



**CHAMPAIGN COUNTY BOARD  
COMMITTEE OF THE WHOLE – Justice/Finance/Policy/ Agenda**  
*County of Champaign, Urbana, Illinois*  
*Tuesday, September 13, 2011 – 6:00 p.m.*

*Lyle Shields Meeting Room, Brookens Administrative Center  
1776 East Washington Street, Urbana, Illinois*

	<u>Page Number</u>
<b>I. <u>Call To Order</u></b>	
<b>II. <u>Roll Call</u></b>	
<b>III. <u>Approval of Minutes</u></b>	
A. Committee of the Whole Minutes – August 9, 2011	1-13
<b>IV. <u>Approval of Agenda/Addenda</u></b>	
<b>V. <u>Public Participation</u></b>	
<b>VI. <u>Communications</u></b>	
<b>VII. <u>Justice &amp; Social Services</u></b>	
A. <u>Animal Control</u>	
Presentation of 2010 Annual Report	
B. <u>Emergency Management Agency</u>	
1. Request Approval for Receipt of Power Distribution System from The Illinois Task Force & Illinois Emergency Management Committee	14-17
C. <u>Sheriff</u>	
1. Illinois Department of Corrections 2011 Champaign County Jail Inspection Report	18
D. <u>Monthly Reports</u> - Reports are available on each department's webpage at: <a href="http://www.co.champaign.il.us/COUNTYBD/deptrpts.htm">http://www.co.champaign.il.us/COUNTYBD/deptrpts.htm</a>	
1. Animal Control –July 2011	
2. Coroner – January 2009-December 2009	
3. Emergency Management Agency – August 2011	
4. Head Start – August 2011	
5. Probation & Court Services –July 2011; Adult & Juvenile Supervision Report for April 2011, May 2011, & June 2011	
6. Public Defender – April 2011 & May 2011	
E. <u>Other Business</u>	
F. <u>Chair's Report</u>	
G. <u>Designation of Items to be Placed on County Board Consent Agenda</u>	

**VIII. Finance:**

**A. Animal Control**

1. Request Approval of Animal Control Agreement with the Village of Philo 19-20
2. Request Approval of Animal Impound and Animal Control Services Agreements with the Village of Foosland 21-26
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17. Request Approval of Animal Control Services Agreement with the Village of Fisher 75-76
18. Request Approval of Animal Control Services Agreement with the Village of Tolono 77-78
- B. Sheriff
  1. Request Approval of Inmate Food Services Agreement with Aramark Correctional Services 79-86
- C. Regional Planning Commission
  1. Request Approval of Head Start AFSCME Contract 2011-2014 87
- D. Budget Amendments & Transfers
  1. Budget Amendment #11- 00041  
Fund/Dept: 618 Probation Services - 052 Court Services Department  
Increased Appropriations: \$16,990  
Increased Revenue: \$0  
Reason: To replace funds used to purchase a used vehicle to replace Juvenile Detention Center transport van with severe mechanical issues 88-89
  2. Budget Amendment #11-00042  
Fund/Dept: 075 Regional Planning Commission - 799 Bus Facilities Study  
Increased Appropriations: \$20,000  
Increased Revenue: \$20,000  
Reason: To accommodate New U.S. Department of Transportation Federal Transit Administration Grant Award 90-92
  3. Budget Amendment #11-00043  
Fund/Dept: 075 Regional Planning Commission - 800 UI Traffic Circulation Study  
Increased Appropriations: \$50,000  
Increased Revenue: \$50,000  
Reason: To accommodate receipt of new IDOT Contract for Study to Determine Best Systems of Transportation in the U of I Area 93-95
  4. Budget Amendment #11-00044  
Fund/Dept: 075 Regional Planning Commission – 801 Illinois Modeling Initiative  
Increased Appropriations: \$20,000  
Increased Revenue: \$20,000  
Reason: To accommodate receipt of new IDOT Contract to Administer Travel Modeling Users Group for Metropolitan Planning Organizations in Illinois 96-98
  5. Budget Amendment #11-00045  
Fund/Dept: 075 Regional Planning Commission - 802 IDOT Rural Planning  
Increased Appropriations: \$10,000  
Increased Revenue: \$10,000  
Reason: To accommodate receipt of new IDOT Rural Transportation Planning Grant Award 99-101

6. Budget Amendment #11-00046  
Fund/Dept: 080 General Corporate-042 Coroner  
Increased Appropriations: \$39,570  
Increased Revenue: \$23,612  
Reason: Additional revenue collected from statutory fees above projected revenue  
Above FY11 projected revenue 102
  7. Budget Amendment #11-00047  
Fund/Dept: 083County Highway-060 Highway  
Increased Appropriations: \$42,000  
Increased Revenue: \$42,000  
Reason: Used 61% of funds in 522.15 in first 4 months of fiscal year. Used 47% of funds in 533.49 in the first 4 months of fiscal year 103
  8. Budget Amendment #11-00048  
Fund/Dept: 476 Self-Funded Insurance-118 Property/Liability Insurance  
Increased Appropriations: \$15,573  
Increased Revenue: \$15,573  
Reason: To receive insurance reimbursement for removal & repair of Courthouse spire 104
  9. Budget Amendment#11-00049  
Fund/Dept: 090 Mental Health - 053 Mental Health Board  
Increased Appropriations: \$79,000  
Increased Revenue: \$79,000  
Reason: To allow for use of carry over funds in accordance with plan approved by Illinois Department of Human Services; Substance Abuse & Mental Health Services Administration 105
- E. County Administrator
1. General Corporate Fund FY2011 Budget Projection Report (*to be distributed*)
  2. General Corporate Fund Budget Change Report (*to be distributed*)
  3. Harris & Harris Monthly Report (*to be distributed*)
  4. FY2012 General Corporate Fund Budget:
    - a. Presentation of Department New Funding Requests 106-128
      1. Regional Office of Education
      2. County Clerk
      3. Supervisor of Assessments
      4. Information Technology
      5. Circuit Court
      6. Public Defender
      7. Sheriff
      8. State's Attorney
      9. Coroner
      10. Physical Plant
    - b. Overview of General Corporate FY2012 Budget 129-137
    - c. Recommendation for Fee Increase 138-139
    - d. Discussion & Direction for FY2012 General Corporate Budget

5. <u>FY2012 Budget Overview – All Funds</u>	140-152
a. Property Tax Levies	
b. Funds Summary Report	
F. <u>Treasurer</u>	
1. Monthly Report – August 2011	152-165
G. <u>Auditor</u>	
1. Monthly Report – August 2011	165-172
H. <u>Other Business</u>	
I. <u>Chair’s Report</u>	
J. <u>Designation of Items to be Placed on County Board Consent Agenda</u>	
<b>IX. <u>Policy, Personnel, &amp; Appointments:</u></b>	
A. <u>Appointments/Reappointments</u>	
1. Willow Branch Drainage District-To Fill One Vacancy Term from 9/1/2011 to 08/31/2014	173-174
• Applicants: Jed Gerdes Robert McMahon	
2. Community Action Board-Term 09/01/2011 to 12/31/2014	175-176
• Appointment of Wednesday Medlen	
3. Champaign County Board of Health-To Fill Unexpired Term of Mark Huls Ending 06/30/2012	177-183
• Appointment of Dr. Krista Jones	
B. <u>County Administrator</u>	
1. Vacant Positions Listing ( <i>Provided for Information Only</i> )	184
2. FY2012 Employee Health Insurance Plan Recommendation	185-188
3. FY2012 Employee Voluntary Insurance Programs Recommendation	189-191
4. Save the Date – FY2011 Employee Recognition Event	
C. <u>County Clerk</u>	
1. Monthly Fees Report – August 2011	192
D. <u>Other Business</u>	
E. <u>Chair’s Report</u>	
1. Procedural Recommendation for Review of Closed Session Minutes	
F. <u>Designation of Items to be Placed on County Board Consent Agenda</u>	

**X. Adjourn**

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**CHAMPAIGN COUNTY BOARD  
COMMITTEE OF THE WHOLE MINUTES**

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**Finance/Policy, Personnel, & Appointments/County Facilities  
Tuesday, August 9, 2011  
Lyle Shields Meeting Room, Brookens Administrative Center  
1776 E. Washington St., Urbana, Illinois**

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**MEMBERS PRESENT:** Christopher Alix, Carol Ammons, Jan Anderson, Ron Bensyl, Astrid Berkson, Thomas Betz, Aaron Esry, Stephanie Holderfield, Stan James, John Jay, Brad Jones, Alan Kurtz, Ralph Langenheim, Brendan McGinty, Diane Michaels, Steve Moser, Alan Nudo, Steve O'Connor, Patsi Petrie, James Quisenberry, Michael Richards, Jonathan Schroeder, C. Pius Weibel

25  
26  
27  
28

**MEMBERS ABSENT:** Lloyd Carter, Lorraine Cowart, Giraldo Rosales

29  
30  
31  
32  
33  
34  
35

**OTHERS PRESENT:** Kat Bork (Administrative Assistant), Deb Busey (County Administrator), Nancy Crawford (Mental Health Board Comptroller), Tony Fabri (Auditor), Gordy Hulten (County Clerk), Tracy Parsons (Access Initiative Project Director), Alan Reinhart (Facilities Director), Andy Rhodes (IT Director), Dan Welch (Treasurer)

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39

**CALL TO ORDER**

40  
41  
42  
43  
44  
45  
46

Weibel called the meeting to order at 6:04 p.m.

**ROLL CALL**

Bork called the roll. Alix, Ammons, Anderson, Bensyl, Berkson, Betz, Esry, Holderfield, James, Jay, Jones, Langenheim, McGinty, Michaels, Moser, Nudo, O'Connor, Petrie, Quisenberry, Richards, Schroeder, and Weibel were present at the time of roll call, establishing the presence of a quorum.

Rosales had informed Weibel that he would be out of town and unable to attend the meeting.

**APPROVAL OF MINUTES**

**MOTION** by James to approve the Committee of the Whole minutes of June 14, 2011; seconded by Alix. **Motion carried.**

Kurtz entered the meeting at 6:06 p.m.

47 **APPROVAL OF AGENDA/ADDENDA**

48  
49 **MOTION** by Anderson to approve the agenda and addendum; seconded by Richards.

50  
51 Weibel stated agenda item 9.A.36, the Willow Branch Drainage District appointment, would  
52 be removed from the agenda.

53  
54 **Motion carried as amended with unanimous support.**

55  
56 **PUBLIC PARTICIPATION**

57  
58 Tom Gordon spoke against a high speed rail system due to the federal deficit.

59  
60 Mark Thompson spoke about wanting to throw out the entire LRMP and his property rights  
61 concerns. He also urged the Board to not accept federal money for high speed trains.

62  
63 Ammons exited the meeting at 6:11 p.m.

64  
65 **COMMUNICATIONS**

66  
67 There were no communications.

68  
69 **COUNTY FACILITIES**

70 **Facilities Director**

71 **Physical Plant Monthly Reports**

72  
73 **MOTION** by Jay to receive and place on file the Physical Plants monthly reports; seconded  
74 by Langenheim. **Motion carried with unanimous support.**

75  
76 **Brookens Energy Lighting Retrofit Project Update & Budget Report**

77  
78 Reinhart drew the Board's attention to Page 23 of the agenda packet for the funding  
79 spreadsheet. Physical Plant has received about \$50,000 out of the allocated \$60,000 from the  
80 EECG. The project is 98% complete and should be finished this month.

81  
82 **Courthouse Final Update**

83  
84 Reinhart described that the multiple correspondence with the five involved parties is  
85 ongoing. He received notice today that the insurance company has given August 18<sup>th</sup> as the  
86 deadline to either move forward or to have the repair completed by another local firm. The repair  
87 should take 6-8 weeks. Betz inquired about the repair cost. Reinhart answered that the insurance  
88 company was still working on the cost figure. The original total repair estimate was around  
89 \$20,000. He stated the insurance company is supposedly taking care of this matter.

90  
91 Ammons returned to the meeting at 6:15 p.m.

92 **202 Art Bartell Construction Project**

93 **Project Update**

94

95 Reinhart said the building is complete, with the exception of the Coroner's autopsy sink, and  
96 the County should receive its occupancy permit from the City of Urbana soon. He expects the  
97 autopsy sink to be delivered next week.

98

99 **Monthly Project Budget Report**

100

101 The report was in the agenda packet.

102

103 **East Campus Storm Water Extension Project**

104

105 Berns Clancy was not in attendance to make a presentation about the East Campus project.  
106 Reinhart anticipated the firm would make a presentation at the next Committee of the Whole  
107 meeting.

108

109 **Other Business**

110

111 There was no other business.

112

113 **Chair's Report**

114

115 There was no Chair's report.

116

117 **Designation of Items to be Placed on County Board Consent Agenda**

118

119 No items were designated for the consent agenda.

120

121 **FINANCE**

122 **Report & Presentation of Management Letter from Outside Auditor**

123

124 Hope Wheeler from Clifton Gunderson presented a brief overview and timeline of the audit.  
125 She praised the cooperation the firm received from the County departments and their willingness to  
126 answer questions from the new auditing firm. The firm did not propose any audit adjustments  
127 during the process and they did not find anything of significance that was misstated. A separate  
128 audit was performed on departments that receive over \$500,000 in federal funds. Clifton  
129 Gunderson had a few minor recommendations and one finding for the Regional Planning  
130 Commission. Wheeler stated the opinion is an unqualified opinion. This means the firm did not  
131 find any material or significant exceptions in the audited financial statements. The full 300-page  
132 document is available online.

133

134 Clifton Gunderson also issues the internal control reports. There was one finding in the  
135 Circuit Clerk's Office. There are bank reconciliations being performed without a review process.  
136 The firm recommended the reconciliations be reviewed by someone other than the person who



137 prepares them to alleviate the risk. The second report is about the federal funding audit work.  
138 There was one internal control and compliance finding related to the Access Initiative's cash  
139 management. The Access Initiative staff keeps more cash on hand than is allowable by federal  
140 requirements. The State of Illinois was forwarding the federal money to the staff before it was  
141 needed and staff was reluctant to return the money. The staff will work with the State on this issue.  
142 The overall opinion was that effective quality controls are present. Wheeler reviewed the Audit  
143 Committee Letter and Management Letter distributed to the County Board.  
144

145 Quisenberry asked about the firm's recommendation regarding disaster recovery. Wheeler  
146 remarked that the recommendation does not reach the level of a true finding. If there is a natural or  
147 technology disaster, the County could potentially lose data. The firm recommends preparing a  
148 good, written back-up plan to replace the lost data quickly.  
149

150 Fabri commented on how great it was to work with Clifton Gunderson and thanked Wheeler.  
151 He felt the audit process was phenomenal this year and worth the extra money the Board paid to the  
152 new firm.  
153

154 **MOTION** by Kurtz to receive and place on file the Audit Committee Letter and  
155 Management Letter from Clifton Gunderson; seconded by Betz.  
156

157 **Budget Amendments & Transfers**

158 **Budget Amendment #11-00039**

159  
160 **MOTION** by Jones to recommend to the County Board approval of Budget Amendment  
161 #11-00039 from Fund 074 2003 Nursing Home Bond Debt Service – Department 010 County  
162 Board for increased appropriations of \$4,556,962 for the General Obligation Bond Refunded line  
163 and \$66,291 for the Professional Services with increased revenue of \$4,623,253 from the Proceeds-  
164 General Obligation Bonds; seconded by Anderson.  
165

166 Ammons asked about the payment plan. Busey explained the County is refunding bonds  
167 previously issued that are paid for with annual debt service. The County will have annual debt  
168 service for the new bonds. This budget amendment reflects the receipt and payment of money to  
169 retire the old bonds. The new debt service will be slightly less over the term of the life of the bonds.  
170

171 **Motion carried with unanimous support.**

172  
173 **Budget Amendment #11-00036**

174  
175 **MOTION** by Ammons to recommend to the County Board approval of Budget Amendment  
176 #11-00036 from Fund 641 Access Initiative Grant – Department 053 Mental Health Board for  
177 increased appropriations of \$10,500 for the Regular Full-Time Employees line, \$1,900 for the  
178 Stationary & Printing line, \$302,477 for the Contributions & Grants line, \$29,400 for the  
179 Conferences & Training line, \$11,403 for the Equipment Less Than \$1,000 line, and \$27,360 for  
180 the Public Relations line with no increased revenue; seconded by Weibel.  
181

182 Richards wanted an explanation for this budget amendment. Nancy Crawford explained that  
183 these are federal funds that were supposed to be spent in first year of the grant, however, the project  
184 started late. Access Initiative is waiting on permission to use the money. This will not affect the  
185 perception of second year funds. The federal government does not want to send money until after  
186 the Access Initiative has spent it. This approach has been problematic and Crawford has worked to  
187 make the situation function as smoothly as possible.

188  
189 Nudo asked about the local match required each year. Crawford stated the local match is  
190 33% over the total grant for the first three years. Then the local match requirement increases to  
191 100%, 150%, and 200% in the remaining three years. Nudo questioned where the matching funding  
192 sources are. Crawford said the funds come from different funding for the PLL program and other  
193 programs affiliated with Project Access.

194  
195 Holderfield asked Parsons for an update on the program's process. McGinty noted that was  
196 not on the agenda and recommended it be discussed at a future meeting. The Board concurred.

197  
198 **Motion carried.**

199  
200 Budget Amendment #11-00037  
201

202 **MOTION** by Schroeder to recommend to the County Board approval of Budget  
203 Amendment #11-00037 from Fund 670 County Clerk Automation Fund – Department 022 County  
204 Clerk for increased appropriations of \$27,962 for the Temporary Salaries & Wages line with no  
205 increased revenue; seconded by Kurtz.

206  
207 Hulten confirmed this budget amendment allows his office to expend the grant funds.

208  
209 **Motion carried with unanimous support.**

210  
211 Budget Amendment #11-00040  
212

213 **MOTION** by Kurtz to recommend to the County Board approval of Budget Amendment  
214 #11-00040 from Fund 080 General Corporate – Department 071 Public Properties for increased  
215 appropriations of \$39,502 for the Brookens Building Repair-Maintenance line with increased  
216 revenue of \$39,502 from the Department Commerce Economic Opportunity line; seconded by  
217 Ammons. **Motion carried with unanimous support.**

218  
219 Budget Amendment #11-00038  
220

221 **MOTION** by James to recommend to the County Board approval of Budget Amendment  
222 #11-00038 from Fund 080 General Corporate – Department 022 County Clerk for increased  
223 appropriations of \$26,282 for the Regular Full-Time Employees line with no increased revenue;  
224 seconded by Berkson.

225

226 Ammons asked why the budget amendment was for less than the total amount due the  
227 employee. Hulten said some of the expense was absorbed by the full-time employee line, but it  
228 could not absorb the entire amount.

229  
230 **Motion carried with unanimous support.**

231  
232 **Sheriff**  
233 **Request Approval of School Resource Officer Intergovernmental Agreement With St. Joseph-**  
234 **Ogden High School District #305, St. Joseph Grade School District #169, Fisher Unit School**  
235 **District #1, & Prairieview-Ogden Grade School District #197 and Request Approval of School**  
236 **Resource Officer Intergovernmental Agreement With the Tolono Community School District #7**

237  
238 **MOTION** by Bensyl to approve the School Resource Officer Intergovernmental Agreement  
239 With St. Joseph-Ogden High School District #305, St. Joseph Grade School District #169, Fisher  
240 Unit School District #1, & Prairieview-Ogden Grade School District #197 and the School Resource  
241 Officer Intergovernmental Agreement With the Tolono Community School District #7; seconded by  
242 Moser. **Motion carried.**

243  
244 **Animal Control**  
245 **Request Approval of Revised Animal Impound Agreement with the City of Champaign**

246  
247 **MOTION** by Anderson to approve the revised Animal Impound Agreement with the City of  
248 Champaign; seconded by Kurtz.

249  
250 O'Connor asked how much profit the Animal Control Department will make off this  
251 agreement. Busey confirmed that Animal Control does not make a profit off of agreements with the  
252 cities or villages.

253  
254 **Motion carried with unanimous support.**

255  
256 **IT Director**  
257 **Recommendation for Amendment to Schedule of Authorized Positions**

258  
259 **MOTION** by Holderfield to make the following changes to the Schedule of Authorized  
260 Positions: the elimination of the Web Programmer Analyst positions, salary grade H, and the  
261 addition of one Mainframe Programmer position, salary grade J, to the IT Department effective  
262 October 3, 2011; seconded by Berkson. **Motion carried with unanimous support.**

263  
264 **County Administrator**  
265 **General Corporate Fund FY2011 Revenue/Expenditure Projection Report**

266  
267 Busey reported the July report was in the agenda packet and she distributed the August  
268 report. The projected revenue continues to look that it will reach 102% of budgeted revenue.  
269 However, \$400,000 is due to an extra ILEAS rent payment in this fiscal year. The expenditures are  
270 projected at \$340,000 under the budget. This is largely a result of under spending in the personnel

271 lines. It appears the County will have to spend more than what is currently budgeted for medical  
272 and professional services provided to inmates at the two jails. The GCF should still end the fiscal  
273 year with an \$800,000 positive ending balance. This would put the fund balance at almost 12%, if  
274 the Nursing Home loan is not taken into account.  
275

276 Alix thanked all the County staff for helping to get costs under control at a time when other  
277 governments are running substantial deficits.  
278

279 General Corporate Fund Budget Change Report  
280

281 The report listed the changes since the end of July. There is a deficit on paper, but not in the  
282 projected budget.  
283

284 **MOTION** by Quisenberry to receive and place on file the County Administrator's reports;  
285 seconded by Jay. **Motion carried with unanimous support.**  
286

287 Harris & Harris Monthly Collections Report  
288

289 No report was received from Harris & Harris.  
290

291 FY2012 County Board Budget Review Schedule & Process  
292

293 Busey described the new budget process of having two assigned Board members and Busey  
294 meet with the appropriate department heads over their budgets. All the meetings will be recorded  
295 so any Board member can listen to the audio files. Busey offered 20-minute training sessions in the  
296 budget review. She distributed a pink sheet requesting Board members identify which session they  
297 will attend. If anyone was unable to attend one of the scheduled sessions, Busey would review the  
298 material with them individually or send the materials to members who request them. She pointed  
299 out the schedule listing of "County Board Budget" should be "County Board of Health." The  
300 County Board is closely linked to the Administrative Services budget and will be reviewed with that  
301 budget.  
302

303 Proposal for Contract with Xerox for Lease of Digital Copiers/Printers with Supply/Maintenance  
304 Agreement  
305

306 **MOTION** by Jones to approve the contract with Xerox for the lease of digital  
307 copiers/printers with supply/maintenance agreement; seconded by Esry.  
308

309 Busey distributed the contract and a memo was included in the agenda packet. This is an  
310 opportunity to provide more technology which will enhance that County Clerk's elections  
311 operations. It also provides the County the opportunity to renew the copier contract with Xerox  
312 under a competitively bid contract pricing solution. The scanning technology will be improved and  
313 several departments will receive upgraded or additional equipment. The contract will be sent to the  
314 County's legal counsel for review tomorrow.  
315

316 **Motion carried with unanimous support.**

317

318 **Treasurer**

319 **Monthly Report – July 2011**

320

321 Welch stated this year's outside audit process was greatly improved and he felt the County  
322 got its money's worth. He noted 56.05% real estate taxes have been collected. This amounts to  
323 \$157 million of the \$280 million in total to be collected. The GCF cash flow continues to be stable  
324 and the fund will repay all loans by the end of the fiscal year. The State is four months behind on  
325 paying the County income taxes. Page 68 of Welch's report provides information about the  
326 Nursing Home tax anticipation warrants. The payments are tied to the Nursing Home's real estate  
327 tax distribution. The payments are on schedule, though the Nursing Home is having cash flow  
328 problems.

329

330 **MOTION** by Moser to receive and place on file the Treasurer's July 2011 report; seconded  
331 by Ammons. **Motion carried with unanimous support.**

332

333 **Auditor**

334 **Purchases Not Following Purchasing Policy**

335

336 The list of purchases not following the Purchasing Policy was distributed. The Board  
337 discussed the Purchasing Policy and the importance of paying the County's bills in a timely manner.

338

339 **Monthly Reports – June 2011 & July 2011**

340

341 **MOTION** by Kurtz to receive and place on file the Auditor's June & July 2011 monthly  
342 reports; seconded by James. **Motion carried with unanimous support.**

343

344 **Other Business**

345 **Request Waiver of the Hiring Freeze for a Maintenance Worker Position**

346

347 **MOTION** by James to waive the three-month hiring freeze for the Maintenance Worker  
348 position; seconded by Berkson. **Motion carried with unanimous support.**

349

350 **Chair's Report**

351

352 McGinty thanked Bork for her contributions to the County and wished her the best as she  
353 leaves the County's employment for law school.

354

355 **Designation of Items to be Placed on County Board Consent Agenda**

356

357 Ammons requested that item 8.E.1 be placed on the regular agenda. Agenda items 8.B.1 &  
358 3-5, D.1, & F.5 were designated for the consent agenda.

359

360

361 **POLICY, PERSONNEL, & APPOINTMENTS**

362 **Appointments/Reappointments**

363 **County Board District 1 – Vacancy Due to Larry Sapp’s Resignation**

364

365 **MOTION** by Weibel to appoint Gary Maxwell to the Champaign County Board District 1  
366 to fill the seat left vacant by Larry Sapp’s resignation for a term from August 18, 2011 to November  
367 30, 2012; seconded by Nudo. **Motion carried with unanimous support.**

368

369 **Appointment of John Jay to Serve as Assistant Deputy Chair of County Facilities – Vacancy Due to**  
370 **Larry Sapp’s Resignation**

371

372 **MOTION** by Weibel to appoint John Jay to serve as the Assistant Deputy Chair of County  
373 Facilities; seconded by Betz. **Motion carried with unanimous support.**

374

375 **Ogden-Royal Fire Protection District, Sangamon Valley Public Water District, & Drainage Districts**

376

377 **MOTION** by Weibel for an omnibus motion to appoint the following individuals to  
378 following bodies:

379 Ken Osterbur to the Ogden-Royal Fire Protection District to complete Rusty Smith’s term from  
380 August 19, 2011 to April 30, 2013; Olen Parkhill to the Sangamon Valley Public Water District for  
381 a term from August 19, 2011 to May 31, 2016; Matthew Evans to the Sangamon Valley Public  
382 Water District to complete David Chestnut’s term from August 19, 2011 to May 31, 2015; Daniel  
383 Ehler to the Beaver Lake Drainage District for a term from September 1, 2011 to August 31, 2014;  
384 Lavern Zehr to the Blackford Slough Drainage District for a term from September 1, 2011 to  
385 August 31, 2014; Harlan Trotter to the Conrad & Fisher Drainage District for a term from  
386 September 1, 2011 to August 31, 2014; Daniel Noel to the Drainage District #2 Town of Scott for a  
387 term from September 1, 2011 to August 31, 2014; Elvin Huls to the Drainage District #10 Town of  
388 Ogden for a term from September 1, 2011 to August 31, 2014; Robert Barker to the Fountain Head  
389 Drainage District for a term from September 1, 2011 to August 31, 2014; Duane Schluter to the  
390 Harwood & Kerr Drainage District for a term from September 1, 2011 to August 31, 2014; Patrick  
391 Feeney to the Kankakee Drainage District for a term from September 1, 2011 to August 31, 2014;  
392 Wayne Emkes to the Kerr & Compromise Drainage District for a term from September 1, 2011 to  
393 August 31, 2014; Norman Uken to the Longbranch Mutual Drainage District for a term from  
394 September 1, 2011 to August 31, 2014; Lowell Estes to the Lower Big Slough Drainage District for  
395 a term from September 1, 2011 to August 31, 2014; Larry Dallas to the Okaw Drainage District for  
396 a term from September 1, 2011 to August 31, 2014; Dale Ark to the Owl Creek Drainage District  
397 for a term from September 1, 2011 to August 31, 2014; Chris Hausman to the Pesotum  
398 Consolidated Drainage District for a term from September 1, 2011 to August 31, 2014; Forrest  
399 Brewer to the Pesotum Slough Special Drainage District for a term from September 1, 2011 to  
400 August 31, 2014; Stanley Wolken to the Prairie Creek Drainage District for a term from September  
401 1, 2011 to August 31, 2014; Lester Wolken to the Raup Drainage District for a term from  
402 September 1, 2011 to August 31, 2014; Dennis Bergman to the Salt Fork Drainage District for a  
403 term from September 1, 2011 to August 31, 2014; Stanley Zehr to the Sangamon & Drummer  
404 Drainage District for a term from September 1, 2011 to August 31, 2014; Cecil Hudson to the Silver  
405 Creek Drainage District for a term from September 1, 2011 to August 31, 2014; Troy Flessner to the

406 Somer #1 Drainage District for a term from September 1, 2011 to August 31, 2014; Richard Rice to  
407 the South Fork Drainage District for a term from September 1, 2011 to August 31, 2014; Charles  
408 Daly to the St. Joseph #3 Drainage District for a term from September 1, 2011 to August 31, 2014;  
409 Duane Goodwin to the St. Joseph #4 Drainage District for a term from September 1, 2011 to August  
410 31, 2014; Bruce Rape to the St. Joseph #6 Drainage District for a term from September 1, 2011 to  
411 August 31, 2014; Lowell Johnson to the Triple Fork Drainage District for a term from September 1,  
412 2011 to August 31, 2014; Les Olson to the Union Drainage District of Stanton & Ogden Townships  
413 for a term from September 1, 2011 to August 31, 2014; Robert Grove to the Union Drainage  
414 District #1 of Philo & Crittenden for a term from September 1, 2011 to August 31, 2014; Roy  
415 Douglas to the Union Drainage District #1 of Philo & Urbana for a term from September 1, 2011 to  
416 August 31, 2014; Robert Lee to the Union Drainage District #3 of South Homer & Sidney for a  
417 term from September 1, 2011 to August 31, 2014; Stanley Wolken to the West Branch Drainage  
418 District for a term from September 1, 2011 to August 31, 2014; Steven Herriott to the Wrisk  
419 Drainage District for a term from September 1, 2011 to August 31, 2014; seconded by Alix.

420

421 Betz exited the meeting at 7:12 p.m.

422

423 **Motion carried with unanimous support.**

424

425 St. Joseph #5 Drainage District

426

427 **MOTION** by Weibel to appoint Bruce Rape to the St. Joseph #5 Drainage District for a  
428 term from September 1, 2011 to August 31, 2014 with a waiver of the requirement that a  
429 commissioner own land in the district; seconded by Moser.

430

431 Weibel noted that none of the drainage district commissioners in St. Joseph #5 own land in  
432 the district, because it is the same town as St. Joseph #6 and has the same commissioners.  
433 Richards thought commissioners had to be property owners in the district. Weibel stated he had  
434 checked with legal counsel and learned the County Board can waive that condition.

435

436 Betz returned to the meeting at 7:15 p.m.

437

438 Moser added that St. Joseph #5 Drainage District and St. Joseph #6 Drainage District have  
439 had the same commissioners for years because both districts are located in the same town.

440

441 **Motion carried with unanimous support.**

442

443 County Administrator

444 Vacant Positions Listing

445

446 The vacant positions list was provided for information only.

447

448

449

450 Job Content Evaluation Committee Recommendation Regarding the County Clerk's Programming  
451 Position Request

452  
453 Busey presented the recommendation from the Job Content Evaluation Committee regarding  
454 the County Clerk's request for a Programmer/Analyst position. If adopted, the recommendation  
455 would then be forwarded to Finance in September for consideration of actually adding this position  
456 to the staffing budget and funding it. This request will be considered with other requests for the  
457 FY2012 budget.

458  
459 McGinty asked if the position would report directly to the County Clerk or to the IT  
460 Director. Busey said the Board was not being asked to make that decision tonight. The Board is  
461 being asked to adopt the classification for such a position tonight.

462  
463 Ammons asked if this position was previously paid for with grants. Busey stated this has  
464 never been an official Champaign County position. There has been a history where the County  
465 Clerk has employed temporary staff for programming and paid for the work out of the County  
466 Clerk's Automation Fund.

467  
468 **MOTION** by McGinty to forward to Finance the Programmer/Analyst position in Grade  
469 Range I with a market adjustment to Grade Range J in September; seconded by Kurtz. **Motion**  
470 **carried with unanimous support.**

471  
472 County Clerk  
473 Monthly Fees Report – June 2011 & July 2011

474  
475 **MOTION** by Betz to receive and place on file the County Clerk's monthly fees reports for  
476 June 2011 & July 2011; seconded by Langenheim. **Motion carried with unanimous support.**

477  
478 Other Business  
479 Request for Resolution in Support of Integrated Network of Midwest High Speed Trains from the  
480 Midwest High Speed Rail Association

481  
482 **MOTION** by Weibel to approve the Resolution in Support of Integrated Network of  
483 Midwest High Speed Trains from the Midwest High Speed Rail Association; seconded by Betz

484  
485 Weibel called for a substitute motion, the text of which he had placed on the Board's desks.  
486 He further recommended the sixth "Whereas" clause be entirely deleted from the resolution.

487  
488 **MOTION** by Weibel for a substitute motion to approve the amended Resolution in Support  
489 of Integrated Network of Midwest High Speed Trains as stated in the distributed document with the  
490 deletion of the sixth "Whereas" clause; seconded by Betz.

491  
492 Weibel explained that his changes to the resolution indicate that the County Board supports  
493 the idea of a high speed rail network, but includes no deadline or funding source.

494



495 McGinty exited the meeting at 7:22 p.m. and returned at 7:23 p.m.

496

497 The Board members voiced their opinions regarding a high speed rail network and the  
498 potential funding of such a network, both pro and con.

499

500 During the discussion, Jones exited at 7:28 p.m. McGinty exited at 7:30 p.m. Weibel exited  
501 at 7:31 p.m. Jones returned at 7:31 p.m. Weibel returned at 7:33 p.m.

502

503 Ammons called for a vote with a show of hands. Eleven Board members voted in favor of  
504 the motion, ten Board members voted against the motion, and one Board member declined to cast a  
505 vote either way.

506

507 **Motion carried.**

508

509 O'Connor exited the meeting at 7:42 p.m.

510

511 **Chair's Report**

512 **Discussion Regarding Resolution No. 4143 – Hotel/Motel Tax Revenues & Appropriations**

513

514 Ammons announced this discussion item was placed on the agenda because she was  
515 interested in crafting items in relation to the hotel/motel tax. Nudo submitted a draft resolution as  
516 part of the discussion.

517

518 Berkson remarked that the City of Urbana will likely annex the Motel 6 with the completion  
519 of the Olympian Drive project, thereby removing the County's last source for the hotel/motel tax.  
520 Ammons thought that motel will fall under Urbana's jurisdiction with the completion of the  
521 Olympian extension. Weibel stated that Motel 6 is south of the interstate and any annexation is  
522 speculative at this point. Moser asked Busey if the County receive taxes from any other hotels.  
523 Busey said there was also a bed & breakfast that pays this tax to the County. This revenue stream is  
524 listed on Page 65 of the agenda packet in the Treasurer's report.

525

526 Nudo brought a resolution because some Board members raised concerns about setting  
527 criteria regarding whether the hotel/motel tax money was being spent properly when the Board  
528 approved giving \$15,000 to the Convention & Visitors Bureau. Nothing has been done with 1999  
529 resolution and it is now obsolete. Nudo suggested a mechanism to judge the appropriation every  
530 year and to not spend any money if the revenue stream ceases.

531

532 O'Connor returned to the meeting at 7:45 p.m. Schroeder exited the meeting at 7:46 p.m.

533

534 Nudo supporting allocating the money to the CVB as a professional organization that can  
535 attract conventions, sales tax revenue, and jobs. He wanted to update the process by which the  
536 County Board will allocate this money in the future with a new resolution. Betz suggested  
537 abolishing the hotel/motel tax since it generates such a small amount of revenue.

538

539 Schroeder returned to the meeting at 7:49 p.m.

540 Various Board members shared their thoughts and feelings regarding the existence of the  
541 hotel/motel tax, abolishing the tax, and the CVB. Ammons confirmed the Board would continue to  
542 work on this issue in the future.

543

544 **Designation of Items to be Placed on County Board Consent Agenda**

545

546 Agenda items 9.A.2-35 & 37-38 were designated for the consent agenda.

547

548 **ADJOURN**

549

550 The meeting was adjourned the meeting at 7:57 p.m.

551

552 Respectfully submitted,

553

554 Kat Bork

555 Administrative Assistant

556

557

*Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*