



**CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE AGENDA**
County of Champaign, Urbana, Illinois

MINUTES – Approved as Distributed March 4, 2025

DATE: Tuesday, February 4, 2025
TIME: 6:30 p.m.
PLACE: Shields-Carter Meeting Room
Brookens Administrative Center
1776 E. Washington St., Urbana IL 61802

Committee Members

Present: Ben Crane, Stephanie Fortado, Carolyn Greer, Jenny Lokshin, Bethany Vanichtheeranont and Daniel Wiggs

Absent: Elly Hanauer-Friedman and Jeff Wilson

County Staff: Eric Hoene (Facilities Director), Steve Summers (County Executive) and Mary Ward (Recording Clerk)

Others Present: Jen Locke (County Board Chair), Karla Smalley (Bailey Edward Design) and Chris Bieser (Reifsteck Reid)

Agenda

I. Call to Order and Roll Call

Chair Lokshin called the meeting to order at 6:30 p.m. Roll call was taken, and a quorum was declared present.

II. Approval of Agenda/Addenda

MOTION by Ms. Vanichtheeranont to approve the agenda; seconded by Ms. Greer. Upon voice vote the **MOTION CARRIED** unanimously.

III. Approval of Minutes – January 7, 2025

MOTION by Mr. Wiggs to approve the January 7, 2025 minutes; seconded by Mr. Crane. Upon voice vote the **MOTION CARRIED** unanimously.

IV. Public Participation

There was no public participation.

V. Communications

There were no communications from the Committee.

VI. New Business

- A. Update on ITB #2022-008 County Plaza Renovation Project – Bailey Edward Design – Karla Smalley

Ms. Smalley updated the committee on the project. We have reached substantial completion and are just wrapping up some change orders. We should have a better time-line to share next month.

- B. Update on ITB #2023-005 County Plaza Elevator Renovation Project – Bailey Edward Design – Karla Smalley

Ms. Smalley updated the committee on the Elevator Renovation Project. Otis has put a second crew on the job. They were looking at completing the two South elevators in May. With the change order for additional network runs for cameras and phone connections, the North elevator should be complete in 4-6 weeks. A brief discussion was had on the amount of the change order and if the project was under budget. The discussion also helped to clarify the various projects.

- C. Discussion of Change Order for ITB#2023-005 County Plaza Elevator Renovation Project – Change Order 001

Information was provided on the change order for the Elevator Renovation Project. The cost of the change order is below the threshold for the committee to vote on. Additional network runs will be installed to each elevator for the cameras and to each penthouse for the phone line connections.

- D. Update on ITB#2022-009 Satellite Jail Consolidation – Reifsteck Reid – Chris Bieser

Mr. Bieser updated the committee on the Satellite Jail Consolidation Project. The update to finishes in A Pod were completed a couple of weeks ago and it has been reopened. Work in B Pod and the common areas, such as hallways, is ongoing and should be finished in a couple of weeks. Work in the Booking area and Master Control will begin after that and the final areas to be renovated. The work in those areas will take more coordination.

Ms. Fortado asked if all payments had been made for the new construction and if there were any change orders left to pay out. She would like to have comprehensive financials for this project at the March meeting so we know what ARPA funds are available. She would then like to look at the list of potential ARPA projects and the 11-year plan for projects that could be funded with the ARPA funds. She would like to make recommendations to the full County Board. She reminded the committee that ARPA funds need to be completely spent by 2026.

- E. Update on Courthouse Boiler Retube and Burner Replacement Project ITB #2024-003

This project has gone smoothly. Substantial completion was reached today. A little work remains to be done including having Alpha connect this to our building automation system.

- F. Resolution No. 2025-XXX – Resolution establishing Bennett Administrative Center Dedication Committee

Board Chair Locke was present to discuss the proposed resolution. She asked that Rachel Spencer be added to the committee as a community member.

Mr. Crane asked how the budget figure of \$6,000 was arrived at. Ms. Locke said this was a standard budget amount for a building dedication/open house. The committee does not have to use all the funds.

MOTION by Ms. Greer to recommend County Board approval of the resolution establishing the Bennett Administrative Center Dedication Committee; seconded by Mr. Wiggs.

MOTION TO AMEND was made by Ms. Lokshin to add Rachel Spencer as a community member; seconded by Ms. Vanichtheeranont. Upon voice vote, the **MOTION TO AMEND** passed unanimously.

Upon voice vote the **AMENDED MOTION** passed unanimously.

VII. Other Business

There was no other business.

VIII. Presiding Officer's Report

A. Future Meeting – **March 4, 2025 @ 6:30 pm**

Ms. Lokshin reminded everyone that the next meeting will be March 4, 2025 at 6:30 p.m.

IX. Designation of Items to be Placed on the Consent Agenda

Items to be placed on the consent agenda include: VI.F.

X. Adjournment

Chair Lokshin adjourned the meeting at 6:47 p.m.