
**CHAMPAIGN COUNTY
MENTAL HEALTH BOARD
REGULAR MEETING**

Minutes—September 18, 2024

*This meeting was held
at the Brookens Administrative Center, Urbana, IL and remotely.*

5:45 p.m.

MEMBERS PRESENT: Lisa Liggins-Chambers, Tony Nichols, Molly McLay, Chris Miner, Elaine Palencia, Jane Sprandel, Jen Straub, Jon Paul Youakim

MEMBERS EXCUSED: Joe Omo-Osagie

STAFF PRESENT: Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, Shandra Summerville

OTHERS PRESENT: Paige Garrison, Cunningham Children’s Home; Nicole Smith, DSC; Jacinda Dariotis, UIUC; Jim Hamilton, Promise Healthcare; Karmyn Doughty, Jessica McCann, Katie Harmon, RPC; Melissa Courtwright, CU at Home; Kerrie Hacker, Brenda Eakins, GROW; Cindy Crawford, Community Services Center of Northern Champaign County (CSCNCC)

CALL TO ORDER:

Ms. McLay called the meeting to order at 5:45 p.m.

ROLL CALL:

Roll call was taken, and a quorum was present.

APPROVAL OF AGENDA:

The revised agenda was approved unanimously.

CCDDB and CCMHB SCHEDULES:

Updated copies of CCDDB and CCMHB meeting schedules and CCMHB allocation timeline were included in the packet.

ACRONYMS and GLOSSARY:

A list of commonly used acronyms was included for information.

CITIZEN INPUT / PUBLIC PARTICIPATION:

None.

PRESIDENT'S COMMENTS:

None.

EXECUTIVE DIRECTOR'S COMMENTS:

Director Canfield briefly reviewed the meeting schedule for the rest of September and October.

APPROVAL OF CCMHB MINUTES:

Minutes from the 7/17/2024 board meeting were included in the packet.

MOTION: Ms. Palencia moved to approve the meeting minutes from 7/17/2024. Mr. Miner seconded the motion. A voice vote was taken and the motion passed unanimously.

VENDOR INVOICE LISTS:

Vendor Invoice Lists were included in the Board packet.

MOTION: Ms. McLay moved to approve the Vendor Invoice Lists. Dr. Youakim seconded the motion. A voice vote was taken, and the motion passed unanimously.

STAFF REPORTS:

Staff reports from Kim Bowdry, Leon Bryson, Stephanie Howard-Gallo, Shandra Summerville, and Chris Wilson were included in the packet.

NEW BUSINESS:

Strategic Plan with Draft 2025 Objectives:

The packet contained a briefing memorandum on proposed revisions, the CCMHB Strategic Plan with draft Objectives for FY2025, and input from agencies. The final draft will be brought to the

Board for approval at a future meeting. Board members discussed access to services, and choices in our community.

Draft Funding Priorities for PY26:

A briefing memorandum with draft CCMHB funding priorities and decision support criteria for Program Year 2026 were included in the packet. The final draft will be brought to the Board for approval at a future meeting.

OLD BUSINESS:

Fund Balance Transfer:

A Decision Memorandum requested transfer from the fund balance to the 2024 budget to cover projected costs.

MOTION: Ms. Sprandel moved to authorize the transfer of \$251,874 from CCMHB fund balance to cover approved 2024 CCMHB expenditures. Mr. Miner seconded the motion. A roll call vote was taken and the motion passed unanimously.

Audit Requirements and Contract Cancellation:

A Decision Memorandum provided context for financial accountability standards and prior CCMHB actions.

MOTION: Dr. Liggins-Chambers moved to cancel Promise Healthcare's contracts for PHC Wellness and Mental Health Services, with no further obligation as of September 30, 2024, in the event the agency's board-approved independent CPA audit report has not been submitted by that date, and to continue withholding payments until the audit has been submitted, reviewed, and any issues resolved. Dr. Youakim seconded the motion. A roll call vote was taken and the motion passed unanimously.

Evaluation Capacity Building:

A representative from the evaluation team provided an update.

Expo Update:

Promotional materials for the October 26, 2024 disABILITY Expo event were included in the packet.

Dr. Liggins-Chambers announced that on October 26, 2024 the Champaign County Community Coalition is hosting the Black Mental Health and Wellness conference at Parkland College. The conference aims at addressing the challenges of mental health in the black community and assisting those affected and their families on a path to wellness.

Fourth Quarter Reports:

Fourth quarter service activity reports from funded agencies were included in the packet for information only.

SUCSESSES AND AGENCY INPUT:

None.

BOARD TO BOARD REPORTS:

Ms. Palencia reported on the Community Coalition meeting.

COUNTY BOARD INPUT:

None.

CCDDB INPUT:

The CCDDB met earlier in the day.

BOARD ANNOUNCEMENTS AND INPUT:

Dr. Liggins-Chambers speaks once a month on mental health issues on WEFT. Ms. Sprandel announced upcoming PRIDE events.

CLOSED SESSION:

Dr. Youakim excused himself from the closed session.

MOTION: At 7:28 p.m. Ms. McLay moved to enter closed session to review status of minutes from prior closed session meetings. Mr. Miner seconded the motion. A roll call vote was taken and the motion passed unanimously.

Board members entered into open session at 7:38 p.m. with a roll call vote.

MOTION: Ms. Straub moved to accept the February 19, 2020, February 26, 2020, July 21, 2021 closed session minutes as presented, to continue maintaining them as closed, and to destroy the recording of the July 21, 2021 meeting. Mr. Miner seconded the motion. A roll call vote was taken and the motion passed.

MOTION: Ms. McLay moved to accept the February 22, 2023 closed session minutes as presented, to make them open, and to destroy the recording of the meeting. Ms. Sprandel seconded the motion. The motion passed.

ADJOURNMENT:

The meeting adjourned at 7:40 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo
CCMHB/CCDDB Operations and Compliance Coordinator

**Minutes approved by the CCMHB on October 23, 2024.*