

**IN THE CIRCUIT COURT  
OF THE SIXTH JUDICIAL CIRCUIT  
CHAMPAIGN COUNTY, ILLINOIS**

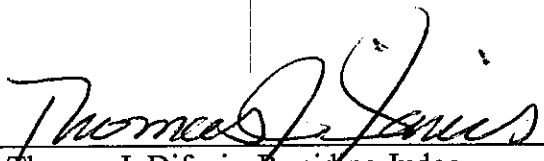
**COUNTY ADMINISTRATIVE ORDER 06-04**

The Clerk of the Circuit Court is hereby Ordered to provide to any duly authorized agent of any law enforcement agency, including but not limited to, the Illinois State Police, the Champaign County Sheriff's Office, the City of Champaign Police Department, the City of Urbana Police Department, the City of Rantoul Police Department, or any and all other police departments within Champaign County, any and all documents, envelopes or any other materials, **in no less than whatever quantity is so requested**, that the agent believes are necessary for the submission of documents, tickets or any other official materials to the Clerk of the Circuit Court. For the purposes of this Administrative Order, a duly authorized agent is defined as a Police Officer, State Trooper, other law enforcement officer and any and all members of their respective administrative personnel.

This Order is effective immediately.

ENTER:

11/9/06

  
Thomas J. Difanis, Presiding Judge  
Champaign County Circuit Court

FROM

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PLEASE  
PLACE  
STAMP  
HERE

*Linda S. Frank*

CIRCUIT CLERK  
TRAFFIC DIVISION  
101 EAST MAIN STREET  
URBANA, ILLINOIS 61801

- Traffic Safety Program  
 Pay fine; Accept conviction

TO EXPEDITE THE RETURN OF YOUR DRIVER'S LICENSE, PLEASE ENCLOSE A SELF-ADDRESSED STAMPED ENVELOPE.

*Make sure you have included the following items:*

1. The signed copy of your traffic ticket
2. A completed and signed "Plea of Guilty/Application for Court Supervision" form
3. Completed registration for the Traffic Safety Program
4. Certified check, money order, or personal check made payable to the Circuit Clerk in the amount of:
  - a. \$120 (\$121.25 if paying by personal check)
  - b. \$45 (\$46.25 if paying by personal check) if you have paid \$75 cash to the officer as your bond

FAILURE TO INCLUDE ANY OF THE ABOVE ITEMS MAY RESULT IN A CONVICTION.