

# Library Report for Compliance with Decennial Committees on Local Government Efficiency Act

## I. Unit of Government submitting this report:

Philo Public Library District  
115 E. Washington, Philo 61864

## II. Information about the Library

We are located in Champaign County. There are 11 libraries in Champaign County.  
The population of the territory in which our Library is located is 1895 (as of 2020 census).  
We have 7 part time employees of the Library (not including board members).  
Our annual budget for FY 2023-24 is \$99,720.  
Our Library's equalized assessed valuation (EAV) for 2023 is \$ 60,446,937

## III. Information about our Committee

### Committee Members:

Board President	John C. Morgan
Trustee	Lisa Storm Fink
Trustee	Chris Payne
Trustee	Walt Crackel
Trustee	Mary Ann Rinckenberg
Trustee	Jan Causey
Trustee	Melanie Graven
Director	Donald Pippin
Library Resident	Susan Cler
Library Resident	Alice Kaufman

### Dates that our Committee Met

First Meeting	May 21, 2023
Second Meeting	January 16, 2024
Third Meeting	April 16, 2024

## IV. Core Programs or Services Offered by our Library

Our library offers the following core services and programs:

Core services: E-resources (books, audiobooks) through Libby (Overdrive) and Cloud Library, Interlibrary loan through SHARE and WorldCat (OCLC), public access computers, copying and faxing, laminating, library meeting room is available for use by the community through the calendar sign up, tutoring space, and Home Delivery of library materials.

Programs: STEAM craft club, Children's storytimes, Summer reading and crafts, Family Read Night, Ornament workshop and tree lighting, 90+ honor day, and Thursday coffee time.

V. Community Partnerships

St. Thomas School	Story times and book lending
Hugs & Bugs Day Care	Story times and book lending
Local Libraries	Interlibrary loan
4-H	Library Garden
Girl Scouts	Meeting space
Village of Philo	Sesquicentennial Committee

VI. Review of Laws, Policies, Rules and Procedures, and other Documents

- State laws applicable to Libraries
- Illinois Open Meetings Act (5 ILCS 120/1 et seq.)
- Policy on public comment
- Designation of OMA officer (5 ILCS 120/1.05(a))
- All Board Members have completed OMA training (5 ILCS 120/1.05(b))
- Schedule of Regular Meetings of the Library Board (5 ILCS 120/2.03)
- Illinois Freedom of Information Act (5 ILCS 140/1 et seq.)
- Designation of FOIA Officer (5 ILCS 140/3.5(b))
- FOIA Officer training (5 ILCS 140/3.5(b))
- Computation and Retention of FOIA requests (5 ILCS 140/3.5(a))
- Posting Other Required FOIA Information (5 ILCS 140/4(a); 5 ILCS 140/4(b))
- List of Types or Categories of FOIA Records under Library Control (5 ILCS 140/5)
- Periodic Meetings to review Closed Meetings Minutes (5 ILCS 120/2.06(d))
- Designation of Whistleblower Auditing Official (50 ILCS 105/4.1 et seq.)
- All applicable officials have filed statement of economic interests (5 ILCS 420/4A-101; 5 ILCS 420/4A-101.5 et seq.)
- Sexual harassment prevention training (775 ILCS 5/2-109(C))
- Budget and Financial Documents
- State Ethics Laws, including, but not limited to the State Officials and Employees Ethics Act (5 ILCS 430/1-1 et. seq.)

\_\_\_ Report on government efficiency, including "Local Government Efficiency and Size In Illinois: Counting Tax Revenues, Not Governments" by Wendell Cox (2016)

#### VII. What Have We Done Well.

We use the resources provided to find books and materials for our patrons to borrow through interlibrary loan.

We installed a new handicap accessible front door to make ease of entry for all our patrons.

Water efficiency-replaced old water fountain and faucets.

Replacing lighting with energy efficient LED lights.

We upgraded our copy machine to provide color copies and more efficient printing for our patrons.

#### VIII. What Can We Do Better or More Efficiently?

Review our program offerings to meet the changing needs of the community.

Implement a training schedule for staff and board members.

Implement a schedule for reviewing Laws, Policies, Rules and Procedures, and other Documents.