
CHAMPAIGN COUNTY BOARD OF HEALTH

Brookens Administrative Center
1776 E. Washington
Urbana, IL 61802

Phone: (217) 384-3772
Fax: (217) 384-3896

Champaign County Board of Health

Tuesday, April 29, 2008

6:00 p.m.

**Brookens Administrative Center, 1776 E. Washington
Meeting Room 2
Urbana, Illinois**

AGENDA

<u>ITEM</u>		<u>PAGE NO.</u>
A. Call to Order		
B. Roll Call		
C. Approval of Agenda/Addendum		
D. Approval of Minutes		
1. March 25, 2008		1-7
E. Public Participation on Agenda Items Only		
F. Monthly Reports		
1. CUPHD Monthly Reports – March 2008		
2. CIDES Monthly Report – March 2008		
G. Correspondence and Communications		
1. Distribution of the Public Health Levy		8-9
H. Treasurer's Report		
1. Invoice Submitted by CUPHD for February 2008		10-17
2. RPC Senior Services Quarterly Revenue/Expenses Report		18-20
3. Appointment of Member to Budget Subcommittee		
4. County Van Used By CUPHD		21
I. Issues Regarding CUPHD		
1. Report from Acting CUPHD Administrator		
J. Other Business		
1. Election of Officers		
2. Report on Workshop on Community Partners for Pandemic Influenza Planning		
3. Report on Illinois Public Health Association Annual Conference		

4. Report on Status of Collaboration with Mental Health Board
5. Status Report as to Ongoing Items to be Addressed at Future Board of Health Meetings

K. Public Participation on Non-Agenda Items Only

L. Adjournment

1 **CHAMPAIGN COUNTY BOARD OF HEALTH**

2
3 **Monthly Meeting**

4 **Tuesday, March 25, 2008, 6:00 p.m.**

5
6 **Call to Order & Roll Call**

7
8 The Board of Health held its monthly meeting on March 25, 2008 in Meeting Room 2 at
9 the Brookens Administrative Center, 1776 East Washington, Urbana. The meeting was called to
10 order at 6:00 p.m. by Julian Rappaport. Prashanth Gowda, Stan James, Nezar Kassem, Julian
11 Rappaport, Betty Segal, and Carrie Storrs were present at the time of roll call. John Peterson
12 arrived after roll call. Absent members were Thomas O'Rourke and Susan Maurer. The staff
13 members present were Kat Bork (Board of Health Secretary) and Susan McGrath (Senior
14 Assistant State's Attorney). Others present were Nancy Greenwalt (CIDES Executive Director),
15 Darlene Kloepfel (RPC), and Julie Pryde (Acting CUPHD Administrator).

16
17 **Approval of Agenda/Addendum**

18
19 **MOTION** by James to approve the agenda; seconded by Storrs.

20
21 Peterson entered the meeting at 6:01 p.m.

22
23 **Motion carried.**

24
25 **Approval of Minutes**

26
27 **MOTION** by James to approve the February 26, 2008 minutes; seconded by Kassem.

28
29 Segal and Rappaport requested edits to lines 217, 257, and 302 in the minutes to correct
30 minor errors.

31
32 **Motion carried as amended.**

33
34 **Public Participation on Agenda Items Only**

35
36 Greenwalt said she was present for any questions, especially on the CIDES grant request.

37
38 Rappaport asked if there were any objections to moving item L 1 earlier in the agenda.
39 James asked if the other agenda items would take long or have prolonged discussion. Kassem
40 suggested leaving the agenda as it is. The Board agreed to not alter the agenda.

41
42 **Monthly Reports**

43
44 Pryde said the CUPHD monthly reports are available on the website and are searchable.
45 Rappaport asked if someone could provide a commentary on how the mobile unit is doing.
46 Pryde said February was a hard month because of the bad weather and being a short month with
47 holidays, so the service hours were shorter. The Rantoul mobile visit went very well and
48 fourteen people received services. The monthly report shows the locations and which services

49 people received. People can come on the mobile and receive services that CUPHD does not
50 track. They do track referrals. Pryde asked if there was any confusion about the report.
51 Rappaport said he was able to follow the report this time, but he wanted more substantive
52 commentary in the future. Pryde offered to provide more commentary or bring Tamie Nagrodski
53 to a meeting. Pryde explained the mobile unit has been out for two months. The Rantoul visits
54 have been successful because Pryde thinks James is getting the word out. CUPHD is sending out
55 things to newspapers to be placed on community calendars, but only certain people read those. It
56 will take some time to finesse the mobile schedule to determine what sites and times are best.

57
58 James asked if anyone could get services on the mobile unit. Pryde confirmed anyone in
59 the County can use the mobile unit's services. James volunteered to speak with the Mayors of
60 Gifford and Ludlow to make the communities aware of the service. Pryde reiterated it is going a
61 little better than she thought it would. It takes a while for this type of program to develop
62 because there was no media exposure in the smaller towns. She suggested putting up flyers.

63
64 Segal said some people in smaller towns can be frightened by the mobile unit because they
65 think the state may be coming to take their children away. She suggested the mobile unit
66 maintain a regular schedule for six months. Pryde explained CUPHD sends a monthly schedule
67 to community centers and they talk to people in advance. She distributed a schedule to the
68 Board. James said he printed up a flyer from Nagrodski and got the flyer out to all of his tenants.
69 This helped to ensure a good turnout. He is working on other ways to get the word out.

70
71 Rappaport asked if CUPHD alerts the service providers that are referred by the mobile unit.
72 Pryde stated it depends on the referral because they can vary from everything from eyeglasses to
73 STDs. The CUPHD staff wants people to be as comfortable as possible in order that they will
74 come to get services. CUPHD does not care if someone gives them a fake name because it is
75 more important that the person is seeking treatment than what their identity is, especially in
76 regard to STDs. Pryde described more about the referral process. Rappaport asked if we do not
77 know how many of these referrals are used. Pryde said that was correct and the agencies we
78 refer the clients to will not keep statistics for us.

79
80 **MOTION** by James to receive and place on file the CUPHD monthly reports for
81 February 2008; seconded by Storrs. **Motion carried.**

82
83 **MOTION** by Peterson to receive and place on file the CIDES monthly report for
84 February 2008 and the CIDES Financial Statements for 2007; seconded by Segal. **Motion**
85 **carried.**

86
87 **Correspondence and Communications**

88
89 Rappaport said Maurer has moved to Bloomington and resigned from the Board. The
90 County Board Office will be receiving applications from anyone interested in being appointed to
91 the Board to complete Maurer's term. Maurer recommended someone as a replacement to the
92 County Board Chair. Pius Weibel was planning to appoint someone in May. McGrath described
93 how the position is advertised. Storrs asked if a Secretary needs to be elected in meantime.
94 McGrath said the election of officers takes place in May and the Board can wait until then.

95 Rappaport had directed Bork to email Carol Elliott about the Board of Health's suggested
96 revisions to the CUPHD contract after the last meeting to try and set up a meeting or study
97 session to discuss the contract with both entities. Elliott agreed to put the contract on the next
98 CUPHD Board agenda. The next CUPHD Board meeting is scheduled for this week.
99

100 **Treasurer's Report**

101 **Invoice submitted by CUPHD for January 2008**

102
103 Peterson was interested in the most recent invoice because the amount was lower than
104 last month's invoice. The contract with CUPHD states the Board of Health will pay for 1/12 of
105 the total contract amount each month, but the invoices have not been for consistent amounts.
106 The 1/12 of the contract is \$49,625. Peterson suggested CUPHD stop invoicing the County and
107 the Board just pay the set amount every month. Pryde asked what the Board preferred in an
108 invoice. McGrath said if CUPHD is asking for more than the 1/12 amount in a month, then an
109 invoice with some detail is necessary. McGrath said the next monthly payment will be less
110 because of the high amount paid in December. Pryde agreed to make the remaining invoices
111 equal to 1/12 of the contracted amount.
112

113 **MOTION** by Peterson to pay the CUPHD January 2008 invoice; seconded by James.
114 **Motion carried.**
115

116 Peterson suggested targeting the Budget Subcommittee meetings to start in May.
117 McGrath and Bork pointed out that the Budget Subcommittee meetings have been scheduled on
118 the annual calendar that was approved by the Board in December. The Board discussed
119 appointing a person to replace Maurer on the Budget Subcommittee. Peterson described the
120 responsibilities of the subcommittee and how last year's budget preparation required five
121 meetings. Rappaport asked if appointment to the subcommittee required a vote of the Board.
122 McGrath confirmed it did. Rappaport said any interested parties should contact him and
123 Peterson. Peterson encouraged Board members to consider the Budget Subcommittee
124 appointment because the best way to learn about what an organization truly does is to learn how
125 it spends its money.
126

127 Peterson asked about the mileage being charged to the Board of Health for the van it
128 owns. Pryde said the mileage amount is the cost of gas and oil changes. The van is not one of
129 the County's regular fleet of vehicles. Rappaport asked if the Board would be paying the same
130 rate if they did not own a vehicle. McGrath said County departments pay for the use of County
131 vehicles. Rapp asked about using one of the County's vehicles instead. Peterson noted the van
132 is very old and Pryde confirmed it is aged. Storrs said the van was purchased when the public
133 health department was created to have a vehicle with the health department's name visible on it.
134 Pryde pointed out the department's name is not on the van. Peterson suggested having the van
135 inspected by the Highway Department mechanics to see if there is any reason to keep it. Storrs
136 said it could be cheaper to lease a vehicle for regular use rather than owning a vehicle. James
137 asked for the van's age. Pryde said the van is ten years old. James suggested donating the van to
138 Animal Control or the Coroner. Pryde said there would be an impact on the budget. Rappaport
139 requested historical information on what the Board has been spending to keep the van running.
140

141 Budget Amendment for IDPH General Revenue Grant

142

143 This memorandum was provided by Deb Busey for information only.

144

145 Regional Planning Commission First Quarter Report for Senior Services

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Kloeppel was present to make sure the first quarterly report was what the Board wanted to receive regarding the Senior Services program it is contracting for through the Regional Planning Commission. The report included a narrative and a template RPC staff would fill out for various locations in the county. RPC staff is trying to get contacts in communities to check on seniors. A list of unmet needs for seniors was provided. Some of the unmet needs are addressed by existing agencies and programs, but some programs might have waiting lists or do not have enough resources. Kloeppel spoke about the state survey from the Department on Aging. She offered to answer any questions or take any further direction from the Board.

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James asked if no one has met with any senior clients for this program. Kloeppel said her staff meets with clients regularly for circuit breaker applications. James said there are two different seniors groups in Rantoul that meet on monthly basis and would be interested in this type of program. He offered to talk to some of these people as contacts for RPC. Kloeppel said the contacts can be individuals other than elected officials, such as local pharmacists or people in the post office. Rappaport asked if the program has hired a full-time employee. Kloeppel said they have a full-time equivalent with tasks split among three employees. A new person was hired for four days a week with the Board's money. Rappaport asked who the coordinator is. Kloeppel said Victoria Christensen will be the coordinator. Rappaport wanted ongoing contact with administrator of this program. Kloeppel asked if the Board wanted an RPC representative to attend every meeting. Rappaport suggested a staff person come to the meetings to present the quarterly reports, attending every meeting was unnecessary. Kloeppel said the Board members can contact her or Christensen at any time. James said he hoped by the second quarter there will be reports of reaching out to seniors who previously had not been receiving services. Kloeppel stated the outline will be fleshed out. Rappaport said it would be most instructive in determining how these services are blending into ongoing activities by learning what the level of activity in rural areas was before the grant and what the level of activity is with the grant. Kloeppel agreed that type of comparison could be done. RPC submitted an application to the Mental Health Board for geriatric assessment, which would serve as another building block. Rappaport stated that in order to see that the grant money is being well spent from the Board's perspective; they need to be able to document and compare the level of services that existed before and after.

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Kloeppel explained the activities that she supervises are in a different fiscal year than the Board of Health, so she would appreciate a slightly extended deadline for the next report. She asked to have four months to compile the next report to avoid having to perform a different data collection. The Board agreed to that request.

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James thanked Kloeppel for the list of unmet needs. Segal asked about the degree to which needs are unmet. Kloeppel said the needs are not listed in any particular order, RPC staff only knows about the needs from people who contact them. Kloeppel noted many agencies provide services like home repair, but they run out of money during the year or the rural

187 communities do not provide it. There are always more needs than what can be met. Rappaport
188 asked if the unmet needs are reported by clients or service providers. Kloeppel said the unmet
189 needs might be reported by the clients themselves or the clients may be telling the service
190 providers. Kloeppel invited the Board to call or email her with any questions.

191
192 **MOTION** by James to receive and place on file the Regional Planning Commission First
193 Quarter Report for Senior Services; seconded by Peterson. **Motion carried.**

194
195 **Mental Health Board Joint Funding Proposals**

196
197 Rappaport stated he and Segal volunteered to join with two people on the Mental Health
198 Board to review the joint funding proposals. Bork contacted the Mark Driscoll, who is the
199 Mental Health Board staff person designated for this project. Driscoll will contact Segal and
200 Rappaport to set up a meeting.

201
202 **Issues Regarding CUPHD**
203 **Report from Acting CUPHD Administrator**

204
205 The Administrator's Report was distributed by Pryde. She reviewed her report for the
206 Board. Pryde passed out pandemic influenza CDs and suggested the Board of Health buy these
207 for distribution within the County. She also shared information about CUPHD's work in testing
208 for STDs. Pryde distributed the new CUPHD organizational chart and a revised phone list, as
209 well other information on programs. The Board thanked Pryde for this information. Pryde
210 recommended the Board members forward any of her emails to their own groups if they might be
211 useful.

212
213 **Other Business**
214 **Proposals for Consideration in Spending IDPH Grant Funds**

215
216 Pryde distributed a proposal from CUPHD for the Board to purchase child car seats for
217 distribution.

218
219 James questioned if the proposal from the Champaign County Fire Chiefs Association
220 included purchasing equipment for a few fire protection districts that were in other counties.
221 McGrath stated some of the districts bleed over into other counties. Pryde remarked that she sent
222 an email saying other grant money is available for some fire departments to purchase equipment
223 like portable defibrillators or CO detectors. Rappaport asked why Urbana was on the list of fire
224 departments when it was supposed to be rural departments. McGrath said Urbana Township is
225 listed; it is not the City of Urbana. James said the fire departments could apply for the grant
226 Pryde suggested, but they may or may not be awarded that grant. The Board has the money
227 available now and he supported using it to purchase the equipment need by the fire departments.
228 Peterson concurred and was surprised there are so many fire departments without defibrillators
229 because fire departments are often the first responders to emergency calls, sometimes even
230 before ambulances. In situations where every second counts, the defibrillators will save lives.
231 There is a definite need for this equipment. He added that defibrillators like these are distributed
232 in major cities. Pryde said there is a grant program for defibrillators that the smaller fire

233 departments might not know about. The doctors on the Board and Pryde agreed that the
234 defibrillators are very easy to use. James said John Jay, the Cornbelt Fire Chief and a County
235 Board member, would support training for this equipment to be used. The Board agreed training
236 should be required with the purchase of this equipment. Pryde said the departments would get
237 training with their CPR training.

238
239 **MOTION** by James to support the request from the Champaign County Fire Chiefs
240 Association with the added requirement that the departments prove they will receive training.

241
242 Rappaport said the Board would be giving the money to the Fire Chiefs Association to
243 get the equipment to the departments. Storrs asked to hear all the proposals before voting on any
244 single one.

245
246 **James withdrew his motion.** The Board agreed to consider CUPHD proposal for
247 purchasing car seats. McGrath said the proposal could be added under agenda item L.

248
249 Storrs asked for brief summary of the CIDES proposal. Greenwalt said the proposal was
250 originally submitted to the United Way. The United Way decided not to fund the proposal
251 because they considered it a capital expense. Greenwalt spoke to a couple of United Way Board
252 members who might help get some money for this proposal. Greenwalt explained some kids
253 have caregivers to take them to dental appointments and some do not. This proposal is to
254 purchase equipment to do restorative dental work on a mobile level. CIDES ideally wants to
255 have a digital X-Ray. The mobile equipment is sturdy equipment; CIDES would need a mobile
256 unit, hand piece, and other equipment. Greenwalt added CIDES has hired a new dentist named
257 Dr. Teal.

258
259 James could support this proposal; he wondered how much this equipment would be used
260 to do services. Greenwalt stated CIDES would bill Medicaid to pay for the services provided
261 through the mobile unit. Storrs added it does not do any good to perform dental exams on the
262 kids and then not be able to provide treatment. Greenwalt said these mobile services would be
263 done in addition to CIDES's other services. They hope to do two days a month in the mobile
264 unit. James asked if the United Way can get other money for CIDES as Greenwalt indicated.
265 Greenwalt she is going to try and meet with some United Way Board members to get more
266 money from sources outside of the United Way. Rappaport asked how little did CIDES need
267 from the Board of Health since funding could be obtained from other sources. Greenwalt could
268 not say. Pryde thought Illinois Children's Health Care would fund this proposal. Greenwalt said
269 she will look for money until she gets it for this equipment.

270
271 Pryde explained the Safe Kids Coalition has a car seats program that allows people in to
272 get free children's car seats at inspection stations. Brandon Meline, Director of CUPHD's
273 Maternal and Child Health Management Division, emailed the Board with a recommendation to
274 use the IDPH money to purchase car seats. The car seats are passed out until they run out. The
275 car seats cost \$40 apiece and last year the inspection station distributed approximately 140 seats
276 to County residents.

277

278 Rappaport noted the proposals are for \$10,000 more than the Board has available. The
279 Board discussed how to spend the remaining IDPH money.
280

281 **MOTION** by James to spend the remaining the one-time IDPH Grant money to fund the
282 Fire Chiefs Association proposal in its entirety at \$26,775 with the stipulation that the fire
283 departments receive training with the equipment provided, to fund the CIDES proposal for the
284 purchase of mobile equipment in the amount of \$10,000, and to use the balance of \$856 for
285 CUPHD to purchase car seats for distribution at inspection stations; seconded by Peterson
286

287 James hoped Greenwalt gets money from other sources to purchase all the equipment.
288 Kassem said a lot of the portable equipment can be found at a less expensive price either online
289 or by purchasing it used from a dentist. Kassem thought Greenwalt could get what CIDES was
290 looking for with the \$10,000. There are also ways to get donated hand pieces from dental
291 schools.
292

293 **Motion carried.**
294

295 Status Report as to Ongoing Items to be Addressed by the Board of Health in Future Meetings
296

297 Rappaport asked if anyone wanted to go to Illinois Public Health Association
298 Conference. There were no volunteers. The Board agreed that Rappaport would attend the
299 Illinois Public Health Association Annual Conference.
300

301 James exited the meeting at 7:53 p.m.
302

303 Public Participation on Non-Agenda Items Only
304

305 There was no public participation on non-agenda items.
306

307 Adjournment
308

309 The meeting was adjourned at 7:54 p.m.
310

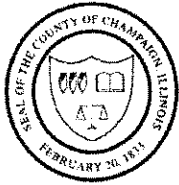
311 Respectfully submitted,
312

313 Kat Bork

314 Board of Health Secretary

315

316 *Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 EAST WASHINGTON
URBANA, IL 61802
(217) 384-3776
(217) 384-3765 – PHYSICAL PLANT
(217) 384-3896 – FAX
(217) 384-3864 – TDD
Website: www.co.champaign.il.us

ADMINISTRATIVE SUPPORT
DATA PROCESSING
MICROGRAPHICS
PURCHASING
PHYSICAL PLANT
SALARY ADMINISTRATION

MEMORANDUM

TO: Pius Weibel, Chair of the County Board,
Brendan McGinty, Chair of the Finance Committee
Carol Elliott, Chair-CUPHD Board
Julian Rappaport, Chair – County Board of Health

FROM: Deb Busey, County Administrator of Finance & HR Management *Deb*

DATE: April 8, 2008

RE: DISTRIBUTION OF PUBIC HEALTH LEVY for FY2007

As you are all aware, the Public Health Levy collected by the County each year is to be distributed to two entities – the C-U Public Health District and the County Board of Health. The determination of the amount of the levy to be received by each entity is dependent on the split of the EAV between the incorporated areas of the Cities of Champaign and Urbana, and the EAV of all areas outside Champaign-Urbana.

At the time the County prepared the FY2008 budget, it was anticipated that the total levy would be \$824,781 and that the split of the EAV for the property taxes collected for 2008 would be 60.17% within the Champaign-Urbana Public Health District and 39.83% in the areas of the County outside of the CUPHD. The County's budget for Public Health was projected according to that breakdown. It has now been confirmed by the County Clerk, that the certified levy is \$824,048.15 and that the actual distribution of the EAV for the 2007 property taxes (collected in 2008) is 57.59% within the Champaign-Urbana Public Health District and 42.41% in the areas of the County outside the CUPHD.

This change in the breakdown will create a change in revenue distribution in FY2008 in the County Board of Health budget. The revenue from the property tax collected on behalf of C-U Public Health District will be decreased from \$496,271 to \$474,569.33. The revenue from the property tax collected on behalf of the County Board of Health will be increased from \$328,510 to \$349,478.82.

	FY2008 Original Budget	Adjusted Certified Extension	Difference
TOTAL LEVY	\$824,781.00	\$824,048.15	-\$732.85
CUPHD	\$496,270.73	\$474,569.33	\$21,701.40
County Board of Health	\$328,510.27	\$349,478.82	\$20,968.55

These changes do not require any change to the FY2008 County Board of Health Budget, unless the Board of Health requests additional changes based on this information. I am writing simply to inform all interested parties of the status of the distribution of the Public Health Levy that will be made over the next several months.

If you have any questions or concerns regarding this matter, please feel free to contact me. Thank you for your consideration.

xc: Dan Welch, Treasurer
Tony Fabri, Auditor
Carol Wadleigh, Chief Deputy Auditor
Julie Pryde, Acting Administrator-CUPHD

Invoice Number:	0803
Date of Invoice:	April 1, 2008
Billing Period:	February-08


To:
 Champaign County Public Health Department
 Att'n.: Evelyn Boatz
 1776 East Washington Street
 Urbana, Illinois 61801

For the Following Expenses:

533.07 Professional Services	\$	39,832.02
533.07 Professional Services - Bio-T Grant	\$	4,319.39
533.07 Professional Services - TFC Grant	\$	1,952.70
533.07 Professional Services - West Nile Virus Grant	\$	-
533.07 Professional Services - Non-Community Water - CU Surveys	\$	-
Total Amount Due to CUPHD per Contract	\$	<u>46,104.11</u>

CERTIFICATION:

I hereby certify that the amounts billed above agree with the approved budget; that appropriate purchasing procedures have been followed, and that reimbursement has not previously been requested or received.



 Authorized Agency Official

Champaign-Urbana Public Health District

**County Contract Billing
February 29, 2008**

30 - Mobile Services

Billing: 6,436.00
A1: 6,436.00
A2: -
A4: -

30 - IBCCP

Billing: 747.34
A1: 709.25
A2: 30.58
A4: 7.51

40 - Family Health

Billing: 2,749.84
A1: 2,422.75
A2: 254.79
A4: 72.30

70 - Env. Health

Billing: 22,836.92
A1: 19,944.18
A2: 2,443.11
A4: 449.63

90 - Administration

Billing: 7,061.92
A1: 6,318.01
A2: 680.45
A4: 63.46

1215 - Bio-Terrorism Grant

February 2008
Billing: 4,319.39
A1: 3,855.44
A2: 341.97
A4: 121.98

1420 - TFC Grant

February 2008
Billing: 1,952.70
A1: 1,721.98
A2: 179.56
A4: 51.16

7330 - West Nile Virus

Billing: -
A1: -
A2: -
A4: -

7415 - Non-Community Water Grant

Billing: -
A1: -
A2: -
A4: -

Total Professional Services	39,832.02
Total County Grants	6,272.09
TOTAL AMOUNT DUE	46,104.11

**Illinois Department of Public Health
Office of Preparedness & Response
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department Grant Number: 87181009
 FEIN: 37-6006910 Program Name: BT Grants
 Date Submitted: 3/31/2008 Billing Period: Feb-08
 Preparer's Name: Esther Thomas Preparer's Email: ethomas@cuphd.org
 Preparer's Phone: 217-531-4262

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Comments
Subtotal Salaries and Wages			\$2,310.43	
Subtotal Fringe Benefits			\$1,142.12	
Subtotal Contractual			\$56.79	
Subtotal Travel			\$701.13	
Subtotal Commodities			\$28.92	
Subtotal Printing			\$0.00	
Subtotal Equipment			\$0.00	
Subtotal Telecommunications			\$80.00	
Grand Total (Page Total)			\$4,319.39	
Adjustment to total		Adjusted total		

CERTIFICATION: The undersigned hereby certifies that the goods and/or services claimed above are necessary expenditures for the program, are listed in the Department's approved budget (when a budget was requested and approved), that appropriate purchasing procedures have been followed, that payment has been made as indicated and that reimbursement has not previously been requested or received.

Authorized Grantee Official  Date 3/31/08

Illinois Department of Public Health, Office of Preparedness and Response Use only
 Control Number _____ Processing date _____

**Illinois Department of Public Health
Office of Preparedness & Response
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department

Grant Number: 87181009

FEIN: 37-6006910

Program Name: BT Grants

Date Submitted: 3/31/2008

Billing Period: Feb-08

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Comments
Salaries and Wages				
John Dwyer	Emergency Response Planner	2/1/08-2/29/08	\$896.20	
Awais Vaid	Epidemiologist	2/1/08-2/29/08	\$806.74	
Rachella Thompson	CD Investigator	2/1/08-2/29/08	\$607.49	
Subtotal Salaries and Wages			\$2,310.43	

Illinois Department of Public Health
Office of Preparedness & Response
Reimbursement Certification Form

Grantee Name: Champaign County Public Health Department
 FEIN: 37-6006910
 Date Submitted: 3/31/2008

Grant Number: 87181009
 Program Name: BT Grants
 Billing Period: Feb-08

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Comments
Fringe Benefits				
Retirement	IMRF	2/1/08-2/29/08	\$165.22	
Social Security	FICA/Medicare	2/1/08-2/29/08	\$176.75	
Group Insurance	Health, Life, Worker's Comp & Unemployment	2/1/08-2/29/08	\$800.15	
Subtotal Fringe Benefits			\$1,142.12	
Contractual				
Federal Licensing, Inc.	Radio License Fee	2/1/08-2/29/08	\$54.18	
Canon Financial Services, Inc.	Copying	2/1/08-2/29/08	\$0.61	
R.K. Dixon	Copying	2/1/08-2/29/08	\$0.51	
USPS/Pitney Bowes	Postage	2/1/08-2/29/08	\$1.49	
Subtotal Contractual			\$56.79	

**Illinois Department of Public Health
Office of Preparedness & Response
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department
 FEIN: 37-6006910
 Date Submitted: 3/31/2008

Grant Number: 87181009
 Program Name: BT Grants
 Billing Period: Feb-08

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Comments
Travel				
Jim Roberts	Local & Area Meetings	2/1/08-2/29/08	\$2.55	
John Dwyer	Local & Area Meetings	2/1/08-2/29/08	\$6.36	
Avais Vaid	Epidemiology in Action Course	2/1/08-2/29/08	\$692.22	
Subtotal Travel			\$701.13	
Commodities				
Office Depot Online	Office Supplies	2/1/08-2/29/08	\$13.23	
John Dwyer	Office Supplies	2/1/08-2/29/08	\$15.69	
Subtotal Commodities			\$28.92	
Printing				
Subtotal Printing			\$0.00	

**Illinois Department of Public Health
Office of Preparedness & Response
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department
 FEIN: 37-6006910
 Date Submitted: 3/31/2008

Grant Number: 87181009
 Program Name: BT Grants
 Billing Period: Feb-08

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Comments
Equipment				
Subtotal Equipment			\$0.00	
Telecommunications				
Motorola	Starcom Radio Fees	2/1/08-2/29/08	\$80.00	
Subtotal Telecommunications			\$80.00	

ILLINOIS DEPARTMENT OF PUBLIC HEALTH
Office of Health Promotion
REIMBURSEMENT CERTIFICATION / EXPENDITURE FORM


Fiscal Contact Person: Esther Thomas
 Telephone Number: 217-531-4262
 Email Address: ethomas@cuphd.org
 Date Submitted: 03/27/08

In the box below, please enter reimbursement amounts submitted for your FY08 grant.

Agency Name:	Champaign County Public Health Department	\$13,125.00	Advanced Payment Amount						
FEIN #:	37-6006910	\$2,285.91	July	\$2,011.26	October	\$2,059.64	January	\$0.00	April
		\$1,610.79	August	\$2,550.33	November	\$1,952.70	February	\$0.00	May
		\$1,784.25	September	\$1,727.68	December	\$0.00	March	\$0.00	June
Contract #:	83281009								\$15,982.56
Program Name:	IL Tobacco Free Communities								YTD

Name/Vendor	Title/Purpose	Period/Date Incurred	Amount Claimed from IDPH	Compartments (Specify)
Personal Services				
Nikki Hillier	Health Educator II	2/1/08-2/29/08	\$472.70	
Jennifer Jackson	Health Educator	2/1/08-2/29/08	\$372.90	
Kari Schweighart	Health Educator	2/1/08-2/29/08	\$344.59	
Fringes				
FICA	FICA	2/1/08-2/29/08	\$91.05	
IMRF	IMRF	2/1/08-2/29/08	\$88.51	
Health Insurance	Health Insurance	2/1/08-2/29/08	\$232.65	
Life Insurance	Life Insurance	2/1/08-2/29/08	\$1.38	
Unemployment	Unemployment	2/1/08-2/29/08	\$45.23	
Worker's Comp.	Worker's Comp.	2/1/08-2/29/08	\$5.93	
Travel				
Nikki Hillier	Mileage	2/1/08-2/29/08	\$4.04	
Jennifer Jackson	Mileage	2/1/08-2/29/08	\$5.05	
Contractual				
Unity West Elementary School	Stipends	2/1/08-2/29/08	\$225.00	
Canon Financial Services, Inc.	Printing	2/1/08-2/29/08	\$0.35	
R.K. Dixon Co.	Printing	2/1/08-2/29/08	\$0.89	
USPS/Pitney Bowes	Postage	2/1/08-2/29/08	\$12.51	
Supplies				
Kari Schweighart	Nicotine Patches	2/1/08-2/29/08	\$49.92	
Equipment				
Grand Total			\$1,952.70	

Certification: This signed document hereby certifies the goods and/or services claimed are necessary expenditures for the program, appropriate purchasing procedures have been followed, payment has been made as indicated and a reimbursement has not previously been requested or received.

Authorized Agency Official:  Date: 3/27/08

**CHAMPAIGN COUNTY PUBLIC HEALTH BOARD
QUARTERLY REPORT**

AUTHORIZATION/COVER SHEET

AGENCY: Senior Services of Champaign County (Regional Planning Commission)
ADDRESS: 1776 East Washington Street, Post Office Box 17760
Urbana, IL 61803-7760

Fiscal Year: 2008
Reporting Period Dates: 01/01/08 - 03/31/08
Date Submitted: 04/10/08
Original: X Revision # _____

The following forms are attached:

X Authorization/Cover Sheet
X Agency Revenue & Expense Form
_____ Reconciliation Report (Submit w/ only 2nd & 4th Quarterly Reports Only)

Check here if report is for Juvenile Post Detention _____

Signed:



Chief Executive Officer

Date: _____

4-14-08

CHAMPAIGN COUNTY PUBLIC HEALTH BOARD								
AGENCY QUARTERLY REPORT								
AGENCY:		Champaign County Regional Planning Commission						
CONTRACT NAME:		Champaign County County Public Health Board						
FY: 2008		Reporting Period:		01/01/08 - 03/31/08		Original		X
						Revision #		
OPERATING FUND REVENUE AND EXPENSES								
			TOTAL AGENCY YTD		Total Budget for CCPHB Contract		CCPHB Revenue	
REVENUE								
1.	CC United Way Allocation							
2.	U-Way Designated Donations							
3.	Contributions							
4.	Special Events / Fundraising							
5.	Contrib / Assoc. Organizations							
6.	Allocation From Other U-Way							
7.	Grants *							
	a) CCMHB							
	b) ECIAAA							
	c) Champaign County							
	d) Townships							
	e) City of Champaign							
	f) City of Urbana							
	g) CSBG #05-23138							
	h) Champaign Cnty Public Hlth Bd							
					\$25,000		\$25,000	
8	Membership Dues							
9	Program Service Fees*							
	a) Training Fees							
	b) Referral Fees							
	c)							
	d)							
	e)							
10	Sales of Goods & Services							
11	Interest Income							
12	Rental Income							
13	In-Kind Contributions							
14	Miscellaneous							
	Total Revenue				\$25,000		\$25,000	
* Please list individual revenue sources (do not combine sources) -- Add lines as necessary								
12/06								

Kat Bork

From: Julie Pryde [jpryde@cuphd.org]
Sent: Thursday, March 27, 2008 4:36 PM
To: Betty Segal; cestorrs@yahoo.com; JRappapo@S.Psych.uiuc.edu; Julie; Kat Bork; nkasse1@uiuc.edu; Peterson@shout.net; prashgg@yahoo.com; Susan McGrath; Stan James; Susan477@prairieinet.net; torourke@uiuc.edu
Subject: Mileage on County Van for 12 months

I just checked on the gas purchases. According to Jim Roberts, Director of EH. Gas for the van for this period cost \$866.64. There was probably 1 oil change during this time. The cost for paying personal mileage would be \$1558.37 more for the same period.

We will need to look at revising the contracted budget amount if the van is no longer available for use by EH staff.

THANKS!

The mileage put on the County van by Environmental Health in the past 12 months was 4,802.

4,802 miles x .505 mileage reimbursement = \$2,425.01

I will check to see what was spent on gas and an oil change, but I am sure it was less than that.