

## **CHAMPAIGN COUNTY BOARD COMMITTEE OF THE WHOLE MINUTES**

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**Finance; Policy, Personnel, & Appointments; Justice & Social Services  
Tuesday, September 9, 2014  
Lyle Shields Meeting Room**

**MEMBERS PRESENT:** Christopher Alix, Astrid Berkson, Lorraine Cowart Aaron Esry, Stan Harper, Josh Hartke, Stan James, John Jay, Alan Kurtz, Ralph Langenheim, Gary Maxwell, Jim McGuire, Diane Michaels, Max Mitchell, Patti Petrie, James Quisenberry, Michael Richards, Giraldo Rosales, Rachel Schwartz, Jon Schroeder

**MEMBERS ABSENT:** Lloyd Carter, Jeff Kibler

**OTHERS PRESENT:** Van Anderson (Deputy County Administrator/Finance), Deb Busey (County Administrator), John Farney (Auditor), John Hall (Planning & Zoning Director), Roger Holland (Courts Administrator), Gordy Hulten (County Clerk), Barb Mann (Chief of Civil Division, State's Attorney), Duane Northrup (Coroner), Kay Rhodes (Administrative Assistant), Dan Welch (Treasurer)

### **CALL TO ORDER**

Kurtz called the meeting to order at 6:32 p.m.

### **ROLL CALL**

Rhodes called the roll. Alix, Berkson, Cowart, Esry, Harper, Hartke, James, Jay, Kurtz, Langenheim, Maxwell, McGuire, Michaels, Mitchell, Petrie, Quisenberry, Richards, Rosales, Schwartz and Schroeder were present at the time of roll call, establishing the presence of a quorum.

### **APPROVAL OF MINUTES**

**MOTION** by James to approve the Committee of the Whole minutes of August 12, 2014; seconded by Mitchell. **Motion carried with unanimous support.**

### **APPROVAL OF AGENDA/ADDENDA**

**MOTION** by Jay to approve the Agenda/Addenda; seconded by Rosales. Kurtz announced that the Closed Session scheduled for the Finance Committee portion of the agenda was canceled. **Motion carried with unanimous support.**

## **PUBLIC PARTICIPATION**

Becky Eveland spoke regarding the regulation of chickens kept in the unincorporated area of the County. She explained that her neighbor owned chickens and while it would not be an issue for her if her neighbor lived a mile away, but her neighbor lived next door. Eveland's children are asthmatic and the presence of animals on her property was a nuisance. Ms. Eveland had contacted County Animal Control several times to have the chickens removed from her yard. She wanted the County Board to create regulations, similar to those adopted by the cities of Champaign and Urbana, to limit the number of chickens that a resident of the unincorporated area of the County could own per square foot of property.

## **COMMUNICATIONS**

Kurtz congratulated John Dwyer and the Champaign County Emergency Management Agency for being named by the (NOAA) National Oceanic and Atmospheric Administration as a Weather-Ready Nation Ambassador.

## **JUSTICE & SOCIAL SERVICES**

### Monthly Reports

**OMNIBUS MOTION** by James to receive the Re-Entry Program June-August 2014 Report; Animal Control-July 2014; Emergency Management Agency-August 2014; Head Start-July 2014; Probation & Court Services-July 2014; Public Defender-July 2014; and the Veterans' Assistance Commission-August 2014 reports and place them on file; seconded by Esry. Quisenberry had understood that Community Elements was to attend the meeting and present the Re-Entry Program report to the committee. **Motion carried with unanimous support.**

### Other Business

There was no other business.

### Chair's Report

Berkson stated that the Reentry Program was applying for grants.

### Semi-Annual Review of Closed Session Minutes

**MOTION** by Esry for the Justice & Social Services Closed Session minutes to remain closed pursuant to parameters set forth in Resolution No. 7969 Establishing Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign County Board; seconded by Kurtz. **Motion carried with unanimous support.**

## **POLICY, PERSONNEL, & APPOINTMENTS**

### County Clerk

**MOTION** by Jay to receive the August 2014 monthly report and place on file; seconded by McGuire. **Motion carried with unanimous support.**

**MOTION** by Mitchell to recommend County Board approval of a resolution to provide for licensing of Poker runs; seconded by Maxwell. James expressed concern that this would be just another fee passed on to citizens without a true need for licensing.

Hulten explained that there was a new State law passed earlier this year, which specifically exempts poker runs from County level raffle ordinances. Poker runs had previously been covered in a broad sense by these ordinances. He explained that the new State law explicitly states that counties may license poker runs separately from raffles. Hulten stated that the current raffle ordinance did not refer to poker runs specifically and therefore after discussion with the State's Attorney and the County Administrator the item was brought to the board for direction on this matter. Discussion followed. **Motion failed with a show of hands, 9-in favor and 11-against it.**

Job Content Evaluation Committee

**MOTION** by Kurtz to recommend to Finance Committee approval of classification of the Problem Solving Court Coordinator position to Grade Range I, effective January 1, 2015; seconded by Alix.

Alix recalled that the work of this position was previously performed by an outside contracted agency. Busey affirmed that previously the work had been performed by an outside agency and was funded through a grant. In March 2014, the County Board elected to fund this position from the Public Safety Sales Tax Fund. Quisenberry clarified that this position had been the Drug Court position. Discussion followed.

**Motion carried with a roll call vote of 11-9.** Alix, Berkson, Hartke, Kurtz, Langenheim, McGuire, Quisenberry, Richards, Rosales, Schroeder, and Schwartz voted in favor of the motion. Cowart, Esry, Harper, James, Jay, Maxwell, Michaels, Mitchell, and Petrie voted against it.

**MOTION** by Alix to recommend to Finance Committee approval of the re-evaluation of the Associate Planner position in the Office of Planning and Zoning to a Senior Planner position assigned to Grade Range K; seconded by Kurtz. **Motion carried.**

**MOTION** by Esry to recommend to the Finance Committee approval of the re-evaluation of the Director of Planning and Zoning position to Grade Range L; seconded by Berkson. **Motion carried.**

County Administrator

**MOTION** by Richards to receive the Administrative Services August 2014 monthly report and place on file; seconded by James. **Motion carried with unanimous support.**

Other Business

There was no other business.

#### Chair's Report

Quisenberry updated the committee on the work of the Strategic Planning Subcommittee and the County's Goals and Objectives. He asked for board members input.

Quisenberry added that he felt it was nonsensical to have an ordinance for raffles and none for poker runs and hoped to revisit the subject.

#### Semi-Annual Review of Closed Session Minutes

**MOTION** by Rosales for the Policy, Personnel, and Appointments Committee Closed Session minutes to remain closed pursuant to parameters set forth in Resolution No. 7969 Establishing Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign County Board; seconded by Richards. **Motion carried with unanimous support.**

#### Designation of Items to be Placed on the Consent Agenda

There were no items designated for the Consent Agenda.

#### **FINANCE**

##### Treasurer

**MOTION** by Quisenberry to receive the Treasurer's August 2014 report and place on file; seconded by Kurtz. **Motion carried with unanimous support.**

##### Auditor

**MOTION** by James to receive the Auditor's August 2014 report and place on file; seconded by Harper. **Motion carried with unanimous support.**

##### Nursing Home

**MOTION** by Langenheim to recommend County Board approval of a resolution regarding charges for services at the Champaign County Nursing Home in FY2015; seconded by Maxwell. **Motion carried.**

**MOTION** by Kurtz to receive the Nursing Home Monthly Report and place it on file; seconded by Esry. **Motion carried with unanimous support.**

##### Labor/Management Health Insurance Committee

**MOTION** by Berkson to recommend County Board approval of a resolution for employee health insurance and related benefit plans for FY2015; seconded by Petrie. Petrie asked for the calculated increase in cost from FY2014 to FY2015. Busey explained that the overall increase

was 5%, however most employees would contribute a larger portion towards their insurance coverage pursuant to the recent negotiated bargaining unit contracts. **Motion carried with unanimous support.**

#### Job Content Evaluation Committee

**MOTION** by Kurtz to recommend County Board approval of a resolution authorizing the addition of the Problem solving Court Coordinator position in Grade Range I to the Problem Solving Court Fund staffing budget, effective January 1, 2015; seconded by Schroeder. **Motion carried with a roll call vote of 13-7.** Alix, Berkson, Cowart, Esry, Hartke, Kurtz, Langenheim, McGuire, Quisenberry, Richards, Rosales, Schroeder, and Schwartz voted in favor of the motion. Harper, James, Jay, Maxwell, Michaels, Mitchell, and Petrie voted against it.

**MOTION** by to recommend County Board approval of a resolution authorizing the re-evaluation of the Associate Planner position in the Office of Planning and zoning to a Senior Planner position assigned to Grade Range K, change to be reflected in the Office of Planning and zoning staffing budget, effective upon approval by the County Board; seconded by . **Motion carried.**

**MOTION** by Esry to recommend County Board approval of a resolution authorizing the re-evaluation of the Director of Planning and Zoning position to Grade Range L; seconded by Kurtz. **Motion carried.**

#### County Administrator

Busey noted a continued projected decline in revenue for the General Corporate Fund, specifically in Non-Business Licenses and Permits. This is a result of the real estate market not coming in as high as originally projected. Penalties on taxes are at \$135,000 less than budgeted. The Quarter-cent sales Tax Fund is slightly higher than it was for the 13-months of FY2013. Overall, the revenue projection is at 97.5% or almost \$1 million under the budgeted amount.

Busey stated that the expenditures are expected to come in at approximately 98% of the budgeted amount. The Personnel line item continues to be underspent, as well as commodities. Utilities are expected to balance out, with Gas Service expenditures expected to be higher and Electric Service expected to be lower. Busey this brings the Fund Balance down to 13.08% for the end of the year.

**OMNIBUS MOTION** by Jay to receive and place on file the General Corporate Fund FY 2014 Budget Projection and the General Corporate Fund FY 2014 Budget Change reports; seconded by Langenheim. **Motion carried with unanimous support.**

**MOTION** by James to recommend County Board approval of a resolution amending Resolution 8673 – Establishing FY2015 Non-Bargaining Employee Health Insurance Contributions; seconded by Richards. **Motion carried with unanimous support.**

**MOTION** by Langenheim to recommend County Board approval of an ordinance for re-funding 2005B bonds; seconded by Hartke. **Motion carried.**

#### Discussion Regarding the FY2015 Budget Decisions

Busey discussed the preliminary FY2015 Budget. She explained that the Nursing Home Board of Directors requests that the Finance Committee of the Whole consider eliminating the continued repayment of the \$4 million General Sales Tax Bonds from the Nursing Home budget. The County Facilities Committee recommends the appropriation of \$800,000 in the Facilities Capital Asset Replacement Fund for anticipated projects.

Busey presented the FY2015 decision points for the County Board to consider. She explained the General Corporate Fund had a structural deficit of \$254,564. The budgeted amount for Facilities projects is \$532,610 and it did not include the Facilities Committee total appropriation request. If the County Board chooses to fund the full request from the Facilities Committee it would add to this deficit.

The amount budget for the Capital Asset Replacement Fund fully funds all items scheduled for replacement. This has not been fully funded since FY2008. However, if the Board chooses to only fund the current Capital Asset Replacement needs in the amount of \$233,044, it would essentially eliminate the Corporate Fund debt.

Busey pointed out there were a number of additional funding requests from department heads, which had not yet been included in the budget. Everything else had been presented to the Board during the Legislative Budget Hearings.

Busey stated that the Public Safety Sales Tax Fund currently has a deficit of \$218,319 funding some items paid for out of the Capital Asset Replacement Fund for Justice related offices, such as the Sheriff, Coroner, and Probation/Court Services. At this moment, these Capital Asset expenditures are fully funded at \$185,531. If the Board chooses to only fund the current replacement needs, the amount would drop to \$76,080, decreasing the deficit.

Lastly, the Delinquency Prevention Grant Fund had not been fully spent each year and additional revenue has been set aside each year resulting in \$83,251 and has been included in the Delinquency Prevention Grant budget for FY2015 to be spent. However, it was up to the Board on whether to leave these funds in the budget. A small amount of \$5,000 has already been committed per contract. A list of the FY2015 Public Safety Sales Tax budgeted items was provided.

Schwartz asked if the savings for refunding the 2005B bonds would cover the deficit. Busey said there would be savings, but did not have a definite amount and agreed these savings could be added back into the Public Safety Sales Tax Fund balance. Schwartz recalled hearing that the issuance costs would be included in the payments and not tacked on upfront.

Busey said the County was finally able to balance the levy with the expenses for liability insurance. Although there is a \$1.7 million deficit in the Tort Immunity Fund, at least it would be stabilized.

Budget Amendments/Transfers

**MOTION** by Mitchell to forward to the full County Board without recommendation **Budget Amendment #14-00032**; seconded by Michaels. **Motion carried with unanimous consent.**

**MOTION** by James to recommend County Board approval of a resolution authorizing **Budget Amendment #14-00033** for Fund/Dept. 106 Public Safety Sales Tax-237 Delinquency Prevention Grants with increased appropriations of \$44,851 and no increased revenue for additional expenditure authority to meet contractual obligations through December 31, 2014; seconded by Mitchell.

Busey explained that on July 1, 2013, the Mental Health Board approved a contract with the Youth Assessment Center utilizing the Public Safety Sales Tax funds in the amount of \$240,613, but only \$228,000 was budgeted in FY2013. Also, for the first 5-months the monthly payments were under paid for a total due of \$14,801 in FY2013. This obligation was moved to the FY2014 budget. The full amount of the contract was not budgeted for in FY2013 and FY2014 appropriately. The budgeted amount for each year was short approximately \$10,000. Finally, the 13<sup>th</sup> month was also not budgeted and that amount was \$20,051. Busey added that she believed the Mental Health Board was acting under the assumption that since they had underspent the funds in previous years that they were available. The issue is that the additional appropriation request had not been presented to the County Board. This budget amendment would remedy the issues. **Motion carried.**

**MOTION** by Jay to recommend County Board approval of a resolution authorizing **Budget Amendment #14-00034** for Fund/Dept. 628 Election Assistance/Accessibility-022 County Clerk with increased appropriations of \$21,112 and increased revenue of \$21,112 funded by voting grants; seconded by Michaels. **Motion carried with unanimous support.**

**MOTION** by Esry to recommend County Board approval of a resolution authorizing **Budget Amendment #14-00036** for Fund/Dept. 080 General Corporate-040 Sheriff, 043 Emergency Management Agency with increased appropriations of \$22,996 and increased revenue of \$22,996 for reimbursement from State of Illinois for Gifford tornado related expenses and to purchase necessary equipment, including cameras; seconded by James. **Motion carried with unanimous support.**

Other Business

Sheriff

**MOTION** by Harper to recommend County Board approval of a resolution authorizing the Law Enforcement Mutual Aid Agreement; seconded by Hartke. **Motion carried with unanimous support.**

Probation & Court Services

**MOTION** by Kurtz to recommend County Board approval of an AOIC application for 2015 salary reimbursement; seconded by Schroeder. **Motion carried with unanimous support.**

Chair's Report

There was no Chair's report.

Semi-Annual Review of Closed Session Minutes

**MOTION** by Michaels for the Finance Committee Closed Session minutes to remain closed pursuant to parameters set forth in Resolution No. 7969 Establishing Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign County Board; seconded by Kurtz.  
**Motion carried with unanimous support.**

Designation of Items for the Consent Agenda

Items D1; F3; G3-4; XA-B were designated for the County Board Consent Agenda.

**Adjourn**

The meeting adjourned at 7:50 p.m.

Respectfully submitted,

Kay Rhodes,  
Administrative Assistant

*Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*