



# COUNTY BOARD AGENDA

County of Champaign, Urbana, Illinois  
Thursday, December 19, 2024 – 6:30 p.m.

**Shields-Carter Meeting Room**  
**Brookens Administrative Center**  
**1776 East Washington Street, Urbana, Illinois**

## Agenda Items

## Page #'s

- I. **Call To Order**
- II. **\*Roll Call**
- III. **Prayer & Pledge of Allegiance**
- IV. **Read Notice of Meeting**
- V. **Approval of Agenda/Addenda**
- VI. **Date/Time of Next Regular Meetings**
  - Standing Committees:**
    - A. County Facilities Committee  
Tuesday, January 7, 2025 @ 6:30 p.m.  
Shields-Carter Meeting Room
    - B. Environment & Land Use Committee  
Thursday, January 9, 2025 @ 6:30 p.m.  
Shields-Carter Meeting Room
    - C. Highway & Transportation Committee  
Friday, January 10, 2025 @ 9:00 a.m.  
1605 E Main Street, Urbana
  - Committee of the Whole:**
    - A. Justice & Social Services; Policy, Personnel & Appointments; Finance  
Tuesday, January 14, 2025 @ 6:30 p.m.  
Shields-Carter Meeting Room
  - County Board:**
    - A. Regular Meeting  
Thursday, January 23, 2025 @ 6:30 p.m.  
Shields-Carter Meeting Room
    - B. Study Session – FOIA Training  
Tuesday, January 28, 2025 @ 6:30 p.m.  
Shields-Carter Meeting Room
- VII. **Employee Recognition**
  - A. Adoption of Resolution No. 2024-303 Honoring County Employees for Years of Service 1
  - B. Adoption of Resolution No. 2024-304 Honoring Retiring County Employees 2
- VIII. **Public Participation**
- IX. **Communications**
- X. **Presentation**
  - A. FY2023 Audit – CliftonLarsonAllen (*information only*)
- XI. **Approval of Minutes**
  - A. November 21, 2024 – Regular Meeting (*to be distributed*)
  - B. December 2, 2024 – Organizational Meeting 3-6
- XII. **Appointments to County Board Committees** 7
  - A. Appointment of Chairs for Each Area of Responsibility
  - B. Appointment of Vice-Chairs for Each Area of Responsibility
  - C. Appointment of Chairs for Standing Committees
  - D. Appointment of Vice-Chairs for Standing Committees

- E. Appointment of Committee Members for Standing Committees
- F. Appointment of Chairs for Special Committees
- G. Appointment of Vice-Chairs for Special Committees
- H. Appointment of Committee Members for Special Committees

**XIII. New Business**

- A. \*Adoption of Ordinance No. 2024-15 FY2025 Annual Budget & Appropriation Ordinance 8-9
- B. Approval to release RFP 2024-008 Real Estate Broker Services for the County of Champaign 10-15
- C. Approval to use Opioid Settlement Funds for a \$7,500 sign-on bonus for an Addiction Medicine Practitioner through Rosecrance 16-18
- D. Adoption of Resolution No. 2024-305 Authorizing Payment of Claims 19
  - The payment register is available on the County’s website at:  
<https://www.co.champaign.il.us/Auditor/OnlineCheckbook.php>
- E. Adoption of Resolution No. 2024-306 Approving Purchases Not Following Purchasing Policy 20-21
- F. Adoption of Resolution No. 2024-307 Appointing Eric Hoene as the Champaign County Facilities Director 22
- G. Adoption of Resolution No. 2024-308 Appointing Anthony Nichols to the Mental Health Board, term 1/1/2025-12/31/2028 23-24
- H. Adoption of Resolution No. 2024-309 Appointing Joseph Omo-Osagie to the Mental Health Board, term 1/1/2025-12/31/2028 25-26
- I. Adoption of Resolution No. 2024-310 Appointing Kyle Patterson to the Mental Health Board, term ending 12/31/2025 27-28
- J. Adoption of Resolution No. 2024-311 Extending the Timeline for the DEIA+ Task Force 29
- K. Adoption of Resolution No. 2024-312 Appointing Don Owen as a Community Member on the DEIA+ Task Force 30
- L. Adoption of Resolution No. 2024-313 Approving Extended Contract between Rosecrance and the County of Champaign for Re-Entry Programming (*refer to Contract item A-2 for contract updates*) 31-48
- M. \*\*Adoption of Resolution No. 2024-314 Approving Budget Transfer BUA 2024/11/183 49-52  
 Fund 1080 General Corporate / Dept 030 Circuit Clerk  
 Amount: \$7,260.24  
 Reason: Transfer to cover benefit payouts for five employees.
- N. Adoption of Ordinance No. 2024-16 Revising the Civil Fees to be Charged by the Clerk of the Circuit Court 53-63

**XIV. Other Business**

- A. American Rescue Plan Act
  - 1. ARPA Update (*information only*) 64-73
  - 2. Broadband Task Force Recommendation (*information only – to be distributed*)

3. Adoption of Resolution No. 2024-315 Authorizing an Amendment to an Intergovernmental Agreement with the Village of Royal 74-81
  4. Adoption of Resolution No. 2024-316 Authorizing an Amendment to an Intergovernmental Agreement with the Village of Pesotum 82-89
  5. Adoption of Resolution No. 2024-317 Authorizing an Amendment to an Intergovernmental Agreement with the Housing Authority of Champaign County 90-98
  6. Adoption of Resolution No. 2024-318 Authorizing an Amendment to an Intergovernmental Agreement with the Pesotum Consolidated Drainage District *(to be distributed)*
- B. Circuit Clerk Transfers *(discussion only)*
- C. Approval of Closed Session Minutes
1. November 21, 2024 – Closed Session *(to be distributed)*
- D. Grant Coordinator Update *(information only)* 99-102
- E. Post-Issuance Compliance Reporting for the 2022A and 2022B Bonds *(information only)* 103-113
- F. Applications for Open Appointments *(information only)* 114-119
- G. Decennial Committee Reports to the County Board – All reports are available on the County’s website at: <https://www.co.champaign.il.us/CountyBoard/decennialReports.php>
- Joint Newcomb Township and Newcomb Township Road District
  - Joint Somer Township and Somer Township Road District

**XV. Adjournment**

\*Roll call

\*\*Roll call and 15 votes

\*\*\*Roll call and 17 votes

\*\*\*\*Roll call and 12 votes

Except as otherwise stated, approval requires the vote of a majority of those County Board members present.

*All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.*

RESOLUTION NO. 2024-303

RESOLUTION HONORING COUNTY EMPLOYEES FOR YEARS OF SERVICE

WHEREAS, It is the vision of the Champaign County Board to be a recognized leader in local government where every official and employee has a personal devotion to excellence in public service and embraces the highest standards of ethics and integrity, which enables Champaign County to provide the best customer services to its citizens; and

WHEREAS, One element of pursuing this vision is communicating to employees that their service to Champaign County is valued and appreciated; and

WHEREAS, Champaign County employees admirably serve the people of Champaign County with full commitment to the responsibilities of County offices, work in partnership with fellow employees and County officials, and have dedication to the best interests of all the people of Champaign County; and

WHEREAS, The Champaign County Board wishes to recognize the dedication and service of the employees who have reached 5, 10, 15, 20, 25, 30 and 35-year milestones in December 2024;

NOW, THEREFORE, BE IT RESOLVED That the County Board of Champaign County hereby recognizes each of the aforementioned Champaign County employees as an asset to the citizens of Champaign County and expresses gratitude and sincere appreciation for their years of service.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19<sup>th</sup> day of December, A.D., 2024.

<u>Name</u>	<u>Department</u>	<u>Years of Service</u>
Shelby Segroves	Supervisor of Assessments	5
Allan Miller	Highway	5
Chantelle Jasper	State's Attorney	5
Justin Matthew	Physical Plant	20
Troy Lozar	State's Attorney	20
Jamie Snodgrass	Highway	35

\_\_\_\_\_  
Jennifer Locke, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2024-304

RESOLUTION HONORING RETIRING COUNTY EMPLOYEES

WHEREAS, It is the vision of the Champaign County Board to be a recognized leader in local government where every official and employee has a personal devotion to excellence in public service and embraces the highest standards of ethics and integrity, which enables Champaign County to provide the best customer services to its citizens; and

WHEREAS, One element of pursuing this vision is communicating to employees that their service to Champaign County is valued and appreciated; and

WHEREAS, Champaign County employees admirably serve the people of Champaign County with full commitment to the responsibilities of County offices, work in partnership with fellow employees and County officials, and have dedication to the best interests of all the people of Champaign County; and

WHEREAS, The Champaign County Board wishes to recognize the dedication and service of the employees who will be retiring in December 2024;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board recognizes each of the aforementioned retiring Champaign County employees as an asset to the citizens of Champaign County and expresses gratitude and sincere appreciation for their years of service.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19<sup>th</sup> day of December A.D. 2024.

<u>Name</u>	<u>Department</u>	<u>Years of Service</u>
Dana Brenner	Physical Plant	11
Janelle Albrecht	State's Attorney	36

\_\_\_\_\_  
Jennifer Locke, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

RESUME OF MINUTES OF BIENNIAL ORGANIZATIONAL MEETING OF THE  
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS  
December 2, 2024

The County Board of Champaign County, Illinois met at a Biennial Organizational Meeting, Monday, December 2, 2024, at 6:04 PM in the Shields-Carter Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois, with Board Member Eric Thorsland presiding and Matthew Cross as Clerk of the meeting.

**SWEARING IN OF COUNTY BOARD MEMBERS**

Chief Deputy County Clerk Angela Patton administered the Oath of Office to the recently elected board members: Cagle, Carter, Farney, Fava, Peugh, Rodriguez, Rogers, Sullard, Wiggs, and Wilson. Crane, Greer, and Hanauer-Friedman were not present to swear the Oath of Office.

**ROLL CALL**

Roll call showed the following members present: Cagle, Carter, Cowart, Esry, Farney, Fava, Fortado, Locke, Lokshin, Peugh, Rodriguez, Rogers, Stohr, Sullard, Thorsland, Vanichtheeranont, Wiggs, and Wilson – 18; absent: Crane, Greer, Hanauer-Friedman, and Sexton – 4. Board Member Thorsland declared a quorum present and the Board competent to conduct business. Board Member Farney departed early at 6:20 PM following the election of the County Board Vice Chair; Board Member Fortado departed early at 6:53 PM following the item IX. Presentation.

**APPROVAL OF AGENDA/ADDENDA**

Board Member Esry offered a motion to approve the Agenda/Addenda; Board Member Locke seconded. The motion carried by unanimous voice vote.

**READ NOTICE OF MEETING**

The Clerk read the Notice of the Meeting, said Notice having been published in the *News Gazette* on November 21, November 26, and November 30, 2024.

**COMMUNICATIONS**

Board Member Carter read an excerpt of the Maya Angelou poem “Still I Rise.”

Board Member Wilson spoke on the upcoming 82<sup>nd</sup> anniversary of the attack on Pearl Harbor on December 7.

Board Member Rogers noted that the week of December 2-6, 2024, was the last week for leaf collection in the City of Urbana.

### **SELECTION OF CHAIR**

Presiding Board Member Thorsland opened the floor for nominations for County Board Chair: Board Member Cowart nominated Board Member Carter, Board Member Lokshin nominated Board Member Locke, and Board Member Wilson nominated Board Member Esry. All three nominated member accepted their nominations. Board Member Locke was elected Board Chair by roll-call vote.

Carter: Carter, Cowart, and Peugh – 3

Locke: Esry, Farney, Fava, Fortado, Locke, Lokshin, Rodriguez, Rogers, Stohr, Sullard, Thorsland, Vanichtheeranont, and Wiggs – 13

Esry: Cagle and Wilson – 2

### **SELECTION OF VICE CHAIR**

Presiding Board Member Thorsland opened the floor for nominations for County Board Vice Chair: Board Member Cowart nominated Board Member Esry, Board Member Lokshin nominated Board Member Rodriguez, Board Member Esry nominated Board Member Farney, Board Member Carter nominated Board Member Wilson, and Board Member Peugh nominated Board Member Carter. Board Members Esry and Wilson declined their nomination. Board Member Rodriguez was elected Vice Chair by roll-call vote.

Rodriguez: Fava, Fortado, Locke, Lokshin, Rodriguez, Rogers, Stohr, Sullard, Thorsland, Vanichtheeranont, and Wiggs – 11

Farney: Cagle, Esry, Farney, and Wilson – 4

Carter: Carter, Cowart, and Peugh – 3

### **PRESENTATION**

County Director of Administration Michelle Jett gave a brief presentation on county structure, County Board powers and duties, and County Board and Committee meetings; she noted that more detailed information was available in both the Biennial Organizational Meeting agenda packet, in an email sent to all Board Members, and on the County Board website. Director Jett specifically noted the county structure and financing, budgetary priorities established by the Board, and a Robert's Rules of Order cheat sheet. Board Member Fortado gave a presentation on County finance and the budget process.

### **FREEDOM OF INFORMATION ACT AND OPEN MEETINGS ACT**

Director Jett provided information about the Freedom of Information Act (FOIA) and Open Meetings Act (OMA), noting a January 2025 Study Session for FOIA education and a March 2025 Study Session for OMA education. Director Jett noted that new members must complete online OMA training by February 23, 2025. Board Chair Locke noted the FOIA and OMA study session dates in the agenda differ from those in the

2025 County Board Annual Calendar; Director Jett stated that the calendar has the correct dates.

### **RECOMMENDATIONS FOR CHANGES TO COUNTY BOARD RULES**

Director Jett solicited changes to County Board Rules to be taken up by the Policy, Personnel, and Appointments Committee; she noted the County Administration memorandum for potential changes included in the Agenda Packet was drawn from remarks from various County Board Members throughout the past year. Board Member Peugh asked about the proposal that Elected Officials/Department Heads be excluded from speaking during Public Participation; Director Jett clarified that Department Heads would be able to speak in an unofficial capacity during Public Participation, but not if they are providing an update on their official work to enable active discussion and comments from Board Members. Board Member Wilson requested that Elected Officials and Department Heads provide quarterly or semiannual presentations to update the Board; Board Member Thorsland suggested having a rotation of a limited number of Elected Officials/Department Heads each month. Board Member Peugh asked if the current rules contain any repercussion or sanctions for Board Members who comment or talk back during Public Participation; Director Jett stated that the current Board Rule do not provide any sanctions for such acts; Board Member Peugh stated that he would like that language added to the Board Rules. Board Member Carter stated that she expects more respect to be shown to Elected Officials/Department Heads. By a showing of thumbs, the Board directed the Policy, Personnel, and Appointments Committee to solicit changes to the County Board Rules.

### **APPOINTMENT TO COUNTY BOARD COMMITTEES**

Board Chair Locke requested that the Democratic and Republican Board Caucus Chairs meet to discuss committee appointments.

### **LIAISON APPOINTMENTS**

Board Chair Locke asked Board Members to send requests for liaison openings to her based-on interest.

### **OTHER BUSINESS**

None



December 2, 2024

**ADJOURNMENT**

Presiding Board Member Thorsland adjourned the meeting at 7:09 PM.

Handwritten signature of Aaron Ammons in black ink.

Aaron Ammons, Champaign County Clerk  
and ex-Officio Clerk of the Champaign County Board  
Champaign County, Illinois

## 2024-2026 Champaign County Board Member Committee Assignments

<b>Committee of the Whole Areas of Responsibility</b>	<b>Regular Meeting Time/Day/Place</b>	<b>Chair</b>	<b>Vice Chair</b>	
Justice and Social Services	2 <sup>nd</sup> Tues after the first Monday – 6:30 p.m., Shields-Carter	Jilmala Rogers	Ed Sexton	
Policy, Personnel, and Appointments	2 <sup>nd</sup> Tues after the first Monday – 6:30 p.m., Shields-Carter	Chris Stohr	Jeff Wilson	
Finance	2 <sup>nd</sup> Tues after the first Monday – 6:30 p.m., Shields-Carter	Stephanie Fortado	John Farney	
<b>Standing Committees</b>		<b>Chair</b>	<b>Vice-Chair</b>	<b>Members</b>
Environment and Land Use Committee (7)	First Thursday after the first Monday – 6:30 p.m., Shields-Carter	Eric Thorsland	Aaron Esry	Emily Rodriguez Jilmala Rogers John Farney Chris Stohr Jennifer Locke
Facilities (8)	First Tuesday after the first Monday – 6:30 p.m., Shields-Carter	Jenny Lokshin	Jeff Wilson	Stephanie Fortado Beth Vanichtheeranont Elly Hanauer-Friedman Carolyn Greer Daniel Wiggs Ben Crane
Highway and Transportation (7)	First Friday after the first Monday – 9:00 a.m., Highway Building, 1605 E. Main, Urbana	Lorraine Cewart	Ed Sexton	Brett Peugh Samantha Carter Jake Fava Matt Sullard Jon Cagle
<b>Special Committees</b>		<b>Chair</b>	<b>Vice Chair</b>	<b>Members</b>
Labor (5)	As needed – time TBD	Emily Rodriguez	John Farney	Stephanie Fortado Aaron Esry Daniel Wiggs
Litigation (5)	As needed – time TBD	Eric Thorsland	Aaron Esry	Chris Stohr Jennifer Locke Jeff Wilson
Opioid Settlement Task Force (5)	As needed – 6:30 p.m.	Jennifer Locke	Ed Sexton	Chris Stohr Emily Rodriguez Aaron Esry
Broadband Task Force (5)	As needed – 6:30 p.m.	Bailey Conrady	Samantha Carter	Lorraine Cewart Jeff Wilson Eric Thorsland Jon Cagle
DEIA+ Task Force (3)	As needed – 6:30 p.m.	Jilmala Rogers	John Farney	Samantha Carter

## **ORDINANCE NO. 2024-15**

### **FY2025 ANNUAL BUDGET AND APPROPRIATION ORDINANCE**

**WHEREAS**, the Finance Committee of the Whole of the County Board of Champaign County, Illinois, has considered and determined the amounts of monies estimated and deemed necessary expenses to be incurred by and against the County of Champaign, State of Illinois, within and for the fiscal year beginning January 1, 2025 and ending December 31, 2025, and has further proposed County expenditures in the attached recommended Budget; and

**WHEREAS**, pursuant to 55 ILCS 5/6-1002, the recommended Budget includes the following:

- a. A statement of the receipts and payments and a statement of the revenues and expenditures of the fiscal year last ended.
- b. A statement of all monies in the county treasury or in any funds thereof, unexpended at the termination of the fiscal year last ended, of all amounts due or accruing to such county, and of all outstanding obligations or liabilities of the county incurred in any preceding fiscal year.
- c. Estimates of all probable income for the current fiscal year and for the ensuing fiscal year covered by the budget, specifying separately for each of said years the estimated income from taxes, from fees, and from all other sources. The estimated income from fees shall indicate both the estimated total receipts from fees by county fee officers and the estimated net receipts from fees to be paid into the county treasury.
- d. A detailed statement showing estimates of expenditures for the current fiscal year, revised to the date of such estimate, and, separately, the proposed expenditures for the ensuing fiscal year for which the budget is prepared. Said revised estimates and proposed expenditures shall show the amounts for current expenses and capital outlay, shall specify the several objects and purposes of each item of current expenses, and shall include for each of said years all floating indebtedness as of the beginning of the year, the amount of funded debt maturing during the year, the interest accruing on both floating and funded debt, and all charges fixed or imposed upon counties by law.
- e. A schedule of proposed appropriations itemized as provided for proposed expenditures included in the schedule prepared in accordance with the provisions of paragraph (d) hereof, as approved by the county board.

**WHEREAS**, pursuant to 55 ILCS 5/5-14002, the recommended Budget includes appropriation to the Champaign County Regional Planning Commission:

- a. to employ such assistance as it may deem necessary;
- b. with the concurrence of the county board of any county to accept, receive and expend funds, grants and services from the federal government, or its agencies, and from departments, agencies, and instrumentalities of state and local governments;
- c. to contract with respect to any funds, grants or services from whatever source derived;
- d. to provide such information and reports as may be necessary to secure financial aid.

**WHEREAS**, the level of appropriation for each fund and department is defined by the amount as listed with the following exceptions: the legal level of control in all departments (except the Regional Planning Commission) is by category, Personnel and Non-Personnel, for

each department or group of departments within the same fund and headed by the same administrator. Transfers between any line items in the Personnel category and transfers between any line items in the Non-Personnel category, in the same department or group of departments headed by the same administrator within the same fund, may be made with the approval of the signing authority for the fund/department . Transfers between the Personnel and Non-Personnel categories, as well as transfers between different departments headed by different administrators may be made only with the approval of a 2/3 vote of the full County Board; and

**WHEREAS**, the Regional Planning Commission’s legal level of budgetary control is by fund. Transfers between any line items in the same department or group of departments within the same fund may be made with the approval of the signing authority for the fund/department;

**NOW, THEREFORE, BE IT ORDAINED** by the Champaign County Board that the attached recommended Budget is hereby adopted as the Annual Budget and Appropriation Ordinance of Champaign County for the fiscal year beginning January 1, 2025 and ending December 31, 2025; and the Champaign County Board concurs with the acceptance, receipt, and expense of funds for the grants and services included in the budget and attached to this Ordinance as Exhibit A. The full budget is available on the County website at the following link <http://www.co.champaign.il.us/CountyBoard/Budget.php>.

**PRESENTED** by the County Board of Champaign County, Illinois, at the recessed October, A.D. 2024 session.

**PRESENTED, PASSED, APPROVED, AND RECORDED** by the County Board of Champaign County, Illinois, this 19<sup>th</sup> day of December, A.D. 2024.

\_\_\_\_\_  
Jennifer Locke, Chair  
Champaign County Board

**AYES**

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**NAYS**

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**ABSENT**

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Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
And ex-officio Clerk of the Champaign  
County Board  
Date: \_\_\_\_\_

Approved:  
\_\_\_\_\_  
Steve Summer, County Executive  
Date: \_\_\_\_\_

# Request for Proposal for Real Estate Broker Services for the County of Champaign

RFP NO. 2024-08

Issue Date:  
December 20th, 2024

Closing Location:  
Champaign County Executive's Office  
Brookens Administrative Center  
1776 E Washington St  
Urbana, IL 61802

CLOSING DATE AND TIME:  
January 17<sup>th</sup>, 2025, 1PM

## Request for Proposal

### Real Estate Broker Services for the County of Champaign

RFP NO 2024-08

#### GENERAL INFORMATION

In 2023 the County purchased and began extensive renovations on the Bennett Administrative Center. With renovations expected to be completed in early 2025, all the County government offices in the Brookens Administrative Center will be relocated to the Bennett Center. Once the offices are relocated, the County wishes to dispose of the Brookens Administrative Center and the surrounding land.

Brookens Administrative Center, PIN 92-21-16-200-006, is located at 1776 E Washington Street, Urbana, IL 61802.



#### SCOPE OF SERVICES

The successful firm or individual shall agree to contract with the County to:

- Perform market and valuation analyses
- Develop strategies for sale of the building
- Develop marketing materials (electronic and/or hard copy) to advertise the building
- Distribute the materials to potential buyers and report results to the County on an agreed upon frequency

- Participate in site tours of the building
- Confirm qualifications of potential buyers
- Analyze offers from potential buyers and advise the County and its representatives with respect to the offer and negotiations
- Represent the County in negotiations with a prospective buyer from the time of offer until closing
- Coordinate real estate transaction closings
- Handle all other customary activities and brokerage services associated with real estate transactions
- Provide the County Executive with monthly activity reports

Services will include consultation with County staff and its representatives to report efforts/strategies to market the building. Presentations at public meetings may be required.

## QUALIFICATIONS

Respondents to this RFP shall have the following qualifications:

- Must be licensed real estate broker and in good standing with the State of Illinois
- Must have an excellent reputation in the commercial real estate community
- Must be knowledgeable in the Champaign County real estate market and have experience with small and large commercial properties
- Must be knowledgeable in the use of all public real estate records
- Experience working with other local municipalities is recommended although not required

## TIME SCHEDULE

The County will use the following timetable, subject to change, which should result in the selection of a broker and award of contract on or about February 20<sup>th</sup>, 2025.

Date	Event
December 20 <sup>th</sup> , 2024	Request for Proposal Posted
January 17 <sup>th</sup> , 2025	Proposals Due by 1pm CST, names of respondents read aloud
January 21 <sup>st</sup> , 2025	Proposals Opened at 2PM – County Executive’s Office, Brookens Administration Center, 1776 E Washington St, Urbana, IL
February 4 <sup>th</sup> , 2025	Facilities Committee Review Recommendation by RFP Review Committee
February 20 <sup>th</sup> , 2025	County Board Approval of Contract with Awarded Company

## INSTRUCTIONS FOR RFP SUBMISSION

By submitting a proposal, the respondent represents that they have:

- Thoroughly examined and become familiar with the scope of services outlined in this RFP; and
- Are capable of performing quality work to achieve the County’s objectives. The Broker shall abide by all State of Illinois standards and practices required of a professional real estate broker at all times.

Please provide a cover letter indicating your interest in serving as the County's real estate agent/firm to market and sell the building. The following information must accompany your proposal:

- Firm profile, including the size of firm, full suite of services offered by the firm, office location(s), years in business, and previous names, if any
- Outline of number and nature of the professional staff to be assigned to the County, including a brief resume for each key person listed, as well as their experience and training
- Narrative detailing the firm's experience in assisting similar size entities, including any and all services for government agencies
- Description of the methods of identifying potential purchasers
- Description of the marketing materials and the strategy for presenting the building to the marketplace
- List of firm's comparable sales over the last five years
- List of at least three (3) references where and when your firm provided similar services. Please provide names, e-mail addresses and telephone numbers of contact persons for each reference.
- List of litigation, outstanding judgments and liens where any member of the firm or firm salesperson was involved over the past five (5) years
- Proposed fee schedule:
  - State your commission rate for listing and selling the building
  - State any other costs to the County relating to the real estate services to be provided

All proposals shall be submitted electronically by email to Michelle Jett, Director of Administration for the County Executive, at [mjett@champaigncountyil.gov](mailto:mjett@champaigncountyil.gov). All emailed proposals must be clearly marked with "RFP 2024-08" at the beginning of the subject line.

ALL PROPOSALS MUST BE RECEIVED BY January 17<sup>th</sup>, 2025, 1PM CST.

## SELECTION CRITERIA

Selection of a broker/firm will be made based on the following criteria:

- Ability of the respondent(s) to meet or exceed the requirements defined in the RFP
- Experience, qualifications and references
- Knowledge of local real estate market
- Local reputation
- Fee schedule
- Completeness of response to RFP as outlined in this solicitation
- Any other matter that County staff deems to be in the best interest of the County

## RFP CONTRACTUAL AGREEMENT AND RIGHTS

1. Champaign County will be referred to as "County" for the purposes of this document.
2. Proposals will be considered as specified herein or attached hereto under the terms and conditions of this Request for Proposal (hereinafter "RFP").
3. A proposal shall be made in the official name of the firm or individual under which business is conducted (showing the official business address) and must be signed in ink or by digital equivalent



by a person duly authorized to legally bind the partnership, company, or corporation submitting the proposal.

4. Bidders are to include all applicable requested information and are encouraged to include any additional information they wish to have considered. Additional information shall be a separate section of the proposal and shall be identified as such.
5. An electronic copy of your proposal is required. The proposal must be complete, clear, and concise.
6. Proposals will be received by Champaign County until the time and date shown on the cover page of this RFP, unless modified and announced by the County. Proposals received after the time set for closing will be go unconsidered.
7. Champaign County shall not be responsible for unidentified proposals.
8. Proposals may be withdrawn by bidder prior to, but not after, the time set for closing. Any proposal not so withdrawn shall constitute an irrevocable offer for a period of ninety (90) days.
9. Offers, amendments, or withdrawal requests must be received within the timeframe advertised for RFP closing to be considered timely filed. It is the bidder's sole responsibility to ensure that all documents are received by person (or office) before the time indicated by the County.
10. By submission of an offer, you are guaranteeing that all goods and services meet the requirements of the solicitation during the contract period.
11. The County discourages bidders from submitting as part of their bid any trade secrets or other commercial or financial information bidders would prefer to remain confidential after a final selection is made. Bidders must clearly mark as "Confidential" any part of their submission which they consider to be proprietary information that could be exempt from disclosure under 5 ILCS 140/1 et seq. (the Freedom of Information Act). If any part of a submission is designated as "confidential", the bidder must attach to that part a detailed explanation of how this information fits within one or more exemptions listed at 5 ILCS 140/7. Bidders are reminded that Illinois law presumes that all records in the custody or possession of a public body are presumed to be open to inspection or copying, and exemptions are narrowly construed; however, it is generally the practice of the County to cite the exemption described at 5 ILCS 140/7(h) regarding 'proposals and bids' when a FOIA request is made before the County has made a final selection (including final and formal approval of contract). The County will make its own legal determinations in every instance and owes no duty to bidders to notify, consult with, or obtain the consent of bidders before responding to any FOIA request.
12. The agreement or contract resulting from the acceptance of a proposal shall be on forms prepared by the bidder and approved by the County, and shall incorporate, as the minimum, this entire solicitation, all amendments, and the successful bidder's proposal. The County reserves the right to reject any contract that does not conform to this solicitation and any County requirements for agreements and contracts.
13. This solicitation does not commit Champaign County to award a contract, to pay any cost incurred in the preparation of a proposal or to procure a contract for the articles of goods or services. Champaign County reserves the right to accept or reject any or all proposals received as a result of this solicitation, to negotiate with all qualified bidders, or to cancel in part or in its entirety this solicitation if it is in the best interest of the County to do so. Champaign County reserves the right to interview any, all, or none of the respondents and to select who it feels is the most responsive consultant.

14. As stated herein, it is the intent of Champaign County to dispose of the Brookens Administrative Center and the surrounding land. Bidders are advised that Champaign County may ultimately not dispose of the Brookens Administrative Center and/or the surrounding land on a set timetable, or if circumstances change, or if a suitable successor owner for the property cannot be found. Bidders are further advised that a disposition of the Brookens Administration Center and/or the surrounding land will have to be approved by the Champaign County government. Bidders are further advised that Champaign County is interested in a successor owner at the Brookens Administrative Center and/or surrounding land that will be in the best interests of Champaign County and the community and that maximizing a sales price for the property will not necessarily be the deciding factor in selecting a successor owner or purchaser to the land. Bidders must be aware, with their compensation perhaps based on a percentage of a sales price, that maximizing a sales price for the property may not be the only factor Champaign County considers. Any contract between a bidder and Champaign County should reflect the provisions of this paragraph.
15. If awarded, this contract will be awarded to the bidder whose proposal is within the competitive range and determined to be in the best interest of Champaign County. The County reserves the right to reject any and all proposals received; and, in all cases, the County will be the only judge as to whether the proposal has, or has not, satisfactorily met the requirements of this RFP.
16. NON-APPROPRIATION: The contract shall include a rider that allows cancellation of contract without penalty if funds are not appropriated or otherwise made available to support continuation of performance in any fiscal year. Any contract approved by the County shall be conditioned by a “non-appropriation” clause containing the following or similar language:
17. “This contract is approved and funded contingent upon annual appropriations being established by the local governing body of Champaign County to provide funding necessary to meet the requirements of the contract. Such funding is approved on a fiscal year basis with the fiscal year commencing January 1st and terminating December 31st of each year. In order for the contract to remain in effect, such appropriation must be approved on an annual basis throughout the term of the contract scheme. In the event that an annual appropriation is not approved, the County shall not be held responsible for any liabilities beyond the remaining annual term prior to the new budget year.”
18. Failure to submit all required information may be determined as a non-responsive proposal.
19. Notice of Award will be posted on Champaign County’s website at [www.champaigncountyil.gov](http://www.champaigncountyil.gov).

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# Addiction Medicine Practitioner

**Job Category:** Clinical Manager

**Requisition Number:** ADDIC009923

[Apply now](#)

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Posted: October 8, 2024

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Full-Time

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On-site

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Rosecrance on Moreland  
2302 Moreland Blvd  
Champaign, IL 61822, USA

## Job Details

### Description

**Our job is hope.**

Join a purpose-driven community of champions.

**Position Purpose:** The Addiction Medicine Physician oversees the medical treatment of clients with substance use disorders through assessment, medication management, treatment planning, and monitoring and support of care. Ensure continuity of program services in an ethical, legal and moral manner within a safe and therapeutic environment, consistent with applicable regulatory and accreditation standards. Participate as a team member in the delivery of addictions/mental health treatment services to patients (and their families when appropriate) and facilitate the issues of recovery into their daily living situations.

#### **Qualifications/Basic Job Requirements:**

- MD, DO or NP with demonstrated experience in General Adult Psychiatry and/or Family/Internal Medicine and addictions treatment or a related field
- Board Certified or Board Eligible in General Adult Psychiatry and/or Family/Internal Medicine, American Board of Addiction (ABAM) Certification, or will achieve American Board of Preventative Medicine (ABPM) certification within 18 months
- Demonstrated clinical competency in admission and discharge, assessment, treatment planning, bio psychosocial management and aftercare planning
- Demonstrated clinical competency in applying the current versions of the DSM (Diagnostic and Statistical Manual of Mental Disorders and the ASAM (American Society of Addiction Medicine) Patient Placement Criteria.
- Proven ability and preferably experience in actively participating in and leading multidisciplinary teams focused on promoting recovery
- Belief in the mission and vision of Rosecrance

#### **Essential Responsibilities:**

1. Ensure clients receive appropriate medical care while integrating evidence-based practices to optimize patient outcomes and promote overall well-being.
2. Conduct comprehensive evaluations of clients seeking treatment for substance use disorders, including assessing medical history, substance use history, and current health status to determine appropriate treatment plans.
3. Prescribe and manage medication-assisted treatments for substance use disorders, monitor patient response, and adjust treatment as needed for effective therapeutic outcomes.
4. Develop and implement individualized treatment plans in collaboration with patients, considering their specific needs and goals. Incorporate pharmacological and non-pharmacological interventions as necessary.
5. Regularly monitor patient progress through follow-ups, subsequent assessments, and provide support and guidance to address any issues or treatment barriers.
6. Maintain accurate and up-to-date patient records, including treatment plans, progress notes, and medication logs.
7. Ensure medical treatment and practices comply with all relevant regulations, guidelines, and best practices.
8. Lead the clinical staff in the development and implementation of biopsychosocial interventions to treat behavioral health clients.
9. Participate in regular leadership meetings contributing to the development of policies and procedures related to client care.
10. Collaborate in developing, approving, and implementing program-specific clinical practices for integration into care-related policies and procedures, ensuring compliance with licensing and accreditation requirements and promoting best practices.
11. Engage in reviewing, responding to, and participating in external surveys and inspections conducted at federal, state, and local levels.
12. Assist in reviewing policies and procedures to ensure the protection of patients' rights and address ethical considerations effectively.
13. Establish systems and methods for reviewing the quality and appropriateness of clinical care and other health-related services and participate in the quality improvement/PI process.
14. Advise on infection control issues and approve specific infection control policies to be incorporated into program policies and procedures.
15. Promote a learning culture by educating, informing, and communicating with clinical staff about important timely clinical issues.
16. Provide information to ensure care delivery aligns with current standards of practice, as defined by research, expert consensus, and recognized organizational guidelines.
17. Develop medical information and communication systems with staff, patients, families, and other stakeholders.
18. Maintain knowledge on changing factors affecting client medical and health services and evaluate emerging behavioral health practices for Rosecrance.
19. Maintain active membership in professional communities (such as APA or AAFP and ASAM) and serve as an effective and upstanding representative of Rosecrance.
20. Monitor, review and revise medical and treatment procedures as appropriate for continued compliance with SUPR, TJC and Medicaid/Medicare regulations and generally accepted medical practice.
21. Help provide a safe and caring environment; promote employee health and safety.

22. Exercise confidentiality in keeping with the Code of Ethics and with the framework of the law.
23. Deliver exceptional customer service consistently to every customer.
24. Serve as a role model for other staff, patients and customers and demonstrate positive guest relations in representing Rosecrance.
25. Assume other related responsibilities as delegated and assigned leadership.

**Work Location:** Rosecrance Moreland - Champaign, IL

**Benefits:** Rosecrance values its employees and offers a comprehensive benefits package, including:

- Salary based on education, experience, and credentials
- Medical, dental, and vision insurance with multiple plan options to meet your needs
- 401(k) plan with employer match and discretionary employer contribution
- Group Life Insurance including LTD and AD&D
- Tuition assistance and licensure/certification reimbursement
- Paid Time Off, sick time, bereavement leave
- Referral program earning up to \$1,000 per hire!
- Wellness plan with certain facilities offering an on-site gym
- Daily pay available through financial wellness provider: UKG Wallet

**About Us:**

Rosecrance has been at the forefront of providing behavioral health services for over a century. Our mission is to empower individuals and families to overcome substance abuse and mental health challenges through evidence-based therapies and compassionate care. Join us in our mission to foster lasting recovery and transform lives.

We are committed to providing careers that make a difference in the lives of the people we serve and the people we employ. We do this through the work we do, our core mission and values, our employee resources, and especially through our purpose-driven community of opportunity and hope.

**Health and Safety:**

Committed to upholding a drug-free environment, we prioritize the safety and well-being of both our employees and those under our care. Our zero-tolerance policy extends to all forms of drug use, including marijuana. As a part of our hiring process, candidates are required to undergo an occupational health screening, further ensuring the safety and security of our workplace community.

**Equal Employment Opportunity:**

Rosecrance is an equal opportunity employer and values diversity in the workplace. We do not discriminate based on race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age, disability, marital status, veteran status, or any other legally protected status. Our hiring decisions are based solely on qualifications, skills, and experience relevant to the requirements of the position.

**Partnerships:**

Rosecrance proudly participates in the AARP Employer Pledge Program and is a partner of MSEP (Military Spouse Employment Partnership).

## Qualifications

### Education

RESOLUTION NO. 2024-305

PAYMENT OF CLAIMS AUTHORIZATION

December 2024

FY 2024

WHEREAS, The County Auditor has examined the Expenditure Approval List of Claims against the County of Champaign totaling \$9,038,257.35 including warrants 38774 through 39987 and ACH payments 504319 through 504529 and

WHEREAS, The claims included on the list were paid in accordance with Resolution No. 1743; and

WHEREAS, Claims against the Mental Health Fund do not require County Board approval and are presented for information only; and

WHEREAS, The County Auditor has recommended the payment of all claims on the Expenditure Approval List; and

WHEREAS, The County Board finds all claims on the Expenditure Approval List to be due and payable;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that payment of the claims totaling \$9,038,257.35 including warrants 38774 through 39987 and ACH payments 504319 through 504529 is approved.

PRESENTED, ADOPTED, APPROVED, by the County Board this 19<sup>th</sup> day of December, A.D. 2024.

\_\_\_\_\_  
Jennifer Locke, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2024-306

PURCHASES NOT FOLLOWING PURCHASING POLICY

December 2024

WHEREAS, Purchases by Champaign County offices and departments sometimes occur that are not in compliance with the Champaign County Purchasing Policy; and

WHEREAS, The Champaign County Auditor must present those purchases to the Champaign County Board for approval of payment;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the purchases not following purchasing policy as presented by the Champaign County Auditor on December 19, 2024 are hereby approved for payment.

PRESENTED, ADOPTED, APPROVED by the County Board this 19<sup>th</sup> day of December A.D. 2024.

\_\_\_\_\_  
Jennifer Locke, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

FOR COUNTY BOARD APPROVAL  
12/10/2024

PURCHASES NOT FOLLOWING THE PURCHASING POLICY AND EMERGENCY PURCHASES

For items paid 11/01/2024 through 11/30/2024

	DEPARTMENT	APPROPRIATION #	INV/PO DATE	PAID DATE	DESCRIPTION	VENDOR	AMOUNT
**	FY2022 PAYMENTS MADE IN FY2024 STATE'S ATTORNEY	1080-031-502001	2/7/2022	11/22/2024	Psychiatry professional services done in 2022	UNIVERSITY OF ILLINOIS	\$ 2,475.00
**	FY2023 PAYMENTS MADE IN FY2024 CORONER	1080-042-502001	10/5/2024	11/8/2024	Lab professional services done between Apr. - Dec. 2023; Vendor failed to provide invoice until October 2024	OSF HEALTHCARE	\$ 1,005.00
**	NEGLECTED TO USE TAX-EXEMPT STATUS COUNTY CLERK	1080-022-502047	1/12/2024	1/27/2024	Sales Tax Charged on Canva Statement paid by county credit card; \$1.87. Also occurred in 2023 with County Clerk providing memo stating charge was to be removed, but failed to follow up. Total VISA bill is \$4,387.05. Total Canva bill is \$30.10 where \$1.87 was sales tax	ELAN FINANCIAL - VISA	\$ 1.87

\*\* Already paid (information only)



RESOLUTION NO. 2024-307

RESOLUTION APPOINTING ERIC HOENE AS THE CHAMPAIGN COUNTY FACILITIES DIRECTOR

WHEREAS, Dana Brenner, Champaign County Facilities Director, will retire on December 31, 2024; and

WHEREAS, pursuant to 55 ILCS 5/2-5009 the County Executive shall appoint department heads with the advice and consent of the County Board; and

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his appointment of Eric Hoene as the Champaign County Facilities Director, effective January 1, 2025;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Eric Hoene as Champaign County Facilities Director, effective January 1, 2025.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19<sup>th</sup> day of December A.D. 2024.

\_\_\_\_\_  
Jennifer Locke, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2024-308

RESOLUTION APPOINTING ANTHONY NICHOLS TO THE  
MENTAL HEALTH BOARD

WHEREAS, Steve Summers, County Executive, has submitted to the County Board the re-appointment of Anthony Nichols to the Mental Health Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 405 ILCS 20/3;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Anthony Nichols for a term beginning January 1, 2025 and ending December 31, 2028; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Anthony Nichols, 3608 Meadow Lane, Champaign, IL 61822.

PRESENTED, ADOPTED, APPROVED, by the County Board this 19<sup>th</sup> day of December A.D. 2024.

\_\_\_\_\_  
Jennifer Locke, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

# Owner/Clinical Director Anthony Nichols

Champaign County IL | Generated 6/3/2024 @ 2:41 pm by OnBoardGOV - Powered by ClerkBase

## Status

**Name** Owner/Clinical Director Anthony Nichols  
**Application Date** 5/9/2024  
**Expiration Date** 5/9/2123  
**Board Member** [Anthony Nichols](#)  
**Status** Validated

Board	Vacancies	Status
<a href="#">Mental Health Board (708 Board)</a>	1	<span>Pending</span>

## Basic Information

**Name**  
Owner/Clinical Director Anthony Nichols

**What experience and background do you have which you believe qualifies you for this appointment?**  
I have been a previous foster parent, employed for three years at an Illinois State Correctional Center as a Clinical Therapist, a Director role at Cunningham Children's Home for 9 years, and a Mental Health Private Practice Owner for the last five years.

**What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?**  
It's my understanding that part of the role of the board evaluates program applications for funding agencies. They also support the agencies in ensuring they meet standards. The board also hears from community members about needs in our County.

**Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.**  
None

**Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.**  
None

**Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.**  
Yes

**What is your gender?**  
Male

**What is your ethnicity?**  
White

**What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?**

I have a passion for being a leader and voice in the mental health field. I would love to see a day when there isn't a stigma and mental health can be normalized. There is a lot more our community can do to offer services and I would like to be a leader in exploring those opportunities.

## Additional Information

### Notes

Generated 6/3/2024 @ 2:41 pm

## Contact Information

**Address**  
3608 Meadow Ln  
Champaign, IL 61822

**Email**  
[tony@hope-centered.com](mailto:tony@hope-centered.com)

**Phone**  
2174171701

**Cell Phone**  
2174171701

## Occupation

**Professional Licenses**  
LCPC

**Registrations/Certifications**  
EMDR, Certified Clinical Trauma Professional

RESOLUTION NO. 2024-309

RESOLUTION APPOINTING JOSEPH OMO-OSAGIE TO THE MENTAL HEALTH BOARD

WHEREAS, Steve Summers, County Executive, has submitted to the County Board the re-appointment of Joseph Omo-Osagie to the Mental Health Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 405 ILCS 20/3;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Joseph Omo-Osagie for a term beginning January 1, 2025 and ending December 31, 2028; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Joseph Omo-Osagie, 2011 N. Foxberry Drive, Urbana, IL 61802.

PRESENTED, ADOPTED, APPROVED, by the County Board this 19<sup>th</sup> day of December A.D. 2024.

\_\_\_\_\_  
Jennifer Locke, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

# Mr Joseph Uwagboe Omo-Osagie

Champaign County IL | Generated 11/4/2024 @ 2:49 pm by OnBoardGOV - Powered by ClerkBase

## Status

**Name** Mr Joseph Uwagboe Omo-Osagie  
**Application Date** 10/18/2024  
**Expiration Date** 10/18/2123  
**Board Member** [Joseph U Omo-Osagie](#)  
**Status** Validated

Board	Vacancies	Status
<a href="#">Mental Health Board (708 Board)</a>	0	<span>Pending</span>

## Basic Information

**Name**  
Mr Joseph Uwagboe Omo-Osagie

**What experience and background do you have which you believe qualifies you for this appointment?**  
Been a board member since 2017

**What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?**  
Over the past few years wrking as board member and from running a small agency that was funded by MHB.

**Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.**  
Reimagine Justice Illinois

**Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.**  
No

**Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.**  
Yes

**What is your gender?**  
Male

**What is your ethnicity?**  
Black or African American

**What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?**  
Having the opportunity to discuss issues partaining to the health of our community and to allocate the funds judiciously.

## Contact Information

**Address**  
2011 N. Foxberry Drive  
Urbana  
Urbana, IL 61802

**Email**  
[jomoosagie62@gmail.com](mailto:jomoosagie62@gmail.com)

**Phone**  
2176219042

**Cell Phone**  
2176219042

## Occupation

**Professional Licenses**  
Retired Academic/counselor

## Additional Information

### Notes

Generated 11/4/2024 @ 2:49 pm

RESOLUTION NO. 2024-310

RESOLUTION APPOINTING KYLE PATTERSON TO THE  
MENTAL HEALTH BOARD

WHEREAS, Steve Summers, County Executive, has submitted to the County Board the appointment of Kyle Patterson to the Mental Health Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 405 ILCS 20/3;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Kyle Patterson for an unexpired term ending December 31, 2025; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Kyle Patterson, 111 W. Ells Ave., Champaign, IL 61820.

PRESENTED, ADOPTED, APPROVED, by the County Board this 19<sup>th</sup> day of December A.D. 2024.

\_\_\_\_\_  
Jennifer Locke, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

# Kyle E Patterson

Champaign County IL | Generated 11/8/2024 @ 10:23 am by OnBoardGOV - Powered by ClerkBase

## Status

**Name** Kyle E Patterson  
**Application Date** 11/8/2024  
**Expiration Date** 11/8/2123  
**Status** Received

Board	Vacancies	Status
<a href="#">Mental Health Board (708 Board)</a>	1	<span>Pending</span>

## Basic Information

**Name**  
Kyle E Patterson

**What experience and background do you have which you believe qualifies you for this appointment?**

I have worked in social services and a mental health facility in Champaign County for over 9 years, both in case management and an administrative role.

I previously served on the Mental Health Board 6 years.

**What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?**

I previously served 6 years on the Mental Health Board. The board allocates funds through contracts with social services and mental health providers that apply with the board. The board also monitors those contracts. The board generates revenue through a property tax levy.

**Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.**

I am currently the City of Champaign Township Supervisor, which I was appointed to in February of 2024. I previously served 6 years on the Mental Health Board, 2 years on the RPC board of commissioners and I previously served as the Champaign County Board Chair.

**Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.**

No.

**Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.**

Absolutely.

**What is your gender?**

Male

**What is your ethnicity?**

Black or African American

**What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?**

The Mental Health Board members decide on the allocation of funds to contracts with social services and other mental health providers and oversee the implementation of those contracts. I plan on carrying out those responsibilities by diligently understanding the details of those contracts and communicating with staff about the performance of the agencies awarded.

## Additional Information

### Notes

Generated 11/8/2024 @ 10:23 am

## Contact Information

**Address**  
111 W. Ells Ave.  
Champaign, IL 61820

**Email**  
[Kyle.Patterson@champaignil.gov](mailto:Kyle.Patterson@champaignil.gov)

**Phone**  
2178402317

## Occupation

RESOLUTION NO. 2024-311

RESOLUTION EXTENDING THE TIMELINE FOR THE DEIA+ TASK FORCE

WHEREAS, Resolution No. 2024-177 established the DEIA+ Task Force as a joint subcommittee of the Labor Committee and the Justice and Social Services Committee; and

WHEREAS, the duration of the existence of the DEIA+ Task Force and the terms of all its members were set to end December 31, 2024; and

WHEREAS, the Task Force is requesting to extend their deadline for completion to County Board wishes to establish a joint subcommittee of the Labor Committee and the Justice and Social Services Committee with the purpose of creating a request for proposal for diversity, equity, inclusion, and accessibility analysis and implementation for Champaign County; and

NOW, THEREFORE BE IT RESOLVED by the County Board of Champaign County, Illinois, that the DEIA+ Task Force timeline is hereby extended to June 30, 2025.

BE IT FURTHER RESOLVED by the County Board of Champaign County, Illinois that the DEIA+ Task Force will present a request for proposal and grading tool to the Champaign County Board in the month of June 2025.

PRESENTED, ADOPTED, APPROVED, and RECORDED this 19<sup>th</sup> day of December, A.D. 2024

\_\_\_\_\_  
Jennifer Locke, Chair  
Champaign County Board

RECORDED  
& ATTEST: \_\_\_\_\_  
Aaron Ammons, County  
Clerk and Ex-Officio Clerk  
of the County Board

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_



RESOLUTION NO. 2024-312

RESOLUTION APPOINTING DON OWEN AS A COMMUNITY MEMBER ON THE DEIA+ TASK FORCE

WHEREAS, Resolution No. 2024-177 established the DEIA+ Task Force as a joint subcommittee of the Labor Committee and the Justice and Social Services Committee; and

WHEREAS, community member Akua Forkua-Sekyere resigned her position on the Task Force, effective October 29, 2024; and

WHEREAS, Don Owen was appointed to the DEIA+ Task Force as a County Board Member until the expiration of his appointment on November 30, 2024; and

WHEREAS, Jilmala Rogers, DEIA+ Task Force Chair, requests for Mr. Owen to remain on the Task Force as a community member to fill the current vacancy;

NOW, THEREFORE BE IT RESOLVED by the Champaign County Board that the County Board does hereby advise and consent to the appointment of Don Owen as a community member on the DEIA+ Task Force for a term ending June 30, 2025.

PRESENTED, ADOPTED, APPROVED, and RECORDED this 19<sup>th</sup> day of December, A.D. 2024

\_\_\_\_\_  
Jennifer Locke, Chair  
Champaign County Board

RECORDED  
& ATTEST: \_\_\_\_\_  
Aaron Ammons, County  
Clerk and Ex-Officio Clerk  
of the County Board

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2024-313

RESOLUTION APPROVING EXTENDED CONTRACT BETWEEN ROSECRANCE AND THE COUNTY OF CHAMPAIGN FOR RE-ENTRY PROGRAMMING

WHEREAS, the County Board entered into a Contract with Rosecrance on March 1, 2016 for Re-Entry Programming with Resolution No. 9494, which Contract provided the option of renewing the Contract for additional one-year terms, renewable one term at a time; and

WHEREAS, The County Board and County Executive continued to renew the contract for Re-Entry Programming for one-year terms through 2024; and

WHEREAS, the County Board has determined that it seeks to approve an additional one-year term contract with Rosecrance to provide Re-Entry Programming for the period from January 1, 2025 through December 31, 2025 in the total amount of \$100,000;

WHEREAS, a Contract has been prepared between the County and Rosecrance, Inc. outlining the terms and scope of services of each party;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves an additional one-year term contract with Rosecrance for Re-Entry Programming for the period from January 1, 2025 through December 31, 2025 in the total amount of \$100,000 and authorizes the County Executive to execute the Contract Between the County and Rosecrance for Re-Entry Programming.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19<sup>th</sup> day of December A.D. 2024.

\_\_\_\_\_  
Jennifer Locke, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

CHAMPAIGN COUNTY CONTRACT FOR RE-ENTRY PROGRAMMING

Contract/Program Name: Re-Entry Programming for the County of Champaign

Contract Maximum: \$100,000.00

This contract is by and between the **County of Champaign**, hereinafter referred to as the "**County**," and **Rosecrance, Inc.**, hereinafter referred to as "**Provider**," with principal address at 801 N. Walnut Street, Champaign, IL 61820.

Attachments to Contract:

- Program Plan - Attachment A
- Financial Plan - Attachment B
- Tracking Sheet - Attachment C

The County and Provider each agree:

A. Contract Term:

1. This Contract shall be effective January 1, 2025, and will remain in effect until December 31, 2025. The County shall have the option of renewing the contract for additional one-year terms, renewable one term at a time. The County's decision to renew shall be provided to Provider at least sixty (60) days prior to the termination of the contract term, to allow the parties the opportunity to negotiate the financial terms and a program plan for the renewal.
2. Contract history:
  - a. The 2024 contract is a revision of the original contract that went into effect on March 1, 2016, and was renewed seven times.
  - b. The 2025 contract had minor changes: adding the Public Defender's Office as a member of the Re-entry Council, reducing the number of County Board members on the Re-entry Council from 1 Democrat and 1 Republican to a single County Board member with no party affiliation requirement.

B. Taxpayer Certification:

2. Under penalties of perjury, the person signing this contract on behalf of the Provider personally certifies that 36-2235167 is the correct Federal Employer Identification Number (FEIN); or N / A is the correct Social Security Number for the Provider doing business as indicated below (please check one):

(Note: Sole proprietorship must use Social Security Number)

	Individual	—	Sole Proprietorship	—	Corporation
X	Not for Profit Corp.	—	Tax Exempt Org	—	Partnership
	Governmental Entity	—	Medical Health Care Services Provider Corp		

C. Payment:

1. The maximum amount payable under this contract is \$100,000.
2. Monthly payments will be paid based on the total contract amount divided by the length of the contract in equal installments. These payments shall be reconciled to actual monthly expenses submitted by the Provider 30 days following the end of the monthly reporting period. No monthly payment shall exceed the pro-rated monthly allocation, except when year-to-date billings have fallen short of the allowed maximum available. The Provider agrees that the County reserves the right to correct any mathematical or computational error in the payment subtotals or total contract obligation by the County to the Provider.
3. The County shall exercise the right to withhold monthly payments until required reports and/or forms are received and approved.
4. The County reserves the right to decrease the maximum amount payable if:
  - a. Staff vacancies occur for more than 30 days during the contract term. The Provider shall notify the County in writing within 15 days of changes to any staff position including vacancies funded in whole or in part by the County.
  - b. Line items are not expended according to the schedule as evidenced in expense reports, if an acceptable amendment is not submitted within 30 days following the submission of the expense report.
  - c. The County at its discretion elects not to allow an expense which is determined by the County to be an unallowable cost or based on what is deemed to be in the best interest of the County.
5. Any funds which are not used or expended at the end of the contract period in accordance with the terms and conditions of this contract shall be returned to the County within forty-five (45) days after the expiration of this contract. Excess funds shall not be carried over to the next fiscal year.

D. Record Keeping:

1. The Provider is required to maintain true and accurate financial books and program records relating to the performance of this contract and necessary to support amounts charged to the County under this contract. The books and records shall be maintained for a period of five years from the expiration date and final payment under the contract and if need remains, such as unresolved issues arising from an audit, related records must be retained until resolved.
2. All books and records required to be maintained under subsection (1) of this section shall be available for review and audit by the County. The Provider is required to fully cooperate with any audit initiated by the County.
3. Failure of the Provider under this contract to maintain the books and records required by subsection (1) of this paragraph shall establish a presumption in favor of the County for the recovery of any funds paid by the County for which the required books and records are not available.
4. The Provider shall assist the County in its functions of monitoring and evaluating performance under this contract. The Provider shall allow County employees total access to all records, financial and programmatic, relating to this contract.
5. The Provider's books of account shall be kept in accordance with generally accepted

accounting standards. Accrual accounting is required for all financial reporting.

6. The Provider shall maintain time and attendance records for all staff whose salaries are funded in whole or in part pursuant to this contract consistent with generally accepted business practices.
7. Except in emergency situations, the County will attempt to provide to the Provider five (5) day notice of its intent to review financial and programmatic records relating to this contract, including, but not limited to, those records specified by this paragraph and all other parts of this contract.

E. Audit Requirements:

1. The Provider shall submit an annual audit report to the County within one hundred twenty (120) days following the completion of the Provider's fiscal year, unless waived or exempt. All audited financial statements shall include a "Schedule of Operating Income by Champaign County Board Funded Program" and "Schedule of Operating Expenses by Champaign County Board Funded Program". The Schedules shall include total program and Champaign County Board only funded information using a format modeled on the Champaign County Board Revenue and Expense forms.
2. Audit requirements are as follows: The audit is to be performed by an independent certified public accountant registered by the State of Illinois. The resultant audit report is to be prepared in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. The report shall contain the basic financial statements presenting the financial position of the agency, the results of its operations and changes in fund balances. The report shall also contain the auditor's opinion regarding the financial statements, taken as a whole, or an assertion to the effect that an opinion cannot be expressed. If the auditor expressed a qualified opinion, a disclaimer of opinion, or an adverse opinion, the reason therefore must be stated.
3. The Provider must report to the County any of its program or financial audit findings that indicate noncompliance, errors in billing, overpayments, failure to coordinate benefits, and/or other irregularities in the operations of the Provider.
4. A request for an extension of time to file the Audit Report must be submitted in writing to the County. In all cases, approval shall be obtained prior to the due date of the Audit Report.
5. Failure to meet these audit requirements shall be cause for termination or suspension of any current or subsequent contracts between the County and the Provider.

F. Services:

1. In consideration of the mutual promises, covenants, and undertakings of the parties hereto, the Provider agrees to provide services as stipulated in the Program Plan Attachment A, attached hereto, and incorporated herein by reference.
2. Failure to implement services as stipulated in the Program Plan may be cause for termination of the contract. The County may at its discretion require corrective action by the Provider including but not limited to repayment of funds.
3. The County may, at any time by written notice, negotiate adjustments/changes in the Program Plan. If the change causes an increase or decrease in budgeted costs, the

parties shall negotiate an equitable adjustment in the contract maximum. If the parties cannot reach an equitable adjustment after good faith negotiations, either party may terminate this contract.

4. The Provider shall give due preference on a priority basis to residents of Champaign County who apply for services covered by this contract.
5. The County shall be notified by the Provider in writing at least sixty (60) days in advance of any program closure; or significant change to programs, including staff reduction in force, which would alter capacity to serve clients or fulfill contract obligations.
6. In the event the Provider is considering a corporate merger, consolidation, bankruptcy, or corporate restructuring, ceasing, or transferring operations, or the Provider is facing financial insolvency illustrated in part by furlough days, missed payroll or delayed payment of payroll, Provider should provide as much advance notice relative to the occurrence of said event to the County as possible.
7. The Provider shall notify the County of a material change in Provider's management or Board of Directors consisting of a change in twenty-five percent or more of members or officers.

G. Monthly Program Reports:

1. All programs will submit monthly program reports as documented in the Program Plan, Attachment A, of this contract, and will include in such reports progress toward measurable outcomes.
2. Variances of 5% or greater between the contract budget (submitted application revenue and expense forms) and total revenue and total expenses reported shall require a written explanation submitted with the Second Quarter and Fourth Quarter Expense Reports.
3. Payments due to the Provider pursuant to this Contract shall be withheld if Program Reports are not submitted on a timely basis by the Provider to the County.

H. Monitoring:

1. All contracts will be monitored by the County.
2. Site visits may be conducted to verify reported performance and service activity.
3. Financial and program monitoring may occur once a year and, in instances where deficiencies are identified, may occur more frequently. A request for additional information will be sent to the agency allowing adequate time for the information to be available at the time of the review.

I. Employment Status:

1. Unless otherwise specified in the Contract, the Provider does not acquire any employment rights or benefits with the County by virtue of this Contract. Payments made by the County are not subject to income tax withholding.

J. Address Change:

1. The Provider will provide written notice of any change(s) of principal office/ mailing address at least thirty (30) days in advance of the change. Written notice of changes of name, ownership, taxpayer I.D. or taxpayer certification should be provided at least

forty-five (45) days in advance, and such changes will require new contracts to be written.

K. Disclaimer Notices:

1. The Provider shall include a disclaimer, when issuing statements, published materials, et cetera, that acknowledges the contents, opinions, findings, conclusions, or recommendations expressed in the material are those of the author and do not necessarily reflect the views of Champaign County. The Provider shall give to the County a copy of any document(s) issued with the disclaimer.

L. Press Release/Media Notice:

1. The Provider shall notify the County in writing of its intent to issue a press release or other media event related to a program or service funded by the County. Copies of any press release or other notice to the media shall be provided to the County three (3) days in advance of the actual release and/or media notice. The release and/or notice shall include the Disclaimer Notice referenced in Section K.

M. Confidentiality:

1. All records and other information obtained by the Provider concerning persons (i.e., clients) served under this contract is confidential pursuant to State and Federal statutes and shall be protected by the Provider from unauthorized disclosure.

N. Termination:

1. Each party reserves the right to terminate this contract at any time for any reason, upon thirty (30) days written notice to the other party.
2. This contract shall be deemed to have been breached if the Provider fails to perform any material act mandated by this contract; and, at that time the County may terminate this contract immediately upon notice. The termination shall be effective upon the date notice is mailed in a properly addressed envelope with postage prepaid and deposited in a United States Post Office or post office box or hand delivered to the Provider's principal address listed herein.
3. Upon termination of this contract, any equipment exceeding \$1,000 in value at the time of purchase which was purchased with County funds shall be returned to the County within ninety (90) days, unless otherwise agreed to in writing signed by the County.
4. Upon termination of this contract prior to the end date provided by the terms of this contract, the Provider shall return to the County all revenues in excess of expenses as of the date of termination. Such return shall be by check payable to the County, no later than fifteen (15) days after completion of the required audit.

O. Severability:

1. In the event any provision of this contract is declared void, voidable or otherwise unenforceable, then such provision, term or condition shall be severable from this contract, and this contract shall otherwise be fully effective, binding, and enforceable.

P. Personnel:

1. The Provider warrants all personnel who directly provide services under this contract are fully qualified to carry out their duties, and that all representations concerning Provider personnel (academic credentials, licensing status, work experience, number of staff, etc.) are true and correct. The Provider further agrees to perform in a diligent, efficient, and competent manner commensurate with the highest standards of the profession and will devote the time necessary to perform services required under this contract. The Provider shall remain in compliance at all times with the standards prescribed by State and Federal law for the rendering of such services, including appropriate background checks, and shall notify the County within five (5) working days of change in status, suspension, or revocation of licenses of all personnel who provide services under this contract.
2. The Provider will develop job descriptions and staff development plans for all County funded (total or partial) positions (including volunteers). Job descriptions will be kept on file at the Provider's site and made available to County staff upon request.
3. The Provider shall not, either through hiring, promotion, or position reclassification, have employees related by blood, adoption, marriage, or domestic partnership in any position of direct or indirect supervision or other decision-making authority over a related employee.
4. The Provider shall not allow any employee or person related by blood, adoption, marriage, or domestic partnership to serve on the Provider Board of Directors.

Q. Licensing, Certification and Accreditation Status:

1. The Provider shall notify the County in writing within five (5) working days following any sanctions imposed by a funding organization or change in status of licenses, certifications and/or accreditations. Change in status includes investigations, audits, plans of correction, suspension, termination, or revocation of licenses, certifications, or accreditations. The Provider shall within five (5) working days provide the County with copies of all documents and correspondence between the Provider and the licensing, certification or accrediting body pertaining to the change in status.

R. Subcontracts:

1. This contract shall not be subcontracted, assigned or delegated without prior written consent of the County. Professional services subcontracted to fulfill requirements of this contract for shall be provided pursuant to a written contract and shall be subject to all provisions contained in this contract. The Provider shall remain responsible for the performance of any person, organization, or corporation with which it contracts.

S. Compliance with State and Federal Laws:

1. This contract, and all subcontracts entered pursuant to this contract, shall be governed by the laws of the State of Illinois and insofar as applicable, by related Federal laws and regulations.



2. The Provider agrees to pay all state and federal taxes and other levies and charges as they become due, and to defend, indemnify, and hold the County harmless from and against any and all liability resulting from any failure to do so.
3. The Provider is solely responsible for and must meet all labor, health, safety, and other legal requirements, including payment of all applicable taxes, premiums, deductions, withholdings, overtime, and other amounts which may be legally required with respect to the Provider and any persons providing services on behalf of the Provider under this contract. Failure of the Provider to pay applicable Federal and State payroll taxes, FICA, and other levies or charges as they become due shall result in immediate termination of this contract.
4. The Provider certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (**HIPAA**), Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, the Social Security Act, 42 U.S.C. §1320d-2 through 1320d-7, in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information.
5. The Provider certifies that it is in compliance with the State and Federal constitutions.
6. The Provider, its employees, and subcontractors shall comply with all applicable provisions of the following State and Federal laws and regulations pertaining to nondiscrimination and equal employment opportunity including but not limited to the delivery of services under this Contract and all subsequent amendments thereto:
  - a. The Illinois Human Rights Act, as now or hereafter amended (775 ILCS 5/1 - 101 et seq.);
  - b. Public Works Employment Discrimination Act "to prohibit discrimination and intimidation on account of race, creed, color, sex, religion, physical or mental handicap unrelated to ability, or national origin in employment agreements for public buildings or public works." (775 ILCS 10/0.01 et seq.);
  - c. The United States Civil Rights Act of 1964 (as amended), Section 504 of the Federal Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.), and Executive Orders 11246 and 11375 (Equal Employment Opportunity).
  - d. The Illinois Employment First Act, to "support competitive and integrated employment of persons with disabilities; and, whenever feasible, share data and information across systems in order to track progress toward full implementation of the Act."
7. Drug Free Workplace - The Provider certifies that neither it nor its employees shall engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of this Contract and that the Providers shall comply with all provisions of the Drug-Free Workplace Act (30 ILCS 580/1- 580/11).
8. Bribery - The Provider certifies that it has not been barred from being awarded a contract or subcontract under Section 50-5 of the Illinois Procurement Code.
9. Bid-Rigging/Bid Rotating Law - The Provider certifies that it has not been barred from contracting with a unit of State or Local government as a result of a violation of 720 ILCS 5/33E-3 & 5/34E-4 of the Illinois Criminal Code of 1961.
10. Educational Loan - The Provider certifies that it is not barred from receiving State Agreements as a result of default on an educational loan (5 ILCS 385/1 - 385/3).

11. International Boycott - The Provider certifies that neither it nor any substantially owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the U.S. Export Administration Act of 1979 or the regulations of the U.S. Dept. of Commerce promulgated under the Act.
12. Charitable Trust - If the provider is a charitable organization subject to the Charitable Trust Act (760-ILCS 55/1), or the Solicitation for Charity Act (225 ILCS 460/1), the Provider certifies that all information required by the statutes referenced herein has been filed with the Illinois Attorney General.
13. Dues and Fees - The Provider certifies that it is not prohibited from selling goods or services to the State of Illinois because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses them, for payment of their dues or fees to any club which unlawfully discriminates.
14. Pro-Children Act - The Provider certifies that it is in compliance with the Pro-Children Act of 1994 (Public Law 103-227) in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education, or library services to children under 18 which services are supported by Federal or State government assistance (except portions of the facilities which are used for inpatient substance abuse treatment).
15. Sexual Harassment - The Provider certifies that it will prohibit sexual harassment as defined by the Illinois Human Rights Act, 775 ILCS 5/2 - 101(E), and will not tolerate such conduct by its employees. Further, the Provider certifies that it has a written sexual harassment policy as required by the Illinois Human Rights Act (775 ILCS 5/2- 105 (1994) and shall deliver to the County a copy of such upon request.
16. Health Care - The Provider agrees to take necessary precautions to guard against contagious and communicable diseases including "Recommendations for Risk Reduction" from the U.S. Center for Disease Control.

T. Liability:

1. The County assumes no liability for actions of the Provider or the Provider's employees under this contract. The Provider shall indemnify, defend, and hold harmless the County, and its respective agents, employees, officers, directors, successors, and assigns (collectively, the "Indemnities") from, against in and in respect of any damages, claims, allegations, losses, charges, actions, suits, proceedings, judgments, interest, penalties amounts paid in settlement, costs, and expenses (including reasonable and verifiable attorneys' fees) (collectively, "Losses") which are imposed on, sustained, paid by, incurred or suffered by or asserted against any of the Indemnities directly or indirectly related to, arising out of, or resulting from third party claims relating to (i) the acts, omissions or breach of the Provider, its agents or representatives in connection with the performance of its obligations under this contract, (ii) any allegations by any federal, state, or local government authority that the Provider has in any way misused, misspent, improperly accounted for, or improperly disbursed any funds, including but not limited to any allegations that the Provider has violated any Medicare or Medicaid regulation, statute or ruling, or from any other violation of State or Federal laws and regulations the Provider has certified as being in compliance.
2. The Provider shall provide to the County on an annual basis a certificate of liability insurance, as well as a certificate of professional malpractice insurance covering any of

its employees or contractors assigned to provide services under this contract. Provider shall, as its sole cost and expense, procure and maintain during the term of this contract, the following minimum coverage, and limits of liability insurance:

- a. PROFESSIONAL LIABILITY insurance in an amount not less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate
- b. COMPREHENSIVE GENERAL LIABILITY insurance in an amount not less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate
- c. WORKER'S COMPENSATION coverage as required by applicable state law
- d. ENDORSEMENT: The comprehensive General Liability, Professional Liability and Worker's Compensation policy shall contain additional endorsement naming the County of Champaign, a municipal corporation; the Champaign County Board, Directors, and all subsequent Directors and all employees of Champaign County as an additional insured with respect to liabilities arising out of the performance of services under this contract.
- e. PROOF OF INSURANCE: Provider shall provide the County proof of Professional Liability, General Liability and Worker's Compensation insurance coverage for Provider's staff, employees, agents, and subcontractors for the term services are provided under this contract. Provider shall notify the County in writing of each change in coverage, reduction in policy amounts or cancellation of insurance coverage. If Provider fails to provide proof of adequate insurance within a reasonable time under the circumstances, then the County shall be entitled to terminate this contract without penalty to the County pursuant to the terms of Section N, paragraph 2.
- f. SURVIVABILITY: The obligations under this section shall survive the termination of this contract.

U. Miscellaneous:

1. This contract is complete and contains the entire understanding between the County and the Provider relating to the subject matter contained herein, including the terms and conditions of the parties' agreement. This contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.
2. The Provider will seek and receive the County's written approval through an amendment before making significant programmatic or budgetary changes.
3. The exhibits applicable to this contract are incorporated herein as Program Plan - Attachment A; Financial Plan -Attachment B; and Tracking Sheet -Attachment C.
4. The Provider will cooperate with the County to improve services by participating in the County's collaboration and networking efforts and in activities related to improvement and management of performance and attainment of desired outcomes associated with the services provided under this contract.
5. The Provider's governing board must allow County access to the Provider's facilities.
6. If Provider enters into agreements for financial assistance with other sources, the agreement with other sources shall not impair fulfillment of Provider's obligations of this contract including due preference on a priority basis to residents of Champaign County.

- 7. The Provider shall not use funds obtained through this contract as a match for any other grant or application without the express written authorization of the County.
- 8. The Provider shall certify that they do not use County funds to engage in proselytizing activities with clients and/or require worship or religious instructional activities as a condition of participation.

V. Assignment:

- 1. The Provider understands and agrees that this contract, or any portion of this contract, may not be sold, assigned, or transferred in any manner and that any actual or attempted sale, assignment, or transfer without the prior written approval of the County shall render this contract immediately null, void, and of no further effect.

W. Interpretation:

- I. In the event of any discrepancy, disagreement, or ambiguity among the documents that comprise this contract and its incorporated documents, the documents shall be given preference in the following order to interpret and to resolve such discrepancy, disagreement, or ambiguity: 1) this contract; 2) Attachment A - Program Plan; 3) Attachment B - Financial Plan.

X. Authority to Execute and Bind:

- I. This contract and the exhibits hereto contained shall not be binding and enforceable unless signed by all parties. The person executing this contract on behalf of the Provider acknowledge that s/he has read and understand the terms herein and hereby warrant that s/he has the legal authority to execute this contract and bind the Provider.

For Champaign County

For Provider

\_\_\_\_\_  
Signature  
Champaign County Executive

\_\_\_\_\_  
Signature  
Provider Executive Director/ Board Chair

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

ATTEST: \_\_\_\_\_

Champaign County Clerk and *Ex-Officio Clerk of the County Board*

## **ATTACHMENT A- PROGRAM PLAN**

### **Definitions**

1. A "Client" is a prisoner in the Jail (sentenced or awaiting trial) who may soon be released, a recently released former Jail prisoner, a DOC inmate who is soon to be released, or a recently released former DOC prisoner (who may or may not be on "supervised release" or parole) who resides, or is likely to reside, in Champaign County, Illinois.
2. Jail refers only to the Champaign County Illinois Jail or Correctional Center.
3. DOC refers only to the Illinois Department of Correction.

### **Section 1 - Scope of Services**

Provider will work toward providing a one-stop connecting point for re-entry planning, management and services for clients who are re-entering the community after spending time in DOC or the Jail. Provider will provide case management to assist clients in the re-entry process with a goal to reduce criminal recidivism and to help the client develop and implement support plans and treatment plans to become a successful and productive member of the community.

To the extent services, programs, and assets are locally available, and after client interviews and consultations to assess client needs and cooperation, and client's willingness to work towards a long-term successful community re-entry, provider will coordinate services with client's needs and provide guidance and encouragement to the client in the following areas:

- Housing
- Substance abuse
- Mental health services
- Service to assist with significant medical and dental problems
- Employment services
- Educational and vocational services
- Family and parenting counseling and services
- Peer guidance, support and mentoring.

As part of this process Provider will provide motivational interviewing; assistance in individual personal assessment and goal setting; and Moral Reconciliation Therapy.

Provider will develop strategies to identify and obtain funding and assistance for a long-term re-entry program that will include assets and entities beyond Champaign County government including, but not limited to, participation by other governmental, charitable, and private service agencies; religious organizations (that work with re-entry clients and not to proselytize or require any religious activity); local peer mentors or groups of mentors; community organizations; and, where feasible, local business entities. Provider will also investigate, seek, and apply for grants, contributions, and other funding sources, governmental and otherwise.

This contract shall not affect Provider's work for the Champaign County Sheriff's Office. Provider provides assistance and guidance to the Sheriff in coordinating services offered in the Jail with those offered in the community. This includes services to individuals and the development of over-all best practices concerning Corrections, Law Enforcement, and the needs and resources of the community.

Provider and any persons and/or entities working with Provider under this contract shall cooperate with each other and share client's needs information, but only as allowed by existing law, business agreements, client releases, and/or as otherwise authorized under the terms of this agreement. This shall be done to assist client in achieving success with the goal of reducing recidivism.

Provider will assist in convening a Re-Entry Council to guide a collaborative planning process to identify and plan for community needs related to re-entry. The Council will initially be comprised of one representative each from:

1. Champaign County Probation and Courts Services
2. Rosecrance
3. Problem Solving Courts (or representative of the Judiciary)
4. Champaign County State's Attorney
5. Champaign County Sheriff
6. Champaign County Public Defender
7. Champaign County Mental Health Board (planning and program funding)
8. Illinois Department of Corrections (parole)
9. A member of County Board nominated by the County Board Chair and approved by the County Board to serve a two-year term.
10. A citizen/community representative as nominated by the County Board Chair and approved by the County Board to serve a two-year term.
11. One representative of local police departments should one or more police departments agree to participate in a fashion similar to the Sheriff's Office involvement with Drug Court.

The Re-Entry Council is expected to meet at least monthly during the initial project period with Task Groups or subcommittees meeting as needed to work on defined projects. The Re-Entry case manager will be responsible for maintaining meeting minutes, progress reports, and documenting decisions approved by the Council.

The Re-Entry Council will be guided by the following priorities:

- Identify and recruit representatives from additional constituencies or with special expertise necessary for a collaborative planning process.
- Draft formal agreements regarding the organization and composition of the Re-Entry Council.
- Reach consensus regarding a statement of program goals and objectives related to community re-entry.
- Approve a detailed work plan.
  - Identify services and resources necessary to complete the project
  - Define the target population.
  - Define system-wide outcome measures.
  - Approve and adopt operational guidelines to guide the delivery of

- community re- entry services and the adoption of evidence-based models.
- Identify key data elements to measure system performance.
- Gather baseline data from all sources.
- Address obstacles to successful re-entry.
- Develop a data-driven decision-making strategy and use effective, evidence- based practices to deliver case management services.

The Re-Entry Council:

1. Is responsible for identifying representatives for subcommittees and task groups.
2. Will guide and coordinate the work of any subcommittees or task groups focused on aspects of re-entry.
3. Will assist Provider in developing criteria for client selection and general operational protocols.

While Provider will work with the Re-Entry Council on these matters, its contract and ultimate obligation is to the County Board. In this regard Provider will, at least monthly, prepare a report for the County Board (and Re-Entry Council) summarizing activities to date, future plans, and any statistical information to better allow the County (and Council) to evaluate the progress to date, any identified obstacles to re-entry, and potential future actions.

The Task Groups or subcommittees chartered by the Re-Entry Council will be representative of multiple community interests, including but not limited to, community treatment providers; criminal justice authorities; formerly incarcerated individuals; community planning and funding entities; community representatives; and subject matter experts.

Provider will provide a full-time case manager, with supervision provided by a master's level supervisor, and such other overall management and administrative resources as may be necessary to manage this contract. Provider will provide overall guidance, manage any financial obligations, including payroll and benefits provided its employees, and manage any statistical information necessary under this contract. The duties of the case manager will include those listed in Program Plan Section 2 - Duties.

## **Section 2 - Duties**

The **Re-Entry Program supervisor** will be responsible for overseeing the program development aspects of the re-entry program, overseeing implementation of the re-entry program plan.

**The Case Manager** will be responsible for identifying and recruiting potential project partners as well as maintaining meeting minutes, progress reports, and documenting decisions approved by the Re-Entry Council. In addition, the case manager will facilitate the collection of data by project partners and maintain project records of data elements, baseline data, and document progress toward goals.

The Case Manager also (1) provides a full array of case management, community support,

and linkage services to individuals who have been released from correctional facilities and who require assistance with employment, housing, addiction, mental illness, and/or co-occurring disorders. (2) Demonstrates an understanding of community resources and adopts a strength-based approach to case management. (3) Assists clients and their families with their housing, medical, vocational, and treatment needs to achieve self-sufficiency and return to healthy and productive lifestyles by performing the duties identified below.

Essential Duties and Responsibilities include the following:

- Case managers will meet the requirements to provide community support services as defined by the Illinois Medicaid rule 132, and all state and federal rules and guidelines.
- Experience and/or familiarity with substance use issues, mental health, criminal justice, and community resources are required.
- Interviews clients and their families to determine access to resources to manage re-entry issues; substance use; mental health; personal and family adjustments; finances; employment; food; clothing, housing; and physical and medical impairments.
- Investigates case situations and presents information to other members of Community Re-Entry team on client's vocational needs, housing situation, access to recovery resources, and support system.
- Serves as link between client, team members, and community.
- Maintains close communication and coordination with probation/parole or other supervising authority.
- Works with the Champaign County Sheriff's Office and the Department of Corrections staff to identify clients most in need of community case management services and provide linkage to services upon release of those clients.
- Identifies and maintains working relationships with providers of transitional housing, permanent housing, support services, self-help, education, and other community resources.
- Provides transportation for clients to medical appointments, job interviews, support services, etc., when clinically appropriate.
- Assists clients in identifying and using mass transit and other resources for transportation.
- Conducts home visits for support, assistance with activities of daily living, and monitoring of client response to treatment and recovery.
- Develops vocational plans for clients including job training, skill development, assistance with job seeking strategies, and available community resources.
- Monitors and records the clients' and families' progress towards becoming self-sufficient.
- Develops and maintains an accurate clinical record on all assigned clients through the timely completion of all necessary forms in accordance with the State's licensure standards and standard operating procedures.
- Participates in training and clinical supervision necessary to maintain licensure or certification and clinical skills. This includes attending in-service training and keeping abreast of current literature.
- Other duties related to the operation of the Community Re-Entry Program may be assigned.



**CHAMPAIGN COUNTY BOARD CONTRACT FOR RE-ENTRY PROGRAMMING  
ATTACHMENT B- FINANCIAL PLAN**

**Program Budget**

	<b>Year 1 Cost Center</b>	<b>Year 1 Re-Entry</b>
<b>Funding Sources</b>		
Champaign County Re-Entry Funding	\$ 100,000	\$ 100,000
Champaign County Mental Health Board	\$ 304,350	
Client Fee Income	\$ 3,500	
<b>Total Funding Sources</b>	<b>\$ 407,850</b>	<b>\$ 100,000</b>
<b>Expenses</b>		
<b>Personnel Costs</b>		
<u>FTEs</u> <u>Positions</u>		
I   MH Clinician	\$ 54,750	\$ 54,750
Team Leader	\$ 57,250	\$ 5,725
Case Manager	\$ 43,750	
Case Manager	\$ 41,400	
Case Manager	\$ 39,450	
0.1 Case Manager	\$ 4,350	
0.25 ES Technician	\$ 7,600	
Total Wages	\$ 248,550	\$ 60,475
Fringe Benefits @ 28%	\$ 69,594	\$ 16,933
<b>Total Personnel Costs</b>	<b>\$ 318,144</b>	<b>\$ 77,408</b>
<b>Professional Fees</b>		
HR/Personnel Expenses	\$ 2,200	
Outside Professional Services	\$ 8,900	\$ 732
<b>Total Professional Fees</b>	<b>\$ 11,100</b>	<b>\$ 732</b>
<b>Direct Operational Expenses</b>	<b>\$ 750</b>	<b>\$ 150</b>
<b>Occupancy Expenses</b>	<b>\$ 4,800</b>	<b>\$ 1,000</b>
<b>Indirect (26.12% NICRA)</b>		
Information Technology	\$ 11,000	\$ 2,605
Advertising/Marketing	\$ 1,500	\$ 355
Depreciation	\$ 4,000	\$ 947
Administrative Expenses	\$ 7,500	\$ 1,776
Management Fees	\$ 63,450	\$ 15,027
<b>Total Indirect</b>	<b>\$ 87,450</b>	<b>\$ 20,710</b>
<b>Total Expenses</b>	<b>\$ 422,244</b>	<b>\$ 100,000</b>

**ATTACHMENT C - TRACKING SHEET**  
**Reentry Monthly Program Tracking Report**

Total active clients:

Clients continuing from previous quarters:

Total new clients:

- New (fPC) Treatment Plan Clients (Clients who have engaged in and completed a full behavioral health assessment, treatment plan, and are actively receiving services):
  
- New (NTPC) Non-Treatment Plan Clients (Client who had an initial behavioral health screening and engaged in short-term case management services/ obtained linkage to resources):

Total Veteran clients:

Demographics

Client Type	Sex (M/F)	Age	Race	Ethnicity (Hispanic/Latino) Y/N	Zip Code

Admission details

Admission Type	Sex (M/F)	Age	Race	Ethnicity (Hispanic/Latino) Y/N	Zip Code

Total client service contacts (this includes all service contacts such as case management, counseling, phone calls, etc):

Number of clients receiving multiple Rosecrance services:

Types of Rosecrance services

<b>Mental Health Outpatient</b>	
<b>Substance Use Outpatient</b>	
<b>Mental Health Case Management</b>	
<b>Substance Use Residential</b>	
<b>Mental Health Group Home</b>	
<b>Mental Health Supportive Living</b>	
<b>Substance Use Sober Livin2</b>	
<b>Crisis Residential Center</b>	
<b>Psychiatry</b>	
<b>MAT services</b>	

Linkage to resources

<b>MRT/ AM Groups:</b>	
<b>Housing:</b>	
<b>Employment:</b>	
<b>Education:</b>	
<b>Insurance:</b>	
<b>Other Benefits:</b>	
<b>PCP:</b>	
<b>MH/SA treatment:</b>	
<b>Transportation:</b>	
<b>Obtaining ID and other docs:</b>	

Discharge details

<b>Discharge Type</b>	<b>Sex (M/F)</b>	<b>Age</b>	<b>Race</b>	<b>Ethnicity (Hispanic/Latino) Y/N</b>	<b>Zip Code</b>

Recidivism Rate for the program:

Reentry Council and Executive Committee Information

This section will be in narrative form reporting on presentations for the month, important updates, initiatives, events, accomplishments, barriers, etc.

RESOLUTION NO. 2024-314

TRANSFER OF FUNDS

December 2024

FY 2024

WHEREAS, Sufficient amounts have been appropriated to support such transfers;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following transfers within to the FY2024 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following transfers in the FY2024 budget.

Budget Transfer BUA 2024/11/183

Fund: 1080 General Corporate  
Dept: 030 Circuit Clerk

<u>TRANSFER TO ACCOUNT</u>	<u>AMOUNT</u>	<u>TRANSFER FROM ACCOUNT</u>
500103 Regular Full-Time Employees	\$7,260.24	502001 Professional Services

REASON: Transfer to cover benefit payouts for five employees.

PRESENTED, ADOPTED, APPROVED by the County Board this 19<sup>th</sup> day of December A.D. 2024.

\_\_\_\_\_  
Jennifer Locke, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

# Journal Proof Report



Journal Number: 183 Year: 2024 Period: 11 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1080-00-0254t-02-030-000-000-0000-502001-	PROFESSIONAL SERVICES	move non-personnel fund to			\$7260.24
BUA	1080-00-0254t-02-030-000-000-0000-500103	REGULAR FULL-TIME EMPLOYEES	personnel line for payouts		\$7260.24	
			Journal 2024/11/183	Total	\$7260.24	\$7260.24

Fund: 1080 General Corporate  
 Dept: 030 Circuit Clerk  
 Reason: Transfer to cover benefit payouts for five employees.

**Susan W. McGrath**  
Champaign County Circuit Clerk



**Champaign County Courthouse**  
101 East Main Street  
Urbana, IL 61801  
Phone (217) 384-3725  
Fax (217) 384-3879

**TO:** Jennifer Locke., Board Chair  
Stephanie Fortado, Chair, Finance Committee  
John Farney, Vice-Chair, Finance Committee  
Steve Summers, Champaign County Executive  
Michelle Jett, Champaign County Director of Administration  
Champaign County Board Members

**FROM:** Susan W. McGrath, Champaign County Circuit Clerk

**RE:** Budget Amendment 2024-11-183

**DATE:** December 5, 2024

I had originally supplied this memo to the County Executive and staff on November 14. I have now updated the memo to reflect the election of the new Board Chair. Congratulations, Chair Locke.

I am requesting that the County Board approve a transfer from my non-personnel Professional Services line item in the amount of \$7,260.24 to my FTE personnel line item. This is not a request for additional funds from the County, but a transfer from one existing line item to another one within my budget.

Here is why I need this transfer:

As you recall, I went to the Job Content Committee in July 2023, and then to the Board, asking for an increase in the starting wages of three of the four positions in my office: Legal Clerk, Senior Legal Clerk, and Deputy Clerk. I discussed this increase thoroughly with AFSCME, and with the Committee, as well as with the Board. That discussion resulted in a grade increase for each of those three positions.

While I had sufficient funds in my FY24 FTE personnel budget to absorb those increases, I did not have quite enough money to account for the benefit payouts for the five people who left their employment with my office this year. The following table will show you who left employment, the reason for the departure, and the calculation of the payout:

(See next page)

Page Two  
 Memo regarding Budget Amendment 2024-11-183  
 December 5, 2024

Name	Reason	Hours	Hourly Wage	Payout
Bowers	Resignation	17.53	18.25	319.92
Daugherty	Internship	31.7	18.25	578.53
McLendon	Law School	10.62	18.25	193.82
Gillon	Law School	27.32	18.25	498.59
McCarty	Retirement	145.78	38.89	5669.38

Historically the County Board has approved end of year budget amendments from the County’s general fund to cover personnel overage costs due to payouts such as this. However, I am asking that you allow me to make this transfer of funds instead so that we can meet our December payroll, and so that there is no impact on the County’s budget.

I have additional funds available in my Professional Services line this year but expect to use all the budgeted funds I have requested in my FY25 budget.

Please don’t hesitate to let me know if you have any questions about this request. I appreciate your consideration of this proposal.

**ORDINANCE NO. 2024-16**

**AN ORDINANCE REVISING CIVIL FEES TO BE CHARGED BY THE CLERK OF  
THE CIRCUIT COURT**

**WHEREAS**, the Champaign County Board passed an Ordinance establishing Civil Fees and Criminal and Traffic Assessments to be Charged by the Clerk of the Circuit Court on December 21, 2023; and

**WHEREAS**, the fees to be charged in certain case types for the filing of pleadings and for other services provided by Circuit Clerks in civil cases have been modified after the said Ordinance was passed; and

**WHEREAS**, the Illinois Supreme Court has updated the Manual on Record Keeping effective January 1, 2025;

**NOW THEREFORE BE IT ORDAINED BY THE CHAMPAIGN COUNTY BOARD** that the Circuit Clerk’s civil fees are hereby revised pursuant to the requirements of 705 ILCS 105/27.1(b) of the Clerk of the Court Act with the inclusion of case types for each Schedule, as follows:

**Adoption: AD**

New Case Filing Fee	\$89
Entry of Appearance/Answer Fee	\$0
Change of Venue	\$0
Petition to Intervene	\$89
Third Party Complaint/Counter Claim/Cross-Complaint	\$89

**Arbitration: AR**

New Case Filing Fees	
Money Damages Only \$15,000-\$50,000	\$306
Money Damages Only \$10,000-\$15,000	\$248
Entry of Appearance/Filing Fee	\$181

**Chancery: CH**

New Case Filing Fees	
Construction of Inter Vivos Trust	\$306
Construction of Testamentary Trust	\$306
Contract Actions	\$306
Detinue	\$306
Equitable Lien	\$306
Exhume a Body	\$306
Foreclosure of Security Interest in Personal Property	\$306
Injunction	\$306



Interpleader	\$306
Mechanic’s Lien Foreclosure	\$306
Partition	\$306
Partnership Dissolution	\$306
Quiet Title	\$306
Rescission of Contract	\$306
Restraining Order	\$306
Specific Performance	\$306
Structured Settlement	\$306
Trust Administration	\$306
Entry of Appearance/Answer Fee	\$181
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$306
Petition to Intervene	\$306
<b><u>Dissolution: DC/DN</u></b>	
New Case Filing Fees	
Dissolution of Marriage with Children	\$306
Dissolution of Civil Union with Children	\$306
Invalidity of Marriage with Children	\$306
Legal Separation with Children	\$306
Dissolution of Marriage No Children	\$306
Dissolution of Civil Union No Children	\$306
Invalidity No Children	\$306
Legal Separation No Children	\$306
Entry of Appearance/Answer Fee	\$181
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$306
Petition to Intervene	\$306
<b><u>Eminent Domain: ED</u></b>	
New Case Filing Fee	\$306
Entry of Appearance/Answer Fee	\$181
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$306
Petition to Intervene	\$306
<b><u>Eviction: EV</u></b>	
New Case Filing Fees	
Ejectment	\$306
Commercial Eviction	\$306
Residential Eviction \$15,000 and over	\$306

Residential Eviction under \$15,000	\$248
Residential Eviction Possession Only	\$89
Entry of Appearance/Answer Fee for Ejectment/ Commercial Eviction and Residential Eviction \$15,000 and over	\$181
Entry of Appearance/Answer Fee for Residential Eviction Under \$15,000	\$109
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$306
Petition to Intervene	\$306

**Family: FA**

New Case Filing Fee	
Delayed Record of Birth	\$306
Notice to Putative Father/Adoption Act	
Notice to Putative Father/Juvenile Court Act	
Parentage	\$306
Voluntary Petitions for Parentage	
Petition for Confidential Intermediary	\$0
Petition for Custody	\$306
Petition for Order to Issue Marriage License/Civil Union	\$306
Petition for Parental Responsibility (Child Support and/or Custody)	\$306
Petition for Visitation of Frail/Elderly Adult	\$306
Entry of Appearance/Answer Fee	\$181
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$306
Petition to Intervene	\$306

**Foreclosure: FC**

New Case Filing Fee	
Residential (Includes Mediation Fee)	\$456
Commercial	\$356
Residential/Termination	\$356
Entry of Appearance/Answer Fee	\$181
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$356
Petition to Intervene	\$356

**Governmental Corporation: GC**

New Case Filing	
Drainage Assessment (Except Tax Collection)	\$306
Foreclosure of Lien for Special Assessment	\$306
Other Routine Matters of Governmental Corporations	\$306
Petition for Creation of Drainage District	\$306
Entry of Appearance/Answer Fee	\$181
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$306
Petition to Intervene	\$306

**Guardianship: GR**

New Case Filing	
Guardianship of Minor	\$248
Guardianship of Person with Disability	\$248
Entry of Appearance/Answer Fee	\$181
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$248
Petition to Intervene	\$248

**Juvenile: JA**

There are no fees for any filing in a JA case

**Juvenile: JD**

There are no fees for any filing in a JD case

**Law Cases: LA (Cases \$50,000 and over)**

New Case Filing	
Civil Remedies for Nonconsensual Dissemination of Private Sexual Images	\$306
Confession of Judgment	\$306
Contract/Money Damages	\$306
Distress for Rent	\$306
Recover Support/Contribution	\$306
Replevin	\$306
Statutory Action (state/political subdivision)	\$306
Tort	\$306
Trover	\$306
Wrongful Death	\$306

Entry of Appearance/Answer Fee	\$181
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$306
Petition to Intervene	\$306

**Law Magistrate: LM (Cases \$15,000 - \$49,000.00)**

New Case Filing	
Civil Remedies for Nonconsensual Dissemination of Private Sexual Images	\$306
Confession of Judgment	\$306
Contract/Money Damages	\$306
Distress for Rent	\$306
Recover Support/Contribution	\$306
Replevin	\$306
Statutory Action (state/political subdivision)	\$306
Tort	\$306
Trover	\$306
Wrongful Death	\$306

Entry of Appearance/Answer Fee	\$181
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$306
Petition to Intervene	\$306

**Law Magistrate: LM (Cases \$10,000-\$14,999.99)**

New Case Filing	
Civil Remedies for Nonconsensual Dissemination of Private Sexual Images	\$306
Confession of Judgment	\$306
Contract/Money Damages	\$306
Distress for Rent	\$306
Recover Support/Contribution	\$306
Replevin	\$306
Statutory Action (state/political subdivision)	\$306
Tort	\$306
Trover	\$306
Wrongful Death	\$306

Entry of Appearance/Answer Fee	\$181
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$306
Petition to Intervene	\$306

**Mental Health: MH**

There are no fees for any filing in an MH case

**Miscellaneous Remedy: MR**

New Case Filing	
Abatement of Nuisance	\$306
Administrative Review of Unemployment	\$0
Appointment of Receiver	\$306
Building Code Violation	\$306
Burnt Records	\$306
Certiorari	\$306
Change of Name	\$306
Confirmation of Election Judges	\$306
Consumer Fraud/Deceptive Business Practices	\$306
Contagious Disease	\$306
Corporation Dissolution	\$306
Declaratory Judgment	\$306
Demolition	\$306
Election Contest	\$306
Escheat	\$306
Fictitious Vital Record	\$306
Lost Goods or Money (Estray)	\$306
Mandamus	\$306
Ne Exeat (Original Action)	\$306
Petition for Discovery or to Depose	\$306
Petition to Destroy Evidence	\$306
Prohibition	\$306
Quo Warranto	\$306
Review of Administrative Proceedings (other than Tax Commission)	\$306
Entry of Appearance/Answer Fee	\$181
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$306
Petition to Intervene	\$306

**MX: Miscellaneous Criminal Remedies**

Expungement	\$120
(\$60 is for the Circuit Clerk and \$60 is for the Illinois State Police)	

**OP: Orders of Protection, Civil No Contact Orders, Firearms Restraining Orders**

New Case Filing	\$0
Entry of Appearance/Answer Fee	\$0

**Probate: PR**

New Case Filing	
Administration of Decedent’s Estate	\$348
Missing Person	\$348
Wrongful Death/Collection of Judgment	\$248
Entry of Appearance/Answer Fee	\$181
Other	
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$348
Estate Yearly Accounting (Except Final Report)	\$25
Estate Final Report	\$0
Estate Claim \$0-\$149	\$0
Estate Claim \$150-\$499	\$25
Estate Claim \$500-\$9,999	\$40
Estate Claim \$10,000 or more	\$60
Exemplification (each not counting copying cost)	\$2
Filing a claim based upon equitably Relief	
Jury Demand	\$137.50
Letters of Office (each)	
Letters issued with Administration of Estate (each)	
Petition to Intervene	\$348
Probate Petition for Citation	

**Small Claims: SC (Cases \$2,500 - \$9,999.00)**

New Case Filing	
Contract	\$248
Tort	\$248
Entry of Appearance/Answer Fee	\$181
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$248
Petition to Intervene	\$248

**Small Claims: SC (Cases Under \$2,500)**

New Case Filing	
Contract	\$89
Tort	\$89
Entry of Appearance/Answer Fee	\$109
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$89
Petition to Intervene	\$89

**Tax (TX):**

New Case Filing	
Annual Tax Sale	\$0
Drainage Assessment	\$306
Petition for Tax Deed	\$306
Sale in Error	\$306
Scavenger Tax Sale	\$306
Tax Commission (Review of Decision)	\$306
Tax Foreclosure	\$306
Tax Injunction	\$306
Tax Refund/Objection (Taxes Have Been Paid)	\$306
Tax Objections (Taxes Have Been Sold)	\$306
Change of Venue	\$40
Counter-Claim/Cross-Complaint/Third Party Complaint	\$306
Entry of Appearance/Answer Fee	\$181
Petition to Intervene	\$306

**(WI) Will:**

Filing Will (Cannot be Filed Electronically)	\$0
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**MISCELLANEOUS FEES COLLECTED IN CIVIL CASES AND UTILIZED FOR  
OPERATIONAL COURT SYSTEM NEEDS**

Alias Summons or Citation	\$5
Annual Child Support and Maintenance Fee	\$36
Appeal Preparation	
If record is 199 pages or less	\$150
If record is 200 pages or more	\$150 plus additional fee of 25 cents/page
Certifications, <b>not including the cost of the copies</b>	\$5
Certifications to the Secretary of State pursuant to the Family Financial Responsibility Law	\$5
Change of Venue	\$40
Clerk’s Certified Mailing Fees	\$17
Clerk’s Regular Mailing Fees	\$10
Clerk’s Restricted Delivery Fee as set by USPS	\$10.80
Exemplifications, <b>not including the cost of the copies and certification</b>	\$5
Garnishment, Wage Deduction, Citation Proceedings	
Amount in controversy \$1000 or less	\$20
Amount in controversy between \$1000-\$5000	\$40
Amount in controversy greater than \$5000	\$60
Jury Fees	
Jury Demand for Civil/LM Cases	
12 person jury	\$212.50
6 person jury	\$106.25
Jury Demand for Small Claims	
12 person jury	\$25.00
6 person jury	\$12.50
Jury Demand for Probate	
12 person jury	\$137.50
6 person jury	\$68.75



Petition to Vacate or Modify

If filed within 30 days of entry of order	\$50.00
If filed more than 30 days after entry of order	\$75.00
Notice sent to Secretary of State	\$40.00

**Note: There is no filing fee for a Petition to Modify Child Support**

Probate Fees

Annual Account <b>except</b> for Final Account	\$25.00
--	---------

Filing a Claim

Amount claimed greater than \$150 and not more than \$500	\$25.00
Amount claimed greater than \$500 and not more than \$10,000	\$40.00
Amount claimed is greater than \$10,000	\$60.00

Filing a petition or supplemental proceeding based on action for equitable relief, including will contest, enforcement of contract for will, and proceedings involving testamentary trusts or the appointment of testamentary trustees	\$60.000
--	----------

For each certified copy of Letters of Office, Court Orders, or certifications after the first copy requested, <b>not including the cost of the copy</b>	\$5.00
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For each exemplification, <b>not including the cost of the copies and certification</b>	\$5.00
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Record Searches	\$10 per year for each request plus cost of copies
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**BE IT FURTHER ORDAINED**, that this Ordinance shall be effective on January 1, 2025; and

**PRESENTED, ADOPTED, APPROVED and RECORDED** this 19<sup>th</sup> day of December A.D. 2024.

\_\_\_\_\_  
Jennifer Locke, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

**Susan W. McGrath**  
Champaign County Circuit Clerk



**Champaign County Courthouse**  
101 East Main Street  
Urbana, IL 61801  
Phone (217) 384-3725  
Fax (217) 384-3879

**TO:** Samantha Carter, Board Chair  
Stephanie Fortado, Chair, Finance Committee  
John Farney, Vice-Chair, Finance Committee  
Steve Summers, Champaign County Executive  
Michelle Jett, Champaign County Director of Administration  
Champaign County Board Members

**FROM:** Susan W. McGrath, Champaign County Circuit Clerk

**RE:** 2025 Champaign County Circuit Clerk Fees Ordinance

**DATE:** November 13, 2024

In December of each year I submit the yearly Circuit Clerk Fee ordinance to the County Board for approval.

You are going to see that the ordinance is in a different format this year, which is to show the fees by case type, and then the miscellaneous fees once again at the end of the ordinance. In discussions at our Circuit Clerk meetings, we have determined that for people looking at fees that it is easiest for them if we show the fees by case type instead of by the old Schedules so that people know exactly what they are supposed to be paying.

These fees for the most part have not changed since 2017. However, there are a few exceptions that I wanted to let you know about:

1. Foreclosure Fees: The residential foreclosure filing fee continues to include the \$100 fee for residential mediation program, which is required by the Sixth Circuit.
2. Probate: The Supreme Court changed the filing fee for two of the three probate case types to add a \$100 fee for the benefit of the Guardianship and Advocacy Commission.

Thank you for your consideration. Please don't hesitate to contact me if you have any questions about this ordinance.



## OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

### MEMORANDUM

**TO:** County Board Members  
**FROM:** Steve Summers, County Executive  
 Michelle Jett, Director of Administration  
 Kathy Larson, Economic Development Specialist/ARPA Project Manager  
**DATE:** December 12, 2024  
**RE:** ARPA Update

An ARPA project summary is listed below. Also attached to this memo are the financial overview and project timeline.

Projects that are complete, aside from the reporting process and/or future maintenance payments:

<b>Affordable Housing Assistance</b>	<b>County ARPA Funds</b>	<b>Other Funds</b>	<b>Outcome Overview</b>
C-U at Home low-barrier winter shelter services	\$150,000	\$438,012	12/20/2021 – 4/15/2022: Men’s shelter served 161 unduplicated clients; Women’s shelter served 41 unduplicated clients
Habitat for Humanity	\$120,000	\$680,000	Assisted 4 house builds in Champaign County for low-to moderate income families
Central Illinois Land Bank Authority	\$405,490	N/A	Provided funding for 12 rural housing rehabs in Champaign County for low income families
<b>Broadband Projects</b>	<b>County ARPA Funds</b>	<b>Other Funds</b>	<b>Outcome Overview</b>
Broadband Plan	\$85,500	N/A	Creation of broadband master plan for Champaign County
<b>Community Violence Intervention</b>	<b>County ARPA Funds</b>	<b>Other Funds</b>	<b>Outcome Overview</b>
Housing Authority landlord incentives	\$77,650	N/A	82 households with a total of 224 individuals were housed, 29 landlords and property management companies received incentives
Housing Authority supportive services	\$216,575	N/A	318 clients served and over 200 families/individuals housed
A Vision to Succeed	\$45,000	N/A	238 male youths served by mentorship and beneficial programs
<b>County Department Projects</b>	<b>County ARPA Funds</b>	<b>Other Funds</b>	<b>Outcome Overview</b>
Assessment Exemption Monitoring	\$25,512	N/A	Administrative cost for 6 months of homestead exemption monitoring
Board of Review data & analytics	\$14,586	N/A	Property data and analytics for valuations, comparable, rates, appeals

Children's Advocacy Center counseling	\$15,035	N/A	Over 100 counseling appointments conducted with victims of abuse
Children's Advocacy Center flooring	\$19,760	N/A	Floor replacement due to permanent damage from increased client traffic
Circuit Clerk partitions	\$129,847	N/A	Protective/partition office dividers
Circuit Clerk equipment and technology	\$84,295	N/A	Purchase of technology equipment and updates to provide services
Coroner X-Ray unit	\$40,768	N/A	X-rays of decedents for Champaign County and additional counties; assist in serving as a regional mass fatality disaster response agency
County Clerk equipment	\$228,960	N/A	Increase vote-by-mail processing capabilities, reduce reliance on in-person voting in response to the pandemic
County Clerk VBM Postage	\$78,589	N/A	Postage for vote-by-mail services
County Compensation Study	\$74,350	N/A	Employment classification and compensation analysis
County Plaza purchase	\$2,012,471	N/A	For County government services, classified under Revenue Replacement funds
Employee premium pay	\$758,799	N/A	Assisted 530 eligible County employees
Human Resources Generalist	\$25,711	N/A	Employee retention and recruitment
Jail COVID Testing	\$20,216	FEMA Grant	COVID testing of inmates
Jail full-body scanner	\$166,251	N/A	Assists with spatial distance to prevent and mitigate COVID
Planning & Zoning solid waste management services	\$10,000	N/A	Assistance toward solid waste management program services, waste collection event in Champaign County
Public Defender technology	\$21,637	N/A	Laptops, software, monitors to assist legal research, writing, discovery review, and client management
Sheriff's Office combatting community violence initiatives	\$37,193	N/A	Mentoring program, initiatives to enhance community-police relationship building; served 681 individuals
Sheriff's Office Mobile Command Post	\$507,531	N/A	Assists with community needs and community violence interventions
State's Attorney Office Digital Evidence Management System	\$408,442	N/A	Technology to process digital evidence in support of law enforcement response to violence in the community
<b>Early Learning Assistance</b>	<b>County ARPA Funds</b>	<b>Other Funds</b>	<b>Outcome Overview</b>
Early Childhood Facility	\$2,000,050	\$500,000	Assisting 64 children and families with early childhood learning services.
<b>Household Assistance</b>	<b>County ARPA Funds</b>	<b>Other Funds</b>	<b>Outcome Overview</b>
RPC household assistance	\$263,000	N/A	Assisted 338 households with bills for water, wastewater, utilities, rent, mortgage
RPC summer cooling assistance	\$100,000	N/A	Assisted 191 households/516 individuals with utility payment support

UCSD past-due sewer / water bill assistance	\$150,000	N/A	Assisted 1,503 past-due (at least 60 days) residential accounts; maximum \$500 assistance per account
Village of Mahomet sewer bill assistance	\$25,000	N/A	Assisted 133 residential accounts
<b>Mental Health Services</b>	<b>County ARPA Funds</b>	<b>Other Funds</b>	<b>Outcome Overview</b>
Mental Health Board Contracts	\$592,897	\$1,235,574	Assisted over 1,002 clients and families with mental health assistance/services through 9 community programs
<b>Small Business Assistance</b>	<b>County ARPA Funds</b>	<b>Other Funds</b>	<b>Outcome Overview</b>
Champaign County EDC Talent Attraction Program	\$50,000	\$10,000	Connects newcomers with community assets & over 125 prospective employers
Justine PETERSEN Loan Program	\$250,000	\$2,250,000	Assisted interest rate & loan loss reserve for 148 disadvantaged small businesses
<b>Water Infrastructure Projects</b>	<b>County ARPA Funds</b>	<b>Other Funds</b>	<b>Outcome Overview</b>
Penfield Water District	\$190,000	\$29,185	Replacement of hydropneumatic tank, serving 104 households
Seymour Water District	\$59,092	N/A	Replacement of water meters that serve 156 households
Triple Fork Drainage District	\$90,000	\$30,000	Culvert improvements, affecting 234 area households
Village of Ivesdale	\$175,000	\$863,242	Water distribution system improvements, serving 142 households
Village of Ludlow	\$340,000	\$2,510,000	Water treatment plant/distribution system improvements, serving 173 households
Village of Ogden	\$200,000	\$200,000	Stormwater drainage improvements, serving 96 households
Village of St. Joseph	\$200,000	\$1,271,321	Storm sewer reconstruction design work, serving 1,431 households

Contracts/IGAs that are being implemented:

1. Administration
  - ARPA project management coordination with RPC
2. Affordable Housing Assistance
  - Cunningham Township emergency and transitional housing – serving 339 clients to date
  - Housing Authority emergency shelter – renovations underway
3. Broadband Projects
  - Broadband advocacy with Champaign County Farm Bureau
  - Finley Engineering broadband consulting services
  - Volo connectivity for HACC properties
  - Volo rural broadband infrastructure – revised details for project
4. Community Violence Intervention
  - American Legion Stand Down events: assisted 76 individuals to date
  - Chamber iRead iCount for young students – serving 575 children to date
  - Crime Stoppers rewards for anonymous crime reporting – 20 tipsters, 88 arrests to date
  - DREAAM services for families: assisting 315 clients to date
  - East Central Illinois Building & Trades Council training: assisting 6 clients to date

- H3 Coalition/FirstFollowers: assisting 500 clients to date
  - Mahomet Area Youth Club: serving 300 clients to date
  - RPC SLEEP Program: 18 projects to date
  - Trauma & Resilience Initiative: assisting 36 clients to date
  - Urbana Park District health and wellness facility: under construction
  - VA Stop the Violence initiative and needs assessment: serving 45 individuals to date
  - YWCA Strive Program: assisting 9 clients to date
5. County Department Projects
    - Animal Control services
    - Animal Control software
    - County board of health senior study
    - County records digitization
    - County drainage district coordination
    - County total rewards statements
    - IT cybersecurity, equipment, and upgrades
    - Jail consolidation project
    - Public Defender expert funding
    - Sheriff's updated camera system
    - Treasurer's office staff and equipment
  6. Household Assistance
    - RPC/Townships household rent assistance: assisted 78 clients
  7. Mental Health Services
    - The Nest Postpartum services for NICU families; assisting 33 clients to date
  8. Non-Profit Assistance
    - New American Welcome Center at the University YMCA – assistance for mental health and language barrier services via Immigrant Service Organizations; 634 individuals to date
    - Visit Champaign County Foundation improvements to Heritage Trail and Skelton Park
  9. Small Business Assistance
    - Chamber of Commerce eCommerce platform – 8 vendors to date
    - Chamber of Commerce micro loan program – 6 businesses to date
    - Champaign County EDC small business assistance
  10. Water Infrastructure Projects
    - Champaign County Environmental Stewards nonpoint source pollution prevention: household hazardous waste facility; campaign and property underway
    - Champaign County Farm Bureau nonpoint source pollution prevention: cover crop program underway
    - City of Champaign Garden Hills improvements
    - Mahomet Aquifer Mapping with the University of Illinois data collection
    - Pesotum Consolidated Drainage District stormwater drainage system improvements
    - Sangamon Valley Public Water District northward expansion design work, serving 123 potential future customers
    - Village of Pesotum stormwater drainage system improvements, serving 550 households
    - Village of Royal water treatment plant improvements, serving 139 households

	Projected 2021	Actual 2021 (12/31/2021)	Projected 2022	Actual 2022 (12/31/2022)	Projected 2023	Actual 2023 (12/31/2023)	Projected 2024	Actual 2024 (10/31/2024)	Projected 2025	Projected 2026	Projected Totals
<b>INCOME</b>											
Dept of Treasury	\$20,364,815	\$20,364,815	\$20,364,815	\$20,364,815							\$40,729,630
Investment Interest (flex funds)	\$40,000	\$10,963	\$195,211	\$206,995	\$120,000	\$348,551		\$65,842			\$632,352
<b>TOTAL INCOME</b>	<b>\$20,404,815</b>	<b>\$20,375,778</b>	<b>\$20,560,026</b>	<b>\$20,571,810</b>	<b>\$120,000</b>	<b>\$348,551</b>	<b>\$0</b>	<b>\$65,842</b>	<b>\$0</b>	<b>\$0</b>	<b>\$41,361,982</b>
<b>EXPENSES</b>											
<b>Administration</b>											
Administration & Auditor Costs			\$23,531	\$23,531	\$100	\$95	\$540	\$540			\$24,166
RPC Project Management Services	\$49,862	\$33,609	\$103,803	\$93,455	\$106,917	\$104,933	\$110,124	\$85,549	\$127,721	\$131,124	\$600,965
<i>Administration Subtotal</i>	<i>\$49,862</i>	<i>\$33,609</i>	<i>\$127,334</i>	<i>\$116,986</i>	<i>\$107,017</i>	<i>\$105,028</i>	<i>\$110,664</i>	<i>\$86,089</i>	<i>\$127,721</i>	<i>\$131,124</i>	<i>\$625,131</i>
<b>Affordable Housing Assistance</b>											
C-U at Home			\$150,000	\$150,000							\$150,000
Central Illinois Land Bank Authority			\$250,000	\$0	\$560,000	\$15,000	\$390,490	\$390,490			\$405,490
Cunningham Township					\$350,000	\$0	\$350,000	\$122,303	\$227,697		\$350,000
Habitat for Humanity			\$120,000	\$0	\$120,000	\$120,000					\$120,000
Housing Authority of Champaign Co.			\$675,000	\$0	\$675,000	\$0	\$675,000		\$675,000		\$675,000
<i>Affordable Housing Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$1,195,000</i>	<i>\$150,000</i>	<i>\$1,705,000</i>	<i>\$135,000</i>	<i>\$1,415,490</i>	<i>\$512,793</i>	<i>\$902,697</i>	<i>\$0</i>	<i>\$1,700,490</i>
<b>Broadband Projects</b>											
Professional Services			\$222,350		\$139,610	\$0	\$0				\$0
CCFB - Broadband Advocacy			\$31,750	\$15,875	\$15,875	\$0	\$15,875		\$15,875		\$31,750
Finley/CCG Consulting			\$113,600	\$110,000	\$95,288	\$4,993	\$51,737	\$16,575	\$38,558	\$35,162	\$205,288
General/Other Prof. Services			\$2,800	\$2,719							\$2,719
UI - Broadband Survey			\$29,500	\$25,634							\$25,634
Capital											
NextLink Rural Broadband			\$1,200,000	\$0	\$4,700,000	\$0	\$0				\$0
Volo Rural Broadband			\$1,200,000	\$0	\$4,700,000	\$0	\$4,000,000		\$4,700,000	\$4,700,000	\$9,400,000
Volo HACCC Properties Broadband			\$200,000	\$0	\$195,000	\$0	\$97,500		\$97,500		\$195,000
<i>Broadband Projects Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$3,000,000</i>	<i>\$154,228</i>	<i>\$9,845,773</i>	<i>\$4,993</i>	<i>\$4,165,112</i>	<i>\$16,575</i>	<i>\$4,851,933</i>	<i>\$4,735,162</i>	<i>\$9,860,390</i>
<b>Community Violence Intervention</b>											
A Vision to Succeed			\$15,000	\$7,500	\$22,500	\$13,554	\$23,946	\$23,946			\$45,000
American Legion Stand Down					\$20,000	\$10,000	\$10,000	\$10,000			\$20,000
Chamber iRead iCount					\$320,160	\$54,528	\$158,912	\$15,151	\$250,481		\$320,160
Crime Stoppers			\$100,000	\$25,000	\$75,000		\$75,000	\$26,181	\$48,819		\$100,000
DREAM			\$500,000	\$0	\$500,000	\$200,323	\$299,677	\$167,068	\$132,609		\$500,000
East Central IL Building & Const. Trades					\$200,000		\$200,000	\$106,152	\$93,848		\$200,000
East Central IL Youth for Christ							\$65,000	\$65,000			\$65,000
H3 Coalition/FirstFollowers			\$500,000	\$62,500	\$687,500	\$324,300	\$363,200	\$53,903	\$309,297		\$750,000
Housing Authority Supportive Serv. Co.			\$300,000	\$83,419	\$216,581	\$216,575					\$299,994
Housing Authority Landlord Inc.			\$85,000	\$7,350	\$77,650	\$77,650					\$85,000
Mahomet Area Youth Club					\$240,000	\$60,000	\$180,000	\$145,531			\$240,000
RPC SLEEP Program					\$500,000		\$500,000		\$500,000		\$500,000
Trauma & Resilience Initiative					\$250,000	\$55,158	\$194,842	\$117,897	\$76,945		\$250,000





	Projected 2021	Actual 2021 (12/31/2021)	Projected 2022	Actual 2022 (12/31/2022)	Projected 2023	Actual 2023 (12/31/2023)	Projected 2024	Actual 2024 (10/31/2024)	Projected 2025	Projected 2026	Projected Totals
Sheriff's Office Jail Project					\$5,133,357		\$5,133,357	\$1,676,165	\$3,457,192		\$5,133,357
Sheriff's Office Mobile Command Post					\$514,444	\$514,444					\$514,444
Sheriff's Office Updated Camera Syst.					\$1,350,000		\$1,350,000		\$1,350,000		\$1,350,000
State's Attorney Digital Evidence Syst.			\$188,317	\$188,317	\$113,529	\$111,414	\$108,711	\$108,711			\$408,442
Treasurer's Office Costs					\$12,030		\$194,412	\$15,313	\$179,099		\$194,412
To Be Determined (flex funds)			\$0	\$0			\$0				\$0
<b>County Department Projects Subtotal</b>	\$0	\$0	\$4,361,791	\$3,940,300	\$9,173,151	\$1,088,409	\$8,989,689	\$2,131,783	\$6,829,905	\$0	\$14,018,398
<b>Early Learning Assistance</b>											
Early Childhood Facility			\$2,000,000	\$25	\$1,999,975	\$2,000,025					\$2,000,050
<b>Early Learning Assistance Subtotal</b>	\$0	\$0	\$2,000,000	\$25	\$1,999,975	\$2,000,025	\$0	\$0	\$0	\$0	\$2,000,050
<b>Household Assistance</b>											
RPC Household Assistance			\$263,000	\$263,000							\$263,000
RPC/Townships Rent Assistance							\$50,000	\$30,000	\$20,000		\$50,000
RPC Summer Cooling Assistance							\$100,000	\$100,000			\$100,000
SVPWD Sewer Bill Assistance			\$12,000	\$0	\$0	\$0					\$0
UCSD Sewer Bill Assistance			\$150,000	\$150,000							\$150,000
Village of Mahomet Sewer Bill Assist.			\$25,000	\$25,000							\$25,000
<b>Household Assistance Subtotal</b>	\$0	\$0	\$450,000	\$438,000	\$0	\$0	\$150,000	\$130,000	\$20,000	\$0	\$588,000
<b>Mental Health Services</b>											
Mental Health Board Contracts	\$770,436	\$373,276	\$269,625	\$219,621							\$592,897
The Nest Postpartum					\$120,000	\$30,000	\$90,000	\$61,697	\$28,304		\$120,000
<b>Mental Health Services Subtotal</b>	\$770,436	\$373,276	\$269,625	\$219,621	\$120,000	\$30,000	\$90,000	\$61,697	\$28,304	\$0	\$712,897
<b>Non-Profit Assistance</b>											
Immigrant Service Organizations			\$250,000	\$83,333	\$416,667	\$154,700	\$261,967	\$167,031	\$94,936		\$500,000
VCCF Assistance - Heritage/Skelton					\$150,000	\$100,000	\$50,000		\$50,000		\$150,000
<b>Non-Profit Assistance Subtotal</b>	\$0	\$0	\$250,000	\$83,333	\$566,667	\$254,700	\$311,967	\$167,031	\$144,936	\$0	\$650,000
<b>Small Business Assistance</b>											
Chamber: eCommerce			\$114,000	\$22,800	\$91,200	\$65,413	\$25,787		\$25,787		\$114,000
Chamber: MicroLoan Program			\$186,000	\$18,600	\$167,400	\$116,400	\$51,000		\$51,000		\$186,000
EDC: Low Hurdle Grant Program			\$400,000	\$0	\$400,000		\$400,000		\$400,000		\$400,000
EDC: Talent Attraction			\$50,000	\$15,000	\$35,000	\$35,000					\$50,000
Justine Petersen: Loan Program			\$250,000	\$25,000	\$225,000	\$199,344	\$25,656	\$25,656			\$250,000
<b>Small Business Assistance Subtotal</b>	\$0	\$0	\$1,000,000	\$81,400	\$918,600	\$416,157	\$502,443	\$25,656	\$476,787	\$0	\$1,000,000
<b>Water Infrastructure Projects</b>											
CCES - HHW Project Assistance			\$650,000	\$162,500	\$487,500	\$388,787	\$98,713		\$98,713		\$650,000
City of Champaign Garden Hills					\$2,000,000				\$2,000,000		\$2,000,000
Cover Crop Program Assistance			\$245,000	\$122,500	\$122,500		\$122,500	\$122,500			\$245,000
Mahomet Aquifer Mapping			\$500,000	\$211,203	\$288,797	\$252,331	\$36,466	\$20,506	\$15,960		\$500,000
Rural Water Project Assistance											
Penfield Water District			\$190,000	\$0	\$190,000		\$190,000	\$190,000			\$190,000
Pesotum Cons. Drainage District			\$75,000	\$0	\$75,000		\$75,000		\$75,000		\$75,000
Sangamon Valley Public Water Dist.			\$500,000	\$93,575	\$406,425	\$256,999	\$149,426	\$33,583	\$115,843		\$500,000

ARPA Revenue and Expense Projections

	Projected 2021	Actual 2021 (12/31/2021)	Projected 2022	Actual 2022 (12/31/2022)	Projected 2023	Actual 2023 (12/31/2023)	Projected 2024	Actual 2024 (10/31/2024)	Projected 2025	Projected 2026	Projected Totals
Seymour Water District			\$60,000	\$0	\$60,000	\$41,834	\$17,258	\$17,258			\$59,092
Triple Fork Drainage District			\$90,000	\$90,000							\$90,000
Village of Ivesdale			\$175,000	\$118,114	\$56,886	\$56,886					\$175,000
Village of Ludlow			\$340,000	\$228,638	\$111,362	\$111,362	\$108,000		\$108,000		\$448,000
Village of Ogden			\$200,000	\$0	\$200,000	\$200,000					\$200,000
Village of Pesotum			\$175,000	\$12,848	\$162,152	\$18,170	\$143,981	\$6,726	\$137,255		\$175,000
Village of Royal			\$200,000	\$0	\$200,000		\$200,000	\$128,052	\$71,948		\$200,000
Village of St. Joseph			\$100,000	\$0	\$100,000	\$4,184	\$195,816	\$195,816			\$200,000
<i>Water Infrastructure Projects Subtotal</i>	\$0	\$0	\$3,500,000	\$1,039,378	\$4,460,622	\$1,330,554	\$1,337,160	\$714,442	\$2,622,719	\$0	\$5,707,092
<b>TOTAL EXPENSES</b>	<b>\$820,298</b>	<b>\$406,885</b>	<b>\$17,653,750</b>	<b>\$6,409,040</b>	<b>\$32,771,196</b>	<b>\$6,960,102</b>	<b>\$19,389,953</b>	<b>\$4,770,445</b>	<b>\$17,470,301</b>	<b>\$4,866,286</b>	<b>\$41,067,602</b>

ARPA Projects/Tasks Timeline

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024
<b>Champaign County ARPA Funds</b>												
<b>Project List 1/2024 - 12/2024</b>												
<b>(as of 12/2024 working draft)</b>												
<b>Administration</b>												
Coordination regarding ARPA rules, regulations, updates												*
Coordination regarding ARPA reporting requirements												*
Coordination and analysis of data for reporting												*
Coordination of ARPA payments and documentation												*
Communication with recipients, partners, board, staff, others												*
Draft and coordinate contracts												*
Research additional sources of funding for initiatives												*
Evaluate active projects with intended outcomes												*
Work with recipients on ongoing performance reporting												*
Submission of reports to Department of Treasury												
<b>Affordable Housing Assistance</b>												
Contract/funding/reporting - Central IL Land Bank Authority											*	
Contract/funding/reporting - Cunningham Township												*
Contract/funding/reporting - Housing Authority												*
<b>Broadband Projects</b>												
Coordination with broadband professional services												*
Contract/funding/reporting - CCFB for broadband advocacy												*
Contract/funding/reporting - Volo for HACC properties												*
Contract/funding/reporting - Volo for rural broadband												*
Contract/funding/reporting - NextLink for rural broadband												
<b>Community Violence Intervention</b>												
Contract/funding/reporting - A Vision to Succeed												
Contract/funding/reporting - American Legion Stand Down												*
Contract/funding/reporting - Chamber iRead iCount												*
Contract/funding/reporting - Crime Stoppers												*
Contract/funding/reporting - DREAAM												*
Contract/funding/reporting - East Central IL Building & Const.												*
Contract/funding/reporting - H3 Coalition												*
Contract/funding/reporting - Mahomet Area Youth Club												*
Contract/funding/reporting - RPC SLEEP Program												*
Contract/funding/reporting - Trauma & Resilience Initiative												*
Contract/funding/reporting - Urbana Park District												
Contract/funding/reporting - VA Stop the Violence												*
Contract/funding/reporting - YWCA Strive Program												*
<b>County Department Projects</b>												
Coordination with departments on purchase/projects												*
<b>Household Assistance</b>												
Contract/funding/reporting - RPC/Townships rent assistance												*
Contract/funding/reporting - RPC summer cooling												
<b>Mental Health Services</b>												
Complete MHB reporting & monitoring												
Contract/funding/reporting - The Nest Postpartum												*
<b>Non-Profit Organization Assistance</b>												
Contract/funding/reporting - Immigrant Service Orgs												*
Contract/funding/reporting - VCCF Sk. Park & Heritage Trail												*

ARPA Projects/Tasks Timeline

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024
<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="display: flex; align-items: center;"> <div style="width: 15px; height: 15px; background-color: #cccccc; border: 1px solid black; margin-right: 5px;"></div> <span>Completed Current Tasks for Topic</span> </div> <div style="display: flex; align-items: center;"> <div style="width: 15px; height: 15px; border: 1px solid black; margin-right: 5px;"></div> <span>* In Process/Priority</span> </div> <div style="display: flex; align-items: center;"> <div style="width: 15px; height: 15px; background-color: #cccccc; border: 1px solid black; margin-right: 5px;"></div> <span>Projected for Future</span> </div> </div>												
<b>Champaign County ARPA Funds</b>												
<b>Project List 1/2024 - 12/2024</b>												
<b>(as of 12/2024 working draft)</b>												
<b>Small Business Assistance</b>												
Contract/funding/reporting - Chamber eCommerce												*
Contract/funding/reporting - Chamber micro loans												*
Contract/funding/reporting - EDC business assistance												*
Contract/funding/reporting - EDC talent attraction												
Contract/funding/reporting - Justine PETERSEN loans												
<b>Water Infrastructure Project Assistance</b>												
Contract/funding/reporting - CCES HHW Project												*
Contract/funding/reporting - City of Champaign Garden Hills												
Contract/funding/reporting - Cover Crop Program												*
Contract/funding/reporting - Mahomet Aquifer Mapping												*
Contract/funding/reporting - Penfield Water District												
Contract/funding/reporting - Pesotum Cons. Drainage District												*
Contract/funding/reporting - Seymour Water District												
Contract/funding/reporting - SVPWD												*
Contract/funding/reporting - Village of Ludlow												
Contract/funding/reporting - Village of Pesotum												*
Contract/funding/reporting - Village of Royal												*
Contract/funding/reporting - Village of St. Joseph												

**RESOLUTION NO. 2024-315**

**RESOLUTION AUTHORIZING AN AMENDMENT TO AN INTERGOVERNMENTAL AGREEMENT WITH THE VILLAGE OF ROYAL**

**WHEREAS**, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et. seq. enables units of local government to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

**WHEREAS**, the County of Champaign and the Village of Royal desire to support water infrastructure improvements and currently have an intergovernmental agreement in place that outlines the terms and responsibilities of both parties; and

**WHEREAS**, this amendment to the intergovernmental agreement provides an end date extension to September 30, 2026 from the County of Champaign to the Village of Royal for water infrastructure improvements.

**NOW, THEREFORE, BE IT RESOLVED** that the County Board of Champaign County authorizes the County Executive to enter into an amendment to the intergovernmental agreement on behalf of Champaign County with the Village of Royal for water infrastructure improvement costs.

**PRESENTED, ADOPTED, APPROVED, AND RECORDED** this 19<sup>th</sup> day of December, A.D. 2024.

\_\_\_\_\_  
Jennifer Locke, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
and Presiding Officer of the Board  
Date: \_\_\_\_\_

**INTERGOVERNMENTAL AGREEMENT AMENDMENT  
FOR WATER INFRASTRUCTURE ASSISTANCE BETWEEN THE COUNTY OF  
CHAMPAIGN AND THE VILLAGE OF ROYAL**

**THIS AGREEMENT AMENDMENT** is made and entered by and among the County of Champaign (“County”) and the Village of Royal, Illinois (“Royal”) (herein after collectively referred to as “the Parties”), effective as of December 19, 2024.

WHEREAS, the Parties entered into an Intergovernmental Agreement with a final execution date of July 25, 2022, which is attached to this Agreement Amendment as Appendix A;

WHEREAS, the Parties would like to extend the end date of the Agreement;

NOW, THEREFORE, the Parties further agree as follows:

**Agreement End Date.** The Agreement is amended to extend to September 30, 2026 and Section 3.B. of the Agreement is amended to now read that “The costs must occur between March 3, 2021 and September 30, 2026.”

The Parties agree to the terms and conditions set forth above as demonstrated by their signatures as follows:

**THE COUNTY OF CHAMPAIGN,  
ILLINOIS**

**VILLAGE OF ROYAL, ILLINOIS**

By: \_\_\_\_\_

By: \_\_\_\_\_

ATTEST: \_\_\_\_\_

ATTEST: \_\_\_\_\_

APPROVED AS TO FORM:

APPROVED AS TO FORM:

\_\_\_\_\_

\_\_\_\_\_

**INTERGOVERNMENTAL AGREEMENT FOR WATER INFRASTRUCTURE  
ASSISTANCE BETWEEN THE COUNTY OF CHAMPAIGN AND THE  
VILLAGE OF ROYAL**

**THIS AGREEMENT** is made and entered by and among the County of Champaign, Illinois (“County”) and the Village of Royal, Illinois (“Royal”) (herein after collectively referred to as “the Parties”), effective on the last date signed by a Party hereto.

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. enables the parties to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, the County is in receipt of funds pursuant to the American Rescue Plan Act of 2021, P.L. 117-2 (“ARPA Funds”); and

WHEREAS, the County is authorized by Section 603(c)(1)(D) of the Social Security Act and the United States Department of Treasury Interim and Final Rule 31 CFR Part 35 to make necessary investments in water infrastructure; and

WHEREAS, Royal is a municipal body in Champaign County; and

WHEREAS, the Parties desire to enter into this Agreement to recognize the roles and responsibilities for each Party in providing financial assistance for water infrastructure.

NOW, THEREFORE, the Parties agree as follows:

**Section 1. Purpose and Scope:** The Parties agree that viable water infrastructure is important. The purpose of this Agreement is for the County to provide ARPA Funds to Royal for design work of water treatment plant improvements, water treatment plant pressure filter replacement, and/or upgrades to the water treatment plant control system.

**Section 2. Funding Amount:** The County, subject to the terms and conditions of this Agreement, hereby agrees to provide ARPA Funds in amount of up to \$200,000.00 to Royal for water treatment plant improvements.

**Section 3. Funding Requirements:** Each of the following requirements must be met to utilize ARPA Funds for the purpose specified in this Agreement:

- A. Royal will conduct design work for water treatment plant control system upgrades, replace the water treatment plant pressure filter, and/or complete other water treatment plant control system upgrades as detailed in Attachment 1.
- B. The project(s) must occur between March 3, 2021 and December 31, 2024.
- C. The maximum amount of assistance from this Agreement shall be \$200,000.
- D. Royal must provide reporting information to the County as required in Section 4.
- E. The County will transfer ARPA Funds to Royal in an amount up to \$200,000 in support of this assistance, available beginning in County fiscal year 2022. The transferred funds shall be provided to Royal based on invoice(s) for related water treatment plant improvement activities. A Risk Assessment Form, copy of the invoice and documentation for water treatment plant improvement activities, and Reporting Form shall be submitted by Royal to the County prior to the first payment. If multiple payments are needed, Royal shall submit a copy of invoice and related documentation, along with submission of a Reporting Form by Royal to the County for each payment, with a maximum total amount of \$200,000. The County shall provide the Risk Assessment Form and Reporting Form templates to Royal.

**Section 4. Roles and Responsibilities of Royal:** Royal agrees to adhere to funding requirements and provide information needed that include the following:

- A. Royal will adhere to the ARPA Funds fiscal, accounting, and audit procedures that conform to the Generally Accepted Accounting Principles (GAAP) and the requirements of Federal Uniform Guidance (2 CFR Part 200).
- B. Royal will adhere to all applicable state and federal requirements regarding labor standards for the project(s), including 2 CFR 200, Appendix II; 40 U.S.C. 3702 and 3704; and 29 CFR Part 5.



- C. Royal will complete water treatment plant improvement activities with ARPA Funds in accordance with Section 3.
- D. Royal will submit reporting information to the County as required by the Department of Treasury, upon request of the County. Information will include but is not limited to: location of project; number of households served by the project; median household income and lowest quintile income of the service area as indicated through the most recent American Community Survey 5-year estimates available via the United States Census Bureau website; Public Water System (PWS) identification number if utilized; National Pollutant Discharge Elimination System (NPDES) Permit Number if utilized; project details and purpose; project timeline and status; Davis Bacon and Labor Reporting for capital expenditures over \$10 million; and project expenditure information/status.
- E. Royal will provide to the County, upon reasonable notice, access to and the right to examine such books and records of Royal. Royal will make reports to the County as the County may reasonably require so that the County may determine whether there has been compliance with this Agreement.
- F. No person shall be excluded from participation in programs the County is funding, be denied the benefits of such program, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this Agreement on the ground of race, ethnicity, color, national origin, sex, sexual orientation, gender identity or expression, religion, disability, or on any other ground upon which such discrimination is prohibited by law. Royal understands that Executive Order 13985, Advancing Racial Equity and Support for Underserved Communities Through the Federal Government, applies to the use of ARPA Funds.
- G. Royal will comply with all applicable statutes, ordinances, and regulations. Royal will not use any of these ARPA Funds for lobbying purposes. If it is determined by the County that any expenditure made with ARPA Funds provided under this Agreement is prohibited by law, Royal will reimburse the County any amount that is determined to have been spent in violation.

**Section 5. Roles and Responsibilities of the County:**

- A. The County shall provide ARPA Funds to Royal in an amount up to \$200,000 in support of this assistance. The transferred funds shall be provided to Royal based on invoice(s) for water treatment plant improvement activities. A Risk Assessment Form, copy of the invoice and documentation for related water treatment plant improvement activities, and Reporting Form shall be submitted by Royal to the County prior to the first payment. If multiple payments are needed, Royal shall submit a copy of invoice and related documentation, along with submission of a Reporting Form by Royal to the County for each payment, with a maximum total amount of \$200,000. The County shall provide the Risk Assessment Form and Reporting Form templates to Royal.
- B. The County shall provide oversight as described in this Agreement for the purpose of ensuring that ARPA Funds are spent in compliance with Federal law, and in compliance with the intended purpose of the funds as set forth in this Agreement.

**Section 6. Term and Termination:** This Agreement shall commence upon its execution between the Parties. This Agreement may be terminated by either party upon a thirty-day notice in writing to the other party. Upon termination, Royal shall provide to the County an accounting of the ARPA Funds and shall remit unspent ARPA Funds to the County. Additionally, if Royal does not spend the ARPA Funds in accordance to the regulations and requirements specified in this Agreement, Royal will be required to repay the County in the amount of ARPA funds that were utilized incorrectly.

**Section 7. Amendments:** This Agreement may be amended only by an agreement of the parties executed in the same manner in which this Agreement is executed.

**Section 8. Limitation of Liability:** Under no circumstances shall either Party be liable to the other Party or any third Party for any damages resulting from any part of this Agreement such as, but not limited to, loss of revenue or anticipated profit or lost business, costs of delay or failure of delivery, which are not related to or the direct result of a Party's negligence or breach.

The Parties agree to the terms and conditions set forth above as demonstrated by their signatures as follows:



## ATTACHMENT 1

**Project summary** - The Village of Royal (Village), Illinois owns and operates an Illinois Environmental Protection Agency (IEPA)-permitted public water supply system that serves the customers within the Village corporate limits. The Village's water treatment plant was originally constructed in 1960's and for the most part, portions of those facilities have been updated, replaced and well-maintained over the years. However, the treatment plant pressure filter is in poor condition. The treatment plant only has one filter, and the failure of this filter will cause a decrease in water quality. The Village is in the process of planning the replacement of the filter with two new filters to provide backup to ensure the water quality. In order to install the two filters, the existing building will need a small addition. As part of the project the Village will also upgrade the plant control system. The Village is currently evaluating applying for an IEPA loan or a loan from the United States Department of Agriculture.

**Project timeline from the feasibility study -**

Facilities Planning Study/Report Phase	May 2022 – July 2022
Design Phase (including Permit applications)	September 2022 – November 2022
Pass Rate Ordinance	November 2022 – March 2023
Pass Debt Ordinance	November 2022 – March 2023
Bidding/Negotiation	July 2023 – August 2023
Loan Application	September 2022 – April 2023
Construction	September 2023 – February 2024
Start-Up & Commissioning	February 2024

**ARPA Funds** - The preliminary cost for the project is \$950,000. The Village would like to ask for \$250,000 from the Champaign County ARPA funds.

**Total Funding**

Village funds – \$700,000  
ARPA funds – \$250,000

**Impact/importance of project needing completed** - The Village currently relies solely on one filter at the water treatment plant. The filter has out lasted its useful life and is poor condition. The filter is the only treatment the water receives besides chemical addition. The filter removes iron, arsenic, and manganese. This failure of the filter will have negative impacts on the water quality and the quality of life for the residents of the Village.

**RESOLUTION NO. 2024-316**

**RESOLUTION AUTHORIZING AN AMENDMENT TO AN INTERGOVERNMENTAL AGREEMENT WITH THE VILLAGE OF PESOTUM**

**WHEREAS**, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et. seq. enables units of local government to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

**WHEREAS**, the County of Champaign and the Village of Pesotum desire to support water infrastructure improvements and currently have an intergovernmental agreement in place that outlines the terms and responsibilities of both parties; and

**WHEREAS**, this amendment to the intergovernmental agreement provides an end date extension to September 30, 2026 from the County of Champaign to the Village of Pesotum for water infrastructure improvements.

**NOW, THEREFORE, BE IT RESOLVED** that the County Board of Champaign County authorizes the County Executive to enter into an amendment to the intergovernmental agreement on behalf of Champaign County with the Village of Pesotum for water infrastructure improvement costs.

**PRESENTED, ADOPTED, APPROVED, AND RECORDED** this 19<sup>th</sup> day of December, A.D. 2024.

\_\_\_\_\_  
Jennifer Locke, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
and Presiding Officer of the Board  
Date: \_\_\_\_\_

**INTERGOVERNMENTAL AGREEMENT AMENDMENT  
FOR WATER INFRASTRUCTURE ASSISTANCE BETWEEN THE COUNTY OF  
CHAMPAIGN AND THE VILLAGE OF PESOTUM**

**THIS AGREEMENT AMENDMENT** is made and entered by and among the County of Champaign (“County”) and the Village of Pesotum, Illinois (“Pesotum”) (herein after collectively referred to as “the Parties”), effective as of December 19, 2024.

WHEREAS, the Parties entered into an Intergovernmental Agreement with a final execution date of August 8, 2022, which is attached to this Agreement Amendment as Appendix A;

WHEREAS, the Parties would like to extend the end date of the Agreement;

NOW, THEREFORE, the Parties further agree as follows:

**Agreement End Date.** The Agreement is amended to extend to September 30, 2026 and Section 3.B. of the Agreement is amended to now read that “The costs must occur between March 3, 2021 and September 30, 2026.”

The Parties agree to the terms and conditions set forth above as demonstrated by their signatures as follows:

**THE COUNTY OF CHAMPAIGN,  
ILLINOIS**

**VILLAGE OF PESOTUM, ILLINOIS**

By: \_\_\_\_\_

By: \_\_\_\_\_

ATTEST: \_\_\_\_\_

ATTEST: \_\_\_\_\_

APPROVED AS TO FORM:

APPROVED AS TO FORM:

\_\_\_\_\_

\_\_\_\_\_

**INTERGOVERNMENTAL AGREEMENT FOR WATER INFRASTRUCTURE  
ASSISTANCE BETWEEN THE COUNTY OF CHAMPAIGN AND THE  
VILLAGE OF PESOTUM**

**THIS AGREEMENT** is made and entered by and among the County of Champaign, Illinois (“County”) and the Village of Pesotum, Illinois (“Pesotum”) (herein after collectively referred to as “the Parties”), effective on the last date signed by a Party hereto.

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. enables the parties to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, the County is in receipt of funds pursuant to the American Rescue Plan Act of 2021, P.L. 117-2 (“ARPA Funds”); and

WHEREAS, the County is authorized by Section 603(c)(1)(D) of the Social Security Act and the United States Department of Treasury Interim and Final Rule 31 CFR Part 35 to make necessary investments in water infrastructure; and

WHEREAS, Pesotum is a municipal body in Champaign County; and

WHEREAS, the Parties desire to enter into this Agreement to recognize the roles and responsibilities for each Party in providing financial assistance for water infrastructure.

NOW, THEREFORE, the Parties agree as follows:

**Section 1. Purpose and Scope:** The Parties agree that viable water infrastructure is important. The purpose of this Agreement is for the County to provide ARPA Funds to Pesotum for stormwater drainage system improvements.

**Section 2. Funding Amount:** The County, subject to the terms and conditions of this Agreement, hereby agrees to provide ARPA Funds in amount of up to \$175,000.00 to Pesotum for stormwater drainage system improvements.

**Section 3. Funding Requirements:** Each of the following requirements must be met to utilize ARPA Funds for the purpose specified in this Agreement:

- A. Pesotum will conduct activities for stormwater drainage system improvements, as detailed in Attachment 1.
- B. The project must occur between March 3, 2021 and December 31, 2024.
- C. The maximum amount of assistance from this Agreement shall be \$175,000.
- D. Pesotum must provide reporting information to the County as required in Section 4.
- E. The County will transfer ARPA Funds to Pesotum in an amount up to \$175,000 in support of this assistance, available beginning in County fiscal year 2022. The transferred funds shall be provided to Pesotum based on invoice(s) for related stormwater drainage system improvement activities. A Risk Assessment Form, copy of the invoice and documentation for stormwater drainage system improvement activities, and Reporting Form shall be submitted by Pesotum to the County prior to the first payment. If multiple payments are needed, Pesotum shall submit a copy of invoice and related documentation, along with submission of a Reporting Form by Pesotum to the County for each payment, with a maximum total amount of \$175,000. The County shall provide the Risk Assessment Form and Reporting Form templates to Pesotum.

**Section 4. Roles and Responsibilities of Pesotum:** Pesotum agrees to adhere to funding requirements and provide information needed that include the following:

- A. Pesotum will adhere to the ARPA Funds fiscal, accounting, and audit procedures that conform to the Generally Accepted Accounting Principles (GAAP) and the requirements of Federal Uniform Guidance (2 CFR Part 200).
- B. Pesotum will adhere to all applicable state and federal requirements regarding labor standards for the project(s), including 2 CFR 200, Appendix II; 40 U.S.C. 3702 and 3704; and 29 CFR Part 5.



- C. Pesotum will complete stormwater drainage system improvement activities with ARPA Funds in accordance with Section 3.
- D. Pesotum will submit reporting information to the County as required by the Department of Treasury, upon request of the County. Information will include but is not limited to: location of project; number of households served by the project; median household income and lowest quintile income of the service area as indicated through the most recent American Community Survey 5-year estimates available via the United States Census Bureau website; Public Water System (PWS) identification number if utilized; National Pollutant Discharge Elimination System (NPDES) Permit Number if utilized; project details and purpose; project timeline and status; Davis Bacon and Labor Reporting for capital expenditures over \$10 million; and project expenditure information/status.
- E. Pesotum will provide to the County, upon reasonable notice, access to and the right to examine such books and records of Pesotum. Pesotum will make reports to the County as the County may reasonably require so that the County may determine whether there has been compliance with this Agreement.
- F. No person shall be excluded from participation in programs the County is funding, be denied the benefits of such program, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this Agreement on the ground of race, ethnicity, color, national origin, sex, sexual orientation, gender identity or expression, religion, disability, or on any other ground upon which such discrimination is prohibited by law. Pesotum understands that Executive Order 13985, Advancing Racial Equity and Support for Underserved Communities Through the Federal Government, applies to the use of ARPA Funds.
- G. Pesotum will comply with all applicable statutes, ordinances, and regulations. Pesotum will not use any of these ARPA Funds for lobbying purposes. If it is determined by the County that any expenditure made with ARPA Funds provided under this Agreement is prohibited by law, Pesotum will reimburse the County any amount that is determined to have been spent in violation.

**Section 5. Roles and Responsibilities of the County:**

- A. The County shall provide ARPA Funds to Pesotum in an amount up to \$175,000 in support of this assistance. The transferred funds shall be provided to Pesotum based on invoice(s) for stormwater drainage system improvement activities. A Risk Assessment Form, copy of the invoice and documentation for related stormwater drainage system improvement activities, and Reporting Form shall be submitted by Pesotum to the County prior to the first payment. If multiple payments are needed, Pesotum shall submit a copy of invoice and related documentation, along with submission of a Reporting Form by Pesotum to the County for each payment, with a maximum total amount of \$175,000. The County shall provide the Risk Assessment Form and Reporting Form templates to Pesotum.
- B. The County shall provide oversight as described in this Agreement for the purpose of ensuring that ARPA Funds are spent in compliance with Federal law, and in compliance with the intended purpose of the funds as set forth in this Agreement.

**Section 6. Term and Termination:** This Agreement shall commence upon its execution between the Parties. This Agreement may be terminated by either party upon a thirty-day notice in writing to the other party. Upon termination, Pesotum shall provide to the County an accounting of the ARPA Funds and shall remit unspent ARPA Funds to the County. Additionally, if Pesotum does not spend the ARPA Funds in accordance with the regulations and requirements specified in this Agreement, Pesotum will be required to repay the County in the amount of ARPA funds that were utilized incorrectly.

**Section 7. Amendments:** This Agreement may be amended only by an agreement of the parties executed in the same manner in which this Agreement is executed.

**Section 8. Limitation of Liability:** Under no circumstances shall either Party be liable to the other Party or any third Party for any damages resulting from any part of this Agreement such as, but not limited to, loss of revenue or anticipated profit or lost business, costs of delay or failure of delivery, which are not related to or the direct result of a Party's negligence or breach.

The Parties agree to the terms and conditions set forth above as demonstrated by their signatures as follows:

**VILLAGE OF PESOTUM, ILLINOIS**

**THE COUNTY OF CHAMPAIGN, ILLINOIS**

By: Jane L. Taylor

By: Dulene A. Klempner

Date: July 6, 2022

Date: Aug 9, 2022

ATTEST: Christine Conner

ATTEST: Megan Robinson

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Elizabeth B. Megli

Peter M. Ledwin



# **BERNS, CLANCY AND ASSOCIATES**

PROFESSIONAL CORPORATION

**ENGINEERS • SURVEYORS • PLANNERS**

May 31, 2022

## **ATTACHMENT 1**

EDWARD CLANCY  
CHRISTOPHER BILLING  
DONALD WAUTHIER  
GREGORY GJSTAFSON  
ROGER MEYER  
JUSTIN HOUSTON

THOMAS BERNS  
1975-2018

MICHAEL BERNS  
OF COUNSEL

### **EAST PESOTUM DRAINAGE PROJECT VILLAGE OF PESOTUM, CHAMPAIGN COUNTY, ILLINOIS**

#### **Project Description:**

This project involves the construction of approximately 800 lineal feet of 10-inch-diameter and 12-inch-diameter storm sewer lines in the eastern portion of the Village. This area of Pesotum was constructed with small-diameter drain tile lines. Sump pump and on-site wastewater treatment systems discharge into the roadside ditches, creating near-continual wetness and frequent ponding. Until recently the only subsurface drainage outlet was a decades-old clay farm tile line. However, Pesotum Slough Drainage District installed a new large-diameter outlet tile system a few years ago. This presents Pesotum with the ability to begin the process of upgrading its drainage facilities within the eastern half of the Village.

This project is the first step in a multi-phase upgrade planned for the entire subsurface stormwater drainage system that provides subsurface drainage for the eastern half of the Village. Existing 75 plus year old 6-inch and 8-inch diameter clay drain tile lines will be replaced with modern storm sewer lines which will provide a much greater flow capacity. These future storm sewer lines will provide an outlet for discharges from stormwater runoff, sump pumps and on-site wastewater treatment systems.

<b>Estimated Project Construction Cost:</b>	\$170,000
<b>Estimated Total Project Cost:</b>	\$225,000
<b>Proposed Village Cost Share:</b>	25%
<b>Project Timetable:</b>	Project under construction within 135 days ±
<b>Design:</b>	60 days ±
<b>Easements:</b>	30 days ±
<b>Bidding / Award:</b>	45 days ±
<b>Construction:</b>	90 days ±

It is anticipated that the entire project can be completed by June 2023.

DSW:akp  
J:\3170\29\3170-29 EPO.doc

**RESOLUTION NO. 2024-317**

**RESOLUTION AUTHORIZING AN AMENDMENT TO AN INTERGOVERNMENTAL AGREEMENT WITH THE HOUSING AUTHORITY OF CHAMPAIGN COUNTY**

**WHEREAS**, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et. seq. enables units of local government to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

**WHEREAS**, the County of Champaign and the Housing Authority of Champaign County desire to support housing assistance and currently have an intergovernmental agreement in place that outlines the terms and responsibilities of both parties; and

**WHEREAS**, this amendment to the intergovernmental agreement provides an end date extension to September 30, 2026 from the County of Champaign to the Housing Authority of Champaign County for housing assistance.

**NOW, THEREFORE, BE IT RESOLVED** that the County Board of Champaign County authorizes the County Executive to enter into an amendment to the intergovernmental agreement on behalf of Champaign County with the Housing Authority of Champaign County for housing assistance costs.

**PRESENTED, ADOPTED, APPROVED, AND RECORDED** this 19<sup>th</sup> day of December, A.D. 2024.

\_\_\_\_\_  
Jennifer Locke, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
and Presiding Officer of the Board  
Date: \_\_\_\_\_

**INTERGOVERNMENTAL AGREEMENT AMENDMENT  
FOR HOUSING ASSISTANCE BETWEEN THE COUNTY OF CHAMPAIGN  
AND THE HOUSING AUTHORITY OF CHAMPAIGN COUNTY**

**THIS AGREEMENT AMENDMENT** is made and entered by and among the County of Champaign (“County”) and the Housing Authority of Champaign County (“HACC”) (herein after collectively referred to as “the Parties”), effective as of December 19, 2024.

WHEREAS, the Parties entered into an Intergovernmental Agreement with a final execution date of October 27, 2022, which is attached to this Agreement Amendment as Appendix A;

WHEREAS, the Parties would like to extend the end date of the Agreement;

NOW, THEREFORE, the Parties further agree as follows:

**Agreement End Date.** The Agreement is amended to extend to September 30, 2026 and Section 3.B. of the Agreement is amended to now read that “The costs must occur between March 3, 2021 and September 30, 2026.”

The Parties agree to the terms and conditions set forth above as demonstrated by their signatures as follows:

**THE COUNTY OF CHAMPAIGN,  
ILLINOIS**

**HOUSING AUTHORITY OF  
CHAMPAIGN COUNTY**

By: \_\_\_\_\_

By: \_\_\_\_\_

ATTEST: \_\_\_\_\_

ATTEST: \_\_\_\_\_

APPROVED AS TO FORM:

APPROVED AS TO FORM:

\_\_\_\_\_

\_\_\_\_\_

**INTERGOVERNMENTAL AGREEMENT FOR HOUSING ASSISTANCE BETWEEN  
THE COUNTY OF CHAMPAIGN AND THE HOUSING AUTHORITY OF  
CHAMPAIGN COUNTY**

**THIS AGREEMENT** is made and entered by and among the County of Champaign, Illinois (“County”) and the Housing Authority of Champaign County (“HACC”) (herein after collectively referred to as “the Parties”), effective on the last date signed by a Party hereto.

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. enables the parties to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, the County is in receipt of funds pursuant to the American Rescue Plan Act of 2021, P.L. 117-2 (“ARPA Funds”); and

WHEREAS, the County is authorized by Section 603(c)(1)(A) of the Social Security Act and the United States Department of Treasury Interim and Final Rule 31 CFR Part 35 to make necessary investments in housing assistance; and

WHEREAS, HACC is a municipal corporation in Champaign County; and

WHEREAS, the Parties desire to enter into this Agreement to recognize the roles and responsibilities for each Party in providing financial assistance for housing assistance.

NOW, THEREFORE, the Parties agree as follows:

**Section 1. Purpose and Scope:** The Parties agree that affordable housing, housing support, and housing security are important. The purpose of this Agreement is for the County to provide ARPA Funds to HACC for renovation of the emergency family shelter located at Maple Park Manor in Champaign, to provide services for unhoused persons.

**Section 2. Funding Amount:** The County, subject to the terms and conditions of this Agreement, hereby agrees to provide ARPA Funds in amount of up to \$675,000.00 to HACC for emergency family shelter renovations.

**Section 3. Funding Requirements:** Each of the following requirements must be met to utilize ARPA Funds for the purpose specified in this Agreement:

- A. HACC will conduct activities for emergency family shelter renovations, as detailed in Attachment 1.
- B. The project must occur between March 3, 2021 and December 31, 2024.
- C. The maximum amount of assistance from this Agreement shall be \$675,000.
- D. HACC must provide reporting information to the County as required in Section 4.
- E. The County will transfer ARPA Funds to HACC in an amount up to \$675,000 in support of this assistance, available beginning in County fiscal year 2022. The transferred funds shall be provided to HACC in a minimum of two installments, based on invoice(s) for emergency family shelter renovation activities. A Risk Assessment Form, copy of the invoicing and documentation for emergency family shelter renovation activities, and Reporting Form shall be submitted by HACC to the County prior to the first payment; followed by invoicing, documentation, and Reporting Form for the second payment. If more than two payments are needed, HACC shall submit a copy of invoice and related documentation, along with submission of a Reporting Form by HACC to the County for each additional payment, with a maximum total amount of \$675,000. The County shall provide the Risk Assessment Form and Reporting Form templates to HACC.

**Section 4. Roles and Responsibilities of HACC:** HACC agrees to adhere to funding requirements and provide information needed that include the following:

- A. HACC will adhere to the ARPA Funds fiscal, accounting, and audit procedures that conform to the Generally Accepted Accounting Principles (GAAP) and the requirements of Federal Uniform Guidance (2 CFR Part 200).



- B. HACC will adhere to all applicable state and federal requirements regarding labor standards for the project(s), including 2 CFR 200, Appendix II; 40 U.S.C. 3702 and 3704; and 29 CFR Part 5.
- C. HACC will complete emergency family shelter renovation activities with ARPA Funds in accordance with Section 3.
- D. HACC will submit reporting information to the County as required by the Department of Treasury, upon request of the County. Information will include but is not limited to: location of project; number of individuals served by the project; population categories served by the project; project funding sources and amounts; project expenditure details; project scope and purpose; project timeline and status; Davis Bacon and Labor Reporting for capital expenditures over \$10 million.
- E. HACC will provide to the County, upon reasonable notice, access to and the right to examine such books and records of HACC. HACC will make reports to the County as the County may reasonably require so that the County may determine whether there has been compliance with this Agreement.
- F. No person shall be excluded from participation in programs the County is funding, be denied the benefits of such program, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this Agreement on the ground of race, ethnicity, color, national origin, sex, sexual orientation, gender identity or expression, religion, disability, or on any other ground upon which such discrimination is prohibited by law. HACC understands that Executive Order 13985, Advancing Racial Equity and Support for Underserved Communities Through the Federal Government, applies to the use of ARPA Funds.
- G. HACC will comply with all applicable statutes, ordinances, and regulations. HACC will not use any of these ARPA Funds for lobbying purposes. If it is determined by the County that any expenditure made with ARPA Funds provided under this Agreement is prohibited by law, HACC will reimburse the County any amount that is determined to have been spent in violation.

**Section 5. Roles and Responsibilities of the County:**

- A. The County shall provide ARPA Funds to HACC in an amount up to \$675,000 in support of this assistance. The transferred funds shall be provided to HACC in a minimum of two installments, based on invoice(s) for emergency family shelter renovation activities. A Risk Assessment Form, copy of the invoicing and documentation for emergency family shelter renovation activities, and Reporting Form shall be submitted by HACC to the County prior to the first payment; followed by invoicing, documentation, and Reporting Form for the second payment. If more than two payments are needed, HACC shall submit a copy of invoice and related documentation, along with submission of a Reporting Form by HACC to the County for each additional payment, with a maximum total amount of \$675,000. The County shall provide the Risk Assessment Form and Reporting Form templates to HACC.
- B. The County shall provide oversight as described in this Agreement for the purpose of ensuring that ARPA Funds are spent in compliance with Federal law, and in compliance with the intended purpose of the funds as set forth in this Agreement.

**Section 6. Term and Termination:** This Agreement shall commence upon its execution between the Parties. This Agreement may be terminated by either party upon a thirty-day notice in writing to the other party. Upon termination, HACC shall provide to the County an accounting of the ARPA Funds and shall remit unspent ARPA Funds to the County. Additionally, if HACC does not spend the ARPA Funds in accordance with the regulations and requirements specified in this Agreement, HACC will be required to repay the County in the amount of ARPA funds that were utilized incorrectly.

**Section 7. Amendments:** This Agreement may be amended only by an agreement of the parties executed in the same manner in which this Agreement is executed.

**Section 8. Limitation of Liability:** Under no circumstances shall either Party be liable to the other Party or any third Party for any damages resulting from any part of this Agreement such as, but not limited to, loss of revenue or anticipated profit or lost business, costs of delay or failure of delivery, which are not related to or the direct result of a Party's negligence or breach.

The Parties agree to the terms and conditions set forth above as demonstrated by their signatures as follows:

**THE COUNTY OF CHAMPAIGN,  
ILLINOIS**

By: *Darlene A. Kleppel*

Date: August 19, 2022

ATTEST: *Meghan Robinson*

APPROVED AS TO FORM:

*Peter Ladwein*

**HOUSING AUTHORITY OF  
CHAMPAIGN COUNTY**

By: *Kyle J. Weston*

Date: October 27, 2022

ATTEST: *Debra Dean*

APPROVED AS TO FORM:

*Grant M. Henry*

## **Emergency Shelter for Families Renovation**

### **Champaign County ARPA Funding**

The Emergency Family Shelter Program provides temporary shelter and intensive case management services for homeless families with dependent children. Families are eligible to stay in a shelter unit for a temporary period of 30 days with extensions up to 45 days.

Families must agree to participate in case management services to remain in the shelter. The Emergency Family Shelter Program is located at Maple Park Manor; a property consisting of two buildings of 12 units: 2 one-bedroom units and 10 two-bedroom units. Of the 24 units, 1 unit is an office to deliver case management services; 8 units are temporary emergency shelter; and the remaining 15 units are Permanent Supportive Housing for homeless families.

Under a three-way Memorandum of Agreement, the Champaign County Continuum of Care is responsible for administration and oversight of all program policies and procedures for the eight shelter units including furnishings, housekeeping and preparing units for re-occupancy. United Way funds intensive case management services and manages the Case Management Services Contract with Regional Planning.

HACC is responsible for property management and building maintenance services for all units in the property. HACC provides Project Based Vouchers for the 15 transitional units and an operating subsidy to support the 8 Emergency Shelter Units. The operating subsidy is equal to the actual per unit operating costs. Upon successful completion of one year of compliance with Case Management Services and residing in a Permanent Supportive Housing unit, families will be eligible to request conversion of project-based assistance to a tenant based voucher.

Case Management staff assist the families in locating alternate housing with the tenant-based voucher. This turnover provides for the availability of a Permanent Supportive Housing unit to another family in the Emergency Shelter Program. Families residing in the Shelter units will transfer to the Transitional Housing units or may be eligible to receive a tenant-based voucher to locate alternate housing when determined by the Case Management Staff.

### **The Problem**

The Emergency Shelter for Families has been a safe haven for hundreds of individuals and families since its inception in 2015. The two buildings which houses the ESF programs were built in 1965 and 1969 and acquired by the housing authority many years

ago. Both buildings need major repairs to ensure their long-term viability, ultimately sustaining this critical resource for families for generations to come.

The major maintenance and upkeep challenges at present consist of mechanical, plumbing, and roofing issues. The heating and air system have P-TAC units that are consistently being repaired and replaced frequently by HACC maintenance techs. The proposed solution would be to replace the P-TAC units with a forced air system, coupled with the weatherization of the buildings. This solution will prove to be a viable economic upgrade. The tenant may also experience a saving in their monthly utility bills. There is also an ongoing issue with the metal and copper water lines that connect to the shower, toilet, vanity, and kitchen sink in each unit.

The roofing system is a felt membrane overlay that adheres to pitched Styrofoam insulation. There is ponding on the 302 building and on the 306 roof, there are pockets where the membrane is not adhering to the Styrofoam underlay creating air pockets all over the roof. In addition, the warranties on the roofs are also expired.

The floors and ceilings need an upgrade in about 70% of the units because of extensive water damage from water line leakage and breaks due to the age of the pipes and fittings. The windows also need an upgrade in the bedrooms. The existing windows are casement windows that often need repair because when a strong gust of wind catches the window it swings the window outward which usually damages the connecting arm beyond repair. The proposed fix would be to replace them with double hung window as to eliminate the repair issue and provide a more stable window in the bedrooms.

To execute the plumbing, HVAC and flooring upgrades, there will be extensive demolition of drywall and flooring to gain access to the mechanical and plumbing pipes and vents. In addition, the proposed upgrades will also need framing and encasement of all ductwork and drywall patch where access to mechanical and plumbing pipes were gained. We estimate these costs to be at least \$650,000.



## OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

### Memo

**To: Chair Carter and County Board Members**

**From: Kait Kuzio, Grant Coordinator**

**Date: December 12, 2024**

**RE: December Grant Coordinator Update**

#### **Adult Redeploy Illinois Grant (ARI)**

We met with the funder (ICJIA), our State's Attorney and the Chief of the Civil Division to clarify agreement details. We then met with the entire ARI team to discuss a budget revision to ICJIA and greatest needs going forward. I am working closely with the Problem Solving Court Coordinator, Krista March, to complete a budget revision to reduce grant-funded time for public defender personnel from 100% to 90%. We are also working to establish a sub-recipient partnership for services with C-U at Home for Problem Solving Court.

As we enter the new year, we're prepping for the next continuation for this grant.

#### **Firearms Safe Storage Strategies Grant (FSSS)**

The Firearms Safe Storage Strategies Grant Coordinator, Shawna den Otter, has distributed or has plans to distribute nearly half of the firearm safes we've committed to distribute with this grant funding (about 200 of 500). On December 15<sup>th</sup>, she worked with a local videographer to film a PSA on gun safety. This PSA features a community member who has been impacted by gun violence in our community. This will tie to the education and materials available through this grant. Additionally, Shawna has held three Be SMART trainings (U of I School of Social Work, mental health organizations, and veterans support organizations). She has a community event planned with several churches on the north side for safe and gun lock pick ups along with safe storage awareness, and the community support from that partnership is reaching many folks. She's had to replenish locks at several of our partner pick up locations, too.

#### **JDC Creative Catalyst Grant**

Leslie Kimble has coordinated with Superintendent Allah at JDC to schedule the first planning session/art class that Leslie will do at the JDC to kick off the mural project. She plans to incorporate meditations and visualizations during the session, and they'll work together to map out plans for the mural, which she plans to begin in early 2025 with the funding she received through the Illinois Arts Council. Leslie applied for the grant individually with the support of Director of Probation and Court Services Siders, JDC Superintendent Allah, and myself (on completing the application).



## OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

State Representative Brandun Schweizer, who wrote a letter of support for the grant, met with JDC administration, Leslie and myself at the JDC to tour the facility and to learn about the grant project and the facility in general.



### **Broadband/BEAD**

The National Telecommunications and Information Administration (NTIA) officially approved Illinois' final BEAD-eligible locations, and the state's next step is launching the sub-grantee selection process for Connect Illinois Round 4. I am on the lookout for an updated map that reflects this new BEAD data, which should be available this month.

The NTIA also recommended Illinois' Digital Equity Capacity Grant Application for funding, meaning Illinois can launch the Illinois Digital Equity Capacity (IDEC) grant program as soon as they receive the formal award letter from NTIA. A NOFO preview is currently available, but the application will not open until February 2025.

The Illinois Broadband Lab is launching an additional support system - a statewide cohort of digital navigator fellows to plan and coordinate digital equity programs at the local level.



## OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

### **CGI Video Project**

CGI was contracted to film and edit 6 promotional videos for the county. I received drafts of each of the videos during the last week of November, and I'm currently waiting to receive updated videos for the second review. I hope to be able to start sharing these finished videos by February 2025. So far, I'm very excited!

### **Recruitment**

JDC finished up a project I've been helping with to get a new recruitment video along with shorter video clips for social media and a radio advertisement to share for recruitment purposes. I've just gotten the finished media back with Director Siders' approval.

### **Opioid Settlement Task Force**

The Opioid Settlement Task Force is working on two main projects currently: 1. They are in communication with C-U at Home regarding a potential contribution to them and an agreement for the renovation of their new Mid-Barrier Facility that HACC purchased. 2. Potential contribution to Rosecrance for a sign on bonus for a new MAT physician. I'm working with Chair Locke and Director Jett along with the State's Attorney's office on these projects.

### **Animal Control**

I'm working with Interim Director Angelo at Animal Control to draft a Trap Neuter Release agreement with a local vet to plan some catch and release days when feral cats can be trapped, neutered or spayed, vaccinated, and released back to where they were trapped to help reduce the feral cat population.

### **General**

I'm working on a calendar for 2025 that outlines forecasted and posted funding opportunities so that I can have more of a sense of what's coming up and when. I'm also meeting with departments to learn more about their needs so I can be looking for funding sources.

### **Currently Researching:**

- **EV Charging**
  - NEVI Round 2 application materials will be posted on November 15<sup>th</sup>, but the funding is still focused on installing a larger number of charging stations, both levels 2 and 3, "every 50 miles along the federally identified corridor and no greater than 1 mile from the designated corridor."
  - "...\$148 million over 5 years to Illinois to establish an interconnected public EV charging network, first prioritizing stations along the interstate highway system." Many of the





## **OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE**

1776 East Washington Street, Urbana, Illinois 61802-4581

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Steve Summers, County Executive

entities funded in Round 1 included large gas station locations and stores along the corridor. I will continue to research and prepare for an opportunity that fits our needs.

- **Energy Efficiency**
  - Discovery meeting with Ameren and the City of Urbana in December to discuss energy infrastructure and efficiency. This relates to the EV Charging efforts.
- **Broadband/BEAD**
  - I am connecting with Finely and other local entities working on internet access to identify next steps in the access initiative and identifying future funding to continue the broadband implementation in the County, and I'm attending these task force meetings. The next round of funding should be available soon with a focus on digital equity.
- **Domestic Violence**
- **Circuit Clerk**
  - I'm working with Court Administrator Lori Hansen and Circuit Clerk McGrath to put together ideas for disability accessibility improvement grants.
- **Public Defender**
  - Met with the Public Defender to discuss her office's needs and collect data for applications. Tracking Justice Assistance Grants for potential personnel funding opportunities.

**Weekly check in on available and forecasted federal, state, and local funding opportunities**



## **OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE**

1776 East Washington Street, Urbana, Illinois 61802-4581

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**Steve Summers, County Executive**

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### **MEMORANDUM**

To: Honorable Members of the Finance Committee of the Whole

From: Travis Woodcock, Budget Director

Date: December 19<sup>th</sup>, 2024

Subject: Post-Issuance Compliance Reporting for the 2022A and 2022B Bonds

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The County has adopted a Bond Record Keeping Policy to monitor tax compliance requirements related to the tax-exempt status of the Bonds. The Policy establishes due diligence practices and sets personal responsibility in the event the County would be contacted by the Internal Revenue Service. The Policy requires the Compliance Officer to annually review the applicable records and report his or her findings to the County Board. I have enclosed Post Issuance Compliance Checklists and a Post Issuance Compliance Report to assist the County in this regard. While the Post Issuance Compliance Materials are not meant to be an exhaustive guide, they provide a helpful methodology for compliance.

## POST ISSUANCE COMPLIANCE CHECKLIST

### GENERAL OBLIGATION BONDS (PUBLIC SAFETY SALES TAX ALTERNATE REVENUE SOURCE), SERIES 2022A (THE “BONDS”)

Responsible Person for Debt Management Activities	Director of Finance
Bond and Disclosure Counsel	Chapman and Cutler LLP
Municipal Advisor	Raymond James & Associates, Inc.
Underwriter	JPMorgan Securities, Inc.
Paying Agent	Amalgamated Bank of Chicago

#### A. FEDERAL TAX LAW REQUIREMENTS

##### 1. General Matters.

- (a) Location of complete bond transcript: \_\_\_\_\_  
Q:\Administrative Support\Bond Debt Information\2022 Bond Issues
- (b) Have there been any “significant modifications” to the bond documents? If so, this could result in a reissuance. You may need proof of filing a new Form 8038-G plus a final rebate calculation on the pre-modified bonds. NO

##### 2. Monitor the Use of Proceeds and Financed Facilities.

- (a) Do you have any private business use arrangements with any private entities (includes the federal government and Section 501(c)(3) organizations)? NO
- (b) Have you taken any actions Re: the Financed Facilities? NO
- (i) Sale?
  - (ii) Leases?
  - (iii) Management contracts?
  - (iv) “Special legal entitlements”?

##### 3. Arbitrage.

The County has engaged the services of PFM Asset Management to provide arbitrage rebate management services. The County anticipates eligibility for the 24-month exception to arbitrage rebate.

<https://champaigncountyillinois.sharepoint.com/sites/JailConsolidationProjectFU5022022ABonds>

(a) Rebate<sup>1</sup>.

- (i) First installment of arbitrage rebate generally is due on the fifth anniversary of bond issuance plus 60 days.
  - (ii) Succeeding installments every five years.
  - (iii) Final installment 60 days after retirement of last bonds of issue.
  - (iv) Monitor expenditures prior to semi-annual target dates for six-month, 18-month, or 24-month spending exception.
- (b) Monitor expenditures generally against date of issuance expectations for three-year temporary period.
- (c) For advance refunding escrows, confirm that any scheduled purchases of 0% SLGS are made on scheduled date.

**4. Record Retention.**

- (a) Maintain general records relating to issue for life of issue plus any refunding plus three years.
- (b) Maintain special records required by safe harbor for investment contracts or defeasance escrows.
- (c) Maintain record of identification on issuer's books and records of "qualified hedge" contracts and all payments and receipts thereunder.

**B. SECURITIES LAW DISCLOSURE REQUIREMENTS**

**1. SEC Rule 15c2-12 Requirements<sup>2</sup>.**

- (a) Did the County execute and deliver a continuing disclosure undertaking ("CDU") in connection with the Bond issue? Was it a limited or a full CDU? If you are obligated to provide certain information to the market and fail to do so, subsequent attempts to access the market may be penalized. YES, FULL CDU
- (b) Periodically determine that required CDU filings have been prepared, sent to and received by EMMA.

The County has engaged the services of Raymond James to assist with meeting its Continuing Disclosure Undertaking requirements.

- (c) Information required to be provided to EMMA:

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<sup>1</sup> To calculate rebate one must have at least (i) complete records of all payments of principal and interest made on the Bonds and (ii) all investment income received on the investment of Bond proceeds.

<sup>2</sup> Disclosures must be made via the Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("EMMA") system. Material filed at EMMA will be open to the public for free.

- (i) Annual Reports.
  - (1) Quantitative financial information and operating data disclosed in official statement.
  - (2) Audited financial statements.
- (ii) Other information.
  - (1) Change of fiscal year.
  - (2) Other information specified in CDU.
- (d) Reportable Event Disclosure.

Notification by obligated person to EMMA, in timely manner, of any of the following events with respect to the Bonds:

- (i) Principal and interest payment delinquencies.
- (ii) Non-payment related defaults, if material.
- (iii) Unscheduled draws on debt service reserves reflecting financial difficulties.
- (iv) Unscheduled draws on credit enhancements reflecting financial difficulties.
- (v) Substitution of credit or liquidity providers, or their failure to perform.
- (vi) Adverse tax opinions, the issuance by the IRS of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the bonds, or other material events affecting the tax status of the bonds.
- (vii) Modifications to rights of holders of the bonds, if material.
- (viii) Bond calls and tender offers.
- (ix) Defeasances.
- (x) Release, substitution or sale of property securing repayment of the bonds.
- (xi) Rating changes.
- (xii) Bankruptcy, insolvency, receivership or similar event of the County.
- (xiii) The consummation of a merger, consolidation, or acquisition involving the County or the sale of all or substantially all of the assets of the County, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material.

- (xiv) Appointment of a successor or additional trustee or the change of name of a trustee, if material.
  - (xv) The incurrence of a financial obligation of the County, if material, or an agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the County, any of which affect security holders, if material.
  - (xvi) A default, event of acceleration, termination event, modification of terms, or other similar events under the terms of the financial obligation of the County, any of which reflect financial difficulties.
- (e) Failure of the County to timely file financial information (including audited financial statements) and operating data with EMMA.

**2. Information Required to be Filed with Other Entities.**

- (a) Rating Agency(ies).
- (b) Bond Insurer.
- (c) Credit Enhancer.

Examples:

- (i) Financial records.
  - (1) Annual.
  - (2) Quarterly.
- (ii) Budgets.
- (iii) Issuance of additional bonds.
- (iv) Events of default.
- (v) Notices of redemption.
- (vi) Amendments to bond documents.

C. MISCELLANEOUS

**1. Financial Covenants.**

Monitor rate or other covenants.

**2. Investments.**

Monitor permitted investments restrictions.

The County has engaged the services of PFM Asset Management to provide investment management services in compliance with the Champaign County Treasurer's Investment Policy.

## POST ISSUANCE COMPLIANCE CHECKLIST

### GENERAL OBLIGATION BONDS (GENERAL SALES TAX ALTERNATE REVENUE SOURCE), SERIES 2022B (THE “BONDS”)

Responsible Person for Debt Management Activities	Director of Finance
Bond and Disclosure Counsel	Chapman and Cutler LLP
Municipal Advisor	Raymond James & Associates, Inc.
Underwriter	Hilltop Securities
Paying Agent	Amalgamated Bank of Chicago

#### A. FEDERAL TAX LAW REQUIREMENTS

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<https://champaigncountyillinois.sharepoint.com/sites/CountyPlazaProject>

- (a) Rebate<sup>3</sup>.
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STATE OF ILLINOIS                    )  
  ) SS  
COUNTY OF CHAMPAIGN            )

**POST-ISSUANCE TAX COMPLIANCE REPORT**

To:    The County Board of Champaign County, Illinois

Pursuant to my responsibilities as the Compliance Officer as set forth in a Bond Record Keeping Policy (the “*Policy*”) adopted by the County Board (the “*Board*”) of The County of Champaign, Illinois (the “*County*”), on September 18, 2014, I have prepared a report reviewing the County’s contracts and records to determine whether the Tax Advantaged Obligations (as defined in the Policy), comply with the applicable federal tax requirements. In accordance with the proceedings and agreements under which the Tax Advantaged Obligations were issued, the County has covenanted generally to take all action necessary to comply with the applicable federal tax rules and regulations relating to the Tax Advantaged Obligations, including covenants necessary to preserve the excludability of interest on the Tax Advantaged Obligations from gross income for federal income taxation purposes. The following sets forth a summary demonstrating the County’s compliance with such covenants and expectations.

(a)    *Records.* I have in my possession all of the records required under the Policy.

(b)    *Arbitrage Rebate Liability.* I have reviewed the agreements of the County with respect to each issue of the Tax Advantaged Obligations. At this time, the County does not have any rebate liability to the U.S. The County plans to be exempt for arbitrage rebate liability under the Two-Year Spending exemption.

(c)    *Contract Review.* In conjunction with bond counsel, I have reviewed copies of all contracts and agreements of the County, including any leases, with respect to the use of any property owned by the County and acquired, constructed, or otherwise financed or refinanced with the proceeds of the Tax Advantaged Obligations and other records. At this time, each issue of the Tax Advantaged Obligations complies with the federal tax requirements applicable to such issue, including restrictions on private business use, private payments, and private loans.

(d) *IRS Examinations or Inquiries.* The Internal Revenue Service (**the "IRS"**) has not commenced an examination of any issue of the Tax Advantaged Obligations. The IRS has not requested a response to a compliance check, questionnaire, or other inquiry.

Based upon the foregoing, I believe that the County is currently in compliance with the applicable tax law requirements and no further action is necessary at this time. This report will be entered into the records of the County and made available to all members of the Board at the next regular meeting thereof.

Respectfully submitted this 19<sup>th</sup> day of December 2024.

A handwritten signature in blue ink, appearing to read "Travis Woodcock", with a stylized flourish at the end.

Travis Woodcock, Budget Director



## OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

### MEMORANDUM

**TO:** County Board Members  
**FROM:** Steve Summers, County Executive  
**DATE:** December 13, 2024  
**RE:** Recommended Board/Committee Appointments

Executive appointments for expiring terms of other community boards and committees are staggered throughout the year. In advance of term expirations, the Executive's Office advertises upcoming vacancies to notify interested applicants and to offer the Board the opportunity to recruit applicants or provide input to the Executive regarding any concerns or recommendations. Methods used to publicize upcoming vacancies include:

- Post on the county's website on the County Executive's page
- Post on the "vacancies" bulletin board located in Administrative Services
- E-mail notice to County Board Members and the news media
- Notice in the County Board's Committee of the Whole agenda under the Policy, Personnel and Appointments area of responsibility
- Word-of-mouth and inquiries from interested members of the public

Applications are reviewed and applicants interviewed. Considerations for making appointments include:

- Qualifications required by the board/commission statute or by-laws, including residence in the district, specific professional representation, required partisan balance, certifications and bonding requirements
- Constituent representation for demographic characteristics, including gender, race, age
- Constituent representation for geography of the district, including rural/urban or areas of the county
- Representation of consumers of the board's activities
- Difficulties or gaps in skills the board is experiencing
- Balance of experienced and newer members
- Balance of resources, interests and skills appointees can contribute to the board
- Input from County Board members; County officials; board members; staff and partners of the board with the vacancy, and interested members of the public

Prior to appointments being named, Board Members have an opportunity to see all applications (*italics indicates incumbent*) received in the December County Board agenda packet. I have attached here the applications for appointments for open positions (*incumbents are noted in italics*) and will forward my recommendations to fill these openings at the January Committee of the Whole meeting.

#### Two Mile Slough – 1 position – term ending August 31, 2027

- *Doug Stierwalt*

#### Rural Transit Advisory Group – 6 positions – staggered terms

- Alicia Beck
- Rick Williams
- Martha Newton
- *Wendy Hundley (to be distributed)*
- *Ashley Richey (to be distributed)*

# Doug Stierwalt

Champaign County IL | Generated 12/13/2024 @ 2:28 pm by OnBoardGOV - Powered by ClerkBase

## Status

**Name** Doug Stierwalt  
**Application Date** 11/14/2024  
**Expiration Date** 11/14/2123  
**Status** Received

Board	Vacancies	Status
<a href="#">Two Mile Slough Drainage District</a>	1	<span>Pending</span>

## Basic Information

**Name**  
Doug Stierwalt

**What experience and background do you have which you believe qualifies you for this appointment?**

I have been a drainage commissioner and I am a farmer and land owner in the district.

**What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?**

I have been a drainage commissioner on this district so I am familiar with it.

**Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.**

Tolono Township Clerk, Bailey Memorial Cemetery Board

**Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.**

No

**Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.**

Yes

**What is your ethnicity?**

White

## Additional Information

### Notes

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## Contact Information

**Address**  
738 County Road 900 E  
Tolono, IL 61880

**Email**  
[impalass409@prairieinet.net](mailto:impalass409@prairieinet.net)

**Phone**  
2176215964

**Cell Phone**  
2176215964

## Occupation

# Alicia M Beck

Champaign County IL | Generated 12/13/2024 @ 2:27 pm by OnBoardGOV - Powered by ClerkBase

## Status

**Name** Alicia M Beck  
**Application Date** 11/13/2024  
**Expiration Date** 11/13/2123  
**Status** Received

Board	Vacancies	Status
Rural Transit Advisory Group	2	<span>Pending</span>

## Basic Information

**Name**  
Alicia M Beck

### What experience and background do you have which you believe qualifies you for this appointment?

As the Senior Director for Workforce Development at Parkland College, I am intimately familiar with the transportation needs of students in training programs and those in the workforce. Our regional labor shed continues to struggle with affordable transportation options that connect entry level workers with jobs. My professional experiences, paired with my service as the District 2 representative for the Champaign City Council, uniquely positions me to provide a perspective that centers transportation users in fiscally responsible and innovative approaches to transportation barriers in our region.

### What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?

Champaign County and CU MTD formed a Rural Transit Advisory Group for the principal purpose to provide oversight of transportation services within the County. On behalf of these authorities, the RTAG provides oversight of IDOT funding and other other potential sources of funds that target public transportation access for rural communities.

### Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

City of Champaign City Council, District 2 Council Member

### Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.

I can think of no conflicts.

### Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.

Yes, I will be available.

### What is your gender?

Female

### What is your ethnicity?

White

### What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I look forward to regularly attending the meetings of the RTAG to provide oversight of rural public transportation service in Champaign County on behalf of the County Board. In addition to participating in the committee's planning process, I look forward to representing community concerns and sharing information about transportation services with the public at large.

## Additional Information

### Notes

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## Contact Information

**Address**  
510 W. William Street  
Champaign, IL 61820

**Email**  
[abeck@parkland.edu](mailto:abeck@parkland.edu)

**Phone**  
217-721-2850

## Occupation

# Rick Williams

Champaign County IL | Generated 12/13/2024 @ 2:27 pm by OnBoardGOV - Powered by ClerkBase

## Status

**Name** Rick Williams  
**Application Date** 11/12/2024  
**Expiration Date** 11/12/2123  
**Status** Received

Board	Vacancies	Status
<a href="#">Rural Transit Advisory Group</a>	2	<span>Pending</span>

## Basic Information

**Name**  
Rick Williams

**What experience and background do you have which you believe qualifies you for this appointment?**  
I have completed two years of service on the RTAG board. I am regularly engaged with a low income population that receives services from C-CARTS (residents of supportive living facilities).

**What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?**  
Two years of familiarity through experience at quarterly meetings, reviewing metrics, considering policy issues and opportunities.

**Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.**  
Board member, Champaign County History Museum (10 years, currently serving).

**Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.**  
No.

**Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.**  
Yes.

**What is your gender?**  
Male

**What is your ethnicity?**  
White

**What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?**  
Oversight of funding and expenditures. Monitoring metrics to determine met needs, potential opportunities, efficiency of operations. As a board member, I will remain informed on the issues and concerns that impact my local community and the interests of those I serve. I will be faithful in meeting attendance and be an engaged participant.

## Additional Information

### Notes

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## Contact Information

**Address**  
1205 W. Dianne Ln  
Mahomet, IL 61853

**Email**  
[rwilliams@champaigncountyhistory.org](mailto:rwilliams@champaigncountyhistory.org)

**Phone**  
2177221067

**Cell Phone**  
2177221067

## Occupation



CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Martha Newton

ADDRESS: 508 N Main St St-Joseph IL 61873  
Street City State Zip Code

EMAIL: marc77men@gmail.com PHONE: 918-728-9582

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Rural Transport Board

BEGINNING DATE OF TERM: Jan 2025 ENDING DATE: Dec 2026

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

15 yrs case management experience with seniors  
10 yrs direct work people with disabilities

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

Provide support for community  
Attend all board meetings.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

1 yr experience on the rural transport board

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Martha E. Newton  
Signature

Nov 13, 2024  
Date