

Approved November 13, 2012

CHAMPAIGN COUNTY BOARD COMMITTEE OF THE WHOLE MINUTES

Finance/ Justice & Social Services/Policy, Personnel, & Appointments

Tuesday, October 9, 2012

Lyle Shields Meeting Room, Brookens Administrative Center

1776 E. Washington St., Urbana, Illinois

MEMBERS PRESENT: Christopher Alix, Jan Anderson, Ron Bensyl, Astrid Berkson, Thomas Betz, Lloyd Carter, Lorraine Cowart, Aaron Esry, Stephanie Holderfield, Stan James, John Jay, Jeff Kibler, Gary Maxwell, Brendan McGinty, Diane Michaels, Patsi Petrie, James Quisenberry, Michael Richards, Giraldo Rosales, C. Pius Weibel

MEMBERS ABSENT: Carol Ammons, Alan Kurtz, Ralph Langenheim, Max Mitchell, Steve Moser, Steve O'Connor, Jon Schroeder

OTHERS PRESENT: Deb Busey (County Administrator), Stephanie Joos (Animal control Director), Kay Rhodes (Administrative Assistant), Molly Rollings (Dimond Brothers), Dan Welch (Treasurer)

CALL TO ORDER

Weibel called the meeting to order at 6:05 p.m.

ROLL CALL

Rhodes called the roll. Alix, Anderson, Bensyl, Berkson, Betz, Carter, Cowart, Esry, James, Jay, Kibler, Maxwell, McGinty, Michaels, Petrie, Quisenberry, Richards, Rosales, and Weibel were present at the time of roll call, establishing the presence of a quorum.

APPROVAL OF MINUTES

MOTION by Rosales to approve the September 11, 2012 Committee of the Whole minutes; seconded by James. **Motion carried with unanimous support.**

Holderfield entered the meeting at 6:07 p.m.

APPROVAL OF AGENDA/ADDENDA

MOTION by Esry to approve the agenda/addenda; seconded by McGinty. **Motion carried with unanimous support.**

PUBLIC PARTICIPATION

There was no public participation.

COMMUNICATIONS

Weibel announced the Call for Award Nominations for the 2013 MLK Countywide Celebration. Anderson announced the Annual Disabilities Fair and congratulations to Community Elements for achieving the success developmental stage of PLL implementation. Holderfield announced the 2011 Convention & Visitors' Bureau report would be distributed soon. Petrie announced a town hall meeting for District 6 residents was scheduled from 1-2 p.m., at the Champaign Public Library on October 14, 2012.

JUSTICE & SOCIAL SERVICES

Agency Presentation – Animal Control Presentation

Joos presented the 2011 Annual Animal Control Report. There was an increase of approximately 400 cat registrations. Dog registrations remained the same. The total number of cats impounded was 783 and 1,115 dogs were impounded. The City of Champaign remains the largest source for impoundment of animals. The majority of cats that are euthanized are feral. There were four dangerous dog investigations in 2011 and three of those were declared dangerous.

Joos stated the 2011 revenue total for licensing was \$218,005.00, \$330,458.29 in revenue from animal impound and control contracts with the surrounding cities and villages. Joos added they also received \$1,351.42 in grants and donations. They are missing some revenue in fees and fines because it is difficult to collect un citizens in the unincorporated areas and to pursue collection through the courts would negate any revenue earned.

Joos said personnel continues to be the largest expense. Joos noted there was an epidemic of squirrel bites in 2011 due to college students attempting to feed them on the quad. This has been addressed through information provided by McKinley Student Health Services.

James was concerned because the expenses were \$15,000 more than revenue. Joos explained that although it was close, they did end the year with a balanced budget. Rosales asked what other types of calls Animal Control received. Joos said they do not deal with wildlife, but they will remove animals from the living space. Petrie inquired how much money was lost when fines were not collected from people in the unincorporated area. Joos estimated the loss to be around \$5-10,000. Joos said they do not issue them anymore because they cannot collect the fees. Petrie asked how Animal Control keeps track of the areas that dogs come from. Joos explained the Animal Control Officers fill out forms when they bring in an animal. They also require citizens to fill out forms if they bring in an animal. Weibel inquired about the euthanasia rates. Joos said she believed the County had a low rate because the Humane Society has done a good job promoting spaying/neutering. Quisenberry commended Joos for her budget work.

MOTION by Petrie to receive the 2011 Annual Animal Control report and place on file; seconded by Cowart. **Motion carried with unanimous support.**

Monthly Reports

OMNIBUS MOTION by James to receive the Animal Control-August 2012, EMA-August 2012, Head Start-August-October 2012, Probation & Court Services-August 2012, and Public Defender- August 2012 reports and place them on file; seconded by Alix. **Motion carried with unanimous support.**

There was no other business.

Chair's Report

Richards gave an update on the Community Justice Task Force progress. A preliminary report should be ready by October 22, 2012. A presentation is planned for the County Board in November 2012.

Designation of Items to be Placed on the County Board Consent Agenda

There were no items placed on County Board Consent Agenda.

POLICY, PERSONNEL, & APPOINTMENTS

Appointments/Reappointments

MOTION by Weibel to appoint Maya Bauer to the Local Foods Policy council for an unexpired term ending 5/31/2014; seconded by McGinty. **Motion carried.**

County Clerk

MOTION by Alix to receive the September 2012 report and place on file; seconded by Cowart. **Motion carried with unanimous support.**

County Administrator

MOTION by Kibler to receive the Administrative Services September 2012 report and place on file; seconded by Rosales. **Motion carried with unanimous support.**

MOTION by McGinty to recommend County Board approval of the insurance coverage for liability and worker's compensation for FY2013 from December 1, 2012-November 30, 2013 as presented; seconded by Betz. Petrie asked why the percentage increases were so high compared to the consumer price index. Rollings explained the overall increase was due to their experience with the County of Champaign. She explained some counties received 10-12%

increases. Rollings stated the increase to boiler and machinery is a result of the higher re-insurance rates. **Motion carried with unanimous support.**

Other Business
County Board Rules Changes

MOTION by McGinty to recommend approval to the County Board of the proposed County Board Rules Changes as presented; seconded by Berkson.

MOTION by Weibel to amend the proposed rules changes by adding the following line to Rule 12 F. 3- i) *Items which require Board action with a time period that does not allow the item to be presented at either a committee or COW meeting of the Board.*; seconded by Esry. Weibel explained that occasionally items require Board action due to deadlines that do not fit into the committee schedule and in the past, a suspension of the rules was required.

Betz was concerned about items appearing at the last minute without time for consideration. Weibel pointed out these items would need to have deadline requirement and the Board could always refuse it. Petrie pointed out that she presented additional rules changes that would address this issue and as it stands she could not support the amendment as it is written.

Motion to amend failed with a vote of 13 -7. Weibel, Alix, Anderson, Bensyl, Esry, Holderfield, and Jay voted in favor of the amendment. Petrie, Quisenberry, Richards, Rosales, Berkson, Betz, Carter, Cowart, James, Kibler, Maxwell, McGinty, and Michaels voted against it.

MOTION by Alix to amend the proposed County Board Rules Changes by adding *effective date as December 1, 2012*; seconded by Esry. **Motion carried.**

Holderfield exited the meeting.

Original Motion carried as amended with a vote of 12-7. Petrie, Quisenberry, Richards, Weibel, Alix, Anderson, Berkson, Cowart, Esry, Kibler, Maxwell, and McGinty voted in favor of the motion as amended. Rosales, Bensyl, Betz, Carter, James, Jay, and Michaels voted against it.

Petrie requested that the additional proposed changes she presented be placed on the November agenda. Alix requested that the proposed change to Rule 8 be placed on the November agenda as well.

Chair's Report

There was no chair's report.

Designation of Items to be Placed on the County Board Consent Agenda

Item C2 was designated for the Consent Agenda.

FINANCE

Treasurer

Welch pointed out this would make the fourth year the County has borrowed funds for the Nursing Home in anticipation of real estate tax payments. As tax payments come in the loan is paid back by the County. He stated in 2009, the Nursing Home borrowed \$780,000; 2010- \$780,000; 2011- \$856,000; and in 2012 the County borrowed \$878,000. He added the interest paid on these loans over the last four years was approximately \$32,000.

MOTION by Cowart to receive the September 2012 report and place on file: seconded by Rosales. **Motion carried with unanimous support.**

Auditor

MOTION by Esry to receive the September 2012 report and place on file; seconded by Carter. **Motion carried with unanimous support.**

Budget Amendments/Transfers

MOTION by Betz to recommend County Board approval of **Budget Transfer #12-00014** for Fund /Dept: 080 General Corporate-071 Public Properties for \$60,000 to pay for upcoming projects in the Brookens building-money available due to several open positions throughout the year; seconded by Carter. **Motion carried with unanimous support.**

MOTION Holderfield to recommend County Board approval of **Budget Amendment #12-00056** for Fund/Dept: 613 Court's Automation Fund-030 Circuit Clerk with increased appropriations of \$2,295 and increased revenue of \$2,295 pursuant to an agreement by the Justice System's Governing Board, it was agreed that the position of JANO Project Manager would be eligible for health insurance and that this would be paid out of the Probation Service Fund; seconded by Petrie. **Motion carried with unanimous support.**

MOTION by James to recommend County Board approval of **Budget Amendment #12-00057** for Fund/Dept: 675 Victim Advocacy Grant-Illinois Criminal Justice Information Authority-041 State's Attorney with increased appropriations of \$173 and no increased revenue, from Fund Balance for program director additional 7.5 hours of work in January 2012; seconded by Petrie. **Motion carried with unanimous support.**

MOTION by James to recommend County Board approval of **Budget Amendment #12-00058** for Fund/Dept: 080 General Corporate-042 Coroner with increased appropriations of \$2,387 and increased revenue of \$2,387 for salary stipend paid by state; seconded by Esry. **Motion carried with unanimous support.**

MOTION by James to recommend County Board approval of **Budget Amendment #12-00059** for Fund/Dept: 850 G.I.S. Joint Venture-623 G.I.S.-Odd Years with increased appropriations of \$16,000 and no increased revenue, from Fund Balance for the GIS Consortium move out of RPC to purchase office furniture for staff, which is an additional expense in FY2012; seconded by Holderfield. **Motion carried with unanimous support.**

MOTION by Jay to recommend County Board approval of **Budget Amendment #12-00060** for Fund/Dept: 080 General Corporate-State's Attorney with increased appropriations of \$3,540 and no increased revenue, from Fund Balance necessary to cover expenses for moving State's Attorney Support Enforcement Division from Brookens to the Courthouse; seconded by Esry. **Motion carried with unanimous support.**

Sheriff

MOTION by Alix to recommend County Board approval of New World Systems Maintenance agreement; seconded by Bensyl. **Motion carried with unanimous support.**

IT Director

MOTION by Holderfield to approve request for waiver to the hiring freeze; seconded by Anderson. **Motion carried with unanimous support.**

County Administrator

MOTION by Kibler to receive the General corporate Fund FY2012 Budget Projection and Change Reports and place on file; seconded by Maxwell. **Motion carried with unanimous support.**

MOTION by Jay to recommend County Board approval of the changes to the Schedule of Authorized Positions: elimination of the Building Services Assistant position from the Physical Plant Department and the addition of an Administrative Assistant position to the Administrative Services Department, effective October 28, 2012; seconded by James. **Motion carried with unanimous support.**

MOTION by Bensyl to approve request for waiver to hiring freeze; seconded by Jay. **Motion carried with unanimous support.**

MOTION by Maxwell to recommend County Board approval of JANO Systems Maintenance Agreement; seconded by Esry. **Motion carried with unanimous support.**

Busey provided a 3-year Fund Summary Overview. Berkson questioned the FY2011 RPC beginning and ending balances. Busey would look into it.

Other Business

There was no other business.

Chair's Report

There was no Chair's Report.

Items Designated for the County Board Consent Agenda

Items designated for the County Board Consent Agenda were C1-6, D1, E1, F3-5.

OTHER BUSINESS

MOTION by James to approve the September 11, 2012 Committee of the Whole Closed Session Minutes; seconded by Esry. **Motion carried with unanimous support.**

The meeting adjourned at 7:45 p.m.

Respectfully submitted,

Kay Rhodes
Administrative Assistant

Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.