 Concerns were raised regarding 3-payrolls in September. Weibel indicated that a
85 resolution for an additional loan would be brought to the County Board later this month.

86
87 Welch stated that the cash balance for the General Corporate Fund was at \$3,995,000
88 million. However, any unpaid items by the nursing home at the end of the year will come off the
89 fund balance.

90
91 **MOTION** by Esry to recommend County Board approval of a resolution authorizing the
92 cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 20-
93 032-0246; seconded by Mitchell. **Motion carried with unanimous support.**

94

95 Auditor
96 Monthly Report

97
98 The Auditor's report of June and July 2017 monthly reports and the Quarterly Financial
99 report was received and placed on file.

100
101 Nursing Home Accounts Payable Update

102
103 Farney reported that as of August 10, 2017, the nursing home owes a total of
104 \$3,495,313.58 to its vendors. The nursing home owes the County the greatest amount:

General Corporate Fund	\$232,634.43
Highway Fund	\$ 386.90
Capital Asset Replacement Fund	\$ 15,510.00
IMRF Fund	\$292,476.81
Social Security Fund	\$282,072.72
Self-Funded Insurance Fund	\$200,447.77

106 Farney reported that the nursing home is also obligated in the form of a loan for nursing
107 home boiler replacement, for \$226,802. The FY2016 Debt Service reimbursement of \$262,114
108 and the FY2017 Debt Service interest payment of \$21,334.99 have not been made either.

109
110 Farney also discussed the County Board's authorization on June 21, 2017 for a loan to the
111 nursing home if necessary. A loan of \$50,000 was made to the Nursing Home to cover payroll
112 shortfall. On July 6, 2017, an additional loan of \$185,000 was made to the Nursing Home to cover
113 payroll shortfall. He indicated that the nursing home continues to have \$15,000 available from
114 the General Corporate Fund under previous County Board authorization. Farney explained that
115 this brings the total obligation to Champaign County to \$1,768,779.62. This total is an increase
116 of \$83,362.50 from July 10, 2017.

117
118 Nursing Home
119 SAK Management Presentation

120
121 Suzanne Koenig and the SAK Management team gave a presentation on their recent
122 activities and progress at the nursing home. They have cleared every outstanding violation with
123 the Illinois Department of Public Health as of last week with the help of the nursing home staff
124 and the new nursing home administrator. Additional training has been implemented where it was
125 lacking. They have met with local hospital discharge planners. A new marketing program will be
126 implemented throughout the area very soon.

127
128 Koenig indicated that when SAK assumed responsibility for the nursing home there were
129 15 openings for CNAs and 13 have been hired. This action will have a direct effect on the inflated
130 overtime numbers. Koenig also reminded the committee that negative discussions in the media
131 regarding the nursing home have an impact on the residents and staff.

132
133 Koenig recognized that the nursing home's food service was an important issue, which
134 needed immediate attention. She explained that they have reduced the food cost from \$9.98/per
135 resident day to \$5.25/per resident day. The menus have not been changed and it is the same food.

Committee of the Whole

Finance; Policy, Personnel, & Appointments; Justice & Social Services

Tuesday, August 15, 2017

Page 4

136 Koenig stated that they have also terminated several outside consulting contracts for items that
137 can be managed in-house. Additionally, four non-care related administrative positions were
138 eliminated. Koenig also noted that they are catching up on Medicare Part B billing going back to
139 October 2016.

140
141 The nursing home cash flow reports for May and June 2017 were received and placed on
142 file.

143 144 Budget Amendments/Transfers

145
146 **MOTION** by Rosales to recommend County Board approval of a resolution authorizing
147 **Budget Transfer 17-00003** for Fund/Dept. 080 General Corporate/025 Supervisor of
148 Assessments for \$22,000 for Apex Project to digitize 7,730 property record cards; seconded by
149 King. **Motion carried with unanimous support.**

150
151 **MOTION** by Summers to recommend County Board approval of **Budget Amendment**
152 **17-00033** for Fund/Dept. 350 Highway Facility Bond Debt Service/010 County Board with
153 increased appropriations of \$869 and no matching revenue to close out debt service fund due to
154 retirement of bond issue 2007B in FY2016; seconded by Cowart. **Motion carried with**
155 **unanimous support.**

156
157 **MOTION** by King to recommend County Board approval of **Budget Amendment 17-**
158 **00034** for Fund/Dept. 619 Tax Sale Automation/026 Treasurer with increased appropriations of
159 \$3,000 and no matching revenue for increase in salary for temporary position; seconded by
160 Rector. **Motion carried with unanimous support.**

161
162 **MOTION** by Summers to recommend County Board approval of a resolution authorizing
163 **Budget Amendment 17-00035** for Fund/Dept. 621 States Attorney Drug Forfeitures/041 State's
164 Attorney with increased appropriations of \$12,500 and no matching revenue for research,
165 computer equipment, and conferences; seconded by Weibel. **Motion carried with unanimous**
166 **support.**

167 168 State's Attorney

169
170 **MOTION** by Hartke to recommend County Board approval of a resolution authorizing
171 an ICJIA grant extension for the period of October 1, 2017-December 31, 2017; seconded by
172 Cowart. **Motion carried with unanimous support.**

173
174 **MOTION** by Anderson to recommend County Board approval of a resolution authorizing
175 a Violent Crime Victims Assistance Program Grant Agreement 18-0410; seconded by King.
176 **Motion carried with unanimous support.**

177 178 County Administrator 179 Impact of State Reduction in Income Tax Distributions 180

Committee of the Whole

Finance; Policy, Personnel, & Appointments; Justice & Social Services

Tuesday, August 15, 2017

Page 5

181 Snider referred to the memo in the packet, which provided the background information
182 and the impact on local government regarding the state reduction in income tax distributions.
183 Ogden reviewed the information for the committee.
184

185 In July 2017, the General Assembly increased the state income tax rate from 3.75% to
186 4.95%. Local governments will not receive a share of this additional revenue. Instead, the state
187 legislature imposed a one-year, 10% reduction in Local Government Distributive Fund (LGDF)
188 revenue in conjunction with accelerating the distribution of income tax payments by 60-days.
189 Analyzing the impact of the cut and acceleration of payments is further complicated by the recent
190 volatility in income tax disbursements. This analysis assumes the state will have sufficient cash
191 flow allowing the Comptroller to facilitate the accelerated payments.
192

193 It is anticipated that Champaign County will receive two income tax distributions in both
194 August and September 2017. May and June collections will be distributed at 100% and the
195 remaining distributions through the end of the County's fiscal year will be at 90%. Due to the
196 acceleration of payments, December collections, which have historically been distributed in
197 March, will be posted to FY2017 allowing for an additional month of revenue to be recorded in
198 the current fiscal year. When factoring in the revenue reduction, accelerated payments, income
199 tax performance and application to the County's fiscal year, it is estimated that the county will
200 receive \$141,000 more in income tax revenue than it has been projecting over the last several
201 months. Although this may seem like a positive for the County, there are two points of
202 consideration: 1) Estimated income tax revenues are \$88,000 less than budgeted; 2) The 10%
203 reduction in FY2017 is an estimated loss of \$136,000 in County revenue.
204

205 The reduction in revenue will continue through June 2018. January-December 2018
206 collections are anticipated to be distributed in February 2018-January 2019. The 10% reduction
207 applied to the first half of FY2018 will result in a projected revenue loss of 5.6%, or approximately
208 \$180,000.
209

210 FY2017 General Corporate Fund Budget Projection & Budget Change Reports

211
212 Ogden explained that there was some improvement in the income tax revenue line due to
213 the anticipated receipt of the additional payment in 2017. However, in 2018, the County will lose
214 approximately \$180,000. The resulting combined loss to the County is \$316,000. The only budget
215 change comes from the Sheriff's office due to a budget amendment for \$16,564 for University of
216 Illinois event coverage.
217

218 The reports were received and placed on file.
219

220 The Committee of the Whole recessed at 8:36 p.m. and resumed session at 8:44 p.m.
221

222 Other Business

223 Salaries-Sheriff, County Clerk, & Treasurer
224

225 Snider explained that since 2004, the County has followed a compensation model that
226 classifies the elected department heads (other than the Sheriff and the Board Chair) into two
227 groups that establishes a rough parity internally among members of the same group, and

Committee of the Whole

Finance; Policy, Personnel, & Appointments; Justice & Social Services

Tuesday, August 15, 2017

Page 6

228 externally between the two groups, based upon responsibility levels. The first group includes the
229 Auditor, Coroner, and Recorder; the second group includes the County Clerk, Treasurer, and
230 Circuit Clerk. Compensation for group 1 officials was to be set at 96% of the compensation for
231 group 2 officials.
232

233 The current compensation plan has successfully aligned the internal relationships of each
234 of the two groups; however, due to a calculation error in the resolution passed in February 2016,
235 the Auditor, Coroner, and Recorder each received an additional 2% increase, which caused the
236 gap between group 1 and group 2 to narrow. Illinois law prohibits mid-term adjustments to
237 salaries so no changes can be made until the next board term when salaries for those positions are
238 again considered.
239

240 Inflation and the cost of living should be considered when setting the salaries. In the period
241 from 1986 to 2017, the compound annual growth rate (CAGR) of Champaign County elected
242 official salaries (not including the board chair) is 3.72%. However, most of that growth occurred
243 in the early portion of that period. Since 2010, the CAGR for elected official salaries has been far
244 more modest at 1.51%, while the inflationary CAGR has been 1.63%. As a group, salaries have
245 not kept up with inflation during recent years.
246

247 Snider recommended freezing the salaries of the Sheriff, Treasurer, and County Clerk for
248 the next two years during this period of fiscal austerity. This will keep the Treasurer and County
249 Clerk salaries aligned with the Circuit Clerk within group two. In addition, this ensures that all
250 department heads (except the State's Attorney) will experience salary freezes of the same duration
251 (three years). Implement 2% increases in years 3 and 4 of the terms. In December 2020, the 96%
252 ratio will be restored between groups one and two except for the Circuit Clerk; in the future, the
253 County Board will have the opportunity to adjust that office's salary to fully restore the intended
254 ratio if desired.
255

256 **MOTION** by McGuire to recommend County Board approval of resolutions establishing
257 the salaries of the County Clerk and County Treasurer at \$93,781 and the Sheriff at \$117,269 with
258 2% increases scheduled for December 1, 2020 and December 1, 2021 for the term beginning
259 December 1, 2018 through November 30, 2022; seconded by Cowart.
260

261 **MOTION to Amend** by Hartke to recommend County Board approval of a resolution
262 establishing the salaries of the County Clerk, Sheriff and Treasurer for terms beginning December
263 1, 2018 with no increases for FY2018, FY2019, FY2020, and FY2021; seconded by Patterson.
264 **Motion failed with a roll call vote of 10-10.** Fortado, Hartke, King, Patterson, Rosales,
265 Summers, Tinsley, Weibel, Cowart, and Crews voted in favor of the motion. Esry, Goss, Harper,
266 Marsh, McGuire, Mitchell, Petrie, Rector, Anderson, and Clemmons voted against the motion.
267

268 **Original Motion carried with a roll call vote of 11-9.** Esry, Goss, Harper, Marsh,
269 McGuire, Mitchell, Petrie, Rector, Anderson, Clemmons, and Crews voted in favor of the motion.
270 Fortado, Hartke, King, Patterson, Rosales, Summers, Tinsley, Weibel, and Cowart voted against
271 the motion.
272

273
274

275 County Executive Salary

276

277

278

279

280

281

Snider explained that the county executive is a new office approved by voters in 2016 and represents a change in the form of government for Champaign County. It combines many of the current duties of the county administrator with selected powers previously held by the County Board Chair.

282

283

284

285

286

The ultimate structure of the county executive office is shaped by law as well as the County Board. The County Executive statute sets forth the powers and duties of a County Executive. However, the County Board has considerable influence on this form of government with respect to establishing board rules, board policies, and the county budget.

287

288

289

290

291

292

293

294

Statute provides that salary decisions for elected positions be set no less than 180 days prior to the commencement of term of office. The county executive salary needs to be set at this time so that prospective candidates may determine whether they wish to be candidates for this position and begin to circulate petitions starting September 2017. Additionally, one month of FY18 will include implementation of this form of government, and so the salaries should be determined as part of our current FY18 budgeting process. Therefore, it is appropriate that the County Board take up the matter of salary now to provide sufficient notice of the Board's intent.

295

296

297

298

299

300

301

Snider explained that the Illinois statute (55 ILCS 5/2-5012) requires that the salary of the county executive shall be not less than 1-1/2 times the amount of the compensation to which a member of the board is entitled. The State's Attorney indicates that the statute does not provide clear guidance on how to calculate the compensation as Champaign County Board members receive per diems in lieu of a salary. The only board position currently receiving a salary is the county board chair, which is set at \$29,274 for FY2018.

302

303

304

305

306

307

If the county executive position is structured as a full-time position, then it may be useful to compare it with those of other elected positions within county government. In this scenario, the position should be evaluated as other county elected officials such as a treasurer or sheriff. The salary range of other full-time elected officials in Champaign County has a minimum of \$91,612 (e.g. Auditor, Coroner, and Recorder) and a maximum of \$117,269 (Sheriff).

308

309

310

311

312

313

There is insufficient data to establish a compensation level through market-comparable counties as is the normal practice. For example, in the only other Illinois County possessing a county executive position, the approximate annual compensation for the executive is over \$140,000. It must be noted that Will County is a much larger entity than Champaign County with more than triple our population so it is not a fully satisfactory market-comparable entity.

314

315

316

317

318

319

320

Weibel pointed out that further consideration should also be given to the fact that the current County Administrator has a contract that ends on December 31, 2018, which is after the beginning day of the new County Executive. The County Board is obligated, under the current administrator contract, to indicate its intent to let Mr. Snider's contract expire, or to initiate negotiation for the extension or renewal of the contract beyond December 31, 2018 prior to July 1, 2018. Currently, the County Board Chair also has a \$20,000 life insurance policy that the county pays for. The County Board should consider if they want to continue this practice, or not,

321 with the County Executive, and whether or not the new County Board Chair position should have
322 this benefit or not. This decision does not have to be made at this time.

323
324 Snider presented two salary options for the committee's consideration:

325
326 Option 1- The county executive serves as a full-time elected official as do our other elected
327 department heads. This position functions as an active administrator of all county staff except
328 those persons falling under the jurisdiction of the individual elected departments. In this case, the
329 compensation should be appropriate for the expectation that an officeholder would devote
330 sufficient time and attention to the Job. Such a position would be compensated in the range of
331 other elected positions, slated to be \$91,612 to \$117,269 when the county executive would take
332 office in 2018.

333
334 Option 2 - The county executive serves in a manner similar to the current board chair
335 position, with significant delegation of administrative duties to a management staff. In this case,
336 the compensation should be aligned with a position that requires less than full-time effort or
337 involvement of day-to-day affairs. In this case, the compensation should probably be similar to,
338 or at least in the same range as that of the current County Board Chair (\$29,274).

339
340 **MOTION** by Anderson to recommend County Board approval of a resolution
341 establishing the salary for the County Executive at \$117,269 with 2% increases scheduled for
342 December 1, 2020 and December 1, 2021 for the term beginning December 1, 2018 through
343 November 30, 2022; seconded by Goss.

344
345 Hartke requested a roll call.

346
347 **Substitute Motion** by Weibel to recommend County Board approval of a resolution
348 establishing the salary for the County Executive at \$29,274 with no increases through November
349 30, 2022; seconded by Patterson.

350
351 Anderson was concerned that qualified candidates would not come forward for \$29,274.
352 He pointed out that the proposed salary of \$117,269 is \$13,000 less than the current County
353 Administrator earns. The County Board approves the budget and the County Executive will need
354 to work within those budget constraints.

355
356 Hartke pointed out the position could employ a Chief of Staff as well as a legal advisor.
357 If this is the case, then the operational costs for the administrative functions of the department
358 could escalate.

359
360 Summers stated that offering a higher salary did not necessarily guarantee that the elected
361 individual would have a better skill set. He preferred that a trained administrator remain to assist
362 the elected County Executive.

363
364 Goss stated that the County needs a strong leader to move the County forward. If the salary
365 is set at \$29,274 then this individual will not have the necessary expertise and will hire additional
366 staff to navigate County issues. The voters will not select someone that they do not have
367 confidence in to run county government.

Committee of the Whole

Finance; Policy, Personnel, & Appointments; Justice & Social Services

Tuesday, August 15, 2017

Page 9

368 Patterson stated that this is a difficult job and a professional should manage the County,
369 not a politician. He stated that the County Administrator currently reports to the County Board
370 Chair, whose salary is \$29,274. Similarly, the County Administrator would report to the County
371 Executive with a salary of \$29,274.

372
373 Tinsley said a higher salary did not guarantee a qualified candidate. Mitchell had concerns
374 about approving the higher salary given the current budget issues. Petrie was concerned that the
375 discussion was focusing around the salary of the County Executive and not in the context of the
376 best combination of administrative personnel to operate the County and ways to fund and clearly
377 define these positions.

378
379 Anderson envisioned a full-time County Executive who would work within the confines
380 of the department's budget, which is ultimately approved by the County Board.

381
382 Weibel requested a roll call. Marsh encouraged the committee to put forth the type of
383 salary that would attract a leader for county government. Cowart would not support the higher
384 salary because of the County's other budget issues.

385
386 **Substitute Motion failed with a roll call vote of 8-12.** Fortado, Hartke, King, Patterson,
387 Summers, Tinsley, Weibel, and Cowart voted in favor of the motion. Esry, Goss, Harper, Marsh,
388 McGuire, Mitchell, Petrie, Rector, Rosales, Anderson, Clemmons, and Crews voted against it.

389
390 Weibel requested a roll call on the original motion; seconded by Hartke.

391
392 **MOTION** by Tinsley to recommend County Board approval of a resolution establishing
393 the salary of the County Executive at \$67,000 per year; seconded by King. Discussion followed.

394
395 Petrie made a friendly amendment to Tinsley's motion establishing the salary of the
396 County Executive at \$70,000 with 2% increases scheduled for December 1, 2020 and December
397 1, 2021 for the term beginning December 1, 2018 through November 30, 2022; seconded by
398 Cowart. **Motion failed with a roll call vote of 9-11.** Fortado, Hartke, King, Patterson, Petrie,
399 Summers, Tinsley, Weibel, and Cowart voted in favor of the motion. Esry, Goss, Harper, Marsh,
400 McGuire, Mitchell, Rector, Rosales, Anderson, Clemmons, and Crews voted against it.

401
402 Petrie offered a friendly amendment to Anderson's original motion establishing the
403 County Executive's salary at \$100,000 with no increases through November 30, 2022. Anderson
404 declined the friendly amendment.

405
406 **MOTION to Amend** by Petrie to recommend County Board approval of a resolution
407 establishing the County Executive's salary at \$100,000 with no increases through November 30,
408 2022; there was no second.

409
410 **Original Motion carried with a roll call vote of 12-8.** Esry, Goss, Harper, Marsh,
411 McGuire, Mitchell, Petrie, Rector, Rosales, Anderson, Clemmons, and Crews voted in favor of
412 the motion. Fortado, Hartke, King, Patterson, Summers, Tinsley, Weibel, and Cowart voted
413 against it.

414

415 County Board Chair Salary

416

417 **MOTION** by Weibel to recommend County Board approval of a resolution establishing
418 the salary of the County Board Chair at \$5,000 for a term beginning December 1, 2018; seconded
419 by Patterson.

420

421 McGuire requested a friendly amendment setting the County Board Chair's salary at
422 \$12,000. Weibel accepted the friendly amendment. **Motion carried.**

423

424 Cowart, Goss, Hartke, and Patterson left the meeting at 10:10 p.m.

425

426 Chair's Report

427

428 There was no Chair's report.

429

430 Designation of Items for the Consent Agenda

431

432 Items A3; D1-4; E1-2; were designated for the Consent Agenda.

433

434 **POLICY, PERSONNEL, & APPOINTMENTS**

435 Appointments/Reappointments

436

437 **MOTION** by Weibel to recommend County Board approval of a resolution appointing
438 Alfred Karcher to the Craw Cemetery Association; seconded by Esry. **Motion carried with**
439 **unanimous support.**

440

441 **MOTION** by Weibel to recommend County Board approval of resolutions appointing the
442 following applicants to their respective drainage district commissions: Beaver Lake - Steve
443 Hammel; Blackford Slough - LaVern Zehr; Conrad-Fisher - Harlan Trotter; Fountain Head -
444 Robert Barker; Kankakee - Patrick Feeney; Kerr & Compromise - Wayne Emkes; South Fork -
445 Richard Rice; #10 Town of Ogden - John Ehmen; Okaw - Larry Dallas; Owl Creek - Leonard
446 Delaney; Pesotum Slough Special - Forrest Brewer; Prairie Creek - Stanley Wolken; Raup -
447 Lester Wolken; Salt Fork - Dennis Bergman; Sangamon & Drummer - John Leonard; Silver
448 Creek - Cecil Hudson; St. Joseph #3 - Charles Daly; Somer #1 - Chris Conerty; St. Joseph #6 -
449 Bruce Stickers; Union DD of Stanton & Ogden Townships - Les Olson; Triple Fork - Lowell
450 Pete Johnson; Union DD of Philo & Crittenden - Robert Grove; Union DD of St. Joseph & Ogden
451 - Daniel Duitsman; Union DD of South Homer & Sidney - Linda Lee Drozt; Upper Embarrass
452 River Basin - Andrew Edwards; Union DD #1 of Philo & Urbana - Roy Douglas; West Branch
453 - Stanley Wolken; Willow Branch - Steven Maddock; Wrisk - Steven Herriott; #2 Town of Scott
454 - Daniel Noel; Pesotum Consolidated - Chris Hausman; Longbranch Mutual - Norman Uken;
455 Nelson-Moore-Fairfield - John Heiser; seconded by Anderson. **Motion carried with unanimous**
456 **support.**

457 **MOTION** by Weibel to recommend County Board approval of a resolution appointing
458 Dwaine Horsch to the Sangamon & Drummer Drainage District Commission for an unexpired
459 term ending 8/31/2019; seconded by Esry. **Motion carried with unanimous support.**

460

461

462 Auditor

463

464 **MOTION** by Anderson to approve the travel reimbursement requests for the State's
465 Attorney's office; seconded by McGuire. **Motion carried.**

466

467 County Clerk

468

469 The June 2017 report, Semi-Annual report and July 2017 report were received and placed
470 on file.

471

472 County Administrator

473 Monthly HR Report

474

475 The June and July reports was received and placed on file.

476

477 ADA Settlement Agreement Compliance Update

478

479 Ogden updated the committee on the ADA compliance agreement progress. Through prior
480 negotiations, the Department of Justice allowed the county to defer maintenance at the Sheriff's
481 Office, Correctional Center and Adult Detention Center until March 2018. While work at the
482 Adult Detention Center is scheduled to be completed in FY2017, no work has been undertaken at
483 the Sheriff's Office and Correctional Center. The cost projections for remediating access issues at
484 these locations is estimated to be \$175,000.

485

486 On June 27, Ogden spoke with Dana Jackson, senior investigator assigned to Champaign
487 County, regarding the County's interest in closing the downtown facilities as well as the fiscal
488 challenges that the County presently faces. Following discussion, Mr. Jackson stated that the
489 County's request for an extension of the March 2018 deadline would be granted upon receipt of a
490 plan and timeline for exiting the facilities, or a timeline for remedying the access issues. It is
491 recommended that a formal request for extension of the compliance deadline, and a plan approved
492 by the County Board, be provided to the department no later than the original compliance deadline
493 of March 20, 2018.

494

495 Other Business

496

497 **MOTION** by Weibel to recommend County Board approval of a resolution appointing
498 Robert King as the Deputy Chair of the Justice & Social Services Committee of the Whole;
499 seconded by Esry. **Motion carried with unanimous support.**

500

501 Chair's Report

502

503 Rosales indicated that there were no upcoming appointments in September 2017.

504

505 Designation of Items to be Placed on the Consent Agenda

506

507 Items A1-3; and E1 were designated for the Consent Agenda.

508

509 **OTHER BUSINESS**

510

511 **MOTION** by Esry to approve the closed session minutes of June 13, 2017; seconded by
512 Anderson. **Motion carried with unanimous support.**

513

514 **ADJOURNMENT**

515

516 Chair Weibel adjourned the meeting at 10:21 p.m.

517

518 Respectfully submitted,

519

520

521 Kay Rhodes,

522 Administrative Assistant

523 *Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

Julia R. Rietz
State's Attorney

Barbara Mann
Chief of the Civil Division
email: bm Mann@co.champaign.il.us

Donna M. Davis
Assistant State's Attorney
email: ddavis@co.champaign.il.us



Courthouse
101 East Main Street
P. O. Box 785
Urbana, Illinois 61801
Phone (217) 384-3733
Fax (217) 384-3816

**Office of
State's Attorney
Champaign County, Illinois**

September 1, 2017

[Via Email:
tasplund@co.champaign.il.us]

Mr. Robert King
Justice and Social Services Committee Chair

Re: Closed Session Minutes Review for Justice and Social Services Committee

Dear Mr. King:

Pursuant to the Open Meetings Act, a public body such as the Justice and Social Services Committee must review its closed session minutes at least semi-annually. The Committee must then determine whether the need for confidentiality exists as to all or part of those minutes, or that the minutes or portions thereof no longer require confidential treatment, if so, the records would be available for public inspection. Therefore, the question is whether there is no longer a need to keep minutes closed in order to protect either the public interest or the privacy of an individual. Whichever conclusion that the Committee draws must be then be reported in open session.

Please note that the Committee may enter into closed session for the purpose of review of closed session minutes pursuant to 5 ILCS 120/2(c)(21): Discussion of minutes of meetings lawfully closed under the Act. Just as in open session, if the matter requires action by the Committee, the matter must have been noticed on the posted agenda.

The County Board passed Resolution No. 7969, "Resolution Establishing Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign County Board" on November 17th, 2011. Under the parameters established by the full board in Resolution 7969, none of the minutes are ripe for review.

Sincerely,

A handwritten signature in cursive script that reads "Donna M. Davis".

Donna M. Davis

DMD/jms

cc: Tammy Asplund, Kay Rhodes (Administrative Services)



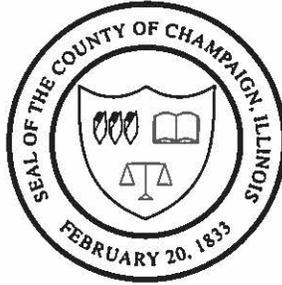
Gordy Hulten
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

COUNTY CLERK
MONTHLY REPORT
AUGUST
2017

Liquor Licenses & Permits	-
Civil Union Licenses	70.00
Marriage License	9,030.00
Interests	30.84
State Reimbursements	-
Vital Clerk Fees	30,428.50
Tax Clerk Fees	2,959.61
Refunds of Overpayments	<u>2.00</u>
TOTAL	42,520.95
Additional Clerk Fees	1,886.00



OFFICE OF THE
COUNTY ADMINISTRATOR

MONTHLY HR REPORT
AUGUST 2017

VACANT POSITIONS LISTING

FUND	DEPT	POSITION TITLE	HOURLY RATE	REG HRS	REGULAR SALARY	FY 2017 HRS	FY 2017 SALARY
80	16	Admin Assistant	\$15.57	1950	\$30,361.50	1950	\$30,361.50
80	16	Admin Assistant	\$15.57	1950	\$30,361.50	1950	\$30,361.50
80	20	Admin Secretary	\$15.57	1950	\$30,361.50	1950	\$30,361.50
80	22	Deputy County Clerk	\$13.70	1950	\$26,715.00	1950	\$26,715.00
80	28	Desktop Sup Tech	\$17.16	1950	\$33,462.00	1950	\$33,462.00
80	30	Legal Clerk	\$13.70	1950	\$26,715.00	1950	\$26,715.00
80	30	Senior Legal Clerk	\$14.52	1950	\$28,314.00	1950	\$28,314.00
80	30	Trainer/App Admin	\$17.16	1950	\$33,462.00	1950	\$33,462.00
80	41	PT Legal Secretary	\$14.52	780	\$11,325.60	780	\$11,325.60
80	52	Court Services Officer	\$17.77	1950	\$34,651.50	1950	\$34,651.50
80	140	Clerk	\$13.70	1950	\$26,715.00	1950	\$26,715.00
80	140	Correctional Officer	\$19.52	2080	\$40,601.60	2080	\$40,601.60
80	140	Correctional Officer	\$19.52	2080	\$40,601.60	2080	\$40,601.60
80	140	PT Visitation Clerk	\$13.70	1040	\$14,248.00	1040	\$14,248.00
80	141	Legal Secretary	\$14.52	1950	\$28,314.00	1950	\$28,314.00
91	247	Animal Cntrl Warden	\$15.57	2080	\$32,385.60	2080	\$32,385.60
91	247	Animal Cntrl Warden	\$15.57	2080	\$32,385.60	2080	\$32,385.60
-- TOTAL --					\$500,981.00	\$500,981.00	

UNEMPLOYMENT REPORT

Notice of Claims received – 4
Nursing Home – 4

Benefit Determination - 1
Nursing Home – 1 – approved

PAYROLL REPORT

AUGUST PAYROLL INFORMATION

<u>Pay Group</u>	<u>8/4/2017</u>		<u>8/18/2017</u>	
	<u>EE's Paid</u>	<u>Total Payroll \$\$</u>	<u>EE's Paid</u>	<u>Total Payroll \$\$</u>
General Corp	502	\$948,100.81	512	\$933,686.32
Nursing Home	182	\$234,593.64	192	\$241,094.88
RPC/Head Start	314	\$296,959.73	216	\$268,485.30
Total	998	\$1,479,654.18	920	\$1,443,266.50

HEALTH INSURANCE/BENEFITS REPORT

Total Number of Employees Enrolled: 685

General County Union:

Single 189; EE+spouse 31; EE+child(ren) 75; Family 31; waived 36

Nursing Home Union:

Single 43; EE+spouse 9; EE+child(ren) 5; Family 2; waived 16

Non-bargaining employees:

Single 104; EE+spouse 41; EE+child(ren) 37; Family 11; waived 55

Life Insurance Premium paid by County: \$1,756.43

Health Insurance Premium paid by County: \$408,550.18

TURNOVER REPORT

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County

August 2017: .68% average over the last 12 months

August 2017: 4 out of 584 Employees left Champaign County: 4 resignations

WORKERS' COMPENSATION REPORT

<u>Entire County Report</u>	<u>August 2017</u>	<u>August 2016</u>
New Claims	8	2
Closed	8	2
Open Claims	37	19
Year To Date Total (On-going # of claims filed)	61	58

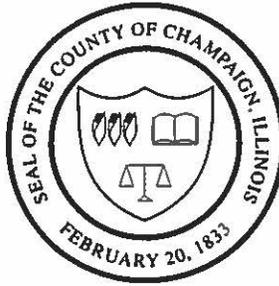
EEO REPORT

Information provided based on EEO Tracking forms submitted by Applicant. Figures are for General County only.

	Senior Engineer_HWY	Deputy Administrator / Veterinarian_AC	
Aug 2017 Monthly EEO Report General County Only			
Total Applicants	5	2	7
Male	4	0	4
Female	1	2	3
Undisclosed	0	0	0
Hispanic or Latino	0	0	0
White	4	1	5
Black or African-American	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0
Asian	0	1	1
American Indian or Alaska Native	0	0	0
Two or more races	1	0	1
Undisclosed	0	0	0
Veteran Status	0	0	0

ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT

Agendas Posted	19	Meetings Staffed	13	Minutes Posted	12
Appointments Posted	8	Notification of Appointment	35	Contracts Posted	1
Calendars Posted	5	Resolutions Prepared	55	Ordinances Prepared	0



OFFICE OF THE
COUNTY ADMINISTRATOR

5 September 2017

MEMORANDUM

TO: Mr. Giraldo Rosales, Deputy Chair-Policy, Personnel, and Appointments; and
Mr. Jon Rector, Vice Chair-Policy, Personnel, and Appointments; and
Honorable Members of the Champaign County Board

FR: Rick Snider, County Administrator *RS*

RE: Request for Evaluation of New and Revised Positions for Administrative Services

As previously reported to the Strategic Planning Committee, I believe that the county's administrative organization is not positioned well to respond to increasing and evolving needs. There is insufficient coverage of all functions and in some cases, staff also lacks the education, experience and vision needed to be fully successful. For example, the county does not have director or assistant administrator positions in the areas of human resources and purchasing. Information technology requires professional leadership grounded in both experience and education appropriate for the task, which we currently do not possess.

In addition, while an analysis of the county employee pool does not show evidence of a general problem with looming retirements, there are succession concerns within key areas of human resources, budget/finance, county board support, and information technology. Several key employees are expected to depart the county within the next 1-3 years. They hold significant institutional knowledge that cannot be replaced when they leave.

These deficiencies also create what I would call a "bandwidth" problem for the County Administrator. There is limited capacity to address crises such as are occurring with the nursing home, while simultaneously attending to the normal administrative functions or planning future direction of county operations. There needs to be a broader distribution of responsibilities that creates a more robust model for administration that expands capacity and eliminates potential single points of failure.

As first steps towards addressing these issues, I request that the Policy Committee of the Whole authorize the submission of two job descriptions to the Job Content Evaluation Committee:

- HR Generalist. This is a job description for a position previously staffed within Administrative Services.
- Assistant County Administrator of Operations and Planning. This is a newly proposed position to assist the County Administrator in the areas of budget, human resources, labor relations, and County Board administration for Champaign County; communications, as well as development and research in support of County policies, programs and goals.

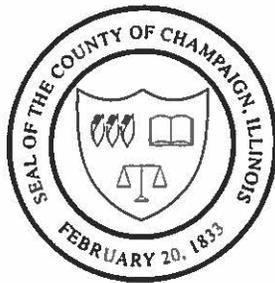
REQUESTED ACTION

The Policy, Personnel, and Appointments Committee approves the referral of the HR Generalist and Assistant County Administrator of Operations and Planning to the Job Content Evaluation Committee for evaluation and review to determine the appropriate classification of each position.

C. Pius Weibel

Chair

cweibel@co.champaign.il.us



Brookens Administrative Center
1776 East Washington Street
Urbana, Illinois 61802
Phone (217) 384-3772
Fax (217) 384-3896

Giraldo Rosales

**Office of
County Board
Champaign County, Illinois**

Memorandum

To: Champaign County Board, County Administrator Rick Snider

From: C. Pius Weibel, County Board Chair

Date: August 4, 2017

RE: A Proposed Change in the County Board Rules

Per Rule 8.1 of Resolution 9162, *Written notice of any proposed change(s) to these Rules is to be presented to the Policy, Personnel, and Appointments Committee of the Whole at least fourteen (14) days prior to any consideration of such changes*, I will be proposing the following change in the County Board Rules:

Removal of Rule 16.E.1.j. Receives and considers for recommendation to the County Board all grant applications and/or awards for Champaign County offices and agencies.

Currently, all grant applications and awards are routed through the Finance Committee. Removal of this rule allows the grants to go through the committees, which have the more vested interest in the grants. For example, utility efficiency grants would go through Facilities, and justice-oriented grants would go through Justice and Social Services. This rule was added a few years ago and one of its effects was to remove many of the grants that normally went through Justice and Social Services. The non-finance committees can readily review grant applications and accept the awards.

RESOLUTION NO. 10xxx

RESOLUTION AFFIRMING SUPPORT FOR THE POSITION OF COUNTY ADMINISTRATOR

WHEREAS, on November 8, 2016, the voters of the County of Champaign adopted by referendum the County Executive form of government; and

WHEREAS, the Champaign County Board recognizes that the effective, efficient and reliable execution of the administrative functions of the County government requires a qualified, professional municipal manager accountable to the County Board through an employment relationship,

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that under the County Executive form of government, the County shall continue to engage the services of a professional County Administrator with qualifications and compensation comparable to those of the position as it is currently defined.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of September, 2017.

C. Pius Weibel, Chair
Champaign County Board

Attest:

Gordy Hulten, County Clerk and *Ex-Officio*
Clerk of the Champaign County Board

Julia R. Rietz
State's Attorney

Barbara Mann
Chief of the Civil Division
email: bmanna@co.champaign.il.us

Donna M. Davis
Assistant State's Attorney
email: ddavis@co.champaign.il.us



Courthouse
101 East Main Street
P. O. Box 785
Urbana, Illinois 61801
Phone (217) 384-3733
Fax (217) 384-3816

**Office of
State's Attorney
Champaign County, Illinois**

September 1, 2017

[Via Email:
tasplund@co.champaign.il.us]

Mr. Giraldo Rosales
Policy, Personnel & Appointments Committee Chair

*Re: Closed Session Minutes Review for Policy, Personnel & Appointments
Committee*

Dear Mr. Rosales:

Pursuant to the Open Meetings Act, a public body such as the Policy, Personnel & Appointments Committee must review its closed session minutes at least semi-annually. The Committee must then determine whether the need for confidentiality exists as to all or part of those minutes, or that the minutes or portions thereof no longer require confidential treatment, if so, the records would be available for public inspection. Therefore, the question is whether there is no longer a need to keep minutes closed in order to protect either the public interest or the privacy of an individual. Whichever conclusion that the Committee draws must be then be reported in open session.

Please note that the Committee may enter into closed session for the purpose of review of closed session minutes pursuant to 5 ILCS 120/2(c)(21): Discussion of minutes of meetings lawfully closed under the Act. Just as in open session, if the matter requires action by the Committee, the matter must have been noticed on the posted agenda.

The County Board passed Resolution No. 7969, "Resolution Establishing Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign County Board" on November 17th, 2011. Under the parameters established by the full board in Resolution 7969, none of the minutes are ripe for review.

Sincerely,

A handwritten signature in cursive script that reads "Donna M. Davis". The signature is written in a dark ink and is positioned above the printed name.

Donna M. Davis

DMD/jms

cc: Tammy Asplund, Kay Rhodes (Administrative Services)

RESOLUTION



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts, has acquired an interest in the following described mobile home:

MH PARK: THE OAKS MHP
VIN: 24000E
YR/SQ FT: 1999 / 1930

PERMANENT PARCEL NUMBER: 29-050-0137

RECEIVED
AUG 28 2017
C. C. TREAS. OFF.

As described in certificate(s): 116 sold on October 24, 2014

Commonly known as: 137 THE OAKS MHE

and it appearing to the Budget & Finance Committee that it would be to the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Jack & Suzan Lambert, has paid \$1,644.31 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$941.75 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. The Agent under his contract for services shall receive \$651.56.

THEREFORE, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described mobile home for the sum of \$941.75 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SURRENDER

09-17-001

RESOLUTION



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts, has acquired an interest in the following described mobile home:

MH PARK: CANDLEWOOD ESTATES
VIN: 542979C5971AB
YR/SQ FT: 1991 / 960

PERMANENT PARCEL NUMBER: 15-025-0501

RECEIVED
AUG 2-8 2017
C. C. TREAS. OFF.

As described in certificate(s): 100 sold on October 28, 2009

Commonly known as: Candlewood Estates, 501 RICHLAND

and it appearing to the Budget & Finance Committee that it would be to the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Julie Girouard, For Melody Morgan, has paid \$1,680.25 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$1,038.45 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$45.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. The Agent under his contract for services shall receive \$596.80.

THEREFORE, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described mobile home for the sum of \$1,038.45 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SURRENDER

09-17-002



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

RANTOUL TOWNSHIP

PERMANENT PARCEL NUMBER: 20-09-01-180-002

As described in certificates(s) : 272 sold October 2014

RECEIVED
AUG 28 2017
C. C. TREAS. OFF.

and it appearing to the Budget & Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Brandi Boma, has bid \$800.99 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$402.99 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$48.00 for recording. The Agent under his contract for services shall receive \$350.00. The total paid by purchaser is \$800.99.

THEREFORE, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$402.99 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

09-17-003



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

RAYMOND TOWNSHIP

PERMANENT PARCEL NUMBER: 21-34-33-429-017

As described in certificates(s) : 350 sold October 2014

RECEIVED
AUG 28 2017
C. C. TREAS. OFF.

and it appearing to the Budget & Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, William B. Thomas, has bid \$13,210.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$9,871.50 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$48.00 for recording. The Agent under his contract for services shall receive \$3,290.50. The total paid by purchaser is \$13,210.00.

THEREFORE, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$9,871.50 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

09-17-004

RESOLUTION



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

CITY OF CHAMPAIGN 3 TOWNSHIP

PERMANENT PARCEL NUMBER: 42-20-12-127-015

As described in certificates(s) : 620 sold October 2013

RECEIVED
AUG 28 2017
C. C. TREAS. OFF.

and it appearing to the Budget & Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Alexander Ruiz, has bid \$875.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$477.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$48.00 for recording. The Agent under his contract for services shall receive \$350.00. The total paid by purchaser is \$875.00.

THEREFORE, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$477.00 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

09-17-005



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

AYRES TOWNSHIP

PERMANENT PARCEL NUMBER: 01-35-30-231-008

As described in certificate(s) : 6 sold October 2014

RECEIVED
AUG 28 2017
C. C. TREAS. OFF.

and it appearing to the Budget & Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Mitchell Bensyl, has bid \$9,000.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$6,714.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$48.00 for recording. The Agent under his contract for services shall receive \$2,238.00. The total paid by purchaser is \$9,000.00.

THEREFORE, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$6,714.00 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____,

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

09-17-011



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

BROWN TOWNSHIP

PERMANENT PARCEL NUMBER: 02-01-31-177-001

As described in certificates(s) : 17 sold October 2014

RECEIVED
AUG 28 2017
C. C. TREAS. OFF.

and it appearing to the Budget & Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Arik Miller, has bid \$711.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$313.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$48.00 for recording. The Agent under his contract for services shall receive \$350.00. The total paid by purchaser is \$711.00.

THEREFORE, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$313.00 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

09-17-012



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

BROWN TOWNSHIP

PERMANENT PARCEL NUMBER: 02-01-31-178-002

As described in certificates(s) : 18 sold October 2014

RECEIVED
AUG 28 2017
C. C. TREAS. OFF.

and it appearing to the Budget & Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Bradley Ash, has bid \$1,086.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$688.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$48.00 for recording. The Agent under his contract for services shall receive \$350.00. The total paid by purchaser is \$1,086.00.

THEREFORE, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$688.00 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

09-17-013



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

BROWN TOWNSHIP

PERMANENT PARCEL NUMBER: 02-01-36-480-009

As described in certificates(s) : 37 sold October 2014

RECEIVED
AUG 28 2017
C. C. TREAS. OFF.

and it appearing to the Budget & Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Brandon Chandler, has bid \$3,000.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$2,214.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$48.00 for recording. The Agent under his contract for services shall receive \$738.00. The total paid by purchaser is \$3,000.00.

THEREFORE, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$2,214.00 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

RESOLUTION



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

COMPROMISE TOWNSHIP

PERMANENT PARCEL NUMBER: 06-12-04-352-002

As described in certificates(s) : 104 sold October 2014

RECEIVED
AUG 28 2017
C. C. TREAS. OFF.

and it appearing to the Budget & Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Latif Kahn, Riffat Khan, Muhammad Khan & Habiba Khan, has bid \$2,786.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$2,053.50 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$48.00 for recording. The Agent under his contract for services shall receive \$684.50. The total paid by purchaser is \$2,786.00.

THEREFORE, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$2,053.50 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

09-17-015



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

RANTOUL TOWNSHIP

PERMANENT PARCEL NUMBER: 20-09-02-103-012

As described in certificates(s) : 279 sold October 2014

RECEIVED
AUG 28 2017
C. C. TREAS. OFF.

and it appearing to the Budget & Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, William A. Hertz, has bid \$15,877.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$11,871.75 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$48.00 for recording. The Agent under his contract for services shall receive \$3,957.25. The total paid by purchaser is \$15,877.00.

THEREFORE, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$11,871.75 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

09-17-016

RESOLUTION



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

RANTOUL TOWNSHIP

PERMANENT PARCEL NUMBER: 20-09-02-227-029

As described in certificate(s) : 305 sold October 2014

RECEIVED
AUG 28 2017
C. C. TREAS. OFF.

and it appearing to the Budget & Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Kenneth Jones, has bid \$4,200.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$3,114.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$48.00 for recording. The Agent under his contract for services shall receive \$1,038.00. The total paid by purchaser is \$4,200.00.

THEREFORE, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$3,114.00 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

09-17-017



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

RAYMOND TOWNSHIP

PERMANENT PARCEL NUMBER: 21-34-34-302-008

As described in certificates(s) : 320 sold October 2013

RECEIVED
AUG 28 2017
C. C. TREAS. OFF.

and it appearing to the Budget & Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Latif Kahn, Riffat Khan, Muhammad Khan & Habiba Khan, has bid \$786.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$388.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$48.00 for recording. The Agent under his contract for services shall receive \$350.00. The total paid by purchaser is \$786.00.

THEREFORE, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$388.00 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

09-17-018



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

SOUTH HOMER TOWNSHIP

PERMANENT PARCEL NUMBER: 26-30-08-283-012

As described in certificates(s) : 424 sold October 2014

RECEIVED
AUG 28 2017
C. C. TREAS. OFF.

and it appearing to the Budget & Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Latif Kahn, Riffat Khan, Muhammad Khan & Habiba Khan, has bid \$8,786.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$6,553.50 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$48.00 for recording. The Agent under his contract for services shall receive \$2,184.50. The total paid by purchaser is \$8,786.00.

THEREFORE, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$6,553.50 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

09-17-019

RESOLUTION



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

SOUTH HOMER TOWNSHIP

PERMANENT PARCEL NUMBER: 26-30-09-165-002

As described in certificates(s) : 427 sold October 2014

RECEIVED
AUG 28 2017
C. C. TREAS. OFF

and it appearing to the Budget & Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Latif Kahn, Riffat Khan, Muhammad Khan & Habiba Khan, has bid \$7,786.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$5,803.50 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$48.00 for recording. The Agent under his contract for services shall receive \$1,934.50. The total paid by purchaser is \$7,786.00.

THEREFORE, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$5,803.50 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

09-17-020

RESOLUTION



**RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN
MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE**

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

2186 CR 3000N #25

PERMANENT PARCEL NUMBER: 11-014-0039

RECEIVED
AUG 2-8 2017
C. C. TREAS. OFF.

As described in certificates(s) : 31 sold October 2014

AND WHEREAS, pursuant to public auction sale, Jack P Young, Purchaser(s), has/have deposited the total sum of \$696.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$251.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$95.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$350.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$251.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED and RECORDED this _____ day of

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

RESOLUTION



RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

22 MAHONING

PERMANENT PARCEL NUMBER: 14-020-0165

RECEIVED
AUG 28 2017
C. C. TREAS. OFF.

As described in certificates(s) : 40 sold October 2014

AND WHEREAS, pursuant to public auction sale, Jack P Young, Purchaser(s), has/have deposited the total sum of \$696.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$251.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$95.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$350.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$251.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED and RECORDED this _____ day of

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

RESOLUTION



**RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN
MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE**

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

52 TRIANGLE OFFICE

PERMANENT PARCEL NUMBER: 14-023-0035

**RECEIVED
AUG 28 2017
C. C. TREAS. OFF.**

As described in certificates(s) : 41 sold October 2014

AND WHEREAS, pursuant to public auction sale, Shawna Kemp, Purchaser(s), has/have deposited the total sum of \$750.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$305.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$95.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$350.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$305.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED and RECORDED this _____ day of _____,

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

RESOLUTION



**RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN
MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE**

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

23 GURTH

PERMANENT PARCEL NUMBER: 30-058-0082

**RECEIVED
AUG 28 2017
C. C. TREAS. OFF.**

As described in certificates(s) : 140 sold October 2014

AND WHEREAS, pursuant to public auction sale, ILUR Ivanhoe MHP, LLC, Purchaser(s), has/have deposited the total sum of \$695.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$250.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$95.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$350.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$250.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED and RECORDED this _____ day of

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

RESOLUTION



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

PERMANENT PARCEL NUMBER: 19-27-33-451-005

As described in certificate(s): 231 sold on October 24, 2014

Commonly known as: 1471 MAURIES WAY

and it appearing to the Budget & Finance Committee that it would be to the best interest of the County to dispose of its interest in said property, by reconveyance, to the owner of a former interest in said property.

WHEREAS, Stewart Phillip, has paid \$3,890.78 for the full amount of taxes involved and a request for reconveyance has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$2,400.32 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and Clerk Notice Fee, and the Recorder of Deeds shall receive \$48.00 for recording. The Agent under his contract for services shall receive \$1,391.46.

THEREFORE, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$2,400.32 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

RECEIVED
AUG 28 2017
C. C. TREAS. OFF.

JOHN FARNEY
COUNTY AUDITOR



1776 EAST WASHINGTON
URBANA, ILLINOIS 61802
TELEPHONE (217) 384-3763
FAX (217) 384-1285

OFFICE OF THE AUDITOR
CHAMPAIGN COUNTY, ILLINOIS

TO: Christopher Alix, Deputy Chair, Champaign County Board Finance Committee
Members of the Champaign County Board
Dan Welch, County Treasurer
Rick Snider, County Administrator

FROM: John Farney, County Auditor

DATE: September 7, 2017

RE: Champaign County Nursing Home Accounts Payable Update

Champaign County Nursing Home (CCNH) continues to struggle to meet its Accounts Payable obligations. I am pleased to provide the following updated information.

As of September 7, 2017, the Home owes a total of \$3,503,715.79 to its vendors. This is an increase of \$8,402.21 from August 10, 2017.

Champaign County is owed the greatest amount of funds by CCNH. The Home's current Accounts Payable obligations to the County include (August 10, 2017 amount in parenthesis):

General Corporate Fund	\$232,634.43	(\$232,634.43)
Highway Fund	\$ 686.52	(\$ 386.90)
Capital Asset Replacement Fund	\$ 15,510.00	(\$ 15,510.00)
IMRF Fund	\$310,949.86	(\$292,476.81)
Social Security Fund	\$300,171.57	(\$282,072.72)
Self-Funded Insurance Fund	\$213,275.15	(\$200,447.77)

Additionally, CCNH is obligated in the form of a loan from the General Corporate Fund for \$226,802. This loan was used for boiler repair/replacement. CCNH has not made its FY2016 debt service reimbursement to the General Corporate Fund for \$262,114, nor the FY2017 Debt Service interest payment of \$21,334.99.

On March 14, 2017, the County Board authorized a loan of \$250,000 from the General Fund to Champaign County Nursing Home (Resolution No. 9892). As of August 31, 2017 this loan has been exhausted.

On August 24, 2017, the County Board authorized a loan of \$250,000 from the General Fund to Champaign County Nursing Home (Resolution No. 10097). On August 31, a distribution of \$100,000 was made to the Home to cover payroll shortfall.

This brings the total obligation to Champaign County from the Home (AP, Loans and Debt Service) to \$1,933,478.52. This total is an increase of \$164,698.90 from August 10, 2017.

As I have repeatedly informed this Board, debt to the County is of grave concern. The Home's debt to the County is nearly \$2 million. By comparison, at the end of November 2016, CCNH's obligation to the County, including nearly a full year of IMRF and Social Security expenses, was \$1,346,531.98.

The Home continues to struggle to meet its obligations to private vendors as well. The following vendors are owed at least \$100,000. They include (August 10, 2017 amount in parenthesis):

HealthPro Rehab Services (rehabilitation services)	\$379,111.02	(\$443,453.26)
Uvanta Pharmacy (resident pharmaceuticals)	\$374,817.63	(\$374,817.63)
HFS/Bureau of Operations (State bed tax, fees)	\$314,711.00	(\$290,813.00)
Health Care Services Group (dietary)	\$235,735.59	(\$239,732.78)
Professional Medical Supply (operational supplies)	\$210,545.00	(\$240,535.37)
Medical Staffing Services (contract nursing)	\$190,244.45	(\$188,338.61)
RSM US LLP (financial services, billing)	\$100,848.55	(\$ 89,119.50)

No additional IGT payments have been received since August 10.

The County Board should again be reminded that the month September will provide payroll challenges. Bi-weekly payroll during the month of September is on the 1st, 15th and 29th of the month. Loan funds were necessary to cover the first payroll of September. \$150,000 in loan authority remains at the Home's disposal.

The County Auditor, County Treasurer and County Administrator continue to meet on a regular basis to monitor the Home's financial situation.

The County Auditor's Office will continue to monitor and report to the County Board on the status of Champaign County Nursing Home's financial obligations and debt. Should you have any questions, please don't hesitate to contact me.

REQUEST FOR BUDGET TRANSFER
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 17-00004

FUND 476 SELF-FUNDED INSURANCE

DEPARTMENT 119 WORKERS COMP INSURANCE

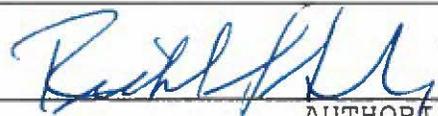
TO LINE ITEM:

FROM LINE ITEM:

NUMBER/TITLE	\$ AMOUNT	NUMBER/TITLE
476-119-533.01 AUDIT & ACCOUNTING SERVCS	1,282.	476-119-513.14 WKRS COMP SELF-FUND CLAIM

EXPLANATION: TO PAY ACTUARIAL STUDY FEE.

DATE SUBMITTED: 8/14/2017


 AUTHORIZED SIGNATURE

APPROVED BY PARENT COMMITTEE:

DATE: _____ * PLEASE SIGN IN BLUE INK *

APPROVED BY BUDGET AND FINANCE COMMITTEE:

DATE: _____

FUND 080 GENERAL CORPORATE

DEPARTMENT 028 INFORMATION TECHNOLOGY

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-028-544.33 OFFICE EQUIPMENT & FURNIS	0	20,405	24,641	4,236
080-028-533.42 EQUIPMENT MAINTENANCE	102,000	102,000	102,550	550
TOTALS	102,000	122,405	127,191	4,786

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-028-337.27 LOC GVT RMB-UTILITIES	0	0	4,786	4,786
TOTALS	0	0	4,786	4,786

EXPLANATION: SHARED COST OF CISCO ROUTER NECESSARY TO IMPLEMENT INTERNET SHARING AGREEMENT WITH CITY OF URBANA AND URBANA FREE LIBRARY

DATE SUBMITTED: 8/23/2017	AUTHORIZED SIGNATURE <i>Judy Rhoads</i>	** PLEASE SIGN IN BLUE INK **
------------------------------	--	-------------------------------

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

FUND 110 WORKFORCE DEVELOPMENT FND DEPARTMENT 830 WIOA ONE-STOP OPER-EVN YR

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	105,000	105,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	105,000	105,000

EXPLANATION: SEE ATTACHED.

DATE SUBMITTED: <u>9/6/17</u>	AUTHORIZED SIGNATURE 	** PLEASE SIGN IN BLUE INK **
----------------------------------	--	-------------------------------

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ **DATE:** _____

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
110-830-511.03 REG. FULL-TIME EMPLOYEES	0	0	37,103	37,103
110-830-513.01 SOCIAL SECURITY-EMPLOYER	0	0	2,838	2,838
110-830-513.02 IMRF - EMPLOYER COST	0	0	3,135	3,135
110-830-513.04 WORKERS' COMPENSATION INS	0	0	100	100
110-830-513.05 UNEMPLOYMENT INSURANCE	0	0	710	710
110-830-513.06 EMPLOYEE HEALTH/LIFE INS	0	0	2,000	2,000
110-830-522.01 STATIONERY & PRINTING	0	0	500	500
110-830-522.02 OFFICE SUPPLIES	0	0	917	917
110-830-522.03 BOOKS, PERIODICALS & MAN.	0	0	1,200	1,200
110-830-522.04 COPIER SUPPLIES	0	0	500	500
110-830-522.06 POSTAGE, UPS, FED EXPRESS	0	0	500	500
110-830-522.44 EQUIPMENT LESS THAN \$5000	0	0	3,500	3,500
110-830-533.07 PROFESSIONAL SERVICES	0	0	7,500	7,500
110-830-533.12 JOB-REQUIRED TRAVEL EXP	0	0	300	300
110-830-533.29 COMPUTER/INF TCH SERVICES	0	0	8,500	8,500
110-830-533.85 PHOTOCOPY SERVICES	0	0	1,500	1,500
110-830-544.33 OFFICE EQUIPMENT & FURNIS	0	0	17,500	17,500
110-830-533.87 INDIRECT COSTS / OVERHEAD	0	0	16,697	16,697
TOTALS	0	0	105,000	105,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
110-830-341.40 TECHNICAL SERVICE CONT.	0	0	105,000	105,000
TOTALS	0	0	105,000	105,000

REASON FOR AMENDMENT: The Workforce Innovation and Opportunity Act (WIOA) requires a fully integrated employment and training service delivery system. The current four-partner Consortium (RPC, Parkland, IDES, and IDHS) has agreed to align, organize, and optimize workforce service delivery and outcomes, creating one common customer path with a standardized process for a wide range of services. The partners' existing funding streams will cover all costs associated with coordination and integration of one-stop services as specified in a State-approved Memorandum of Understanding. As lead agency, the RPC is tasked with tracking the costs of integrated workforce services and ensuring that all partners adhere to the proportionate cost sharing set forth in the approved partnership agreements. The budget amendment allows for segregation of those costs and associated reimbursements.

**INTERGOVERNMENTAL AGREEMENT
JAG PROGRAM**

(City of Champaign, City of Urbana, and Champaign County)

THIS AGREEMENT is made and entered by and among the City of Champaign, an Illinois Municipal Corporation ("Champaign"), City of Urbana, an Illinois Municipal Corporation ("Urbana"), and Champaign County, an Illinois Unit of Local Government ("County"), - (herein after collectively referred to as "the parties"), effective on the last date signed by a party hereto.

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. enables the parties to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, The Edward Byrne Memorial Justice Assistance Grant Program (JAG) is a partnership among federal, state, and local governments to create safer communities by improving the functioning of the criminal justice system; and

WHEREAS, Champaign, Urbana, and County desire to apply for JAG funds to fund individual projects in the City of Champaign, the City of Urbana, and Champaign County

NOW, THEREFORE, the parties agree as follows:

Section 1. The Funds. The parties acknowledge, as of the date of this Agreement, the total anticipated grant available to all parties is SIXTY-TWO THOUSAND SIX HUNDRED SEVENTY-FOUR DOLLARS (\$62,674.00).

Section 2. Grant Disposition. Proceeds from the grant shall be distributed by Champaign to Urbana and County for funding individual local projects fitting into the JAG guidelines, in the amounts set forth in Exhibit A. Urbana and County shall notify Champaign prior to expenditure of any funds indicating the purpose of the expenditure. If Champaign determines the purpose is not, or may not be, within the JAG program guidelines, the parties shall discuss the purchase and no purchase shall be made until the parties have resolved the issue.

Section 3. Lead Agency. The City of Champaign is hereby designated the Lead Agency for this Agreement. Responsibilities shall include leading the application process for the JAG funds, accepting any and all funds awarded through the JAG program, establishing a trust fund in which to deposit the funds received through the JAG program, distributing funds to Urbana and County, and preparing required reports.

Section 4. Representative; Information Requirements. Each participant shall designate one representative to fulfill the requirements of this Agreement. The representative shall exercise due diligence in providing any and all information necessary or convenient for the performance of the duties required by Champaign in Section 3 above, including submitting the JAG application and preparation of performance measures and program assessment data.

Section 5. Fund Restriction. The parties agree that no funds will be used directly or indirectly for security enhancements or equipment to nongovernmental entities not engaged in criminal justice or public safety, and that the funds will not supplant existing budgeted funds.

Section 6. Liability. Nothing in the performance of this Agreement shall impose any liability for claims against any party other than claims for which liability may be imposed by the Illinois Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101 *et seq.* Each party to this Agreement shall be responsible for its own actions in providing services under this Agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party. The parties to this Agreement do not intend for any third party to obtain any rights by virtue of this Agreement.

Section 7. Amendments. Amendments to this Agreement shall be made in writing and signed by all parties. In the event the amount of funds received is different from the amount set forth in Section 1, the parties shall exercise principles of good faith and fair dealing to amend Exhibit A in a manner consistent with the principles of this Agreement and in accordance with all JAG program requirements. Such amendments may be entered into by the chief administrative officers of Champaign, Urbana, and County.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date and year indicated herein.

CITY OF CHAMPAIGN

CHAMPAIGN COUNTY

By: _____

By: _____

Date: _____

Date: _____

ATTEST: _____

ATTEST: _____

APPROVED AS TO FORM:

APPROVED AS TO FORM:

City Attorney CB 2017-_____

State's Attorney

CITY OF URBANA

By: _____

Date: _____

ATTEST: _____

APPROVED AS TO FORM:

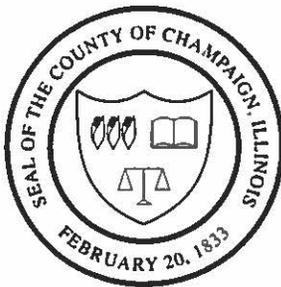
City Attorney CB 2017-_____

EXHIBIT A
(City of Champaign, City of Urbana, and Champaign County)

JAG AWARD DISPOSITION

The 2017 JAG funds will be distributed to the Champaign Police Department, the Urbana Police Department, and the Champaign County Sheriff's Office to fund individual projects meeting the guidelines of the JAG grant.

Champaign Police Department	\$48,598.00
Urbana Police Department	\$10,315.56
Champaign County Sheriff's Office	\$3,760.44
TOTAL	\$62,674



OFFICE OF THE
COUNTY ADMINISTRATOR

7 September 2017

MEMORANDUM

TO: Mr. Christopher Alix, Deputy Chair-Finance; and
Honorable Members of the Finance Committee of the Whole

FR: Angela Lusk, Co-Chair, and Rick Snider, Co-Chair, and Members of the Labor Management
Health Insurance Committee

RE: Recommendation for Employee Health Insurance for FY2018

ISSUE

The County Board is to consider approval of the FY2018 health insurance plan and carrier selection recommendation from the Labor Management Health Insurance Committee.

NARRATIVE

This year's evaluation process for the selection of the FY2018 health insurance plan produced two excellent options for the consideration of the Labor Management Health Insurance Committee (LMHIC). Both were vastly improved over the initial quotation from FY2017 that proposed a 51% increase in the County's premium. That premium was ultimately reduced to 11.6% for FY2017. This year's proposals included increases ranging from 2.7 to 11.5%, all proposals featuring percentage increases below those of last year's final selection.

EVALUATION AND SELECTION

The two finalists for FY2018 include our incumbent carrier, Health Alliance (HAMP), and BlueCross BlueShield of Illinois.

The committee used these criteria to evaluate the proposals:

Plan Deductible and Out of Pocket Limits. The current HAMP plan has an annual \$2,000 deductible, \$4,000 out of pocket maximum on in-network benefits. HAMP does not offer out-of-network benefits and therefore members must use a HAMP provider for all services; out-of-network services will not be reimbursed by HAMP without prior written approval. The BlueCross plan has the same annual deductible and out of pocket maximums; however, BlueCross also offers out-of-network benefits with a \$4,000 deductible and \$8,000 out of pocket maximum. A benefit summary has been attached to this memo for your reference.

Plan Providers. The current and proposed plans from HAMP are Health Maintenance Organization (HMO) plans. This requires that members use HAMP providers for all services to obtain benefits. These providers are located primarily in the Champaign-Urbana area. The proposed plan from BlueCross is a Preferred Provider Organization (PPO) plan. This plan allows members to use any provider within the BlueCross nationwide network. This opens facilities such as Barnes-Jewish Hospital (St. Louis), University of Chicago and Northwestern Hospital (Chicago), and Mayo Clinic (Minnesota, Arizona, Florida) to members without requiring approval of the carrier or doctor. Physician approval may be required, however, by the provider facility.

Primary Care Physician. Under the HAMP HMO plan, members must designate a Primary Care Physician to receive maximum benefits. Under the BlueCross PPO plan, no such designation is required. However, Carle Physicians Group has elected not to accept BlueCross members in their network. This means that most Carle primary care doctors will not be considered in-network for the BlueCross plan. It is important to note that this only affects primary care physicians (i.e. family practice, internal medicine, and pediatricians). This does not include Carle specialists, whom are all in the BlueCross network.

The committee analyzed subscriber data of 1,014 primary care physician designations. Of these, 619 are with Carle providers, 287 are with Christie Clinic providers, and 108 are with other providers. All Christie Clinic providers accept the proposed BlueCross plan, and we expect that virtually all the other providers are also in-network with BlueCross. Of the Carle provider designations, 87 are for primary care physicians that are in-network with BlueCross, and 532 are not. This means that approximately half of the members in the County pool will need to select a new primary care physician to receive in-network benefits. However, this is not an uncommon occurrence as can happen occasionally with physician relocations, reassignments, and retirements.

The committee then examined how often the primary care physicians are used by members. In 2016, this resulted in 1.016 visits per member; 2017 is expected to track at about one visit per member per year as well. Therefore, the impact on members will be minimal.

Net Cost of Insurance. HAMP has proposed a renewal of their current product (HMO 2000 RX1) at \$6,824,964. The HAMP proposal would increase county costs by \$320,724, a 4.93% increase over FY2017. BlueCross has proposed its PPO plan (2000 PPO) at a cost of \$6,679,641, which represents an increase of \$175,401 or 2.70% over FY2017, and a net savings to Champaign County of \$145,323 over the HAMP plan.

RECOMMENDATION

The committee finds that:

1. The BlueCross plan provides equivalent benefits to that currently offered through the HAMP plan in terms of annual deductible and out-of-pocket costs.
2. The BlueCross plan provides a superior provider network that can be accessed without a carrier referral. This is especially important for those families with dependents living outside of the local area, and when dealing with illnesses that may require treatments not available locally.
3. Members with a current primary care physician (PCP) that is not in the BlueCross network should not find it difficult to change to a PCP that is in-network. Analysis of claims of another local entity that recently switched from HAMP to BlueCross shows that 95% of claims were processed through in-network providers, indicating a high degree of acceptance. Furthermore, our understanding is that BlueCross and Christie Clinic are working together to

ensure there is ample appointment availability for any County employees moving to Christie from Carle.

4. The BlueCross plan, as the lowest cost proposal for both employees and the County, is the fiscally responsible choice. The County has continued to fund wage increases for all employees and the selection of this plan will provide important fiscal relief in the current challenges to balance the FY2018 budget.

In acknowledging the foregoing, the LMHIC recommends the selection of the BlueCross BlueShield of Illinois PPO 2000 Plan with a \$2000 deductible for FY2018.

The four plan tiers to be offered and the change in cost from FY2017 to FY2018 are documented here:

Plan	FY2017 Monthly Premium	FY2018 Monthly Premium	Increase
Employee Only	\$767	\$787.68	\$20.68
Employee + Spouse	\$1016	\$1,043.40	\$27.40
Employee + Children	\$959	\$984.87	\$25.87
Family	\$1658	\$1,702.72	\$44.72

For FY2018, Champaign County will fund 88% of premiums for non-bargaining and most represented employees in the General Fund (nursing home and RPC employees have different percentages). The annual premium cost to the County is approximately \$8300 for each employee with individual coverage, and approximately \$9100 annually for each employee with dependent coverage; the remainder of the cost is borne by the employee. Premium contributions for all County employees will be consistent with terms of employment and/or their respective collective bargaining agreement. The BlueCross BlueShield Benefit Plan Summary is attached to this memorandum for your information.

One last note: all employees wishing to renew their health insurance for FY2018 will be required to complete a new enrollment form. We strongly recommend that county department heads allow employees to attend open enrollment meetings.

REQUESTED ACTION

The Finance Committee of the Whole recommends to the County Board the selection of the BlueCross BlueShield of Illinois 2000 PPO Plan with \$2000 deductible for all County employees for FY2018.

Thank you for your consideration of this recommendation.



Champaign County HEALTH ALLIANCE vs. BCBS Medical Plan Comparison

Member Benefits	HAMP	BCBS	
	HMO 2000 Rx1 NS1 No Coverage out of network Member Responsibility	Member Responsibility	Member Responsibility
	In-Network	In-Network	Out of Network
Calendar Year Deductible <i>Deductible applies to all charges unless indicated otherwise</i>	Single: \$2,000 Family: \$4,000	Single: \$2,000 Family: \$4,000	Single: \$4,000 Family: \$8,000
Calendar Year Out-of-Pocket Maximum	Single: \$2,000 Family: \$4,000	Single: \$2,000 Family: \$4,000	Single: \$4,000 Family: \$8,000
Preventive Services <i>Immunizations, adult and child annual physicals, mammograms, PAPs, cancer screenings and additional USPSTF items</i>	\$0 copayment <i>(deductible does not apply)</i>	\$0 copayment <i>(deductible does not apply)</i>	Deductible applies 20% co-insurance
Primary Care Office Visit	\$25 copayment <i>(deductible does not apply)</i>	\$25 copayment <i>(deductible does not apply)</i>	20% co-insurance
Specialist Office Visit	\$50 copayment <i>(deductible does not apply)</i>	\$50 copayment <i>(deductible does not apply)</i>	20% co-insurance
Routine Prenatal Care	0% coinsurance	0% co-insurance	20% co-insurance
Outpatient and Diagnostic Testing <i>MRI, CT scan</i>	0% coinsurance	0% coinsurance	20% co-insurance
<i>X-ray, lab</i>	0% coinsurance	0% coinsurance	20% co-insurance
Outpatient Surgery/Procedures	0% coinsurance	0% co-insurance	20% co-insurance
Inpatient Hospitalization	0% coinsurance	0% coinsurance	20% co-insurance
Facility Fees			
Urgent Care Visit	\$50 copayment <i>(deductible does not apply)</i>	0% co-insurance	20% co-insurance
Emergency Department Visits	\$200 copayment <i>(deductible does not apply)</i>	\$200 copayment <i>(deductible does not apply)</i>	\$200 copayment <i>(deductible does not apply)</i>
Emergency Ambulance	\$100 copayment <i>(deductible does not apply)</i>	\$100 copayment <i>(deductible does not apply)</i>	\$100 copayment <i>(deductible does not apply)</i>
Spinal Manipulations <i>Referral Required</i>	50% coinsurance <i>(deductible does not apply)</i>	0% coinsurance	20% co-insurance
Prescription Rx (30 day supply)			
Tier 1 Generic	\$7 copayment	\$7 copayment	Co-pay + 25%
Tier 2 Brand (Preferred)	\$25 copayment	\$25 copayment	Co-pay + 25%
Tier 3 Brand (Non-Preferred)	\$50 copayment	\$50 copayment	Co-pay + 25%
Tier 4 (Specialty Preferred)	\$100 copayment	\$100 copayment	Not Covered
Tier 5 (Specialty Non-Preferred)	\$150 copayment		Not Covered
Tier 6 (Specialty Non-Formulary)	50% coinsurance		Not Covered
Monthly Premiums			CVS is NOT covered
EE Only	\$805.00	\$787.68	
EE + Spouse	\$1,066.00	\$1,043.40	
EE + Children	\$1,006.00	\$984.87	
EE + Family	\$1,739.00	\$1,702.72	

This is a brief summary of Health Alliance and BCBSIL benefits. Complete information is found in each carriers certificates.

RESOLUTION NO. 10052

RESOLUTION ESTABLISHING SALARY OF THE COUNTY EXECUTIVE

WHEREAS, on November 8, 2016 the voters of the County of Champaign adopted by referendum the county executive form of government; and

WHEREAS, the County Board must implement changes to local policies, rules, and ordinances to comply with statutory requirements for the county executive form of government; and

WHEREAS, the County Board is statutorily required to determine the amount of compensation for the office of County Executive (55 ILCS 5/2-5012); and

WHEREAS, pursuant to 50 ILCS 145/2, compensation for the office of elected county officers must be fixed at least 180 days before the term of office begins on December 1, 2018 and cannot constitutionally be increased or decreased thereafter until after the term beginning 2018 ends in the year 2022 (Ill. Const. 1970 Art. VII §9 (b)); and

WHEREAS, the County Board must balance its duty to fairly and adequately compensate all elected officials with its duty to protect the public's tax dollars and provide County services effectively and efficiently;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Champaign County Board that the salary for the County Executive is adopted as follows:

Elected Office	For the 12 months beginning 12/1/2018	For the 12 months beginning 12/1/2019	For the 12 months beginning 12/1/2020	For the 12 months beginning 12/1/2021
County Executive	\$117,269	\$117,269	\$119,614	\$122,006

BE IT FURTHER RESOLVED that the County Executive shall be entitled to receive health insurance benefits under the County policy with premiums to be set at the same contribution amount as that charged to employees not covered under collective bargaining agreements.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of September, 2017.

C. Pius Weibel, Chair
Champaign County Board

Attest:

Gordy Hulten, County Clerk and *Ex-Officio*
Clerk of the Champaign County Board

A LIKELY LIST OF DUTIES AND RESPONSIBILITIES OF THE OFFICE OF COUNTY EXECUTIVE

Compiled by C. Pius Weibel [September 7, 2017]
Modified after Memo of June 1 from Assistant States Attorney D. M. Davis

Preface

The Champaign County Board is the chief policy making body of Champaign County government.

The County Executive maintains the day-to-day operations. The County Executive will be responsible for the enforcement of ordinances and policies related to internal operations of county government, as adopted by the County Board.

Abridged Powers and Duties of County Executive

1. Execute County laws.
2. Coordinate administrative and management functions of county government (except of offices of other elected officials).
3. Issue executive orders.
3. Prepare & Submit Annual Budget.
4. Appoint (with advice and consent of County Board) the various boards & commissions. Interview potential appointees.
5. Appoint (with advice and consent of County Board) to special districts. Interview potential appointees.
6. Make an annual "State of the County" report.
7. Keep the County Board fully advised of the financial condition of the county and its future financial needs.
8. Appoint (with advice and consent of County Board) subordinate deputies, employees, appointees for general administration of county affairs (except for offices of other elected officials).
9. Remove or suspend, after due notice and hearing, anyone County Executive has the power to appoint.
10. Require reports and examine accounts, records and operations of all county administrative units.
11. Supervise the care and custody of all county property, including institutions and agencies.

12. Approve or veto ordinances or resolutions.
13. Preside over board meetings.
14. Vote in the event of a tie vote.
15. Call a special meeting of County Board by written executive order with personal delivery to each County Board member.
16. Enter into intergovernmental agreements (with advice and consent of County Board).
17. Negotiate with governmental units and private sector for purpose of promoting economic growth and development (with advice and consent of County Board).
18. Appoint legal counsel.
19. Perform such other duties as shall be required by the County Board.
20. May present apportionment plan to Board for a Board hearing.

Some additional duties:

Acts as department head for the Administrative Services Department.

Responds to requests of the County Board (committees and members)

Responds to requests of and heads of County departments

Establishes the schedule and procedure for all County departments with the preparation, review, adoption, implementation, and amendment of the annual budget.

Implements policies and guidelines for salary administration, including classifying, compensating, and evaluating all positions.

Administrates the County Affirmative Action Program.

Undertakes the evaluation of job performances of department heads.

May recommend and support legislation pertinent to County's interests and objectives.

May represent Champaign County at state legislative hearings.

May recommend intergovernmental agreements when applicable.

Provides staff to assist the County Board Chair in the preparation and distribution of the agendas, minutes, and supporting documents for all County Board meetings, with the exception for the regular County Board meeting.

May be requested by the County Board Chair, or Committee Chairs, to participate in the discussion of matters before the Board, and to provide data or information concerning the County and provide advice and recommendations on County government operations.

Ensures that all terms and conditions of leases, contracts, and other agreements are performed accordingly.

Is responsible for the continued development and maintenance of a centralized system for purchasing goods and services on behalf of County departments and agencies.

Maintains and supervises the systems of communication and information technology.

Maintains records appropriate to or required by the duties, powers and responsibilities of the position.

Notes & Considerations:

1. Board Rules Updates
 - Most likely place where additional Board laws governing County Executive are imposed.
 - Additional requirements for County Executive removal power.
 - Additional requirements for budget / finance updates.
 - Most likely place where “shifts” of Board activity to County Executive can be delineated with more clarity than the statute.
 - The update of Board Rules will be where the “structure” of this form of government for Champaign County will be initiated.
 - Agenda preparation is not statutorily assigned to the County Executive. County Executive presides over meetings, and should be able to engage in the agenda preparation process under the Board Rules.
2. Persons employed as immediate personal staff of the county executive.
 - Option to have County Executive and County Board utilize same personal staff (e.g. finance staff, administrative staff, reception and secretarial staff).
3. Consider Negotiation Authority
 - County Executive authority to negotiate and enter into agreements subject to Board policies, including Labor negotiations.
 - Consider policies that would direct.
 - Finance policies.
 - Purchasing policies.

4. Consider County Executive “assumption” or “addition” of roles traditionally held by County Board Chair.

- Liquor Commissioner
- Grievance hearings, per Labor Contracts
- Automatic placement on Boards / Commissions:
 - Public Health District Board
 - Township Supervisor / Township Appeals
 - Regional Planning Commission
 - Regional Office of Education
 - Mental Health & Developmental Disabilities Board
 - METCAD Policy
 - CCGISC Policy

In addition, attending/chairing these meetings:

Labor/Management Health Insurance Committee (LMHIC)
CEO Local Workforce Innovations Area 17 (WorkNet Center)
C-U Urbanized Area Transportation Study (CUUATS) Policy
United Counties Council of Illinois (UCCI)
Regional Emergency Coordination Group (RECG)
Local Emergency Planning Committee (LEPC)
Metropolitan Intergovernmental Council (MIC)
MIC Preparatory
Urbana Intergovernmental

Julia R. Rietz
State's Attorney

Barbara Mann
Chief of the Civil Division
email: bmanna@co.champaign.il.us

Donna M. Davis
Assistant State's Attorney
email: ddavis@co.champaign.il.us



Courthouse
101 East Main Street
P. O. Box 785
Urbana, Illinois 61801
Phone (217) 384-3733
Fax (217) 384-3816

**Office of
State's Attorney
Champaign County, Illinois**

September 1, 2017

[Via Email:
tasplund@co.champaign.il.us]

Mr. Christopher Alix
Finance Committee Chair

Re: Closed Session Minutes Review for Finance Committee

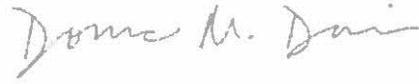
Dear Mr. Alix:

Pursuant to the Open Meetings Act, a public body such as Finance must review its closed session minutes at least semi-annually. The Committee must then determine whether the need for confidentiality exists as to all or part of those minutes, or that the minutes or portions thereof no longer require confidential treatment, if so, the records would be available for public inspection. Therefore, the question is whether there is no longer a need to keep minutes closed in order to protect either the public interest or the privacy of an individual. Whichever conclusion that the Committee draws must be then be reported in open session.

Please note that the Committee may enter into closed session for the purpose of review of closed session minutes pursuant to 5 ILCS 120/2(c)(21): Discussion of minutes of meetings lawfully closed under the Act. Just as in open session, if the matter requires action by the Committee, the matter must have been noticed on the posted agenda.

The County Board passed Resolution No. 7969, "Resolution Establishing Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign County Board" on November 17th, 2011. Under the parameters established by the full board in Resolution 7969, none of the minutes are ripe for review.

Sincerely,

A handwritten signature in cursive script that reads "Donna M. Davis".

Donna M. Davis

DMD/jms

cc: Tammy Asplund, Linda Lane, Kay Rhodes (Administrative Services)