



**CHAMPAIGN COUNTY
DEVELOPMENTAL
DISABILITIES BOARD**
**CHAMPAIGN COUNTY
MENTAL HEALTH BOARD**

REVISED

Champaign County Mental Health Board (CCMHB) Meeting Agenda Wednesday, September 18, 2024, 5:45PM

This meeting will be held in person at the

Shields-Carter Room of the Brookens Administrative Building, 1776 East Washington Street, Urbana, IL 61802

Members of the public may attend in person or watch the meeting live through this link:

<https://uso2web.zoom.us/j/81393675682> Meeting ID: 813 9367 5682

- I. Call to order**
- II. Roll call**
- III. Approval of Agenda***
- IV. CCMHB and DDB Schedules, updated MHB Timeline** (pages 3-8) *No action needed.*
- V. CCMHB Acronyms and Glossary** (pages 9-20) *No action needed.*
- VI. Citizen Input/Public Participation** *All are welcome to attend the Board's meeting to observe and to offer thoughts during this time. The Chair may limit public participation to 5 minutes per person and/or 20 minutes total.*
- VII. Chairperson's Comments – Molly McLay**
- VIII. Executive Director's Comments – Lynn Canfield**
- IX. Approval of CCMHB Board Meeting Minutes** (pages 21-24)*
Minutes from the 7/17/24 meeting are included for approval. Action is requested.
- X. Vendor Invoice Lists** (pages 25-46)*
Action is requested to accept the "Vendor Invoice Lists" and place them on file. For information are Additional Details for these expenditures.
- XI. Staff Reports** (pages 47-64)
Included for information only are reports from Kim Bowdry, Leon Bryson, Stephanie Howard-Gallo, Shandra Summerville, and Chris Wilson.
- XII. New Business**
 - a) **Strategic Plan with DRAFT 2025 Objectives** (pages 65-101)
For information are a briefing memorandum on proposed revisions, the CCMHB Strategic Plan with DRAFT Objectives for FY2025, and input from agencies.
 - b) **DRAFT Funding Priorities for PY26** (pages 102-117)
For information is a briefing memorandum with draft CCMHB funding priorities and decision support criteria for Program Year 2026.
- XIII. Old Business**
 - a) **Fund Balance Transfer** (pages 118-119)*
A Decision Memorandum requests transfer from fund balance to 2024 budget to cover projected costs. Action is requested, suggested motion on page 119.
 - b) **Audit Requirements and Contract Cancellation** (pages 120-129)*

A Decision Memorandum offers context for financial accountability standards and prior board actions. Action is requested, suggested motions pages 128 and 129.

c) **Evaluation Capacity Building Project Update**

An oral update will be provided by representatives from the Evaluation Team.

d) **disAbility Resource Expo Update** (pages 130-134)

For information only are promotional materials for the October 26, 2024 event.

e) **PY24 Fourth Quarter Reports and Data** (pages 135-177)

For information only are submitted fourth quarter service activity reports for all PY24 CCMHB funded programs.

XIV. Successes and Other Agency Input

The Chair reserves the authority to limit individual participation to 5 minutes and/or total time to 20 minutes.

XV. Board to Board Reports (page 178)

XVI. County Board Input

XVII. Champaign County Developmental Disabilities Board Input

XVIII. Board Announcements and Input

XIX. Other Business - Review of Closed Session Minutes*

Board staff and attorneys request that the Board continue to maintain as closed the minutes of closed sessions held February 19, 2020, February 26, 2020, and July 21, 2021, which have been distributed for review, along with other closed session minutes from February 22, 2023. For discussion, the Board may

- *“move to executive session, exception 5 ILCS 120/2(c)(11) of the Open Meetings Act, to discuss litigation involving the CCMHB and to review status of minutes of prior closed session meetings, and that the following individuals remain present: members of the Champaign County Mental Health Board, Executive Director Canfield, Assistant State’s Attorney Joel Fletcher, and Operations and Compliance Coordinator Howard-Gallo.”*

If this motion is approved, those authorized will move for roll call and discussion. When the closed session discussion ends, others may return, and the Board may call for a motion to return to Open Session and new roll call.

Once the Open Session is re-established, the recommended actions are to:

- *“accept the February 19, 2020, February 26, 2020, and July 21, 2021 closed session minutes as presented (or revised), to continue maintaining them as closed, and to destroy the recording of the July 21, 2021 meeting.”*
- *“accept the February 22, 2023 closed session minutes as presented (or revised), to make them open, and to destroy the recording of the meeting.”*

XX. Adjournment

** Board action is requested.*

For accessible documents or assistance with any portion of this packet, please [contact us](mailto:leon@ccmhb.org) (leon@ccmhb.org).