



**CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE AGENDA
County of Champaign, Urbana, Illinois**

Tuesday, February 4, 2025, at 6:30p.m.
Shields-Carter Meeting Room
Brookens Administrative Center
1776 E. Washington St., Urbana, IL 61802

Committee Members:

Jenny Lokshin – Chair	Carolyn Greer
Jeff Wilson – Vice Chair	Elly Hanauer-Friedman
Ben Crane	Bethany Vanichtheeranont
Stephanie Fortado	Daniel Wiggs

Agenda

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- I. Call to Order and Roll Call
- II. Approval of Agenda/Addenda
- III. Approval of Minutes – January 7, 2025 1 -3
- IV. Public Participation
- V. Communications
- VI. New Business
 - A. Update on ITB #2022-008 County Plaza Renovation Project – Bailey Edward Design – Karla Smalley
 - B. Update on ITB #2023-005 County Plaza Elevator Renovation Project – Bailey Edward Design – Karla Smalley
 - C. Discussion of Change Order for ITB#2023-005 County Plaza Elevator Renovation Project – Change Order 001 – To be handed out at meeting
 - D. Update on ITB#2022-009 Satellite Jail Consolidation – Reifsteck Reid – Chris Bieser
 - E. Update on Courthouse Boiler Retube and Burner Replacement Project ITB #2024-003 – *(Information Only)*
 - F. Resolution No. 2025-XXX – Resolution establishing Bennett Administrative Center Dedication Committee – Discussion and Approval 4
- VII. Other Business
- VIII. Presiding Officer’s Report
 - A. Future Meeting – **March 4, 2025 @ 6:30 pm**
- IX. Designation of Items to be Placed on the Consent Agenda
- X. Adjournment

All meetings are at the Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.



**CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE AGENDA
County of Champaign, Urbana, Illinois**

8 **MINUTES – Pending Approval**

9 **DATE:** Tuesday, January 7, 2025
10 **TIME:** 6:30 p.m.
11 **PLACE:** Shields-Carter Meeting Room
12 Brookens Administrative Center
13 1776 E. Washington St., Urbana IL 61802

14 **Committee Members**

15 **Present:** Ben Crane, Stephanie Fortado, Carolyn Greer, Elly Hanauer-Friedman, Jenny
16 Lokshin, Bethany Vanichtheeranont and Daniel Wiggs

17
18 **Absent:** Jeff Wilson

19
20 **County Staff:** Eric Hoene (Facilities Director), Steve Summers (County Executive) and Mary Ward
21 (Recording Clerk)

22
23 **Others Present:** Karla Smalley (Bailey Edward Design) and Chris Bieser (Reifsteck Reid)

24 **Agenda**

25 I. Call to Order and Roll Call

26
27 Chair Lokshin called the meeting to order at 6:30 p.m. Roll call was taken, and a quorum was
28 declared present.

29
30 II. Approval of Agenda/Addenda

31
32 **MOTION** by Mr. Crane to approve the agenda; seconded by Ms. Hanauer-Friedman. Upon voice
33 vote the **MOTION CARRIED** unanimously.

34
35 III. Approval of Minutes – November 6, 2024

36
37 **MOTION** by Mr. Wiggs to approve the November 6, 2024 minutes; seconded by Mr. Crane. Upon
38 voice vote, the **MOTION CARRIED** unanimously.

39
40 IV. Public Participation

41
42 There was no public participation.

43
44 V. Communications

45
46 There were no communications from the Committee.

47
48

49 VI. New Business

50 A. Update on ITB #2022-008 County Plaza Renovation Project – Bailey Edward Design – Karla
51 Smalley

52
53 Ms. Smalley gave an update on the County Plaza Renovation now being called the Bennett
54 Building. The final pay app was sent in December. There are a few items being finished up;
55 some wiring and access control items. We are just waiting on the elevators to be completed.
56 Ms. Hanauer-Friedman asked when the committee could visit the building. The elevator that
57 is complete, can be used if the contractor is there to operate it. It cannot be operated
58 independently as the emergency phone is not active yet. There is cleaning staff in the
59 building also.

60
61 B. Update on ITB #2023-005 County Plaza Elevator Renovation Project – Bailey Edward Design –
62 Karla Smalley

63
64 The three elevators in the building are being replaced. The North (staff) elevator is complete
65 except for the emergency phone. There are now two crews on site and the two South
66 (public) elevators should be completed about the same time. Ms. Fortado asked if we have
67 an updated time frame for completion. Mr. Wiggs asked if we could get a more specific
68 completion date on the elevators.

69
70 C. Discussion of Change Orders for ITB#2022-008 County Plaza Renovation Project – Current
71 Change Orders and new process – Eric Hoene

72
73 Mr. Hoene said that Broeren-Russo has submitted their final pay app and as part of that
74 Broeren-Russo can decline to do additional work. Any changes requested going forward will
75 have to be treated as repairs or we would have to do a separate project. Ms. Hanauer-
76 Friedman asked if we had the final cost. The previous number that has been seen has not
77 changed.

78
79 D. Update on ITB#2022-009 Satellite Jail Consolidation – Reifsteck Reid – Chris Bieser

80
81 Mr. Bieser gave an update on the Satellite Jail Consolidation project. They were working in A
82 pod putting in new finishes and updating security issues. That was finished last week.
83 Inmates have been moved into A pod as of Friday, January 3. Are prepping to do the same
84 type of work in B pod. That will include the booking area.

85
86 Ms. Fortado asked about a timeline for completion and that clarified that this is the existing
87 building. It will probably be complete in a month to a month-and-a-half, but we do not have a
88 specific date yet. Ms. Fortado shared with the committee that the Sheriff will be asking for
89 more funds to house out of county inmates. Ms. Hanauer-Friedman asked if any of the out of
90 county inmates have been moved back. We would have to check with the Sheriff or Captain
91 Voges on that. Mr. Bieser said B pod will take longer as that includes the booking area and
92 master control.

93
94 Mr. Crane asked about updates in the booking area and the sally port. The main desk will be
95 torn out and renovated. There will be new cabinetry, electronics, etc. There are no plans for
96 the sally port. Some updates were done after the vehicle crashed into the sally port.

97
98 Ms. Fortado said that once the final pay app is received, we will have a better ideas of what
99 ARPA funds are left to be used. She feels Facilities should lead the way for projects. Projects
100 would need to be done by 2026.
101
102 E. Update on ITB#2022-009 Satellite Jail Consolidation – Change Order Update – Old door
103 system repairs – Eric Hoene
104
105 Mr. Hoene updated the committee on the old door system repairs. There will be a change
106 order coming to repair the door controls on the current jail.
107
108 F. Update on Courthouse Boiler Retube and Burner Replacement Project ITB #2024-003
109
110 Boiler 2 is completed. It is running and performing very well. Boiler 2 is running the building
111 and boiler 1 is in standby in case we need it. Boiler 1 burner replacement is expected to be
112 completed before the end of January.
113
114 VII. Other Business
115
116 There was no other business.
117
118 VIII. Presiding Officer’s Report
119
120 A. Future Meeting – **February 4, 2025 @ 6:30 pm**
121
122 Ms. Lokshin reminded everyone that the next meeting will be on February 4, 2025.
123
124 IX. Designation of Items to be Placed on the Consent Agenda
125
126 There were no items to place on the Consent Agenda.
127
128 X. Adjournment
129
130 Chair Lokshin adjourned the meeting at 6:54 p.m.
131

RESOLUTION NO. 2025-XXX

RESOLUTION ESTABLISHING BENNETT ADMINISTRATIVE CENTER DEDICATION COMMITTEE

WHEREAS, The Champaign County Board wishes to establish an Ad Hoc Bennett Administrative Center Dedication Committee as a special committee of the Champaign County Board; and

WHEREAS, the special committee shall consist of three members of the County Board; and

WHEREAS, the special committee shall also include key community members who can best honor the life and legacy of the late Senator Scott Bennett; and

WHEREAS, the County Board Chair has selected Babatunde Amao, Robert Flider, Michelle Gonzales, Michael Ingram, Andrew Quarnstrom, Julia Rietz, and Cari West to serve on the committee;

NOW THEREFORE, BE IT RESOLVED, that the Champaign County Board establishes an Ad Hoc Bennett Administrative Center Dedication Committee as a special committee of the Champaign County Board; and, which shall consist of Jenny Lokshin, Jilmala Rodgers, Emily Rodriguez, Babatunde Amao, Robert Flider, Michelle Gonzales, Mike Ingram, Andy Quarnstrom, Julia Rietz, and Cari West to serve on the committee;

BE IT FURTHER RESOLVED; the Champaign County Board authorizes the Ad Hoc Bennett Administrative Center Dedication Committee to have an event budget of \$6,000.00.

BE IT FURTHER RESOLVED; the Ad Hoc Bennett Administrative Center Dedication Committee may choose to meet via Zoom to conduct business as long as the meetings links are accessible to the public and the Open Meetings Act requirements are met for a virtual meeting.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20th day of February A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____