

**LIBRARY REPORT FOR COMPLIANCE WITH DECENNIAL
COMMITTEES ON LOCAL GOVERNMENT EFFICIENCY ACT**

I. Unit of government submitting this report:

Name of Library: Tolono Public Library District

Address of Main Library Office: 111 E. Main St., Tolono, IL 61880

II. Information about our Library

A. We are located in Champaign County. There are 11 libraries in our County.

B. The population of the territory in which our Library is located is 13,315 (as of 2020 census).

C. We have 9 employees of the Library (not including board members).

D. Our annual budget for FY 24 is: \$ 478,733.76.

E. Our Library's equalized assessed valuation (EAV) for 2023 is \$ 365,848,396.

III. Information about Our Committee

A. Committee Members:

Board President Meghan Peach

Trustee Margaret (Maggie) Kelly

Trustee Nola Compton

Trustee Mary Thweatt

Trustee Amy Jahnel

Trustee Jeremy Mitchell

Trustee _____

Executive Director Janet Cler

Library Resident Donna Downen

Library Resident Kathy Little

Note: Per 50 ILCS 70/10(b), the committee membership must include all the elected or appointed members of the library board of trustees (President and Trustees), the Executive Director or other official of the Library, and two residents appointed by the Board President. The President may appoint more than two residents if deemed appropriate.

B. Dates that our Committee Met (50 ILCS 70/20)

First Meeting (must occur prior to June 10, 2023): June 6, 2023

Second Meeting: August 8, 2023

Third Meeting: October 10, 2023

Additional Meetings (List All, if any): _____

IV. Core Programs or Services Offered by our Library

A. Our Library offers the following core services and programs:
Notary services, test proctoring, WorldCat requests, copying and faxing, public
computers, tech assistance, Cypress Resume, Hoopla, Libby, Mango Languages,
MyHeritage, and World Book Online.
Ongoing programs: coffee talk, children's storytime, play group with friends,
STEM Explorers, LEGO Club, STEAMERS,
kids craft time, switch crew, adult craft n' chat, teen lounge, IDEA zone

B. Other core services/programs we could possibly provide:
Loaning libraries, health equipment, hygiene kits, outreach programs.

V. Awards and Recognitions

Our Library has received the following awards, distinctions and recognitions:
NA

VI. Intergovernmental Agreements

We partner with or have Intergovernmental Agreements with the following other governments (*list as many as you have*):

Entity:	Services Offered:
Village of Tolono	Building cameras
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

Our Library's efficiency has increased through intergovernmental cooperation in the following ways (*list cost savings, avoiding duplicated services, etc.*):

Cost savings because we are able to access and use the system that was already in place.

VII. Community Partnerships

We partner with the following organizations (*list as many as you have*):

Organization:	Services Offered:
Giving Place	
Local Schools	
Other local libraries	
Area businesses	
Historical Society	

VIII. Review of Laws, Policies, Rules and Procedures, Training Materials, and other Documents

We have reviewed the following, non-exhaustive list of laws, policies, training materials, and other documents applicable to the Library in order to evaluate our compliance and to determine if any of the foregoing should be amended.

 X State laws applicable to Libraries

- Illinois Open Meetings Act (5 ILCS 120/1 *et seq.*)
- Policy on public comment
- Designation of OMA officer (5 ILCS 120/1.05(a))
- All Board Members have completed OMA Training (5 ILCS 120/1.05(b))
- Schedule of Regular Meetings of the Library Board (5 ILCS 120/2.03)
- Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*)
- Designation of FOIA Officer (5 ILCS 140/3.5(a))
- FOIA Officer Training (5 ILCS 140/3.5(b))
- Computation and Retention of FOIA Requests (5 ILCS 140/3.5(a))
- Posting Other Required FOIA Information (5 ILCS 140/4(a); 5 ILCS 140/4(b))
- List of Types or Categories of FOIA Records under Library Control (5 ILCS 140/5)
- Periodic Meetings to Review Closed Meeting Minutes (5 ILCS 120/2.06(d))
- IMRF Total Compensation Postings (5 ILCS 120/7.3)
- Designation of Whistleblower Auditing Official (50 ILCS 105/4.1 *et seq.*)
- All applicable officials have filed statement of economic interests (5 ILCS 420/4A-101; 5 ILCS 420/4A-101.5 *et seq.*)
- Sexual harassment prevention training (775 ILCS 5/2-109(C))
- Our Intergovernmental Agreements
- Our budget and financial documents
- State Ethics Laws, including, but not limited to the State Officials and Employees Ethics Act (5 ILCS 430/1-1 *et seq.*)
- Our budget and financial documents

X Reports on government efficiency, including “Local Government Efficiency and Size in Illinois: Counting Tax Revenues, Not Governments” by Wendell Cox (2016);

Others (*List Below or Attach*):

IX. **What Have We Done Well?** (List any budget/levy freezes or reductions in the past decade; list new programs or services offered to residents over the past decade; list any ethics ordinances adopted; timely FOIA compliance; responsiveness to public; list any new intergovernmental agreements; list any increase in number of library patrons served, etc.)
Reviewing and updating of policies, quality of services, using a variety of resources, installing security cameras.

X. **What Inefficiencies Did We Identify/What Are our Next Steps?**

Hitting all populations of our community, gaps in collections and filling them in, offer benefits to our employees.

XI. **What Can We Do Better or More Efficiently?**

Valuing our staff and providing them with the benefits and opportunities to the best of our ability.

XII. **Studies on Governmental Efficiencies**

In preparing this report, we reviewed several studies on local government efficiency. These studies show that the average local government in Illinois serves 1800 residents compare to the national median of 2850 individuals.

XIII. Our Committee's Recommendations Regarding Increased Accountability and Efficiency:

Continue to revise and update our website in order to increase our accountability.
Continue to be at the table for larger conversations in order to increase our
efficiency.

Note: This Report must be filed with the county (or counties) no later than 18 months after the first committee meeting.

Submitted by: Meghan Peach
Chairman, Decennial Efficiency Committee

Date of Committee Approval of Report: October 10, 2023