



**CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE AGENDA
County of Champaign, Urbana, Illinois**

Tuesday, January 7, 2025, at 6:30p.m.
Shields-Carter Meeting Room
Brookens Administrative Center
1776 E. Washington St., Urbana, IL 61802

Committee Members:

Jenny Lokshin – Chair	Carolyn Greer
Jeff Wilson – Vice Chair	Elly Hanauer-Friedman
Ben Crane	Bethany Vanichtheeranont
Stephanie Fortado	Daniel Wiggs

Agenda

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- I. Call to Order and Roll Call
- II. Approval of Agenda/Addenda
- III. Approval of Minutes – November 6, 2024 1 - 4
- IV. Public Participation
- V. Communications
- VI. New Business
 - A. Update on ITB #2022-008 County Plaza Renovation Project – Bailey Edward Design – Karla Smalley
 - B. Update on ITB #2023-005 County Plaza Elevator Renovation Project – Bailey Edward Design – Karla Smalley
 - C. Discussion of Change Orders for ITB#2022-008 County Plaza Renovation Project – Current Change Orders and new process – Eric Hoene
 - D. Update on ITB#2022-009 Satellite Jail Consolidation – Reifsteck Reid – Chris Bieser
 - E. Update on ITB#2022-009 Satellite Jail Consolidation – Change Order Update – Old door system repairs – Eric Hoene 5
 - F. Update on Courthouse Boiler Retube and Burner Replacement Project ITB #2024-003 –(Information Only) 6
- VII. Other Business
- VIII. Presiding Officer’s Report
 - A. Future Meeting – **February 4, 2025 @ 6:30 pm**
- IX. Designation of Items to be Placed on the Consent Agenda
- X. Adjournment

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**CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE AGENDA
County of Champaign, Urbana, Illinois**

8 **MINUTES – Pending Approval**

9 **DATE:** Wednesday, November 6, 2024
10 **TIME:** 6:30 p.m.
11 **PLACE:** Shields-Carter Meeting Room
12 Brookens Administrative Center
13 1776 E. Washington St., Urbana IL 61802

14 **Committee Members**

15 **Present:** Carolyn Greer, Stephanie Fortado, Jenny Lokshin, Mike Smith, Bethany
16 Vanichtheeranont and Jeff Wilson
17

18 **Absent:** Elly Hanauer-Friedman and Jennifer Locke
19

20 **County Staff:** Chris Smith (Building and Grounds Manager), Steve Summers (County Executive)
21 and Mary Ward (Recording Clerk)
22

23 **Others Present:** David Schnebly (Bailey Edward Design)

24 **Agenda**

25 **I. Call to Order and Roll Call**

26
27 Chair Lokshin called the meeting to order at 6:30 p.m. Roll call was taken, and a quorum was
28 declared present.
29

30 **II. Approval of Agenda/Addenda**

31
32 **MOTION** by Ms. Vanichtheeranont to approve the agenda; seconded by Mr. Smith. Upon voice
33 vote the **MOTION CARRIED** unanimously.
34

35 **III. Approval of Minutes – October 8, 2024**

36
37 **MOTION** by Ms. Vanichtheeranont to approve the October 8, 2024 minutes; seconded by Mr.
38 Smith. Upon voice vote, the **MOTION CARRIED** unanimously.
39

40 **IV. Public Participation**

41
42 There was no public participation.
43

44 **V. Communications**

45
46 There were no communications from the committee.
47
48

49 **VI. New Business**

- 50 A. Update on ITB #2022-008 County Plaza Renovation Project – Bailey Edward Design – David
51 Schnebly

52
53 Mr. Schnebly discussed the County Plaza Parking Deck pictures that were in the packet. They
54 have met with the structural engineer on site, and they will need to replace at least one full
55 plank; and a couple of others may need additional work beyond replacing the drains. The
56 drains are from 1979/80 and were not meant to be in an outside environment and driven
57 over by cars. Mr. Brenner explained the work that will need to be done. They are looking at
58 pricing now for this work. The other drains look good, and the new drains are larger and will
59 take a load.

- 60
61 B. Discussion and Approval of Change Orders for ITB#2022-008 County Plaza Renovation Project

62
63 Change Order 70 is for installation of cameras in the lower level to cover evidence storage,
64 the armory, etc. and on Level 4 for safety at a cost of \$43,366.00.

65
66 Mr. Smith questioned the date of substantial completion on the change order. That is the
67 date the building was substantially completed and change orders after that date do not affect
68 it.

69
70 At this point, Ms. Fortado stated that she wasn't sure where to bring this up, as it is not on
71 the agenda, but she wants to see the updated numbers for MBE/WBE. This is not OK that we
72 have not been receiving monthly updates. This is not what was agreed to. Going forward,
73 contracts will include consequences for not providing these numbers monthly.

74
75 Change Order 71 is for A/V work in the Shields-Carter and Putman Meeting Rooms for the
76 installation of three flat screen TVs, surge protectors and a TVS/setup at a cost of \$10,516.00.

77
78 **MOTION** by Mr. Smith to recommend County Board approval of a resolution approving
79 Change Orders 70 and 71 for the County Plaza Renovation Project; seconded by Mr. Wilson.
80 Upon voice vote, the **MOTION CARRIED** unanimously.

- 81
82 C. Update on ITB #2023-005 County Plaza Elevator Renovation Project – Bailey Edward Design –
83 David Schnebly

84
85 Otis is on site. We still have not gotten a second crew, but they are promising to have a
86 second crew the first part of December. There was a pre-inspection three weeks ago. They
87 are working on the interior, call lights, etc. It is slated to be finished the end of this month
88 and then they will start on the South elevators. At this time, we are looking at the first part of
89 March before we could possibly move in.

- 90
91 D. Update on ITB#2022-009 Satellite Jail Consolidation

92
93 Like at Bennett, work crews are down to nil. C Pod has been moved into and D Pod will be
94 filled soon. They are now working in the original building on painting and flooring, items from
95 the Change Orders.

96

97 Ms. Fortado added, that with both the projects, there is some complicated financing that
98 undergirds them. As we get to the end of the year, it is important that we navigate these
99 correctly. It may be more of an issue for the Finance Committee but wanted this committee
100 to be aware that there may be some decision points on some items.

101
102 E. Discussion and Approval of Change Orders for ITB#2022-009 Satellite Jail Consolidation
103 Project

104
105 Change Order 65 is to install UPS and bypass panel at a cost of \$14,942.55. This is the battery
106 back up system for the computers, access controls, etc. It allows enough time to cover those
107 processes until the generator gets up to speed.

108
109 Change Order 66 is to modify the existing fencing at the impound lot and provide striping for
110 new parking spaces on existing pavement at a cost of \$22,014.00.

111
112 **MOTION** by Ms. Vanichtheeranont to recommend County Board approval of a resolution
113 approving Change Orders 65 and 66 for the Champaign County Jail Consolidation Project;
114 seconded by Mr. Wilson. Upon voice vote, the **MOTION CARRIED** unanimously.

115
116 The bike racks are installed and approved by the city.

117
118 F. Update on Courthouse Boiler Retube and Burner Replacement Project ITB#2024-003 –
119 Building and Grounds Manager - Chris Smith

120
121 The retube is completed and the boil out procedure has been done on the second burner.
122 We are now waiting on the actual burner replacement and that should happen in the next
123 couple of weeks.

124
125 **VII. Other Business**

126
127 A. Semi-annual Review of CLOSED Session Minutes

128
129 **MOTION** by Ms. Lokshin that all closed session minutes remain closed per the
130 recommendation from the State’s Attorney’s office; seconded by Mr. Smith. Upon voice vote,
131 the **MOTION CARRIED** unanimously.

132
133 Mr. Summers brought up the Jail Project and the sidewalks to the exterior egress doors. The city
134 is holding up our occupancy permit till the sidewalks are in. We are trying to work with the City
135 on this. If we have to install sidewalks; it will cost approximately \$30,000.

136
137 **VIII. Presiding Officer’s Report**

138
139 A. Future Meeting – January 7, 2025 @ 6:30 pm

140
141 Ms. Lokshin reminded everyone that the next meeting will be with the new committee in
142 January due to County Board reorganization in December.

143
144

145 **IX. Designation of Items to be Placed on the Consent Agenda**

146

147 Items to be placed on the Consent Agenda include 6. B. and E.

148

149 **X. Adjournment**

150

151 Chair Lokshin adjourned the meeting at 7:14 p.m.

152

Issue #	Device Type	Room Name	Issue Description	Ball-In-Court	cable
1	door	159	wire in Audio cabinet	synergy	first set of blocks
2	door	1a29	extend to audio cabinet	synergy	ACI to verify voltage
3	door	1A41	extend to audio cabinet	synergy	ACI to verify voltage
4	door	1a09A	extend to audio cabint	synergy	ACI to verify voltage
5	door	1a41A	extend to audio cabinet	synergy	ACI to verify voltage
6	door	2A01	door and lock ADJ makes noise	PAULY?	door wont close
7	indication	2A43B	DPS/LSS with DPS in ARM	PAULY?	DPS in closer
8	indication	1A13	indication ADJ	PAULY?	retested 12/12
9	indication	1A15	indication ADJ	PAULY?	retested 12/13
10	indication	2a05	indication ADJ	PAULY?	retested 12/14
11	indication	2a06	indication ADJ	PAULY?	retested 12/15
12	indication	2A13	indication ADJ	PAULY?	retested 12/16
13	indication	1a22	indication ADJ	PAULY?	retested 12/17
14	indication	1a26	indication ADJ	PAULY?	retested 12/18
15	indication	2a26	indication ADJ	PAULY?	retested 12/19
16	indication	1a01	indication ADJ	PAULY?	retested 12/20
17	indication	2a03	indication ADJ	PAULY?	retested 12/21
18	indication	2a02	indication ADJ	PAULY?	retested 12/22
19	door	1A04	lock doesn't fire	PAULY?	120 at lock
20	door	2A45A	lock doesn't fire	PAULY?	will test for voltage
21	door	1a29a	lock and unlock swapped	synergy	wiring
34	bacnet lighting		bacnet for A	Tony C	19-Dec
37	paging		REC yard paging horn	ACI	Ordered 12/6
38	paging		REC yard paging horn	ACI	Ordered 12/6
41	camera	c106	mount for multimager	aci	ordered12/9
42	camera	C109	mount for multimager	aci	ordered 12/9
43	audio	1a45	eli can land Friday	synergy	Cable 2 point 3
44	audio	1a45-S	eli can land Friday	synergy	Cable2 point 5 replace 1b09A
45	audio	1A09A	no call no latch check connections	synergy	point 10 cable 1

Update on the Courthouse Boiler Burner Project:

Boiler 2 is completed. It is running and performing very well. As of now boiler 2 is running the building and boiler 1 is in stand by in case we need it.

Boiler 1 burner replacement is expected to be completed before the end of January.