

CHAMPAIGN COUNTY BOARD COMMITTEE OF THE WHOLE MINUTES

**Finance; Policy, Personnel, & Appointments; Justice & Social Services
Tuesday, June 10, 2014
Lyle Shields Meeting Room**

MEMBERS PRESENT: Christopher Alix, Astrid Berkson, Lloyd Carter, Lorraine Cowart, Aaron Esry, Stan Harper, Josh Hartke, Stan James, John Jay, Jeff Kibler, Alan Kurtz, Ralph Langenheim, Gary Maxwell, Jim McGuire, Diane Michaels, Max Mitchell, Pattsy Petrie, James Quisenberry, Michael Richards, Giraldo Rosales, Jon Schroeder, Rachel Schwartz

MEMBERS ABSENT: None

OTHERS PRESENT: Van Anderson (Deputy County Administrator/Finance), Deb Busey (County Administrator), John Farney (Auditor), Barb Frasca (Recorder), Gordy Hulten (County Clerk), Julia Rietz (State's Attorney), Kay Rhodes (Administrative Assistant), Peter Tracy (MHB/DDB Director), Dan Welch (Treasurer)

CALL TO ORDER

Kurtz called the meeting to order at 6:30 p.m.

ROLL CALL

Rhodes called the roll. Alix, Berkson, Carter, Cowart, Esry, Harper, Hartke, James, Jay, Kibler, Kurtz, Langenheim, Maxwell, McGuire, Michaels, Mitchell, Petrie, Quisenberry, Richards, Rosales, Schroeder, and Schwartz were present at the time of roll call, establishing the presence of a quorum.

APPROVAL OF MINUTES

MOTION by Mitchell to approve the Committee of the Whole minutes of May 15, 2014; seconded by James. **Motion carried with unanimous support.**

APPROVAL OF AGENDA/ADDENDA

MOTION by Rosales to approve the Agenda/Addenda; seconded by Jay. Alix asked to move item IX-J1 MPA Contract for Nursing Home Management Services to occur after item IX-D, the Nursing Home Monthly Report. A Closed Session was added for item IX-I6, FY2015 Salary Recommendation for Non-bargaining Employees. **Motion carried with unanimous support.**

PUBLIC PARTICIPATION

Steve Moser spoke of the importance of maintaining the office of the Recorder of Deeds.

COMMUNICATIONS

Kurtz read a letter from Representative Chad Hays reporting that the property tax relief bill, SB3259, amendment 4 for small businesses affected by the tornados last November, had passed both the House of Representatives and the Senate, and was on the Governor's desk for signature. Kurtz sent a letter to the Governor in support of SB3259.

JUSTICE & SOCIAL SERVICES

Mental Health Board 2014 Update & Report

Peter Tracy, Director of the Mental Health Board and the Developmental Disabilities Board updated the Committee of the Whole on both of the board's funding activities. Tracy explained that Illinois was in the middle of major changes in the delivery of support and services for people with mental illnesses, substance use disorders, and intellectual disabilities and developmental disabilities. The changes were a result of the State's rebalancing efforts, lawsuits and consent decrees, national trends and paradigm shifts, new statutes, implementation of the Affordable Care Act, Medicaid expansion, and various managed care pilot projects including the Choices project in Champaign, Vermilion, Ford, and Iroquois Counties.

Tracy stated that mental health authorities and county developmental disabilities boards were concerned about how these changes would affect funding patterns. The State's shift away from General Revenue Funding (GRF) to Federal Financial Participation (FFP) would continue to redefine the funding parameters, and would create additional stress on an already stressed system because of the inadequacy of Medicaid rates.

Tracy stated that the changes would also provide opportunities for rethinking how to prioritize local dollars. He said that the State would control costs by making adjustments in clinical eligibility requirements. Major systemic changes are currently underway pertaining to the delivery of services and support for people with intellectual disabilities and developmental disabilities (ID/DD) in the United States. Factors that will influence the MHB/DDB policies, service/support prioritization, and funding decisions include: (1) Olmstead, (2) Ligas Consent Decree, (3) Williams Consent Decree, (4) Illinois Employment First Act, (5) the final CMS Home and Community Based Services (HCBS) rule, (6) the shift of funding from the Illinois General Revenue Fund (GRF) to Federal Financial Participation, (7) the EPSDT class action lawsuit in Illinois, (8) pending lawsuits in a number of states concerning sheltered workshops and segregated centers, (9) Medicaid supplementation issues, and (10) the Affordable Care Act and Medicaid.

Tracy explained that there would be a continuation during FY15 of the reconfigured behavioral health system, which was designed to assure appropriate linkage to behavioral health services following incarceration, deflection of people with serious behavioral health problems prior to incarceration, and improved coordination between community based service providers and the Champaign County Jail's behavioral health service provider for people during their incar-

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ceration. Full compliance with memoranda of understandings pertaining to specialty courts would be continued during FY15.

Tracy said they would support local funder collaborations intended to expand the availability of psychiatric services in Champaign County and/or development of an emergency shelter for families facing homelessness. Expansion of psychiatric services could include supporting a partnership between community based behavioral health providers and the Federally Qualified Health Center (FQHC) in Champaign County.

Tracy listed the MHB FY2015 decision priorities and decision support criteria as collaboration with the Champaign County DDB; ACCESS Initiative sustainability; behavioral health programs for youth with serious emotional disturbances; behavioral health services and supports for adults with behavioral health and criminal justice interface; and local funder collaboration on special initiatives.

Tracy said that the DDB approved decision support and decision support criteria in November 2013 and those are person centered planning; employment services and supports; comprehensive services and supports for young children; flexible family support; adult day programming and social and community integration; self-advocacy and family support organizations; inclusion and anti-stigma programs and supports; and individualized residential service options.

Tracy stated that the overall decision support considerations for both the MHB and DDB would require applications to address the following criteria: underserved populations, countywide access, budget and program connectedness, realignment of existing FY2014 contracts to address priorities, and anti-stigma efforts.

Tracy said that ACCESS Initiative direct match contracts totaling \$534,724 would be used to coordinate with the reduced Cooperative Agreement funding to move into the sustainability phase of the project.

Tracy said they wanted to increase the availability of four-person or less Community Integrated Living Arrangements (CILA) for people with intellectual and developmental disabilities in Champaign County. He explained that it was important to develop more CILA homes in the community as soon as possible.

MOTION by Kurtz to receive the Mental Health Board report and place on file; seconded by Kibler. **Motion carried.**

Re-Entry Program Quarterly Report
& Departmental Monthly Reports

OMNIBUS MOTION by James to receive the Re-Entry Program Quarterly Report for March –May 2014; Animal Control-April 2014; Emergency Management Agency-May 2014; Head Start-May 2014; Probation & Court Services-April 2014; Public Defender-April 2014; and the Veterans' Assistance Commission-May 2014 reports and place them on file; seconded by Kibler. **Motion carried with unanimous support.**

There was no other business.

Chair's Report

Cancellation of July Justice & Social Services meeting

MOTION by Langenheim to cancel the July Justice & Social Services Committee of the Whole meeting; seconded by Kurtz. **Motion carried.**

POLICY, PERSONNEL, & APPOINTMENTS

Appointments/Reappointments

OMNIBUS MOTION by Kurtz to recommend County Board approval of resolutions authorizing the appointments of Thomas Barnhart, Gary Fisher, and Michael Freese, Jr., to the Bailey Cemetery Association-terms 7/1/2014-6/30/2020; seconded by Esry. Petrie was concerned about the terms because they were not staggered as per statute. Busey explained that staggering terms would be optimal, however, some of these appointment terms had been vacant for years and historically when an appointment was made it was for six years and the statute did allow for half the appointments to be done for the same term. **Motion carried with unanimous support.**

MOTION by Kurtz to recommend County Board approval of a resolution authorizing the appointment of Cecil McCormick to the Clements Cemetery Board-term 7/1/2014-6/30/2020; seconded by Esry. **Motion carried with unanimous support.**

OMNIBUS MOTION by Kurtz to recommend County Board approval of resolutions authorizing the appointments of Gregory Burr and Marcia Fisher to the Locust Grove Cemetery Association-terms 7/1/2014-6/30/2020; seconded by Kibler. **Motion carried with unanimous support.**

OMNIBUS MOTION by Kurtz to recommend County Board approval of resolutions authorizing the appointments of Thomas Gordon, Robert Trumbull, and Jack Knott to the Mount Olive Cemetery Association-terms 7/1/2014-6/30/2020; seconded by Esry. **Motion carried with unanimous support.**

OMNIBUS MOTION by Kurtz to recommend County Board approval of resolutions authorizing the appointments of Pamela Carpenter, Marc Shaw, and Clark Wise to the Prairie View Cemetery Association-terms 7/1/2014-6/30/2020; seconded by Schroeder. Mitchell questioned the residency of Mr. Wise because he listed an Effingham, Illinois address. Busey explained that one of the requirements for cemetery appointments was to have a family member buried at the particular cemetery and an appointee did not necessarily need to live in the County to qualify. **Motion carried with unanimous support.**

MOTION by Kurtz to recommend County Board approval of a resolution authorizing the appointment of Phillip Nigg to the Yearsley Cemetery Association-term 7/1/2014-6/30/2020; seconded by Michaels. **Motion carried with unanimous support.**

MOTION by Kurtz to recommend County Board approval of a resolution authorizing the appointment of Bobbie (Roberta) Herakovich to the Forest Preserve Board-term 7/1/2014-6/30/2019; seconded by Kibler. **Motion carried.**

OMNIBUS MOTION by Kurtz to recommend County Board approval of resolutions authorizing the appointments of Michael Ruffatto and John Peterson to the Board of Health-terms 7/1/2014-6/30/2017; seconded by James. **Motion carried with unanimous support.**

Kurtz explained that he and Mr. Tracy performed interviews with all of the applicants for the Developmental Disabilities Board together and his decision was very difficult because they were all very qualified. **MOTION** by Kurtz to recommend County Board approval of a resolution authorizing the appointment of Debra Ruesch to the Developmental Disabilities Board-term 7/1/2014-6/30/2017; seconded by Maxwell. **Motion carried.**

County Clerk

OMNIBUS MOTION by Langenheim to receive the May 2014 report and the Semi-Annual report and place them on file; seconded by Harper. Kibler asked Hulten to provide numbers regarding the conversion of civil unions to same sex marriages since the new law came into effect June 1, 2014. Hulten stated that there 42 couples came in on Sunday, June 1, 2014 for marriage licenses and of those, 41 requested same sex marriage license conversions. Since then, the office had issued an additional 20-25 same sex marriage licenses. **Motion carried with unanimous support.**

County Administrator

MOTION by James to receive the Administrative Services May 2014 report and place it on file; seconded by Rosales. **Motion carried with unanimous support.**

MOTION by Schroeder to approve the recommendation of the Job Content Evaluation Committee for the County Clerk Director of Training position and forward it to the Finance Committee; seconded by McGuire. **Motion carried.**

MOTION by Alix to approve the recommendations of the Job Content Evaluation Committee for the Administrative Services positions of Budget & Human Resource Specialist and Executive Assistant to the County Administrator and forward them to the Finance Committee; seconded by Berkson. **Motion carried with unanimous support.**

There was no other business.

Chair's Report

Ballot Question Regarding Maintaining Elected Recorder of Deeds

Quisenberry stated that due to the underwhelming support from County Board members, he was withdrawing the discussion of the ballot question regarding elimination of the office of the Recorder of Deeds.

County Board Rules Change Discussion-Temporary Telecommunications Trial

Quisenberry asked for a straw poll to gauge County Board members interest in conducting a temporary telecommunications trial. It was determined that there was little interest based on the vote.

Determination to Cancel July Policy, Personnel, and Appointments Committee meeting

MOTION by Jay to cancel the July Policy, Personnel, and Appointments Committee meeting; seconded by Kurtz. **Motion carried.**

Designation of Items for the Consent Agenda

Items A1-6, 8 were designated for the Consent Agenda.

FINANCE

Budget Amendments/Transfers

MOTION by Kurtz to recommend County Board approval of a resolution authorizing **Budget Amendment #14-00023** for Fund/Dept. 641 ACCESS Initiative Grant-053 Mental Health Board with increased appropriations of \$215,139 and increased revenue of \$215,139 as amended per discussion to allow for grant expenditures to contracting agencies through December 31, 2014; seconded by Berkson. As per discussion from Kibler and Michaels, an amended Budget Amendment would be presented at the County Board meeting on June 19, 2014 for approval, showing the matching increased revenue as opposed to the current amendment in the packet, which showed no increased revenue. **Motion carried.**

MOTION by Cowart to recommend County Board approval of a resolution authorizing **Budget Amendment #14-00024** for Fund/Dept. 104 Early Childhood Fund-612 Head Start United Way Community Impact with increased appropriations of \$37,950 and increased revenue of \$37,950 for receipt of United Way funding to support a temporary Home Visitor for low-income children and families; seconded by Langenheim. Michaels abstained from vote due to a conflict of interest. **Motion carried.**

MOTION by Michaels to recommend County Board approval of a resolution authorizing **Budget Amendment #14-00025** for Fund/Dept. 620 Health-Life Insurance-120 Employee Group Insurance with increased appropriations of \$200 and increased revenue of \$200 to receive donation from AFSCME for 2014 Health Fair expenses; seconded by Hartke. **Motion carried with unanimous support.**

MOTION by Jay to recommend County Board approval of a resolution authorizing **Budget Transfer #14-00005** for Fund/Dept. 080 General Corporate-075 General County, 022 County Clerk, 026 County Treasurer, 040 Sheriff of \$435 to accommodate approved salary increase for elected officials, effective December 1, 2014 for FY2014; seconded by Esry. **Motion carried.**

Treasurer

MOTION by Kibler to receive the Treasurer's May 2014 report and place on file; seconded by Berkson. **Motion carried with unanimous support.**

Auditor

MOTION by James to receive the Auditor's May 2014 report and place on file; seconded by Quisenberry. **Motion carried with unanimous support.**

Nursing Home Monthly Report

MOTION by McGuire to receive the Nursing Home Monthly Report and place it on file; seconded by Langenheim. **Motion carried with unanimous support.**

State's Attorney

Presentation & Discussion Regarding Fees to Support Existing Programs

Rietz gave a presentation pointing out the possibility that the County Board may adopt mandatory fees to help support the existing programs of the Children's Advocacy Center, Court Appointed Special Advocates (CASA), and several youth diversion programs, such as Peer Court as per statutes. All of these programs assist children involved in the Juvenile Justice System. She explained that all of these programs were funded by Champaign County in one way or another and she asked that board members keep this information in mind as the County begins its FY2015 budget preparations. Rush Record, Director of Champaign County CASA and Lieutenant Bryant Seraphin of the Champaign Police Department also discussed the programs benefits and the need to maintain these programs.

The Committee of the Whole took a five-minute break at 8:45 p.m.

Animal Control

Intergovernmental Agreement with the City of Champaign

MOTION by Esry to recommend County Board approval of a resolution authorizing an Intergovernmental Agreement Between Champaign County and the City of Champaign for Animal Impound Services; seconded by Hartke. Cowart asked why the Animal Control office hours for Saturdays was marked out. Busey explained that this was in case the Saturday hours were no longer available in the near future; at this time, the facility was still opened on Saturdays. **Motion carried.**

Emergency Management Agency

Hazardous Materials Preparedness Grant Renewal

MOTION by Kurtz to recommend County Board approval of a resolution authorizing the application for renewal, and if awarded, the acceptance of the Hazardous Materials Emergency Preparedness Grant; seconded by Jay. **Motion carried with unanimous support.**

Sheriff
Justice Assistance Grant Program Agreement

MOTION by James to recommend County Board approval of a resolution authorizing the Justice Assistance Grant Program Agreement between the Champaign County and the City of Champaign; seconded by Hartke. **Motion carried with unanimous support.**

County Administrator

OMNIBUS MOTION by Kurtz to receive and place on file the General Corporate Fund FY 2014 Budget Projection and the General Corporate Fund FY 2014 Budget Change reports; seconded by Berkson. **Motion carried with unanimous support.**

MOTION by James to recommend County Board approval of a resolution authorizing a letter of engagement with William Blair and Company, LLC to serve as underwriter for Champaign County for potential bond refunding and bond issues; seconded by Schroeder. **Motion carried with unanimous support.**

MOTION by Langenheim to recommend County Board approval of a resolution authorizing the addition of the Director of Training position to the County Clerk's staffing budget in Grade Range I and the elimination of the Executive Assistant position from Grade Range E from the County Clerk's staffing budget; seconded by Kurtz. **Motion carried with unanimous support.**

MOTION by Esry to recommend County Board approval of a resolution authorizing the addition of the position of Budget and Human Resource Specialist in Grade Range J to the Administrative Services staffing budget and elimination of the previous Executive Assistant to the County Administrator position from the staffing budget and authorizing the new Executive Assistant to the County Administrator position in Grade Range H to the Administrative Services staffing budget and the elimination of the Human Resources Generalist position in Grade Range I from the staffing budget; seconded by Langenheim. **Motion carried with unanimous support.**

MOTION by Michaels to enter into Closed Session pursuant to 5 ILCS 120/2(c) 2, to consider salary schedules for one or more classes of employees. She further moved that the following individuals remained present: the County Administrator, the Deputy County Administrator and the Recording Secretary; seconded by Hartke. **Motion carried with a roll call vote of 19-1.** Alix, Berkson, Carter, Cowart, Esry, Harper, Hartke, James. Jay, Kurtz, Langenheim, Maxwell, McGuire, Michaels, Mitchell, Petrie, Richards, Schroeder, and Schwartz voted in favor of the motion. Quisenberry voted against it.

Kibler, Hartke, Cowart, and Michaels left the meeting immediately after the Closed Session was approved. The Committee of the Whole entered into Closed Session at 8:54 p.m. and resumed Open Session at 9:12 p.m.

MOTION by Quisenberry to recommend County Board approval of a resolution authorizing the FY2015 Non-Bargaining Employee's Salary Schedule to be increased by 1.5% effective

on January 1, 2015, and that all non-bargaining unit employees shall receive 1.5% cost-of-living adjustment effective January 1, 2015, and an additional 1% be allocated to the department heads to be distributed to individual employees based on merit and/or compa-ratio movement; seconded by Kurtz. **Motion carried with unanimous support.**

Other Business

Approval of Contract with MPA for Nursing Home Management Services

MOTION by Hartke to recommend County Board approval of a resolution authorizing a contract with MPA for nursing home management services; seconded by Berkson. Kibler abstained from the vote due to a conflict of interest.

Petrie asked why the Nursing Home Policies were not included in the text on page 7 of the contract, under 2.1-Primary Goals. Alix agreed with her concern and felt that it was something that could be added without any objection from MPA. Maxwell explained that the Nursing Home Bylaws is where the CCNH mission statement could be found and this was what the text referenced. Alix said that the language would be reviewed before the County Board meeting.

Petrie asked for clarification on the intention of the text on page 4, section 2.1(b) (6), Contracts. Busey said that all new contracts come to the Nursing Home Board of Directors for approval. The text insured that MPA would review all current contracts with the Nursing Home Board of Directors during the month of August every year, including the schedule for renewal and any required competitive procurement processes.

Carter said he was currently a resident at the nursing home and had a first-hand account of the nursing home operations. He felt improvements could be made, particularly in the Dietary Division. Hartke stated that the Nursing Home Board of Directors had just approved a contract with a new food service management company. He explained that their first area targeted for improvements was sanitation, and then they would begin to address the food service. Hartke added that the new food delivery carts would be delivered later in the week, which should assist with faster delivery of the food to the residents.

Maxwell stated that the new MPA contract should help to manage some of the issues and he felt that the Board of Directors had begun to take a more proactive approach to the issues facing the nursing home. **Motion carried.**

Chair's Report

Determination to Cancel July Finance Committee of the Whole meeting.

MOTION by Quisenberry to cancel the July Committee of the Whole meeting; seconded by Kurtz. **Motion carried with unanimous support.**

Designation of Items for the Consent Agenda

Items A3; G1; H1; I3-6 were designated for the County Board Consent Agenda.

OTHER BUSINESS

There was no other business.

Adjourn

The meeting adjourned at 9:22 p.m.

Respectfully submitted,

Kay Rhodes,
Administrative Assistant

Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.